



TASMANIAN GOVERNMENT GAZETTE

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CONTENTS

<i>Notice</i>	<i>Page</i>
Administration and Probate	777
Crown Lands.....	778
Dangerous Goods	779
Electoral Disclosure and Funding	779
Emergency Management	779
Land Acquisition.....	777
Notices to Creditors	775
Public Trustee	778
Staff Movements.....	780
Water Management.....	778

Notices to Creditors

DIANNE SYDONIE FITZALLEN late of 44 Racecourse Crescent, Launceston in Tasmania, deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased DIANNE SYDONIE FITZALLEN who died on 24 November 2024 are required by the Executors, LAURA ELIZABETH FITZALLEN and CHARMAINE JEAN GIBSON of C/- Douglas & Collins, 9-13 George Street, Launceston in Tasmania, to send particulars to the said Executors and to the Registrar of the Supreme Court, GPO Box 167, Hobart in Tasmania by 26 December 2025, after which date the Executors may distribute the assets of the deceased, having regard only to the claims of which the Executors then have notice.

Dated this twenty-sixth day of November 2025.

DOUGLAS & COLLINS, Lawyers

TONY PHILIP CLARKE (also known as TONY PHILLIP CLARKE) late of 13 Hillside Crescent, West Launceston in Tasmania, deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased TONY PHILIP CLARKE (also known as TONY PHILLIP CLARKE) who died between 30 June 2025 and 3 July 2025 are required by the Administrator, LEE TONY CLARKE of C/- Douglas & Collins, 9-13 George Street, Launceston in Tasmania, to send particulars to the said Administrator and to the Registrar of the Supreme Court, GPO Box 167, Hobart in Tasmania by 26 December 2025, after which date the Administrator may distribute the assets of the deceased, having regard only to the claims of which the Administrator then has notice.

Dated this twenty-sixth day of November 2025.

DOUGLAS & COLLINS, Lawyers

DANIEL JAMES MCNAMARA late of 3/10 Church Street Kingston Tasmania, who died between 3 July 2025 and 7 July 2025.

Creditors, next of kin and others having claims in respect of the property or estate of the abovenamed deceased are required by the Executor OWEN DANIEL MCNAMARA, c/- Dobson Mitchell Allport of 59 Harrington Street Hobart Tasmania to send particulars of their claim to the Registrar of the Supreme Court of Tasmania in writing on or before 27 December 2025 after which date the Executor may distribute the assets, having regard only to the claims of which the Executor then has notice.

Dated this twenty-sixth day of November 2025.

DOBSON MITCHELL ALLPORT, Practitioners for the estate

Tasmanian Government Gazette

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DAVID KEEVERS (also known as DAVID ANDREW KEEVERS) late of 410 Top Gawler Road, Gawler in Tasmania, deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased DAVID KEEVERS (also known as DAVID ANDREW KEEVERS) who died on 18 December 2024 are required by the Administrator, DANIEL JACKSON MCCLELLAND of C/- Douglas & Collins, 9-13 George Street, Launceston in Tasmania, to send particulars to the said Administrator and to the Registrar of the Supreme Court, GPO Box 167, Hobart in Tasmania by the 26 December 2025, after which date the Administrator may distribute the assets of the deceased, having regard only to the claims of which the Administrator then has notice.

Dated this twenty-sixth day of November 2025.

DOUGLAS & COLLINS, Lawyers

Estate of STEPHEN CRAIG GARLICK - late of 16 Stourton Street, Rosetta.

CHERYL ANNETTE DELLAVEDOVA, as personal representative of the estate, gives notice in accordance with section 25A of the *Trustee Act 1898*, that she intends to distribute the property subject to the estate among the persons entitled to the estate, she requires any person interested in the estate to send particulars of any claim in respect of the estate to her, c/- Tierney Law, PO Box 239, Huonville 7109, on or before 26/12/2025. After that date she may distribute the estate, having regard only to claims of persons of which she then has notice, and without being liable for the estate so distributed to any person of whose claim she had no notice at the time of the distribution.

Dated this twenty-sixth day of November 2025.

