



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 5th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

Psychologist Safe Homes, Safe Families, Learning Services South (970169).

Applications Close:—Friday, 4 March 2016.

Salary:—\$59,562 – \$97,646 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-term full-time 73.5 hours per fortnight, from as soon as possible to 1 February 2018.

Location:—Learning Services Southern Region.

Description of Role:—Work in State Government schools, Child and Family Centres (CFCs) and community locations to provide a psychological service which supports children and families impacted by situations of family violence. Contribute to capacity building of CFCs, school staff and communities to improve understanding of the impact of family violence and trauma on learning and well-being.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possesses a degree with a fourth year qualification in Psychology.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Enquiries to Lynne McDougall, Department of Education, phone (03) 6165 5792, email **lynne.mcdougall@education.tas.gov.au**.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email **recruitment@education.tas.gov.au**.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

Teacher Assistant, Princes Street Primary School (2 Vacancies).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 970346.

Permanent part-time 10.00 hours per fortnight, 40 weeks per annum.

Location:—Princes Street Primary School.

Vacancy No. 307259.

Permanent part-time 10.00 hours per fortnight, 40 weeks per annum.

Location:—Princes Street Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Kath Shearer, Department of Education, phone (03) 6223 6635, email **kathleen.shearer@education.tas.gov.au**.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

DEPARTMENT SERVICES

Human Resources Management

Executive Assistant, Human Resources Management (960277).

Applications Close:—Friday, 4 March 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.50 hours per fortnight.

Location:—Mount Nelson.

Description of Role:—Provide general clerical support and administrative assistance to the Human Resources Branch utilising information systems, work procedures and the effective flow of information both within the Branch and to other sections of the Department. Ensure a comprehensive level of executive assistance, and general office support is provided to Director/s and senior leadership team.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Enquiries to Paul Gourlay, Department of Education, phone (03) 6165 6262, email paul.gourlay@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Professional Learning Institute

Principal Education Officer eLearning, Professional Learning Institute (970257).

Applications Close:—Friday, 4 March 2016.

Salary:—\$116,351 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching), Band 3B, Level 4.

Fixed-term full-time 73.50 hours per fortnight, from 05 April 2016 to 05 April 2018.

Location:—South.

Description of Role:—Provide high quality leadership of eStrategy and eLearning functions including the provision of strategic advice, leadership of a designated team and the co-ordination of a range of eLearning programs, services, infrastructure and applications.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Shane Frost, Department of Education, phone (03) 6165 5488, email shane.frost@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Educational Performance Services

Data Analyst and Reporting Officer, Educational Performance Services (970368).

Applications Close:—Friday, 4 March 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 73.50 hours per fortnight, from as soon as possible to 28 February 2017.

Location:—South.

Description of Role:—To undertake the analysis, interpretation and reporting of data collected through the Australian Early Development Census (AEDC), to contribute to the development of a suite of products which focus on key aspects of the AEDC and to consider this data in the context of broader early years data.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas: Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Tertiary qualifications in research and statistics, or a related discipline. The willingness to gain additional expertise as required in, for example, Microsoft SQL, Reporting Services, Analysis Services and Crystal Reports.

Enquiries to Janet Newton, Department of Education, phone (03) 6165 5708, email janet.newton@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Educational Performance Services

Data and Support Officer, Educational Performance Services (969978).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 29.40 hours per fortnight, from as soon as possible to 23 December 2016.

Location:—South.

Description of Role:—To undertake administrative and clerical duties. Assist with Educational Performance Services (EPS) operational processes including data entry, maintenance of databases, reporting and related matters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Current driver's licence.

Enquiries to Janet Johnson, Department of Education, phone (03) 6165 5709, email janet.johnson@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

EARLY YEARS AND SCHOOLS

Educational Performance Services

Educational Performance Officer, Educational Performance Services (970373).

Applications Close:—Friday, 4 March 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 73.50 hours per fortnight, from As soon as possible to 6 March 2017.

Location:—South.

Description of Role:—Assist in implementing the program of evaluation of students' achievements and school performance with reference to quality assurance matters. Provide advice and support to school-based staff regarding the collection of online assessment information and use of data from student information systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—A Degree or tertiary qualification or equivalent in a relevant discipline is desirable.

Enquiries to Jonathan Moritz, Department of Education, phone (03) 6165 5699, email Jonathan.Moritz@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

*Child and Family Centres***Centre Assistant, George Town Community Hub (700633).**

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 44 hours per fortnight, from as soon as possible to 24 February 2017.

Location:—George Town Community Hub.

Description of Role:—Provide assistance to the Child and Family Centre (CFC) team by assisting with operational and administrative tasks and support the learning, health and wellbeing of children and their families who attend the CFC.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Tertiary qualifications and/or experience in child care, community service, health and/or education support.

Enquiries to Trudi Cross, Department of Education, phone 0429 524 418, email trudi.cross@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

*Learning Services (South)**Herdsmans Cove Primary School***Advanced Skills Teacher, JRLF Herdsmans Cove Primary School (201720).**

Applications Close:—Friday, 4 March 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight from 26/04/2016.

Location:—JRLF, Herdsmans Cove Primary School.

Description of Role:—To implement and manage appropriate

learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Carolyn Brown, Principal, JRLF Herdsmans Cove Primary School, Department of Education, phone (03) 6263 7843, email carolyn.brown@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

*Learning Services (South)**Lauderdale Primary School***School Business Manager, Lauderdale Primary School (953900).**

Applications Close:—Friday, 4 March 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight commencing as soon as possible.

Location:—Lauderdale Primary School.

Description of Role:—Manage and co-ordinate the school administrative support service and assigned resources: general, financial, facility and human. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Contribute significantly to the delivery and improvement of administrative service outcomes.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Tracey Johnston, Principal, Lauderdale Primary School, Department of Education, phone (03) 6248 6270, email tracey.johnston@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

New Norfolk High School

Advanced Skills Teacher, New Norfolk High School (953183).

Applications Close:—Friday, 4 March 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—New Norfolk High School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Adam Potito, Principal, New Norfolk High School, Department of Education, phone (03) 6261 7800, email adam.potito@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Elizabeth College

Education Facility Attendant (Cleaning), Elizabeth College (966930).

Applications Close:—Friday, 4 March 2016.

Salary:—\$41,063 – \$46,727 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent full-time 80 hours per fortnight.

Location:—Elizabeth College.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Enquiries to Debbie White, Business Manager, Department of Education, phone (03) 6235 6504, email debbie.white@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Lansdowne Crescent Primary School

Teacher Assistant, Lansdowne Crescent Primary School (965725).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 10.00 hours per fortnight, 40 weeks per annum.

Location:—Lansdowne Crescent Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Enquiries to Anita Holding, Department of Education, phone (03) 6234 1030, email anita.holding@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Montrose Bay High School

Teacher Assistant, Montrose Bay High School (953516).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 55 hours per fortnight, 40 weeks per year.

Location:—Montrose Bay High School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Sharon Lacey, School Business Manager, Department of Education, phone (03) 6273 1677, email sharon.lacey@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Mount Stuart Primary School

Teacher Assistant, Mount Stuart Primary School (968548).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 20.00 hours per fortnight, 40 weeks per annum.

Location:—Mount Stuart Primary School.

Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Sandra Fogarty, Department of Education, phone 0438 939 664, email sandra.fogarty@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Bicheno Primary School

Teacher Assistant, Bicheno Primary School (968472).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time, 10.00 hours per fortnight, 40 weeks per year.

