



TASMANIAN STATE SERVICE NOTICES

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: jobs@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

TASMANIAN GOVERNMENT GAZETTE AND TASMANIAN STATE SERVICE NOTICES PUBLICATION AND COPY CLOSURE DATES

Easter 2014

COPY deadlines for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* to be published on Wednesday 23 April 2014:—

All copy for the General Gazette must be received by 12 noon on Thursday 17 April 2014.

All copy for the State Service Notices must be received by 12 noon on Thursday 17 April 2014.

NOTE: Applications for positions advertised in the State Service Notices of 23 April 2014 will close at 5 p.m. on 2 May 2014.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Support

Finance and Resource Services

Finance and Procurement Services

Business Systems Consultant (2 Vacancies).

Applications Close:—Friday, 4 April 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Vacancy No. 951254.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Vacancy No. 965956.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Description of the Role:—Provide high quality consultancy and advisory services in project management, software support and vendor liaison, including co-ordinating assigned staff. Applications currently used include Technology One Financials and other web-based solutions.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate post secondary qualification and/or industry experience relevant to the position. At least three years experience in the delivery of IT support and infrastructure services. A current driver's licence.

Enquiries to Jason Sowell, A/Manager Financial Services, Department of Education, phone (03) 6165 5657, email jason.sowell@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Additional Information for Applicants are also attached for your information.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Support

Finance and Resource Services

Finance and Procurement Services

Senior Financial Assistance Officer (965730).

Applications Close:—Friday, 4 April 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Description of the Role:—Co-ordinate student financial assistance schemes and grant programs. Liaise with student assistance applicants, schools and stakeholders in relation to student financial assistance schemes and grant programs. Assist in the development of and implementation of strategies, policies, plans and systems in relation to student financial assistance and other grant program funding.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Jason Sowell, A/Manager Financial Services, Department of Education, phone (03) 6165 5657, email jason.sowell@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Additional Information for Applicants are also attached for your information.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

EARLY YEARS AND SCHOOLS

Principal Policy Officer (106376).

Applications Close:—Friday, 4 April 2014.

Salary:—\$121,090 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching) Band 3, Level 5.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Description of the Role:—Manage policy development for the education system that reflects government direction, national initiatives, international trends and achievements, and interagency service improvement opportunities. Provide high level advice on the development and implementation of the Department's strategic policies to the Secretary and General Manager, including advice on cross-agency issues and responsibilities.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award, 2005. Relevant tertiary qualifications.

Enquiries to Jenny Burgess, A/Director Equity, Department of Education, phone (03) 6165 5788, email jenny.burgess@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Additional Information for Applicants are also attached for your information.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Northern Support School

Teacher Assistant, Northern Support School (3 Vacancies).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 305954.

Permanent part-time up to 30 hrs per fortnight, 40 weeks per year.

Location:—Northern Support School, St Georges Campus.

Vacancy No. 952553.

Permanent part-time up to 30 hrs per fortnight, 40 weeks per year.

Location:—Northern Support School, St Georges Campus.

Vacancy No. 952554.

Permanent part-time up to 30 hrs per fortnight, 40 weeks per year.

Location:—Northern Support School, St Georges Campus.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Samuel Baker, Acting Principal, Department of Education, phone (03) 6339 1453, email samuel.baker@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

St Marys District School

Canteen Supervisor, St Marys District School (968550).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time from ASAP to 5 April 2015, up to 50 hrs per fortnight, 40 weeks per year.

Location:—St Marys District School.

Description of Role:—Supervise, maintain and deliver the school canteen services.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Samantha Woodham, Principal, Department of Education, phone (03) 6372 3900, email samantha.woodham@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie Primary School

School Administration Clerk, Burnie Primary School (300154).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time up to 42 weeks per year.

Location:—Burnie Primary School.

Description of the role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Jeffrey Triffitt, Department of Education, phone (03) 6433 3655, email jeffrey.triffitt@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Reece High School

Teacher Assistant, Reece High School (952492).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 29.4 hours per fortnight, up to 42 weeks per year.

Location:—Reece High School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

This role involves assisting with co-ordination of Work Placements.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Anne Stewart, Department of Education, mobile (03) 6420 8100, email anne.m.stewart@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Penguin District School

Teacher Assistant, Penguin District School (2 Vacancies).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 961852.

Permanent part-time 20 hours per fortnight, up to 42 weeks per year.

Location:—Penguin District School.

Vacancy No. 961103.

Permanent part-time 50 hours per fortnight, up to 42 weeks per year.

Location:—Penguin District School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Jodie Murphy, Department of Education, mobile (03) 6434 2222, email jodie.murphy@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Sorell School

Aboriginal Education Worker, Sorell School (964465).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time up to 22 hours per fortnight, 40 weeks per year from as soon as possible until 19 December 2014.

