



TASMANIAN STATE SERVICE NOTICES

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CONTENTS.

VACANCIES—

Education.....	1260
Health and Human Services and the Tasmanian Health Service	1261
Justice.....	1271
Premier and Cabinet.....	1273
Primary Industries, Parks, Water and Environment.....	1274
State Growth	1276
Tasmanian Audit Office	1277
TASTAFE.....	1277

STAFF MOVEMENTS—

Appointments	1278
Promotions.....	1278
Resignations	1279
Retirements.....	1278
Transfers	1279

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South)

Clarence High School

Advanced Skills Teacher, Clarence High School (201525).

Applications Close:—Friday, 11 September 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70.00 hours per fortnight.

Location:—Clarence High School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Marcelle Watts, Principal, Department of Education, phone (03) 6244 2544, email **marcelle.watts@education.tas.gov.au**.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to **recruitment@education.tas.gov.au** or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Riverside High School

Education Facility Attendant (Cleaning), Riverside High School (952059).

Applications Close:—Friday, 11 September 2015.

Salary:—\$40,063 – \$45,264 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 60.00 hours per fortnight.

Location:—Riverside High School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Paul Cox, School Business Manager, Department of Education, phone (03) 6327 6333, email **paul.cox@education.tas.gov.au**.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

St Marys District School

Canteen Supervisor, St Marys District School (968550).

Applications Close:—Friday, 11 September 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 50 hours per fortnight, 40 weeks per year.

Location:—St Marys District School.

Description of the role:—Supervise, maintain and deliver the school canteen services.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Bruce Campbell, Principal, Department of Education, phone (03) 6354 2290, email bruce.campbell@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Clinical Support Manager (511878).

Applications Close:—Friday, 11 September 2015.

Salary:—\$84,579 pro rata, per annum.

Ambulance Tasmania Agreement 2015, Ambulance Manager, Level 1.

Permanent full-time shift work, ** See NOTE below.

Location:—Ambulance Tasmania, EandMS Regional Operations, North.

****Please NOTE:—**The successful applicant will be required to have a degree of flexibility in their rostering to meet the training delivery needs of the region.

Duties:—Manage the regional clinical support team and co-ordinate the Ambulance Tasmania (AT) Certificate to Practice program requirements of all staff within the region.

Co-ordinate, organise and teach regional continuing professional development programs.

Co-ordinate, assist and support all clinical personnel to achieve and maintain the required standard of qualification and efficiency.

Undertake operational response duties and provide real time clinical support and feedback.

Selection criteria includes:—Demonstrated experience at a senior clinical level supported by a clinical qualification and certification as an Intensive Care Paramedic.

Extensive knowledge of ambulance clinical operations, practices, standards and regulations.

Demonstrated experience, knowledge and understanding of contemporary clinical education practices and frameworks and quality assurance requirements, including the evaluation of training outcomes.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Graduate Certificate in Learning and Teaching for Health Care Professionals.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification approved by the Service and relevant work experience with an additional qualification in management or equivalent. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wolfgang Rechberger, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6336 5770, email wolfgang.rechberger@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Clinical Support Officer (510690).

Applications Close:—Friday, 11 September 2015.

Salary:—\$80,769 – \$81,922 p.a.

Ambulance Tasmania Agreement 2015, Clinical Support Officer, Year 1 to Year 3.

Permanent full-time shift work, ** See NOTE below.

Location:—Ambulance Tasmania, EandMS Regional Operations, North.

**** Please NOTE:—**The successful applicant will be required to have a degree of flexibility in their rostering to meet the training delivery needs of the region.

Duties:—Assist and support all ambulance service operational personnel to achieve and maintain the required standard of qualification and efficiency.

Selection criteria includes:—Demonstrated excellence in the provision of pre-hospital emergency care.

Extensive knowledge of ambulance operations, technology and patient care clinical practice guidelines.

Demonstrated competency in contemporary adult education and quality assurance practices.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Graduate Certificate in Learning and Teaching for Health Care Professionals.

Essential Requirements:—Holds current accreditation as an Intensive Care Paramedic with an additional qualification in training and assessment or equivalent as approved by the Service. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wolfgang Rechberger, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6336 5770, email wolfgang.rechberger@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Chef (A/L Function Relief) (503394).

Applications Close:—Friday, 11 September 2015.

Salary:—\$56,487 – \$60,553 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time day work, working 32 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

To prepare and produce all food and nutritional requirements for patients and staff at the Launceston General Hospital, delivered meal recipients and satellite divisions.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These must be addressed in your application.

Essential Requirements:—Relevant Trades Qualification.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dale Anderson, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6525, email dale.anderson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Environmental Cleaner (2 Vacancies).

Applications Close:—Friday, 11 September 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Vacancy No. 519858.

Permanent part-time shift worker, working 24 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles Street, Launceston.

Vacancy No. 521050.

Permanent part-time shift worker, working 24 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles Street, Launceston.

Duties:—Under the general supervision of the Nurse Manager, provide a defined, high standard infection control cleaning service across the Launceston General Hospital.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. This criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Karen Turnbull, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6715, email karen.turnbull@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Hospital Aide (520955).

Applications Close:—Friday, 11 September 2015.

Salary:—\$45,102 – \$45,829 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift worker, working 12 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Emergency Medicine Launceston General Hospital.

