



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6232 2137.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

at a senior level in either the aviation sector or with a service partner of the aviation industry. A relevant tertiary degree such as a Bachelor of Aviation (Management), Business, Commerce or Economics.

Desirable Requirements:—Relevant industry recognised qualifications and/or affiliations.

A current motor vehicle drivers licence.

Enquiries to John Fitzgerald, CEO Tourism Tasmania, phone (03) 6230 8150, email **John.Fitzgerald@tourism.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5866, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

CORPORATE SERVICES

Human Resources Management

HR Operations Systems and Reporting

Senior HR consultant (968275).

Applications Close:—Friday, 26 July 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 Hours per fortnight.

Location:—Letitia House.

Description of the Role:—Oversee and co-ordinate a team responsible for the provision of high quality payroll, leave and personnel services for Department of Education. Provide high level advice to managers and staff on payroll, leave and personnel matters, including reviewing, developing and implementing appropriate policies, practices and systems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Sharon England, Manager HR Operations, Systems and Reporting, Department of Education, phone (03) 6233 3651, email **sharon.england@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

Director, Aviation and Access Development (425349).

Applications Close:—Friday, 26 July 2013.

Salary:—\$121,319 – \$139,517 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Permanent full-time.

Location:—Hobart.

Duties:—Lead the strategy and actions of the Tasmanian Government in maximising air and sea access capacity to and from the State. This role has responsibility for whole-of-government access issues including infrastructure, policy, investment attraction and freight.

Through exercising strategic influence across government and industry this role identifies and promotes the key drivers of access and targets action in areas of influence to improve the overall sustainability of access to and from the State.

Essential Requirements:—Extensive commercial experience

EDUCATION

LINC TASMANIA

Literacy Co-ordinator (Community Corrections South) (700564).

Applications Close:—Friday, 26 July 2013.

Salary:—\$79,087 – \$90,853 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 73.5 hours per fortnight, from as soon as possible until 31 March 2014.

Location:—Community Corrections Hobart Office.

Description of the Role:—Develop, implement, monitor and evaluate strategies to support adult and family literacy in the Tasmanian Prison Service and/or Community Corrections and the broader Tasmanian community, in consultation and partnership with the Department of Justice, Department of Education and community stakeholders.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The Department of Justice requires staff to undertake psychological testing to determine suitability to working with offenders.

Desirable Requirements:—Qualifications and/or experience in adult and family literacy or relevant tertiary qualifications.

A current driver's licence.

Enquiries to Hugh Fielding, Senior Literacy Co-ordinator, Department of Education, phone (03) 6233 7472, email Hugh.Fielding@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC's and Community Learning

Glenorchy LINC

LINC Services Co-ordinator, Community Learning (700433).

Applications Close:—Friday, 26 July 2013.

Salary:—\$79,087 – \$90,853 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 73.5 hours per fortnight, from as soon as possible until 30 June 2014.

Location:—Glenorchy LINC.

Description of the Role:—Manage and co-ordinate the

Advance your career in human services practice

Enrol in the Bachelor of Arts (Professional Honours) Human Services Practice at UTAS

If you are seeking to further your career in the human services sector, this new course will put you ahead of the field.

Developed in consultation with community services practitioners, this course has a specific focus on professional practice in human services with a strong practical basis.

With a flexible course structure, including online delivery plus intensive workshops, the course is offered as a part-time program with up to three years for completion.

Ongoing HECS-fee waivers are also available for all students who commence in 2013 and complete within the allotted time.*

Applications open in August with the first units available in September.

To obtain an Admission and Enrolment pack, please contact:

Professor Sandy Taylor on (03) 6324 3528 or email s.d.taylor@utas.edu.au or Ms Mara Schneiders on (03) 6324 3627 or email mara.schneiders@utas.edu.au

* Ongoing HECS-fee waivers are subject to current funding for universities remaining unchanged.



provision of assigned information, community learning or adult and family literacy services and programs in an urban catchment area and contribute directly to the formulation of LINC Tasmania policies.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate academic/professional qualifications.

Enquiries to Andrea McMahon, LINC Services Co-ordinator, Literacy, Department of Education, phone (03) 6233 9231, email Andrea.McMahon@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC's and Library Services

Regional Services and Support

Customer Services Officer (700548).

Applications Close:—Friday, 26 July 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 40.42 Hours per fortnight/0.55FTE.

Location:—George Town Library.

Description of the Role:—Undertake a range of multiple, diverse and complex tasks and provide support to a range of customer-focused services and programs in a LINC Tasmania environment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Lark Bushby, Department of Education, phone (03) 6236 2636, email lark.bushby@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Disability and Community Services

Professional Officer, Psychologist (515593).

Applications Close:—Friday, 9 August 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—D,H and CS, Disability and Community Services, North West.

Duties:—Provide specialist habilitation psychological services to people with disabilities in a range of settings within a trans-disciplinary model.

Provide and co-ordinate supportive and specialist educational and consultancy services to Gateway Services, carers, service providers and the wider community.

Initiate and facilitate the establishment and development of services and resources for consumers.

Initiate and develop professional and policy advice on specialist psychological services and related issues for senior and corporate management.

