



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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INCLUDING G.S.T.

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

**Subscription or account enquiries phone
(03) 6232 2137.**

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

TASMANIAN GOVERNMENT GAZETTE AND TASMANIAN STATE SERVICE NOTICES PUBLICATION AND COPY CLOSURE DATES

Easter 2014

COPY deadlines for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* to be published on Wednesday 23 April 2014:—

All copy for the General Gazette must be received by 12 noon on Thursday 17 April 2014.

All copy for the State Service Notices must be received by 12 noon on Thursday 17 April 2014.

NOTE: Applications for positions advertised in the State Service Notices of 23 April 2014 will close at 5 p.m. on 2 May 2014.

ANZAC Day 2014

AS ANZAC Day falls on Friday 25 April 2014 deadlines for copy for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* are to be received by 4 p.m. on Thursday 24 April 2014.

NOTE: Applications for positions advertised in the State Service Notices of 30 April 2014 will close at 5 p.m. on 9 May 2014.

DEPARTMENT OF ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Sport and Recreation Tasmania

Tasmanian Institute of Sport

TIS Athletics Coach (424642)

Applications Close:- Friday, 2 May 2014.

Salary:- \$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream Band 4.

Fixed-Term full-time until 30 June 2016

Location:- Hobart

Responsible for the implementation and delivery of the TIS Athletics program, including the design and implementation of comprehensive training and competition programs for identified Tasmanian track and field athletes.

Essential Requirements:- Current level 2 accreditation of the National Coaching Accreditation Scheme for Athletics as provided by the Australian Sports Commission or equivalent international qualifications and/or experience.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted at a National level:-

1. Conviction check

Crimes of violence

Sex related offences

Serious drug offences

Crimes involving dishonesty

2. Identification check

Desirable Requirements:-

Current driver's licence.

Level 2 First Aid Certificate

Enquiries to Carl Saunder, Manager, Sports Programs, Department of Economic Development, Tourism and the Arts, phone (03) 6165 6630, email **Carl.Saunder@tis.tas.gov.au**.

Applications to Human Resources, GPO Box 646, Hobart TAS 7001, Department of Economic Development, Tourism and the Arts, phone (03) 6165 5188, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the Selection Criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

DEPARTMENT OF EDUCATION

CORPORATE SERVICES

Human Resources Management

Vacancy & Staffing Services

HR Consultant (965867)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream Band 5.

Permanent full-time 73.50 hours per fortnight

Location:- Mt Nelson

Description of the Role:- Provide high quality advice,

support and consultancy services in relation to staffing processes. Assist with the development, implementation and review of strategies, policies, processes and systems related to a broad range of Human Resources (HR) activities, including but not limited to job and organisational design and restructure work as required.

Essential Requirements:- The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Shari Rieder, Manager Vacancy and Staffing Services, Department of Education, phone 03 6165 6273, email shari.rieder@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications:

Electronic applications must be in either Microsoft Word or PDF format

Do not send additional paper copies of applications through the mail

When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

DEPARTMENT OF EDUCATION

CORPORATE SERVICES

Human Resources Management

Vacancy & Staffing Services

HR Consultant (965225)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream Band 5.

Permanent full-time 73.50 hours per fortnight

Location:- Mt Nelson

Description of the Role:- Provide high quality input to the development, implementation and evaluation of HR Policy and associated projects and programs, including consultancy services relating to relevant staffing matters. Assist with the development, implementation and review of strategies, policies, processes and system related to a broad range of Human Resources (HR) activities, in particular the Flexible Teaching Pool (FTP) and the Teacher Transfer process.

Essential Requirements:- The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Shari Rieder, Manager Vacancy and Staffing Services, Department of Education, phone 03 6165 6273, email shari.rieder@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

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advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

DEPARTMENT OF EDUCATION

LEARNING SERVICES

Learning Services (North)

East Tamar Primary School

Aboriginal Education Worker - East Tamar Primary School (968753)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 2.

Fixed-Term part-time up to 40 hours per fortnight, 40 weeks per year. From ASAP to 19 December 2014.

Location:- East Tamar Primary School

Description of Role:- Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep – Year 8.

Essential Requirements:- The Director, State Service Management Office has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:- Post year 10 studies in health and/or education.

Enquiries to Vicki Mackrill, Department of Education, phone 0409 362 597, email vicki.mackrill@education.tas.gov.au.

Applications to Human Resources (Vacancy & Staffing Services), Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications:

• Electronic applications must be in either Microsoft Word or PDF format

• Do not send additional paper copies of applications through the mail

• When applying for multiple vacancies within the one advertisement, please submit one application only listing

relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

DEPARTMENT OF EDUCATION

LEARNING SERVICES

Learning Services (South)

Hobart College

Laboratory Technician - Hobart College (966365)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$55,005 – \$59,871 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 3.

Permanent part-time 36.75 Hours per fortnight

Location:- Hobart College

This is an update of a previously lodged vacancy notice.

Description of the Role:- Provide technical support to a school or college's science unit and undertake associated administrative duties.

Essential Requirements:- Certificate III or IV in Laboratory Techniques, or equivalent TAFE or post-secondary qualification appropriate to the nature of the work.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer

Desirable Requirements:- Post secondary studies in the fields of science and/or technology.

Enquiries to Tricia Rowley, Department of Education, phone (03) 6220 3483, email tricia.rowley@education.tas.gov.au.