Description:—To assist with the management of all ward supplies (excepting drugs) to ensure the delivery of a high standard of patient care in the hospital.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. This criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Rigby, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6392, email scott.rigby@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Private Patient Officer (503319).

Applications Close:—Friday, 11 September 2015.

Salary:—\$56,487 – \$60,553 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work working 76 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

Duties:—Provide and co-ordinate a wide range of administrative services associated with the hospital's Private Patient Plan (PPP) providing an efficient and effective patient billing service for members of the PPP and maximise hospital revenue. Co-ordinate all aspects of patient revenue on behalf of the hospital and Medical Specialists for services provided to chargeable patients. Provide an efficient and effective liaison service for private and compensable patients in relation to the collection of patient information and billing. Provide day-to-day co-ordination of information, forms, correspondence and documents associated with chargeable patients at the LGH. Co-ordinate and audit the collection of data for private practice and revenue generation in the LGH.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Trish Hepburn, Revenue Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6027, email trish.hepburn@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registrar (Non Accredited) Surgical (512809).

Applications Close:—Friday, 11 September 2015.

Salary:—\$84,478 – \$138,222 pro rata, per annum.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term full-time day work (with on-call), working 80 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 1 November 2015 until 1 February 2016.

Location:—LGH Charles Street, Launceston.

Please note, applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Daily management of the Surgical Unit's patients and clinical activities within the limits specified with your clinical privileges.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jaime Rainbow, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6593, email jaime.rainbow@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registrar, Anatomical Pathology (521691).

Applications Close:—Friday, 11 September 2015.

Salary:—\$84,478 – \$138,222 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term full-time day work, working 80 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 1 February 2016, 29 January 2017.

Location:—Pathology LGH.

Please note, applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Participate and train in a diagnostic and clinical anatomical pathology service for inpatients and outpatients of the Launceston General Hospital.

To participate in undergraduate and post graduate teaching.

To participate in research and quality improvement activities.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Terry Brain, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6348 7685, email terry.brain@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, P.O. Box 1963, Launceston Tasmania 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Mental Health Services Northern Region

Health Care Assistant (Casual Pool) (516559).

Applications Close:—Friday, 11 September 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence as soon as possible until 1 September 2016.

Location:—Northside, LGH, Charles Street, Launceston.

Duties:—Provide orderly services and assistance to Medical, Nursing and Allied Health staff in the general care of patients. Provide intra and inter-hospital transport of patients. Provide an immediate response to Code Black if called on the unit.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Dorman, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6773, email jan.dorman@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Beaconsfield District Health Service

Registered Nurse (506650).

Applications Close:—Friday, 11 September 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift work (set rotational), working 49 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence As soon as possible until 3 September 2016.

Location:—Beaconsfield District Health Service, Bolton Street, Beaconsfield.

Please note that access to the Grade 4 salary range \$75,612 - \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Kingston, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6060, email julie.kingston@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

St Helens District Hospital

Registered Nurse (504193).

Applications Close:—Friday, 11 September 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work working as and when required. To commence As soon as possible until 4 September 2017.

Location:—St Helens Hospital and Community Service Centre, P.O. BOX 314 St. Helens.

Please note that access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Denise Callister, Director of Nursing, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6387 5566, email denise.callister@ths.tas.gov.au or Janette Cumming, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6387 5569, email janette.cumming@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Enrolled Nurse (508881).

Applications Close:—Friday, 11 September 2015.

Salary:—\$52,762 – \$58,432 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade 2, Year G to Grade 2, Year 4.

Permanent part-time day work, working 64 hours per fortnight.

Location:—Specialist Clinics, Royal Hobart Hospital.

The Tasmanian Health Service is seeking interest from suitably qualified applicants for an Enrolled Nurse vacancy in the Specialist Clinics.

Duties:—In the role of Enrolled Nurse you are expected to provide direct patient/client centred nursing care to assigned patients/clients, within the scope of practice of an Enrolled Nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kim Ford, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0027, email kim.ford@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Orthopaedic Cast Technician (508329).

Applications Close:—Friday, 11 September 2015.

Salary:—\$76,051 – \$78,350 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Wellington Centre, Royal Hobart Hospital.

Please note that part-time hours may be considered. In addition, suitable applicants may be appointed to subsequent similar permanent vacancies that arise over the next six months.

The Tasmanian Health Service is seeking interest from applicants for an Orthopaedic Cast Technician vacancy at Royal Hobart Hospital.

Duties:—As a part of the THS-Southern Region Physiotherapy Services team, in the role of Orthopaedic Cast Technician you will provide:

a cast service that ensures optimum care to Tasmanian Health Service –Southern Region patients, specialised advice regarding casting techniques, equipment and materials to THS-S staff, patients and their family members in accordance medical practitioner instructions, policies, procedures, standards and practices.

Desirable Requirements:—Certificate IV in Cast Technology.

Minimum two years' cast technician experience.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Mike Munt, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8917, email michael.munt@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Clinical Support

Senior Pharmacy Technician (PBS) (519983).

Applications Close:—Friday, 11 September 2015.

Salary:—\$63,262 – \$72,204 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day worker, working 76 hours per fortnight until 30 June 2016.

Location:—Pharmacy.

The Tasmanian Health Service is seeking interest from suitably qualified applicants for a Pharmacy Technician vacancy at Pharmacy, Royal Hobart Hospital.

