



# TASMANIAN GOVERNMENT GAZETTE

PUBLISHED BY  
AUTHORITY  
ISSN 0039-9795

WEDNESDAY 10 SEPTEMBER 2025

No. 22 517

## CONTENTS

<i>Notice</i>	<i>Page</i>
Administration and Probate .....	640
Aerodrome Fees .....	641
Notices to Creditors .....	639
Rules Publication .....	642
Staff Movements .....	642

## Notices to Creditors

PAUL EDWARD LANE late of 24 Esplanade, Seven Mile Beach, Tasmania, deceased died on 28 October 2024.

Creditors, next of kin and others having claims in respect of the property of the abovenamed deceased, are required by the Executor, JASON BEZZANT, C/- Roberts & Partners Lawyers, Suite 5a/1 Stanton Place, Cambridge Tasmania 7170 to send particulars of their claim in writing to the Executor and Registrar of the Supreme Court of Tasmania by 15 October 2025, after which date the Executor may distribute the assets, having regard only to the claims of which he then has notice.

Dated this tenth day of September 2025.

ROBERTS & PARTNERS LAWYERS  
Solicitors acting for the Estate

BOLESŁAW SADKOWSKI late of 48 Russell Road, Claremont in Tasmania who died on the 3rd day of August 2012.

Creditors, next of kin and others having claims in respect of the property of the abovenamed deceased are required by the Executors, ROBERT PIOTR SADKOWSKI and EMIL FILIP, c/- Murdoch Clarke of 10 Victoria Street, Hobart in Tasmania to send particulars to the said Executors and to the Registrar of the Supreme Court of Tasmania on or before the 13th day of October 2025 after which date the Executors may distribute the assets, having regard only to the claims of which the Executors then have notice.

Dated this tenth day of September 2025.

MURDOCH CLARKE, Solicitors to the Estate

Estate of DAVID SYDNEY VERRIER Late of 3 Kinara Crescent, Chigwell in Tasmania.

CECILY THERESE VERRIER, as personal representative of the estate of DAVID SYDNEY VERRIER, gives notice in accordance with section 25A of the *Trustee Act 1898*, that she intends to distribute the property subject to the estate among the persons entitled to the estate, and requires any person interested in the estate to send particulars of any claim in respect of the estate to Ware & Partners, GPO Box 643, Hobart 7001, on or before 12 October 2025. After that date she may distribute the estate, having regard only to the claims of persons of which she then has notice, and without being liable for the estate so distributed to any person of whose claim she had no notice.

Dated this tenth day of September 2025.

WARE & PARTNERS LAWYERS

### Tasmanian Government Gazette

Text copy to be sent to Acrodata Tasmania Pty Ltd.  
Email: [govt.gazette@acrodata.com.au](mailto:govt.gazette@acrodata.com.au) Fax: (03) 8888 9948  
Mail: GPO Box 1487, Hobart Tas. 7001

#### Order Information

When using this facility please ensure that your order and a copy of the material are faxed to Acrodata Tasmania Pty Ltd on (03) 8888 9948

#### Deadlines

All copy must be received by last mail Friday or 4pm Friday prior to publication. A proof will be emailed prior to publication. Please supply an email address in order for us to forward a proof. If your advertisement requires alterations, they are to be sent as soon as possible, but before 4pm on the Monday prior to publication. After this deadline Acrodata Tasmania Pty Ltd will not be held responsible for any errors and the advertisement will be printed.

#### Enquiries

Subscriptions enquiries phone (03) 6210 9634  
Account enquiries phone (03) 6210 9666  
Gazette Notice enquiries phone (03) 6210 9631

#### Out of Hours Special Gazette Notifications

Out-of-hours notification for Special Gazette phone (03) 6210 9634 or mobile 0448 046 747

#### Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—[www.gazette.tas.gov.au](http://www.gazette.tas.gov.au)

CRAWFORD MICHAEL GOULD MCCARTHY late of Hawthorn Village Nursing Home, 23a Wells Parade, Blackmans Bay in Tasmania, Retired Surveyor, Widowed, Deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased, CRAWFORD MICHAEL GOULD MCCARTHY who died on 22nd day of March 2025, are required by the Executor, TPT WEALTH LTD of Level 2 137 Harrington Street, Hobart in Tasmania, to send particulars to the said Company by the 10th day of October 2025, after which date the Executor may distribute the assets, having regard only to the claims of which it then has notice.