Location:—Bicheno Primary School.

Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Brodie Philip, Department of Education, phone (03) 6375 1222, email brodie.philip@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Cressy District High School

Teacher, Cressy District High School (205128).

Applications Close:—Friday, 4 March 2016.

Salary:—\$55,827 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Vacancy No. 205128.

Permanent full-time 70 hours per fortnight.

Location:—Cressy District High School.

Description of the role:—This role will be teaching Grade 7, 8 and is anticipated to focus on Humanities, Maths, Science and HPE, however will be required to teach across other areas.

To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Craig Brown, Principal, Department of Education, phone (03) 6397 6281, email craig.brown@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Cressy District High School

Teacher, Cressy District High School (951858).

Applications Close:—Friday, 4 March 2016.

Salary:—\$55,827 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher. Vacancy No. 951858.

Permanent full-time 70 hours per fortnight.

Location:—Cressy District High School.

Description of the role:—This role will be teaching Grade 7, 10 and is anticipated to focus on English, History and Geography, however will be required to teach across other areas.

To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Craig Brown, Principal, Department of Education, phone (03) 6397 6281, email craig.brown@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format.

Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Deloraine Primary School

Assistant Principal, Deloraine Primary School (969416).

Applications Close:—Friday, 4 March 2016.

Salary:—\$108,298 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal Band 3.

Permanent full-time 70.00 hours per fortnight.

Location:—Deloraine Primary School.

To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jeanagh Viney, Department of Education, phone (03) 6362 8999, email jeanagh.viney@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Early Childhood Intervention Services, Launceston

School Business Manager, Early Childhood Intervention Services Launceston (952361).

Applications Close:—Friday, 4 March 2016.

Salary:—\$65,401 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 39.7 hours per fortnight, 42 weeks per year.

Location:—Early Childhood Intervention Service, Tasmania Launceston.

Description of the role:—Co-ordinate the operations of a school office and support the Principal in the management of school administrative service and resources. Direct and supervise assigned non teaching staff. Provide advice to the Principal and other school staff on administrative and resource matters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Lisa Wright, Principal, Department of Education, phone (03) 634 1729, email lisa.wright@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Evandale Primary School

Teacher Assistant, Evandale Primary School (960391).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time, 36 hours per fortnight, 40 weeks per year.

Location:—Evandale Primary School.

Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Bronwyn Carroll, Department of Education, phone (03) 6391 8261, email bronwyn.carroll@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Glen Dhu Primary School

Teacher Assistant, Glen Dhu Primary School (3 Vacancies).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 969506.

Permanent part-time 10 hours per fortnight, 40 weeks per year from 26 April 2016.

Location:—Glen Dhu Primary School.

Vacancy No. 950654.

Permanent part-time 10 hours per fortnight, 40 weeks per year from 26 April 2016.

Location:—Glen Dhu Primary School.

Vacancy No. 968551.

Permanent part-time 10 hours per fortnight, 40 weeks per year from 26 April 2016.

Location:—Glen Dhu Primary School.

Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy

a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Amanda Bird, Assistant Principal, Department of Education, phone (03) 6344 1349, email amanda.bird@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Ringarooma Primary School

Teacher Assistant, Ringarooma Primary School (305675).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time, 10.00 hours per fortnight, 40 weeks per year.

Location:—Ringarooma Primary School.

Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Cherie Steel, Department of Education, phone (03) 6353 2271, email cherie.steel@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be

acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Scottsdale High School

Teacher (Home Economics), Scottsdale High School (969508).

Applications Close:—Friday, 4 March 2016.

Salary:—\$55,827 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Permanent full-time 70.00 hours per fortnight.

Location:—Scottsdale High School.

To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jeanna Bolton-Dean, Department of Education, phone (03) 6352 6333, email jeanna.bolton-dean@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Burnie High School

Teacher Assistant, Burnie High School (969497).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$56,011 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 15 hours per fortnight, 40 weeks per year.

Location:—Burnie High School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Judith Fahey, Department of Education, phone (03) 6431 2744, email judith.fahey@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Forth Primary School

Advanced Skills Teacher, Forth Primary School (969423).

Applications Close:—Friday, 4 March 2016.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Forth Primary School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Dianne Poulton, Department of Education, phone (03) 6428 2282, email dianne.poulton@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred.

Electronic applications must be in Microsoft Word or PDF format.

Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Latrobe High School

Teacher (Mathematics), Latrobe High School (201216).

Applications Close:—Friday, 4 March 2016.

Salary:—\$55,827 – \$90,682 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Permanent full-time 70.00 hours per fortnight.

Location:—Latrobe High School.

To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Brent Armitstead, Department of Education, phone (03) 6426 1061, email brent.armitstead@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Student Support

Speech and Language Pathologist, Student Support Northern Region (963985).

Applications Close:—Friday, 4 March 2016.

Salary:—\$53,542 – \$86,856 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DoE, DPEM, DoJ, Allied Health Professional, Level 1-2.

Fixed-term full-time 76 hours per fortnight, as soon as possible until 23 December 2016.

Location:—Student Support (Northern Region).

Description of the role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The

following pre-employment checks are to be conducted: 1. Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences, Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. 2. Disciplinary action in previous employment.

Desirable Requirements:—A current driver's licence.

Eligibility for membership of Speech Pathology Australia.

Enquiries to Danielle Le Rossignol, Department of Education, phone (03) 6327 3731, email danielle.le.rossigno@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LINC TASMANIA

Regional Services

George Town LINC

Community Inclusion Worker Child and Family Centre, George Town Community Hub (964168).

Applications Close:—Friday, 4 March 2016.

Salary:—\$65,401 – \$75,410 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 29.40 hours per fortnight, from As soon as possible to 22 July 2016.

Location:—George Town Community Hub.

Description of Role:—In partnership with local communities, Community Inclusion Workers (CIWs) will assist with maintaining and developing the Child and Family Centres (CFCs) and engage with the community to breakdown identified barriers to social participation. At the direction of the Centre Leader, work collaboratively with the community, parents/caregivers, local and state government agencies and service providers to support the participation of local families in the planning and delivery of community activities/programs and referral to other services that are responsive to the needs of families and young children. In particular, CIWs will connect with socially marginalised or at-risk children and families to assist them to access the CFC for improved outcomes in child development, education and health from 0 to 5 years. Work with CFC staff and partner services to achieve effective approaches to engaging disadvantaged parents and families in their communities.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: Conviction checks in the following conviction areas, Crimes of Violence, Sex Related Offences,

Serious Drug Offences, Crimes Involving Dishonesty and Serious Traffic Offences. Disciplinary action in previous employment.

A current drivers licence.

Desirable Requirements:—An appropriate qualification, such as a qualification in Child Care, Early Childhood Education, Health Care and/or Community Development, or a related discipline.

Enquiries to Trudi Cross, Department of Education, phone 0429 524 418, email trudi.cross@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

Doctors in Training, Registrar (Geriatrics).

Applications Close:—Friday, 4 March 2016.

Salary:—\$84,478 – \$138,222 pro rata, per annum.

Medical Practitioners (Public Sector) Award, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term part-time 48 hours per fortnight, commencing as soon as possible for a period up to twelve months.

Location:—Royal Hobart Hospital, Liverpool Street, Hobart.

Duties:—Registrars are responsible for the day to day management of private and public inpatients and outpatients within the Hospital and provide after hours emergency cover at the hospital as determined by the Medical Recruitment Unit.