Duties:—In the role of Pharmacy Technician you are responsible for ensuring the Pharmaceutical Benefit Scheme (PSB) claim process is undertaken in accordance with Agency policy, regulations and standards. In doing so, you support the Dispensary Manager by:—overseeing, supervising and leading the work of other pharmacy technicians, co-ordinating and rostering pharmacy technicians, providing training to pharmacy staff, undertaking the regular duties of a pharmacy technician.

Essential Requirements:—Possess or be actively enrolled in Certificate III or IV in Health Services Assistance (Hospital and Community Health Pharmacy Assistance) from a recognised education institution; or Possess or be actively enrolled in Certificate III or IV in Hospital/Health Services Pharmacy Support from a recognised educational institution; or An Associate Diploma from a recognised educational institution, or an equivalent qualification, that is relevant to the work of a pharmacy technician.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Duncan McKenzie, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8678, email duncan.mckenzie@ths.tas.gov.au.

You are encouraged to apply online. If you apply online please do not send a hard copy application to the contact person or Human Resources.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Womens and Childrens Services

Staff Specialist (515896) (Multiple Vacancies).

Applications Close:—Friday, 2 October 2015.

Salary:—\$140,592 – \$213,700 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner Level 1 to Senior Specialist, Medical Practitioner, Level 3.

Permanent full-time and part-time positions available.

Location:—Womens, Adolescent and Childrens Services, Paediatric NPICU.

Duties:—The Staff Specialist will provide services in Neonatal Medicine and Paediatric Intensive Care, including diagnosis, treatment and care for patients at the Royal Hobart Hospital, both inpatient and outpatient.

Desirable Requirements:—Recognition as a Neonatologist or Paediatric Intensivist by the corresponding Australian Colleges or their equivalent.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Tony De Paoli, Department of Health and Human Services and Tasmanian Health Service, phone 0419 117 016, email antonio.depaoli@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an additional Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Statewide Services

Registered Nurse, Statewide Employment Register (Re-advertised).

Applications Close:—Friday, 11 September 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Register Fixed-term full-time, part-time and casual vacancies up to 12 months in duration.

Location:—Statewide.

PLEASE NOTE: if you have already applied to the Registered Nurse Employment Register you do not need to re-apply.

Duties:—The Tasmanian Health Service (THS) has a statewide Employment Register, open to all Registered Nurses who are interested in applying for Fixed-term and casual opportunities (up to 12 months in duration) in a number of areas across Tasmania, including:—

Alcohol and Drug Services.

Community Nursing.

King Island Hospital.

Launceston General Hospital.

Mental Health Services.

Mersey Community Hospital.

North West Regional Hospital.

Risdon Prison Hospital.

Royal Hobart Hospital.

West Coast District Hospital.

Wilfred Lopes Centre.

While the THS invites applications from all Registered Nurses, it particularly welcomes Registered Nurses with interest and experience in the following areas:—

Alcohol and Drug Services.

Alcohol and Drug Services (ADS) is looking to recruit Registered Nurses who wish to be considered for Fixed-term full-time, part-time or casual employment periods up to 12 months across all regions of Tasmania.

Enquiries about ADS opportunities should be addressed to:—

South: Phyllis Sorour (03) 6166 0786 phyllis.sorour@ths.tas.gov.au.

North: Monika Petschar (03) 6777 1234 monika.petschar@ths.tas.gov.au.

North West: Tammy Miller (03) 6429 8555 tammy.miller@ths.tas.gov.au.

To register for ADS positions please select this as a preference on the application form.

Mental Health Nursing:—

To register for Mental Health Nurse positions please select this as a preference on the application form.

Application information:—This Register will remain open to applicants at all times until 30 June 2016 and will be reviewed on a regular basis.

Further information on the area and field you wish to register an interest in may be obtained by contacting the relevant person listed below:—

King Island Hospital.

Please contact: Robyn Bridgewater on (03) 6462 9900.

Launceston General Hospital.

Please contact: Mark Perry on (03) 6348 7903.

Mental Health Services (North).

Please contact: Andrew Adam on (03) 6348 7473.

Mental Health Services (North-West).

Please contact: Jean Burrows on (03) 6430 6579.

Mersey Community Hospital.

Please contact: May Woodberry on (03) 6426 5654.

North West Regional Hospital.

Please contact: Deirdre Saltmarsh on (03) 6430 6507.

Southern Region: including Royal Hobart Hospital, Mental Health and Community Nursing.

Please contact: Marc Bester on (03) 6222 8152.

West Coast District Hospital.

Please contact: Linda Neale on (03) 6472 2300.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person

nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online or contact the appropriate person listed above.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Occupational Therapist (502038).

Applications Close:—Friday, 11 September 2015.

Salary:—\$55,030 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

Have you just graduated and are you looking for an opportunity? Do you have some Occupational Therapy experience and do you want to build on that or diversify? Are you looking to live in a fantastic location?.

We are seeking a motivated Occupational Therapist working in a permanent capacity who is looking to bring their existing skills and knowledge to Tasmania's North West, in which you will participate in rotations across clinical caseloads in the area including medical, surgical, rehabilitation and orthopaedic inpatients and outpatients, adult community and paediatrics.