TIERNEY LAW Solicitors for the Executor

BARRY WINTON SQUIRES late of Regis Aged Care, 8 Blenheim Street, Norwood in Tasmania, Clerk, Single, Deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased, BARRY WINTON SQUIRES who died on 11th day of July 2025, are required by the Executor, TPT WEALTH LTD of Level 2 137 Harrington Street, Hobart in Tasmania, to send particulars to the said Company by the 26th day of December 2025, after which date the Executor may distribute the assets, having regard only to the claims of which it then has notice.

Dated this twenty-sixth day of November 2025.

TPT WEALTH LIMITED

GARY COLIN WHITTAKER late of 23/5A Marys Hope Road, Rosetta in Tasmania, Retired Accountant, Divorced, Deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased, GARY COLIN WHITTAKER who died between 17th day of July 2025 and 20th day of July 2025, are required by the Executor, TPT WEALTH LTD of Level 2 137 Harrington Street, Hobart in Tasmania, to send particulars to the said Company by the 26th day of December 2025, after which date the Executor may distribute the assets, having regard only to the claims of which it then has notice.

Dated this twenty-sixth day of November 2025.

TPT WEALTH LIMITED

DENISE RUBY JILLETT (also known as DENNY JILLETT) late of 193 Strickland Avenue, South Hobart in Tasmania, Retired Registered Nurse, Single, Deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased, DENISE RUBY JILLETT (also known as DENNY JILLETT) who died on 3rd day of August 2025, are required by the Executor, TPT WEALTH LTD of Level 2 137 Harrington Street, Hobart in Tasmania, to send particulars to the said Company by the 26th day of December 2025, after which date the Executor may distribute the assets, having regard only to the claims of which it then has notice.

Dated this twenty-sixth day of November 2025.

TPT WEALTH LIMITED

LINDSAY OWEN FLETCHER late of Bishop Davies Court, 27 Redwood Road, Kingston in Tasmania, Retired Hotel employee, Single, Deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased, LINDSAY OWEN FLETCHER who died on the 4th day of April 2025, are required by the Executor, TPT WEALTH LTD of Level 2 137 Harrington Street, Hobart in Tasmania, to send particulars to the said Company by the 26th day of December 2025, after which date the Executor may distribute the assets, having regard only to the claims of which it then has notice.

Dated this twenty-sixth day of November 2025.

TPT WEALTH LIMITED

ROYCE LESLEY WEBSTER (also known as ROYCE LESLIE WEBSTER) late of 110 Edinborough Road, Abbotsham in Tasmania, Carer, Divorced, Deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased, ROYCE LESLEY WEBSTER (also known as ROYCE LESLIE WEBSTER) who died between 9th day of August 2025 and 11th day of August 2025 are required by the Executor, TPT WEALTH LTD of Level 2 137 Harrington Street, Hobart in Tasmania, to send particulars to the said Company by the 26th day of December 2025, after which date the Executor may distribute the assets, having regard only to the claims of which it then has notice.

Dated this twenty-sixth day of November 2025.

TPT WEALTH LIMITED

FRANCIS THOMAS HARDWICKE late of Strathdevon Nursing Home, 37 Moriarty Road, Latrobe in Tasmania, Retired Farmer, Widowed, Deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased, FRANCIS THOMAS HARDWICKE who died on 18th day of August 2025, are required by the Executor, TPT WEALTH LTD of Level 2 137 Harrington Street, Hobart in Tasmania, to send particulars to the said Company by the 26th day of December 2025, after which date the Executor may distribute the asset having regard only to the claims of which it then has notice.

Dated this twenty-sixth day of November 2025.

TPT WEALTH LIMITED

JOAN WESCOMBE late of Karingal Home, 32 Lovett Street, Devonport in Tasmania, Retired Registered Nurse, Single, Deceased.

Creditors, next of kin and others having claims in respect of the property or estate of the deceased, JOAN WESCOMBE who died on 13th day of July 2025, are required by the Executor, TPT WEALTH LTD of Level 2 137 Harrington Street, Hobart in Tasmania, to send particulars to the said Company by the 26th day of December 2025, after which date the Executor may distribute the assets, having regard only to the claims of which it then has notice.

