



# TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY  
AUTHORITY  
ISSN 0039-9795

WEDNESDAY 4 JUNE 2014

OVER THE COUNTER  
SALES \$1.10  
INCLUDING G.S.T.

## CONTENTS.

### VACANCIES—

Education.....	848
Health and Human Services .....	852
Justice.....	865
Police and Emergency Management.....	867
Primary Industries, Parks, Water and Environment.....	868
Public Trustee.....	868
TASTAFE.....	869

### PROMOTIONS WITHOUT ADVERTISING—

Education.....	870
----------------	-----

### STAFF MOVEMENTS—

Appointments .....	871
Promotions.....	872
Resignations .....	872
Transfers .....	872

**Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.**

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

### *Further Information*

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### *Submission of Applications*

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### *Fixed-Term Appointment*

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### *Fixed-Term Employment Registers*

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

## Tasmanian Government Gazette

### Email text copy to

**govt.gazette@mercurywalch.com.au**

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

#### Deadlines

*Government Gazette* :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6232 7462

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6232 2137.**

#### Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—  
**www.gazette.tas.gov.au**

#### EDUCATION

##### LEARNING SERVICES

##### *Child and Family Centres*

#### **Centre Leader, Derwent Valley Child and Family Centre (964962).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$105,036 – \$113,137 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Derwent Valley Child and Family Centre.

Description of the role:—

Lead and manage the Child and Family Centre as a place where the well-being of children and parents comes first, which will integrate the delivery of human, education and health services for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, government and non-government agencies to provide the best possible quality and range of accessible integrated programs and services for children, families and communities.

**Essential Requirements:**—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

**Desirable Requirements:**—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

Current Driver's Licence.

Enquiries to Greg Turner, Department of Education, phone (03) 6165 6456, email **greg.turner@education.tas.gov.au**.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### EDUCATION

##### LEARNING SERVICES

##### *Learning Services (North-West)*

##### Romaine Park Primary School

#### **Teacher Assistant (Garden Specialist), Romaine Park Primary School (964768).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 20 hours per fortnight, up to 42 weeks per year.

Location:—Romaine Park Primary School.

**Description of the role:**—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

**Essential Requirements:**—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

**Desirable Requirements:**—College or TAFE studies in health and/or education support.

Enquiries to Leanne Raw, Department of Education, phone (03) 6430 2950, email **leanne.raw@education.tas.gov.au**.



# RBF **Aspire** Program

## MEMBER SCHOLARSHIPS

---

# HURRY CLOSING SOON

---

**Don't miss your chance to get your  
application in for the RBF Aspire  
Program. Applications close  
5pm Wednesday 4 June 2014.**

For conditions of entry and more information  
please visit the RBF website at [www.rbf.com.au](http://www.rbf.com.au)



Member scholarships are only open to RBF members who have been with RBF for 12 months. The RBF Board (ABN 97 724 593 931) is the trustee of the Retirement Benefits Fund (ABN 51 737 334 954). When considering an RBF product, please refer to the product disclosure documents available at [www.rbf.com.au](http://www.rbf.com.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

##### Campania District School

#### ***Teacher Assistant, Campania District School (2 Vacancies).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 954778.

Permanent part-time 20 hours per fortnight (40 weeks per year).

Location:—Campania District School.

Vacancy No. 953476.

Permanent part-time 20 hours per fortnight (40 weeks per year).

Location:—Campania District School.

Description of role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Anna Viney, Principal, Department of Education, phone (03) 6260 4133, email [anna.viney@education.tas.gov.au](mailto:anna.viney@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

##### Lindisfarne Primary School

#### ***Teacher Assistant, Lindisfarne Primary School (2 Vacancies).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 968838.

Permanent part-time 20 hours per fortnight (40 weeks per year).

Location:—Lindisfarne Primary School.

Vacancy No. 953540.

Permanent part-time 20 hours per fortnight (40 weeks per year).

Location:—Lindisfarne Primary School.

Description of role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Libby Ashlin, School Business Manager, Department of Education, phone (03) 6243 9232, email [libby.ashlin@education.tas.gov.au](mailto:libby.ashlin@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

##### Bowen Road Primary School

#### ***Canteen Assistant, Bowen Road Primary School (964870).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$38,511 – \$47,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 18 hours per fortnight, up to 42 weeks per year.

Location:—Bowen Road Primary School.

Description of the role:—Maintain and deliver the school canteen services.

**Essential Requirements:**—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Sue Richardson, Department of Education, phone (03) 6228 1549, email [susan.richardson@education.tas.gov.au](mailto:susan.richardson@education.tas.gov.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### EDUCATION

##### LEARNING SERVICES

*Learning Services (South)*

Elizabeth College

**Teacher (Legal Studies/Business), Elizabeth College (966897).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$54,732 – \$87,585 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher. Permanent full-time up to 70 hours per fortnight.

Location:—Elizabeth College.

**Description of the role:**—To implement and manage appropriate learning programs for students and to assess individual student progress.

**Essential Requirements:**—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

**Desirable Requirements:**—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Dianne Purnell, Department of Education, phone (03) 6235 6555, email [dianne.purnell@education.tas.gov.au](mailto:dianne.purnell@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.



**Join our  
community  
of leaders  
with an MBA.**

Expand your horizons – and your qualifications. Our renewed MBA program, available mid 2014 at the Tasmanian School of Business and Economics, is helping to create a community of leaders.

### Don't miss the following information sessions:

**Launceston** – Wednesday 11 June @ 5.30pm  
Inveresk Campus, Academy Meeting Room

**Burnie** – Thursday 12 June @ 5.30pm  
Cradle Coast Campus, Main Building

**Hobart** – Monday 16 June @ 5.30pm  
Sandy Bay Campus, 5th floor, Commerce Building



UNIVERSITY of  
TASMANIA

TOP 2%  
OF UNIVERSITIES  
WORLDWIDE

Tomorrow starts today. [utas.edu.au](http://utas.edu.au) | 13UTAS



## EDUCATION

## LEARNING SERVICES

*Learning Services (South)*

## Kingston Primary School

**Education Facility Attendant, Kingston Primary School (953857).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$39,063 – \$44,039 pro rata, per annum.

Facility Attendants (Tasmanian State Service) Award, Education Facility Attendant, Level 1-3.

Permanent part-time 16 hours per fortnight.

Location:—Kingston Primary School.

Description of role:—As part of a team or alone, perform various facets of the attendant role, which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Maree Voss, School Business Manager, Department of Education, phone (03) 6229 5728, email maree.voss@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

## HEALTH AND HUMAN SERVICES

*Population Health*

## Population Health Operations

## Public and Environmental Health Services

**Health Physicist (Summer Student) (500751).**

Applications Close:—Friday, 20 June 2014.

Salary:—\$50,781 – \$81,475 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Fixed-term full-time daywork, commencing As soon as possible for a period of 3 months.

Location:—Hobart.