Reporting to the Manager, Occupational Therapy Services, this role encompasses a wide range of responsibilities, from ensuring exceptional clinical care is provided to each patient, providing leadership and providing an educative and supportive role to staff, clients, relatives, carers, volunteers and community groups.

Do you have?

Current AHPRA registration.

Relevant clinical experience.

Flexibility to manage a fluctuating caseload.

Effective communication skills and the ability to work collaboratively.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Great team environment.

Commitment to professional development.

Desirable Requirements:—Current Driver's licence.

Post Graduate qualifications relevant to the delivery of Occupational Therapy Services.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson, Manager, Occupational Therapy, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6600, email brad.birleson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Community Mental Health Nurse (522295).

Applications Close:—Friday, 11 September 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift worker, working 60.8 hours per fortnight.

Location:—1 Strahan Street, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse to work in a fixed term capacity for 12 months. The successful candidate will need to be passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Clinical Lead, you will contribute to the health outcomes of your patients through concentrating on a comprehensive recovery-focused clinical service including triage, crisis response, assessment, treatment and assertive case-management to a designated number of consumers and their families.

Do you have?

Current Registration.

Relevant mental health/psychiatric nursing experience.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.
 What can we offer?
 Flexible work/life balance.
 Attractive Salary Package.
 Dynamic team environment.
 Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Mitchell, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6434, email susan.mitchell@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Registered Nurse (502795).

Applications Close:—Friday, 11 September 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift worker, working 40 hours per fortnight.

Location:—North West Regional Hospital, Spencer Clinic.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Spencer Clinic is an acute psychiatric inpatient unit sited within the THS-North West Burnie Campus.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse to work within the Spencer Clinic (Psychiatric Inpatient Unit) who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute

to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

Completed either.

Specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualifications; or.

completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registrations as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom is desirable.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Jean Burrows on 0427 740 649 or email jean.burrows@ths.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jean Burrows, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone 0427 740 649, email jean.burrows@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mersey Community Hospital

Pharmacist (515014).

Applications Close:—Friday, 18 September 2015.

Salary:—\$52,492 – \$84,418 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DoE, DPEM, DoJ, Allied Health Professional, Level 1-2.

Fixed-term part-time day worker, working 30.4 hours per fortnight.

Location:—Pharmacy Department, Mersey Community Hospital.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced pharmacist to join the team based at the Mersey Community Hospital (MCH).

We are seeking someone with high level communication skills with demonstrated abilities to be flexible and work independently. You should be able to develop good working relationships with staff and clients throughout the MCH and maintain effective rapport with the Pharmacy's key stakeholders.

The successful applicant will have an understanding of clinical pharmacy guidelines such as, the APAC Guidelines, Pharmaceutical Review and Medication Management Review programs and a working knowledge of the Pharmaceutical Benefits Scheme. Your knowledge and demonstrated ability to assess and evaluate drug regimens and medicines information will assist you to routinely offer verbal and written medicines information and advice to patients and health care professionals including knowledge of medication related issues.

The successful applicant will be required to participate as part of the rotational weekend roster and may be requested to work periodically at the NWRH Pharmacy Department.

Do you have?

Current registration.

Experience in a range of activities such as dispensing and/or clinical pharmacy, preferably in a hospital setting.

Well-developed communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paula Cooper, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6733, email paula.cooper@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Attendant (502008).

Applications Close:—Friday, 11 September 2015.

Salary:—\$47,227 – \$48,915 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time shift worker, working 76 hours per fortnight.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Attendant to provide services to the North West Regional Hospital on a permanent basis.

The primary responsibilities of this role are to provide assistance to patients and other members of the health care team, transfer of patients, and participate in emergency procedures as required.

The ideal candidate will have demonstrated knowledge of the Occupational Health and Safety policies and Infection Control practices. Previous experience of working with patients is desirable.

You will be a self-starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

Do you have?

Experience in a patient care environment.

Knowledge of safe manual handling.

A good understanding of the practical application of infection control relating to the relevant clinical environment.

Sound literacy and numerical skills.

Demonstrated effective communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Hayley Elmer, Co-Director of Nursing, NWRH, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6503, email hayley.elmer@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Nurse Unit Manager (502121).

Applications Close:—Friday, 11 September 2015.

Salary:—\$97,149 – \$99,594 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7b, Year 1 to Year 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Nurse Manager looking to bring their existing skills and knowledge to this exciting leadership position, in which you will provide leadership, strategic direction, and operational management to a friendly and dynamic rehabilitation team.

Reporting to the Co-Director of Nursing, North West Regional Hospital, this role encompasses a wide range of responsibilities including, but not limited to, providing clinical and professional leadership to ensure and promote exceptional clinical care, maintaining collaborative relationships with key stakeholders, management of physical, financial and human resources and actively contribution to the Organisations quality and safety improvement processes.

Do you have?

Current AHPRA registration.

Recent Management experience.

Relevant clinical experience within rehabilitation or orthopaedics.

A consultative leadership style and ability to build rapport.

Ability to manage budgets, rosters, KPI's and commitment to quality management.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Hayley Elmer, Co-Director of Nursing, NWRH, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6503, email hayley.elmer@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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JUSTICE

COMMUNITY CORRECTIONS

North West Region

Probation Officer (2 Vacancies).

Applications Close:—Friday, 11 September 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 350800a.

