



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

EDUCATION

EARLY YEARS AND SCHOOLS

Child and Family Centre

Centre Leader, Child and Family Centre (964474).

Applications Close:—Friday, 2 August 2013.

Salary:—\$102,976 – \$110,919 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time 73.5 hours per fortnight from as soon as possible until 31/12/2014.

Location:—Clarence Plains Child and Family Centre.

Description of the Role:—Lead and manage the Child and Family Centre as a place where the well being of children and parents comes first, which will integrate the delivery of human, education and health services for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, government and non-government agencies to provide the best possible quality and range of accessible integrated programs and services for children, families and communities.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

A current driver's licence.

Enquiries to Cheryl Larcombe, Department of Education, phone (03) 6429 8575, email **cheryl.larcombe@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

FURTHER EDUCATION AND TRAINING

Advanced Skills Teacher, Flexible Learning Network (968172).

Applications Close:—Friday, 2 August 2013.

Salary:—\$93,009 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Hobart.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Trevor Hill, Director of Information Technology Services, Department of Education, phone (03) 6232 7232, email **trevor.hill@education.tas.gov.au**.

Please refer to the Indicative Task List for more specific details of the duties for this vacancy.

EDUCATION

LEARNING SERVICES

*Learning Services (North)****School Psychologist, School Support North (984488).***

Applications Close:—Friday, 2 August 2013.

Salary:—\$58,716 – \$85,868 pro rata, per annum.

Teaching Service (TPS) Award, School Psychologist.

Permanent part-time up to full-time 70 hours per fortnight.

Location:—School Support North.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possesses a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

*Learning Services (North)****Mowbray Heights Primary School******Principal, Mowbray Heights Primary School (203405).***

Applications Close:—Friday, 2 August 2013.

Salary:—\$132,215 p.a.

Teaching Service (TPS) Award, Principal, Level 4.

Permanent full-time 70 hours per fortnight.

Location:—Mowbray Heights Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as

defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2330, email laurie.andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

*Learning Services (North)****Mowbray Heights Primary School******Teacher Assistant, Mowbray Heights Primary School (3 Vacancies).***

Applications Close:—Friday, 2 August 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 305459.

Permanent part-time up to 20 hours per fortnight.

Employment Conditions 40 weeks per year.

Location:—Mowbray Heights Primary School.

Vacancy No. 980988.

Permanent part-time up to 20 hours per fortnight.

Employment Conditions 40 weeks per year.

Location:—Mowbray Heights Primary School.

Vacancy No. 305462.

Permanent part-time up to 20 hours per fortnight.

Employment Conditions 40 weeks per year.

Location:—Mowbray Heights Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Helen Hale, Department of Education, phone (03) 6326 1892, email helen.hale@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Kempton Primary School

Education Facility Attendant, Kempton Primary School (963619).

Applications Close:—Friday, 2 August 2013.

Salary:—\$41,869 – \$45,733 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent part-time.

Location:—Kempton Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Margaret Johnson, Department of Education, phone (03) 6259 1245, email margaret.johnson@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Lindisfarne Primary School

Education Facility Attendant, Lindisfarne Primary School (953360).

Applications Close:—Friday, 2 August 2013.

Salary:—\$38,063 – \$43,039 p.a.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent full-time.

Location:—Lindisfarne Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Libby Ashlin, Department of Education, phone (03) 6243 9232, email libby.ashlin@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Glen Huon Primary School

Education Facility Attendant, Glen Huon Primary School (2 Vacancies).

Applications Close:—Friday, 2 August 2013.

Salary:—\$38,063 – \$43,039 pro rata, per annum.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant Level 1-3.

Vacancy No. 953965 (Cleaning).

Permanent part-time 53 hours per fortnight.

Location:—Glen Huon Primary School.

Vacancy No. 964277 (Grounds).

Permanent part-time 35 hours per fortnight.

Location:—Glen Huon Primary School.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Glenys McKay, Department of Education, phone 0429 672 823, email glenys.mckay@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

New Town High School

School Executive Officer, New Town High School (954805).

Applications Close:—Friday, 2 August 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:—New Town High School.

Description of Role:—Manage and co-ordinate the school administrative support service and assigned resources: general, financial, facility and human. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Contribute significantly to the delivery and improvement of administrative service outcomes.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Sandy Menadue, Department of Education, phone (03) 6278 0400, email sandy.menadue@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Taroona High School

School Administration Officer, Taroona High School (953967).

Applications Close:—Friday, 2 August 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.50 hours per fortnight.

Location:—Taroona High School.

Description of the role:—Assist the School Executive Officer in the management of a school office, controlling and co-ordinating work, data and information flow. Provide general instruction, guidance and supervision for assigned office staff. Provide advice and general administrative support to the School Executive Officer and staff and students.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Christine Mitchell, Department of Education, phone (03) 6227 7700, email christine.mitchell@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Nursing and Midwifery

Project Support Officer, Health Services Establishment Licensing (521446).

Applications Close:—Friday, 2 August 2013.

Salary:—\$59,720 – \$69,055 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term part-time day work, 45.6 hours per fortnight, commencing As soon as possible for a period of 6 months.

Location:—Hobart.

Duties:—The Project Support Officer is responsible for a comprehensive level of high quality administrative co-ordination and support to the Chief Allied Health Advisor/

Director of Regulation in relation to the licencing of health service establishments. Assist in the development of policies and procedures for the implementation of the Health Service Establishment Act 2011 and the Health Service Establishments Regulations 2011. The work requires considerable initiative, flexibility and judgement in carrying out the duties of the position including liaison with internal and external stakeholders.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lee McGovern, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 5330, email lee.mcgovern@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

System Purchasing and Performance

Director, Rural Pathways (521494).