Dated this tenth day of September 2025.

TPT WEALTH LIMITED

NEIL ALAN GODSIL late of 2/80 West Church Street, Deloraine in Tasmania, deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased NEIL ALAN GODSIL who died on 29 May 2025 are required by the Executor, DUNCAN BRIAN KILLALEA CAMPBELL of C/- Douglas & Collins, 9-13 George Street, Launceston in Tasmania, to send particulars to the said Executor and to the Registrar of the Supreme Court, GPO Box 167, Hobart in Tasmania by 10 October 2025, after which date the Executor may distribute the assets of the deceased, having regard only to the claims of which the Executor then has notice.

Dated this tenth day of September 2025.

DOUGLAS & COLLINS LAWYERS

MARIE MYRTLE ADELLA SMART also known as MARIE MYRTLE ADELE SMART and MARIE ADELA SMART late of St Ann's Aged Care Home, 142 Davey Street, Hobart, Tasmania, Deceased.

Creditors, Next of Kin and others having claims in respect of the property or estate of the abovenamed deceased who died on the 23rd day of April 2025 are required by the Executors, SCOTT WILLIAM LAW and DAVID MARTIN REES, to send particulars of their claim to the Registrar of the Supreme Court of Tasmania, GPO Box 167, Hobart 7001 by the 10th day of October 2025 after which date the Executors may distribute the assets having regard only to the claims of which they have notice.

Dated this tenth day of September 2025.

E.R. HENRY, WHERRETT & BENJAMIN

## Administration and Probate

Administration and Probate Act 1935

### *Notice for Claims*

SHIRLEY MARGARET STANWIX late of Guilford Young Grove Sandy Bay in Tasmania.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased SHIRLEY MARGARET STANWIX who died on the 26 January 2025 are required by the Executor CHRISTOPHER BYRON STANWIX C/- Simmons Wolfhagen of Level 4, 99 Bathurst Street, Hobart in Tasmania to send particulars to Simmons Wolfhagen and to the Registrar of the Supreme Court of Tasmania, GPO Box 167, Hobart in Tasmania 7001 by the 10 October 2025 after which date the Executor may distribute the assets, having regard only to the claims of which he then has notice.

Dated this tenth day of September 2025.

SIMMONS WOLFHAGEN, Solicitors for the Executor

### NOTICE OF APPLICATION TO RESEAL PROBATE

Notice is hereby given that, after the expiration of 14 days from the publication hereof, STUART DAVID MARSHALL of 11 Helsinki Terrace, Wanneroo in Western Australia, the executor of the Will of the estate of SHELLEY MAREE MARSHALL, late of 2/119 Hillsborough Drive, Nollamara in Western Australia, deceased, to whom probate of the said Will was granted by the Supreme Court of Western Australia on the 04/08/2025, will apply to the Supreme Court of Tasmania in its Ecclesiastical Jurisdiction that the seal of the Said Supreme Court of Tasmania may be affixed to the said probate pursuant to Part VI of the *Administration and Probate Act 1935*.

Dated this tenth day of September 2025.

SIMMONS WOLFHAGEN, Solicitors for the Applicant

## Aerodrome Fees

# LAUNCESTON

## AIRPORT

### Schedule of Aeronautical Fees effective 1st July 2025

Australia Pacific Airports (Launceston) provides notice in regard to section 6 of the Aerodromes Fees Act 2002, the aeronautical fees for aircraft utilising Launceston Airport.

The listed Aeronautical Fees apply from 1st July 2025. Aeronautical Fees apply to all aeronautical users of Launceston Airport not subject to separate commercial agreements.

#### Landing Fees (Fixed Wing Aircraft)

Aircraft MTOW $\geq$ 5,700kg:	\$18.70 per	1,000kg	MTOW <sup>1</sup> per landing
Aircraft MTOW < 5,700kg:	\$14.38 per	1,000kg	MTOW per landing (Minimum Fee 1,000kg)

#### Parking Fees (Fixed Wing Aircraft)

Aircraft MTOW $\geq$ 5,700kg:	\$9.75 per	1,000kg	MTOW per day $\geq$ 3 hours
Aircraft MTOW < 5,700kg:	\$4.14 per	1,000kg	MTOW per day $\geq$ 3 hours (Minimum Fee one day)