Fixed-term full-time working 73 hours and 30 minutes per fortnight commencing As soon as possible until 23 December 2016.

Location:—North West.

Vacancy No. 356254a.

Fixed-term part-time working 36 hours and 45 minutes per fortnight commencing As soon as possible until 356254a.

Location:—North West.

Salary is pro rata of the full-time rate indicated above.

Duties:—Conduct interviews, home visits and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending behaviour with the aim of assisting offenders to reduce the risk of re-offending.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of

Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Michelle Goodall, Co-ordinator CSO Unit North/NW, Department of Justice, phone (03) 6467 7169, email michelle.goodall@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Michelle Goodall on (03) 6477 7169.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CROWN LAW

Office of the Director of Public Prosecutions

Crown Counsel (Summary Prosecution), Readvertised (356737).

Applications Close:—Friday, 11 September 2015.

Salary:—\$52,994 – \$67,104 p.a.

Legal Practitioners Agreement 2014, Level 1.

Fixed-term full-time for 2 years, working 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To prosecute allocated matters as solicitor and counsel in: Preliminary, interlocutory and ancillary matters relating to criminal proceedings; Summary prosecutions on behalf of the State of Tasmania, its instrumentalities and Agencies before the Magistrates Court and Tribunals; and Criminal matters on behalf of the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court and Tribunals. To act as Solicitor and Counsel in other such litigious matters involving the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court (all divisions) and Tribunals as may be allocated by the Director of Public Prosecutions.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Simon Nicholson, Crown Counsel, Office of the

Director of Public Prosecutions, Department of Justice, phone (03) 6165 3600, email simon.nicholson@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Carolyn Upston on (03) 6165 3589.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CROWN LAW

Office of the Director of Public Prosecutions

Crown Counsel (Summary Prosecutions) (356737).

Applications Close:—Friday, 11 September 2015.

Salary:—\$52,994 – \$67,104 p.a.

Legal Practitioners Agreement 2014, Level 1.

Permanent full-time working 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To prosecute allocated matters as solicitor and counsel in: Preliminary, interlocutory and ancillary matters relating to criminal proceedings; Summary prosecutions on behalf of the State of Tasmania its instrumentalities and Agencies before the Magistrates Court and Tribunals; and Criminal matters on behalf of the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court and Tribunals. To act as Solicitor and Counsel in other such litigious matters involving the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court (all divisions) and Tribunals as may be allocated by the Director of Public Prosecutions.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Simon Nicholson, Crown Counsel, Office of the Director of Public Prosecutions, Department of Justice, phone (03) 6165 3600, email simon.nicholson@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, TAS, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

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JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Receptionist (356631).

Applications Close:—Friday, 11 September 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time until 11 March 2016, working 52 hours and 30 minutes per fortnight, working 6 hours and 15 minutes each Monday, Wednesday, Friday and 3 hours and 15 minutes on Tuesday and Thursday.

Location:—Launceston.

Duties:—As receptionist, act as first point of contact for telephone and counter enquiries. Direct enquires or clients to the appropriate person or service within the Commission or other relevant service provider.

Desirable Requirements:—Familiarity with the operations of the Legal Aid Commission. Demonstrated knowledge of the legal system and familiarity with legal terminology. Highly developed interpersonal skills, including an ability to obtain co-operation and assistance in the handling of sensitive matters from Commission clients.

Enquiries to Karen Gillie, Director's Administrative Assistant, Legal Aid Commission of Tasmania, phone (03) 6236 3820, email karen.gillie@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Karen Gillie on (03) 6236 3820.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF STRATEGIC LEGISLATION AND POLICY

Senior Legislation and Policy Officer (3 Vacancies).

Applications Close:—Friday, 11 September 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Vacancy No. 356734.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Vacancy No. 356735.

Fixed-term full-time 73.50 hours per fortnight for a period of 12 months.

Location:—Hobart.

Vacancy No. 356736.

Fixed-term full-time 73.50 hours per fortnight for a period of 12 months.

Location:—Hobart.

Duties:—Develop and implement legislative and policy proposals including the preparation of Cabinet Minutes, Briefing Papers and instructions to Parliamentary Counsel. Manager and/or co-ordinate substantial legislative and policy projects. Liaise and consult within the agency and with other government departments at state, local and territory and Federal level, as well as private enterprise, the non-government sector, professional associations and other key stakeholders to ensure their input into strategic legislative and policy development.

Desirable Requirements:—Tertiary qualification in law, public policy or other discipline.

Enquiries to Brooke Craven, Senior Policy Officer Planning Reform, Strategic Legislation and Policy, Department of Justice, phone (03) 6165 4949, email brooke.craven@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Brooke Craven on (03) 6165 4949.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PREMIER AND CABINET

Technology Manager (Readvertised) (001732).

Applications Close:—Friday, 11 September 2015.

Salary:—\$109,279 – \$115,977 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Lead and extract value from a team of technical specialists to support the whole-of-government IT Strategy.

Desirable Requirements:—Formal tertiary or industry recognised qualifications in IT or a related discipline will be regarded as an advantage.

Enquiries to David Briggs, Manager Service Delivery, TMD, Department of Premier and Cabinet, phone (03) 6166 3007, email david.briggs@dpac.tas.gov.au.