The Radiation Protection Unit manages the day-to-day administration of the Radiation Protection Act 2005, including

preparation of licences for issue, conducts inspections to ensure that the requirements of licence conditions and the Act are being met, as well as provides advice on matters relating to radiation, and offers an instrument calibration service to licence holders.

This position provides students with the opportunity to carry out projects and inspections under the Radiation Protection Act 2005 and prepare related reports in support of the Unit's objectives.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Barbara Shields, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7256, email barbara.shields@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

## TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital***Cleaner (503942).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$43,625 – \$44,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work, working 40 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant.

Location:—Operating Room Suite, LGH Charles Street, Launceston.

Duties:—Provide an efficient and effective cleaning support service to the Operating Room Suite within the established guidelines, policies and procedures.

Note: Please refer to the Statement of Duties for all the Selection Criteria of this position to address in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tonia Harper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7626, email orsnum@dhhs.tas.gov.au.

**Hurry - time is running out!**  
Super co-contributions for the 2013-14 financial year are closing soon

**Cut off dates for RBF to receive your payment**  
CHEQUES 2.30pm (EST)  
Wednesday 25 June 2014  
BPAY® 5.00pm (EST)  
Thursday 26 June 2014  
Registered to BPAY Pty Ltd  
ABN 69 079 137 518

**25**  
Cheques 2.30pm (EST)

**26**  
BPAY® 5.00pm (EST)

For more information about the 2013-14 financial year Federal Government super co-contribution and RBF's cut off dates, please visit [www.rbf.com.au](http://www.rbf.com.au) or call the RBF Enquiry Line on **1800 622 631**.

**Disclaimer:** This information is factual information only and is not intended to imply any recommendation or opinion about a financial product. It does not take into account your objectives, financial situation or needs. Please consider whether the information is appropriate for you before acting on it. Issued by the Retirement Benefits Fund Board (ABN 97 724 593 931) as Trustee for the Retirement Benefits Fund (RBF) (ABN 51 737 334 954).



You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

### ***Cleaner (Various Vacancies) (521878).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$43,625 – \$44,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time and full-time day work hours available. Notwithstanding, hours to be negotiated with the successful applicants.

Location:—Operating Room Suite, LGH Charles Street, Launceston.

Duties:—Provide an efficient and effective cleaning support service to the Operating Room Suite within the established guidelines, policies and procedures.

Note :, Please refer to the Statement of Duties for all the Selection Criteria of this position to address in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tonia Harper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7626, email [orsnum@dhhs.tas.gov.au](mailto:orsnum@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

### ***Cleaner (Various Vacancies) (521891).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$43,625 – \$44,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time or full-time shift work. Hours to be negotiated with the successful applicants.

Location:—Operating Room Suite, LGH Charles Street, Launceston.

Duties:—Provide an efficient and effective cleaning support service to the Operating Room Suite within the established guidelines, policies and procedures.

Note :, Please refer to the Statement of Duties for all the Selection Criteria of this position to address in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tonia Harper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7626, email [orsnum@dhhs.tas.gov.au](mailto:orsnum@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

### ***Clinical Nurse Consultant, Spinal (Traumatic/Non-Traumatic) (504015).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$83,323 – \$89,075 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day worker, working 76 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles Street, Launceston.

Duties:—The Clinical Nurse Consultant, Spinal provides professional clinical leadership in the development of nursing competencies in the specialty field of spinal support management practices. This position will drive the implementation of evidence-based practices through teaching, research, policy and protocol development, and through direct example within the practice setting.

The position will undertake a broad consultative role by initiating and maintaining a comprehensive care network with patients/community and support groups, professional associates with either a government or non-government background, and develop professional collaborative linkages with other health professionals both statewide and nationally.

The Clinical Nurse Consultant, Spinal will manage the allocated budget and plan for future growth and development of the Northern Tasmanian Spinal Service.

Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.



**Desirable Requirements:**—Holds or is working towards relevant tertiary qualifications in spinal cord injuries and management.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Liddington, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7588, email [robyn.liddington@dhhs.tas.gov.au](mailto:robyn.liddington@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

##### **Senior Social Worker (503862).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Social Work Department.

Duties:—Plan, provide and evaluate specialist social work services to critical areas in the acute care setting.

Mentor and supervise social work staff in best practice in accordance with current models of care, professional standards and the Australian Association of Social Workers' (AASW) Code of Ethics.

**Desirable Requirements:**—Possession of, or a commitment to acquire, the status of an Accredited Social Worker (AASW).

Possession of, or a commitment to acquire, post-graduate qualifications in a relevant area of clinical practice.

**Essential Requirements:**—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Ballard, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7245, email [susan.ballard@dhhs.tas.gov.au](mailto:susan.ballard@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

##### **THO-N Doctors in Training (Registrars) Recruitment Campaign 2015 (Various).**

Applications Close:—Friday, 22 August 2014.

Salary:—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time 12 month program.

Location:—Launceston General Hospital, Charles Street, Launceston.

Please note alternative application closing dates apply for the following positions under this campaign:

Anaesthetics: Applications close Friday, 4 July 2014.

Plastic Surgery: Applications close Friday, 4 July 2014.

Duties:—Responsible for the day-to-day management of private and public inpatients and outpatients within the Hospital. Provide after hours emergency cover at the hospital as determined.

Find out more at [www.dhhs.tas.gov.au/drs\\_in\\_training](http://www.dhhs.tas.gov.au/drs_in_training).

**Essential Requirements:**—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karen Jackson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7578, email [karen.jackson@dhhs.tas.gov.au](mailto:karen.jackson@dhhs.tas.gov.au).

Medicine: Karen Jackson (03) 6348 7578 or email [karen.jackson@dhhs.tas.gov.au](mailto:karen.jackson@dhhs.tas.gov.au).

Surgery: Jaime Rainbow (03) 6348 7591 or email [jaime.rainbow@dhhs.tas.gov.au](mailto:jaime.rainbow@dhhs.tas.gov.au).

Anaesthetics: Dr Maurice Vialle (03) 6348 7576 or email [maurice.vialle@dhhs.tas.gov.au](mailto:maurice.vialle@dhhs.tas.gov.au).

Women's and Children's: Anne Brierley (03) 6348 8972 or email [lghwacsadmin@dhhs.tas.gov.au](mailto:lghwacsadmin@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to:

Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Please note the online application contains important information. Therefore, a hard copy application should only be submitted if you have difficulties with the online application.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

Community Nursing Service

### **Registered Nurse, Community Nurse (504694).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift work, working 64 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant. To commence 22 June 2014 until 20 June 2015.

Location:—Community Nursing South Esk, Kelham Street, South Launceston.

Please note that access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Community Nurse: consistent with ongoing experience, strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care, in partnership with patients/clients, their families and other health professionals within the defined community practice area.

Note: Please refer to the Statement of Duties for all the Selection Criteria of this position to address in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Allford, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5018, email [jan.allford@dhhs.tas.gov.au](mailto:jan.allford@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

Community Options Services

### **Case Manager (Community Options Service North) (519454).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$60,914 – \$70,436 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant.