#### Landing & Parking Fees (Rotary Aircraft)

Landing Fee:	\$10.81 per	1,000kg	MTOW per landing (Minimum Fee 1,000kg)
Parking Fee:	\$4.14 per	1,000kg	MTOW per day (> 3 hours) (Minimum Fee one day)

#### Terminal Fees

Passenger Services Charge:	\$14.30 per arriving and departing passenger
Passenger Security Charge <sup>3</sup> :	\$8.00 per departing passenger

#### Additional Notes:

- (1) MTOW is the Maximum Take-off Weight of an aircraft sourced from CASA Aircraft Registration or similar sources. Weight is applied on a pro-rota basis using the listed MTOW value.
- (2) These fees form part of the Standard Terms and Conditions for use of Aeronautical and Terminal Facilities at Launceston Airport which is operated by Australia Pacific Airports (Launceston) Pty Ltd. All users of the airport must adhere to the Standard Terms and Conditions for use of Aeronautical and Terminal Facilities at Launceston Airport available on the Launceston Airport website.
- (3) The security screening charge may be adjusted based on the number of passengers utilising the terminal in a given period.
- (4) For fixed wing aircraft movements, either Terminal Charges or Landing Charges are levied based on the type of movement.
- (5) All fees listed are exclusive of GST. An additional amount of GST will be charged accordingly.

## Rules Publication

### RULES PUBLICATION ACT 1953

#### NOTICE OF THE MAKING OF STATUTORY RULES

In accordance with the provisions of the *Rules Publication Act 1953*, notice is given of the making of the following statutory rules:-

Title of Act (if any) under which statutory rules made	Number allotted to statutory rules	Title or subject matter of statutory rules
(1) <i>Local Government Act 1993</i>	S. R. 2025, No. 42	<i>Local Government (Transfer to Council – Waratah) Order 2025</i>

### GENERAL PURPORT OR EFFECT OF THE ABOVEMENTIONED STATUTORY RULES

(1) *Local Government (Transfer to Council – Waratah) Order 2025*

This order transfers certain land to the Waratah-Wynyard Council subsequent to reasonable attempts by that council to sell that land.

Copies of the abovementioned statutory rules may be purchased at The Print Division Tasmania  
46 Brisbane Street, Hobart, Phone: 03 6210 9633, Email: [parliament@acrodta.com.au](mailto:parliament@acrodta.com.au)

K. WOODWARD Chief Parliamentary Counsel

### PARLIAMENTARY STANDING COMMITTEE ON SUBORDINATE LEGISLATION

'Anyone who has problems with, or feels they are adversely affected by, any of the above Regulations can write to the Secretary of the Subordinate Legislation Committee, Legislative Council, Parliament House, Hobart, 7000.'

TANIA RATTRAY, MLC, Chairperson.

## Staff Movements

### Permanent Appointments

Agency	Duties Assigned	Employee	Probation Period	Date of Effect
Department of Health	Senior Physiotherapist	T Sakurai	6 Months	02/09/2025
Education, Children and Young People	Education Facility Attendant	A Fisher	6 Months	21/08/2025
Department of Health	Food Services Assistant	M Faulkner	6 Months	01/09/2025
Education, Children and Young People	Education Facility Attendant	T Bryan	6 Months	01/09/2025
Homes Tasmania	Senior Policy Officer	E Horton	6 Months	23/09/2025
Education, Children and Young People	Library Services Officer	L Dentler	6 Months	01/09/2025
Education, Children and Young People	Library Services Officer	K Colla	6 Months	08/09/2025
Justice	Case Work Support Officer	L Fairley	6 Months	03/09/2025
Department of Health	Multi-Skilled Domestic	S Jacobson	6 Months	01/09/2025
Department of Health	Multi-Skilled Domestic	G Johnson	6 Months	01/09/2025
Department of Health	Executive Support Officer	S Mill	6 Months	08/09/2025
Department of Health	Occupational Therapist	S Alexander	6 Months	08/12/2025
Department of Health	Registered Nurse - Anaesthesia Nursing	J Callow	6 Months	29/09/2025
Department of Health	Food Services Officer	C Mayne	6 Months	01/09/2025
Department of Health	Hospital Aide	J Patel	6 Months	01/09/2025