Location:—Sorell School.

Description of Role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep – Year 8.

Essential Requirements:—The Director, State Service Management Office has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Please note: the occupant of this vacancy will be working with students from Kinder to Year 10.

Enquiries to Alison Williams, Department of Education, phone (03) 6269 1100, email alison.l.williams@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Claremont College

Teacher Assistant, Claremont College (953740).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time up to 36 hours per fortnight, up to 42 weeks per year.

Location:—Claremont College.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Peter Pickett, Department of Education, phone (03) 6249 6868, email peter.pickett@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Cosgrove High School

Education Facility Attendant (Kitchen Assistant), Cosgrove High School (953422).

Applications Close:—Friday, 4 April 2014.

Salary:—\$39,063 – \$44,039 pro rata, per annum.

Facility Attendants (Tasmanian State Service) Award, Education Facility Attendant, Level 1-3.

Permanent part-time 40 hours per fortnight.

Location:—Cosgrove High School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Joannie McDermott, Department of Education, phone (03) 6271 1104, email joannie.mcdermott@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Elizabeth College

Education Facility Attendant (Cleaning), Elizabeth College (966924).

Applications Close:—Friday, 4 April 2014.

Salary:—\$39,063 – \$44,039 pro rata, per annum.

Facility Attendants (Tasmanian State Service) Award, Education Facility Attendant, Level 1-3.

Permanent part-time 40 hours per fortnight.

Location:—Elizabeth College.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Phillip Ward, Department of Education, phone (03) 6235 6504, email phillip.ward@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Snug Primary School

Teacher Assistant (Kitchen and Garden Specialist), Snug Primary School (2 Vacancies).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 953529.

Permanent part-time up to 24 hours per fortnight,
42 weeks per year (Garden Specialist).

Location:—Snug Primary School.

Vacancy No. 954153.

Permanent part-time up to 33 hours per fortnight,
42 weeks per year (Kitchen Specialist).

Location:—Snug Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Sue Hastie, Department of Education, phone (03) 6267 9230, email sue.hastie@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria and indicative task list, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Windermere Primary School

Assistant Principal, Windermere Primary School (968711).

Applications Close:—Friday, 4 April 2014.

Salary:—\$106,175 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time 70 hours per fortnight.

Location:—Windermere Primary School.

Description of role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as

defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jenny Leppard, Department of Education, phone (03) 6249 0600, email jenny.leppard@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC's East

Rosny LINC

LINC Operations Co-ordinator (700499).

Applications Close:—Friday, 4 April 2014.

Salary:—\$61,741 – \$71,407 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 58.80 hours per fortnight.

Location:—Hobart.

Description of the Role:—To co-ordinate the day-to-day operations of assigned services and programs and supervise the work of associated staff at Rosny LINC and Clarence Plains Online Access Centres.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant diploma or post-secondary level qualifications.

Enquiries to Jane McGregor, Manager Rosny LINC, Department of Education, phone (03) 6165 6445, email jane.mcgregor@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Additional Information for Applicants are also attached for your information.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Children and Youth Services

Clinical Nurse Specialist, Child Protection (521846).

Applications Close:—Friday, 11 April 2014.

Salary:—\$79,622 – \$83,323 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—Children and Youth Services, Hobart.

Duties:—As part of an interdisciplinary intensive support team deliver high quality family focused and child centred protection services to minimise risk and maintain children within the family network in accordance with evidence based, operational and professional frameworks.

Utilise highly developed child and family health nursing knowledge, skill and experience to provide specialised nursing advice and support to infants, children, their families, carers and other health and social service providers, where there are often complex issues such as neglect, family violence, abuse, substance misuse or mental health problems. Identify and proactively support issues with children's safety, stability and development.

As a member of the child protection intensive support team work closely with other relevant health and social service providers and operate within a dynamic environment with established decision making and operational frameworks to initiative and provide effective client care.

Selection criteria includes:—Highly developed knowledge, skills and expertise with advanced competence in evidence-based nursing and a highly developed understanding of the interaction of nursing and other professions in an interdisciplinary setting.

Proven competence in a relevant professional field and a commitment to and understanding of the principles of Primary Health Care, with the ability to incorporate these principles into practice.

Ability to function instructively as a member of an interdisciplinary team with the capacity to act in a leadership role, set realistic goals, evaluate work performance and provide own self-care.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Relevant post graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Zaharenia Galanos, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7755, email zaharenia.galanos@dhhs.tas.gov.au.

You are encouraged to apply online (below), or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Senior Project Officer, Housing Information Systems (521841).

Applications Close:—Friday, 4 April 2014.

Salary:—\$79,745 – \$91,827 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work commencing ASAP for a period of 12 months.