Applications Close:—Friday, 2 August 2013.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time daywork, working 30.4 hours per fortnight to 30 June 2014 (with the possibility of extension).

Location:—Burnie (or by negotiation).

Work directly with stakeholders to further develop and implement the Tasmanian Rural Medical Generalist Pathway model with a particular focus on the North West of Tasmania. Champion rural generalist medicine to stakeholders in Tasmania including the Department of Health and Human Services (DHHS), Tasmanian Health Organisations (THOs), training providers, academic institutions, professional colleges, medical students and medical community.

Desirable Requirements:—Fellowship of Australian College of Rural and Remote Medicine (ACRRM) or Royal Australian College of General Practitioners (RACGP).

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr George Cerchez, Medical Director, GP and Primary Care, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6236 5492, email george.cerchez@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

System Purchasing and Performance

Service Planning and Design

Principal Project Officer (521406).

Applications Close:—Friday, 2 August 2013.

Salary:—\$93,032 – \$99,415 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—Launceston.

As a member of the Rural Health Program team, the Principal Project Officer will provide high level project management, and policy advice in relation to rural health outreach services and Aboriginal health services. This work will involve leading inter-Agency collaboration on state-wide outreach services; project management; cross-cultural liaison; analysis of complex issues and problem solving; and research and development of policy. The Principal Project Officer will supervise a small team.

Essential Requirement:—Current Driver's Licence.

Desirable Requirements: A post-graduate degree or equivalent in life sciences or humanities. Training and experience in effective staff supervision.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kim Atkins, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5144, email kim.atkins@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Administrative Assistant (Casual) (503854).

Applications Close:—Friday, 2 August 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual daywork, working as and when required, for a period of 12 months.

Location:—LGH Charles Street, Launceston.

Duties:—To provide an efficient Radiation Oncology, Medical Oncology, Clinical Haematology inpatient and outpatient clerical service utilising integrated patient management systems.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Loris Towers, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7138, email loris.towers@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Hobart 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Assistant Director of Nursing (ADON, WACS) (504455).

Applications Close:—Friday, 2 August 2013.

Salary:—\$104,190 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 8, Level 3.

Permanent full-time day worker (with oncall).

Location:—LGH Charles Street, Launceston.

Duties:—The Assistant Director of Nursing, Women's and Children's Services provides strategic and operational leadership, governance, and direction for the nursing/midwifery services within Women's and Children's Services. The focus of the role is on development and implementation of frameworks and systems within which nursing/midwifery employees practice, and on monitoring and evaluating clinical practice and service delivery standards.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and endorsed to practice as a nurse practitioner.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Bryan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7002, email helen.bryan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (520586).

Applications Close:—Friday, 2 August 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Acute Medical Unit, LGH Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$72,675, \$76,859 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Hayes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8063, email robyn.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, PO Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse (504134).

Applications Close:—Friday, 2 August 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5D, LGH Charles Street, Launceston.

Please note that access to the Grade 4 salary range \$72,675, \$76,859 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kate Hill, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7481, email kate.hill@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Hobart 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mental Health North West

Registered Nurse (Multiple).

Applications Close:—Friday, 2 August 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 514606.

Fixed-term full-time and part-time dayworkers, various hours available up to 76 hours per fortnight.

Location:—Mersey Community Hospital.

Please note that access to the Grade 4 salary range \$72,675, \$76,859 is subject to successful application for progression to Grade 4.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This role is based in the Theatre Department at the Mersey Community Hospital.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Grace Kamphuis on (03) 6426 5206 or email grace.kamphuis@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Tradesperson (Electrician) (514512).

Applications Close:—Friday, 2 August 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Electrician to ensure effective and efficient services are provided to the Mersey Community Hospital.

You will possess extensive experience relating to the installation and repair of industrial plant and equipment in conjunction with a comprehensive working knowledge of equipment similar to that found in major health care facilities. This will assist you to ensure all plant and equipment is maintained to the best standards and workmanship possible.

Working as part of a multidisciplinary team, you will be

responsible for the practice of electrical trade services, including maintenance of specialised equipment and a preventative maintenance schedule for all equipment. Specifically, you will be responsible for the maintenance and reliability of all services and systems including; high and low voltage supply systems, control and specialised health facility systems as well as emergency power and lighting systems.

Do you have?

Relevant Trades Qualification.

Current Drivers License.

Strong interpersonal and communication skills.

Sound working knowledge of the principals involved in manual handling.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Andrew Groves on 0419 973 006 or email Andrew.groves@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—A current driver's license.

Essential Requirements:—Relevant Trades Qualification.

Enquiries to Andrew Groves, Department of Health and Human Services and Tasmanian Health Organisations, phone 0419 973 006, email andrew.groves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Diabetes Specialist Podiatrist (519188).

Applications Close:—Friday, 2 August 2013.

Salary:—\$87,754 – \$97,057 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital and DCHSC, Devonport.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced individual to lead a high risk foot clinic and provide this highly specialised service from the Diabetes Centre.

Reporting to the Manager (NUM) Diabetes Centre, the successful candidate will be expected to utilise independent professional judgement in the resolution of complex podiatry cases. They will be encouraged to develop innovative evidence based strategies for podiatry care, whilst operating within a specialised management framework to enhance positive clinical outcomes and promote preventative health measures in people with diabetes.

The candidate will work closely in conjunction with a team to provide specialised interdisciplinary healthcare in partnership with the person with diabetes.

Do you have?

Current Registration.

Extensive experience in and knowledge of contemporary podiatry practice.

Demonstrated ability to be able to work effectively and cooperatively as part of a multidisciplinary team.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Giuliana Murfet on 6430 6591 or email giuliana.murfet@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:— Holds or is working towards Credentialed Diabetes Educator status.