Applications to Sarah Warner, Human Resources Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tas 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET
COMMUNITIES, SPORT AND RECREATION
Office of Aboriginal Affairs

Project Officer (002318).

Applications Close:—Friday, 11 September 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time (as soon as possible for 18 months).

Location:—Hobart.

Duties:—The Project Officer will contribute to the Office of Aboriginal Affairs' role in facilitating resetting the relationship with the Tasmanian Aboriginal community.

Essential Requirements:—The ability to communicate effectively and sensitively with Aboriginal people and a knowledge and understanding of contemporary Aboriginal culture and society.

Desirable Requirements:—A current motor vehicle driver's licence.

Aboriginal people are encouraged to apply.

Enquiries to Laurette Thorp, Manager, Office of Aboriginal Affairs, Department of Premier and Cabinet, (03) 6232 7079, email laurette.thorp@dpac.tas.gov.au.

Applications to Sarah Warner, Human Resources Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tas, 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET
CORPORATE AND GOVERNANCE
Communications and Protocol Unit

Multimedia Officer (001969).

Applications Close:—Friday, 11 September 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Assist in managing the development and maintenance of the Department's online content and related multimedia projects. Provide web publishing and multimedia advice to assist in the development and implementation of internal and external communications and marketing strategies.

Desirable Requirements:—Desirable, but not mandatory, requirements are a relevant formal tertiary qualification and/or professional experience, and a current motor vehicle driver's licence.

Enquiries to Franco Solis, Multimedia Consultant, Communications and Protocol Unit, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tas, 7001, phone (03) 6232 7471 and 0438 733 61, email franco.solis@dpac.tas.gov.au.

Applications to Sarah Warner, Human Resources Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tas, 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT
BIOSECURITY TASMANIA
Biosecurity Operations

Principal Biosecurity Officer (707348).

Applications Close:—Friday, 11 September 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Devonport.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Relocation expenses may be considered for an employee appointed to this position, however this is subject to approval.

Duties:—Lead a multi-disciplinary team of officers to ensure program plans and responses are successfully implemented to identify, prevent and respond to biosecurity risks and to maintain high standards of animal welfare and product integrity in Tasmania.

Desirable Requirements:—A Diploma or Advanced Diploma, or equivalent level, in a field relating to biosecurity, agriculture, science or public sector administration as relevant to the nature of the work to be undertaken, as provided by either a university, a vocational education organisation or a registered and accredited training provider.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kristy Withers, phone (03) 6777 2183, email kristy.withers@dpipwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT
NATURAL AND CULTURAL HERITAGE
Wildlife Management

Program Manager (Save the Tasmanian Devil Program) (702623).

Applications Close:—Friday, 11 September 2015.

Salary:—\$100,355 – \$104,931 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Manage and co-ordinate the Save the Tasmanian Devil Program, providing sound governance and management to the program. Support and facilitate the research, monitoring

and management actions required to meet the program's objectives. Oversee the management of the program's management activities and liaise with and maintain effective partnerships with other Sections in the Branch and key stakeholders.

Desirable Requirements:—A relevant tertiary qualification. A current motor vehicle driver's licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPW, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Gary Davies, phone (03) 6165 4304, email gary.davies@dpiwwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Visitor Strategy

Bi-Lingual Discovery Ranger (707424).

Applications Close:—Friday, 11 September 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time (working minimum 100 hours per annum, on a roster basis) from November 2015 to November 2016.

Location:—Various Statewide.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Provide interpretive and educational services to enhance visitor experiences within Tasmania's reserve-estate, with a particular focus on Mandarin speakers. Assist the Get Outside with Community program to increase the CALD (Culturally and Linguistically Diverse) community's understanding of reserves and their natural and cultural heritage values and increase visitation opportunities.

Essential Requirements:—Registration to 'Work with Vulnerable People' as required under the Registration to Work with Vulnerable People Act 2013. The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted. Conviction Check: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty (e.g. theft, burglary, breaking and entering, fraud). Identification Check. Disciplinary Action in Previous Employment Check.

Desirable Requirements:—A current motor vehicle drivers' licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPW, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Steve Johnson, Department of Primary Industries, Parks, Water and Environment, phone (03) 6165 4216, email steve.johnson@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Visitor Strategy

Discovery Ranger (up to 14 positions).

Applications Close:—Friday, 11 September 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time (working a minimum 100 hours per annum on a roster basis) from November 2015 to November 2016.

Location:—Various Statewide.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Provide interpretive, educational and engagement activities to enhance reserve visitor experience and increase student and community understanding of reserves, and their natural and cultural heritage values.

Essential Requirements:—Registration to 'Work with Vulnerable People' as required under the Registration to Work with Vulnerable People Act 2013. The Director, State Service Management Office has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted. Conviction Check: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty (e.g. theft, burglary, breaking and entering, fraud). Identification Check. Disciplinary Action in Previous Employment Check.

Desirable Requirements:—A current motor vehicle drivers' licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume by 5pm on the closing date indicated on the advertisement.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

STATE GROWTH

Manager Business Development (164035).

Applications Close:—Friday, 11 September 2015.

Salary:—\$109,279 – \$115,977 p.a.

Tasmanian State Service Award, Professional Stream, Band 4.

Permanent full-time.

Location:—Statewide.

Duties:—Apply significant professional knowledge and judgement to identify and recommend opportunities for the development of concepts, policies and programs to achieve the aims of government and other stakeholders in relation to private forestry.