Dated this twenty-sixth day of November 2025.

TPT WEALTH LIMITED

SCOTT NICHOLAS THIESSEN (also known as SCOTT ANTHONY THIESSEN) late of 120 Esperance Road, Southport Tasmania, who died on 9 August 2025.

Creditors, next of kin and others having claims in respect of the property or estate of the abovenamed deceased are required by the Executor JOHN RICHARD LEWIS C/- 59 Harrington Street, Hobart Tasmania to send particulars of their claim to the Registrar of the Supreme Court of Tasmania in writing on or before 27 December 2025 after which date the Executor may distribute the assets, having regard only to the claims of which the Executor then has notice.

Dated this twenty-sixth day of November 2025.

DOBSON MITCHELL ALLPORT, Practitioners for the estate

ROSE-MAREE SMITH late of 25 Clear Creek Road Woodbridge Tasmania, who died on 18 June 2025.

Creditors, next of kin and others having claims in respect of the property or estate of the abovenamed deceased are required by the Executor MICHAEL JOHN SMITH c/- Dobson Mitchell Allport of 59 Harrington Street Hobart Tasmania to send particulars of their claim to the Registrar of the Supreme Court of Tasmania in writing on or before 27 December 2025 after which date the Executor may distribute the assets, having regard only to the claims of which the Executor then has notice.

Dated this twenty-sixth day of November 2025.

DOBSON MITCHELL ALLPORT, Practitioners for the estate

MARLENE ELIZABETH HACK late of Derwent Views, Lindsfarne in Tasmania who died on the 23rd day of July 2025.

Creditors, next of kin and others having claims in respect of the property of the abovenamed deceased are required by the Executor, TERRENCE VICTOR BRUCE MAYER, c/- Murdoch Clarke of 10 Victoria Street, Hobart in Tasmania to send particulars to the said Executor and to the Registrar of the Supreme Court of Tasmania on or before the 28th day of December 2025 after which date the Executor may distribute the assets, having regard only to the claims of which the Executor then has notice.

Dated this twenty-sixth day of November 2025.

MURDOCH CLARKE, Solicitors to the Estate

Administration and Probate

NOTICE OF APPLICATION TO RESEAL LETTERS OF ADMINISTRATION

Notice is hereby given that, after the expiration of 14 days from the publication hereof, NINYA ELI-CIA ROSE MILLER of 15/34 Brandon Road, Runcorn the Administrator of the estate of ROSA LUZ AQUILIZAN late of 15/34 Brandon Road, Runcorn, deceased, to whom letters of administration of the said estate were granted by the Supreme Court of Queensland on the 8th of September 2025, will apply to the Supreme Court of Tasmania in its Ecclesiastical Jurisdiction that the seal of the Said Supreme Court of Tasmania may be affixed to the said letters of administration pursuant to Part VI of the *Administration and Probate Act 1935*.

Dated this twenty-sixth day of November 2025.

JENNY TRAN, Solicitor

Land Acquisition

LAND ACQUISITION ACT 1993

NOTICE OF ACQUISITION

(Section 18)

In pursuance of Section 18 of the *Land Acquisition Act 1993*, I, Guy Naish, Valuer-General acting as a delegate of the Minister of the Crown for the time being administering the *Land Acquisition Act 1993* do hereby declare that the land in the Schedule hereto is taken and vested in the Crown absolutely under the said Act for the authorised purpose, being for Rail purposes.

Given under my hand this 20th day of November 2025.

VALUER-GENERAL

Department of Natural Resources and Environment Tasmania
134 Macquarie Street, Hobart

SCHEDULE

Firstly all that 3446m2 being Lot 1 of land situate in the City of Burnie on Plan of Survey 136537 in the Land Titles Office being the whole of the land comprised in Folio of the Register Volume 136537 Folio 1 of which Burnie City Council is the registered proprietor.

