



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Student Support (North), Speech and Language Pathologist (962654).

Applications Close:—Friday, 11 July 2014.

Salary:—\$51,463 – \$82,351 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DoE, DPEM, DoJ, Allied Health Professional, Level 1-2.

Permanent part-time up to 45.6 hours per fortnight.

Location:—Student Support (North).

Description of Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligibility for membership of Speech Pathology Australia.

Enquiries to Danielle Le Rossignol, Department of Education, phone (03) 6327 3731, email **danielle.le.rossignol@education.tas.gov.au**.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Glenora District High School

Teacher Assistant, Glenora District High School (965181).

Applications Close:—Friday, 11 July 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 20 hours per fortnight (40 weeks per year).

Location:—Glenora District High School.

Description of role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Denise Carmichael, Department of Education, phone 0400 552 111, email **denise.carmichael@education.tas.gov.au**.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of

applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Clinical Services

Paramedic Educator (516709).

Applications Close:—Friday, 11 July 2014.

Salary:—\$100,257 p.a.

Ambulance Tasmania Agreement 2013, Paramedic Educator, Level 2 (Base).

Permanent full-time daywork.

Location:—Hobart.

Duties:—Research, develop and implement effective and appropriate training programs for ambulance practitioners.

Desirable Requirements:—A tertiary qualification in education or equivalent. Certificate IV in Assessment and Training or equivalent.

Essential Requirements:—Intensive Care Paramedic with an additional qualification in training and assessment or equivalent.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Tina Ivanov, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8018, email tina.ivanov@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Branch Station Officer ICP (510641).

Applications Close:—Friday, 11 July 2014.

Salary:—\$75,083 – \$76,739 p.a.

Ambulance Tasmania Agreement 2013, Branch Station Officer, ICP Year 1 to Year 2 (Base).



RBF **Aspire** Program

RBF would like to thank all those members who took the time to submit an application for the RBF Aspire Program – Member scholarships.

We had a high number of applications and the judges were extremely impressed with the calibre of these applications.

The 18 recipients for the 2014-15 RBF Aspire Program – Member scholarships are available on our website www.rbf.com.au



Fixed-term full-time shiftwork, commencing as soon as possible for a period of 12 months.

Location:—New Norfolk.

Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Desirable Requirements:—Current accreditation as an Intensive Care Paramedic. Satisfactory completion of Certificate IV in Assessment and Workplace Learning or equivalent.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Monica Baker, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8552, email monica.baker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Branch Station Officer ICP (518057).

Applications Close:—Friday, 11 July 2014.

Salary:—\$75,083 – \$76,739 p.a.

Ambulance Tasmania Agreement 2013, Branch Station Officer ICP, Year 1 to Year 2 (Base).

Fixed-term full-time shiftwork, commencing as soon as possible for a period of 12 months.

Location:—Huonville.

Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Desirable Requirements:—Current accreditation as an Intensive Care Paramedic. Satisfactory completion of Certificate IV in Assessment and Workplace Learning or equivalent.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Monica Baker, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8552, email monica.baker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Branch Station Officer ICP (518053).

Applications Close:—Friday, 11 July 2014.

Salary:—\$75,083 – \$76,739 p.a.

Ambulance Tasmania Agreement 2013, Branch Station Officer ICP, Year 1 to Year 2 (Base).

Fixed-term full-time shiftwork, commencing as soon as possible for a period of 12 months.

Location:—Sorell.

Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Desirable Requirements:—Current accreditation as an Intensive Care Paramedic. Satisfactory completion of Certificate IV in Assessment and Workplace Learning or equivalent.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Monica Baker, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8552, email monica.baker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Shared Services

Asset Management

Project Manager (521958).

Applications Close:—Friday, 11 July 2014.

Salary:—\$94,893 – \$101,403 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 7.Fixed-term full-time daywork, commencing as soon as
possible for a period of 3 years.

Location:—Launceston.