Location:—D,H and CS, Housing Tasmania, Hobart.

Duties:—The Project Officer, Housing Information Systems is part of the Information and Systems Unit, which provides a range of operational support services and manages strategic information management projects on behalf of business units within Housing Tasmania. Specifically, the position will: -.

Provide technical analysis and support for Housing Tasmania's current and emerging information systems;.

Undertake systems design, development, technical analysis and high-level system support associated with Housing Tasmania's information systems with a focus on the emerging relationships between allocations, tenancy management and property management and the associated reporting requirements. This includes identifying and analysing issues through investigation and research and implementing appropriate business and technical solutions.

Selection criteria includes:—High level communication and interpersonal skills including the ability to liaise and negotiate effectively with key stakeholders, support positive team environments and resolve conflict.

Demonstrated business and information management analysis skills including the ability to research, conceptualise, generate options, document and execute appropriate solutions.

Time management skills including the ability to manage concurrent activities whilst working in an environment subject to tight time frames both individually and as part of a team.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Suitable tertiary qualifications and experience relevant to this position.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michael Flanagan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 3645, email michael.flanagan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Office of the Chief Information Officer

Manager, eCare Strategy and Planning (520551).

Applications Close:—Friday, 4 April 2014.

Salary:—\$104,109 – \$112,116 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Fixed-term full-time day work, commencing ASAP until 2 November 2015.

Location:—Hobart.

We are seeking a Manager, eCare Strategy and Planning to join our team! The Manager will be responsible for developing and governing the Connected Care Strategy and direction across the Department of Health and Human Services (DHHS) and Tasmanian Health Organisations (THOs). Seeking and promoting partnerships with THOs, Medicare Locals, Commonwealth Government, Universities and DHHS stakeholders to adopt and implement the Connected Care strategy work program. Identify funding opportunities for the Connected Care Strategy including alignment of individual ICT initiatives across the Department. Establish and incubate ICT projects funded to deliver components of the Connected Care Strategy. Provide leadership and support to the eCare Strategy and Planning staff.

If this sounds like you, please apply!.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Steve Shackcloth, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 3920, email steve.shackcloth@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Tasmanian Health Organisation, North, Statewide Mental
Health Services*

Registered Nurse (504835).

Applications Close:—Friday, 4 April 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working 44 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Northside Clinic.

Please note that access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse: Strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7765, email jan.dorman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Deputy Director of Surgery (521871).

Applications Close:—Friday, 4 April 2014.

Salary:—\$284,248 – \$341,670 pro rata, per annum.

Health and Human Services Tasmanian Visiting Medical Practitioners (Public Sector) Agreement 2009, Visiting Medical Specialist (RUR).

Fixed-term part-time day work, working 16 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—LGH Charles Street, Launceston.

Duties:—To provide assistance to Director of Surgery in providing effective and efficient surgical services at the Launceston General Hospital, including financial responsibility and maintenance of teaching and research. Deputises for the Director of Surgery in his/her absence.

Desirable Requirements:—Fellowship of the Royal Australasian College of Surgeons.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Graydon O'Halloran, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7590, email graydon.ohalloran@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Nurse Manager, Infection Prevention Control Unit (511413).

Applications Close:—Friday, 4 April 2014.

Salary:—\$87,119 – \$93,287 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7a, Year 1 to Grade 7a, Year 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Infection Prevention Control Unit.

Duties:—The Nurse Manager: Provides leadership and manages the co-ordination of the Infection Prevention Control Unit (IPCU) within the health service/facility.

Supports the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions for the Infection Prevention Control Unit (IPCU) within the health service/facility.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Bryan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7002, email helen.bryan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse, Midwife (511354).

Applications Close:—Friday, 4 April 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Womens and Childrens Services, Ward 4B/4O.

Please note that access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Midwife:—Strengthens health outcomes through the provision of safe quality, clinically appropriate nursing and midwifery care in partnership with women, patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Midwife.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenny Pople, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8948, email jennifer.pople@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Staff Specialist (Anaesthetics) (521869).

Applications Close:—Friday, 4 April 2014.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with on-call), working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Anaesthesia, Launceston General Hospital, Charles Street, Launceston.

Duties:—To provide quality specialist medical services to the Launceston General Hospital (LGH) within the limits of specified clinical privileges.

Essential Requirements:—Specialist registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty.

Identification check and disciplinary action in previous employment check.

Enquiries to Dr Maurice Vialle, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7576, email maurice.vialle@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Beaconsfield District Health Service

Nurse Unit Manager (504464).

Applications Close:—Friday, 4 April 2014.

Salary:—\$87,119 – \$93,287 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7a, Year 1 to Grade 7a, Year 4.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant.