Location:—Community Options Service North, George Town District Hospital.

Duties:—To provide a case management service to frail, aged and younger clients with disabilities and their carers.

Note: Please refer to the Statement of Duties for all the Selection Criteria of this position to address in your application.

Desirable Requirements:—Current Driver's Licence.

Holds or is working towards a qualification in the Human Services area that includes units of case management/case work practice.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lisa Shearing, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4201, email [lisa.shearing1@dhhs.tas.gov.au](mailto:lisa.shearing1@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Primary Health Services North*

Community Palliative Care

### **Administrative Assistant (506563).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$48,265 – \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant.

Location:—Palliative Care North, Allambi Building.

**Duties:**—Within a primary health framework, provide administrative and clerical support to the Nurse Unit Manager, the Medical Specialist, nursing, social work and allied health staff, and patients of Community Palliative Care.

**Note:** Please refer to the Statement of Duties for all the Selection Criteria of this position to address in your application.

**Essential Requirements:**—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Linda Johnstone, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5544, email [linda.johnstone@dhhs.tas.gov.au](mailto:linda.johnstone@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

#### ***THO-North West, Doctors in Training, Recruitment Campaign, Registrars 2015.***

**Applications Close:**—Friday, 22 August 2014.

**Salary:**—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1 (Salary commensurate with qualifications and experience).

**Vacancy No.** Various.

Fixed-term full-time shift worker, working 76 hours per fortnight.

**Location:**—North West Regional Hospital, Burnie and Mersey Community Hospital, Latrobe.

Tasmanian Health Organisation, North West offers extensive opportunities for Registrar career paths, with each offering unique experiences. We provide the ideal setting to build and grow your medical career, including Work Based Assessments and Basic Physician Training.

We have both accredited and unaccredited posts in Emergency Medicine, General Medicine, Paediatrics, Orthopaedics, and Obstetrics and Gynaecology. We also participate in the Tasmanian Anaesthetic Training Programme (TATP) for Anaesthetic Registrars.

We have an extensive team of Consultants available to work with you and support your endeavours. You will obtain broad clinical experience and varied opportunities to improve your practical skills in your chosen area. We provide a comprehensive range of services, and you will gain hands-on experience in patient-focused teams. Registrars gain valuable experience in your preferred specialty, with regular training and education sessions.

Find out more about the THO-North West Junior Doctor program by going to our webpage, [http://www.dhhs.tas.gov.au/career/home/medical/junior\\_docs/current\\_campaign\\_-\\_north-west](http://www.dhhs.tas.gov.au/career/home/medical/junior_docs/current_campaign_-_north-west).

**Essential Requirements:**—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Shauna Cole, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6490 8966, email [shauna.cole@dhhs.tas.gov.au](mailto:shauna.cole@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Tasmanian Health Organisation, North West, Medical Services Unit, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

#### ***Registered Nurse (Multiple).***

**Applications Close:**—Friday, 20 June 2014.

**Salary:**—\$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

**Vacancy No.** 521907.

Fixed-term full-time and part-time shift worker, working up to 76 hours per fortnight.

**Location:**—North West Regional Hospital.

**Who are we?**

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Capital development is now completed for a new state of the art Rehabilitation Facility. The Rehabilitation Ward will have an innovative model of care and the successful applicants can expect to work within an interdisciplinary and patient-centred environment.

**Who are we looking for?**

We are seeking motivated and experienced Registered Nurses who are passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

**Do you have?**

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?.

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Rosemary Britt on (03) 6430 6730 or email [rosemary.britt@dhhs.tas.gov.au](mailto:rosemary.britt@dhhs.tas.gov.au).

In order to be considered for this position, it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Rosemary Britt, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6730, email [rosemary.britt@dhhs.tas.gov.au](mailto:rosemary.britt@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

Like us on Facebook.

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

### **Registered Nurse, Cardiac Investigations (502287).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time day worker, working 36 hours per fortnight.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

This is our Cardiac Investigation position and in this role you will provide direct care diagnostic services including stress testing, holter and BP monitoring.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Advanced ECG Interpretation Skills.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Hayley Elmer on (03) 6430 6503 or email [hayley.elmer@dhhs.tas.gov.au](mailto:hayley.elmer@dhhs.tas.gov.au).

In order to be considered for this position, it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

Like us on Facebook.

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

### **Ward Support Assistant (521926).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$48,265 – \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day worker, working 76 hours per fortnight until 30 June 2015.

Location:—Rehabilitation Ward, North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels



of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Capital development is now completed for a new state of the art Rehabilitation Facility. The Rehabilitation Ward will have an innovative model of care and the successful applicants can expect to work within an interdisciplinary and patient-centred environment.

Who are we looking for?

We are seeking a motivated and experienced Ward Support Assistant to provide and maintain a high standard of customer-focused clerical, administrative and reception services, and effective and efficient non-nursing care to patients on the Rehabilitation Unit at North West Regional Hospital.

Reporting to the Nurse Unit Manager, Rehabilitation Ward, this role encompasses a wide range of responsibilities including, but not limited to, general reception service, administrative and clerical support to assist nursing staff, and maintain basic ward equipment and adequate stores.

Do you have?

Sound knowledge of office administration practices.

Well-developed interpersonal skills, including the ability to work in a team.

An understanding of non-stock and stores supply processes.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Rosemary Britt on (03) 6430 6730 or email [rosemary.britt@dhhs.tas.gov.au](mailto:rosemary.britt@dhhs.tas.gov.au).

In order to be considered for this position, it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

Like us on Facebook.

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*Primary Health North West*

### **Domestic Services Officer (502497).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$41,286 – \$43,027 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—West Coast District Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Domestic Services Officer to provide an efficient cleaning service at the West Coast District Hospital.

The ideal candidate will be able to use and control various items of industrial cleaning equipment, safely and efficiently, and possess a working knowledge in the use of cleaning chemicals or the ability to acquire such knowledge.

You will have an awareness of universal precautions and all infection control protocols relating to cleaning. In addition, an awareness of cleaning policies, protocols and procedures in cytotoxic and sterile areas, or the ability and motivation to develop an understanding, and apply appropriately within your work environment, will be vital to successfully fulfil this role.

Completion of an isolation cleaning course will be an advantage, however training can be provided.

You will be a self starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Jan Seen on (03) 6472 2300 or email [jan.seen@dhhs.tas.gov.au](mailto:jan.seen@dhhs.tas.gov.au).

In order to be considered for this position, it is a requirement that you address the Selection Criteria which are located in the Statement of Duties. The position is required to work on a rotating roster including weekends and public holidays.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janice Seen, Department of Health and Human Services and Tasmanian Health Organisations, 60-64 Orr Street, Queenstown, 7467, phone (03) 64 722 303, fax (03) 64711 457, email [jan.seen@dhhs.tas.gov.au](mailto:jan.seen@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

Like us on Facebook.