Justice	Senior Software Developer	H Murphy	6 Months	09/09/2025
Macquarie Point Development Corporation	Project Manager, Capital Works	C Lippy	6 Months	01/09/2025
Department of Health	Food Services Officer	B Pears	6 Months	08/09/2025
Department of Health	Registered Nurse	A Sebastian	6 Months	14/09/2025
Department of Health	Registered Nurse	B Eapen	6 Months	14/09/2025
Justice	Manager Web Services	F Solis	Nil	08/09/2025
Department of Health	Administrative Assistant	O Steven	6 Months	08/09/2025
Department of Health	Enrolled Nurse	S McDonald	6 Months	20/09/2025
Homes Tasmania	Senior Program Officer	M Lester	6 Months	29/09/2025
Tourism Tasmania	Senior Contracts Officer	B Almond	6 Months	09/09/2025
Audit Tasmania	Auditor	Y Li	6 Months	06/10/2025
Department of Health	Enrolled Nurse	A Gupta	6 Months	10/09/2025
Department of Health	Food Services Officer	B Pears	6 Months	08/09/2025
Justice	Legal Secretary - Crime	R Buchhorn	6 Months	29/08/2025
Justice	Director Technical Regulation	G Shaha	Nil	11/08/2025
Department of Health	Senior Youth Forensic Clinical Psychologist	D Tuck	6 Months	03/11/2025
Premier and Cabinet	HR Adviser-Payroll	B Basel	Nil	08/09/2025
Homes Tasmania	Departmental Liaison Officer	D Daws	6 Months	08/09/2025

### Cessation of Officers and Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Department of Health	Multi Skilled Domestic	N De Waard	22/06/2025
Education, Children and Young People	Library Services Officer	A Reading	21/08/2025
Education, Children and Young People	Library Technician	S Gard	19/08/2025
Education, Children and Young People	Teacher	S Fenn	15/08/2025
Education, Children and Young People	Teacher	D Stramacchia	15/08/2025
Education, Children and Young People	Social Worker	J French	08/08/2025
Education, Children and Young People	Teacher	S Johnson	20/08/2025
Education, Children and Young People	Library Services Coordinator: 26TEN	A Mitchell	01/08/2025
Education, Children and Young People	Teacher	M Matic	20/08/2025
Education, Children and Young People	Education Facility Attendant	R Braid	14/08/2025
Education, Children and Young People	Teacher	D Mulholland	20/08/2025
Education, Children and Young People	Teacher Assistant	K Hayes	08/08/2025
Education, Children and Young People	Teacher	S Sheedy	08/08/2025
Education, Children and Young People	School Psychologist	M Saragih	21/08/2025
Education, Children and Young People	Support Worker	T McCall	12/08/2025
Education, Children and Young People	Youth Worker	S Donoghue	05/08/2025
Education, Children and Young People	Teacher Assistant - MDT	P Grant	15/08/2025
Education, Children and Young People	Child Safety Officer	L Glashower	10/07/2025
Education, Children and Young People	Senior Audit Consultant	A Milton	21/08/2025