As a senior member of Asset Management Services:—develop and deliver capital works projects which meet client needs and provide whole of Agency value, maintain strategic links with client groups and contribute to the continued development of a strategic approach to asset planning across the Department of Health and Human Services (DHHS) portfolio, provide high level consultancy advice on all aspects of asset management to the Assistant Director Asset Management Services and client groups and develop and maintain standards of competency which enable Asset Management Services to brief, manage and quality assure the actions of consultants and contractors on a professional basis.

Desirable Requirements:—Tertiary qualifications in a discipline related to the construction industry.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment

check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Greg Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8566, email greg.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*System Purchasing and Performance***Senior Project Officer, Better Access to Palliative Care (521918).**

Applications Close:—Friday, 18 July 2014.

Salary:—\$79,745 – \$91,827 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 6.Fixed-term full-time daywork, commencing as soon as
possible to 30 June 2016.

Location:—Launceston.

RBF **Aspire** Program

RBF would like to thank all those stakeholder organisations who took the time to submit an application for the RBF Aspire Program – Organisational sponsorships. We had a high number of applications and the judges were extremely impressed with the calibre of these applications.

The three recipients for the 2014-15 RBF Aspire Program – Organisational sponsorships are available on our website www.rbf.com.au



Duties:—Support the Project Manager, Better Access Palliative Care in facilitating the development, implementation and evaluation of the BAPC project, utilising contemporary project management principles and practice.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Reimann, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6777 5503, email anita.reimann@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Administrative Assistant (521963).

Applications Close:—Friday, 11 July 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day worker, working 63 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Renal Satellite Unit, Level 4, Parkside, 1 Strahan St.

Duties:—To provide efficient clerical and reception support within the North West Renal Satellite Unit Parkside in accordance with established procedures and guidelines. The position involves a high standard of customer focused reception skills and a wide range of clerical functions.

Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jennifer Reynolds, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 4130, email jennifer.reynolds@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Radiation Therapist (519466).

Applications Close:—Friday, 11 July 2014.

Salary:—\$63,133 – \$91,742 p.a.

Radiation Therapists (State Service) Union Agreement 2012, Radiation Therapist, Level 1-2.

Permanent full-time day worker, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles Street, Launceston.

Duties:—To carry out planning and treatment of patients with X-rays, electrons or radiation from sealed sources as prescribed by a Radiation Oncologist.

Associated duties include patient care, general and technical administration.

Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Grant Smith, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7159, email grant.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (504831).

Applications Close:—Friday, 11 July 2014.

Salary:—\$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Northside, Mental Health Services.

Please note: that access to the Grade 4 salary range \$74,129 – \$ 78,396 is subject to successful application for progression to Grade 4.

Duties:—Strengthen health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7765, email jan.dorman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (7 Vacancies).

Applications Close:—Friday, 11 July 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 521980.

Permanent part-time day worker, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P. Holman Clinic, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Vacancy No. 521544.

Fixed-term part-time day worker, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 17 August 2014 until 14 February 2015.

Location:—W.P. Holman Clinic, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Vacancy No. 516877.

Fixed-term part-time day worker, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 31 August 2014 until 28 February 2015.

Location:—W.P. Holman Clinic, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Vacancy No. 517967.

Fixed-term part-time day worker, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 31 August 2014 until 28 February 2015.

Location:—W.P. Holman Clinic, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Vacancy No. 517537.

Fixed-term part-time day worker, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 27 December 2014.

Location:—W.P. Holman Clinic, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Vacancy No. 517538.

Fixed-term part-time day worker, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 3 August 2014 until 17 January 2015.

Location:—W.P. Holman Clinic, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Vacancy No. 503827.

Fixed-term part-time day worker, working 44 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 21 July 2014 until 13 June 2015.

Location:—W.P. Holman Clinic, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Duties:—Strengthen health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Andy Brown, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7867, email andy.brown@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, G.P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH
Launceston General Hospital

Registered Nurse, Renal Home Therapies (513762).

Applications Close:—Friday, 11 July 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time day worker, working 16 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 4 July 2015.

Location:—Launceston General Hospital, Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse, Renal Home Therapies:.

Utilises well-developed nursing knowledge, skills and experience to assess, co-ordinate and review patients eligible for home-based renal replacement therapies (Home Haemodialysis and/or Peritoneal Dialysis).