Essential Requirements:—Registered with the Podiatry Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Giuliana Murfet, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6591, email giuliana.murfet@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Enrolled Nurse Community Nursing Fixed Term Employment Register (Various).

Applications Close:—Monday, 30 June 2014.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Register.

Location:—Various.

Duties:—The Fixed-term employment register enables currently enrolled nurses to register their interest in being considered for Fixed-term enrolled nursing duties within the following community nursing areas:—

Devonport Community Nursing.
 Hellyer (Burnie/Wynyard) Community Nursing.
 West Coast Community Nursing.
 King Island Community Nursing.

To find out more please contact the register manager in your hospital of choice:—

Devonport Community Nursing.

For Devonport employment register and casual-relief pool enquiries please contact: Jacky Taylor on (03) 6421 7002.

Hellyer (Burnie/Wynyard) Community Nursing.

For Hellyer employment register and casual-relief pool enquiries please contact: Nicola Pearson on (03) 6430 6668.

West Coast Community Nursing.

For West Coast Community Nursing employment register and casual-relief pool enquiries please contact: Linda Neale on (03) 6472 2300.

King Island Hospital and Community Health Centre.

For KI Hospital and Community Health Centre employment register and casual-relief pool enquiries please contact: Robyn Bridgewater on (03) 6462 9900.

You are encouraged to apply on line.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Enrolled Nurse District Hospitals Fixed Term Employment Register (Various).

Applications Close:—Tuesday, 30 June 2015.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Register.

Location:—Various.

Duties:—The Fixed-term employment register enables currently enrolled nurses to register their interest in being considered for Fixed-term enrolled nursing duties within the following hospitals:—

Smithton District Hospital.
 West Coast District Hospital.
 King Island Hospital and Community Health Centre.

To find out more please contact the register manager in your hospital of choice:—

Smithton District Hospital.

For Smithton employment register and casual-relief pool enquiries please contact: Sharan McLaren on 0427 395 661.

West Coast District Hospital.

For WCDH employment register and casual-relief pool enquiries please contact: Linda Neale on (03) 6472 2300.

King Island Hospital and Community Health Centre.

For KI Hospital and Community Health Centre employment register and casual-relief pool enquiries please contact: Robyn Bridgewater on (03) 6462 9900.

You are encouraged to apply on line.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Registered Nurse Community Nursing, Fixed Term Employment Register (Various).

Applications Close:—Monday, 30 June 2014.

Salary:—\$63,591 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 4, CH FCH.

Register.

Location:—Various.

Duties:—The Fixed-term employment register enables currently registered nurses to register their interest in being considered for Fixed-term registered nursing duties within the following community nursing areas:—

Devonport Community Nursing.
 Central Coast Community Nursing.
 Hellyer (Burnie/Wynyard) Community Nursing.
 West Coast Community Nursing.
 Smithton Community Nursing.
 King Island Community Nursing.

Please note that access to the Grade 4 salary range \$72,675, \$ 76,859 is subject to successful application for progression to Grade 4.

To find out more please contact the register manager in your hospital of choice:—

Devonport Community Nursing.

For Devonport employment register and casual-relief pool enquiries please contact: Jacky Taylor on (03) 6421 7002.

Central Coast Community Nursing.

For Central Coast employment register and casual-relief pool enquiries please contact: Pru Ennis on (03) 6429 8425.

Hellyer (Burnie/Wynyard) Community Nursing.

For Hellyer employment register and casual-relief pool enquiries please contact: Nicola Pearson on (03) 6430 6668.

West Coast Community Nursing.

For West Coast Community Nursing employment register and casual-relief pool enquiries please contact: Linda Neale on (03) 6472 2300.

Smithton Community Nursing.

For Smithton employment register and casual-relief pool enquiries please contact: Sharan McLaren on 0427 395 661.

King Island Hospital and Community Health Centre.

For KI Hospital and Community Health Centre employment register and casual-relief pool enquiries please contact: Robyn Bridgewater on (03) 6462 9900.

You are encouraged to apply on line.

Desirable Requirements:—Holds, or is working towards, appropriate post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Registered Nurse District Hospitals, Fixed Term Employment Register (Various).

Applications Close:—Tuesday, 30 June 2015.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Register.

Location:—Various.

Duties:—The Fixed-term employment register enables currently registered nurses to register their interest in being considered for Fixed-term registered nursing duties within the following hospitals:.

Smithton District Hospital.

West Coast District Hospital.

King Island Hospital and Community Health Centre.

Please note that access to the Grade 4 salary range \$72,675, \$ 76,859 is subject to successful application for progression to Grade 4.

To find out more please contact the register manager in your hospital of choice:—

Smithton District Hospital.

For Smithton employment register and casual-relief pool enquiries please contact: Sharan McLaren on 0427 395 661.

West Coast District Hospital.

For WCDH employment register and casual-relief pool enquiries please contact: Linda Neale on (03) 6472 2300.

King Island Hospital and Community Health Centre.

For KI Hospital and Community Health Centre employment register and casual-relief pool enquiries please contact: Robyn Bridgewater on (03) 6462 9900.

You are encouraged to apply on line.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Psychologist (505023).

Applications Close:—Friday, 2 August 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Adult Community Mental Health, South.

Duties:—The Tasmanian Department of Health and Human Services seeks to appoint a Clinical Psychologist to join the team based at Rosny Park, Hobart. The Clinical Psychologist will undertake the delivery of quality psychological services utilising evidence-based best practice, principles within a collaborative and multi-disciplinary framework. This position provides a specialist psychological assessment and treatment service to clients of an Adult Community Mental Health Team, and their families in relation to mental health issues in accordance with discipline specific skills and abilities. This role is also required to act as a consultant to other agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alice Godfrey, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6282 0700, email alice.godfrey@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Registered Nurse (515449).