Education, Children and Young People	Senior Workplace Relations Consultant	R Marcandan	12/08/2025
Education, Children and Young People	Youth Worker	J Keddle	06/08/2025
Education, Children and Young People	Teacher	S Seen	11/08/2025
Education, Children and Young People	Teacher	S Foley	18/08/2025
Education, Children and Young People	Teacher	J Wise	08/08/2025
Education, Children and Young People	Advanced Skills Teacher	J Robinson	20/08/2025
Education, Children and Young People	Principal	L Lynch	08/08/2025
Education, Children and Young People	Teacher Assistant	J Hale	15/08/2025
Education, Children and Young People	Teacher Assistant	C Saunders	14/08/2025
Education, Children and Young People	Tutor of the Deaf	C Saunders	14/08/2025
Education, Children and Young People	Teacher	J Gibson	05/08/2025
Education, Children and Young People	Teacher Assistant	J Dunham	08/08/2025
Department of Health	Perioperative Support Services Officer	M Jones	29/08/2025
Department of Health	Senior IT Officer- Servers	D Collins	29/08/2025
Department of Health	Allied Health Assistant	A Sargent	02/09/2025
Department of Health	Senior Social Worker	J Crave	27/08/2025
Homes Tasmania	Asset Planner	A Joyce	28/08/2025
Department of Health	Registered Nurse	B Brodie	28/08/2025
Department of Health	Psychologist	R Herriman	03/09/2025
Department of Health	Physiotherapist	L Lowde	29/08/2025
Department of Health	Enrolled Nurse	S Prajapati	31/05/2025
Department of Health	Cleaner	S Baker	21/08/2025
Department of Health	Finance Services Assistant (Accounts Payable)	F Clifford-Dutton	22/11/2024
Department of Health	Nurse	D Chaston	30/08/2025
Department of Health	Customer Service Officer - Appointment	A Mukim	22/08/2025
Police, Fire and Emergency Management	Leading Comms Officer	S Palmer	10/09/2025
Department of Health	Diversional Therapist	T Gillespie	05/09/2025
Department of Health	House Services Assistant	P Patel	30/08/2025
Department of Health	Home Maintenance Officer	C Benjamin	15/08/2025
Department of Health	Occupational Therapist	H Chan	12/09/2025
Natural Resources and Environment Tasmania	Horticulturist	D Eaves	16/09/2025
Department of Health	Supervisor Radiation Therapist	B McLoughlin	12/09/2025
Justice	Registry Clerk	A Box	19/08/2025
Department of Health	Community Health Social Worker	F Jones	02/09/2025
Department of Health	Senior Social Worker - Emergency Department	F Jones	02/09/2025
Premier and Cabinet	Senior Technical Specialist Connect Services	L Faulkner	12/09/2025
Department of Health	Admin Support Officer	P Conway-Whately	26/08/2025

### Fixed-Term Appointments of greater than 12 Months

Agency	Duties Assigned	Employee	Term	Date of Effect
Natural Resources and Environment Tasmania	Host Ranger (Three Capes Track)	G Whitney	24 months	08/09/2025

Treasury and Finance	Specialist Legal Advisor	B Cheong	18 months	08/09/2025
Justice	Solicitor	R Fleming	24 months	27/10/2025
Homes Tasmania	Senior Program Officer	L Watts	36 months	29/09/2025

### Promotion of Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Department of Health	Medical Scientist	G Casson	01/09/2025
Justice	Executive Officer	D Cingel	29/08/2025
Police, Fire and Emergency Management	Administrative Assistant	L Jones	01/09/2025
State Growth	Senior Policy Analyst	D Cutler	28/08/2025
Premier and Cabinet	Manager Security	C Heard	01/09/2025
Justice	Executive Officer	P Mulcahy	25/08/2025
Department of Health	Communications Officer	P Rajbhandari	01/09/2025
Department of Health	Emergency Preparedness and Response (EPR) Officer	K Osborne	20/08/2025
Police, Fire and Emergency Management	Senior Information Officer	L Oxley	01/09/2025
Department of Health	Clinical Nurse Specialist - Community Health Nursing Service	P Howard	27/08/2025
Department of Health	Clinical Nurse Specialist - Palliative Care	K Horch	08/08/2025
State Growth	Digital Optimisation Lead	S Whelan	15/08/2025
State Growth	Manager Policy and Employment Advisory	M Minter	25/08/2025
Education, Children and Young People	Canteen Supervisor	C Hayes	01/09/2025
Treasury and Finance	Manager Revenue Policy	A Kingston	11/09/2025
Justice	Senior Policy Officer	Z Devereux-Martyn	06/09/2025
Department of Health	Specialist Pharmacist - Critical Care	P Wright	01/08/2025
Justice	Manager Store and Purchasing	K Garwood	04/09/2025
Justice	Team Leader, Court Support Liaison	K Baker	08/09/2025
Natural Resources and Environment Tasmania	Agricultural Liaison Officer	E Rivett	08/09/2025
Homes Tasmania	Departmental Liaison Officer	A Orchard	08/09/2025

### Transfer of Permanent Employees

Agency	Duties Assigned	Employee	Transferred Agency	Date of Effect
Justice	Manager, Payroll Services	M Clark	Police, Fire and Emergency Management	08/09/2025
Education, Children and Young People	Data Analyst	S Krasnicki	Justice	15/09/2025

### Promotion Without Advertising

#### AGENCY: JUSTICE

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the *State Service Act 2000* and to promote the following permanent employee:

**Name:** K Dillon

**Duties Assigned:** Finance and Business Manager

**Description of the Role:** Objective:

To lead the management and provision of financial, business, budget, resources, procurement and prisoner monies services for the Tasmania Prison Service (TPS) and provide specialist advice and direction in relation to these for the Senior Management Team.