Provides effective nursing care, in partnership with patients, their families, and other health professionals, for patients undertaking renal replacement home therapies.

Functions effectively as a member of the renal multidisciplinary team, and contributes to workplace activities, working collaboratively to assist and support the Nurse Unit Manager in achieving the goals of the service.

Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Holds or working towards a relevant post-graduate qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Rose Mace, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7045, email Rose.Mace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, G.P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH
Launceston General Hospital

Registrar Anaesthetics Advanced Rural Trainee Post (504834).

Applications Close:—Friday, 11 July 2014.

Salary:—\$78,220 – \$110,682 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training, Level 1, Level 2 (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with oncall) working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 2 February 2015.

Location:—Anaesthetics LGH.

Please note, applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Responsible for the day-to-day management of private and public inpatients and outpatients within the Hospital. Provide after hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Maurice Vialle, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7576, email maurice.vialle@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P O Box 1963, Launceston 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH
Launceston General Hospital

Senior Occupational Therapist (Paediatrics) (521954).

Applications Close:—Friday, 11 July 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—To promote, develop and provide Occupational Therapy (OT) services in accordance with professional standards, best practice and evidence, to a predominately specialist or complex caseload, in order to improve occupational outcomes for patients. Duties include:.

providing clinical direction and professional supervision and support to level 1/2 Occupational Therapists and undergraduate occupational therapy students and assisting with the development of occupational therapy clinical services through planning, evidence-based practice, quality improvement and research activities.

Desirable Requirements:—Holds or progressing towards a relevant post-graduate qualification.

Current Driver's Licence.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Titmuss, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7221, email helen.titmuss@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Senior Physiotherapist, Cardiac and Pulmonary Rehabilitation (518642).

Applications Close:—Friday, 25 July 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term full-time day work (with oncall). Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 20 September 2014 until 30 June 2015.

Location:—Physiotherapy Department.

Duties:—To co-ordinate and manage the multi-disciplinary programs of Cardiac and Pulmonary Rehabilitation including promotion, planning, implementation and evaluation.

Provide and maintain optimal physiotherapy services to Cardiac and Pulmonary Rehabilitation and associated areas.

Provide professional guidance and support to level 1/2 Physiotherapists.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to James Darvas, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7935, email james.darvas@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Warehouse and Distribution Manager (503323).

Applications Close:—Friday, 11 July 2014.

Salary:—\$73,098 – \$76,431 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Supply Department.

Duties:—Co-ordinate the day-to-day operations of the THO-North Supply Warehouse under secure conditions, including management of human and material resources.

Co-ordinate all functions of the supply chain including related logistics and transport.

Establish collaborative relationships with all Department Managers, including the Statewide Procurement Advisory Service and Finance Services, to ensure the provision of best practice within the supply chain.

Demonstrated knowledge and experience in all facets of supply chain management including planning, control, monitoring, negotiation and systems review.

Demonstrated knowledge of procurement principles and practices and the ability to effectively use information systems relating to purchasing; storage and activity, and audit reporting.

Note: Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—Qualifications in Supply Chain Management and/or Logistics.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Alex Macaskill, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5023, email alex.macaskill@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Deloraine District Hospital and Community Health Service.

Cleaner (Relief) (520675).

Applications Close:—Friday, 11 July 2014.

Salary:—\$41,286 – \$43,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 2.

Fixed-term casual shift work, working as and when required. Notwithstanding, hours may be negotiated with the successful applicant. To commence as soon as possible until 14 July 2016.

Location:—Deloraine District Hospital.

Duties:—Maintain a high standard of cleaning in allocated areas, and remove garbage in and around the Hospital areas.

Note: Please refer to the Statement of Duties for the Selection Criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Director of Nursing/Manager, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Executive Support Officer (518843).

Applications Close:—Thursday, 10 July 2014.