Secondly, it is intended that the following estates and interests will be excepted from the acquisition for the purpose of Section 19(1) of the *Land Acquisition Act 1993* (and so that the land will remain subject to those estates and interests):

A Pipeline Easement over the land shown as 'Pipeline Easement 'D' 2.00 wide' created by and more fully set forth in Sealed Plan 136537, and

A Right of Way Easement over the land shown as 'Right of Way 'A' (Private)' on Sealed Plan 136537.

Location: 1 Marine Terrace, Burnie

Municipal Area: BURNIE

2084041-3386

Crown Lands

Department of Treasury and Finance
26 November 2025

CROWN LANDS ACT 1976

NOTICE is hereby given that under the provisions of the *Crown Lands Act 1976* the property listed below will be submitted for sale by public auction.

Property
1315 Woodsdale Road, Levendale TAS 7120

Folio of the Register
Volume 187410 Folio 2

Land Zoned
Community Purpose, Tasmanian Planning Scheme
(Southern Midlands Local Provisions Schedule)

Sale Details
Auction to be held on site at
1315 Woodsdale Road, Levendale TAS 7120
Friday 19 December 2025 at 12:00 pm

Real estate agent appointed to market the property on behalf of the Crown:
Roberts Real Estate Sorell
30 Cole Street
SORELL TAS 7172

HON NICHOLAS DUGAN MLC,
Minister for Parks

Public Trustee

PUBLIC TRUSTEE ACT 1930

Notice Under Section 17 Of The Act

Pursuant to Section 17 of the Public Trustee Act 1930, notice is hereby given that after the expiration of fourteen (14) days from the publication hereof, application will be made by the Public Trustee to the Supreme Court of Tasmania in its Ecclesiastical Jurisdiction that Letters of Administration of the estate of the undermentioned deceased person, intestate, may be granted to the Public Trustee:-

Troy Francis Clayton late of 12 Doolan Street Invermay in Tasmania Pensioner/Single Man deceased Intestate

Dated this 26th day of November 2025

Chief Executive Officer
Public Trustee
116 Murray Street, Hobart
tpt@publictrustee.tas.gov.au

Water Management

WATER MANAGEMENT ACT 1999

Notice of Amendment of an Irrigation District

Sassafras Wesley Vale Irrigation District

Having considered the request made pursuant to section 180 of the Act, I hereby approve the request to amend the area of land defined in Schedule 1 of this Notice under the Sassafras Wesley Vale Irrigation District.

Dated the 18th day of November 2025

Gavin Pearse MP
Minister for Primary Industries and Water

SCHEDULE 1: Sassafras Wesley Vale Irrigation District

All that area of land comprising 17,977 hectares, shown as bounded by heavy black lines detailed on CPR11386 in the Central Plan Register (a reduced copy of which is set out below, by way of illustration only).



Dangerous Goods

DANGEROUS GOODS (ROAD AND RAIL TRANSPORT) ACT 2010

I, Bradley Weston PARKER, Acting Executive Director, WorkSafe Tasmania, having been appointed a Competent Authority pursuant to Part 3, Division 1, section 11 of the *Dangerous Goods (Road and Transport) Act 2010*, hereby appoint the following as an authorised officer pursuant to section 12(1) of the *Dangerous Goods (Road and Rail Transport) Act 2010*.

- Shane COETZEE

This appointment is not subject to any conditions or restrictions relating to the powers that may be exercised by the authorised officer; or where and in what circumstances these powers may be exercised. The appointment is subject to conditions relating to when these powers may be exercised.

The appointment is conditional on the holder’s continued employment with WorkSafe Tasmania.

Dated the 19th day of November 2025.

BRADLEY PARKER, Competent Authority.

Emergency Management

Emergency Management Act 2006

APPOINTMENT OF MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR AND DEPUTY MUNICIPAL EMERGENCY MANAGEMENT COORDINATOR

Notice is hereby given that in accordance with Section 23 of the *Emergency Management Act 2006*, the following appointment has been made for a period of 2 years commencing on the date of this Notice.

Norman Berechree,
Municipal Emergency Management Coordinator,
Circular Head Council; and

Leighton Stewart,
Deputy Municipal Emergency Management Coordinator,
Circular Head Council.

Dated this nineteenth day of November 2025.