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

## ***THO-S Doctors in Training Campaign 2015, Registrar, Anaesthetics (Multiple vacancies).***

Applications Close:—Friday, 4 July 2014.

Salary:—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time shift work (fully rotational), commencing February 2015 for a period of twelve months.

Location:—Royal Hobart Hospital, Anaesthetics Department.

Duties:—The Registrar is responsible for the day-to-day management of private and public inpatients and outpatients within the Hospital, and provide after hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alison Hallam, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7177, email [alison.hallam@dhhs.tas.gov.au](mailto:alison.hallam@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

## ***THO-S Doctors in Training Campaign 2015, Registrar, Plastics (Multiple vacancies).***

Applications Close:—Friday, 4 July 2014.

Salary:—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time shift work (fully rotational), commencing February 2015 for a period of 12 months.

Location:—Royal Hobart Hospital, Plastics.

Duties:—The Registrar is responsible for the day-to-day management of private and public inpatients and outpatients within the Hospital, and provides after hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alison Hallam, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7177, email [alison.hallam@dhhs.tas.gov.au](mailto:alison.hallam@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink Recruitment Services, G.P.O. Box 1601, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

## ***THO-S Doctors in Training Campaign 2015, Registrar, Radiology (Multiple vacancies).***

Applications Close:—Friday, 4 July 2014.

Salary:—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time shift work (fully rotational), commencing February 2015 for a period of twelve months.

Location:—Royal Hobart Hospital, Medical Imaging Department.

Duties:—The Registrar is responsible for the day-to-day management of private and public inpatients and outpatients within the Hospital, and provides after hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alison Hallam, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7177, email [alison.hallam@dhhs.tas.gov.au](mailto:alison.hallam@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink Recruitment Services, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

## ***THO-S Doctors in Training Recruitment Campaign 2015, Registrar (Multiple vacancies).***

Applications Close:—Friday, 22 August 2014.

Salary:—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time 76 hours per fortnight, commencing February 2015 for a period of 12 months.

Location:—Royal Hobart Hospital Liverpool Street, Hobart.

Duties:—The Registrar is responsible for the day-to-day management of private and public inpatients and outpatients within the Hospital, and provides after hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alison Hallam, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7177, email [alison.hallam@dhhs.tas.gov.au](mailto:alison.hallam@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Clinical Support Services*

#### **Occupational Therapist (508249).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$50,781 – \$81,475 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Fixed-term full-time day work, working 76 hours per fortnight, commencing As soon as possible until 6 March 2015.

Location:—Occupational Therapy, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is currently seeking a Fixed-term full-time Occupational Therapist to work in Occupational Therapy, Royal Hobart Hospital.

Duties:—As the Occupational Therapist you will work with clients to address their occupational needs related to their acute health condition.

You will work as part of the multidisciplinary team to meet clients' needs and as a member of the occupational therapy team to prioritise work.

Professional and clinical development opportunities are provided through supervision and support and professional development programs.

Your role includes working collaboratively with the occupational therapy team to improve services through quality improvement activities, and to assist with clinical placements for undergraduate students.

At all times you will maintain the Code of Ethics of Occupational Therapy Australia Limited, the Australian Association of Occupational Therapists.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Christy Dorward, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8633, email [christy.dorward@dhhs.tas.gov.au](mailto:christy.dorward@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Clinical Support Services*

#### **Patient Flow Assistant (Multiple Vacancies) (510512).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$45,602 – \$47,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time shift work (fully rotational), hours will be negotiated.

Location:—Access and Patient Flow Unit, Royal Hobart Hospital.

Please note: this selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, casual, shift or day work vacancies arising in this section within the next six months.

The Tasmanian Health Organisation, South is currently seeking permanent part-time Patient Flow Assistants to work at Royal Hobart Hospital.

Duties:—The Patient Flow Assistant provides a range of services that facilitate patient access, admission and discharge, under the direction of the Clinical Manager/Patient Flow Manager (After Hours Nurse Manager). Tasks are varied – from infection control cleaning measures, to assisting with transfer of patients.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Marc Bester, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8152, email [marc.bester@dhhs.tas.gov.au](mailto:marc.bester@dhhs.tas.gov.au).



You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Clinical Support Services*

### **Radiographer (510141).**

Applications Close:—Friday, 20 June 2014.

Salary:—\$50,781 – \$81,475 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time shift work (fully rotational), working 76 hours per fortnight.

Location:—Medical Imaging Department, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is currently seeking a permanent Radiographer to work in the Medical Imaging Department at Royal Hobart Hospital.

Duties:—In the role of Radiographer you will be responsible for performing basic imaging examinations to produce images of the highest diagnostic value possible while using ionising radiations, both in general and fluoroscopic radiography. You will also ensure compliance with the ALARA principle while using ionising and non-ionising radiation to provide images.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Tate, Department of Health and Human Services and Tasmanian Health Organisations, phone 0419 222 806, email [julie.tate@dhhs.tas.gov.au](mailto:julie.tate@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Clinical Support Services*

### **Social Worker (508257).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$50,781 – \$81,475 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Fixed-term part-time day work, working 60.8 hours per fortnight, commencing 30 June 2014 until 30 December 2014.

Location:—Social Work, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is currently seeking a Fixed-term part-time Social Worker to work in acute health service at the Royal Hobart Hospital.

Duties:—The Social Worker's role is to develop, provide and evaluate Social Work Services for patients of the Royal Hobart Hospital (RHH) as authorised, in accordance with the Code of Ethics and Practice Standards of the Australian Association of Social Workers.

The successful applicant must have well-developed communication and advocacy skills, with experience working in a acute hospital setting an advantage.

Desirable Requirements:—Current driver's licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Barbara Moerd, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8440, email [barbara.moerd@dhhs.tas.gov.au](mailto:barbara.moerd@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

### **Administrative Assistant (Multiple Vacancies) (506149).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, hours will be negotiated.

Location:—Huon Community and Health Centre.

The Tasmanian Health Organisation, South is currently seeking permanent Administrative Assistants to work in the Cygnet and Huon Community Health Centres.

Duties:—In the role of Administrative Assistant you are expected to provide an efficient and effective administrative and clerical service to the Nurse Unit Manager and Community Nursing Social Work Services to support the delivery of services provided by the Cygnet and Huon Community Health Centres.

Desirable Requirements:—Experience in having worked in a similar health care setting.



The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tracy Hemmings, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6264 8850, email [tracy.hemmings@dhhs.tas.gov.au](mailto:tracy.hemmings@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH  
*Complex Chronic and Community Services*

##### **Staff Specialist (506918).**

Applications Close:—Friday, 13 June 2014.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term casual working as and when required. Commencing As soon as possible until 23 March 2015.

Location:—J. W. Whittle Ward Palliative Care Service.

Duties:—The Tasmanian Health Organisation, South is offering the opportunity for an experienced Staff Specialist to join our team and provide services to our Palliative Care Service.