Location:—Beaconsfield District Health Service, Bolton Street Beaconsfield.

Duties:—The Nurse Unit Manager provides leadership to the relevant rural health facility. Ensures the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the relevant rural health facility. Leads and manages the co-ordination of overall patient care and is responsible for managing the allocated human, material and financial resources for service delivery within the relevant rural health facility.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rhonda McCoy, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6383 6200, email rhonda.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Community Mental Health Nurse (Casual) (519272).

Applications Close:—Friday, 4 April 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift worker, working as and when required.

Location:—Level 4 Parkside, 1 Strahan St.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Clinical Lead, you will contribute to the health outcomes of your patients through concentrating on a comprehensive recovery-focused clinical service including triage, crisis response, assessment, treatment and assertive case-management to a designated number of consumers and their families.

Do you have?

Current Registration.

Relevant mental health/psychiatric nursing experience.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Sue Mitchell on (03) 6434 6434 or email susan.mitchell@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

The Head of the State Service has determined that the person

nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Clerk (521861).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day worker, working 45.6 hours per fortnight.

Location:—Oncology Department, North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Ward Clerk to provide clerical and administration services to the Oncology Department at North West Regional Hospital. This person will have excellent interpersonal skills and be cooperative and flexible, adaptable and supportive when working in a team.

The primary responsibilities include the provision of high standard of customer focused clerical, administrative and reception services to staff, patients and their families throughout the North West Regional Hospital, delivery and dispatch of patient related correspondence.

The successful candidate will be able to work under pressure to complete tasks in a busy and dynamic environment and be able to develop good working relationships with all key stakeholders. Demonstrated high level skills and application in the Microsoft suite as well as maintenance of data bases will assist you with data entry and retrieval from the patient information system.

Do you have?

Well-developed oral and written communication and interpersonal skills.

Demonstrated experience in a healthcare setting.

Demonstrate flexibility and customer service skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Janine Griffin Nurse Unit Manager on 6430 6594 or email jegriffin@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Successful Completion of, or a willingness to undertake a recognised course in, business/office administration and medical terminology.

Demonstrated experience in a healthcare setting.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Rehabilitation Assistant

Applications Close:—Friday, 11 April 2014.

Salary:—\$49,183 – \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Vacancy No. 520091.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Rehabilitation Unit, North West Regional Hospital.

Who are we? The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Rehabilitation Assistant to provide clerical and administration services to the Rehabilitation Unit at North West Regional Hospital. This person will have excellent interpersonal skills and be cooperative and flexible, adaptable and supportive when working in a team.

The primary responsibilities include the provision of high standard of customer focused clerical, administrative and reception services to staff, patients and their families throughout the North West Regional Hospital, delivery and dispatch of patient related correspondence.

Rehabilitation Assistants with a commitment to person-centred practice will be integral members of the cross-disciplinary team and will be responsible for implementing and supporting rehabilitation interventions with clients in the Rehabilitation Unit, their own homes and community settings.

The successful candidate will be able to work under pressure to complete tasks in a busy and dynamic environment and be able to develop good working relationships with all key stakeholders. Demonstrated high level skills and application in the Microsoft suite as well as maintenance of data bases will assist you with data entry and retrieval from the patient information system.

Do you have?

High level communication skills.

The ability to work in a multi-disciplinary team.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Rosemary Britt on 6430 8025 or email rosemary.britt@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Training relevant to the delivery of patient centred rehabilitation services.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Clinical Co-ordinator, Community Nursing (521722).

Applications Close:—Friday, 4 April 2014.

Salary:—\$79,622 – \$83,323 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Clinical Co-ordinator to co-ordinate and the provision of safe and efficient clinical care across a broad community practice setting at the Devonport Community Health Centre. To be successful in this role you will be passionate about providing quality of care and ensuring that you collaborate with members of the multidisciplinary healthcare team.

Reporting to the Nurse Unit Manager, you will provide clinical leadership, co-ordinate the delivery of client centred care and support for the NUM. In addition the successful person in this role will be responsible for the delivery of chest clinics for clients of the THO-North West.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Jacky Taylor on (03) 6421 7700 or email jacky.taylor@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Holds, or is working towards, appropriate post-graduate qualifications.

Holds, or is working towards, authorisation to practice as a Nurse Immuniser.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Clinical Nurse Consultant, Neurological Support Service (519850).

Applications Close:—Friday, 4 April 2014.

Salary:—\$83,323 – \$89,075 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term full-time day worker, working 76 hours per fortnight until 11 June 2014.

Location:—Ulverstone Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

This role is the Clinical Nurse Consultant of the Neurological Support Service and works across the North West of Tasmania, based in Ulverstone. This role is responsible for providing appropriate clinical consultancy, intervention and support for clients by conducting comprehensive advanced clinical assessment, planning and evaluation of health outcomes, and is responsible as a leader, advisor and mentor for providing leadership and education in best practice in the health care and management of people with Parkinson Disease and other neurological conditions.