Salary:—\$60,914 – \$70,436 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day worker, working 76 hours per fortnight until 18 December 2014.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Executive Support Officer to provide a high level of administrative and executive support to the Chief Executive Officer (CEO) for a Fixed-term period. In providing direct support to the CEO, you will undertake minute/note taking, preparation of correspondence, organisation and scheduling of meetings and other appointments and maintain a comprehensive diary of appointments.

In this role you will show proven capacity to work effectively under pressure while undertaking a wide range of administrative duties including the preparation of highly confidential documents, such as Ministerial correspondence, briefings, Cabinet submissions and reports.

You will be able to research and co-ordinate the preparation of information, build productive relationships with stakeholders and provide a high level, sensitive and confidential reception service.

Do you have?

Proven experience in, and understanding of, the provision of executive support.

Ability to exercise initiative, judgement, sensitivity and discretion.

Analytical, organisational and investigative skills.

High level interpersonal, written and verbal communication skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Karen Linegar on 0419 339 782 or email karen.linegar@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Registered Nurse (521197).

Applications Close:—Friday, 11 July 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4 Year 4.

Permanent part-time shift worker, working 40 hours per fortnight.

Location:—Short Stay Unit, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

This position is based in the Short Stay Unit of the Mersey Community Hospital.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Lynn Sims on (03) 6426 5303 or email lynn.sims@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Rehabilitation Psychologist (521789).

Applications Close:—Friday, 11 July 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term part-time day worker, working 38 hours per fortnight until June 2015.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Rehabilitation Psychologist with experience in rehabilitation who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and high paced environment.

Reporting to the Manager, Social Work, you will work as an effective member of the multidisciplinary rehabilitation team in the planning, implementation and evaluation of clinical and neuropsychology services for clients and their carers.

Do you have?

Registration with the Psychology Board of Australia.

Current Driver's Licence.

Demonstrated extensive experience and expertise in the clinical management of clients with complex rehabilitation issues.

Endorsement to practice in the area of clinical psychology or neuropsychology (highly desirable but not essential).

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Sharlene Meldrum on 0459 840 565 or email sharlene.meldrum@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Desirable Requirements:—Endorsed with the Psychology Board of Australia as either/both a Clinical Psychologist or Clinical Neuropsychologist.

Current Driver's Licence.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sharlene Meldrum, Department of Health and Human Services and Tasmanian Health Organisations, phone 0459 840 565, email sharlene.meldrum@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Clinical Nurse Consultant, Spinal Injury Support (520786).

Applications Close:—Friday, 11 July 2014.

Salary:—\$83,323 – \$89,075 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time day worker, working 48 hours per fortnight.

Location:—North West.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Clinical Nurse Consultant, Spinal Injury Support who is passionate, motivated and enjoys working collaboratively with a multidisciplinary team of health professionals across the acute and community sectors.

As Clinical Nurse Consultant you will provide professional leadership and expertise in the provision of clinical advice and interventions based on best practice in the health care management of people with Spinal Cord Injury. This includes providing advanced clinical assessment, consultancy, education and care co-ordination for individuals and carers in matters related to spinal injury for clients living in the North West Tasmania community.

Working with a range of health professionals, the occupant will also be responsible and accountable for providing clinical education in the specialty field of spinal care and ongoing care management. The role operates at a high level of professional independence. Guidance, supervision and support will be provided as required by the Co-Director of Nursing, Chronic Complex and Community Services.

Do you have?

Current Registration as a Registered Nurse.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client, carer and primary provider education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Ange Downie, on (03) 6440 7000 or email ange.downie@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Desirable Requirements:—Relevant post-graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Oral Health Services (Statewide)

Oral Health North West

Customer Service Officer (511396).

Applications Close:—Friday, 11 July 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 15.2 hours per fortnight.

Location:—Oral Health Services Tasmania, North West.

Duties:—Oral Health Services Tasmania (OHST) is looking for an experienced Customer Service Officer to join our North-West team. The successful applicant will provide an efficient and effective reception service to all clients and centre based staff, as well as administrative and clerical support to OHST staff and external service providers. They will liaise and assist in the co-ordination of the day-to-day functions of the Dental Centre and community and provide a clerical support service in relation to the administrative functions associated with primary patient care.

