



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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INCLUDING G.S.T.

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6232 7462

**Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6232 2137.**

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

EDUCATION

EDUCATIONAL PERFORMANCE SERVICES

Project Officer (965875).

Applications Close:—Friday, 24 January 2014.

Salary:—\$74,022 – \$77,411 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term part-time 51.45 hours per fortnight.

Location:—Hobart.

Description of the Role:—Undertake the development, co-ordination, analysis, interpretation and reporting of data as part of the Department's accountability and improvement processes evaluating Child and Family Centres (CFCs).

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Tertiary qualifications in data management, or a related discipline.

Enquiries to Michael Dempsey, Project Officer, Department of Education, phone 6216 4402, email **michael.dempsey@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC Operations Co-ordinator (965224).

Applications Close:—Friday, 24 January 2014.

Salary:—\$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Scottsdale LINC.

Description of the Role:—To co-ordinate the day-to-day operations of assigned services and programs and supervise the work of associated staff.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Doug Fingland, Manager Scottsdale LINC, Department of Education, phone (03) 6252 2300, email **doug.fingland@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

Manager Literacy Services (700248).

Applications Close:—Friday, 24 January 2014.

Salary:—\$123,745 – \$142,307 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Description of the Role:—Lead, manage, and co-ordinate multi-functional teams to ensure the successful provision of LINC Tasmania's literacy services and the development and execution of the 26TEN strategy.

Provide significant policy and strategic advice, including performance reports, to senior and executive management of the Department and other stakeholders, as required.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Jenny Rayner, Director LINC Tasmania, Department of Education, phone (03) 6165 5556, email jenny.rayner@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Children and Youth Services***Team Leader (CYS) (501571).**

Applications Close:—Friday, 24 January 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional Level 3.

Permanent full-time day work, SEE NOTE BELOW.

Location:—Children and Youth Services, North.

Please Note:—Other permanent full-time or part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

Duties:—Co-ordinate the service delivery, including the management of financial, human and physical resources, of Child Protection staff employed to perform all functions of the statutory Child Protection program.

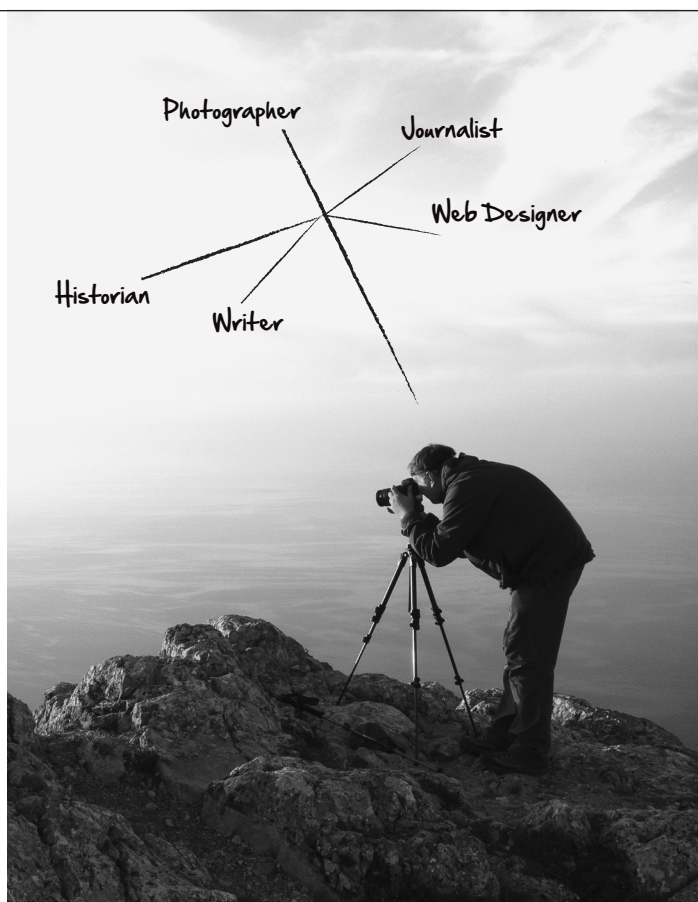
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Selection criteria includes:—Significant post graduate experience in a relevant field.

A demonstrated ability to provide supervision, leadership and direction to field staff.

A high level of knowledge and understanding of current statutory requirements and Departmental procedures or the ability to acquire such knowledge.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kai Kitchen, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2795, email kai.kitchen@dhhs.tas.gov.au.

You are encouraged to apply online (below), or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Population Health Operations

Public and Environmental Health Services

Microbiologist-in-Charge (501264).

Applications Close:—Friday, 24 January 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Public Health Laboratory, Hobart.

The Microbiologist-in-Charge manages the Public Health Laboratory provision of a range of microbiological services to the Department of Health and Human Services other government agencies; relevant industries and to the general public. This includes the examination of food, water and other materials; preparation and presentation of reports on the examinations; provision of advice on public health microbiological matters; maintenance of NATA accreditation; and the investigation and development of methods for testing.

Essential Requirements:—Appropriate degree in Science from an approved tertiary institution and eligibility for Membership of the Australian Society of Microbiologists.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious

traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Stuart Heggie, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7732, email stuart.heggie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Education and Training

Project Support Officer (TCEN) (520451).