THE HON. FELIX ELLIS MP
Minister for Police, Fire and Emergency Management

Electoral Disclosure and Funding

Electoral Disclosure and Funding Act 2023

Notice of Adjusted Assembly Administrative Funding

In accordance with clause 3(6) of Schedule 1 of the *Electoral Disclosure and Funding Act 2023* (the Act), the Tasmanian Electoral Commission hereby gives notice that the amounts specified in sections 147(3) and 148(3) of the Act, relating to payments from the Administration Fund, have been adjusted to reflect movements in the Consumer Price Index.

The adjusted administrative funding amounts, as determined under Schedule 1 clause 3(3), are effective from 1 January 2026 and are as follows:

Number of House of Assembly Members	Adjusted amount (per quarter)
1 (endorsed or independent)	\$11,600
2-5 party-endorsed members	\$23,100
6+ party-endorsed members	\$39,400

Dated this 19th day of November 2025

KYLEE RUMBLE
Director Legislation and Compliance
Tasmanian Electoral Commission

Staff Movements

Permanent Appointments

Agency	Duties Assigned	Employee	Probation Period	Date of Effect
Department of Health	Registered Nurse	M Franklin	6 Months	06/12/2025
Department of Health	Enrolled Nurse	G Stanton	6 Months	23/11/2025
Homes Tasmania	Senior Housing Advisor	G Kavaarpuo	6 Months	01/12/2025
Department of Health	Domestic Service Officer	J Harper	6 Months	20/11/2025
Department of Health	Registered Nurse	S Chan	Nil	10/11/2025
Education, Children and Young People	Education Facility Attendant	D Farrelly	6 Months	27/01/2026
Education, Children and Young People	Teacher	E McMahon	12 Months	02/02/2026
Department of Health	Hospital Aide	S McHardy	Nil	24/11/2025
Department of Health	Multiskilled Domestic	R Van der Vlist	6 Months	01/12/2025
Justice	Assistant Director Compliance and Dispute Resolution	R Ikin	6 Months	03/12/2025
Justice	Monitoring and Compliance Unit Shift Supervisor	S Shinnick	6 Months	08/12/2025
Natural Resources and Environment Tasmania	Ranger	B Correy	6 Months	26/11/2025
Justice	Regulation and Compliance Officer	M Baker	Nil	08/12/2025
Natural Resources and Environment Tasmania	Visitor Services Officer	H Geeves	6 Months	20/11/2025
Education, Children and Young People	Teacher Assistant	D Jordan	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	D Potter	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	A Schilling	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	A Brown	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	D Mallinson	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	V Rahimi	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	M Watt	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	N Behm	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	S Morrison	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	E Pedersen	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	E Davis	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	I Peel	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	S Garland	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	C Charles	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	A Armstrong	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	G Jenkins	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	W Boxhall	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	I Noble	6 Months	26/09/2025

Education, Children and Young People	Teacher Assistant	S Howorka	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	A Walford	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	P Kapene-laing	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	I Johnston	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	M Groom	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	F Storan	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	Z Heazlewood	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	K Loader	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	S Hutton	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	A Smith	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	T Double	6 Months	26/09/2025
Education, Children and Young People	Teacher Assistant	D Geale	6 Months	26/09/2025
Education, Children and Young People	Principal	M Duggan	12 Months	01/01/2026
Port Arthur Historic Site Management Authority	Senior Manager Health and Safety	S Hewett	6 Months	19/11/2025
Education, Children and Young People	Teacher	O Cook	12 Months	27/01/2026
Education, Children and Young People	Teacher	A Reid	12 Months	02/02/2026
Education, Children and Young People	Teacher	C Li	12 Months	02/02/2026
Education, Children and Young People	Teacher	C Jones	12 Months	02/02/2026
Education, Children and Young People	Teacher	E Simes	12 Months	27/01/2026
Education, Children and Young People	Teacher	E Cooney	12 Months	02/02/2026
Education, Children and Young People	Teacher	F Lennard	12 Months	02/02/2026
Education, Children and Young People	Teacher	G Pearson	12 Months	02/02/2026
Education, Children and Young People	Teacher	K Rigby	12 Months	02/02/2026
Department of Health	Theatre Attendant	B Davidson	6 Months	26/11/2025
Department of Health	Hospital Aide	B Edwards	6 Months	28/11/2025
State Growth	Operations Officer	A Annie	6 Months	24/11/2025