Duties:—Registrars are responsible for the day to day management of private and public inpatients and outpatients within the Hospital and provide after hours emergency cover at the hospital as determined by the Medical Recruitment Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Frank Nicklason, Department of Health and Human Services and Tasmanian Health Service, phone (03) 62227763, email frank.nicklason@ths.tas.gov.au or Frank Nicklason, Department of Health and Human Services and Tasmanian Health Service, phone (03) 62227763, email frank.nicklason@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Medical Recruitment Services, Human Resources, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

Resident Medical Officer (Royal Hobart Hospital).

Applications Close:—Friday, 25 March 2016.

Salary:—\$68,636 – \$100,275 p.a.

Medical Practitioners (Public Sector) Award, Medical Practitioner, Level 2-8 (Residents).

Fixed-term full-time commencing as soon as possible for a period of up to twelve months.

Location:—Royal Hobart Hospital.

Duties:—The Resident Medical Officer is responsible for the day to day management of private and public inpatients and outpatients within the Hospital and provides after hours emergency cover at the hospital as determined by the Medical Workforce Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia and has had a minimum of one year post-graduate experience.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alison Hallam, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 7177, email alison.hallam@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Medical Recruitment Services, Human Resources, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

Child Protection Worker, North (2 Vacancies) (501542).

Applications Close:—Friday, 4 March 2016.

Salary:—\$52,833 – \$85,940 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional Level 1-2.

Permanent full-time and fixed term full-time day work, SEE NOTE BELOW.

Location:—Children and Youth Services, North.

Please NOTE:—Permanent full-time day work, 1 vacancy.

Fixed term full-time day work commencing as soon as possible for a period of 12 months, 1 vacancies.

Other permanent full-time and part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

*** Applicants are encouraged to read the further information available on child protection careers ***

Working in Child Protection in Tasmania.

Choose a career in Child Protection.

Duties:—The Children, Young Persons and their Families Act 1997 provides the legal mandate for the department to take action to protect children and young people from abuse and neglect and promote their safety stability and development. Child Protection Workers have a specific statutory role in protecting children and young people from harm and promoting their rights and healthy development. In Tasmania Child Protection Workers work within a legislative framework, the Child Protection Practice Framework and the Child Protection Professional Practice Standards.

Child Protection Workers are responsible for receiving, investigating and assessing notifications of children at risk of harm from abuse or neglect. They work with families and other professionals to resolve problems and keep children safe. In circumstances of severe risk, the Child Protection Worker may be involved in legal interventions in the Magistrates Court.

Child Protection Workers have sound self-management skills, self-awareness, and emotional maturity, with the ability to understand the personal impacts of child protection work and strategies for managing stress and building resilience. It is important that Child Protection Workers have the ability to conduct work with integrity and honesty; adhere to confidentiality requirements; and demonstrate a commitment to working with children, young people and their families.

Selection criteria includes:—Your sound skills in building relationships, casework, interpreting and analysing information, and communication will be highly valued. Demonstrated abilities and experience will include:—Identifying and initiating contact with key individuals and groups who are important in decision making processes and providing expertise or assistance, investing time to create and maintain professional relationships based on mutual respect and contributing to a supportive and collaborative team environment.

Knowledge of and/or experience in assessment and casework intervention with individuals and families who have complex needs, and knowledge of theoretical perspectives that relate to child protection practice and application of this in a service delivery context.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields. Current Working with Children Registration. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Davey, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1175, email michelle.davey@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

** Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

Child Protection Worker, South (3 vacancies) (501529).

Applications Close:—Friday, 4 March 2016.

Salary:—\$52,833 – \$85,940 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time and fixed term full-time day work, SEE NOTE BELOW.

Location:—Children and Youth Services, South.

Please NOTE:—Permanent full-time day work, 1 vacancy.

Fixed term full-time day work commencing As soon as possible for a period of 12 months, 2 vacancies.

Other permanent full-time and part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

*** Applicants are encouraged to read the further information available on child protection careers ***

Working in Child Protection in Tasmania.

Choose a career in Child Protection.

Duties:—The Children, Young Persons and their Families Act 1997 provides the legal mandate for the department to take action to protect children and young people from abuse and neglect and promote their safety stability and development. Child Protection Workers have a specific statutory role in protecting children and young people from harm and promoting their rights and healthy development. In Tasmania Child Protection Workers work within a legislative framework, the Child Protection Practice Framework and the Child Protection Professional Practice Standards.

Child Protection Workers are responsible for receiving, investigating and assessing notifications of children at risk of harm from abuse or neglect. They work with families and other professionals to resolve problems and keep children safe. In circumstances of severe risk, the Child Protection Worker may be involved in legal interventions in the Magistrates Court.

Child Protection Workers have sound self-management skills, self-awareness, and emotional maturity, with the ability to understand the personal impacts of child protection work and strategies for managing stress and building resilience. It is important that Child Protection Workers have the ability to conduct work with integrity and honesty; adhere to confidentiality requirements; and demonstrate a commitment to working with children, young people and their families.

Selection criteria includes:—Your sound skills in building relationships, casework, interpreting and analysing information, and communication will be highly valued. Demonstrated abilities and experience will include:—Identifying and initiating contact with key individuals and groups who are important in decision making processes and providing expertise

or assistance, investing time to create and maintain professional relationships based on mutual respect and contributing to a supportive and collaborative team environment.

Knowledge of and/or experience in assessment and casework intervention with individuals and families who have complex needs, and knowledge of theoretical perspectives that relate to child protection practice and application of this in a service delivery context.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields. Current Working with Children Registration. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to LeeAnn Russell, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6165 7878, email leeann.russell@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

Early Years

Registered Nurse, Child and Family Health Nurse (2 vacancies) (500915).

Applications Close:—Friday, 4 March 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time day work, SEE NOTE BELOW.

Location:—CYS, Child Health and Parenting Services, South.

Please NOTE:—Vacancies:—Permanent part-time day work (38.0 hours per fortnight), 1 vacancy.

Fixed term part-time day work (60.8 hours per fortnight) commencing As soon as possible until 19 August 2016, 1 vacancy.

Other permanent part-time vacancies, and fixed term part-time vacancies, that may arise in the near future may also be filled from this selection process.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Child and Family Health Nurse:—Strengthens health outcomes for clients through the provision of safe, quality, clinically appropriate nursing care in partnership with clients, their families and other health professionals within the child and family health practice area.

Selection criteria includes:—Current knowledge of, and the ability to apply nursing principles, procedures and practices in the delivery of client care in child and family health nursing and in line with legal requirements and the Australian Nursing and Midwifery Board (ANMB) National Competency Standards for the Registered Nurse.

Demonstrated sound knowledge of the principles of primary health care and the ability to apply these in child and family health nursing.

Sound interpersonal and communication skills, including written skills and the ability to function effectively in a multidisciplinary team environment.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Holds a recognised child and family health nursing qualification or is working towards same.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Working with Children Registration. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kate Albury, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6165 3832, email kate.albury@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

** Please note if you are applying online you DO NOT need to upload an Application for Employment form **

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

Information and Communication Technology Services

IT Officer (IT Support) (514373).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,187 – \$74,384 p.a.

Health and Human Services (Tasmanian State Service) Award, ICT Technician.

Permanent full-time day work.

Location:—Launceston.