Applications to Human Resources (Vacancy & Staffing Services), Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications:

Electronic applications must be in either Microsoft Word or PDF format

Do not send additional paper copies of applications through the mail

When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

DEPARTMENT OF EDUCATION

LEARNING SERVICES

Learning Services (South)

Hobart College

Laboratory Technician - Hobart College (2 Vacancies)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream Band 4.

Vacancy No.:- 966395

Permanent full-time 73.5 Hours per fortnight

Location:- Hobart College

Vacancy No.:- 966365

Permanent part-time 36.75 Hours per fortnight

Location:- Hobart College

Description of the Role:- Coordinate the daily operations of a school or college science unit. Provide technical support and undertake associated administrative duties. Coordinate the functions and tasks, including scheduling of experiments in consultation with the supervising teacher/s. Support the supervisor in reviewing and evaluating laboratory practices and standards and provide advice, options and recommendations.

Essential Requirements:- Diploma of Laboratory Technology, or equivalent TAFE or post-secondary qualification appropriate to the nature of the work.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:- Post secondary studies in the fields of science and/or technology.

Enquiries to Tricia Rowley, Department of Education, phone (03) 6220 3483, email tricia.rowley@education.tas.gov.au.

Applications to Human Resources (Vacancy & Staffing Services), Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications:

Electronic applications must be in either Microsoft Word or PDF format

Do not send additional paper copies of applications through the mail

When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

DEPARTMENT OF EDUCATION

LEARNING SERVICES

Learning Services (South)

New Town High School

Education Facility Attendant (Kitchen Assistant) - New Town High School (954550)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$39,063 – \$44,039 p.a.

Facility Attendants (Tasmanian State Service) Award, Education Facility Attendant Level 1-3.

Permanent full-time 80 hours per fortnight

Location:- New Town High School

Description of role:- As part of a team or alone, perform various facets of the attendant role, which may involve cleaning,

grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:- The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Suzi Ransom, Department of Education, phone 0428 100 103, email suzi.ransom1@education.tas.gov.au.

Applications to Human Resources (Vacancy & Staffing Services), Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria and Indicative Task List, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications:

- Electronic applications must be in either Microsoft Word or PDF format

- Do not send additional paper copies of applications through the mail

- When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

DEPARTMENT OF EDUCATION

LEARNING SERVICES

Learning Services (South)

Snug Primary School

Principal - Snug Primary School (204427)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$127,419 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal Level 3.

Permanent full-time from 21 July

Location:- Snug Primary School

Description of the role:- To plan and direct the educational program and administrative of school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:- Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:- Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6165 6467, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss

specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications:

- Electronic applications must be in either Microsoft Word or PDF format

- Do not send additional paper copies of applications through the mail

Receipt of your electronic application will be acknowledged by return email within two working days.

DEPARTMENT OF EDUCATION

LINC TASMANIA

LINC and Community Learning

Kingston LINC

Customer Services Officer (700519)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$38,511 – \$47,233 p.a.

Tasmanian State Service Award, General Stream Band 1.

Permanent full-time 73.50 hours per fortnight

Location:- Kingston LINC

Description of the Role:- Undertake routine operational tasks and provide basic client assistance under close supervision and direction

Essential Requirements:- The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Tanya Flakemore, LINC Coordinator Customer Service, Department of Education, phone 03 6165 6211, email tanya.flakemore@education.tas.gov.au or Kate Shaw, LINC Information Services Coordinator, Department of Education, phone 03 6165 6211, email kate.shaw@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications:

- Electronic applications must be in either Microsoft Word or PDF format

- Do not send additional paper copies of applications through the mail

When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

DEPARTMENT OF EDUCATION

ROSNY COLLEGE

Teacher Assistant (2 Vacancies)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 2.

Vacancy No.:- 953738

Permanent part-time 18.4 hours per fortnight

Location:- Rosny College

Vacancy No.:- 954478

Permanent part-time 18.4 hours per fortnight

Location:- Rosny College

Description of the Role:- Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:- The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:- College or TAFE studies in health and/or education support.

Enquiries to Denise Hallett, Administrative Manager, Department of Education, phone 03 6244 9206, email denise.hallett@education.tas.gov.au.

Applications to Human Resources (Vacancy & Staffing Services), Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications:

Electronic applications must be in either Microsoft Word or PDF format

Do not send additional paper copies of applications through the mail

When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

DEPARTMENT OF HEALTH AND HUMAN SERVICES

*Children and Youth Services***Registered Nurse - Child and Family Health Nurse (500883)**

Applications Close:- Friday, 2 May 2014.

Salary:- \$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1 to Grade 4 Year 4 CH FCH.

Fixed-Term part-time day work (60.8 hours per fortnight)

commencing ASAP until 19 December 2014

Location:- Children and Youth Services - Child Health and Parenting Service - North

PLEASE NOTE:-

Full-time or alternative part-time hours may be available by negotiation

Other fixed-term full-time and part-time vacancies that arise in the near future may also be filled from this selection process

Fixed-term casual (as and when required) positions may also be filled from this selection process

Please note that access to the Grade 4 salary range \$74,129 – \$78,396 is subject to successful application for progression to Grade 4.

Duties:-The Registered Nurse - Child and Family Health Nurse: Consistent with ongoing experience strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with clients, their families and other health professionals within the child and family health practice area.

Selection criteria includes:-

Current knowledge of, and the ability to apply, nursing principles, procedures and practices in the delivery of client care in child and family health nursing, as well as practice in line with legal requirements and the Australian Nursing and Midwifery Board (ANMB) National Competency Standards for the Registered Nurse.