Applications Close:—Friday, 24 January 2014.

Salary:—\$60,914 – \$70,436 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time daywork, commencing As soon as possible to 31 December 2014.

Location:—Hobart.

The Project Support Officer supports the requirements of the Tasmanian Clinical Education Network (TCEN) project through the provision of high level administrative support to the Manager Strategic Workforce and Education and Principle Officer Partners in Health and TCEN Project Officer.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Laurell Grubb, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8763, email laurell.grubb@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Nursing and Midwifery

Project/Research Nurse, Nursing and Midwifery Unit (512728).

Applications Close:—Friday, 24 January 2014.

Salary:—\$83,323 – \$89,075 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time daywork.

Location:—Hobart.

Duties:—Manage and co-ordinate nursing and midwifery projects that contribute to the strategic objective of the Department of Health and Human Services (DHHS), in particular Safe Staffing and models of care delivery projects. Responsible for undertaking robust research activities that contribute to nursing and midwifery policy or projects. Utilise a highly developed understanding of the nursing and midwifery professions and the healthcare sector to manage projects. Establish and maintain consultative links internally within the Agency, with community and industry representatives and other external stakeholders for the achievement of strategic objectives. Undertake the management support of committees (or other groups) associated with the functions of the Nursing and Midwifery Unit. Engage with professional networks locally, nationally and internationally.

Desirable Requirements:—Relevant tertiary qualifications. Current Driver's Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anne Wallace, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 9042, email anne.wallace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Tasmanian Health Organisation, North, Statewide Mental
Health Services*

Administrative Assistant (506418).

Applications Close:—Friday, 24 January 2014.

Salary:—\$48,265 – \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—52 Frankland Street.

Duties:—As part of the Mental Health Services North Administrative Team delivering high quality Mental Health Services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Administrative Assistant will:—Provide day-to-day administrative support to Mental Health Services North within established guidelines, delegations and instructions.

Contribute towards optimal administrative and business support processes within the service unit.

Desirable Requirements:—Certificate III in Office Administration or equivalent.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jo Bennett, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2185, email joanne.bennett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Holding Room Supervisor (503402).

Applications Close:—Friday, 24 January 2014.

Salary:—\$45,602 – \$47,672 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Permanent full-time day work, not working weekends but working public holidays. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services Department.

Duties:—To select and assemble from computerised dispatch records the chilled food needs of all satellite areas associated with the Launceston General Hospital Central Production Kitchen. To reallocate food where necessary to minimise wastage and deliver food requirements to some satellites.

Essential Requirements:—Current Light Rigid Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Alice Cordwell, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7530, email alice.cordwell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Occupational Therapist (520047).

Applications Close:—Friday, 24 January 2014.

Salary:—\$50,781 – \$81,475 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—To assess and treat patients and to maintain optimal patient care. To maintain the Code of Ethics of Occupational Therapy Australia, the Australian Association of Occupational Therapists.

Desirable Requirement:—Current Driver's Licence.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kerri Roberts, Department of Health and Human Services and Tasmanian Health Organisations, email kerri.roberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (513485).

Applications Close:—Friday, 24 January 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5D, LGH Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Emily Shepherd, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7481, email Emily.Shepherd@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Specialist Pharmacist, Paediatrics (503603).

Applications Close:—Friday, 31 January 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time or 12 months Fixed Term day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—Provide a safe and efficient clinical pharmacy service to patients of the Launceston General Hospital. Utilise specialist knowledge of pharmaceuticals and therapeutics in a paediatric and neonatal setting (hereafter 'paediatrics'). Act as a resource person in the field of paediatric pharmacy, and provide supervision and support to other staff.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paula Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7732, email paula.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Allied Health Assistant (521651).

Applications Close:—Friday, 24 January 2014.

Salary:—\$49,183 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term part-time day work, working 15.20 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence 3 February 2014 until 30 July 2015.

Location:—Kings Meadows CHC.

Duties:—To assist the daily functioning of therapy services based at the Launceston Community Health Centre. Undertake tasks under the direction of therapists including preparation of equipment for use in treatment and other related tasks.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anthea Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4128, email anthea.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

North Eastern Soldiers Memorial Hospital

Hospital Aide (517248).

Applications Close:—Friday, 24 January 2014.

Salary:—\$45,602 – \$47,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term part-time shift work (fully rotational), working 16 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant. To commence 1 February 2014 until 30 June 2014.

Location:—17 Cameron Street, Scottsdale.

Duties:—To assist nursing staff in the provision of daily care activities to residents of the James Scott Wing.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Mackay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6352 5522, email wendy.mackay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

North Eastern Soldiers Memorial Hospital

Mental Health Worker (512872).

Applications Close:—Friday, 24 January 2014.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Permanent part-time day work, working 64 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant. To commence 6 January 2014 until 27 June 2014.

Location:—17 Cameron Street, Scottsdale.

Duties:—Work within a primary health care framework and in accordance with Agency policy and direction, legal requirements and professional competencies, provide services on an individual and group basis to residents of the Dorset municipality who have or are at risk of developing mental illnesses and to foster their capacity to manage and maintain life skills and better health and well-being.

Work collaboratively with other allied health professionals to develop, provide and evaluate health and well-being education and awareness programs to residents of the Dorset municipality, based on best practice principles and within a collaborative and multidisciplinary framework.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Mackay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6352 5522, email wendy.mackay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

North Eastern Soldiers Memorial Hospital

Registered Nurse (504539).