We are seeking someone who is able to utilise a significant degree of independent clinical judgement while applying advanced clinical nursing expertise in this specialised field and can operate at a high level of professional independence in the delivery of specialised consultancy and clinical services.

You should be able to work under pressure to complete tasks in a busy and dynamic environment and be able to develop good working relationships with staff and clients throughout the North West and maintain effective rapport with the key stakeholders.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Angella Downie, Co-Director of Nursing ? Chronic Complex and Community Services on 0458 342 089.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ange Downie, Department of Health and Human Services and Tasmanian Health Organisations, mobile 0458 342 089, email ange.downie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Executive Assistant (517239).

Applications Close:—Friday, 4 April 2014.

Salary:—\$54,267 – \$59,071 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Alcohol and Drug Services, North.

Duties:—The Executive Assistant will provide high level administrative and executive support to the Alcohol and Drug Service Team Leader (North) and Alcohol and Drug Service Team Leader (North West), Medical Practitioners and other senior staff. Co-ordinate the provision of a range of efficient and effective office management support services for Alcohol and Drug Services. Co-ordinate the day-to-day running of the office and ensures the efficient flow of information and correspondence relating to the activities of the unit. Participate in the development and revision of organisational documentation and policies and procedures. Participate and contribute to a learning environment, through continuing education, training and development.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lisa Newsum, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5070, email lisa.newsum@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Nurse Unit Manager (NUM) (519814).

Applications Close:—Friday, 11 April 2014.

Salary:—\$93,287 – \$97,641 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7b, Year 1 to Grade 7b, Year 4.

Permanent full-time day work (with oncall).

Location:—Wilfred Lopes Centre, South.

Duties:—The Nurse Unit Manager: Provides leadership to the Secure Mental Health Unit (Wilfred Lopes Centre).

Ensures the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating

the clinical, management, education and nursing research functions within the Secure Mental Health Unit.

Leads and manages the co-ordination of overall patient care and is responsible for managing the allocated human, material and financial resources for service delivery within the Secure Mental Health Unit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Barry Nicholson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7719, email barry.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Registered Nurse (515449).

Applications Close:—Friday, 4 April 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work, commencing as soon as possible for a period of 12 months.

Location:—Wilfred Lopes Centre, South.

Please Note: Access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties: As part of the primary care health team, provide direct and indirect nursing care based on best practice principles and within a collaborative and multidisciplinary team. Participate in the development and revision of organisational documentation and policies and procedures relating to nursing based best practice. Participate in and contribute to a learning environment, through continuing education and training, professional development and attendance at conferences and relevant forums.

Desirable Requirements:—Possess or be working towards a specialist tertiary graduate or post graduate mental health/psychiatric nursing qualification, or completed prior to the

transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kim Barnes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8007, email kim.barnes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Registered Nurse, Pharmacotherapy (2 Vacancies).

Applications Close:—Friday, 11 April 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 501458.

Fixed-term part-time shift work, working 30.4 hours per fortnight. Commencing ASAP to 23 February 2015.

Location:—Alcohol and Drug Services, South.

Vacancy No. 518219.

Fixed-term part-time shift work, working 30.4 hours per fortnight. Commencing ASAP to 23 February 2014.

Location:—Alcohol and Drug Services, South.

Duties:—Please note: Access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties: The Pharmacotherapy team require a proactive, self motivated and enthusiastic Registered Nurse who likes a challenge and works well within a multi-disciplinary team. Our team is small, collaborative and open to new ideas. As a member of our team, you will be supported to work autonomously managing a case load of clients, specifically for individuals who may be physically and/or psychologically dependent on legal or illegal substances. You will develop and maintain partnerships with other agencies, health professionals, community members and organisations to ensure effective service provision to individuals with substance abuse issues.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Phyllis Sorour, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7972, email phyllis.sorour@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Enrolled Nurse (510931).

Applications Close:—Friday, 4 April 2014.

Salary:—\$51,727 – \$57,286 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Fixed-term casual shift work (fully rotational), commencing as soon as possible for a period of 2 years.

Location:—Midlands Multi Purpose Centre.

Duties:—The Tasmanian Health Organisation, South is seeking to employ casual Enrolled Nurses on an 'as and when required' basis within the Midlands Multi Purpose Centre, Oatlands. Your duties will include providing direct patient/client centered nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse. (holds Board approved qualification in administration of medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5030, email sandy.carmichael@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Home Help Relief (510400).

Applications Close:—Friday, 4 April 2014.

