



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

**Subscription or account enquiries phone
(03) 6232 2137.**

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Principal Network Leader (North) (964887).

Applications Close:—Friday, 19 September 2014.

Salary:—\$149,737 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Out of School) Band 3a, Level 6.

Fixed-term full-time 73.50 hours per fortnight, start date to be negotiated for a period of up to three years.

Location:—North.

Duties:—Network Leaders will focus on improving the performance of all schools in the network through building collective capacity of Principals to lead and manage schools, to improve the quality of the educational offering and the performance of all students. Responsible for development and implementation of consistent state-wide educational policy, processes and reform.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A current driver's licence.

Enquiries to Liz Banks, Deputy Secretary Early Years and Schools, Department of Education, phone (03) 6165 5690, email **liz.banks@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email **recruitment@education.tas.gov.au**.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Deloraine Primary School

Advanced Skills Teacher, Deloraine Primary School (205173).

Applications Close:—Friday, 19 September 2014.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Deloraine Primary School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jeanagh Viney, Department of Education, phone (03) 6362 8999, email jeanagh.viney@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Exeter Primary School

Advanced Skills Teacher, Exeter Primary School (965483).

Applications Close:—Friday, 19 September 2014.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Exeter Primary School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Alison Brooks, Department of Education, phone (03) 6393 1373, email alison.brooks@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Hagley Farm Primary School

Advanced Skills Teacher, Hagley Farm Primary School (960973).

Applications Close:—Friday, 19 September 2014.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Hagley Farm Primary School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Mick Davy, Department of Education, phone (03) 6392 2272, email mick.davy@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Mowbray Heights Primary School

Advanced Skills Teacher, Mowbray Heights Primary School (203406).

Applications Close:—Friday, 19 September 2014.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Mowbray Heights Primary School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Sharon Symes, Department of Education, phone (03) 6326 1892, email sharon.symes@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Ravenswood Heights Primary School

Advanced Skills Teacher, Ravenswood Heights Primary School (203900).

Applications Close:—Friday, 19 September 2014.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Ravenswood Heights Primary School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Britany Roestenburg, Department of Education, phone (03) 6339 1066, email britany.roestenburg@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

*Learning Services (North-West)****Principal Network Leader (North-West) (3 Vacancies).***

Applications Close:—Friday, 19 September 2014.

Salary:—\$149,737 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Out of School) Band 3a, Level 6.

Vacancy No. 964883, 964884, 964885.

Fixed-term full-time 73.50 hours per fortnight, start date to be negotiated for a period of up to three years.

Location:—North-West.

Duties:—Network Leaders will focus on improving the performance of all schools in the network through building collective capacity of Principals to lead and manage schools, to improve the quality of the educational offering and the performance of all students. Responsible for development and implementation of consistent state-wide educational policy, processes and reform.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A current driver's licence.

Enquiries to Liz Banks, Deputy Secretary Early Years and Schools, Department of Education, phone (03) 6165 5690, email liz.banks@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Principal Network Leader (South) (3 Vacancies).

Applications Close:—Friday, 19 September 2014.

Salary:—\$149,737 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Out of School) Band 3a, Level 6.

Vacancy No. 964893, 964891, 964890.

Fixed-term full-time 73.50 hours per fortnight, Start date to be negotiated for a period of up to three years.

Location:—South.

Duties:—Network Leaders will focus on improving the performance of all schools in the network through building collective capacity of Principals to lead and manage schools, to improve the quality of the educational offering and the performance of all students. Responsible for development and implementation of consistent state-wide educational policy, processes and reform.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A current driver's licence.

Enquiries to Judy Travers, General Manager Learning Services South, Department of Education, phone (03) 6165 5467, email judy.travers@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Dunalley Primary School

Teacher Assistant (953973).

Applications Close:—Friday, 19 September 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time from 2 February 2015, 21 Hours Per Fortnight (40 weeks per year).