Applications Close:—Friday, 24 January 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift work (fully rotational), working 24 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant. To commence 2 February 2014 until 30 June 2014.

Location:—17 Cameron Street Scottsdale.

Please note that access to the Grade 4 salary range \$74,129, \$78,396 is subject to successful application for progression to Grade 4.

Duties:—Strengthen health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Mackay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6352 5522, email wendy.mackay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

North Eastern Soldiers Memorial Hospital

Registered Nurse (504539).

Applications Close:—Friday, 24 January 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-Term part-time shift work, working 64 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant. To commence as soon as possible until 30 June 2014.

Location:—James Scott Wing Aged Care, 17 Cameron Street Scottsdale.

Please note that access to the Grade 4 salary range \$74,129, \$78,396 is subject to successful application for progression to Grade 4.

Duties:—Strengthen health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Mackay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6352 5522, email wendy.mackay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Medical Services Unit Officer (519093).

Applications Close:—Friday, 24 January 2014.

Salary:—\$54,267 – \$59,071 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time or part-time day worker, working up to 76 hours (to be negotiated) until July 2014.

Location:—Working between the North West Regional Hospital and Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Location of this role is dependent on service demand. The successful applicant will be required to work across multiple sites including the North West Regional Hospital and Mersey Community Hospital.

Who are we looking for?

We are seeking to appoint a Medical Services Unit Officer to join the Medical Services team based across the North West region.

Reporting to the Manager, Medical Services Unit, this role encompasses a wide range of responsibilities including, but not limited to, assisting in the preparation, management and distribution of Medical Officer rosters and staffing allocations, provide assistance to medical staff in regards to leave management, assessment, cessation notices and staff movements, timesheets, and the maintenance and upkeep of all medical staff through both their personnel files and the electronic database.

Do you have?

High level oral, written and interpersonal communication skills.

Well-developed organisational, problem solving and basic research skills.

Ability to exercise initiative, judgment and discretion and to work effectively with minimal supervision.

To discuss your application and learn more about this career opportunity, please contact Donna Harris on (03) 6490 8954 or email donna.harris@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Speech Pathologist (517597).

Applications Close:—Friday, 24 January 2014.

Salary:—\$50,781 – \$81,475 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Speech Pathologist to provide clinical expertise in assessment, diagnosis and treatment of paediatric and adult inpatients and outpatients referred to the Speech Pathology Service of the THO-North West and the Mersey Community Hospital.

Reporting to the Manager Speech Pathology Services, this role encompasses a wide range of responsibilities including, but not limited to, the provision of a safe, effective and efficient speech pathology service, provision of clinical leadership and supervision and to develop, implement and evaluate quality improvement programs within the THO-North West.

Do you have?

Ability to determine own work priorities for allocated caseloads.

Demonstrated ability to exercise professional judgement and initiative.

Proven ability to work collaboratively as part of a multidisciplinary team.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Amy Turner on (03) 6421 7720 or 0419946202 or email amy.turner@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of Speech Pathology Australia (SPA).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Clerk (Ward) (501863).

Applications Close:—Friday, 24 January 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—Surgical Ward, North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Ward Clerk to provide clerical and administration services to the Surgical Ward at North West Regional Hospital. This person will have excellent interpersonal skills and be cooperative and flexible, adaptable and supportive when working in a team.

The primary responsibilities include the provision of high standard of customer focused clerical, administrative and reception services to staff, patients and their families throughout the North West Regional Hospital, delivery and dispatch of patient related correspondence.

The successful candidate will be able to work under pressure to complete tasks in a busy and dynamic environment and be able to develop good working relationships with all key stakeholders. Demonstrated high level skills and application in the Microsoft suite as well as maintenance of data bases will assist you with data entry and retrieval from the patient information system.

Do you have?

Well-developed oral and written communication and interpersonal skills.

Demonstrated experience in a healthcare setting.

Demonstrate flexibility and customer service skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Jo Lodge Nurse Unit Manager on 6430 6558 or email johanna.lodge@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Successful Completion of, or a willingness to undertake a recognised course in, business/office administration and medical terminology.

Demonstrated experience in a healthcare setting.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Hydrotherapy Assistant (501997).

Applications Close:—Friday, 31 January 2014.

Salary:—\$45,602 – \$47,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Fixed-term casual day worker, working as and when required.

Location:—Physiotherapy Services, North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated Hydrotherapy Assistant to organise and maintain the smooth and efficient day-to-day operation of the hydrotherapy pool on a casual basis.

Reporting to the Manager, Physiotherapy Services, this role encompasses a wide range of responsibilities including, but not limited to direct client assistance and revenue collection.

Do you have?

A current national accredited life saving certificate equivalent to the Royal Life Saving Certificate (Bronze medallion).

High Standard of communication skills and ability to work as a team member.

Ability to undertake general pool maintenance and monitor water purification system.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Edwin Roberts on (03) 6430 6609 or email edwin.roberts@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Bronze Medallion Life Saving Certificate.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Physiotherapist (502047).

Applications Close:—Friday, 31 January 2014.

Salary:—\$50,781 – \$81,475 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time.