Demonstrated sound knowledge of the principles of primary health care and the ability to apply these in child and family health nursing.

Sound interpersonal and communication skills, including written skills and the ability to function effectively in a multidisciplinary team environment.

Note : - Please refer to the Statement of Duties when addressing the Selection Criteria relating to this position.

Desirable Requirements:-

Holds, or is working towards, a recognised child and family health nursing qualification.

Essential Requirements:- Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; d) Crimes involving dishonesty; and e) Serious traffic offences.

2) Identification check.

3) Disciplinary action in previous employment check.

Enquiries to Libby Dawson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2138, email libby.dawson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart, Tasmania, 7001

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Disability and Community Services

Clinical Nurse Specialist - Disability (516035)

Applications Close:- Friday, 2 May 2014.

Salary:- \$79,622 – \$83,323 p.a.

Nurses (TPS) Award, Registered Nurse Grade 5 Year 1 to Grade 5 Year 4.

Permanent full-time day work

Location:- DHCS - Disability and Community Services - North West

Duties:-

Provide specialist habilitation services to people with disabilities in a range of settings within a trans-disciplinary model.

Provide and coordinate supportive and specialist educational and consultancy services to the Gateway carers, service providers and the wider community.

Initiate and facilitate the establishment of services and resources for clients.

Initiate and develop professional and policy advice on specialist services and related issues for senior and corporate management.

Selection criteria includes:-

Relevant post-graduate experience working with people with disabilities and a well-developed ability to effectively design and manage specialist programs, including proven ability to design, implement and provide programs and educational services to carers, service providers and the wider community.

Demonstrated specialist skills in the disability field, and contemporary knowledge of the specific discipline, with the ability to demonstrate by example, actions and behaviours valued by the community, which enhance the image of people with disabilities.

Highly developed interpersonal and communication, negotiation and conflict resolution skills with group work skills including the ability to lead, motivate and facilitate educational programs.

Note : - Please refer to the Statement of Duties when addressing the selection criteria of this position in your application.

Essential Requirements:- Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; and d) Crimes involving dishonesty.

2) Identification check.

3) Disciplinary action in previous employment check.

Enquiries to Charley Hodgson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 4103, email charley.hodgson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of

Health and Human Services, GPO Box 125, Hobart, Tasmania, 7001

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - NORTH

Launceston General Hospital

Endoscopy Technician (504268)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$49,183 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 5.

Fixed-Term part-time day work, working 64 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant. To commence 11 May 2014 until 10 May 2015.

Location:- Day Procedure Unit, LGH Charles Street, Launceston

Duties:- As a member of the health care team, the Endoscopy Technician decontaminates packages, disinfects and sterilises endoscopes and other equipment and supplies appropriate to the specialist area of Endoscopy, and maintains clean and hygienic surroundings to facilitate the control of infection in the Endoscopy Unit. Works as part of the Endoscopy team to provide a safe, efficient and sustainable Endoscopy service to the Tasmanian public.

Note : - Please refer to the Statement of Duties when addressing the selection criteria of this position in your application.

Essential Requirements:- Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; and d) Crimes involving dishonesty.

2) Identification check.

3) Disciplinary action in previous employment check.

Enquiries to Alison Holloway, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8723, email dpunum@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation - North, PO Box 1963, Launceston, Tasmania, 7250

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - NORTH

Launceston General Hospital

Food Services Assistant (Relief) (515599)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$41,286 – \$43,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 2.

Fixed-Term casual as and when required. To commence for a period of 12 months.

Location:- Launceston General Hospital

Duties:- To provide a high standard of meal service to hospital patients and patrons of the Launceston General Hospital (LGH) Cafeteria.

Essential Requirements:-

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; and d) Crimes involving dishonesty.

2) Identification check.

3) Disciplinary action in previous employment check.

Enquiries to Rohan Beardwood, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7525, email rohan.beardwood@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation - North, PO Box 1963, Launceston, Tasmania, 7250

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DEPARTMENT OF HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - NORTH

Launceston General Hospital

Medical Orderly (503592)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$45,602 – \$47,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Fixed-Term casual as and when required. To commence for a 12 month period.

Location:- Launceston General Hospital

Duties:- To provide Medical Orderly services and assistance to Medical, Nursing and Paramedical staff in the lifting, positioning and general care of patients.

The Medical Orderly will also provide an immediate response to Code Blacks as a member of the Aggressive Management Team.

Essential Requirements:-

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; and d) Crimes involving dishonesty.

2) Identification check.

3) Disciplinary action in previous employment check.

Enquiries to David Webb, Department of Health and Human

Services and Tasmanian Health Organisations, phone (03) 6348 7460, email david.webb@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation - North, PO Box 1963, Launceston, Tasmania, 7250

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DEPARTMENT OF HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - NORTH

Primary Health Services North

Community Palliative Care

Registered Nurse (504991)

Applications Close:- Saturday, 3 May 2014.

Salary:- \$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1 to Grade 4 Year 4.

Permanent part-time day work, working 48 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant.

Location:- Palliative Care North, Allambi Building

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Duties:- The Registered Nurse strengthens health outcomes through the provision of safe, quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Who are we?

Palliative care is care provided to people of all ages who have a life-limiting illness, with little or no prospect of cure, and for whom the primary treatment goal is quality of life.

The Community Palliative Care Service, THO-North, Primary Health, is based in Launceston, and covers the 03 area of Tasmania.

We use a team approach to address the needs of patients and their carers, and work with health professionals across all health settings, bringing knowledge, skills and expertise to enhance the care they provide. The Palliative Care Team includes palliative care medical specialists, specialist nurses, specialist social workers, occupational therapist and volunteers.