Applications Close:—Friday, 2 August 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work (fully rotational), working as and when required for a period of 12 months.

Location:—Wilfred Lopes Centre, South.

Please Note: Access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression to Grade 4.

The Wilfred Lopes Centre is seeking to employ an experienced Registered Nurse in a casual capacity. As part of the primary care health team, provide direct and indirect nursing care based on best practice principles and within a collaborative and multidisciplinary team. Your duties will include participating in the development and revision of organisational documentation and policies and procedures relating to nursing based best practice. Participate in and contribute to a learning environment, through continuing education and training, professional development and attendance at conferences and relevant forums.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ray Gregory, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8091, email raymond.gregory@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Registered Nurse (515417).

Applications Close:—Friday, 2 August 2013.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Wilfred Lopes Centre, South.

Please Note: Access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression to Grade 4.

The Wilfred Lopes Centre is seeking to employ an experienced Registered Nurse in a permanent capacity. As part of the primary care health team, provide direct and indirect nursing care based on best practice principles and within a collaborative and multidisciplinary team. Your duties will include participating in the development and revision of organisational documentation and policies and procedures relating to nursing based best practice. Participate in and contribute to a learning environment, through continuing education and training, professional development and attendance at conferences and relevant forums.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ray Gregory, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8091, email raymond.gregory@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Physiotherapist (508310).

Applications Close:—Friday, 2 August 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Physiotherapy, Royal Hobart Hospital.

Please note: This selection process may be used to fill subsequent permanent or Fixed-term, full-time or part-time vacancies arising within the next six months.

Are you an early career physiotherapist looking for an opportunity to gain clinical experience across a range of general and specialised practise areas? Royal Hobart Hospital (RHH) Physiotherapy Services offers a supportive place to work, with opportunities for a wide variety of professional development opportunities, where senior and experienced colleagues are willing to pass on their clinical experience.

Duties:—In the role of Physiotherapist working as part of a multi-disciplinary team you will work within an Area Health Services Framework and in accordance with Agency Policy and Procedures to provide patient care. You will be responsible for provision of physiotherapy assessments and interventions to patients referred to Royal Hobart Hospital (RHH) Physiotherapy Services and you will also participate in relevant quality improvement activities to ensure safe and effective delivery of patient care.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Music Therapist- Palliative Care (519528).

Applications Close:—Friday, 2 August 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term part-time day work, working 19 hours per fortnight commencing As soon as possible until 30 June 2015.

Location:—Repatriation Centre, Hobart.

Duties:—In accordance with Agency policy and legal requirements, the Palliative Care Music Therapist provides direct clinical assessment and provision of music therapy to referred patients and/or families and carers, to establish a music therapy program that is specific to palliative care in collaboration with both the individual patients needs and the multidisciplinary team.

Desirable Requirements:—A Current Driver's Licence.

Essential Requirements:—Recognised Degree in Music Therapy.

Eligible for registration with the Australian Music Therapy Association.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

3) Disciplinary action in previous employment check.

Enquiries to Ann Allanby, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 6763, email ann.allanby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Non Trades Cook/Domestic (Relief) (505962).

Applications Close:—Friday, 9 August 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day work, commencing as soon as possible for a period of 2 years.

Location:—Ouse.

Duties:—Central Highlands Community Health Centre is seeking to employ casual Non Trades Cook/Domestics on an 'as and when required basis'. Your duties will include general catering, cleaning, laundry and other domestic tasks as directed. Provide and effective and efficient food service, assist with the provision of general cleaning and minor laundry services, order stocks for kitchen and in-house keeping.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Donna Gallagher, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6287 2010, email donna.gallagher@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Physiotherapist (513440).

Applications Close:—Friday, 2 August 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Fixed-term full-time day worker, commencing as soon as possible until 11 July 2014.

Location:—Repatriation Centre, Hobart.

Duties:—The Tasmanian Health Organisation, South is seeking to employ a Physiotherapist in a fixed term capacity. Your duties will include assessing, planning and carrying out treatment programs, in accordance with organisational policies and the professional code of conduct, for clients referred to the Community Rehabilitation Unit in Southern Tasmania. Rotation across clinical work areas in rehabilitation may be required. You will be required to assist senior physiotherapists in quality improvement activities, ensuring best practice standards for physiotherapy services provided by the Community Rehabilitation Unit.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kerry Pearce, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7209, email kerry.pearce@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Staff Specialist (Vascular Surgery) (509326).

Applications Close:—Friday, 30 August 2013.

Salary:—\$132,011 – \$184,815 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with on-call); working 76 hours per fortnight for the period 21 January to 29 August 2014. There is the possibility of a further vacancy becoming available at the end of this appointment.

Location:—Department of Vascular and Endovascular Surgery; Royal Hobart Hospital.

Please note applicants seeking part-time employment are also encouraged to apply. It is intended that interviews for this position will be held on or around 17 October 2013.

Duties:—Provide services in Vascular Surgery including diagnosis, treatment and care for patients, both inpatient and outpatient, and including renal vascular access surgery, at the Royal Hobart Hospital, the Mersey Community Hospital and the Launceston General Hospital. Participate in undergraduate and postgraduate teaching programs and undertake research in Vascular Surgery.

Participate in an out of hours on-call roster (1:3), which includes cover for the State of Tasmania. Participate in such Hospital committees and administrative matters as required by the Chief Executive Officer, Executive Director of Medical Services, Medical Director, Clinical Services Surgery or Head of Department of Vascular and Endovascular Surgery.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stuart Walker, Head of Department, Vascular and Endovascular, Department of Health and Human Services and Tasmanian Health Organisations, Royal Hobart Hospital, phone (03) 6222 7064, mobile 0418 999 168, email stuart.walker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

CORPORATE SERVICES DIVISION

Information Management

Records Clerk (372422).