Location:—Physiotherapy Services, North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This position is applicable to the THO ? North West but is based at the North West Regional Hospital in Burnie, on the North West Coast of Tasmania.

Who are we looking for?

You will be responsible, with support and supervision, for the assessment, planning and implementation of treatment programmes for clients in order to develop your clinical skills. You will also use your excellent communication and interpersonal skills to assist with health promotion and education programmes for clients and their carers.

Additionally you will use these skills to liaise and build collaborative relationships with other health care professionals and service providers, both internal and external to the organisation.

It will be also a requirement to assist Senior Physiotherapists in providing support and clinical guidance for students.

Do you have?

Current AHPRA registration.

Well-developed communication skills.

Enthusiasm and a team focus.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Great team environment.

Friendly, experienced and supportive clinical staff.

If this sounds like your next career opportunity, please call Edwin Roberts today on (03) 6430 6608 or email Edwin.roberts@dhhs.tas.gov.au for a confidential discussion about this position and your application.

NB. In order to be considered for this position it is a requirement that you address the selection criteria as outlined in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Foot Care/Therapy Assistant (513909).

Applications Close:—Friday, 24 January 2014.

Salary:—\$49,183 – \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 5.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Organisation-North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Foot Care/Therapy Assistant to assist in the delivery of foot care services to clients identified with in Tasmanian Health Organisation-North West.

Reporting to the Manager Podiatry, this role encompasses a wide range of responsibilities including, but not limited to, provide foot care to referred clients and report client progress and care outcomes, assist the Podiatrist in various clinical tasks, construct, repair or adapt patient orthotics and provide administrative support to the service as directed.

Do you have?

Demonstrated training or experience as a therapy assistant.

Sound interpersonal skills.

Good time management skills and the ability to work with limited supervision.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Derek Condon on (03) 6421 7738 or email derek.condon@dhhs.tas.gov.au, available Wednesday's and Thursday's.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Certificate IV in Allied Health Assistance.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Nurse Specialist, Occupational Health (521492).

Applications Close:—Friday, 21 February 2014.

Salary:—\$78,061 – \$81,689 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Workplace Health and Wellbeing.

The Tasmanian Health Organisation – South (THO, South) is seeking a full-time Clinical Nurse Specialist to join the Workplace Health and Wellbeing team.

Duties:—The Workplace Health and Wellbeing Service within the THO, South provides an Occupational Medical and Wellbeing service for the staff of THO, South. We are looking for an energetic enthusiastic Occupational Health Nurse to join our team which includes an Occupational Physician, an Occupational Psychologist, Occupational Health Nurses and a Wellbeing Co-ordinator.

In the role of Clinical Nurse Specialist you will be involved with health assessments, an extensive immunisation program, the management of occupational exposures and our wellbeing program.

Desirable Requirements:—Current Driver's Licence.

Hold or working towards a qualification relevant to the position including:—Postgraduate qualification in Occupational Health and Safety. Certification as an Approved Health Care Worker in Tasmania. Certificate as a Nurse Immuniser registered with Public Health within Tasmania.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sandra Roberts, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6883, email sandy.roberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Customer Service Officer (508142).

Applications Close:—Friday, 24 January 2014.

Salary:—\$48,265 – \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time shift worker, working 76 hours per fortnight.

Location:—Communications Unit, Royal Hobart Hospital.

Please note: This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, casual, shift or day work vacancies arising in this section within the next six months.

The Tasmanian Health Organisation – South is seeking a full-time permanent Customer Service Officer to work in Communications, Royal Hobart Hospital.

Duties:—In the role of Customer Service Officer you will provide internal and external clients with a professional and efficient service, including switchboard, online directory and general reception duties for patients, visitors and staff of the hospital. You are expected to work both individually and as part of a team to ensure customer expectations are met or exceeded on every occasion by providing a professional, efficient and quality contact centre service to internal staff and members of the public. Your duties will also include a range of administrative activities to provide customers and clients with service details and developments and advice on appropriate services in a professional and competent manner.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lee Dunn, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7999, email lee.dunn@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Medical Scientist (521270).

Applications Close:—Friday, 24 January 2014.

Salary:—\$50,781 – \$81,475 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 1-2.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—Cytogenetics, Pathology Services, Royal Hobart Hospital.

The Tasmanian Health Organisation – South is seeking a part-time Medical Scientist to work in Pathology Services, Royal Hobart Hospital.

Duties:—In the role of Medical Scientist you will participate in the efficient working of the cytogenetics laboratory, in the areas of constitutional, haematologic and oncological cytogenetics. While the emphasis of the position is on conventional cytogenetics, you are expected to participate in routine molecular cytogenetic diagnostics including FISH and microarray testing.

Desirable Requirements:—Experience in and knowledge of molecular cytogenetic techniques including microarray analysis.

Experience in molecular biology techniques including DNA extraction.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Karen Dun, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8933, email karen.dun@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Senior Occupational Therapist (508243).

Applications Close:—Friday, 7 February 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS and THO Allied Health Professional, Level 3.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Occupational Therapy, Royal Hobart Hospital.

Please note: This selection process may be used to fill subsequent permanent, Fixed-term, full-time, part-time, casual, shift or day work vacancies arising in this section within the next six months.

The Tasmanian Health Organisation, South is seeking a full-time Senior Occupational Therapist to join the Occupational Therapy team.