Desirable Requirements:—Previous experience working in a clinical dental environment.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Brooke Williams, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7879, email brooke.williams@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Anaesthesia Simulation Training Co-ordinator (521905).

Applications Close:—Friday, 18 July 2014.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time working 9.5 hours per fortnight. Commencing as soon as possible for a period of 12 months.

Location:—Department of Anaesthetics, Royal Hobart Hospital.

Duties:—The Department of Anaesthetics at the Royal Hobart Hospital is seeking an Anaesthesia Simulation Training Co-ordinator to join our team. The successful applicant will establish and oversee the implementation of an ongoing Anaesthesia and Perioperative Simulation Training Program for THO-South.

Desirable Requirements:—Recognition as an Anaesthetist by ANZCA holding Fellow of the Australian and New Zealand College of Anaesthetists (FANZCA) or equivalent.

Recent experience in simulation training.

Demonstrated skills and experience in audit activities is desirable.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Clinical Associate Professor Marcus Skinner, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8549, email marcus.skinner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Supervisor of Training, ANZCA (South) (521901).

Applications Close:—Friday, 18 July 2014.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time working 9.5 hours per fortnight. Commencing as soon as possible for a period of 12 months.

Location:—Department of Anaesthetics, Royal Hobart Hospital.

Duties:—The Department of Anaesthetics at the Royal Hobart Hospital is seeking a Supervisor of Training to join our team. The successful applicant will undertake the additional Supervisor of Training duties required to embed the requirements of the new Australian and New Zealand College of Anaesthetists (ANZCA) Training Program Curriculum into the Tasmanian Anaesthetic Training Program at the Tasmanian Health Organisation, South.

Desirable Requirements:—Recognition as an Anaesthetist by ANZCA holding Fellow of the Australian and New Zealand College of Anaesthetists (FANZCA) or equivalent.

Recent experience as an ANZCA Supervisor of Training.

Demonstrated skills and experience in audit activities is desirable.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Clinical Associate Professor Marcus Skinner, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8549, email marcus.skinner@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Tasmanian Anaesthesia Education Co-ordinator (521903).

Applications Close:—Friday, 18 July 2014.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time working 19 hours per fortnight. Commencing as soon as possible for a period of 12 months.

Location:—Department of Anaesthetics, Royal Hobart Hospital.

Duties:—The Department of Anaesthetics at the Royal Hobart Hospital is seeking a Tasmanian Anaesthesia Education Co-ordinator to join our team. The successful applicant will establish, formalise and co-ordinate educational activities for Tasmanian Anaesthetic Training Program (TATP) trainees in the State of Tasmania in line with the Australian and New Zealand College of Anaesthetists (ANZCA) curriculum requirements.

They will work with the Supervisor(s) of Training and other departmental tutors and supervisors to ensure that resources and opportunities are available for trainees to meet the learning outcomes for specialist anaesthetic training.

Desirable Requirements:—Recognition as an Anaesthetist by ANZCA holding Fellow of the Australian and New Zealand College of Anaesthetists (FANZCA) or equivalent.

Recent experience in Postgraduate Anaesthesia Education in Tasmania.

Demonstrated skills and experience in audit activities is desirable.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Clinical Associate Professor Marcus Skinner, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8549, email marcus.skinner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Tasmanian Anaesthetic Training Program Co-ordinator (521906).

Applications Close:—Friday, 18 July 2014.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time working 5.7 hours per fortnight. Commencing as soon as possible for a period of 12 months.

Location:—Department of Anaesthetics, Royal Hobart Hospital.

Duties:—The Department of Anaesthetics at the Royal Hobart Hospital is seeking a Training Program Co-ordinator to join our team. The successful applicant will co-ordinate the training and rotation of Australian and New Zealand College of Anaesthetists (ANZCA) trainees within the Tasmanian Anaesthetic Training Program (TATP) at all three Tasmanian Health Organisations (THO). This position co-ordinates training and rotation across the whole state. This position fulfils the role of the ANZCA Rotational Supervisor.