Who are we looking for?

We are seeking a motivated and experienced candidate to take up the role of Registered Nurse Grade 3-4 within the Community Palliative Care Team.

The successful candidate will be engaged in working with clients, carers and other members of the health care team to focus on enhancing the quality of life of clients, and supporting their 'unit of care'.

Do you have:

Comprehensive knowledge of Primary Health Care principles, contemporary nursing theory and practice related to palliative care, and the demonstrated advanced clinical expertise to apply this knowledge.

Demonstrated post-graduate experience, preferably within a palliative care setting, and a knowledge of palliative care philosophy, principles and practice of palliative care.

Demonstrated ability to function effectively and constructively as a member of a multidisciplinary team within an inter-disciplinary framework.

What can we offer?

Day work (with an on-call component)

Multidisciplinary team

Interdisciplinary approach to primary health care

Commitment to ongoing professional development

Supportive learning environment

Note : - Please refer to the Statement of Duties when addressing the selection criteria of this position in your application.

Essential Requirements:- Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction Check in the following areas: a) crimes of violence; b) sex related offences; c) serious drug offences; and d) crimes involving dishonesty.

2) Identification Check.

3) Disciplinary action in previous employment check.

Enquiries to Linda Johnstone, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5544, email linda.johnstone@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation - North, PO Box 1963, Launceston, Tasmania, 7250

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DEPARTMENT OF HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - NORTH WEST

Mental Health North West

Allied Health Professional - Casual (519273)

Applications Close:- Tuesday, 6 May 2014.

Salary:- \$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS & THO Allied Health Professional Level 3.

Fixed-Term casual day worker and shift worker, working as and when required

Location:- Mental Health Burnie

Who are we?

The Tasmanian Health Organisation - North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Allied Health Professional to undertake the delivery of quality care to clients of Mental Health Clients on a casual basis.

Reporting to the Team Leader, this role will provide a

specialist assessment and treatment service to clients by ensuring the delivery of a comprehensive clinical service through the provision of assessment, case management and individual therapies, including specialised therapies for clients and their families or carers.

Do you have:

Relevant qualification

Minimum of two years post-graduate employment in a relevant clinical area

Well-developed written and verbal communication skills

What can we offer?

Flexible work/life balance

Attractive Salary Package

Dynamic team environment

Commitment to ongoing professional development

For more information please contact Sue Mitchell on (03) 6434 6434 or email susan.mitchell@dhhs.tas.gov.au

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:-

Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers; or

Registered with the Occupational Therapy Board of Australia; or

Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:

1) Conviction Check in the following areas:

a) crimes of violence;

b) sex related offences;

c) serious drug offences; and

d) crimes involving dishonesty.

2) Identification Check.

3) Disciplinary action in previous employment check

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation - North West, PO Box 274, Ulverstone, Tasmania, 7315

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DEPARTMENT OF HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - NORTH WEST

Mersey Community Hospital

Enrolled Nurse (2 Vacancies)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$51,727 – \$57,286 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse Grade G to Grade 2 Year 4.

Vacancy No.:- 521198

Permanent part-time shift worker, working 48 hours per fortnight

Location:- Short Stay Unit, Mersey Community Hospital

Who are we?

The Tasmanian Health Organisation - North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

These roles are based in the Short Stay Unit at the Mersey Community Hospital.

Who are we looking for?

We are seeking motivated and experienced Enrolled Nurses who are passionate about the greatest quality of care, ensuring they collaborate with members of the multidisciplinary healthcare team. Ideally you would have a background working in acute care nursing. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Registered Nurse, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have:

Current Registration

Sound interpersonal and communication skills

Knowledge of continuous quality improvement

Ability to undertake client education

What can we offer?

Flexible work/life balance

Attractive Salary Package

Dynamic team environment

Commitment to ongoing professional development

For more information please contact Lynn Sims on 03 6426 5303 or email lynn.sims@dhhs.tas.gov.au

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:- Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:

1) Conviction Check in the following areas:

- a) crimes of violence;
- b) sex related offences;
- c) serious drug offences; and
- d) crimes involving dishonesty.

2) Identification Check.

3) Disciplinary action in previous employment check

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation - North West, PO Box 274, Ulverstone, Tasmania, 7315

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DEPARTMENT OF HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - NORTH WEST

Primary Health North West

Home Help Personal Carer (502660)

Applications Close:- Tuesday, 6 May 2014.

Salary:- \$43,625 – \$44,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 3.

Permanent part-time day worker (including public holidays), working 35 hours per fortnight

Location:- Burnie Community Health Centre

The Tasmanian Health Organisation-North West is seeking to recruit a motivated and enthusiastic Home Help/ Personal Carer to work within the Burnie region. As a Home Help/Personal Carer you will provide essential household/ personal care duties for clients in their home and community environment.

The successful applicant will possess excellent communication skills to effectively work with clients, their family unit and the community health team. Your ability to work with minimal supervision, experience in the competent performance of household duties and awareness of available support agencies will ensure client care requirements are efficiently met.

Ideally you will hold, or be working towards completing, a Certificate III in Aged Care.

If you are passionate about assisting clients with their personal care needs, and assisting them to remain in their home/community environment, then this may be the career opportunity you have been waiting for.

In this role you may be required to work public holidays based on your roster and client needs.