Applications Close:—Friday, 2 August 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time 6 months.

Location:—Hobart.

Duties:—Registration, classification, indexing and tracking of information electronically or conventionally including receipt of cheques or any payment documents.

Provide internal delivery services for collection and delivery of documents and departmental files including the dispatch of postal items.

Carry out creation, retention, disposal and archiving of corporate information in accordance with the departmental corporate information policy, Archives Act 1983 and the Archives Office of Tasmania guidelines and procedures.

General record keeping duties which include filing, scanning, requests, research and collection of documentation from Australia Post or State Archives.

Guidance and on the job training of less experienced staff and assistance to branches on records management and record keeping policies and procedures.

Desirable Requirements:—Completion of a certificate level in Records Management or equivalent.

Enquiries to Lynette Coad, Senior Records Officer, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart TAS 7000, phone (03) 6233 2120, email Lynette.Coad@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

Geological Field Assistant (372518).

Applications Close:—Friday, 2 August 2013.

Salary:—\$23.46 – \$28.92 per hour.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term casual.

Location:—Rosny.

Duties:—Assist geologists to carry out geological field work and rock sample collection at field locations in western and northern Tasmania.

Undertake duties as directed by geologists in the office, the drill core library or the rock store in Hobart, which may involve the storing or cutting of rock samples or the inputting of data into a computer.

Essential Requirements:—Current Driver Licence.

Desirable Requirements:—First aid certificate.

Enquiries to Andrew McNeill, Manager Geoscience, Department of Infrastructure, Energy and Resources, 30 Gordons Hill Road, Rosny, phone (03) 6233 8334, email Andrew.McNeill@dier.tas.gov.au or Diane Rowe, Core Library Manager/ OH&S Officer, Department of Infrastructure, Energy and Resources, 30 Gordons Hill Road, Rosny, phone (03) 6233 8406, email Diane.Rowe@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

TRANSPORT INFRASTRUCTURE SERVICES

Contracts Analyst (372046).

Applications Close:—Friday, 2 August 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time for 6 Months.

Location:—Hobart.

Duties:—Undertake administrative tasks associated with the engagement, contract administration, performance monitoring, and reporting of all contracts, including generating targeted reports for key stakeholders on the status and progress of contracts for the Agency.

Maintain relevant performance data and record key performance dates in the Agency's Contract Management System.

Provide advice and support to project managers in relation to their management of professional services consultants, including using the Agency's Contract Management System to

support the timely and accurate recording of consultant related commitments and contract requirements.

Undertake in-depth research and analysis and make recommendations regarding potential business improvement initiatives.

Act as a systems administrator and liaison for the Contract Management System, including testing and co-ordinating system releases, upgrades and rollouts, liaising with developers, provision of training to staff and acting as a system helpdesk resource.

Undertake quality checks and suggested improvements on documents including procedures, briefs, reports, research papers, presentations and other operational documents to Contract Services Branch Manager and other senior staff.

Enquiries to Genevieve Rider, Manager Contract Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart TAS 7000, phone (03) 6233 3002, email Genevieve.Rider@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

CORPORATE SERVICES

Strategic Systems

Senior Business Systems Analyst (356564).

Applications Close:—Friday, 2 August 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time working 73.50 hours per fortnight for a period of 12 months.

Location:—Hobart.

Duties:—In consultation with stakeholders describe and analyse problems with existing business information systems and proposed changes to business information systems. Develop and document business requirements including specification of business outcomes and proposed business processes.

Enquiries to Dee Webb, Project Services Manager, Strategic Systems Branch, Department of Justice, phone (03) 6233 2393, email dee.webb@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Dee Webb on (03) 6233 2393.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIAN PLANNING COMMISSION

Senior Planning Adviser (356565).

Applications Close:—Friday, 2 August 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time Working 73.50 hours per fortnight for a period of 12 months.

Location:—Hobart.

Part-time hours may be considered.

Duties:—Provide professional statutory planning advice and support to the Commission and its delegates as required. Prepare statutory planning reports and advice for the Ministers, Commission, delegate panels and advisory committees.

Enquiries to Pam Scott, Director Assessments, Tasmanian Planning Commission, Department of Justice, phone (03) 6233 2506, email pam.scott@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Bernie Van der Hayden on (03) 6233 2795.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

WORKPLACE STANDARDS TASMANIA

Inspectorate

North Western Region

Administrative Support Officer (355709).

Applications Close:—Friday, 2 August 2013.

Salary:—\$47,823 – \$51,998 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time Working 29.40 hours per fortnight every Monday and Tuesday until 7 October 2014.

Location:—Burnie.

Duties:—Provide administrative support, including organising appointments and travel arrangements, managing records, filing systems and mail and assisting in the preparation of documentation including draft minutes, briefings, ministerial and other correspondence.

Enquiries to John Hitchcock, Manager Support Services, Workplace Standards, Department of Justice, phone (03) 6336 5172, email john.hitchcock@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact John Hitchcock on (03) 6336 5172.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

*Operations***District Officer (520288).**

Applications Close:—Monday, 5 August 2013.

Salary:—\$101,076 p.a.

Tasmania Fire Fighting Industry Employees Award 2000, District Officer.

Permanent full-time non-rostered shift worker.

Location:—Launceston Fire Brigade.

Duties:—As a part of the Regional Management Team, contribute to the achievement of regional objectives through the management of career and volunteer members, and the physical resources within the Region as well as the performance of regional duties allocated by the Regional Chief.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Paul Salter on (03) 6434 6720 or from www.jobs.tas.gov.au.

Enquiries to Paul Salter on (03) 6214 8800 or mobile 0409 132 541.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

*Operations***District Officer (521272).**

Applications Close:—Monday, 5 August 2013.