**Duties:**

- Provide high-level strategic advice to TPS senior management team in relation to all aspects of financial and budget management, resource allocation strategies and asset management.
- Lead all budget activities in accordance with Departmental budget management requirements, Treasurer's Instructions, financial compliance, regulatory frameworks and ensures staff understand individual business unit budgets, responsibilities and reporting methodologies. This involves managing financial delegations, development, implementation and management of budgets; ensuring strong systems of control, identifying and managing budget risks; analysis of data, budget performance, budget forecast and reporting.
- Lead the management of specialist and complex accounting tasks associated with the financial operations of the TPS, including the implementation and refinement of the Departments financial information and supporting information systems.
- Direct and control the formation of policy for the management of resources (financial including prisoner monies and physical) for the TPS, including the preparation of manuals, staff training and instruction.
- Lead the management of Prisoner Monies and provision of advice to stakeholders in accordance with regulatory frameworks on behalf of the Director of Prisons. This involves representation of the TPS in high level external forums; negotiation and resolution of complex issues; presentation of information to key stakeholders; preparation of high level briefings, correspondence, reports and submissions.
- Lead the management of procurement and provision of advice to stakeholders in accordance with Treasurer's Instructions and other legislative, regulatory and Departmental frameworks.
- Lead the TPS contracting activities, including through providing advice, preparing and reviewing contracts, and managing contract performance, in accordance with the Treasurer's Instructions and other regulatory requirements.
- Liaise with Crown Law on behalf of the TPS in relation to specialist and technical contract and procurement activities as required and lead the continued education of staff with regard to legal matters, contract performance and risk management.
- Manage the TPS insurance claims in accordance with the Tasmania Risk Management Fund (TRMF) and liaise with the Government insurance advisor in processing claims.
- Contribute to the strategic planning and leadership as a member of the TPS Senior Management Team to promote compliance, continuous improvement and contemporary prison practices.
- Management and oversight of the Finance and Business team.
- Provide strategic direction for the Management of Stores.

**Essential Requirements:** Pre-employment Checks

The Head of State Service has determined that the person nominated for this vacancy is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:

- 1 Pre-employment (National Police Record) checks for: Arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, deception and/or conspiracy, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, Executive or the Legislative Power.
- 2 Disciplinary action in previous employment.
- 3 Identification check.

**Desirable Requirements:** • Relevant tertiary qualifications.

- Experience as a finance manager in a complex organization in the public sector.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the *State Service Act 2000*. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication of this notice in the Tasmanian Government Gazette.

**Signed:** Kristy Bourne

---

AGENCY: JUSTICE

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the *State Service Act 2000* and to promote the following permanent employee:

**Name:** T Clark

**Duties Assigned:** Coordinator Finance and Business

**Description of the Role:** Objective:

To assist the Manager Finance and Business by coordinating the provision of financial, budget, resource and prisoner monies management services for the Tasmania Prison Service (TPS).

**Duties:**

- Manage the provision of prisoner monies, in accordance with legislative and regulatory frameworks including compliance with application, research, interpretation, analysis, advice, drafting policy, trust account management and training.
- Coordinate the provision of budget management services to the Tasmania Prison Service via budget development, implementation, performance reporting, forecast and authoritative advice to cost centre managers.

- Undertake in depth analysis of business unit and cost centre performance, identifying key issues, trends and variances. Provide advice and make recommendations to the Manager Finance and Business to implement agreed strategies.
- Coordinate the management of specialist and more complex accounting tasks associated with the financial operations of the TPS including maintenance, implementation and refinement of the Department's financial information and supporting information systems.
- Coordinate the management of procurement and provision of specialist advice to stakeholders in accordance with Treasurers Instructions and other legislative, regulatory and Departmental frameworks, including the supervision of tender and contract management processes.
- Coordinate the management of TPS business and prisoner telephony including maintenance, new services, relocations, solutions to meet changing business requirements and advice.
- Coordinate the management of TPS assets, vehicles, ICT hardware and software encompassing inventory, acquisition, disposal and advice.
- The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying jobs at this classification level.