For more information please contact Nicola Pearson on (03) 6434 6454 or email nicola.pearson@dhhs.tas.gov.au

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:-

First Aid Certificate

Essential Requirements:- Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; d) Crimes involving dishonesty; and e) Serious traffic offences.

2) Identification check.

3) Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation - North West, PO Box 274, Ulverstone, Tasmania, 7315

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DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - SOUTH

Statewide Mental Health Services

Registered Nurse (515401)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1 to Grade 4 Year 4.

Permanent full-time shift work (set rotational), working 76 hours per fortnight

Location:- Wilfred Lopes Centre

Please note: The role attracts an additional 6% correctional allowance.

Access to the Grade 4 salary range \$72,675 - \$76,859 is subject to successful application for progression to Grade 4.

The Tasmanian Health Organisation - South is currently seeking a permanent Registered Nurse to work at the Wilfred Lopez Centre.

Duties:- As a member of the primary care health team, the Registered Nurse provides direct and indirect nursing care based on best practice principles and within a collaborative and multi-disciplinary team. You will participate in the development and revision of organisational documentation and policies and procedures relating to nursing based best practice. Your duties include participation in and contribution to a learning environment, through continuing education and training, professional development and attendance at conferences and relevant forums.

Desirable Requirements:- Possess, or be working towards, a specialist tertiary graduate or post-graduate mental health/psychiatric nursing qualification, or completed prior to the transfer of nurse education to the tertiary sector, a hospital-based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

Essential Requirements:- Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction Check in the following areas: a) crimes of violence; b) sex related offences; c) serious drug offences; and d) crimes involving dishonesty.

2) Identification Check.

3) Disciplinary action in previous employment check.

Enquiries to Kim Barnes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4561, email kim.barnes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, GPO Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - SOUTH

Clinical Support Services

Staff Specialist Radiology - Various Vacancies (518884)

Applications Close:- Friday, 11 July 2014.

Salary:- To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009.

Permanent full-time day work (with on-call) hours will be negotiated with successful candidates

Location:- Medical Imaging Department, Royal Hobart Hospital

An attractive remuneration package up to \$450K p.a. is on offer for full-time positions, dependent on clinical experience and seniority. The Department of Medical Imaging is ideally looking for full-time applicants for the positions but may consider applicants looking for part-time hours.

The Tasmanian Health Organisation South, Medical Imaging Services is applicants for permanent full-time Staff Specialists - Radiology.

Duties:- The Staff Specialist - Radiology will provide quality specialist in-patient and out-patient care to patients of the Royal Hobart Hospital. Duties include undergraduate and post graduate teaching, research and quality improvement activities. In addition to conducting radiological examinations and report findings, and providing advice on radiological findings and investigations required for other consultants and medical staff.

Desirable Requirements:- Fully qualified diagnostic radiologist registered with the Australian Health Practitioner Regulation Agency.

Essential Requirements:-

Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction checks in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; and d) Crimes involving dishonesty.

2) Identification check.

3) Disciplinary action in previous employment check

Enquiries to Dr Michael Carr, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6683, email michael.carr@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, GPO Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - SOUTH

Complex Chronic and Community Services

Senior Physiotherapist (2 Vacancies)

Applications Close:- Friday, 2 May 2014.

Salary:- \$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS & THO Allied Health Professional Level 3.

Vacancy No.:- 504188

Permanent full-time day work

Location:- Repatriation Centre, Hobart

Vacancy No.:- 504188

Fixed-Term part-time day work, working 38 hours per fortnight commencing ASAP until 30 January 2015

Location:- Repatriation Centre, Hobart

Duties:- The Senior Physiotherapist will work as an effective member of the multidisciplinary rehabilitation team in the assessment, planning and delivery of physiotherapy services for clients and their carers referred to the Community Rehabilitation Unit (CRU) in Southern Tasmania. You will be required to assist the Level 4 Physiotherapist in providing clinical leadership, professional support and ensuring best practice standards for physiotherapy services provided by CRU, in accordance with organisational policies and professional codes of conduct.

Essential Requirements:-

Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; d) Crimes involving dishonesty

2) Identification check.

3) Disciplinary check in previous employment check.

Enquiries to Kerry Pearce, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7209, email kerry.pearce@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink HR, Tasmanian Health Organisation - South, GPO Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - SOUTH

Oral Health Services (Statewide)

Oral Health North

Dental Officer (501149)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$96,329 – \$149,988 p.a.

Health and Human Services (Tasmanian State Service) Award, Dental Officer Level 1 to Level 3.

Permanent full-time day work

Location:- Oral Health Services Tasmania - North

Duties:- Oral Health Services Tasmania - North is seeking to employ a Dental Officer to provide clinical dental services and associated administrative functions consistent with OHST policies. This involves the provision of dental services (at general dental practitioner level) to children and concession card beneficiaries in accordance with current treatment guidelines and management policies. Your duties will include:

Providing dental services consistent with the policies and guidelines of the OHST for eligible adults and children, and manage and/or provide referral support to dental therapists for the provision of dental treatment for children up to age 18.

Providing dental care for children who lie beyond the scope of dental therapists. Supervise all aspects of dental care provided by dental therapists in the officer's area of responsibility, including quality control of their clinical procedures, adequacy of their treatment planning and competence in assessing clients who should be referred.

Assist in the development and advancement of the knowledge and professional skills of other staff within the team including therapists, prosthetists, dental assistants and technicians.

Essential Requirements:-

Registered with the Dental Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; and d) Crimes involving dishonesty.

2) Identification check.

3) Disciplinary action in previous employment check.