Appointment of Officers

Agency	Duties Assigned	Employee	Duration	Date of Effect
Justice	Public Guardian	J Harbottle	5 years	23/11/2025

Cessation of Officers and Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Department of Health	Cleaner	K Dahal	13/11/2025
Department of Health	Enrolled Nurse	T Grierson	15/11/2025
Natural Resources and Environment Tasmania	Budget and Finance Officer	V Matulic	28/11/2025

Public Trustee	Chief Financial Officer - Company Secretary	D Adams	25/11/2025
Department of Health	Customer Service Officer	S Gudimella	14/11/2025
Department of Health	Registered Nurse	K Johnston	03/11/2025
Department of Health	Psychologist	A Stanley	14/11/2025
Department of Health	Executive Support Officer	J Wilkie	31/10/2025
Department of Health	Enrolled Nurse	D Searle	22/11/2025
Department of Health	Associate Nurse Unit Manager	S LeFevre	22/11/2025
Department of Health	Principal Business Advisor	S Witek	12/11/2025
Justice	Executive Officer	R Harling	28/11/2025
Department of Health	Pharmacist	I Tahir	24/10/2025
Department of Health	Team Leader - Hotel Services and Administration	C Meciar	05/11/2025
Department of Health	Executive Assistant - Critical Care Services	A Somerville	16/11/2025
Treasury and Finance	Payroll and Recruitment Officer	K Westell	28/11/2025
Department of Health	Registered Nurse	K Rayner	18/11/2025
Justice	Case Work Support Officer	K Munro	21/11/2025
Justice	Executive Officer	A Mosdell	28/11/2025
Department of Health	Registered Nurse	S Khokhar	22/11/2025
Department of Health	Associate Nurse Unit Manager	S Khokhar	22/11/2025
Department of Health	Administrative Assistant	K Reid	18/11/2025

Extension or Renewal of Fixed-Term Appointments beyond 12 Months

Agency	Duties Assigned	Employee	Term	Date of Effect
Premier and Cabinet	Digital Communications Officer	F Ryan	24 months	01/12/2025

Fixed-Term Appointments of greater than 12 Months

Agency	Duties Assigned	Employee	Term	Date of Effect
Natural Resources and Environment Tasmania	Visitor Services Officer	T Baer	24 months	04/12/2025
Justice	Transcription Typist	M Rollinson	24 months	17/11/2025
Treasury and Finance	Graduate Officer	C Williams	24 months	19/01/2026
Police, Fire and Emergency Management	Digital Forensics Examiner	J Aboud	24 months	08/12/2025
Justice	Transcription Typist	J Mallett	24 months	24/11/2025
Justice	Director Strategic Engagement	K Milroy	36 months	08/12/2025
Police, Fire and Emergency Management	Intelligence Analyst	R Lond	24 months	01/12/2025
Natural Resources and Environment Tasmania	Project Manager	J Brewer	24 months	05/02/2026

Promotion of Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Education, Children and Young People	Senior Project Manager Career Education	J Wilson	17/11/2025
Justice	Regulation and Compliance Officer	R Moore	15/11/2025
Education, Children and Young People	Assistant Principal	R Pooley	02/02/2026
Justice	Regulation and Compliance Officer	E Mapley	03/12/2025
Justice	Monitoring and Compliance Unit Shift Supervisor	M Sieler	15/11/2025
Education, Children and Young People	Senior Project Manager Career Education	J Wilson	17/11/2025
Justice	Assessment and Monitoring Officer	A Sadati	02/12/2025

Education, Children and Young People	Advanced Skills Teacher	A Zonno	27/01/2026
Public Trustee	Manager, Deceased Estates	R Smith	21/11/2025
Natural Resources and Environment Tasmania	Biosecurity Emergency Project Officer	J Lewis	04/12/2025
Natural Resources and Environment Tasmania	Senior Technical Officer	G Mielke	24/11/2025
Justice	Regulation and Compliance Officer	D Shanahan	08/12/2025