Under the supervision of relevant Specialist Palliative Care doctors, provide day-to-day clinical management services to patients within the J.W. Whittle Palliative Care Unit and the Community Palliative Care Service (South).

Ensure timely and accurate documentation of clinical care within the clinical record.

Supervise and teach junior medical staff and medical students attached to the unit.

Provide training and development to other health professionals in the practice setting as required.

Under the supervision of unit specialists provide consultative services to other units.

Participate in relevant postgraduate educational activities.

Actively initiate or contribute to clinical research.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ann Allanby, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 6763, email [ann.allanby@dhhs.tas.gov.au](mailto:ann.allanby@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Oral Health Services (Statewide)*

##### **Dental Technician (501281).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$60,914 – \$70,436 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work, working 76 hours per fortnight. Commencing As soon as possible until 12 July 2015.

Location:—Kelham Street, Launceston.

Please note this advertisement may be used to fill full-time and part-time Dental Technician vacancies for up to six months from the date of this advertisement.

Duties:—Oral Health Services Tasmania (OHST) is seeking an experienced Dental Technician to join our team. The Dental Technician works within a dental team to provide an efficient and effective, high quality dental prosthetic service within the framework of (OHST).

In this role you will provide dental prosthetic technical expertise and construction in the recognised fields of:—

Removable dental prostheses.

Fixed dental prostheses.

Maxillo-facial prostheses.

Repairs, additions, relines and remodels.

Simple orthodontic appliances.

Protective mouthguards.

Bleaching and fluoride trays.

Other prosthetic appliances which OHST may include within its core business for eligible clients of the service.

You will evaluate, analyse and research options needed to resolve complex dental prosthetic technical problems without direct supervision. Additionally you will maintain a collaborative relationship with dental clinicians and ancillary staff to ensure conformity in the production of quality dental prostheses and undertake dental technical laboratory duties and assist in the training of trainees.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jayne Scull, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4207, email [jayne.scull@dhhs.tas.gov.au](mailto:jayne.scull@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

### *Surgical Services*

#### ***Supervisor of Training, Pain Medicine (re-advertised) (521777).***

Applications Close:—Friday, 4 July 2014.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time day worker, working up to 48 hours per fortnight. Hours to be negotiated with the successful applicant. Commencing As soon as possible for a period of two years.

Location:—Anaesthetics Department and Persistent Pain Service, Royal Hobart Hospital.

Duties:—The DHHS Persistent Pain Service (PPS) and Royal Hobart Hospital's Department of Anaesthesia are seeking a Specialist Pain Medicine Physician to provide FPM ANZCA Supervisor of Training and Clinical Services in Pain Medicine. The Applicant has an FFPM/ANZCA and be must acceptable to the FPM as a Supervisor of Training.

The initial contract is from 2014 to 2016, funded by the Commonwealth DoHA. Due to anticipated senior PPS workforce changes, it is expected that further career development opportunities will become available. Opportunities may exist for continuing practice in a primary specialisation if desired.

The position will be remunerated 0.5 to 0.75 FTE, with the DHHS Award/Industrial Agreement remuneration level based on the date of the primary Specialist qualification, which will generally include any medical Fellowship qualification obtained by training and examination, that is acceptable to the FPM Board.

There will be support for the position from the two current joint Supervisors of Training, as well as from very experienced senior Specialist Pain Medicine Physicians, together with active collaboration and support from the Department of Anaesthesia.

The model of delivery of Training Supervision at the PPS has recently been reviewed to reflect the changing needs of the service and future Registrar numbers. This will address patient care, regional workforce development and effective training delivery, and position PPS for the proposed changes in FPM Training.

Significant opportunities and support exist for participation in Research and Global Outreach. Tasmanian lifestyle, quality of life and family factors may also be a major attraction for a Candidate for this position.

Persistent Pain Service Overview.

The PPS is an FPM accredited, tertiary level, multidisciplinary, pain management service provider. Staffing includes Nurses, Physiotherapists, Psychologists, a Psychiatrist

and Specialist Pain Medicine Physicians from anaesthesia, general practice, neurosurgery and rheumatology backgrounds.

The PPS is located adjacent to the Royal Hobart Hospital, a tertiary institution associated with the University of Tasmania. The PPS has dedicated outpatient clinics, treatment, Pain Program and meeting areas. Procedures are undertaken at RHH.

Desirable Requirements:—Holds the Fellowship of the Faculty of Pain Medicine, ANZCA for appointment by FPM ANZCA as a FPM Supervisor of Training.

Has training and experience acceptable to the Faculty of Pain Medicine, ANZCA for appointment by FPM ANZCA as an FPM Supervisor of Training.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Max Sarma, Joint Faculty of Pain Medicine Supervisor of Training, Department of Health and Human Services and Tasmanian Health Organisations, phone 0409 283 050, email [max.sarma@dhhs.tas.gov.au](mailto:max.sarma@dhhs.tas.gov.au).

Applications to Doctor Hilton Francis, Director, Persistent Pain Service, Department of Health and Human Services and Tasmanian Health Organisations, mobile 0408 349 421, email [hilton.francis@dhhs.tas.gov.au](mailto:hilton.francis@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## JUSTICE

### COMMUNITY CORRECTIONS

#### *Court Mandated Diversion Unit*

#### ***Court Diversion Officer (355973).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—North West.

All applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Work with offenders referred to the program to develop comprehensive case plans, make appropriate referrals and/or recommendations to external program or treatment providers.

Deliver front end social and or emotional health and welfare-related services to offenders.

Identify and explore offending behaviours and substance abuse patterns, with the aim of assisting offenders to reduce the risk of re-offending and the use of illicit substances.

Provide case management, co-ordination and support to an assigned number of high and complex needs clients as required.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position

is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

**Desirable Requirements:**—Knowledge of and experience in working with offenders with substance abuse issues, including conducting criminogenic needs assessments and preparing comprehensive individual case plans.

General understanding of criminal justice issues and processes including the CMD program and the sentencing framework for offenders in Tasmania, and a demonstrated commitment to work practices and policies and to make sound professional decisions in using these philosophies.

Enquiries to Norman Alexander, Team Leader, Court Mandated Diversion Unit, Community Corrections, Department of Justice, phone (03) 6165 4981, email [norman.alexander@justice.tas.gov.au](mailto:norman.alexander@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6322 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Norman Alexander on (03) 6165 4981.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### COMMUNITY CORRECTIONS

#### *North West Region*

#### **Community Service Order Supervisor (356354).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$38,511 – \$47,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time minimum 8 hours per fortnight.

Location:—Burnie.

Applicants are required to undergo psychological and aptitude testing as part of the selection process.

**Duties:**—Advise, direct and encourage people undertaking Community Service Orders to complete their orders, providing clear practical demonstration to clients in the type of work required.

Initiate and maintain contact with individuals and representatives or organisations receiving assistance from Community Service Order programs and to advise the appropriate Probation Officer of any change in their circumstances or needs.

Transport people undertaking Community Service Orders and equipment to work sites as required, and to ensure that equipment supplied is used safely, in accordance with Workplace Health and Safety Standards.