Desirable Requirements:—Recognition as an Anaesthetist by ANZCA holding Fellow of the Australian and New Zealand College of Anaesthetists (FANZCA) or equivalent.

Recent experience in Postgraduate Anaesthesia Education in Tasmania.

Occupants of this position should not hold the position of Head/Director or a Deputy Head/Director of Anaesthetic Departments within Tasmania.

Occupants of this position should not be a candidate for any College examination.

Demonstrated skills and experience in audit activities is desirable.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Clinical Associate Professor Marcus Skinner, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8549, email marcus.skinner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Probation Officer (350812).

Applications Close:—Monday, 14 July 2014.

Salary:—\$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Launceston.

All Probation Officer applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Conduct interviews and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending behaviours with the aim of assisting offenders to reduce the risk of re-offending. Assess offender risk and needs, including criminogenic, personal and social needs and subsequently develop, implement and regularly review Individual Management Plans. Where appropriate, refer offenders to and conduct appropriate programmes.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Well developed interviewing, negotiation and conflict resolution skills including the ability to motivate, challenge behaviours and deal professionally with high risk offenders, critical situations and work related stress. Highly developed interpersonal and written and oral communication skills including the ability to prepare reports, deliver programs, represent Community Corrections in court and liaise with other agencies and external service providers.

Enquiries to Annette Carr, Team Leader, Operations, Community Corrections, Department of Justice, phone 0438 476 540, email annette.carr@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Annette Carr on 0438 476 540.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

COMMUNITY CORRECTIONS

Probation Officer (CSO Unit) (350770).

Applications Close:—Monday, 14 July 2014.

Salary:—\$61,741 – \$71,407 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 36.75 hours per fortnight.

Location:—Hobart.

All Probation Officer applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Conduct interviews and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending behaviours with the aim of assisting offenders to reduce the risk of re-offending. Assess offender risk and needs, including criminogenic, personal and social needs and subsequently develop, implement and regularly review Individual Management Plans. Where appropriate, refer offenders to and conduct appropriate programmes.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Well developed interviewing, negotiation and conflict resolution skills including the ability to motivate, challenge behaviours and deal professionally with high risk offenders, critical situations and work related stress. Highly developed interpersonal and written and oral communication skills including the ability to prepare reports, deliver programs, represent Community Corrections in court and liaise with other agencies and external service providers.

Enquiries to Teresa Banman, State-Wide Operations Manager, Community Corrections, Department of Justice, phone (03) 6165 6723, email teresa.banman@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Teresa Banman on (03) 6165 6723.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

SUPREME COURT

Hobart

Transcription Typist (2 Vacancies).

Applications Close:—Friday, 11 July 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 356591.

Permanent part-time 26 hours per fortnight.

Location:—Hobart.

Vacancy No. 356595.

Permanent part-time 26 hours per fortnight.

Location:—Hobart.

Duties:—Produce accurate and timely transcription services including transcribing records of criminal and civil court proceedings. Maintain accurate records in relation to transcript production and time allocation.

Working Arrangements:—The performance of the part-time hours for transcription typists are subject to the operational requirements of the Supreme Court. Part-time working arrangements and associated conditions of employment are governed by a Workplace Flexibility Arrangement. A copy of this agreement is available to view with other documents relating to these vacancies on this website.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Experience in using current office technology to deliver services including high level audio typing and document production skills and an ability to adapt to new technology and procedures. A general understanding of legal, medical and other technical terminology, or the ability to acquire that understanding quickly.

Enquiries to Stuart Baker, Acting Transcription Supervisor, Supreme Court of Tasmania, Department of Justice, phone (03) 6165 7472, email stuart.baker@supremecourt.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Stuart Baker on (03) 6165 7472.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE
SUPREME COURT
Hobart

Transcription Typist (Casual) (350110).

Applications Close:—Friday, 11 July 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term casual for 12 months.

Location:—Hobart.

Duties:—Produce accurate and timely transcription services including transcribing records of criminal and civil court proceedings. Maintain accurate records in relation to transcript production and time allocation.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Experience in using current office technology to deliver services including high level audio typing and document production skills and an ability to adapt to new technology and procedures. A general understanding of legal, medical and other technical terminology, or the ability to acquire that understanding quickly.