Location:—Dunalley Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Matthew Kenny, Department of Education, phone (03) 6253 5151, email matthew.kenny@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Administrative Assistant (517134).

Applications Close:—Friday, 19 September 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 2.

Permanent part-time day worker (with oncall) working 45.6 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P. Holman Clinic, Launceston General Hospital, Charles Street, Launceston.

Duties:—Provide an efficient radiation oncology, medical oncology and clinical haematology inpatient and outpatient clerical service, utilising integrated patient management systems.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Faye Gardner, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7138, email faye.gardner@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

General Surgery Fellow (521618).

Applications Close:—Friday, 31 October 2014.

Salary:—\$78,220 – \$110,682 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training, Level 1, Level 2 (Salary commensurate with qualifications and experience).

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 2 February 2015 until 7 February 2016.

Location:—LGH Charles Street, Launceston.

Please note, applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—This position has been established to fulfil a

number of targeted activities to improve the delivery of general surgical services to patients at the Launceston General Hospital, THO-North and to assist in the co-ordination and training of surgical Registrars and Resident Medical Officers.

The role will involve a mix of the following objectives:—the undertaking of approved general surgical outpatient and inpatient services, participation in the after-hours Registrar/Consultant on-call rosters, provision of leadership and mentoring for surgical Registrars and RMOs in training and assisting with quality improvement, audit and service improvement with the Department of Surgery. Also dependent upon qualifications and interests of the incumbent, there may be the opportunity to be involved with other teaching and research activities.

Within the four broad position objectives described above, the incumbent will be responsible for the day-to-day management of private and public in-patients and out-patients within the hospital. There may also be a need to periodically participate in the after hours cover at the hospital as determined by the Director of Surgery.

Desirable Requirements:—Recently gained Fellowship of Royal Australasian College of Surgeons (FRACS) or completion of training for FRACS and waiting to be awarded Fellowship.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jaime Rainbow, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7593, email jaime.rainbow@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Intern (2 Vacancies) (520272).

Applications Close:—Friday, 19 September 2014.

Salary:—\$60,427 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner in Training (Intern).

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible to 14 September 2015.

Location:—LGH Charles Street, Launceston.

Please note – applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Strengthen health outcomes by managing the day-to-day care of inpatients in partnership with patients and their families and other health professionals, or when rostered in the Emergency Department for outpatient care of patients. Duties also include managing outpatients through Specialist Clinic Services.

Essential Requirements:—Provisional or limited registration with the Medical Board of Australia and is eligible for employment in a position normally occupied by an Intern.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Debbie West, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7008, email debbie.west@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (522021).

Applications Close:—Friday, 19 September 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift worker (fully rotational) working 24 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 3R, Launceston General Hospital, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Polly Showell, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7094, email polly.showell@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Beaconsfield District Health Service

Registered Nurse (Relief) (512369).

Applications Close:—Friday, 19 September 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work (fully rotational) working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence 21 September 2014 until 28 August 2016.

Location:—Beaconsfield Multi Purpose Service, Bolton Street, Beaconsfield.

Please note that access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Kingston, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6383 6227, email julie.kingston@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Community Dementia Service

Diversional Therapy Assistant (507462).

Applications Close:—Friday, 19 September 2014.

Salary:—\$45,602 – \$47,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 4.

Permanent part-time day work, working 60 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Day Centre, 18 Mayne Street, Invermay.

Duties:—Provide diversional therapy programs under the guidance and or supervision of the Diversional Therapist to clients attending the Mayne Street Centre, Launceston.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona Young, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4156, email fiona.young@dhhs.tas.gov.au

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Deloraine District Hospital and Community Health Service

Home Help (518716).

Applications Close:—Friday, 19 September 2014.

Salary:—\$43,625 – \$44,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 3.

Permanent part-time day work, not working weekends but working public holidays. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Home Help and Personal Care South Esk, Lansdown Place Deloraine.