As a key member of the Senior Management Team of Private Forests Tasmania (PFT), work together with other staff to develop, manage and implement these concepts, policies and programs, recognising the political, economic, environmental and social opportunities and constraints that exist.

Research and develop:—business development and business improvement opportunities for private forest owners in relation to new and expanded markets for wood and non-wood products from the private forest estate, practices and procedures to ensure ongoing market access for private forest growers, funding mechanisms to assist with the expansion of the private forest estate.

Manage a research and development program, including alliances with research providers, targeting initiatives of particular relevance to private forest owners.

Manage other employees associated with the responsibilities of the position.

Provide high level professional advice, assistance and training to stakeholders, clients, Authority staff and the public to educate and inform them on matters relating to the management of private forests.

Essential Requirements:—Evidence of the following must be provided prior to appointment to this role:

Satisfactory completion of an appropriate graduate qualification at a recognised University.

A current driver's licence.

The person must continue to satisfy the above essential requirements/qualifications throughout their employment in this role.

Desirable Requirements:—Significant practical post graduate Forestry experience of a professional nature.

Knowledge of and experience in matters relating to:—forest carbon, biomass utilisation, agroforestry, forest management and chain of custody certification.

Enquiries to Tom Fisk, Chief Executive Officer, Department of State Growth, 78 Patrick Street, Hobart TAS 7000, phone (03) 6165 4070, email Tom.Fisk@pft.tas.gov.au.

Applications to Operations Services, People and Culture, Department of State Growth, G.P.O. Box 536, Hobart Tas 7001, phone (03) 6166 3300, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

BUSINESS SERVICES

Financial Systems Administrator (371955).

Applications Close:—Friday, 11 September 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Oversee and co-ordinate the daily operation and maintenance of the department's financial management information system, including the development and implementation of system functionality to support the budgeting, reporting, accounting and financial operational activities of the agency.

Manage, or substantially contribute towards, projects associated with software enhancements, upgrades, module implementations, and ongoing support of business applications.

Provide and co-ordinate specialist consultative advice and technical support on financial systems and associated business processes to the Manager Financial Operations and Systems.

Analysis and development of any interfaces with the financial systems (e.g. payroll, motor registry, and loan application), including ongoing liaison with equivalent business owners and application administrators on the maintenance and management of these interfaces.

Research, design, develop and modify reports that assist users to meet operational objectives.

Ensure the finance system can satisfy Treasury mandatory reporting requirements.

Develop and co-ordinate user training and education on financial systems.

Manage the integrity of the General Ledger within the finance system and maintain and review security and access controls to ensure appropriate access to the various systems.

Undertake high level research and analysis into contemporary financial systems issues and emerging trends in the public and private sectors.

Manage and supervise the Financial Systems Officer, including staff and performance development activities to achieve agreed performance standards in a client focused service delivery environment.

Desirable Requirements:—Relevant tertiary qualification and/or experience in financial systems management.

Knowledge or experience in Technology One Financials.

Enquiries to Tracey Morrison, Financial Systems Manager, Department of State Growth, 22 Elizabeth Street, Hobart Tas 7000, phone (03) 6165 5171, email tracey.morrison@stategrowth.tas.gov.au.

Applications to Human Resources, Department of State Growth, G.P.O. Box 536, Hobart Tas 7001, phone (03) 6165 5193, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

TRANSPORT SERVICES

Driver Assessor Casual Employment Register (Various).

Applications Close:—Sunday, 11 September 2016.

Salary:—\$57,249 – \$61,373 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Register.

Location:—Statewide.

A Fixed-term and casual employment register is not a vacancy and inclusion on a register does not guarantee any offer of employment will be made.

Duties:—To accurately conduct on-road driving assessment for the purposes of evaluating the driving skills of an applicant, or a holder of, a driver licence.

Assist in creating a positive assessment environment and experience for both the applicant and their supervisory driver by responding flexibly to an individual's needs, communicating well with, relating to and seeing issues from the perspective of people from a diverse range of backgrounds.

Provide constructive, accurate and useful feedback to

the applicant or holder of, a driver licence in respect of their performance during their driving assessment.

Record, input statistics, and generate reports on driver assessment, including making recommendations about whether a licence should be issued, suspended or cancelled.

Monitor and review driving competency standards, actively participate in moderation, peer assessments and auditing and provide advice on assessor manuals, guidelines and business rules.

To assist with designing appropriate test routes and perform the on-road driving assessment at designated locations.

Essential Requirements:—A current driver's licence.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Crimes of violence, Sex related offences, Serious traffic offences, Crimes of dishonesty, Serious drug offences.

Desirable Requirements:—Certificate IV in Training and Assessment (TAE).

Extensive work experience in a relevant field.

Enquiries to Jeremy Gleeson, Manager Driver Training and Assessment Services, Department of State Growth, 80 Elizabeth Street, Hobart, phone (03) 6166 4880, email Jeremy.Gleeson@stategrowth.tas.gov.au.

Applications to People and Culture, Operations, Department of State Growth, 22 Elizabeth Street, Hobart, phone (03) 6166 3300, fax (03) 6233 5337, email recruitment@stategrowth.tas.gov.au.

TASMANIAN AUDIT OFFICE

Senior Executive Officer, Human Resources and Records Management (356524).