Enquiries to Stuart Baker, Acting Transcription Supervisor, Supreme Court of Tasmania, Department of Justice, phone (03) 6165 7472, email stuart.baker@supremecourt.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Stuart Baker on (03) 6165 7472.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

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PREMIER AND CABINET

STATE SERVICE MANAGEMENT OFFICE

Training Consortium

Business Development Consultant (002236).

Applications Close:—Friday, 11 July 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Support the Business Manager (TTC) in the development and promotion of TTC business and member engagement activities to maximise exposure and participation in TTC programs.

Provide proactive and customer focussed communications and marketing support through a range of activities including web publishing, production of newsletters, reports, events co-ordination and other internal and external communication initiatives.

Support the learning and development requirements of TTC member organisations by co-ordinating the development and delivery of specialised training courses and events. Provide expert assistance, advice and support to TTC and member organisations.

Desirable Requirements:—A current motor vehicle driver's licence is highly desirable.

Enquiries to Andrew Street, Business Manager (TTC), Department of Premier and Cabinet, phone (03) 6232 7033, email andrew.street@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, TAS 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PUBLIC TRUSTEE

LEGAL SERVICES

Conveyancing Clerk (791172).

Applications Close:—Friday, 11 July 2014.

Salary:—\$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time.

Location:—Hobart.

Duties:—The Conveyancing Clerk contributes to the efficient and effective operation of the Public Trustee by providing an efficient, high quality conveyancing service, including investigating titles, preparing correspondence and file management.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

Desirable Requirements:—Applicants should have a sound understanding of and experience in property conveyancing and a working knowledge of the Will writing process, including the ability to take instructions and engross Wills or the ability to obtain such knowledge within a reasonable timeframe. Demonstrated self-management and time management skills, including the ability to set and meet work objectives and manage concurrent tasks and issues.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the Selection Criteria contained in the Statement of Duties. The Statement of Duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Tim Levis, Corporate Solicitor, Public Trustee, G.P.O. Box 1565, Hobart Tas 7001, phone 6235 5250, email tlevis@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart Tas 7000, phone 6235 5241, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

PUBLIC TRUSTEE

TRUSTEE SERVICES

Client Account Manager (791214).

Applications Close:—Friday, 11 July 2014.

Salary:—\$55,005 – \$59,871 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—The Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions, while exercising a formal discretion in relation to the management of the Essential Requirements:-.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively individually and as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the Selection Criteria contained in the Statement of Duties. The Statement of Duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Philip Heaton, Manager Personal Services Team, Public Trustee, G.P.O. Box 1565, Hobart Tas 7001, phone 6235 5210, email pheaton@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart Tas 7000, phone 6235 5241, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Intergovernment and Financial Policy Branch

Senior Policy Analyst (724317).

Applications Close:—Friday, 18 July 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time or part-time (0.8 FTE Minimum).

Location:—Hobart.

Duties:—Working both individually and as a member of a small team, the Senior Policy Analyst will undertake research, investigations and analysis on economic and financial issues to support the formulation of policy proposals and advice in relation to intergovernment and financial policy issues.

In the context of the Selection Criteria, to be successful in the position applicants will:—demonstrate the ability to research issues, identify problems and possible solutions; have strong analytical skills, including data analysis capabilities; be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate initiative when undertaking research and investigation in the context of the direction and guidance provided by the supervisor.