Duties:—Within a primary health care framework, provide a range of basic home care support services for frail aged people, younger disabled and their carers.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Director of Nursing/Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Admissions Clerk (Oncology) (518612a).

Applications Close:—Friday, 19 September 2014.

Salary:—\$54,267 – \$59,071 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 3.

Fixed-term part-time day worker, working 65 hours per fortnight.

Location:—Oncology Department, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

This role is based at the Mersey Community Hospital at Latrobe.

Who are we looking for?

We are seeking a motivated and experienced with the ability and relevant experience in Admissions Clerk to provide and maintain an efficient admission service to the Oncology Department, including day-to-day co-ordination of information, forms, correspondence and documents associated with chargeable patients at North West Regional Hospital and Mersey Community Hospital.

Reporting to the Nurse Unit Manager, this role encompasses a wide range of responsibilities including, but not limited to, excellent communication skills, retrieval and preparation of Patient Medical Records, interviewing and admitting all elective surgery and any planned emergency patients, identifying all potential chargeable patients.

Do you have?

Highly developed communication and interpersonal skills.

Ability to be flexible and work as part of a team.

Previous clerical experience within a hospital environment.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Completion of a relevant course in medical terminology.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Duff, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6426 5468, email julie.duff@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Clinical Co-ordinator, Department of Emergency Medicine (521183).

Applications Close:—Friday, 19 September 2014.

Salary:—\$79,622 – \$83,323 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Fixed-term full-time shift worker, working 76 hours per fortnight.

Location:—Emergency Department, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated person who is after a development opportunity to take on our Clinical Co-ordinator role in the ED. This role will give great opportunities to a person looking to progress through to management in their career. To fulfill this

role you will have extensive demonstrated clinical experience, with at least 5 years working in an ED. Post-grad qualifications are also very attractive as you will be required to support junior staff and may act as an educator from time to time.

Reporting to the Nurse Unit Manager, you will primarily provide day-to-day support for rostering and patient flow co-ordination through the department. You will also take an active role in supporting the Nurse Unit Manager, stepping in for the manager when they are not available. In order to undertake this role you must have excellent communication skills and a demonstrated history of working effectively within a multidisciplinary team.

This role is a fixed term maternity leave coverage contract for 6 months, for which there may be opportunities for extension.

Do you have?

Current Registration.

Significant ED experience.

Post Grad qualifications.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lynn Sims, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6426 5303, email lynn.sims@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Psychologist (515869).

Applications Close:—Friday, 19 September 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work, working 76 hours per fortnight, commencing as soon as possible.

Location:—Community Forensic Mental Health Services, South.

The location of this service is primarily based in Hobart but the role of Psychologist services multiple sites which may require some intrastate travel.

Please Note: This role attracts an additional 6.5% Correctional Health Allowance.

Duties:—The Tasmanian Health Organisation, South is seeking a Psychologist to permanently join the Community Forensic Mental Health Service. In the role you will provide psychological assessment, diagnosis and treatment as required for offenders with complex or special needs within the service.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to William Doudle, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2627, email william.doudle@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Staff Specialist, Anatomical Pathology (510263).

Applications Close:—Friday, 26 September 2014.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with on-call); working 76 hours per fortnight.

Location:—Pathology Services, Royal Hobart Hospital.

Duties:—The Tasmanian Health Organisation, South is seeking a Staff Specialist to join our Pathology Services Team. The successful applicant will provide a diagnostic service in Anatomical Pathology for inpatients and outpatients of the Royal Hobart Hospital. They will be involved with undergraduate teaching and post-graduate teaching and will undertake research and quality improvement activities.

Desirable Requirements:—Full recognition of specialist qualifications by the Royal College of Pathologists of Australasia or equivalent. M.D./Ph.D.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Vince Murdolo, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8410, email vince.murdolo@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Hotel Services and Logistics

Cleaner (510533).