Enquiries to Susan Jay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4119, email susan.jay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink HR, Tasmanian Health Organisation - South, GPO Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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Department of Health and Human Services and Tasmanian Health Organisations

TASMANIAN HEALTH ORGANISATION - SOUTH

ORAL HEALTH SERVICES (STATEWIDE)

Oral Health North

Oral Health Therapist / Dental Therapist - Hygienist (2 Vacancies)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$50,781 – \$81,475 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS & THO Allied Health Professional Level 1-2.

Vacancy No.:- 501228

Permanent full-time day work

Location:- Oral Health Services Tasmania - North

Vacancy No.:- 501233

Permanent part-time day work, working 60.8 hours per fortnight

Location:- Oral Health Services Tasmania - North

Duties:- Oral Health Services Tasmania - North has two permanent vacancies for Oral Health Therapist/Dental Therapist - Hygienists to provide the following:

Children's Services

Provide dental care for eligible clients of the Children's Dental Service of Oral Health Services Tasmania (OHST) in accordance with the scope of practice outlined by the Australian Health Practitioners Regulation Agency (Dental Board of Australia).

Provide health education and health promotion and preventative programs for clients, their families or carers, communities and other relevant stakeholders.

Adult Services

Provide dental services for eligible adults in accordance with the scope of practice outlined by the Australian Health Practitioners Regulation Agency (Dental Board of Australia) as prescribed by a Dental Officer.

Essential Requirements:- Registered with the Dental Board of Australia as an Oral Health Therapist or; Registered with the Dental Board of Australia under dual (NZ) registration Dental Therapist and Dental Hygienist.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

1) Conviction check in the following areas: a) Crimes of violence; b) Sex related offences; c) Serious drug offences; and d) Crimes involving dishonesty.

2) Identification check.

3) Disciplinary action in previous employment check.

Enquiries to Gail White, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4394, email gail.white@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink HR, Tasmanian Health Organisation - South, GPO Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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DEPARTMENT OF JUSTICE

COMMUNITY CORRECTIONS

Court Mandated Diversion Unit

Court Diversion Officer (356287)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream Band 4.

Permanent full-time 73.50 hours per fortnight

Location:- Hobart

All applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:- Work with offenders referred to the program to develop comprehensive case plans, make appropriate referrals and/or recommendations to external program or treatment providers.

Deliver front end social and/or emotional health and welfare-related services to offenders.

Identify and explore offending behaviours and substance abuse patterns with the aim of assisting offenders to reduce the risk of reoffending and the use of illicit substances.

Provide case management, co-ordination and support to an assigned number of high and complex need clients as required.

Essential Requirements:-

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted;

1) Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. 2) Disciplinary action in previous employment check. 3) Identification check.

Desirable Requirements:-

Knowledge of and experience in working with offenders with substance abuse issues, including conducting criminogenic needs assessments and preparing comprehensive individual case plans.

General understanding of criminal justice issues and processes including the Court Mandated Diversion program and the sentencing framework for offenders in Tasmania, and a demonstrated commitment to work practices and policies and to make sound professional decisions in using these philosophies.

Enquiries to Norman Alexander, Team Leader Court Mandated Diversion Unit, Community Corrections, Department of Justice, phone (03) 6165 4981, email norman.alexander@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, GPO Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Norman Alexander on (03) 6165 4981

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

DEPARTMENT OF JUSTICE

CORPORATE SUPPORT AND STRATEGY

Human Resources Branch

Senior Adviser - Operations (356639)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream Band 5.

Permanent full-time 73.50 hours per fortnight

Location:- Hobart

Duties:-Provide high level advice and consultancy service relating to complex conditions, recruitment and pay issues to employees and managers within the Department.

Provide specialised support to ensure quality assurance of complex pay and conditions transactions, particularly those requiring system-level intervention or the preparation of bulk transactions.

Coordinate the advertising and filling of permanent and fixed-term vacancies, ensuring adherence to relevant legislation and guidelines.

Coordinate specialist pay issues such as user access and permissions for Empower-HR and peripheral systems, including Crystal Reporting and associated security and system integrity standards.

Desirable Requirements:-

In-depth knowledge and experience of human resources information management systems.

High-level understanding of contemporary human resources, industrial and people management issues.

Demonstrated high level knowledge of and experience in human resources processes, especially in the fields of payroll, recruitment and establishment management.

Enquiries to Susan Johnson, Acting Manager Operations, Human Resources, Department of Justice, phone (03) 6165 4904, email susan.johnson@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, GPO Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Susan Johnson on (03) 6165 4904.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

DEPARTMENT OF JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Administrative Assistant (354438)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream Band 2.

Fixed-Term part-time Fixed-term for up to three years, or as long as the Executive Officer function is located with the Legal Aid Commission of Tasmania, 63.5 hours per fortnight, 6.35 hours per day, Monday to Friday

Location:- Hobart

Duties:-Co-ordinate administrative and secretarial functions for the Executive Officer of National Legal Aid.

Produce and process confidential documents and correspondence, and collate statistics from all NLA sources for publication by using a broad range of computer software, audio

equipment and word processing systems.

Preparing electronic hard copy papers and agenda for meetings.

Arranging travel and accommodation details and teleconferencing as required.

Provide administrative support to professional staff, including the whole range of duties associated with normal office procedure.

Desirable Requirements:-

A working knowledge of the various legal aid schemes in each of the States and Territories

Significant secretarial and administrative experience.

Contact:- A Statement of Duties, Information for Applicants and an Application for Employment are available at www.jobs.tas.gov.au, or by contacting Leesa Bevan on (03) 6236 3820 or Leesa.Bevan@legalaid.tas.gov.au.