Salary:—\$101,076 p.a.

Tasmania Fire Fighting Industry Employees Award 2000, District Officer.

Permanent full-time non-rostered shift worker.

Location:—Learning and Development South.

Duties:—As a part of the Regional Management Team, contribute to the achievement of regional objectives through the management of career and volunteer members, and the physical resources within the Region as well as the performance of regional duties allocated by the Regional Chief.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of

Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Paul Salter on (03) 6434 6720 or from www.jobs.tas.gov.au.

Enquiries to Paul Salter on (03) 6214 8800 or mobile 0409 132 541.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@tas.gov.au.

PREMIER AND CABINET

LOCAL GOVERNMENT DIVISION

Graduate Research Officer (001965 and 001975).

Applications Close:—Friday, 2 August 2013.

Salary:—\$53,926 – \$64,927 p.a.

Tasmanian State Service Award, Graduate.

Fixed-term full-time, 2 Years.

Location:—Hobart.

Duties:—Conduct research and analysis either individually or in conjunction with more senior staff on policy issues to develop solutions, proposals and recommendations.

Assist with the development, co-ordination, implementation, monitoring and review of government policies.

Analyse policy proposals from a variety of sources and prepare the appropriate paperwork, particularly in the form of briefings, cabinet papers and minutes.

Develop and maintain relevant documentation including task list, project plans, reports, briefing notes and correspondence.

Liaise with line agencies and other stakeholders on policy issues from time to time.

Provide secretariat support to committees and project teams.

Undertake other duties within this level and range of responsibilities which are within the employees competence and skill level.

Essential Requirements:—A degree or tertiary qualification in a relevant discipline.

Enquiries to Louise Wilson, Assistant Director, Policy Division, Department of Premier and Cabinet, phone (03) 6232 7171, email louise.wilson@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5599, email job.applications@dpac.tas.gov.au.

PREMIER AND CABINET

OFFICE OF PARLIAMENTARY COUNSEL

Administrative and Legal Assistant (001124).

Applications Close:—Friday, 2 August 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Provide a reception service for the office including answering and redirecting telephone calls, greeting and directing visitors and responding to enquiries.

Create, format and cross reference legislative documents using the legislative drafting system EnAct and edit legislative

documents in EnAct using Standard Generalised Mark-up Language (SGML).

Use the EnAct workflow system to input information relevant to the processing of Parliamentary Bills and subordinate legislation that are ready for introduction and provide assistance to staff in using the EnAct system.

Provide administrative support to legal and administrative staff including creating files, preparing correspondence and Gazette notices, co-ordinating the follow of information into and out of the office, disseminating documentation to other organisations, organising and scheduling meetings and preparing meeting documentation.

Undertake other duties within this level and range of responsibilities which are within the employee's competence and skill level.

Enquiries to Jeanette McDonald, Deputy Chief, Parliamentary Counsel, Department of Premier and Cabinet, phone (03) 6233 6717, email jeanette.mcdonald@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

Human Resources Management

Graduate Human Resources Officer (706793).

Applications Close:—Friday, 2 August 2013.

Salary:—\$53,926 – \$64,927 pro rata, per annum.

Tasmanian State Service Award, Graduate.

Fixed-term full-time from as soon as possible until 31 May 2014, or until the return of the substantive occupant, whichever is the sooner.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Contribute to the design, development, marketing, implementation, delivery and review of Human Resources (HR) programs, projects, policies and activities for the Department.

Provide advice and administrative assistance to support the HR Branch and its internal clients and external stakeholders.

Essential Requirements:—A Bachelor degree as provided by a university relevant to the position's role, including studies such as business management, human resources management, training and development, and/or human behaviour.

Enquiries to Mark Hastie, phone (03) 6233 8302, email Mark.Hastie@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 8302, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPPIWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Human Resources Management

Senior HR Consultant (Pay and Conditions) (705812).

Applications Close:—Friday, 2 August 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time for 24 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead, supervise and support the Pay and Conditions team to ensure the provision of efficient and timely payroll services, including all payroll and conditions of service provisions, managing the interface of the payroll, reconciliation and audit requirements. Provide authoritative advice, recommendations and solutions to complex issues on payroll and conditions to senior management, employees and external stakeholders.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to Carol Wise, phone (03) 6233 3004, email Carol.Wise@dpiuwe.tas.gov.au.

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Human Resources Management

**Senior HR Consultant (Pay and Conditions)
RE-ADVERTISED (705812).**

Applications Close:—Friday, 2 August 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

This vacancy has been re-advertised due to a change in the Employment Status.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead, supervise and support the Pay and Conditions team to ensure the provision of efficient and timely payroll services, including all payroll and conditions of service provisions, managing the interface of the payroll, reconciliation and audit requirements. Provide authoritative advice, recommendations and solutions to complex issues on payroll and conditions to senior management, employees and external stakeholders.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to Carol Wise, phone (03) 6233 3004, email Carol.Wise@dpiuwe.tas.gov.au.

Applications to The Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

EPA DIVISION

Analytical Services Tasmania

Section Head, Organic Chemistry (700570).

Applications Close:—Friday, 2 August 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time.

Location:—New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Manage the Organic Chemistry Section of Analytical Services Tasmania (AST). Provide an analytical and advisory service in organic chemistry to internal and external clients.

Essential Requirements:—A Degree in Science, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—Previously been a signatory in a NATA Accredited Facility. Management of a small team of laboratory staff.

Enquiries to Damien Norman, phone (03) 6230 7000, email Damien.Norman@environment.tas.gov.au.

Applications to Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 6390, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

POLICY DIVISION

Agricultural Policy Branch

Agricultural Economist (707050).

Applications Close:—Friday, 2 August 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time from as soon as possible for 24 months.