Duties:—We are seeking an IT Officer (IT Support) to join our team. As part of the IT Client Services team you will provide second level support services through the local IT support teams. These services include PC hardware, printer and software installation, problem resolution, incident and

service request management together with vendor and client management. Some maintenance and monitoring of enterprise management systems may also be required.

If this sounds like you, please apply!.

Desirable Requirements:—Relevant industry experience.

Degree or tertiary qualification in a relevant discipline.

A current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to James Walle, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3950, email james.walle@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Public Health Services

Health Protection

Surveillance Officer, Communicable Diseases Prevention Unit/OzFoodNet (517947).

Applications Close:—Friday, 4 March 2016.

Salary:—\$57,617 – \$62,382 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Communicable Diseases Prevention Unit, Hobart.

Duties:—We are seeking a Surveillance Officer, Communicable Diseases Prevention Unit OzFoodNet to join our team. If successful you will be:

Conducting communicable disease surveillance activities including data entry and quality control for the OzFoodNet project and notifiable diseases as defined under the Public Health Act 1997.

Assisting with the investigation into cases of foodborne illness by liaising with other sections of the Department of Health and Human Services (DHHS), medical practitioners, laboratories and local government.

Providing high level administrative support including research and analysis activities to the Epidemiologist (OzFoodNet), and Senior Surveillance Officer within the Communicable Diseases Prevention Unit (CDPU).

Desirable Requirements:—Qualifications and/or experience in public health, disease surveillance or health research, or a willingness to undertake training in these areas.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Simone Duncombe, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0665, email simone.duncombe@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Clinical Nurse Consultant, SAFE (518999).

Applications Close:—Friday, 4 March 2016.

Salary:—\$89,050 – \$93,439 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time day work (with on-call), working 16 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

Duties:—The Clinical Nurse Consultant, SAFE functions as an advanced clinical practitioner within the Sexual Assault Forensic Examination (SAFE) service and provides management support in the development of policies, procedures and service delivery to the Co-Directors of Women's and Children's Services for the provision of forensic examination and forensic specimen collection.

Conducts forensic and physical examinations of victims of alleged sexual assaults, within a best practice framework in accordance with national policies, guidelines and frameworks, including providing treatment for injuries, the collection and preparation of evidence for the judicial system, and appearance as an expert witness as required.

Co-ordinates and provides internal and external education, advice and support in relation to sexual assault forensic medical examinations.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Holds or is working towards a post-graduate qualification in the area of sexual assault forensic and medical examination.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Tonks, Department of Health and Human Services and Tasmanian Health Service, phone (03) 67778976, email janette.tonks@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Enrolled Nurse CASUAL POOL (WACS) (503228).

Applications Close:—Friday, 4 March 2016.

Salary:—\$53,817 – \$59,600 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Fixed-term casual shift work working as and when required. To commence As soon as possible until 1 May 2017.

Location:—WACS, LGH, Charles Street, Launceston.

Duties:—The enrolled nurse provides direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Tonks, Nursing Director, WACS, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8976, email janette.tonks@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Hospital Aide CASUAL POOL (LGH Pool) (503227).

Applications Close:—Friday, 4 March 2016.

Salary:—\$46,102 – \$47,297 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift work working as and when required. To commence as soon as possible until 5 August 2016.

Location:—Casual Pool, LGH, Charles Street, Launceston.

Duties:—To assist with the management of all ward supplies (excepting drugs) to ensure the delivery of a high standard of patient care in the hospital.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Deb Stewart, NUM, Casual Pool, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6901, email deb.stewart@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registered Nurse, Midwife CASUAL POOL (WACs) (504467).

Applications Close:—Friday, 4 March 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work working as and when required. To commence As soon as possible until 1 May 2017.

Location:—WACs, LGH, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Midwife strengthens health outcomes through the provision of safe quality, clinically appropriate midwifery care in partnership with women, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Midwife.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Tonks, Nursing Director, WACS, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8976, email janette.tonks@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registered Nurse CASUAL POOL (WACS) (503226).

Applications Close:—Friday, 4 March 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work working as and when required. To commence As soon as possible until 1 May 2017.

Location:—WACS, LGH, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Identification check and disciplinary action in previous employment check.

Enquiries to Janette Tonks, Nursing Director, WACS, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8976, email janette.tonks@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Senior Physiotherapist, Community (521521).

Applications Close:—Friday, 4 March 2016.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Physiotherapy Department, LGH, Charles Street, Launceston.

Duties:—Provide and maintain optimal physiotherapy services within the community setting of Tasmanian Health Service, Northern Region. Work as an effective member of the physiotherapy team in the assessment, planning and delivery of physiotherapy services for clients and their carers in Northern Tasmania. In consultation with Discipline Lead Physiotherapy Services assist in the co-ordination of physiotherapy services in the community setting while ensuring that services are delivered according to best practice standards and in accordance with organisational policies and professional codes of conduct. Contribute to health promotion and health literacy initiatives within the Tasmanian Health Service.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Current Driver's Licence.

Active member of the Australian Physiotherapy Association.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to James Darvas, Discipline Lead, Physiotherapy Department, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6935, email james.darvas@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Social Worker (518628).

Applications Close:—Friday, 4 March 2016.

Salary:—\$52,833 – \$85,940 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 14 March 2016 until 30 June 2016.

Location:—Social Work Department, LGH Charles Street, Launceston.

Duties:—To develop, provide and evaluate a social work service for patients of the Launceston General Hospital and their families as part of a multidisciplinary team.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stewart Millar, Manager Social Work Department, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6247, email stewart.millar@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Social Worker (John L Grove) (521603).

Applications Close:—Friday, 4 March 2016.

Salary:—\$52,833 – \$85,940 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Fixed-term part-time day work, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 25 March 2016 until 24 October 2016.

Location:—John L Grove, LGH, Charles Street, Launceston.

Duties:—To develop, provide and evaluate a social work service for patients of the Launceston General Hospital and their families as part of a multidisciplinary team.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Annette Keen, Allied Health Team Leader, John L Grove, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4190, email annette.keen@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service – Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Deloraine District Hospital and Community Health Service

Registered Nurse (Relief) (Deloraine) (504321).

Applications Close:—Friday, 4 March 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work working as and when required. To commence 31 March 2016 until 31 March 2018.

Location:—Deloraine District Hospital, Lansdown Place Deloraine.

Please note that access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Director of Nursing/Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6701 2111, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Senior Social Worker (512220).

Applications Close:—Friday, 4 March 2016.

Salary:—\$84,767 – \$94,358 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Social Work Services.

The Tasmanian Health Service is seeking interest from suitably qualified applicants for a Senior Social Worker, Grief and Loss Counsellor vacancy.

The Tasmanian Health Service is dedicated to improving the health and wellbeing of the community and is committed to providing the highest levels of healthcare and services.

Duties:—In the role of Senior Social Worker you will provide complex and critical professional counselling to clients of the Grief and Loss Service.

Your duties include developing, providing and evaluating

social work services, including in the area of grief, loss and trauma, at the Royal Hobart Hospital, in accordance with Agency policies and the Code of Ethics of Australian Association of Social Workers.

As a specialist member of the health team, you will provide education, supervision and support to staff and acting as a consultant to wider health teams in Social Work Services and the wider Royal Hobart Hospital in relation to grief and loss.

Desirable Requirements:—

Post graduate qualifications in a relevant practice area.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tracey Turner, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 8812, email tracey.turner@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Complex Chronic and Community

Nurse Unit Manager (522531).