Transfer of Permanent Employees

Agency	Duties Assigned	Employee	Transferred Agency	Date of Effect
Premier and Cabinet	People and Culture Advisor	T Harvey-Mount	State Growth	20/11/2025

Promotion Without Advertising

AGENCY: TASMANIAN DAIRY INDUSTRY AUTHORITY

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the *State Service Act 2000* and to promote the following permanent employee:

Name: N Dick

Duties Assigned: Technical Manager

Description of the Role: The purpose of the role is to consolidate, analyse and interpret technical information relating to dairy food safety, and deliver of this knowledge to dairy businesses and other key stakeholders. The incumbent delivers specialist high level and expert technical advice and assists in the administration of the *Dairy Industry Act 1994*, *Dairy Industry Regulations 2024*, the *Primary Produce Food Safety Act 2011* and the *Primary Produce Food Safety (Dairy) Regulations 2024*.

Essential Requirements: A current unrestricted Tasmanian motor vehicle driver’s licence.

Desirable Requirements: • Appropriate tertiary qualification (e.g. bachelor’s degree) in Science, Applied Science, Dairy Food Technology, or a related field.

- Cert IV in Government Investigations (Regulatory Compliance)
- Sound knowledge of milk production and processing activities and relevant food safety regulations.
- A minimum of 5 years’ experience in food safety, quality assurance, or regulatory compliance.
- Capability to become an auditor in accordance with the National Regulatory Food Safety Auditor Guideline, an authorised officer appointed under the *Tasmanian Dairy Industry Act 1994* and the *Primary Produce Safety Act 2011*, and an authorised officer appointed by the Department of Agriculture, Forestry and Fisheries under the *Export Control Act 2020*.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the *State Service Act 2000*. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication of this notice in the Tasmanian Government Gazette.

Signed: Deidre Wilson

AGENCY: TASMANIAN DAIRY INDUSTRY AUTHORITY

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the *State Service Act 2000* and to promote the following permanent employee:

Name: K Parker

Duties Assigned: Dairy Food Safety Officer

Description of the Role: To ensure the public health and safety of dairy products through application of verification and validation audits of dairy farms, bulk milk transporters and processors, to ensure that licence holders are meeting their licence conditions and certify that dairy exports meet importing country requirements.

Essential Requirements: NIL

Desirable Requirements: • Appropriate tertiary qualification in Science, Applied Science, Dairy Food Technology, or a related field.

- Certificate IV in Government Investigations (Regulatory Compliance).
- Knowledge and recognised training in design of livestock effluent systems.
- A minimum of 2 years’ experience in food safety, quality assurance, food technology, agricultural science or regulatory compliance.

- Capability to become an auditor in accordance with the National Regulatory Food Safety Auditor Guideline, an authorised officer appointed under the *Tasmanian Primary Produce Safety Act 2011*, and, and an authorised officer appointed by the Commonwealth Department of Agriculture Forestry and Fisheries under the *Export Control Act 2020*.
- A current Tasmanian motor vehicle licence.
- Special Employment Conditions
- Regular intrastate and some interstate travel is required for this role, including overnight stays.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the *State Service Act 2000*. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication of this notice in the Tasmanian Government Gazette.

Signed: Deidre Wilson

AGENCY: DEPARTMENT OF HEALTH

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the *State Service Act 2000* and to promote the following permanent employee:

Name: G Snyman

Duties Assigned: Administrative Officer - Tasmanian Clinical Genetics Service

Description of the Role: Primary Purpose:

The Tasmanian Clinical Genetics Service (TCGS) is a statewide service providing assessment, diagnosis, genetic testing, management advice, counselling and support for individuals and families who have, or are at risk of having, a genetic condition.

The occupant:

- Completes a broad variety of administrative, and research support services to ensure the smooth running of the TCGS office and clinic coordination within required timeframes.
- Critically examines, evaluates, and takes appropriate action on information submitted to ensure relevance, completeness, and accuracy.
- Maintains, and ensures the integrity of databases, information systems and spreadsheets as required for administrative, reports and quality improvement activities.