Duties:—We are seeking a Senior Occupational Therapist to work in the acute healthcare setting including the emergency department services and the acute medical wards. In the role of Senior Occupational Therapist you are responsible for specialised Occupational Therapy client centred assessment and interventions to address occupational goals. Your duties include provision of clinical advice to the Manager and Team Leaders, resource development for the specialised clinical areas and support and supervision to level 1/2 occupational therapists and occupational therapy assistants. As part of the team you will assist with the development of the occupational therapy service through planning, evidence based practice, quality improvement and research activities and clinical placements for undergraduate students. At all times you will maintain the Code of Ethics of Occupational Therapy Australia Limited the Australian Association of Occupational Therapists.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jolene May, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8633, email jolene.may@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Clinical Nurse Consultant (517861).

Applications Close:—Friday, 24 January 2014.

Salary:—\$81,689 – \$87,328 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Department of Emergency Medicine, Royal Hobart Hospital.

Duties:—Be a clinical resource including demonstration of clinical expertise, providing support and leadership in a multi disciplinary team within the Emergency Department. Identify the clinical educational needs of staff within the Emergency Department, providing direction and assistance in enabling knowledge and skills to be developed and enhanced. In conjunction with the Nurse Unit Manager develop and promote the efficient and effective provision of care based on best practice clinical and organisational principles. Support and promote an environment of learning, quality improvement and research within the Emergency Department.

Desirable Requirements:—Holds a relevant post-basic/tertiary qualification in Emergency Medicine.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Don Burton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8425, email don.burton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Registered Nurse (several vacancies) (518248).

Applications Close:—Friday, 24 January 2014.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time or part-time shift work (fully rotational). Working up to 76 hours per fortnight. Hours to be negotiated with the successful applicants.

Location:—General Medicine Nursing Unit, Royal Hobart Hospital.

Please note, Access to the grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Deirdre Broadby, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8563, email deirdre.broadby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Oral Health Services (Statewide)

Oral Health North

Dental Technician (501283, 501283 2 Vacancies).

Applications Close:—Friday, 24 January 2014.

Salary:—\$60,914 – \$70,436 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent part-time day worker, working 45.6 hours per fortnight. and Fixed-term part-time day worker, working 30.4 hours per fortnight; commencing as soon as possible until 01 September 2014.

Location:—Kelham Street, Launceston.

Duties:—The role of the Dental Technician is to work within a dental team to provide an efficient and effective, high quality dental prosthetic service within the framework of Oral Health Services Tasmania (OHST) in Northern Tasmania.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jayne Scull, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4207, email jayne.scull@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

CSSD Technician (509500).

Applications Close:—Friday, 24 January 2014.

Salary:—\$49,183 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time shift work (fully rotational); working 47.5 hours per fortnight and working 30 hours per fortnight (two vacancies). Hours to be negotiated.

Location:—Central Sterile Supply Department, Royal Hobart Hospital.

Please note this advertisement may be used to fill subsequent permanent and fixed term full-time and part-time vacancies, along with fixed term casual vacancies arising in the next six months.

Duties:—As a member of the health care team the CSSD Technician, decontaminates, packages, and sterilises theatre and ward equipment and sterile supplies appropriate to the specialist and general areas and maintains clean and hygienic surroundings to facilitate the control of infection in the Central Sterilising Department.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Carol Barber, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8918, email carol.barber@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

JUSTICE

CROWN LAW

Office of the Crown Solicitor

Legal Secretary, Conveyancing and Commercial (350049).

Applications Close:—Friday, 24 January 2014.

Salary:—\$48,823 – \$53,038 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.5 hour per fortnight.

Location:—Hobart.

Duties:—Undertake a wide range of clerical and administrative duties including the collation of a wide range of legal documentation, especially conveyancing and commercial law documents, undertake file maintenance of practitioner files, mail processing and assist in file archiving processes.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer—The following checks are to be conducted: Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6165 3635, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6165 3635.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

VICTIMS SUPPORT SERVICES

Court Support Officer (355531).

Applications Close:—Friday, 24 January 2014.

Salary:—\$61,741 – \$71,407 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 29.40 hours per fortnight working every Monday and Tuesday for the period 4 March 2014 until 19 December 2014.

Location:—Burnie.

Duties:—Assist adults and child victims of crime by explaining court processes and terminology used by Court personnel; describing physical orientation of court layouts; providing information about court systems; offering personal/emotional support throughout the Court process; discussing the impact of Magistrates/Judges decisions; providing a de-briefing service to victims following court appearances; referring to appropriate support services and assisting with the practical details of physically getting to Court.

Essential Requirements:—A current Tasmanian Drivers Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Qualifications in counselling and/or trauma counselling or similar discipline.

Enquiries to Andrea Short, Team Leader, Victims Support Services, Department of Justice, phone (03) 6336 2128, email andrea.short@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Janet McClung on (03) 6233 5002.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE
WORKSAFE TASMANIA
Inspectorate

Senior Inspector (355732).

Applications Close:—Friday, 24 January 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hour per fortnight.

Location:—Rosny.

Duties:—Respond to workplace incident notifications and intervention requests to assess compliance with relevant legislation and apply appropriate enforcement tools where necessary. Investigate and prepare reports and prosecution files in response to workplace incidents and complaints which involve complex or technical issues of legislative compliance.