**Essential Requirements:**—A current Tasmanian Drivers Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

**Desirable Requirements:**—An understanding of the philosophy and principles of the Community Service Order scheme, or an ability to quickly acquire this knowledge.

Good interpersonal skills, with an ability to communicate convincingly with community agencies and represent the Department of Justice.

Enquiries to Daniel Goss, CSO Co-ordinator North/North West, Community Corrections, Department of Justice, phone (03) 6777 2895, email [daniel.goss@justice.tas.gov.au](mailto:daniel.goss@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Daniel Goss on (03) 6777 2895.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### MONETARY PENALTIES ENFORCEMENT SERVICE

#### **Processing Officer (356062).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$48,823 – \$53,038 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

**Duties:**—Responsible for performing the daily processing requirements associated with the management, collection and receipting of financial penalties. Provide a wide range of administrative duties including maintenance of office equipment and supplies for the efficient and effective delivery of the services of the Monetary Penalties Enforcement Service.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks



in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

**Desirable Requirements:**—Experience in computer-based receipting systems, together with a demonstrated high level of accuracy and timeliness in the processing of receipts.

**Demonstrated experience in administration and organisational skills** including the ability to manage filing systems, both hard copy and electronic.

**Enquiries to Graeme Faulks, Manager Financial Operations and Compliance, Monetary Penalties Enforcement Service, Department of Justice, phone (03) 6165 7544, email [graeme.faulks@justice.tas.gov.au](mailto:graeme.faulks@justice.tas.gov.au).**

**Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).**

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Graeme Faulks on (03) 6165 7544.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## JUSTICE

### VICTIMS SUPPORT SERVICES

#### **Administration Officer (355620).**

**Applications Close:**—Friday, 13 June 2014.

**Salary:**—\$48,823 – \$53,038 pro rata, per annum.

**Tasmanian State Service Award, General Stream, Band 2.**

**Fixed-term part-time 36 hours per fortnight for 6 months.**

**Location:**—Launceston.

**Duties:**—To undertake administrative and clerical functions including typing, data entry, keyboard support and clerical assistance associated with the day-to-day operations of the Victims Support Services. Provide an efficient and courteous telephone and reception service including liaising with clients, staff and stakeholders, and answering enquiries in person, by phone and in writing.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative

Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

**Desirable Requirements:**—Clerical experience relevant to the nature of the duties, including a sound proficiency in manual and electronic record management, reception and mail handling duties. Experience in the use of current office technology including MS Office or similar programs and data entry, with a high level of keyboard skills.

**Enquiries to Martha Robson, Manager Victims Support Services, Department of Justice, phone (03) 6165 7527, email [martha.robson@justice.tas.gov.au](mailto:martha.robson@justice.tas.gov.au).**

**Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).**

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Martha Robson on (03) 6165 7527.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

### CORPORATE SERVICES

#### *Information Technology Services*

#### **Information and Communication Technology Officer (002212 and 003269).**

**Applications Close:**—Friday, 13 June 2014.

**Salary:**—\$74,022 – \$77,411 p.a.

**Tasmanian State Service Award, ICT Level 2.**

**Fixed-term full-time 12 months.**

**Location:**—Hobart.

**Duties:**—In a team environment, provide enterprise software development services by utilising knowledge and experience with contemporary application development technologies, frameworks and methodologies. Provide best practice service delivery in relation to system development and application services including the initiation, implementation and management of small projects. Conduct research into specialist information technology trends and provide technical advice and support to department personnel.

**Qualifications and Experience:**—A minimum 5 years of industry experience and Information Technology tertiary qualifications in a relevant discipline. Proficiency in the use of HTML, DHTML, CSS, JavaScript, AJAX, Web Services, SQL 2008, open source software, Java, Groovy, Grails, C#, ASP.Net, ASP, GIS, ESBs, C/C++ and UniVeEssential Requirements:-

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.



Enquiries to Ms Silvana Smillie, Manager, Application Development and Support, Information Technology Services, Corporate Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6173 2203, email [Silvana.Smillie@police.tas.gov.au](mailto:Silvana.Smillie@police.tas.gov.au).

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. BOX 308, HOBART, TAS, 7001, phone (03) 6173 2071, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

### CORPORATE SERVICES

#### *Information Technology Services*

#### ***Information and Communication Technology Officer (003270).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, ICT Level 3.

Fixed-term full-time 12 months.

Location:—Hobart.

Duties:—In a team environment, provide enterprise software development services by utilising broad knowledge and experience with contemporary application development technologies, frameworks and methodologies. Provide best practice service delivery in relation to system development and application services, including the initiation, implementation and management of projects. Conduct research into specialist information technology trends and provide technical advice and support to department personnel.

Qualifications and Experience:—A minimum 5 years of industry experience and Information Technology tertiary qualifications in a relevant discipline. Proficiency in the use of HTML, DHTML, CSS, JavaScript, AJAX, Web Services, SQL 2008, open source software, Java, Groovy, Grails, C#, ASP.Net, ASP, GIS, ESBs, C/C++ and UniVerse will be highly regarded.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Silvana Smillie, Manager, Application Development and Support, Information Technology Services, Corporate Services, Department of Police and Emergency Management, G.P.O. Box 308, HOBART, TAS, 7001, phone (03) 6173 2203, email [Silvana.Smillie@police.tas.gov.au](mailto:Silvana.Smillie@police.tas.gov.au).

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, HOBART, TAS, 7001, phone (03) 6173 2071, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

### OPERATIONS SUPPORT

#### *Forensic Services*

#### ***Forensic Exhibit Officer (2 Positions).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$55,005 – \$59,871 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Vacancy No. 003267 and 003268.

Permanent full-time.

Location:—Forensic Services, Hobart.

Duties:—Provide an efficient and effective service in relation to the recording of, accounting for, and disposal of, Forensic exhibit items.

Contribute to the operational effectiveness of the Forensic Services work area by the provision of timely and accurate clerical and administrative support to the Officer-in-Charge and other Forensic Services personnel.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 and 4 or equivalent.

Qualifications or experience in a discipline relevant to exhibit management, purchasing, stock control, finance or accounting is desirable.

Enquiries to Stephen Watson, Sergeant, Department of Police and Emergency Management, G.P.O. BOX 308, Hobart, phone 61732526, email [stephen.watson@police.tas.gov.au](mailto:stephen.watson@police.tas.gov.au).

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. BOX 308 HOBART, phone 6173 2071, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (Selection Criteria) as outlined in the Statement of Duties.

Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071.

Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

EPA DIVISION

*Analytical Services Tasmania*

**Organic Chemist (706070).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$55,005 – \$89,526 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Permanent full-time.

Location:—New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As part of a team of professional and technical staff in the Analytical Services Tasmania Laboratory:

contribute to advancing a successful environmental laboratory delivering service to government, businesses and members of the public; provide and implement techniques and methodologies that are world's best practice in the field of environmental testing and operate and maintain state of the art instrumentation and perform complex analysis.