Applications Close:—Friday, 19 September 2014.

Salary:—\$41,286 – \$43,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual working as and when required; commencing As soon as possible for a period of 12 months.

Location:—Environmental Services Unit, Royal Hobart Hospital.

Duties:—Perform general cleaning duties, including floor and wall maintenance in offices, wards, corridors, toilet blocks and other designated areas throughout the hospital as directed. Undertake special cleaning tasks, and other related duties, including removal of garbage, and collection/distribution of linen. Ensure equipment is used and maintained in the correct manner and report faults to enable corrective action to be taken.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rob De Salis, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8211, email rob.desalis@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Hotel Services and Logistics

Food Services Officer (520518).

Applications Close:—Friday, 19 September 2014.

Salary:—\$41,286 – \$43,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 2.

Fixed-term casual working as and when required;
commencing As soon as possible until 31 December 2015.

Location:—Food Production Facility Cambridge.

Duties:—The Food Services Officer assists in maintaining a high standard of food preparation, production, service, meal distribution, warewashing and cleaning of the hospital service areas at all times and in accordance with the relevant codes of practice. They perform receipt and storage duties associated with food supplies. They perform general food preparation, service, menu related and cash handling duties.

Additionally the Food Services Officer prepares vegetables, salads, diet requirements, including fluids, sandwiches, and assist in the serving of food and cleans all kitchen equipment, utensils, floors, and walls as directed by relevant supervisors.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ange Young, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6274 5204, email ange.young@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Surgical Fellow (509219).

Applications Close:—Friday, 19 September 2014.

Salary:—\$78,220 – \$110,682 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS)
Agreement 2009.

Fixed-term full-time.

Location:—General Surgery RHH.

This position has been established to fulfill a number of targeted activities to improve the delivery of general surgical services to patients and to assist in the co-ordination and training of surgical Resident Medical Officers (RMOs) and Registrars. It is ideally suited for an experienced senior surgical registrar who is awaiting time to be awarded Fellowship and/

or a surgeon that has recently gained his/her general surgical Fellowship.

Duties:—Admission and care of patients in the wards including a daily ward round and liaison with Consultants regarding patients.

Attend Specialist Medical Officer ward rounds and record all decisions made in the medical history.

Respond to emergency calls by hospital clinical staff as soon as possible. Ensure that consultations occur when requested. Interviewing of relatives. Accurate and timely recording of drugs and treatment. Undertake procedures as required. Accurate and comprehensive recording in medical records including progress notes each day. The completion of interim or full discharge summaries on inpatients as required. Discharge planning. Involvement in routine Quality Assurance activities within the hospital. Involvement in Hospital educational activities or evidence of further self-directed learning. Supervision of surgical Registrars, RMOs, Interns and Medical Students. Actively participate in and contribute to the organisation's Quality and Safety and Work, Health and Safety processes, including the development and implementation of safety systems, improvement initiatives and related training, ensuring that quality and safety improvement processes are in place and acted upon.

The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying jobs at this classification level.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alison Hallam, Senior Recruitment Co-ordinator, Department of Health and Human Services and Tasmanian Health Organisations, G.P.O. Box 1061, Hobart, 7000, phone 036222 7177, email alison.hallam@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Women and Children Services

Clinical Nurse Consultant, Neonatal and Paediatric Intensive Care Unit (518835).

Applications Close:—Friday, 19 September 2014.

Salary:—\$83,323 – \$89,075 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day work.

Location:—Royal Hobart Hospital, Womens Adolescent and Childrens Services, Liverpool Street.

Duties:—The Clinical Nurse Consultant, NPICU will lead service improvement through advanced clinical leadership

and provide expert advice and assistance pertaining to clinical issues and work in partnership with the multi-disciplinary team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Heather Giannaros, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 62228766, email heather.giannaros@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Stafflink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Women and Children Services

Consultant Paediatric Rehabilitation Specialist (521577).