Applications Close:—Friday, 4 March 2016.

Salary:—\$94,866 – \$98,484 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 7a, Year 0 to Year 2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Midlands Multi Purpose Centre.

The Tasmanian Health Service is seeking interest from suitably qualified applicants for a Nurse Unit Manager vacancy at Midlands Multi-purpose Centre.

Duties:—In the role of Nurse Unit Manager you will:

Provide leadership to the Midlands Multi-Purpose Centre.

Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multi-disciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Midlands Multi-Purpose Centre.

Lead and manage the co-ordination of overall patient care and be responsible for managing the allocated human, material and financial resources for service delivery within the Midlands Multi-Purpose Centre.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6254 5030, email sandy.carmichael@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Hotel Services and Logistics

Food Service Officer (Relief) (507950).

Applications Close:—Friday, 4 March 2016.

Salary:—\$43,777 – \$45,699 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual shift work, working as and when required, commencing As soon as possible until 30 September 2017.

Location:—South.

Duties:—Assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Norris, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6274 5204, email ian.norris@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Hotel Services and Logistics

Team Leader, Food Services (508023).

Applications Close:—Friday, 4 March 2016.

Salary:—\$64,527 – \$74,384 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible for a period of twelve months.

Location:—South.

Establish and maintain the effective and efficient management of quality catering services within the Royal Hobart Hospital.

Co-ordinate and undertake quality control functions in relation to the provision of quality catering services to the Royal Hobart Hospital.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Norris, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 6703, email ian.norris@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Mental Health Services, Southern Region

Allied Health Professional (515230).

Applications Close:—Friday, 11 March 2016.

Salary:—\$84,767 – \$94,358 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—South.

Duties:—Undertake the delivery of quality care to clients of the Child and Adolescent Mental Health Service based on best practice principles and within a collaborative and multi-disciplinary framework.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers; or Registered with the Occupational Therapy Board of Australia; or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anne Easther, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0588, email anne.easther@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Mental Health Services, Southern Region

Speech Pathologist, Child and Adolescent Mental Health Services (522496).

Applications Close:—Friday, 11 March 2016.

Salary:—\$84,767 – \$94,358 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent part-time day work, Working 38 hours per fortnight.

Location:—South.

Duties:—An exciting new opportunity exists to join the Child and Adolescent Mental Health Services (CAMHS) South team in a new Speech Pathologist position. The successful applicant will have demonstrated experience in specialist assessment and treatment of children and young people presenting with, or at risk of developing, a range of psychiatric, behavioural, emotional, social, developmental or learning problems, including Autism Spectrum Disorder as well as extensive skills and experience in social communication, the use of pragmatic language and language based problem solving skills to engage with young people and their families in the 0 to 18 year age range.

Desirable Requirements:—Tertiary qualification in Speech Pathology.

Post graduate qualification pertinent to mental health/ paediatric speech pathology.

Significant clinical paediatric experience with children and adolescents presenting with social, emotional, learning and behavioural problems.

Current Driver's Licence.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of Speech Pathology Australia (SPA).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anne Easther, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0588, email anne.easther@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Mental Health Statewide Services

Alcohol and Drug

Administrative Assistant (500788).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,187 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 15.2 hours per fortnight.

Location:—North.

Duties:—Perform comprehensive reception and administrative duties to support the efficient delivery of services by the Alcohol and Drug Service Area Office.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lisa Newsum, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1234, email lisa.newsum@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Mental Health Statewide Services

Alcohol and Drug

Administrative Assistant (519229).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,187 – \$55,293 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work, working as and when required, commencing As soon as possible for a period of twelve months.

Location:—Ulverstone.

Duties:—Perform comprehensive reception and administrative duties to support the efficient delivery of services by the Alcohol and Drug Service Area Office.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lisa Newsum, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 1234, email lisa.newsum@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Mental Health Statewide Services

Alcohol and Drug

Registered Nurse (501034).

Applications Close:—Friday, 11 March 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3 Year 1 to Grade 4 Year 4.

Permanent full-time shift work (fully rotational), working 76 hours per fortnight.

Location:—South.

Please Note:—Part-time hours will also be considered.

Access to the Grade 4 salary range \$77,124 – \$81,563 is subject to successful application for progression to Grade 4.

Duties:—Strengthen health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kylie Harris, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0788, email kylie.harris@ths.tas.gov.au.

You are encouraged to apply online. When applying online please DO NOT send a duplicate application to the contact person.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Oral Health Services

Dental Officer (521718).

Applications Close:—Friday, 4 March 2016.

Salary:—\$102,225 – \$160,714 p.a.

Health and Human Services (Tasmanian State Service) Award, Dental Officer, Level 1 to Level 3.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible until 30 December 2016.

Location:—Oral Health Services Tasmania (North West).

Duties:—Provide dental services as consistent with the policies and guidelines of the Oral Health Services Tasmania for eligible adults and children and manage and/or provide the referral support to dental therapists for the provision of dental treatment for children up to age 18.

Provide dental care for children who lie beyond the scope of dental therapists. Supervise all aspects of dental care provided by dental therapists in the officer's area of responsibility including quality control of their clinical procedures; adequacy of their treatment planning and competence in assessing clients who should be referred.

Assist in the development and advancement of the knowledge and professional skills of other staff within the team including therapists, prosthetists, dental assistants and technicians.

Manage a significant professional caseload in addition to the above duties which will ensure the equitable and timely delivery of services to eligible clients.

Essential Requirements:—Registered with the Dental Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Paul Greham, Senior Clinician, Oral Health Services Tasmania (North West), Department of Health and Human Services and Tasmanian Health Service, mobile 0429383703, email paul.greham@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, Southern Region, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Clinical Co-ordinator, Discharge Planning (515008) (515008).

Applications Close:—Friday, 4 March 2016.

Salary:—\$82,839 – \$86,689 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse Grade 5 Year 1 to Grade 5 Year 4.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse to play a pivotal role in ensuring co-ordinated, timely and integrated care for patients referred to acute and community based service providers. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Co-Director of Nursing, you will actively manage the discharge processes for patients within the hospital to ensure timely access to services. In this role you will be held accountable to key performance indicators for the outcomes of nursing practice in relation to the Discharge Planning patient cohort and addressing inconsistencies between practice, policy and relevant legislation.

Do you have?

Current Registration.

Demonstrated experience, understanding and expertise in the clinical management of patients with complex discharge requirements.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Duff, Co Director of Nursing, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5468, email julie.duff@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Registered Nurse (Emergency Department MCH) (514514).

Applications Close:—Friday, 26 February 2016.

Salary:—\$59,600 – \$81,563 p.a.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift workers, working up to 76 hours per fortnight.

Location:—Mersey Community Hospital, Latrobe.

This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, shift or day work vacancies arising in this section within the next six months.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

These roles are based in the Emergency Department at the Mersey Community Hospital.

Who are we looking for?

We are seeking motivated and experienced Registered Emergency Nurses who are passionate about the greatest quality of care, ensuring they collaborate with members of the multidisciplinary healthcare team. Ideally you would have at least 2 years working in Emergency or Critical Care Nursing. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lynn Sims, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6426 5303, email lynn.sims@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at www.ths.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

West Coast District Hospital and Community Health

Registered Nurse, Community (514067).

Applications Close:—Friday, 4 March 2016.

Salary:—\$59,600 – \$81,563 pro rata, per annum.