Enquiries to Leesa Bevan, Director's Assistant, Department of Justice, Legal Aid Commission of Tasmania, 158 Liverpool Street, Hobart, Tasmania, 7000, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

Applications to Leesa Bevan, Director's Assistant, Department of Justice, Legal Aid Commission of Tasmania, GPO Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

DEPARTMENT OF JUSTICE

WORKSAFE TASMANIA

Poppy Advisory and Control Board

Manager and Senior Field Officer (354884)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream Band 5.

Permanent full-time 73.50 hours per fortnight

Location:- North-West

Duties:- Lead the team of field officers authorised to undertake functions of the Poisons Act 1971, and manage the strategic development of the Poppy Advisory and Control Board, to ensure the effective administration and compliance with the legislation.

Manage the Board's information, human, physical and financial resources to achieve departmental and Board strategic outcomes and objectives.

Develop standards, policies and operational procedures associated with the regulation of the poppy industry.

Essential Requirements:- A current Tasmanian Drivers Licence

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted;

1) Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. 2) Disciplinary action in previous employment check. 3) Identification check.

Desirable Requirements:-

Knowledge and understanding of the poppy industry at a local, national and international level, including interpreting relevant technical data and legislation, or an ability to acquire such knowledge within an agreed timeframe.

Demonstrated analytical, conceptual, creative and strategic skills, with the ability to solve problems in relation to the regulatory processes of the Board, ensuring solutions are in line with the strategic direction of the Agency and Government.

Well-developed interpersonal, oral and written communication skills, including the ability to effectively liaise, consult, negotiate and influence others to build and maintain strong relationships, ensuring effective communications are established and maintained between the Board and stakeholders.

Enquiries to John Hitchcock, Manager Helpline and Business Services, WorkSafe Tasmania, Department of Justice, phone (03) 6777 2864, email john.hitchcock@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, GPO Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact John Hitchcock on (03) 6777 2864.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

DEPARTMENT OF PREMIER AND CABINET

CORPORATE SERVICES DIVISION

Finance Branch

Finance Officer (001587)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$55,005 – \$59,871 p.a.

Tasmanian State Service Award, General Stream Band 3.

Permanent full-time

Location:- Hobart

To deliver an effective Finance operational service to the Department of Premier and Cabinet through the Department's Financial Management Information System (FMIS), by the proficient payment of creditors and processing of debtors and other accounting-related matters, including the daily verification of data entered into the financial system.

Support the agency's Finance policies and practices, particularly in response to client enquires regarding Finance operational issues.

Enquiries to David Strong, Manager Finance, Corporate Services, Department of Premier and Cabinet, phone (03) 6232 7038, email david.strong@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, GPO Box 123, Hobart TAS 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

DEPARTMENT OF PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

Information Services

Computer Systems Officer (707227)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$74,022 – \$77,411 pro rata, per annum.

Tasmanian State Service Award, ICT Level 2.

Fixed-Term full-time from ASAP for 6 months

Location:- Hobart

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Duties:- To undertake configuration, customisation, data transformation and other technical tasks necessary to implement a SharePoint based platform to support routine endemic disease control activities and biosecurity emergency responses for Tasmania.

Desirable Requirements:- An appropriate qualification at a tertiary level.

Applications should quote vacancy title and number, be marked Personal & Confidential and addressed as indicated. At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Anita Yan, Department of Primary Industries, Parks, Water and Environment, phone (03) 61654468, email Anita.Yan@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

DEPARTMENT OF STATE GROWTH

OFFICE OF THE COORDINATOR-GENERAL

Coordinator-General (425371)

Applications Close:- Monday, 12 May 2014.

Salary:- To be negotiated.

Senior Executive.

Fixed-Term full-time 5 year contract from date of appointment

Location:- Launceston

Duties:- The Coordinator-General is responsible for attracting and securing investment in major development projects in Tasmania that maximise their contribution to Tasmania's economic growth.

The Coordinator-General will be the primary point of access to government for investors and will be empowered to deregulate the Tasmanian business environment, promote competitiveness and facilitate the assessment and approval of investment opportunities.

The Coordinator-General is responsible for the effective and efficient management of the Office of the Coordinator-General to achieve agreed objectives consistent with Government policy, direction and strategic plans.

Provide informed authoritative advice to the Secretary

and the Minister for State Growth on a wide range of issues which have direct and critical impact on the Department and Government's policies and objectives, as they directly relate to businesses interested in investing in Tasmania.

Desirable Requirements:-

Current driver's licence

A relevant degree or other tertiary qualification, or equivalent experience

Enquiries to Kim Evans, Acting Secretary, phone (03) 6165 5252, email Kim.Evans@dsg.tas.gov.au.

Applications to Human Resources, Department of State Growth, GPO Box 646, Hobart TAS 7001, phone (03) 6165 5188, email applications@dsg.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

DEPARTMENT OF STATE GROWTH

OFFICE OF THE COORDINATOR-GENERAL

Regulation Reduction Coordinator (425372)

Applications Close:- Monday, 12 May 2014.

Salary:- \$123,745 – \$142,307 p.a.

Tasmanian State Service Award, General Stream Band 9.

Permanent full-time

Location:- Launceston

Duties:- Deliver against the Government's commitment to support small business in Tasmania through deregulation of the Tasmanian business environment to boost productivity and reduce operating costs.