Applications Close:—Friday, 19 September 2014.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day work, commencing February 2015 until February 2017.

Location:—Womens, Adolescent and Childrens Services, Royal Hobart Hospital.

Duties:—The Consultant Paediatric Rehabilitation Specialist will provide a high quality service under the broad direction of the Director of Paediatrics, Womens, Adolescent and Childrens Services, and Allied Health Manager, St Giles Southern Service Tasmania to children with developmental and acquired physical disabilities.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Associate Professor John Daubenton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7125, email john.daubenton@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Women and Children Services

Registered Nurse (518834).

Applications Close:—Friday, 19 September 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time day work, (40 hours per fortnight), commencing as soon as possible for a period of six months.

Location:—Royal Hobart Hospital, Paediatric Outpatient Clinic within the Paediatric Ambulatory Care Unit.

Please note, access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful progression to Grade 4.

Duties:—The Registered Nurse has current knowledge of, and the ability to apply nursing principles, procedures and practices in the delivery of patient/client care in a designated practice area and in line with legal requirements and the Australian Nursing and Midwifery Council (ANMC) National Competency Standards for the Registered Nurse.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janine Sawford, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 62228332, email janine.sawford@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application, quoting the vacancy number, to: Stafflink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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JUSTICE

CORPORATE SUPPORT AND STRATEGY

Library

Library Officer (356242).

Applications Close:—Friday, 19 September 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 2.

Fixed-term casual approximately 2 hours per fortnight.

Location:—Burnie.

Duties:—Maintain the library collection in the North West Law Library.

Desirable Requirements:—Demonstrated high standard of literacy and numeracy with good computer skills including experience in using databases and computer-based library systems or the ability to quickly acquire.

Enquiries to Alison Jekimovics, Manager Library Services, Corporate Support and Strategy, Department of Justice, phone (03) 6165 7413, email alison.jekimovics@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Alison Jekimovics on (03) 6165 7413.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Senior Law Clerk (355214).

Applications Close:—Friday, 19 September 2014.

Salary:—\$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Launceston.

Duties:—Attend the Supreme Courts and courts of summary jurisdiction as Law Clerk at all locations in the state and assist in the effective presentation of criminal prosecutions. Co-ordinate the briefing of witnesses, arrange their attendance at court and ensure that all relevant exhibits are available. Compile, vet, and file documents such as indictments, subpoenas, Crown Papers and arrange service on defence counsel and defendant.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer:—The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Extensive knowledge of legal and court processes relating to criminal prosecutions and associated legislation, or the aptitude to quickly acquire such knowledge. A high level of personal initiative and resourcefulness, including demonstrated organisational skills that enable the co-ordination and management of a variety of tasks at the same time, and the planning and completion of work activities within pre-determined timeframes and to specified performance standards.

Enquiries to Kerry Worsley, Acting Director Crown Law, Department of Justice, phone (03) 6165 3635, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart

TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6165 3635.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

SUPREME COURT

Burnie

Transcription Typist (356584).

Applications Close:—Friday, 19 September 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 2.

Permanent part-time 18.5 hours per fortnight.

Location:—Burnie.

The performance of the part-time hours for transcription typists are subject to the operational requirement of the Supreme Court. Part-time working arrangements and associated conditions of employment are governed by a Workplace Flexibility Arrangement.

Duties:—Produce accurate and timely transcription services including transcribing records of criminal and civil court proceedings. Maintain accurate records in relation to transcript production and time allocation.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Experience in using current office technology to deliver services including high level audio typing and document production skills and an ability to adapt to new technology and procedures. A general understanding of legal, medical and other technical terminology, or the ability to acquire that understanding quickly.

Enquiries to Natalie Luttrell, District Registrar, Supreme Court of Tasmania, Department of Justice, phone (03) 6477 7139, email natalie.luttrell@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Natalie Luttrell on (03) 6477 7139.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIAN PLANNING COMMISSION

Senior Planning Consultant (356411).