Nurses and Midwives (Tasmanian State Service) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time shift workers, working up to 76 hours per fortnight until December 2016.

Location:—Rosebery Community Health Centre.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Current Drivers Licence.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Yvonne Armstrong, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6473 5100, email yvonne.armstrong@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 258, Burnie 7320. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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JUSTICE

BIRTHS DEATHS AND MARRIAGES

Client Service Officer (350343).

Applications Close:—Friday, 4 March 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time working 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Provide effective delivery of professional service to clients of the Registry, particularly in relation to records of births, deaths, marriages, legitimations, adoptions, registration of change of name and change of sex, relationships and miscellaneous registrations. Check, accept or reject applications for searches of registers, subject to access policies and privacy constraints and control timely issue of the appropriate resultant documentation.

Essential Requirements:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Ann Owen, Manager, Birth, Deaths and Marriages, Department of Justice, phone (03) 6165 3451, email ann.owen@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ann Owen on (03) 6165 3451.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

COMMUNITY CORRECTIONS

*Southern Region***Probation Officer (350760b).**

Applications Close:—Friday, 4 March 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time working 73.50 hours per fortnight for a period of 12 months.

Location:—Hobart.

Duties:—Conduct interviews, home visits and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending

behaviours with the aim of assisting offenders to reduce the risk of re-offending.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A relevant tertiary or industry qualification.

A current driver's licence.

Enquiries to Christopher Carney, Team Leader, Community Corrections, Department of Justice, phone (03) 6165 6754, email christopher.carney@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Christopher Carney on (03) 6165 6754.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

MONETARY PENALTIES ENFORCEMENT SERVICE

Enforcement Officer (356458).

Applications Close:—Friday, 4 March 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time working 73.5 hours per fortnight for a period of 12 months.

Location:—Hobart.

Duties:—Respond to telephone and counter enquiries from clients and their agents in relation to the payment of their outstanding monetary penalties. Undertake assessments of the financial circumstances of clients and negotiate appropriate payment arrangements. Monitor the payment status of allocated clients and contact those clients who are in contravention of their payment obligations.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences;

Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Tasmanian Drivers Licence.

Enquiries to Neale Buchanan, Director, Monetary Penalties Enforcement Service, Department of Justice, phone (03) 6165 7561, email neale.buchanan@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Neale Buchanan on (03) 6165 7561.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Witness Assistance Service Officer (356100).

Applications Close:—Friday, 4 March 2016.

Salary:—\$59,562 – \$97,646 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-term full-time working 73.5 hour per fortnight for the period from 1 April 2016 until 30 March 2018.

Location:—Hobart.

Duties:—Undertake professional witness assistance work including:—Provision of assessment and case planning in conjunction with assigned prosecutors.

Support of the witness through case conferences with prosecutors.

Support in charge negotiation processes.

Support during decision making in matters which do not proceed.

Support of witnesses through pre-trial evidentiary conferences.

Court preparation including witness survival skills.

Liaison with other services provides to co-ordinate client support services.

Post court debriefing and outcomes conferences with prosecutors.

Undertake administrative tasks within the area of responsibility including participating in case and file reviews, maintaining electronic and paper based case files, and participating in performance management.

Essential Requirements:—A degree of at least three years duration relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer:—The following checks are to be conducted; Arson

and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A current motor vehicles drivers licence.

Enquiries to Graham Davis, Manager Serious Crime Witness Assistance Service, Office of the Director of Public Prosecutions, Department of Justice, phone (03) 6165 3594, email graham.davis@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Graham Davis on (03) 6165 3594.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

WORKSAFE TASMANIA

Compensation and Communication

Project Officer (355788).

Applications Close:—Friday, 4 March 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time working 73.5 hours per fortnight commencing As soon as possible until 13 January 2017.

Location:—Rosny.

Duties:—Develop, implement and co-ordinate WorkSafe Tasmania projects, initiatives and programs as specified in the WorkSafe Tasmania Strategic Plan. Contribute to the project planning process, including developing project plans and evaluation mechanisms. Collaborate with the Projects Unit to co-ordinate and deliver project outcomes.

Enquiries to John Hitchcock, Assistant Director Communication and Support Services, WorkSafe Tasmania, Department of Justice, phone (03) 6777 2864, email John.hitchcock@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact John Hitchcock on (03) 6777 2864.

The Department prefers electronic submission of applications, which will be acknowledged by email upon

submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

MACQUARIE POINT DEVELOPMENT CORPORATION

Business Analyst (251010).

Applications Close:—Friday, 4 March 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Provide the Chief Financial Officer (CFO) with support to enable the corporation to achieve its commercial objectives by undertaking business and financial analysis, management and reporting. The position also assists the CFO to develop and manage the corporation's financial and risk management systems and programs to ensure that services are delivered efficiently and effectively.

Enquiries to Scott Parnham, Chief Financial Officer, Macquarie Point Development Corporation, phone (03) 6166 4009, mobile 0407 810 040, email scott@macquariepoint.com.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4904, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Scott Parnham on (03) 6166 4009.

The Corporation prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Information Services

Business Systems Support (003332).

Applications Close:—Friday, 4 March 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Support the Business Systems Administrator to manage operational and corporate information systems ensuring detailed business and process analysis, system diagnostics and fault management, compliance activities, identity validation, reporting and security functions. Ensure integration of operational systems through system development, testing and training activities.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment

check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Desirable Requirements:—Knowledge and expertise consistent with qualifications recognised at Diploma or Advanced Diploma or equivalent level.

Enquiries to Ms Lynn Batge, Systems Co-ordinator, Information Services, Department of Police and Emergency Management, phone (03) 6173 2364, email lynn.batge@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Information Services

Vetting Systems Compliance Officer (two positions) (003285 and 002655).

Applications Close:—Friday, 4 March 2016.

Salary:—\$58,394 – \$63,226 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Ensure the accurate recording, use, disclosure and vetting of operational policing, intelligence holdings and court outcome data in compliance with state and national legislative and policy provisions, including agreements established for the exchange of international criminal history and other data.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Desirable Requirements:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 and 4 or equivalent level.

Enquiries to Melissa Mills, Operations Co-ordinator, Department of Police and Emergency Management, phone (03) 6173 2428, email melissa.mills@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon

successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Human Services

Human Services Support Officer (521340T).

Applications Close:— Monday, 7 March 2016.

Salary:— \$69,325 – \$79,935 p.a.

Tasmanian State Service Award, General Stream, Band 4 (including payment in accordance with Appendix 9 of TSSA)

Fixed-Term full-time (12 months).

Location:— Hobart.

Duties:— To provide HR reporting and analysis, research, database administration and executive support to the Human Services team.

Desirable Requirements:— Knowledge of Microsoft Office applications a distinct advantage.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from www.jobs.tas.gov.au.

Enquiries to Robyn Pearce on (03) 6230 8613.

Applications to Tasmania Fire Service, GPO Box 1526, Hobart, 7001 or fax 03 6234 6647 or email employment@fire.tas.gov.au.

PREMIER AND CABINET

CORPORATE AND GOVERNANCE

Finance Branch

Business Manager (002281).

Applications Close:—Friday, 4 March 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Silverdome, Launceston.

We recognise the value in flexible working arrangements. Talk to us about how this could work for you.

Duties:—The Business Manager is responsible for the overall operation of the Silverdome venue. The Silverdome is a commercial entity that generates revenue from its use. The Business Manager's primary responsibility is to ensure the Silverdome is fully used as a venue for sports, entertainment and recreational community benefits, whilst managing finances, operations and the promotion of the facility to ensure that business outcomes are achieved and opportunities are maximised to their full benefit.