Location:—Hobart or Launceston (subject to negotiation).

Commencing salary within the above range will be

determined in accordance with qualifications and previous relevant experience.

Duties:—Provide economic analysis of agricultural industries and issues pertinent to Tasmania to support policy development and understanding of the factors influencing the contribution of agriculture to the Tasmanian economy.

Desirable Requirements:—A degree or equivalent in agricultural economics from a recognised tertiary institution. At least five years post graduate experience. A current motor vehicle driver's licence.

Enquiries to Jenny Baulis, phone (03) 6336 5381, email Jenny.Baulis@dpiwpe.tas.gov.au.

Applications to Jenny Baulis, Administration Officer, Department of Primary Industries, Parks, Water and Environment, P.O. Box 46, Kings Meadows, Tas, 7249, phone (03) 6336 5381, email Jenny.Baulis@dpiwpe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INLAND FISHERIES SERVICE

Hatchery Technical Officer (703004).

Applications Close:—Friday, 2 August 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—New Norfolk.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To assist with hatchery operations and the stocking out of salmonids.

Essential Requirements:—A Certificate III in Aquaculture or an equivalent level, relevant to the nature of the work to be undertaken, as provided by either a vocational education organisation or a registered and accredited training provider. A current motor vehicle driver's licence.

Desirable Requirements:—A restricted coxswain's certificate.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Brett Mawbey, phone 0429 391 534, email brett.mawbey@ifs.tas.gov.au.

Applications to Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 6390, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INLAND FISHERIES SERVICE

Technical Officer (Carp Management) (703053).

Applications Close:—Friday, 2 August 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time for 12 months.

Location:—New Norfolk.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To assist with the containment, control and eradication of European carp in Tasmania.

Essential Requirements:—A current motor vehicle driver's licence. A restricted coxswain's certificate.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Jonah Yick, phone (03) 6261 8062, email jonah.yick@ifs.tas.gov.au.

Applications to Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 6390, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Graduate Financial Analyst (723764).

Applications Close:—Friday, 9 August 2013.

Salary:—\$53,926 – \$64,927 p.a.

Tasmanian State Service Award, Graduate.

Permanent full-time.

Location:—Hobart.

Join our Budget and Finance Division and complete three years of annual rotations while studying professional accounting. You will learn about whole of Government and agency specific financial management and accounting and perform financial management tasks relating to budgeting, financial and statistical reporting and accounting. You will have sound communication, financial analysis and accounting skills, an aptitude for understanding complex issues and identifying possible solutions, and a pre-requisite degree for CPA or ICAA professional accounting studies. If you are results oriented and want to help us achieve our corporate goals, we'd like to hear from you.

Enquiries to Craig Jeffery, Director, Government Finance and Accounting Branch, Department of Treasury and Finance, phone (03) 6233 3638, email craig.jeffery@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Assistant	R. Wilson	6 months	29.07.13
Education	Teacher Assistant	M. Clarke	6 months	22.02.13
Education	HR Vacancy and Staffing Officer	R. Green	6 months	10.07.13
Education	School Executive Officer	C. Steel	6 months	21.01.13
Education	Education Facility Attendant	D. Evans	6 months	20.05.13
Education	Teacher Assistant	L. Carter	6 months	22.02.13
Education	Teacher Assistant	K. Goodyer	6 months	22.07.13
Education	School Psychologist	K. Wickham	6 months	22.07.13
Education	Education Facility Attendant	S. Goldsmith	6 months	06.05.13
Education	Teacher	T. Ryan	6 months	18.06.13
Education	Teacher Assistant	A. Barratt	6 months	22.07.13
Education	Teacher Assistant	M. Riethoff	6 months	15.05.13
Education	Teacher Assistant	S. Knox	6 months	22.02.13
Education	Teacher Assistant	D. Sauerwald	6 months	22.07.13
Education	Laboratory Technician	R. Hutchins	6 months	11.04.13
Education	Education Facility Attendant	B. Dennis	6 months	09.01.13
Education	Teacher Assistant	L. Leary	6 months	22.07.13
Education	Education Facility Attendant	L. Singline	6 months	11.01.13
Education	School Administration Clerk	E. Probert	6 months	21.01.13
Education	Teacher Assistant	L. Latham	6 months	22.07.13
Education	Canteen Supervisor	P. Radford	6 months	13.02.13
Education	Senior Policy Officer	K. McCracken	6 months	29.07.13
Education	Education Facility Attendant	M. Smith	6 months	29.01.13
Health & Human Services & Tasmanian Health Organisations	Graduate Recruit	K. Perkins	6 months	29.07.13
Health & Human Services & Tasmanian Health Organisations	Staff Specialist - Hyperbaric Medicine	E. Elliott	3 months	23.06.13
Health & Human Services & Tasmanian Health Organisations	Communications Officer	R. Strong	6 months	13.06.13
Health & Human Services & Tasmanian Health Organisations	Pathology Technician	G. Rowe	6 months	26.06.13
Health & Human Services & Tasmanian Health Organisations	Dietitian	S. Polouktsis	6 months	03.06.13
Health & Human Services & Tasmanian Health Organisations	Communications Officer	C. Manning	6 months	18.06.13
Health & Human Services & Tasmanian Health Organisations	Phlebotomy Technician	A. Fox	6 months	01.07.13
Health & Human Services & Tasmanian Health Organisations	Customer Service Appointment Scheduling	E. Joosen	6 months	01.07.13
Health & Human Services & Tasmanian Health Organisations	Phlebotomy Technician	N. Dennison	6 months	24.06.13
Justice	Probation Officer	C. Kearnan	Nil	22.07.13
Primary Industries, Parks, Water & Environment	Field Officer (Maria Island) 705748	J. Mooney	6 months	22.07.13
Primary Industries, Parks, Water & Environment	Field Officer	J. Hutchinson	3 months	22.07.13
Treasury & Finance	Specialist Financial Analyst	S. Peterson	Nil	15.07.13
Public Trustee	Client Account Manager	A. Griffin	6 months	15.07.13