Salary:—\$43,625 – \$44,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual day work (as and when required), commencing ASAP for a period of 2 years.

Location:—Home Care South.

Duties:—Home Care South, within the Tasmanian Health Organisation, South is seeking to employ Home Help Relief on an 'as and when required basis'. Relief staff will be required to cover the Huon Municipality. Within a Primary Health Care context and under the guidelines of the Home and Community Care program, Home Help staff will function effectively as a member of a health care team concerned with the care of the individual and family unit within the community.

Desirable Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Rylands, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7077, email robyn.rylands@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Hotel Services and Logistics

Food Services Officer (508007).

Applications Close:—Friday, 4 April 2014.

Salary:—\$41,286 – \$43,027 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 2.

Fixed-term full-time shift worker (fully rotational), working 76 hours per fortnight. Commencing as soon as possible until 01 March 2015.

Location:—Food Services Unit, Royal Hobart Hospital.

Duties:—Assist in maintaining a high standard of food preparation, production, service, meal distribution, warewashing and cleaning of the hospital service areas at all times and in accordance with the relevant codes of practice.

Perform receipt and storage duties associated with food supplies. Perform general food preparation, service, menu related and cash handling duties. Prepare vegetables, salads, diet requirements, including fluids, sandwiches, and assist in the serving of food. Cleaning of all kitchen equipment, utensils, floors, and walls as directed by relevant supervisors.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gwen Bloomfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8544, email gwen.bloomfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Enrolled Nurse (several vacancies) (513693).

Applications Close:—Friday, 4 April 2014.

Salary:—\$51,727 – \$57,286 p.a.

Nurses (TPS) Award, Enrolled Nurse, Grade G, to Grade 2, Year 4.

Permanent full-time and part-time shift work (fully rotational), working up to 76 hours per fortnight. Hours to be negotiated with successful applicants.

Location:—Respiratory and General Medicine Unit, Royal Hobart Hospital.

Duties:—The General Medicine Respiratory Medicine Nursing Unit of the Royal Hobart Hospital is looking for experienced Enrolled Nurses to join our team.

The Enrolled Nurse provides direct patient/client centered nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse. (holds Board approved qualification in administration of medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rachel Boughton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8562, email rachel.boughton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Registered Nurse (several vacancies) (513682).

Applications Close:—Friday, 4 April 2014.

Salary:—\$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time and part-time shift work (fully rotational), working up to 76 hours per fortnight. Hours to be negotiated with successful applicants.

Location:—Respiratory and General Medicine Unit, Royal Hobart Hospital.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The General Medicine Respiratory Medicine Nursing Unit of the Royal Hobart Hospital is looking for experienced Registered Nurses to join our team.

The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rachel Boughton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8562, email rachel.boughton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Oral Health Services (Statewide)

Oral Health South

Dental Officer (521771).

Applications Close:—Friday, 4 April 2014.

Salary:—\$96,329 – \$149,988 p.a.

Health and Human Services (Tasmanian State Service) Award, Dental Officer, Level 1 to Level 3.

Fixed-term full-time day work commencing as soon as possible until 30 June 2015.

Location:—Oral Health Services Tasmania, South.

Duties:—Oral Health Services Tasmania South is seeking to employ a Dental Officer in a fixed term capacity. Your duties will include providing clinical dental services and associated administrative functions consistent with OHST policies. This involves the provision of dental services (at general dental practitioner level) to children and concession card beneficiaries in accordance with current treatment guidelines and management policies.

Essential Requirements:—Registered with the Dental Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Yadir Singh, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6214 5460, email yadir.singh@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Women and Children Services

Audiologist (516550).

Applications Close:—Friday, 11 April 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term part-time day worker, working 60.8 hours per fortnight. Commencing 02 June 2014 and working until 29 May 2015.

Location:—Statewide Audiology Service; Royal Hobart Hospital.

Duties:—As part of a statewide program, undertake audiological assessments and provide advice to clients and their families on the suitability of available treatments and technology for improving hearing, speech, language and communication abilities. This will include liaising with health and educational professionals involved in a patients care.

Provide cochlear implant assessment and rehabilitation to children and adults. Training and support will be provided to the suitable applicant.

Assist the Senior Audiologist in promoting community and professional awareness about hearing impairment, technology

and communication strategies. This includes undertaking an advisory role to professional staff in relation to interpreting Audiology results and recommendations and providing information on a range of issues relating to hearing loss.

Contribute to the development and implementation of a quality improvement program, including determining performance objectives, service delivery protocols and the evaluation of services provided to individual patients. As required participate in research activities.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lee Kethel, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 0108, email lee.kethel@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Women and Children Services

Clinical Nurse Consultant, Sexual Assault Support Service and Examination (521897).

Applications Close:—Friday, 4 April 2014.