The Head of the State Service has determined that a person nominated for this position is to satisfy a pre-employment

check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:— Conviction checks in the following conviction areas: Crimes of Violence; Sex Related Offences; Serious Drug Offences; Crimes Involving Dishonesty (eg theft, burglary, breaking and entering and fraud) Accordingly, a person nominated for appointment to this position will be required to provide a Record of Convictions in relation to the above from Tasmania Police prior to appointment. Identification check.

Desirable Requirements:—Degree or diploma relevant to industry in which the Silverdome operates. A current motor vehicle driver's licence. Proven experience in managing sports, recreation and entertainment venues.

Enquiries to David Strong, Acting Chief Operating Officer, Finance Branch, Corporate and Governance, Department of Premier and Cabinet, phone (03) 6232 7038, email david.strong@dpac.tas.gov.au.

Applications to Ann Woodhall, HR Officer, Recruitment, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tas 7001, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

Human Resources

HR Consultant (707526).

Applications Close:—Friday, 4 March 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To develop and manage the Departments Cadet and Graduate programs, and contribute to building the Department's leadership program. Provide authoritative advice, recommendations and solutions to support the Relationship Management and Organisational Development Section's programs, activities and stakeholders.

Desirable Requirements:—Tertiary qualification(s) relevant to the role, including studies such as business management, human resources management, training and development, and/or human behaviour would be an advantage.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Keri McKibben, phone (03) 6165 3206, email Keri.McKibben@dpipwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, fax (03) 6173 0230, mobile (03) 6165 3178, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Information Services

Computer Systems Officer (707098).

Applications Close:—Friday, 4 March 2016.

Salary:—\$51,782 – \$75,410 p.a.

Tasmanian State Service Award, ICT Level 1 Technician.

Fixed-term full-time from as soon as possible for 2 years.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To undertake information technology duties in the Wildlife Information System (WIS) Development Project that contributes to improved organisational performance and capability through the delivery of efficient business systems and processes that support operational excellence and achievement of business outcomes.

Desirable Requirements:—Knowledge or experience in the application of Business Process Management (BPM) engines, such as JBoss' jBPM suite, and Business Rule Management System, such as JBoss' Drools. Knowledge or experience of Google Web Toolkit (GWT) framework and Hibernate. An appropriate qualification at a tertiary level.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Anita Yan, phone (03) 6165 4468, email Anita.Yan@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3178, fax (03) 6173 0230, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

ENVIRONMENT

Senior Policy Officer (Water Quality) (707523).

Applications Close:—Friday, 4 March 2016.

Salary:—\$86,230 – \$97,646 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time (From As soon as possible for 2 years).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Undertake policy research, analysis, development and review to further the objectives of the Resource Management and Planning System, the Environmental Management and Pollution Control Act 1994 and other relevant environmental legislation, and to contribute to the maintenance of an effective environmental policy and legislative framework.

In particular, lead the review and development of water quality policy in Tasmania.

Desirable Requirements:—Relevant tertiary qualification. A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Alasdair Wells, phone (03) 6165 4536, email Alasdair.Wells@environment.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6165 3174, fax (03) 6173 0230, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

Field Officer, Building Works Supervisor (706528).

Applications Close:—Friday, 4 March 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Southern Region, initially located in Glenorchy.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Construction and management of minor facilities and infrastructure in accordance with approved plans and standards. Preparation and implementation of infrastructure maintenance programs and construction projects.

Essential Requirements:—To access Band 4 Range 2 salary levels the following are essential: Registered as an accredited building practitioner in accordance with the Building Act 2000. Five (5) years minimum experience in building and building maintenance work.

Desirable Requirements:—Registered as an accredited building practitioner in accordance with the Building Act 2000.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Justin Helmich, phone 0488 135 045, email Justin.Helmich@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3180, fax (03) 6173 0230, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

Projects, Assets and Procurement Manager (North) (706065).

Applications Close:—Friday, 4 March 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Prospect.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Plan and deliver regional projects and programs. Support regional building, infrastructure, plant and equipment (assets) management. Support and manage regional procurement (purchasing and sales).

Desirable Requirements:—A current motor vehicle driver's licence. A Project Management qualification. Asset and/or built infrastructure management, design, maintenance or construction related qualification.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Chris Colley, phone (03) 6777 2173, email Chris.Colley@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3180, fax (03) 6173 0230, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Visitor Strategy

Manager (Visitor Strategy) (707414).

Applications Close:—Friday, 4 March 2016.

Salary:—\$111,465 – \$119,047 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time (from as soon as possible for 2 years).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead and manage the Visitor Strategy Branch responsible for facilitating the strategic and sustainable use of Tasmania's parks and reserves consistent with the conservation, protection and presentation of Tasmania's natural and cultural assets to meet the organisation's vision and goals.

Desirable Requirements:—Experience and/or qualifications in public sector management.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Andrew Roberts, phone (03) 6165 4675, email Andrew.Roberts@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3180, fax (03) 6173 0230, email job.applications@dpiuwe.tas.gov.au.

STATE GROWTH

BUSINESS SERVICES

Communications

Media Advisor (424861).

Applications Close:—Friday, 4 March 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide a media advisory and writing service to groups/divisions/business units across the department on a broad range of matters and assist them to develop and implement media strategies and plans for their programs and services. Ensure compliance with all government and departmental media and communications policies and processes.

Provide high level responses to a range of media queries through relevant research and liaison with stakeholders, and provide event management support as required.

Quality assure media and communications material for diverse audiences, including: media releases, speech notes, event packages, briefing kits, web content and other information as required.

Be proactive in identifying and managing media issues and generating positive news stories that profile the work of the department.

Provide a high-level writing and editing service for departmental publications and other material as required.

Develop and maintain the media diary and other systems as required.

Desirable Requirements:—A current full motor vehicle licence.

Enquiries to Christian Attfield, A/Senior Communications Consultant, Department of State Growth, phone (03) 6165 5254, email christian.attfield@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

INFRASTRUCTURE TASMANIA

Infrastructure Policy

Policy Analyst (372569).

Applications Close:—Friday, 4 March 2016.

Salary:—\$78,552 – \$82,441 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake research and analysis, including quantitative analysis, on transport and infrastructure issues, individually or as part of a project team.

Contribute to the development and implementation of transport policy, plans and strategies for Tasmania.

Monitor and analyse developments relating to transport and infrastructure policy, including statistics and legislation, and provide appropriate advice.

Undertake project management, legislation development and procurement processes.

Work with internal and external stakeholders (all levels of government, industry and the community) to ensure their input into policy development processes.

Prepare correspondence, reports, briefing material, and regulatory review documentation, and co-ordinate submissions on behalf of the branch, agency or government.

Represent the agency in teleconferences, meetings and national working groups.

Use technology to present information in a variety of formats, including spatially.

Desirable Requirements:—Tertiary qualifications in an appropriate discipline.

Current drivers licence.

Enquiries to Fiona McLeod, Project and Stakeholder Manager, Department of State Growth, phone (03) 6166 3466, email fiona.mcleod@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

INFRASTRUCTURE TASMANIA

Infrastructure Policy

Principal Policy Analyst (371345).

Applications Close:—Friday, 4 March 2016.