Applications Close:—Friday, 19 September 2014.

Salary:—\$123,745 – \$142,307 p.a.

Tasmanian State Service Award, Professional Stream, Band 5.

Permanent full-time 73.50 hours per fortnight.

Location:—Statewide.

Duties:—Provide professional statutory planning assessment and strategic planning policy advice to the Tasmanian Planning Commission on land use, development and related planning matters. Provide professional leadership and support to Commission staff. Co-ordinate, develop and implement major planning initiatives and related policies including statutory planning documents.

Essential Requirements:—A degree of at least three years duration relevant to the professional duties to be undertaken is required, as provided by a recognised university.

Desirable Requirements:—Proven high level experience in all aspects of statutory and strategic land use planning. High level knowledge and understanding of Tasmania's Resource Management and Planning System. Understanding of the political, social and organisational environment within which the Commission operates. Demonstrated ability in working collaboratively with the public sector, including Parliament and ministerial offices, local government and Commonwealth Government, private sector and community. Demonstrated high level strategic, conceptual, analytical and creative skills, including an ability to understand and apply policy, statutory and legislative frameworks to land use and related planning issues.

Enquiries to Greg Alomes, Executive Commissioner, Tasmanian Planning Commission, Department of Justice, phone (03) 6165 6823, email greg.alomes@planning.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Bernie Van der Heyden on (03) 6165 6828.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

WESTERN DISTRICT

Western Prosecution Services

Legal Officer (002922).

Applications Close:—Friday, 19 September 2014.

Salary:—\$50,936 – \$64,177 p.a.

Legal Practitioners Agreement 2014, Level 1.

Fixed-term full-time 12 months.

Location:—Western Prosecution, Devonport.

Duties:—Safe at Home is a pro arrest, pro prosecution response to family violence that integrates and extends the range of services available to support victims and children. Safe at Home Legal Practitioners will provide prosecutorial support to the Department, in particular, matters relating to family violence issues.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for:—Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Admitted, or qualified for and entitled to be admitted, as a Barrister or a practitioner of the Supreme Court of Tasmania under the provisions of the Legal Profession Act 2007.

Enquiries to Patrick Ryan, Senior Sergeant, Department of Police and Emergency Management, Devonport Police Station, phone (03) 6478 4071, email patrick.ryan@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, phone 61732071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

TOURISM OPERATIONS

Cook (FBCOOK14).

Applications Close:—Monday, 22 September 2014.

Salary:—\$61,029 – \$66,298 pro rata, per annum.

Port Arthur Historic Site Management Authority Award, General Stream Band 2.

Permanent part-time.

Location:—Port Arthur Historic Site.

Duties:—Assigned Primary Duties:.

Provide support to the chef in the production and presentation of quality food in the Port Arthur Historic Site's food and beverage outlets.

Actively participate in the ongoing improvement of the operation with excellent customer service by maintaining and contributing to the team focus, leading by example and providing encouragement and support to less experienced Food and Beverage employees.

Understudy the role of Chef and, when required, undertake this role.

Maintain prescribed standards of hygiene for food and beverage handling and presentation.

Undertake any miscellaneous duties and responsibilities as requested by your Manager or the Chef pertaining to total quality service delivery at the Port Arthur Historic Sites.

Desirable Requirements:—Certificate II in Hospitality (Kitchen Operations).

Enquiries to Sarah Morse, Food and Beverage Manager, Port Arthur Historic Site Management Authority, Arthur Highway, Port Arthur, TAS, 7182, phone 62 512314, email sarah.morse@portarthur.org.au.

Applications to Recruitment, Port Arthur Historic Site Management Authority, Arthur Highway, Port Arthur, TAS, 7182, phone 0362512329, email recruitment@portarthur.org.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY TASMANIA

Animal Health Laboratory

Utility Officer (707066).