**Essential Requirements:** Pre-employment Checks

The Head of State Service has determined that the person nominated for this vacancy is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:

- 1 Pre-employment (National Police Record) checks for: Arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, deception and/or conspiracy, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, Executive or the Legislative Power.
- 2 Disciplinary action in previous employment.
- 3 Identification check.

**Desirable Requirements:** • Relevant tertiary qualifications in business, accounting or other appropriate discipline.

- Extensive relevant experience in a government environment or familiarity with government processes and protocols especially in relation to financial and business processes within a prison environment.
- Current driver's licence.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the *State Service Act 2000*. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication of this notice in the Tasmanian Government Gazette.

**Signed:** Kristy Bourne

---

**AGENCY: NATURAL RESOURCES AND ENVIRONMENT TASMANIA**

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the *State Service Act 2000* and to promote the following permanent employee:

**Name:** D Langdon

**Duties Assigned:** Regional Compliance Support Officer

**Description of the Role:** Coordinate compliance activities and related programs necessary for the protection of Reserved Land.

**Essential Requirements:** Nil

**Desirable Requirements:** A current motor vehicle driver's licence.

A workplace Level 2 First Aid Certificate or the ability to acquire one prior to appointment.

A current firearms licence or the eligibility to acquire one.

Certificate IV Statutory Government Investigation and Enforcement or equivalent.

Five years compliance experience or equivalent.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the *State Service Act 2000*. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication of this notice in the Tasmanian Government Gazette.

**Signed:** Jason Jacobi



# Specialist Digitisation Services

Storage, access to and management of large documents like plans and engineering drawings is an incredibly difficult task. When your plans and drawings are on paper or aperture cards it is a nightmare to retrieve, view, print, forward or distribute.

**The future has landed! Acrodata and our unique Store and Digitise on Demand service means you can have any plan or drawing available when you want it. Acrodata will store, manage, digitise and retrieve plans, drawings and aperture cards, in the time you request.**

- Brand new technology producing image quality previously not possible
- Digitise and/or Retrieve for less than the cost of a reproduction.
- Full digitisation of collections with a fixed completion date
- Any plan or drawing delivered to you as a digital image immediately on request

Manage the risk of redundant technology limiting your access to vital information.

***Digitise your past to protect your future now.***



Mornington, Tasmania 7018



1300 227 632



info@acrodata.com.au



Proudly recognised as a White Ribbon accredited workplace





# POWERING EDUCATION

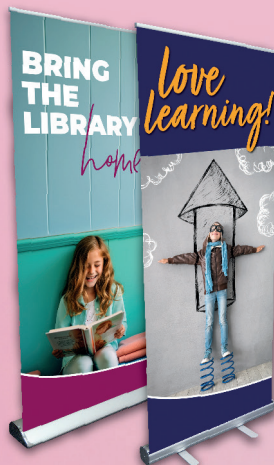
Work with a proud Tasmanian business and your trusted partner in print.

As the Government Printer for Tasmania, we offer a full suite of printing and graphic design services.

Speak to us today to elevate your school's message to new heights.



## PULL-UP BANNERS



## ANNUAL REPORTS



## YEARBOOKS



## BROCHURES & LEAFLETS



## CARDS & CERTIFICATES



## GRAPHIC DESIGN & MORE!



DocumentManagement  
TASMANIA



1300 141 100

print@dmtas.com.au  
dmtas.com.au  
46 Brisbane Street, Hobart TAS 7000  
ABN: 52 629 796 103





# STAND OUT





Partner with Tasmania's oldest continually operating signwriting business, with over 75 years of experience.

Contact us today to bring your school's vision to life and inspire our next generation.



**VEHICLE WRAPS**

**OUTDOOR SIGNAGE**

**HONOUR BOARDS**

**WALL WRAPS**

**DIGITAL DISPLAYS**

**BANNERS & FLAGS**

**GRAPHIC DESIGN**

**& MORE!**





**DocumentManagement**

TASMANIA



**1300 141 100**

signage@dmtas.com.au

dmtas.com.au

1/21 Pitcairn Street, Glenorchy TAS 7010

ABN: 52 629 796 103



**Disclaimer.**

Products and services advertised in this publication are not endorsed by the State of Tasmania and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

**Copyright.**

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Services Notices may be reproduced except in accordance with the Copyright Act.

Printed by Acrodata Tasmania Pty Ltd under authority of the Government of the State of Tasmania.