Salary:—\$83,323 – \$89,075 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day work.

Location:—Royal Hobart Hospital, Liverpool Street, Hobart.

Duties:—The Clinical Nurse Consultant, Sexual Assault Support Service and Examination will demonstrate highly developed clinical management and leadership skills, and demonstrated advanced clinical expertise in the specific area of forensic and clinical examination in accordance with best practice standards, utilising a high degree of independent decision making, with the ability to perform as an expert witness in relation to evidentiary processes within the criminal justice system.

Demonstrated highly developed skills regarding the co-ordination and integration of contemporary information and research evidence to support decision making, innovative thinking and objective analysis to achieve agreed outcomes within Sexual Assault Support Service setting, including the ability to contribute to the review and development of policies and procedures relevant to the practice setting.

Desirable Requirements:—Holds or is working towards a post-graduate qualification in the area of sexual assault forensic and medical examination.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue McBeath, Group Manager and Director of Nursing, WACS, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8603, email sue.mcbeath@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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POLICE AND EMERGENCY MANAGEMENT

HUMAN RESOURCES

Police Academy

Business Manager (001931).

Applications Close:—Friday, 4 April 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Tasmania Police Academy, Rokeby.

Duties:—Provide high-level advice and assistance to the Commander, particularly in relation to business strategies, resource allocation and budgetary performance. Manage administrative support processes, including the development and implementation of a business plan that identifies strategies for achieving cost effective and efficient services.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Appropriate tertiary qualifications are desirable or significant progress thereto in a HR Business/Management related field.

Enquiries to Ms Helen Jordan, Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308 Hobart, phone (03) 6173 2073, email helen.jordan@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308 Hobart, phone (03) 6173 2074, fax (03) 6230 2044, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

NORTHERN DISTRICT

Criminal Investigation Branch

Clerical Support Officer (001324).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time Hours to be negotiated with the successful applicant.

Location:—Criminal Investigation Branch.

Duties:—Contribute to the operational effectiveness of the Northern District, by ensuring timely and accurate clerical, administrative, keyboard and data entry processes are undertaken.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 or equivalent level.

Enquiries to Kevin Osborne, Executive Officer, Department of Police and Emergency Management, G.P.O. Box 308 Hobart, phone (03) 6336 3749, email Kevin.osborne@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308 Hobart, phone (03) 6173 2074, email applications@police.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Human Services

Co-ordinator Employee Relations, readvertised (521576).

Applications Close:—Monday, 7 April 2014.

Salary:—\$85,509 – \$98,230 pro rata, per annum.

Tasmanian State Service Award, TFS General Stream, Band 6.

Permanent part-time 0.6 FTE.

Location:—Hobart.

Duties:—To provide specialist strategic advice and management in the human resource management area of employee relations that assists the Tasmania Fire Service (TFS) and its members to achieve TFS strategic goals in a manner consistent with TFS Values.

Desirable Requirements:—Tertiary qualifications in human resource management, industrial relations, industrial law or other relevant discipline.

A current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties

including selection criteria and Application for Employment form is available from Robyn Pearce on 0419 304 119 or from www.jobs.tas.gov.au.

Enquiries to Robyn Pearce on 0419 304 119.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ROYAL TASMANIAN BOTANICAL GARDENS

Supervisory Chef (707021).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time (Minimum 1300 hours per annum) from as soon as possible for 6 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To deliver high quality food and beverage services to all RTBG clients in a commercial hospitality environment. To assist the RTBG in achieving improved financial outcomes through the provision of catering functions both internal and external.

Desirable Requirements:—A Certificate III in Commercial Cookery or an equivalent level, supervisory experience within a restaurant environment; Responsible Service of Alcohol Certificate; Competent numeracy and literacy skills; Food safety accreditation (HACCP); Workplace Level 2 First Aid Certificate; Workplace assessor accreditation.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated. At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Brett Richardson, mobile 0408 127 419, email Brett.Richardson@rtbg.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

TREASURY AND FINANCE

OFFICE OF THE SECRETARY

Receptionist (723839).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time approximately 50% job-share.

Location:—Hobart.

Duties:—The key function of this position is to provide reception services for the Franklin Square Treasury building and administrative support to the Office of the Secretary.

In the context of the selection criteria, to be successful in the position applicants will: provide a courteous, efficient reception service exhibiting good verbal skills and a pleasant personality and demonstrate administrative capacity to organise, schedule and deliver various outputs with a stakeholder focus.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

Enquiries to Jo Spencer, Senior Executive Officer, Office of the Secretary, Department of Treasury and Finance, G.P.O. Box 147, Hobart, TAS 7001, phone (03) 6166 4435, email jo.spencer@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, TAS 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the recruitment officer on (03) 6166 4450.