Applications Close:—Friday, 11 September 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Provide assistance and sound advice on corporate support matters, monitoring and reporting on corporate support practices and assisting with the implementation and development of relevant policies, practices and procedures. In particular, in the areas of human resources, industrial relations, information and records management.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy.

Disciplinary action in previous employment check and Identification check.

Desirable Requirements:—Relevant degree or Diploma in Administration or another relevant discipline.

Sound knowledge and experience in the use of TRIM.

A working knowledge of general human resource and industrial relations matters.

Enquiries to Patty Johnson, Director, Corporate Support Services, Tasmanian Audit Office, phone (03) 6173 0900, email patty.johnson@audit.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Tasmanian Audit Office, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Patty Johnson on (03) 6173 0900.

The Office prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

TASTAFE

EDUCATION SERVICES

Library Technician, Libraries (North) (965872).

Applications Close:—Friday, 11 September 2015.

Salary:—\$64,119 – \$73,199 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 36.75 hours per fortnight from as soon as possible until 23 December 2015.

Location:—Libraries Statewide.

Description of the role:—Co-ordinate technical, instructional and operational functions on a day to day basis, to ensure the delivery of high quality customer-focused services, and provide technical direction, general supervision and advice as required. Undertake technical duties including document delivery; acquisition of library materials; implementation of collection management procedures and bibliographic tasks such as cataloguing, record creation and amendment for library resources. Modify established solutions to procedural and related problems and issues. Undertake and resolve complex client queries including the provision of technical advice and assistance to staff and students about access to publications and information generally.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. Diploma in Library and Information Services or equivalent TAFE or post-secondary qualification.

Desirable Requirements:—Experience in a vocational and education training environment.

Enquiries to Debra Hannan, Senior Librarian, TasTAFE, phone (03) 6477 7476, email debra.hannan@TasTAFE.tas.edu.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Assistant	L. Wilson	6 months	11.08.15
Health & Human Services & Tasmanian Health Service	Communications Officer	A. Hatton	6 months	31.08.15
Health & Human Services & Tasmanian Health Service	Communications Officer	S. Lyons	6 months	31.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	S. Fullard	Nil	30.08.15
Health & Human Services & Tasmanian Health Service	Executive Assistant	M. Randall	6 months	31.08.15
Justice	Team Leader (Hobart)	G. Hull	6 months	31.08.15
Justice	Inspector Gas Infrastructure	B. Newell	6 months	26.08.15
Justice	Catering Supervisor (Industries)	B. Duggan	6 months	31.08.15
Justice	Administrative Officer	G. Adkins	6 months	31.08.15
Justice	Community Service Order Supervisor	T. Thompson	6 months	27.08.15
Police & Emergency Management	Clerical Support Officer	M. Jones	Nil	31.08.15
Premier & Cabinet	Major Procurement Consultant	N. Trounce	3 months	20.08.15
Primary Industries, Parks, Water & Environment	Engineer - Assets & Information Systems	H. Lees	nil	10.09.15
Primary Industries, Parks, Water & Environment	Manager, Aboriginal Heritage Assessments	M. Schlitz	6 months	24.08.15

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Executive Officer	A. Davies	2 years	26.08.15
Premier & Cabinet	Service Delivery Officer	S. Loosmore	14 months	31.08.15

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	A. Lindsay	Quality Officer - Infection Prevention & Control	31.08.15
Health & Human Services & Tasmanian Health Service	D. Barnes	Team Leader Finance Operations	31.08.15
Treasury & Finance	T. Triffitt	Revenue Officer	14.09.15

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Advanced Skills Teacher	E. Glover	14.08.15
Education	Assistant Principal	K. McVeity	14.08.15
Education	Teacher	R. Jordan	12.08.15
Education	Advanced Skills Teacher	T. Beaumont	24.07.15
Education	Principal	A. Burrows	07.08.15
Police & Emergency Management	Clerical Support Officer	L. Peters	24.12.15
Police & Emergency Management	Mechanic	P. Farrell	22.09.15

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	A. Wadley	07.08.15
Education	Canteen Assistant	S. Thompson	02.08.15
Health & Human Services & Tasmanian Health Service	Customer Service Officer	M. Smith	17.07.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	J. Dalrymple	21.08.15
Health & Human Services & Tasmanian Health Service	Statewide Advisor Payroll Services	P. Clark	28.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	D. Sharp	22.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	A. Richardson	29.08.15
Health & Human Services & Tasmanian Health Service	Team Leader	P. Hunt	21.08.15
Health & Human Services & Tasmanian Health Service	Dental Technician	B. McInnes	14.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	E. Rasmussen	21.07.15
Health & Human Services & Tasmanian Health Service	Psychologist	K. Morrison	28.08.15
Health & Human Services & Tasmanian Health Service	Senior Policy Analyst	C. Cunningham	26.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	S. Johnson	29.08.15
Justice	Correctional Officer	L. Verbeekvandersande	26.08.15
Police & Emergency Management	Clerical Support Officer	J. Gough	19.08.15
Premier & Cabinet	Multimedia Officer	F. Showell	31.08.15
Primary Industries, Parks, Water & Environment	Conservation Management Officer	S. King	26.08.15

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Police & Emergency Management	T. Bradley	State Growth	Training Operations Officer	31.08.15



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