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	J. Everson	Assistant Principal	04.02.13
Education	L. Joscelyne-Loane	Advanced Skills Teacher	22.07.13
Education	M. Malpas	Manager Resources and Access	28.08.13
Education	J. Bolton-Dean	Assistant Principal	27.05.13
Education	D. Hanson	Assistant Principal	20.05.13
Education	J. Beams	Advanced Skills Teacher	11.02.13
Education	J. Shaw	School Executive Officer	15.05.13
Education	B. Lockley	Advanced Skills Teacher	08.07.13
Education	M. Bennell	Advanced Skills Teacher	22.12.12
Education	M. Mackenzie	Advanced Skills Teacher	21.02.13
Education	L. Rose	Assistant Principal	04.02.13
Health & Human Services & Tasmanian Health Organisations	S. Stuart	Nurse Unit Manager - Day Procedure Unit	31.07.13
Health & Human Services & Tasmanian Health Organisations	J. Piri Piri	Allied Health Professional	22.07.13
Health & Human Services & Tasmanian Health Organisations	D. Adams	Executive Officer - Management Information	01.07.13
Health & Human Services & Tasmanian Health Organisations	K. Jones	Senior Physiotherapist	10.06.13
Health & Human Services & Tasmanian Health Organisations	K. Murray	Principal Clinical Costing Consultant	17.07.13
Health & Human Services & Tasmanian Health Organisations	G. Coleman	Diet Supervisor	03.06.13
Health & Human Services & Tasmanian Health Organisations	J. Lawton	Nursing Director - Quality & Safety Service Improvement	21.07.13
Premier & Cabinet	N. Haas	Senior Property and Facilities Officer	04.07.13
Primary Industries, Parks, Water & Environment	J. Mancey	Hydrographer	11.07.13

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	J. Brownrigg	19.07.13
Education	Teacher Assistant	P. Young	21.12.12
Education	Advanced Skills Teacher	M. Terry	16.01.13
Education	Teacher	R. Jak	21.09.12
Education	Teacher Assistant	D. French	21.12.12
Education	Teacher	C. Brooks	16.01.13
Education	Business Development Coordinator	B. Goodwin	12.09.12
Education	Teacher	A. Lydon	02.11.12
Education	Teacher	R. Britton	20.02.13
Education	Relief Teacher Assistant	C. Belbin	04.07.13
Education	School Administration Clerk	P. Williams	21.12.12
Education	Teacher	K. Moles	31.12.12
Education	School Psychologist	A. Hudson	05.07.13
Education	Teacher Assistant	B. O'Byrne	04.07.13
Education	Teacher Assistant	L. Petersen	19.03.13
Education	Teacher Assistant	A. Smith	05.07.13
Education	Teacher	J. Wiggins	21.12.12
Education	Education Facility Attendant	B. Fenner	05.07.13
Education	Education Facility Attendant	G. Jenkins	16.05.13
Education	Teacher	P. Mundy	31.12.12
Health & Human Services & Tasmanian Health Organisations	Co ordinatro Clinical Projects	M. Gardener	08.07.13
Health & Human Services & Tasmanian Health Organisations	Manager Clinical Support Services	A. Byrom	10.07.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Hochman	04.07.13
Health & Human Services & Tasmanian Health Organisations	Multiskilled Domestic	S. Burrows	12.07.13
Health & Human Services & Tasmanian Health Organisations	Linen Sorter	E. Cockshutt	19.07.13

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	P. Russell	21.12.12
Education	Education Facility Attendant	G. Biggelaar	19.06.13
Education	Teacher	J. Hudson	31.12.12
Education	Teacher	J. Pickett	13.02.13
Education	Teacher	C. Bignell	31.05.13
Education	School Executive Officer	S. Beaumont	24.12.12
Education	Teacher	P. Tate	08.04.13
Education	School Executive Officer	V. Carins	21.12.12
Education	Teacher Assistant	A. Duncan	08.02.13
Education	Education Facility Attendant	J. Tripptree	05.07.13
Education	Education Facility Attendant	L. Broomhall	21.12.12
Education	Teacher	A. Rattray	27.03.13
Education	School Executive Officer	J. McCormack	19.12.12
Education	Education Facility Attendant	C. Hammond	28.06.13
Education	Teacher Assistant	P. Hodge	12.03.13
Education	Education Facility Attendant	A. Cleaver	23.01.13
Education	Teacher	G. Challis	12.03.13
Education	Teacher	C. Blackaby	21.12.12
Education	Education Facility Attendant	D. Wiersma	28.06.13
Education	Advanced Skills Teacher	C. Peck	04.02.13
Education	Teacher	J. Klintoukh	07.09.12
Education	Advanced Skills Teacher	D. Ashman	22.02.13
Education	Education Facility Attendant	P. Davey	19.04.13
Education	Teacher	D. Cameron	14.06.13
Education	Education Facility Attendant	R. Latimore	31.12.12
Education	Teacher	S. Hoft	07.09.12
Education	Speech and Language Pathologist	L. Ireland	16.04.13
Education	Teacher	M. Burns	06.06.13
Education	Teacher	P. Price	31.05.13
Education	Teacher	M. Ford	31.12.12
Education	Teacher	J. Newton	21.11.12
Education	Principal	M. Gavlik	03.06.13

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	J. Watts	Education	Home School Liaison Officer	13.03.13
Primary Industries, Parks, Water & Environment	G. Colgrave	Health & Human Services & Tasmanian Health Organisations	Private Patient Liaison Officer	22.07.13



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