Applicants should indicate their preferred work pattern on their application, including their ability to work additional hours to cover leave.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Liquor and Gaming Branch

Administrative Officer (724046).

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 0.8 FTE. For a period of up to 12 months.

Location:—Launceston.

Duties:—To perform a range of clerical functions associated with the administration and regulation of liquor and gaming.

In the context of the selection criteria, to be successful in the position applicants will: perform a range of clerical functions associated with the administration and regulation of liquor and gaming, assist with the process of applications for licences and permits under the Gaming Control Act 1993 and the Liquor Licensing Act 1990 and advise the public on liquor and gaming matters, including licensing matters.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

The Head of the State Service, has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug and alcohol related offences, Crimes involving dishonesty, Serious traffic offences and Identification check for: finger prints, palm prints, photograph and credit check.

Enquiries to Jane Scott, Manager Operations, Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6166 4313, email jane.scott@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

*Liquor and Gaming Branch****Administrative Officer (722941).***

Applications Close:—Friday, 4 April 2014.

Salary:—\$48,823 – \$53,038 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time or part-time (no less than 0.8 FTE), ASAP up until 13 March 2015.

Location:—Hobart.

Duties:—To perform a range of clerical functions associated with the administration and regulation of liquor and gaming.

In the context of the selection criteria, to be successful in the position applicants will: perform a range of clerical functions associated with the administration and regulation of liquor and gaming, assist with the process of applications for licences and permits under the Gaming Control Act 1993 and the Liquor Licensing Act 1990 and advise the public on liquor and gaming matters, including licensing matters.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

The Head of the State Service, has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug and alcohol related offences, Crimes involving dishonesty, Serious traffic offences and Identification check for: finger prints, palm prints, photograph and credit check.

Enquiries to Jane Scott, Manager Operations, Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6166 4313, email jane.scott@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Project Manager (Strategy and Policy)	S. Kent	6 months	07.04.14
Education	Teacher Assistant	R. Eade	6 months	24.03.14
Health & Human Services & Tasmanian Health Organisations	Senior Program Officer	T. Males	3 months	19.05.14
Health & Human Services & Tasmanian Health Organisations	Food Services Officer	R. Bird	6 months	17.02.14
Health & Human Services & Tasmanian Health Organisations	Paramedic	N. Duncan	6 months	28.04.14
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	L. Dobson	6 months	24.03.14
Health & Human Services & Tasmanian Health Organisations	Food Services Officer	A. Woods	6 months	17.02.14
Health & Human Services & Tasmanian Health Organisations	Radiographer	R. Dowse	6 months	17.02.14
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	M. Callaghan	6 months	25.08.14
Health & Human Services & Tasmanian Health Organisations	Food Services Officer	A. Luttrell	6 months	03.03.14
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	E. Meagher	6 months	17.03.14
Health & Human Services & Tasmanian Health Organisations	Food Services Officer	C. Halliwell	6 months	17.02.14
Health & Human Services & Tasmanian Health Organisations	Paramedic	S. Carter	6 months	28.04.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	L. Miles	6 months	26.02.14
Health & Human Services & Tasmanian Health Organisations	Food Services Officer	A. Barr	6 months	17.02.14
Health & Human Services & Tasmanian Health Organisations	Paramedic	J. Tucker	6 months	28.04.14
Justice	Legal Secretary	D. Brown	6 months	14.03.14
Justice	Audit & Investigation Officer	A. Grubb	6 months	13.03.14

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	D. Hendriks	Senior Project Manager	24.03.14
Health & Human Services & Tasmanian Health Organisations	T. Temple	Executive Support Officer	19.03.14
Justice	T. Shea	Audit & Investigation Officer	13.03.14

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Pay/Personnel Officer	S. Knight	14.03.14
Health & Human Services & Tasmanian Health Organisations	Patient Services Officer	A. Gibbins	14.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Marshall	16.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Taylor	07.03.14
Health & Human Services & Tasmanian Health Organisations	Senior Clinical Psychologist	A. Beswick	17.03.14
Health & Human Services & Tasmanian Health Organisations	Senior Occupational Therapist	P. Raison	18.03.14
Justice	Court Diversion Officer	S. Blight	26.03.14
Justice	Coordinator of the Court Mandated Diversion Program	C. Lewis	14.03.14
Justice	Business Systems Analyst	A. Fletcher	07.03.14

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	R. Paton	07.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Walters	27.02.14
Health & Human Services & Tasmanian Health Organisations	Health Care Assistant	E. Kurtukoff	12.03.14
Health & Human Services & Tasmanian Health Organisations	Director of Nursing	C. Long	24.01.14

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Taylor	07.03.14

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Justice	L. Kemble-Smith	Education	Support Officer	21.03.14



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