Essential Requirements:—Current Driver Licence.

Enquiries to Rob Smith, Team Leader, WorkSafe Tasmania, Department of Justice, phone (03) 6166 4709, email robert.smith@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Rob Smith on (03) 6166 4709.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

HUMAN RESOURCES

Employee Services

Human Resources Advisor (002428).

Applications Close:—Friday, 24 January 2014.

Salary:—\$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Rokeby.

Duties:—Assist the Co-ordinator Employee Services, in the overall direction of the Department's employment, IR and administrative processes. Provide advice to senior managers, and support to all staff with regard to legislation, employment policy, practices and procedures.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Diploma and Advanced Diploma level or equivalent.

Enquiries to Ms Helen Jordan, Co-ordinator Employee Services, Department of Police and Emergency Management, phone (03) 6230 2073, email helen.jordan@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7000, phone (03) 6230 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Fire Management Unit

Regional Planner State Fire Management Council (3 Vacancies).

Applications Close:—Tuesday, 28 January 2014.

Salary:—\$78,463 – \$82,056 p.a.

Tasmanian State Service Award, TFS General Stream, Band 5.

Vacancy No. 521568T.

Fixed-term full-time 2 years.

Location:—Hobart.

Vacancy No. 521569T.

Fixed-term full-time 2 years.

Location:—location negotiable between Launceston or Burnie.

Vacancy No. 521570T.

Fixed-term full-time 2 years.

Location:—location negotiable between Launceston or Burnie.

Duties:—Lead the development of fire protection plans to mitigate the impact of bushfire on Tasmanian fire management areas, including development and ongoing implementation and review.

Essential Requirements:—A current 'car' drivers licence.

Desirable Requirements:—A Diploma or Advanced Diploma in a field relevant to the nature of the work to be undertaken, as provided by either a university, a vocational education organisation or a registered and accredited training provider.

Appropriate qualification in emergency management and response.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Sandra Whight on (03) 6230 8713 or from www.jobs.tas.gov.au.

Enquiries to Sandra Whight on (03) 6230 8713.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

PORT ARTHUR HISTORIC SITE MANAGEMENT
AUTHORITY

CONSERVATION AND INFRASTRUCTURE

Conservation Project Officer (0114).

Applications Close:—Tuesday, 28 January 2014.

Salary:—\$53,926 – \$72,571 p.a.

Port Arthur Historic Site Management Authority Award, Professional Stream, Band 1.

Fixed-term full-time for a period of 2 years.

Location:—Port Arthur.

Duties:—To contribute to the effective and efficient management of conservation and infrastructure tasks and projects, including research, collections and interpretation projects, for the Port Arthur Historic Site Management Authority.

Essential Requirement:—Honours level degree (or equivalent) in a discipline relevant to cultural heritage management.

Desirable Requirements:—Current drivers licence.

Enquiries to David Roe, Archaeology Manager, Port Arthur Historic Site Management Authority, phone (03) 6251 2368, mobile 0457 657 357, email david.roe@portarthur.org.au.

Applications to Jane Darcey, Human Resources Co-ordinator, Port Arthur Historic Site Management Authority, 6973 Arthur Highway, Port Arthur Tas 7182, phone (03) 62512357, fax (03) 62512322, email recruitment@portarthur.org.au.

PREMIER AND CABINET

GOVERNMENT INFORMATION AND SERVICES DIVISION

Service Tasmania Unit

Business Analyst (002010).

Applications Close:—Friday, 24 January 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 12 months.

Location:—Hobart.

Duties:—Develop and maintain relationships across Service Tasmania, with the task of assessing business processes and outputs, operational activities, resourcing requirements and specific issues and challenges.

Contribute and participate in the development of recommendations to implement change for Service Tasmania to facilitate the establishment of the ITGCC across the Service Tasmania shop network.

Perform high-level business analysis and identification of client organisation requirements in order to assist Service Tasmania re-engineer their business to take best advantage of the ITGCC.

Provide expert advice, project management and contract management to support the development and implementation of the ITGCC environment in Service Tasmania shop network.

Prepare project plans, project-related documentation, reports and correspondence for a diverse range of stakeholders including senior managers and the Service Tasmania Board.

Undertake research related to the activities and strategies of the ITGCC project.

Desirable Requirements:—A tertiary qualification in a relevant discipline or research experience to a similar level would be an advantage.

Enquiries to Ross Hinkley, Acting Director, Department of Premier and Cabinet, phone (03) 6232 7135, email Ross.Hinkley@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

POLICY DIVISION

Senior Policy Analyst (000975).

Applications Close:—Friday, 31 January 2014.

Salary:—\$95,836 – \$102,362 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Research, analyse and assess a variety of policy proposals from the perspective of the Government's strategic directions and priorities, and provide solutions, proposals and recommendations.

Develop and implement policies that progress the Government's strategic directions and priorities, in collaboration with stakeholders. This may require facilitation and leadership including negotiation of agreed positions within defined parameters.

Monitor the implementation and impact of strategic or whole of government policies.

Liaise, consult and negotiate at senior management level with other spheres of government (Commonwealth State, and Local), private enterprise and community organisations.

Undertake research, analyse policy developments outside Tasmania and advise on implications.