Desirable Requirements:—Completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Fran Blain, Manager, Intergovernmental Financial Relations, Intergovernment and Financial Policy Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, TAS 7001, phone (03) 6166 4271, email frances.blain@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, TAS 7001, phone (03) 6166 4450, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the Selection Criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the recruitment officer on (03) 6166 4450.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher	K. Kleinman	12 months	21.05.14
Education	Teacher Assistant	C. Cruickshank	6 months	21.07.14
Education	School Administration Clerk	H. Johnstone	6 months	16.06.14
Education	School Administration Clerk	E. Short	6 months	29.05.14
Education	Teacher Assistant	S. Flight	6 months	29.05.14
Education	Teacher	T. Sharman	12 months	28.05.14
Education	Teacher Assistant	K. Conkie	6 months	21.05.14
Education	Teacher Assistant	R. Moore	6 months	03.07.14
Education	Teacher	S. Cappelli	12 months	21.05.14
Education	Teacher Assistant	T. Lutwyche	6 months	21.05.14
Education	Teacher	A. Barwick	12 months	10.06.14
Education	Teacher Assistant	L. Lowe	6 months	22.05.14
Health & Human Services & Tasmanian Health Organisations	Dementia Services Coordinator	B. Glover	6 months	01.07.14
Health & Human Services & Tasmanian Health Organisations	Clerk	A. Jones	6 months	25.05.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Marshall	6 months	22.06.14
Health & Human Services & Tasmanian Health Organisations	Clerk	C. Behan	6 months	25.05.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Matafonov	6 months	20.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	G. Whitmore	6 months	14.07.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Mason	6 months	06.07.14
Health & Human Services & Tasmanian Health Organisations	Supply Officer	P. Smith	6 months	16.06.14
Health & Human Services & Tasmanian Health Organisations	Home Help Personal Carer	B. Elphinstone	6 months	15.06.14
Health & Human Services & Tasmanian Health Organisations	Clerk	C. Maher	6 months	09.06.14
Health & Human Services & Tasmanian Health Organisations	Tradesperson Carpenter/Joiner	G. Shephard	6 months	29.05.14
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	J. Scanlan	6 months	24.06.14
Primary Industries, Parks, Water & Environment	Graduate Wildlife Biologist	S. Troy	6 months	30.06.14
Treasury & Finance	Administrative Assistant	D. Harris	6 months	30.06.14
TasTAFE	Teacher	M. Rawlings	12 months	05.05.14

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	M. Perry	Advanced Skills Teacher	01.07.14
Justice	A. Owen	Manager, Births, Deaths and Marriages	24.06.14
Justice	S. Hollick	CSO Coordinator	24.06.14
Justice	M. Davis	Head Human Resources Tasmania Prison	30.06.14
Justice	K. McMaster	Team Leader	24.06.14

Staff Movements

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Therapy Assistant	M. Van Den Berg	19.06.14
Health & Human Services & Tasmanian Health Organisations	Supervisor (Environmental Services)	B. Chipman	21.06.14
Health & Human Services & Tasmanian Health Organisations	Support Worker	O. Davies	20.06.14
Health & Human Services & Tasmanian Health Organisations	Manager Business and Facilities	R. Matsuno	20.06.14
Health & Human Services & Tasmanian Health Organisations	Supply Officer	C. Boutcher	16.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	R. Miller	17.06.14
Health & Human Services & Tasmanian Health Organisations	Executive Officer (State Administration)	C. Luckman	27.06.14
Health & Human Services & Tasmanian Health Organisations	Perfusionist	A. Brodtrager	24.06.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	R. Charles	08.06.14
Health & Human Services & Tasmanian Health Organisations	Assessment and Case Management Services Manager	C. Priest	21.06.14
Health & Human Services & Tasmanian Health Organisations	Psychologist	N. Rooke	22.06.14
Police & Emergency Management	Manager, Media & Communication Services	J. De Cesare	02.07.14
Primary Industries, Parks, Water & Environment	Field Officer	N. Williams	20.06.14

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Advanced Skills Teacher	S. Loring	17.06.14
Education	School Administration Clerk	D. Hudson	12.06.14
Justice	Manager Advocacy and Prosecution	G. Williams	27.06.14
Justice	Senior Officer (Rehabilitation and Compensation)	D. Heather	27.06.14
Police & Emergency Management	Mechanic	I. Paton	02.07.14
Primary Industries, Parks, Water & Environment	Planner (Policy & Projects)	T. O'Loughlin	02.07.14
Treasury & Finance	Facilities Officer	G. Bellette	02.07.14

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	R. Davidson	Premier & Cabinet	Policy Analyst	19.06.14



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