Essential Requirements:—A Degree in Science, or an equivalent qualification, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—Several years post-graduate experience.

Enquiries to Tim Jordan, Department of Primary Industries, Parks, Water and Environment, phone (03) 6165 3314, email [Tim.Jordan@environment.tas.gov.au](mailto:Tim.Jordan@environment.tas.gov.au).

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email [job.applications@dpiwwe.tas.gov.au](mailto:job.applications@dpiwwe.tas.gov.au).

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PUBLIC TRUSTEE

ADMINISTRATION

**Executive Assistant (790183).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$55,005 – \$59,871 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Provide support services for the CEO, Board and the Executive Management Team including a high standard of word processing and administrative services in a senior management environment. Schedule and co-ordinate diaries, meetings, travel itineraries and functions. Provide relief reception and administrative support for Legal Services.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

Desirable Requirements:—Possess a working knowledge of, and experience in, executive and administrative services in a senior management environment; well-developed organisational skills, and the ability to set priorities and manage a variable workload; possess high-level communication and interpersonal skills, with the proven capacity to exercise initiative, judgement and discretion; have the proven ability to work effectively individually and as part of a team in the delivery of professional client service; effective self management and time management skills including the proven ability to deal with multiple tasks simultaneously.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties.

The statement of duties may be downloaded from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website.

Enquiries to Karyne Johns, Human Resources Officer, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6235 5241, email [kjohns@publictrustee.tas.gov.au](mailto:kjohns@publictrustee.tas.gov.au).

Applications to Karyne Johns, Human Resources Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6235 5241, email [kjohns@publictrustee.tas.gov.au](mailto:kjohns@publictrustee.tas.gov.au).

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at [www.publictrustee.tas.gov.au](http://www.publictrustee.tas.gov.au).

PUBLIC TRUSTEE

TRUSTEE SERVICES

**Client Account Manager (790223).**

Applications Close:—Friday, 13 June 2014.

Salary:—\$55,005 – \$59,871 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Launceston.

Duties:—The Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions while exercising a formal discretion in relation to the management of these estates and trusts.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences sex related offences.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have an

understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively individually and as part of a team, well-developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner, and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties.

The statement of duties may be downloaded from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website.

Enquiries to Michael Walsh, Northern Branch Manager, Public Trustee, P.O. Box 414, Launceston, Tas, 7250, phone 6335 3410, email [mwalsh@publictrustee.tas.gov.au](mailto:mwalsh@publictrustee.tas.gov.au).

Applications to Karyne Johns, Human Resources Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6335 5241, email [kjohns@publictrustee.tas.gov.au](mailto:kjohns@publictrustee.tas.gov.au).

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at [www.publictrustee.tas.gov.au](http://www.publictrustee.tas.gov.au).

#### TASTAFE

##### VOCATIONAL EDUCATION AND TRAINING

###### *Foundations*

###### Migrant Education Nth-NW

#### ***Bilingual VET Student Assistant, North (967032).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time, As soon as possible until 3 July 2015, up to 44 hrs per fortnight, up to 52 weeks per year (Job share will be considered).

Location:—North.

Description of Role:—To assist students to fully participate in the Migrant Education program.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—The ability to speak a language other than English.

Enquiries to Alison Horch, Business Centre Manager, TasTAFE, phone (03) 6477 7503, email [alison.horch@tastafe.tas.edu.au](mailto:alison.horch@tastafe.tas.edu.au).

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment

form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### TASTAFE

##### VOCATIONAL EDUCATION AND TRAINING

###### *Foundations*

###### Migrant Education South

#### ***Vocational Counsellor (966582).***

Applications Close:—Friday, 13 June 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 73.5 hours per fortnight, from as soon as possible to 30 June 2017.

Location:—South.

Description of role:—To provide students with guidance on career and course selection to facilitate achievement of their educational and vocational goals, and to advocate on behalf of migrants in areas of work and vocational training. Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A relevant tertiary qualification such as Counselling, Education or Career Advisory qualification.

Experience in a vocational and education training environment.

Enquiries to Alison Horch, Business Centre Manager, TasTAFE, phone (03) 6477 7503, email [alison.horch@tastafe.tas.edu.au](mailto:alison.horch@tastafe.tas.edu.au).

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## Promotions without Advertising

### EDUCATION

IT is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —.

Julianne Berry

to perform the duties of Advanced Skills Teacher (House Program) Rosny College 963472, Advanced Skills Teacher Band 2.

Description of role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

C Pettit.



## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher	C. Allen	6 months	16.05.14
Education	Teacher	L. Randall	6 months	16.05.14
Education	Teacher Assistant	R. Riewoldt	6 months	19.05.14
Education	Teacher	H. Komzak	6 months	16.05.14
Education	Teacher	R. Brett	6 months	16.05.14
Education	Teacher	J. Wiggins	6 months	16.05.14
Education	Teacher Assistant	D. Chatwin	6 months	08.05.14
Education	Teacher	L. Mack	6 months	16.05.14
Education	Teacher	N. Griffin	6 months	16.05.14
Education	Teacher	L. Alexander	6 months	16.05.14
Education	Teacher	I. Quigley	6 months	16.05.14
Education	Teacher Assistant	S. Donnelly	6 months	19.05.14
Education	Teacher	H. Kenworthy	6 months	16.05.14
Education	Teacher	E. Birchall	6 months	16.05.14
Education	Teacher	R. Stein	6 months	16.05.14
Education	Education Facility Attendant	M. Gardner	6 months	14.04.14
Education	Teacher	J. Lunden	6 months	16.05.14
Education	Teacher	J. Deans	6 months	16.05.14
Education	Teacher	S. Van Beek	6 months	16.05.14
Education	Teacher	L. Purton	6 months	16.05.14
Education	Teacher	S. Kennedy	6 months	16.05.14
Education	Teacher	B. Bell	6 months	16.05.14
Education	Teacher	R. Smith	6 months	16.05.14
Education	Education Facility Attendant	S. Palmer	6 months	05.05.14
Education	Teacher	R. Lewinski	6 months	16.05.14
Education	Teacher	R. Davis	6 months	16.05.14
Education	Teacher	M. Woolnough	6 months	16.05.14
Education	Teacher	S. Piscioneri	6 months	16.05.14
Education	Teacher	T. Karas	6 months	16.05.14
Education	Teacher	J. Banks-Smith	6 months	16.05.14
Education	Teacher	A. Seymour	6 months	16.05.14
Education	Education Facility Attendant	R. Speed	6 months	10.04.14
Education	Teacher	A. Lamont	6 months	16.05.14
Education	Teacher	T. Cox	6 months	16.05.14
Education	Teacher	L. Woolley	6 months	16.05.14
Education	Teacher	Y. Pagett	6 months	16.05.14
Education	Teacher	M. Johnstone	6 months	16.05.14
Education	Teacher	K. Andersen	6 months	16.05.14
Education	Teacher	H. Rothwell	6 months	16.05.14
Education	Education Facility Attendant	J. Speed	6 months	10.04.14
Education	Teacher	F. Laidler	6 months	16.05.14
Education	Teacher	E. Carins	6 months	16.05.14
Education	Teacher	C. Willmot	6 months	16.05.14
Education	Customer Services Officer	S. Burgess	6 months	02.06.14
Education	Teacher	E. Munro	6 months	16.05.14
Education	Teacher	K. Jackson	6 months	16.05.14
Education	Teacher	B. Andersen	6 months	16.05.14
Education	Teacher	C. Rice	6 months	16.05.14
Education	Education Facility Attendant	T. Applebee	6 months	19.05.14
Education	Teacher	D. Kumar	6 months	16.05.14
Education	Teacher	R. Britton	6 months	16.05.14
Education	Teacher	A. Williams	6 months	16.05.14