Duties:

1. Provide professional, accurate and confidential administrative and research support services to the TCGS Manager, Clinical Geneticist and Genetic Counselling staff through the coordination and execution of administrative processes to ensure issues associated with referrals, family history, treatment plans and appointments are promptly addressed, followed up and responses completed.
2. Coordinate cross-unit administrative processes between the TCGS and state, national and international stakeholders including other clinical genetics services, hospitals, clinical and medical staff and laboratories to ascertain/retrieve background information and facilitate triaging of referrals.
3. Interpret detailed personal and family information to draw/update family trees using pedigree drawing software for the use of the TCGS Manager, Clinical Geneticist and Genetic Counselling staff on scheduled appointments and followed up visits.
4. Conduct meticulous research to ensure complete and accurate personal profile is captured on each presenting client, by assembling and collating all required forms, diagnostic reports, and family history from a range of resources in a legible manner.
5. Compile relevant background information and/or supporting documents for the Clinical Geneticist and Genetic Counsellors in preparation for scheduled appointments, interviews and follow ups.
6. Act as the first point of contact for TCGS for all internal and external contacts and whenever possible respond to callers directly based on knowledge of office functions, policy, priorities, and availability of services.
7. Transcribe and finalise complex clinical correspondence from Clinical Geneticist and Genetic Counsellors, including distribution to patients and internal and external referrers.
8. Ensure efficient and effective systems and processes are in place to support the TCGS office including managing and tracking all documentation and troubleshooting TCGS generic email & appointment inbox and iPM system as required.
9. Actively assist and support the setting up of Mersey Community Hospital, Launceston General Hospital and Royal Hobart Hospital clinics using iPM system to ensure registration of appointments are functional and accurate. Review, reschedule and reissue clinic appointments as required.
10. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.
11. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Essential Requirements: Nil

Desirable Requirements: Experience working in a clinical genetics service or Masters of Genetic Counselling student

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the *State Service Act 2000*. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication of this notice in the Tasmanian Government Gazette.

Signed: Dale Webster

AGENCY: DEPARTMENT OF HEALTH

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the *State Service Act 2000* and to promote the following permanent employee:

Name: L Burke

Duties Assigned: Coordinator - Admission Centre

Description of the Role: Primary Purpose:

Under the direction of the Manager - Inpatient Services Unit:

- Coordinate and supervise the day-to-day delivery of clerical administration across all areas of the Admissions Centre, including the provision of training and support to admission clerks.
- Provide input, through operational analysis and recommendations, into administrative process improvements that support the management and integration of services for admissions.
- Ensure the continuity and conformity of standards and new administrative support service processes, by monitoring outcomes.
- Develop, establish, and maintain effective communication systems and collaborative relationships with stakeholders within Hospital South/Department of Health, to ensure the provision of timely flow of information and high-quality administrative services is provided by the administration admissions team.

Duties:

1. Supervise and coordinate the work of the administrative admissions team, by providing advice, recommendations, direction, and support ensuring priority tasks are completed within required timeframe and service delivery standards, objectives, policies, and strategies are understood, implemented, and maintained.
2. Coordinate team performance development reviews, organise leave, rosters, on boarding and orientation of new staff and support with research and analysis tasks for specific projects as required.
3. Undertake a liaison role with senior medical and professional staff on, both routine and complex issues impacting on administrative matters to ensure operationally effective support services are appropriate, including coordinating, negotiating, and delegating tasks to the administration admissions team required through interpretation of appropriate frameworks.
4. Provide leadership in the development, integration, and implementation of quality improvement to support the effective and efficient delivery of administrative and clerical support services.
5. Prepare routine correspondence, and confidential documents to support a range of activity reports and respond to general enquiries from staff and the public.
6. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.
7. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Essential Requirements: Nil

Desirable Requirements: Nil

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the *State Service Act 2000*. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication of this notice in the Tasmanian Government Gazette.

Signed: Dale Webster



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Welcome back to Term 2!
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 and prepared for class





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