Salary:—\$102,362 – \$107,780 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Provide high level specialist policy advice on strategic state and national infrastructure issues, policies and priorities, in particular in relation to the transport and freight system, and how these impact on Tasmanian businesses and the community.

Direct and oversee the preparation of maps, reports and other summary information from the Department's databases utilising skills in relation to data collection, statistical analysis and spatial data.

Undertake complex strategy and policy development, supported by relevant research, investigation and analysis and deliver authoritative advice on matters of strategic priority. This will include internal and external stakeholder engagement and management.

Utilise contemporary management practices to manage staff within the Branch, including appropriate performance management and staff development.

Provide strong lead support for major policy and/or governance reforms relating to infrastructure policy, including work to support the achievement of Infrastructure Tasmania's work program and to support Tasmania's participation in national infrastructure and transport reforms.

Plan, design and manage the delivery of projects using appropriate management tools and techniques to ensure milestones are achieved and outcomes delivered on time and budget. Resource utilisation may include the monitoring of service levels provided by external consultants where appropriate, and/or management of time limited project teams.

Prepare to a high standard, complex correspondence, minutes, Cabinet submissions, briefing papers, reports and other documentation in accordance with the Agency's agreed standards of practice.

Establish and build productive working relationships with key stakeholders, including with other parts of the Department, other government departments, private enterprise and industry organisations, to ensure that consultative processes and objectives are achieved and timeframes adhered to.

Desirable Requirements:—Tertiary qualifications in an appropriate discipline.

Enquiries to Deborah Davis, Assistant Director, Transport and Freight, Department of State Growth, phone (03) 6166 3460, email deborah.davis@stategrowth.tas.gov.au.

Applications to People and Culture, Department of State Growth, G.P.O. Box 536, Hobart 7001, email recruitment@stategrowth.tas.gov.au.

TASTAFE

EDUCATION SERVICES

Teacher (Tour Guiding) (967297).

Applications Close:—Friday, 4 March 2016.

Salary:—\$57,618 – \$89,336 p.a.

TasTAFE Teaching Staff Award, Teacher.

Permanent full-time 70 hours per fortnight.

Location:—Tour Guiding South.

Description of the role:—Undertake teaching and assessment duties in a variety of contexts and in line with relevant standards and compliance requirements. The occupant is required to regularly monitor and evaluate practice in order to maintain a focus on continuous improvement.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Experience in a vocational education training environment.

Enquiries to Tim Cox, Education Manager, TasTAFE, phone (03) 6478 4263, email timothy.cox@TasTAFE.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TASTAFE

EDUCATION SERVICES

Technology Trades and Engineering

Instrumentation and Electrotechnology Statewide

Teacher (Instrumentation and Electrotechnology) (967506).

Applications Close:—Friday, 4 March 2016.

Salary:—\$57,618 – \$89,336 pro rata, per annum.

TasTAFE Teaching Staff Award, Teacher.

Fixed-term full-time 70 hours per fortnight, as soon as possible until 2 September 2016.

Location:—Alanvale Campus.

Description of the role:—Undertake teaching and assessment duties in a variety of contexts and in line with relevant standards and compliance requirements. The occupant is required to regularly monitor and evaluate practice in order to maintain a focus on continuous improvement.

Qualifications as an Electrician would be advantageous.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Experience in a vocational education training environment.

Enquiries to Paul Nilssen, TasTAFE, phone 0447 590 351, email paul.nilssen@TasTAFE.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), TasTAFE, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Liquor and Gaming Branch

Compliance Inspector (722903).

Applications Close:—Friday, 11 March 2016.

Salary:—\$65,401 – \$75,410 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time or part-time/job share may be considered.

Location:—Hobart.

Duties:—To assist in ensuring high levels of compliance by licensed premises, gaming venues and casinos with the requirements of the Liquor Licensing Act 1990 and the Gaming Control Act 1993 by means of inspections, investigations, audits and the provision of relevant information.

In the context of the selection criteria, to be successful in the position applicants will:—provide advice in relation to compliance activities and, in conjunction with the Manager Compliance and Compliance Team Leader (South), contribute to the development and implementation of policies and procedures for the inspection and investigation of licensed premises and licensed gaming operations which may be conducting unlawful activities and liaise effectively with a wide range of stakeholders.

Desirable Requirements:—Diploma or Advanced Diploma, completion, or partial completion, of relevant tertiary qualifications.

The Head of the State Service, has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug and alcohol related offences, Crimes involving dishonesty, Serious traffic offences and Identification check for: finger prints, palm prints, photograph and credit check.

Enquiries to Paul Smith, Compliance Team Leader (South), Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6166 4314, email paul.smith@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	K. Andrews	Six months	10.01.16
Health & Human Services & Tasmanian Health Service	Physiotherapist	K. Kotsomititis	6 months	22.02.16
Health & Human Services & Tasmanian Health Service	Administrative Assistant	B. Allen	6 months	22.02.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	B. Naismith	6 months	31.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	P. Jackson	6 months	31.01.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	D. Wolfe	6 months	08.02.16
Health & Human Services & Tasmanian Health Service	State Manager Environmental Health Services	P. Hunt	6 months	07.03.16
Health & Human Services & Tasmanian Health Service	Administrative Assistant	K. Brodie	6 months	22.02.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	A. Winen	6 months	01.02.16
Health & Human Services & Tasmanian Health Service	Physiotherapist	D. Poon	6 months	22.02.16
Premier & Cabinet	Client Services Officer	T. Smolicic	6 months	09.02.16
Primary Industries, Parks, Water & Environment	Senior Keeper	D. Page	6 months	29.02.16
Treasury & Finance	Graduate Financial Analyst	E. Eaves	6 months	29.02.16
TasTAFE	Teacher	B. Pinner	12 months	15.02.16

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Premier & Cabinet	Communications Assistant	E. Wade	1 month	07.02.16

Appointment of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Premier & Cabinet	M. Mulley	Executive Manager Finance and Business Development	04.02.16	5 years

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	A. Humphrey	Senior Communications Officer	03.02.16
Primary Industries, Parks, Water & Environment	B. French	Ranger in Charge	01.03.16
Primary Industries, Parks, Water & Environment	K. Boswood	Senior Systems Administrator	15.02.16

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	W. Papas	31.12.15
Education	Teacher	A. Di Guglielmo	28.01.16
Education	Teacher	S. Doyle	15.02.16
Health & Human Services & Tasmanian Health Service	Team Leader-Clinical Pharmacy	A. Kulman	29.01.16
Health & Human Services & Tasmanian Health Service	Hydrotherapy Support Officer	J. Lyons	13.02.16
Health & Human Services & Tasmanian Health Service	Client Services Officer	R. Jordan	12.02.16
Health & Human Services & Tasmanian Health Service	Registered Nurse	G. Quelch	14.02.16
State Growth	Manager Project Design & Evaluation	R. Bevilacqua	19.02.16
Public Trustee	Solicitor	G. Stevens	19.02.16

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher Assistant	D. Bennett	27.01.16
Education	School Administration Clerk	L. Bessell	27.01.16
Education	Teacher	R. Harlow	29.01.16
Education	School Administration Clerk	J. Potter	27.01.16
Education	Teacher	C. Millhouse	10.02.16
Education	Teacher Assistant	V. Fulton	27.01.16
Education	Teacher	M. O'Toole	29.01.16
Education	Teacher	N. Knight	29.01.16
Police & Emergency Management	Personal Assistant	M. Kean	19.02.16

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