Applications Close:—Friday, 19 September 2014.

Salary:—\$48,823 – \$53,038 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Mt Pleasant.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To provide support in the post mortem room to facilitate delivery of an effective and efficient diagnostic and investigatory service, and provide an efficient and effective cleaning and sterilising service for the Animal Health Laboratory.

Desirable Requirements:—Several years experience in a NATA accredited laboratory providing support in the areas of sterilisation and decontamination, post mortem room, and media preparation. Several years experience in the safe operation of steam sterilisers/autoclaves. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Robyn Campain, phone (03) 6777 2128, email Robyn.Campain@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ROYAL TASMANIAN BOTANICAL GARDENS

Horticulturist (341017).

Applications Close:—Friday, 19 September 2014.

Salary:—\$55,005 – \$59,871 p.a.

AWU (Tasmanian Public Sector) Award, General Stream, Band 3.

Fixed-term part-time (38 hours per fortnight) paid off timesheets, As soon as possible for 6 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To contribute to maintaining the RTBG's position as the State's premier centre for amenity horticulture and ex-situ plant conservation through the development and maintenance of the living collections, plant displays and estate of the RTBG, guided by the annual Business Operational Plan.

To work co-operatively and to develop and maintain effective and efficient operations across all units of the RTBG.

Essential Requirements:—A Certificate III in Horticulture or an equivalent level, relevant to the nature of the work to be undertaken, as provided by either a vocational education organisation or a registered and accredited training provider.

Desirable Requirements:—A Current Motor Vehicle Drivers Licence. Chemical Cert 2 licence. First Aid certificate (Work place 2). Current computer skills. A current Medium Rigid Vehicle Licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to David Reid, phone 0438 058 818, email David.Reid@rtbg.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Assistant	A. Fear	6 months	01.09.14
Education	Teacher Assistant	J. Fear	6 months	01.09.14
Education	Speech and Language Pathologist	K. Day	6 months	01.09.14
Education	Teacher Assistant	R. Will	6 months	31.07.14
Education	Teacher Assistant	M. Eastley	6 months	25.08.14
Education	Teacher Assistant	J. Blake-Waller	6 months	22.07.14
Education	Teacher Assistant	O. Arrieta-Shadbolt	6 months	18.08.14
Education	Teacher	S. Oakden	12 months	28.07.14
Education	Education Facility Attendant	P. Singline	6 months	18.08.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	Y. Staier	6 months	15.09.14
Health & Human Services & Tasmanian Health Organisations	Quality Assurance Officer	J. Di Ubaldo	6 months	08.09.14
Health & Human Services & Tasmanian Health Organisations	Executive Assistant	B. Brown	6 months	01.09.14

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	R. Turner	School Business Manager	21.07.14
Health & Human Services & Tasmanian Health Organisations	M. Ackroyd	Paramedic Educator	28.08.14
Justice	M. Goodall	Coordinator Community Service Order Scheme	08.09.14

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	C. Whittington	26.08.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	P. Maxfield	30.08.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	R. Tobin	30.08.14
Health & Human Services & Tasmanian Health Organisations	Oral Health Therapist/Dental Therapist	J. Smialek	29.08.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	I. Sadanandan	25.08.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. Gotowski	03.09.14
Justice	Administrative Officer	M. Hannon	03.09.14
Police & Emergency Management	Station Officer	R. Cuthbert	01.09.14

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Diversional Therapy Assistant	E. Roberstson	05.09.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Brockman	23.08.14
Primary Industries, Parks, Water & Environment	Manager (Policy and AQIS)	P. Johnson	05.09.14
Treasury & Finance	Team Leader	J. Lincoln	28.08.14

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
State Growth	K. Chawa	Premier & Cabinet	Senior HR Policy Consultant	31.08.14
Education	B. Boucher	State Growth	Graphic Designer	20.10.14



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