Prepare complex submissions, briefings, correspondence and reports on agency, whole-of-government and inter-governmental issues.

Act as team leader for designated projects, programs and initiatives of significance.

Represent the Division/Department in a range of relevant forums.

Desirable Requirements:—Tertiary qualifications in a policy related discipline and/or experience in analysis and comment.

Enquiries to Tim Bullard, Director, Policy, Department of Premier and Cabinet, phone (03) 6232 7172, email Tim.Bullard@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

INFORMATION AND LAND SERVICES

Office of the Valuer-General

Senior Valuer (Commercial Specialist) (702720).

Applications Close:—Tuesday, 4 February 2014.

Salary:—\$105,036 – \$113,137 p.a.

Tasmanian State Service Award, Professional Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To provide professional valuation advice to the Valuer-General and major stakeholders on complex commercial, retail, industrial and specialist properties and to undertake valuations in relation to those properties on a statewide-basis.

Essential Requirements:—A practising registered Land Valuer in accordance with the Land Valuers Act 2001. A current motor vehicle driver's licence.

Desirable Requirements:—A Degree in Business Studies (or similar), majoring in property valuations. Extensive working experience in statutory rating valuations and commercial, retail, industrial and specialist property valuations.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Nadine Cleary, phone (03) 6165 4650, email Nadine.Cleary@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

TREASURY AND FINANCE

Assistant Research Officer (Cadetship) (723924 and 723418).

Applications Close:—Friday, 24 January 2014.

Salary:—\$41,480 – \$62,862 p.a.

Tasmanian State Service Award, Cadet.

Fixed-term full-time 12 month renewable contract for a period of up to six years.

Location:—Hobart.

Duties:—You will undertake research and administrative work across the agency, and may be involved with standard tasks or in larger projects. Treasury aims to develop you for a future career with us through grass roots exposure to our broad responsibility areas and through ongoing training and skills development.

In the context of the selection criteria, to be successful in the position applicants will:—be a short way through an appropriate undergraduate degree, or be eligible for admission to a relevant degree course; we are interested in Commerce or Economics students majoring in disciplines such as accounting, finance, business economics, analytical economics and public policy; have demonstrated time management skills and the ability to successfully manage work and study related commitments concurrently and believe in the vision, mission and values of our organisation.

Essential Requirements:—Required to undertake a course of study leading to tertiary qualifications in economics or commerce.

Enquiries to Joy Crane, Assistant Director, Human Resources Branch, Department of Treasury and Finance, phone (03) 6166 4449, email joy.crane@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart TAS 7001, phone (03) 6166 4450, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the recruitment officer on (03) 6166 4450.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Information Systems Branch

Information Systems Service Co-ordinator (724235).

Applications Close:—Friday, 24 January 2014.

Salary:—\$80,669 – \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time or part-time/job share may be considered.

Location:—Hobart.

Duties:—The objective of this position is to manage the Department's ICT assets and to improve the quality and efficiency of business processes and IT Services.

In the context of the selection criteria, to be successful in the position applicants will have:

demonstrated high-level project and change management skills including but not limited to stakeholder engagement, project planning, project issue management, and benefits realisation and demonstrated high-level interpersonal communication skills, including the demonstrated ability to build relationships and negotiate effectively with customers and senior management. Demonstrated high-level skill and experience in business processes and IT Service improvement including but not limited to high-level vendor liaison skills, a demonstrated ability to manage software and hardware assets, and a demonstrated ability to improve business processes and IT Service delivery.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Glenn Lewis, Director, Information Systems Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, TAS 7001, phone (03) 6166 4094, email glenn.lewis@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, TAS 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the recruitment officer on (03) 6166 4450.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Bus Attendant	J. Henderson	6 months	03.02.14
Education	Teacher Assistant	K. Blackberry	6 months	03.02.14
Education	School Administration Officer	M. Nicholls	6 months	06.01.14
Education	Teacher Assistant	P. Holgate	6 months	03.02.14
Education	Teacher Assistant	J. Archer	6 months	03.02.14
Education	Teacher Assistant	L. Parker	6 months	03.02.14
Education	Teacher Assistant	L. Cundall	6 months	03.02.14
Education	Teacher Assistant	N. Hansen	6 months	03.02.14
Education	School Business Manager	J. Puccetti	6 months	02.01.14
Education	Teacher Assistant	J. Wilkes	6 months	03.02.14
Education	Teacher Assistant	T. Boon	6 months	03.02.14
Education	Teacher Assistant	A. DeHaan	6 months	03.02.14
Education	Teacher Assistant	J. Burr	6 months	03.02.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse (Midwife)	S. Gee	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Deputy Chief Radiographer	M. Chitty	6 months	28.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse (Midwife)	S. Fitzpatrick	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Customer Service Officer	S. Jefferson	6 months	16.12.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse (Midwife)	S. Colville	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Receptionist - Medical Imaging	J. Cooper	6 months	02.12.13
Health & Human Services & Tasmanian Health Organisations	Finance Business Analyst	C. Tan	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse (Midwife)	I. Brennan	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Pharmacist	B. Franssen	6 months	17.12.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse (Midwife)	J. Bowerman	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse (Midwife)	G. Stancombe	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse (Midwife)	G. Hollow	6 months	13.01.14
Health & Human Services & Tasmanian Health Organisations	Principal Analyst, Planning and Program Development	M. Mason	1 month	13.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse (Midwife)	R. Ludbey	6 months	06.01.14
Health & Human Services & Tasmanian Health Organisations	Clinical Coder	W. Parry	6 months	23.12.13
Health & Human Services & Tasmanian Health Organisations	Project Officer/Coordinator	C. Jones	nil	09.01.14
Justice	Graduate Information Technology Officer	G. Weller	6 months	13.01.14
Justice	Correctional Officer	L. Crossin	12 months	06.01.14
Police & Emergency Management	Communications Officer	C. Lane	6 months	06.01.14
Premier & Cabinet	Assistant Director - Policy Division	S. Hollingsworth	6 months	06.01.14
Treasury & Finance	Revenue Officer	G. Patt	Nil	08.01.14