*Permanent Appointments — Continued*

Education	Teacher	K. Morgan	6 months	16.05.14
Education	Teacher	M. Hughes	6 months	16.05.14
Health & Human Services & Tasmanian Health Organisations	Physiotherapist	E. Davidson	6 months	13.05.14
Health & Human Services & Tasmanian Health Organisations	Staff Specialist - Anaesthetics	J. Sutton	6 months	26.05.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Gunter	6 months	26.05.14
Justice	Clerk	B. Cleaver	6 months	02.05.14
Justice	Work Health & Safety Officer	N. Reid	6 months	02.06.14
Police & Emergency Management	Community Development Officer	S. Harrison	6 months	26.05.14
Police & Emergency Management	Community Development Officer	D. Cleaver	6 months	26.05.14
Police & Emergency Management	Community Development Officer	B. Stewart	6 months	26.05.14
Premier & Cabinet	Administrative Assistant	M. Van Egdom	6 months	20.05.14
Premier & Cabinet	Assistant Parliamentary Counsel	N. Norton	Nil	21.05.14

*Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Project Officer, Aboriginal Sport and Recreation	T. Cleaver	12.3 months	02.06.14
Justice	Court Operations Officer	G. Jenkinson	2 years	02.06.14
Primary Industries, Parks, Water & Environment	Senior Field Officer (Dog Handler)	J. Watts	3 years	10.06.14

*Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	J. Martin	Senior Financial Assistance Officer	02.06.14
Education	V. Morris	Education Review Officer	02.06.14
Health & Human Services & Tasmanian Health Organisations	C. Graham	Clinical Nurse Consultant - Sexual Assault Support Service and Examination	02.06.14
Premier & Cabinet	A. Howard	Executive Assistant	21.05.14

*Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Phlebotomy Nurse	C. French	20.05.14
Health & Human Services & Tasmanian Health Organisations	Radiation Therapist	J. Smith	28.05.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	R. Wilson	16.05.14
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	I. Sorensen	23.05.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - Older Persons Unit	E. Glazebrook	19.05.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. Blackwell	24.05.14
Premier & Cabinet	Administrative Officer	D. Jacobs	27.05.14
Premier & Cabinet	Project Officer	C. Snowball	27.05.14
Treasury & Finance	Principal Policy Analyst	J. Bellette	05.06.14

*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	C. Whatley	24.05.14
Health & Human Services & Tasmanian Health Organisations	Employment Services Officer	B. Baker	30.05.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Gustafsson	24.05.14
Justice	Senior Library Officer	C. Shaw	04.06.14
Treasury & Finance	Assistant Director	G. Philp	04.06.14



## Save time, money and your voice. Make sure there is only one cursor in your office!

What could be easier? Your next print job sent at the click of a mouse. Minutes later your documents are at the printers and you haven't even left your desk.

Now if only they could invent a computer that makes you coffee.

How about skipping the middle man altogether and ordering your printing online from your own catalogue? It's easy, it's flexible and it's fast.

No more chasing proofs or checking stock levels.

All your printing products can be available online, meaning others in your organisation will be able to place orders, enter variable data for items such as business cards, preview proofs and track the progress of their orders. What's more it's custom designed to suit your needs.

Call one of our sales representatives on (03) 6232 2100 to discover why more people are using online ordering.

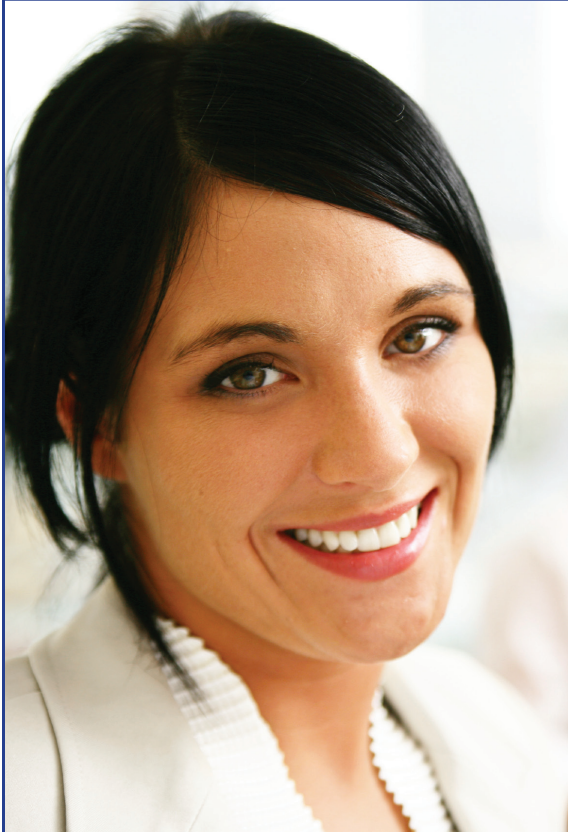
Now you have time to concentrate on more important



mercury walch

**MERCURY WALCH**

5-7 Bowen Road, Moonah  
Tasmania 7009  
Telephone (03) 6232 2100  
Fax (03) 6232 2138  
FREE Call 1800 030 940



P  
MS  
GSM  
CMYK

## A bit fuzzy on your printing jargon?

Dont worry, our sales team know more than enough.

They also know one other very important fact: that it's just that - jargon.

Talk to one of our experienced sales representatives and you'll come away with a crystal clear understanding of the ins and outs of your printing job. We know what you want

because we know the right questions to ask.

No guesses, no hazy ideas, no fudging...just the information needed to be assured that your publication will be a sight for sore eyes.

Call us on (03) 6232 2100 for the bottom line on all your printing requirements.



mercury walch

### MERCURY WALCH

5-7 Bowen Road, Moonah  
Tasmania 7009  
Telephone (03) 6232 2100  
Fax (03) 6232 2138  
FREE Call 1800 030 940

#### *Disclaimer.*

Products and services advertised in this publication are not endorsed by the State of and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

#### *Copyright.*

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Service Notices may be reproduced except in accordance with the Copyright Act.

Printed by Mercury Walch Pty Ltd under authority of the Government of the State of Tasmania.