Desirable Requirements:-

Current driver's licence

A relevant degree or other tertiary qualification, or equivalent experience

Enquiries to Fiona Wilson, Deputy Secretary Strategy,

Enterprise and Regions, Department of Economic Development, Tourism and the Arts, mobile 0427 006 174, email fiona.wilson@dsg.tas.gov.au.

Applications to Human Resources, Department of State Growth, GPO Box 646, Hobart TAS 7001, phone (03) 6165 5188, email applications@dsg.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

TASTAFE

VOCATIONAL EDUCATION AND TRAINING

Health Aged Care and Disability Services

Health South and Dental

Teacher, Dental Assisting - TasTAFE (966756)

Applications Close:- Wednesday, 30 April 2014.

Salary:- \$56,488 – \$87,584 pro rata, per annum.

TAFE Teachers Award, Teacher.

Fixed-Term part-time from asap until 19 December 2014

Location:- Health South & Dental

Description of role:- Undertake teaching and assessment duties in a variety of contexts and in line with relevant standards and compliance requirements. The occupant is required to regularly monitor and evaluate practice in order to maintain a focus on continuous improvement.

Essential Requirements:- The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a fixed-

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Library Technician	G. Thomas	6 months	14.04.14
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	R. Bok	6 months	17.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	P. Lynam	6 months	13.04.14
Health & Human Services & Tasmanian Health Organisations	Senior Occupational Therapist	A. Innes	6 months	24.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. Burke	6 months	13.04.14
Health & Human Services & Tasmanian Health Organisations	Paramedic	N. O'Brien	6 months	16.06.14
Health & Human Services & Tasmanian Health Organisations	Speech Pathologist	C. McBride	6 months	18.03.14
Health & Human Services & Tasmanian Health Organisations	Senior Physiotherapist	M. Yagisawa	6 months	14.04.14
Health & Human Services & Tasmanian Health Organisations	Coordinator Information and Systems	S. Jones	6 months	23.06.14
Health & Human Services & Tasmanian Health Organisations	Clinical Coder	M. Rusk	6 months	14.04.14
Health & Human Services & Tasmanian Health Organisations	Pay/Personnel Officer	M. Oddy	6 months	14.04.14
Health & Human Services & Tasmanian Health Organisations	Policy Officer, Youth Health	K. Ferguson	1 month	07.04.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	C. Guinane	6 months	13.04.14
Justice	Senior Inspector	V. Hollister	6 months	28.04.14
Justice	Legal Practitioner	J. Rudolf	Nil	07.04.14
Premier & Cabinet	Consultant	N. Marsh	Nil	03.04.14
Treasury & Finance	Senior Systems Officer and Business Analyst	G. Solomon	Nil	14.04.14
Treasury & Finance	Assistant Director	S. Sharples	1 month	23.04.14
Treasury & Finance	Compliance Inspector	E. Lester	6 months	14.04.14
Port Arthur Historic Site Management Authority	Senior Food and Beverage Assistant	L. Trower	6 months	08.04.14
Public Trustee	Northern Branch Manager	M. Walsh	6 months	07.04.14

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	T. Banman	Justice	State-wide Operations Manager	14.04.14
Infrastructure, Energy & Resources	K. Mazengarb	Treasury & Finance	IT Project and Change Manager	05.05.14

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Port Arthur Historic Site Management Authority	Conservation Project Officer	N. Corbett	2 years	07.04.14

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Manager, Learning Technology	P. Higgs	16.04.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Davis	29.03.14
Health & Human Services & Tasmanian Health Organisations	Ward Clerk	J. Oates	02.04.14
Health & Human Services & Tasmanian Health Organisations	Aboriginal Policy & Liaison Officer	C. Mundy	02.04.14
Health & Human Services & Tasmanian Health Organisations	Staff Specialist - Anaesthetist	S. Swallow	17.02.14

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	I. Conlan	Executive Officer	07.04.14
Health & Human Services & Tasmanian Health Organisations	S. Elliott	Senior Occupational Therapist	17.03.14
Health & Human Services & Tasmanian Health Organisations	C. Richards	Team Leader	14.04.14
Health & Human Services & Tasmanian Health Organisations	B. Burke	Employment Services Officer	31.03.14
Health & Human Services & Tasmanian Health Organisations	B. Grant	Pay/Personnel Officer	14.04.14
Health & Human Services & Tasmanian Health Organisations	E. Marshall	Program and Policy Officer - Physical Activity	14.04.14
Health & Human Services & Tasmanian Health Organisations	T. Hodgetts	Pay/Personnel Officer	14.04.14
Health & Human Services & Tasmanian Health Organisations	A. Small	Consultant Individual Funding Unit	29.03.14
Health & Human Services & Tasmanian Health Organisations	K. Stevanovich	Executive Assistant	07.04.14
Police & Emergency Management	M. Sianski	Senior Clerk, Information & Records	01.04.14
Police & Emergency Management	R. Prestedge	Systems Co-Ordinator, Organisational Learning	29.04.14
Police & Emergency Management	M. Strange	Executive Officer Purchasing	01.04.14
Premier & Cabinet	K. Dudley	Budget & Financial Support Officer	08.04.14

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Hospital Aide	M. Jacobson	02.04.14
Health & Human Services & Tasmanian Health Organisations	Allied Health Professional	V. Tattersall	11.04.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Wood	28.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	M. Martin	20.03.14
Health & Human Services & Tasmanian Health Organisations	Nurse Unit Manager	S. Wyper	31.03.14
Health & Human Services & Tasmanian Health Organisations	Home Help Personal Carer	K. Gleeson	31.03.14



RBF **Aspire** Program

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