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Utility Officer (Animal Care and Handling)	S. Hamilton	2 years	31.12.13
Macquarie Point Development Corporation	Site Management Officer	C. Speer	3 years	06.01.14

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	J. Ashton	Assistant Principal	16.12.13
Education	C. Edmunds	Advanced Skills Teacher	04.02.14
Education	A. Lillico	School Business Manager	06.12.13
Education	M. Brake	Autism Consultant	02.01.14
Education	J. Clifford	Advanced Skills Teacher	03.02.14
Education	S. Horton	Community Inclusion Worker	12.12.13
Education	R. Pooley	Advanced Skills Teacher	03.02.14
Education	K. Davenport	Advanced Skills Teacher	03.02.14
Education	A. Downes	Principal	01.01.14
Education	N. Ciantar-Jones	Autism Consultant	02.01.14
Education	L. Gruncy	Principal	01.01.14
Education	B. Waldron	Advanced Skills Teacher	04.02.14
Health & Human Services & Tasmanian Health Organisations	M. Harvey	HR Advisor	08.01.14
Health & Human Services & Tasmanian Health Organisations	R. Bugg	Flight Paramedic - Rotary Wing	13.01.14
Health & Human Services & Tasmanian Health Organisations	T. Butler	Physiotherapy Assistant	28.10.13
Health & Human Services & Tasmanian Health Organisations	A. Sultan	Senior Specialist Pharmacist (Medicines Formulary)	30.01.14
Health & Human Services & Tasmanian Health Organisations	A. Porter	Manager, Strategic Planning	20.01.14
Health & Human Services & Tasmanian Health Organisations	R. Liddington	Nursing Director - Medicine Ambulatory Care	06.01.14
Health & Human Services & Tasmanian Health Organisations	J. Killworth	Assistant Director of Nursing - Clinical Advisory Groups	07.01.14
Police & Emergency Management	P. Middleton	Community Development CoOrdinator	13.01.14
Police & Emergency Management	T. Dineley	OH&S Officer	02.01.14
Police & Emergency Management	A. Marchant	Communications Technician A	27.12.13

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	F. Cripps	19.11.13
Education	Advanced Skills Teacher	D. Keen	31.12.13
Education	Library Technician	V. Fee	20.12.13
Education	Teacher	M. Howlett	20.12.13
Education	Teacher	N. Elliott	31.12.13
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	P. Lyons	24.12.13
Primary Industries, Parks, Water & Environment	Crown Lands Officer	L. Kingsley	16.12.13
Primary Industries, Parks, Water & Environment	Senior Ranger	P. Cusick	02.01.14
Primary Industries, Parks, Water & Environment	Ranger	A. Thompson	06.01.14

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	P. Rowlands	20.12.13
Education	Teacher	B. Kelly	20.12.13
Education	Teacher	P. Smith	25.10.13
Education	Teacher	A. Keen	31.12.13
Education	Education Facility Attendant	M. Fry	04.12.13
Education	Teacher	L. Payne	31.12.13
Health & Human Services & Tasmanian Health Organisations	Pharmacist	A. Fernandes	27.12.13
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	D. Lindridge	02.01.14
Health & Human Services & Tasmanian Health Organisations	Oral Health Therapist	L. Thevarajah	03.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Dunn	04.01.14
Health & Human Services & Tasmanian Health Organisations	Paramedic	K. Bacon	05.01.14
Health & Human Services & Tasmanian Health Organisations	Home Help Personal Carer	B. Turner	03.01.14
Health & Human Services & Tasmanian Health Organisations	Operational Support Officer	J. Fielding	03.01.14
Health & Human Services & Tasmanian Health Organisations	Community Health Nurse	A. Lowe	08.01.14
Health & Human Services & Tasmanian Health Organisations	Food Services Officer	S. Bannister	03.01.14
Health & Human Services & Tasmanian Health Organisations	Community Health Nurse	A. Lowe	08.01.14
Health & Human Services & Tasmanian Health Organisations	Child and Family Health Nurse	M. Stubbs	31.12.13
Health & Human Services & Tasmanian Health Organisations	Pharmacist	K. Tam	04.01.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Arnott	21.12.13
Health & Human Services & Tasmanian Health Organisations	Support Worker	R. Meure	30.12.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	N. Hills	28.12.13
Justice	Court Diversion Officer	R. Waterman	10.01.14
Primary Industries, Parks, Water & Environment	Relief Information Officer	J. Gardner	20.12.13

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse EBA	S. Siew	14.12.13



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