Selection criteria includes:—Relevant post-graduate experience working with people with disabilities and a well developed ability to effectively design and manage specialist programs.

Demonstrated specialist skills in the disability field and contemporary knowledge of the specialist area.

Ability to demonstrate by example, actions and behaviours valued by the community, which enhances the image of people with disabilities.

Ability to design, implement and provide training programs and educational services to carers, service providers and the wider community.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical psychologist.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Charley Hodgson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 4103, email charley.hodgson@dhhs.tas.gov.au.

You are encouraged to apply online (below), or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Director, Housing Tasmania (500018).

Applications Close:—Friday, 2 August 2013.

Salary:—\$137,532 – \$151,285 p.a.

Senior Executive, Level 2, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment..

Contract Position, full-time day work commencing as soon as possible for a period of 5 years.

Location:—DCHS, Housing Tasmania, Hobart.

Duties:—Provide high level strategic leadership and direction in the delivery of housing and homelessness services for the Tasmanian community within the parameters established by government policy.

Provide high level advice to the Minister and Secretary on Statewide and Commonwealth/State issues, which embrace national and international developments.

Direct the successful operation of Housing Tasmania.

Selection criteria includes:—Extensive experience and demonstrated ability in senior level management preferably in the field of housing services.

Extensive knowledge of and/or experience in housing issues particularly with regard to access and equity in service provision, and in ensuring choice through a range of housing options.

Proven leadership qualities, including capacity to impact vision and to establish long-term strategic goal-setting.

Demonstrated ability to manage financial, human and physical resources and to monitor efficiency and apply contemporary management techniques within a highly complex multidisciplinary environment.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Evidence of satisfactory completion of an appropriate course of study, for example in commerce, business management or human services at a recognised tertiary institution coupled with significant experience in a senior management role.

Enquiries to Mercia Bresnahan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8566, email mercia.bresnahan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Executive Assistant (500188).

Applications Close:—Friday, 26 July 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—D,H and CS, Housing Tasmania, Hobart.

Duties:—To provide administrative and executive support services within Housing Tasmania's State Administration. The core objectives of the job are to:

Provide quality customer services to clients and external stakeholders.

Provide administration and executive support to the Director and State Administration Branch Managers.

Undertake office management functions to ensure the smooth operations of State Administration.

Maintain effective working relationships with Strategic and Portfolio Services and Minister's Office.

Selection criteria includes:—Effective high level written and oral communication skills and a demonstrated ability to provide quality customer services with courtesy and discretion.

High level office management, administrative and executive support skills including knowledge of basic accounting/financial and human resource management procedures.

Demonstrated capacity to operate proficiently in a technological environment including a high level of skills in the use of computer applications especially Microsoft Office packages and the ability to learn other computer applications required by the business unit.

Note : Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Skye Fraser, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 9680, email skye.fraser@dhhs.tas.gov.au.

You are encouraged to apply online (below), or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Population Health Operations

Public and Environmental Health Services

Health Physicist (Summer Student) (500751).

Applications Close:—Friday, 26 July 2013.

Salary:—\$49,785 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Fixed-term full-time day work, commencing 19 August 2013 to 8 November 2013.

Location:—Repatriation Centre, Hobart.

As a member of a small team of physicists, the Health Physicist (Summer Students) will carry out audit/survey/quality assurance projects involving radiation measurements. The objective of this position is to assist the Health Physicists to carry out projects and inspections under the Radiation Protection Act 2005 and to prepare reports. The Radiation Protection Unit is a key provider of radiation protection advice and regulation in Tasmania. The Unit manages the day-to-day administration of the Radiation Protection Act 2005, including preparation of licences for issue and conduction of inspections to ensure that requirements of licence conditions and the Act are being met. The Unit also provides advice on matters relating to radiation and offers an instrument calibration service to licence holders.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Barbara Shields, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7256, email barbara.shields@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Shared Services

Procurement

Contract Officer (515736).

Applications Close:—Friday, 26 July 2013.

Salary:—\$59,720 – \$69,055 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent part-time daywork, working 30.4 hours per fortnight.

Location:—Latrobe.

In conjunction with the Manager Procurement and other senior staff identify opportunities to improve efficiency and effectiveness of contractual arrangements. Provision of support and advice to departmental staff and undertake liaison with client representatives on procurements and associated issues. Undertake the calling of tenders, facilitating evaluation of tenders, preparing contracts and administering contracts managed by the services.

Enquiries to Dan Longstaff, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5596, email dan.longstaff@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Projects and Communications Officer (521442).

Applications Close:—Friday, 26 July 2013.

Salary:—\$71,665 – \$74,932 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—SMHS, Alcohol and Drug Services, Hobart.

Duties:—Co-ordinate and support a range of projects and provide high level advice on project development and implementation, risk analysis, policy development, communication and evaluation.

Support, initiate and co-ordinate a range of communications and marketing activities which promote and inform both internal and external stakeholders regarding Alcohol and Drug Services.

Contribute to the planning and development of Alcohol and Drug Services priorities including broader service and sector wide development including funded community sector organisations.

Selection criteria includes:—Demonstrated planning, co-ordination and project management skills, including demonstrated ability to determine priorities, make independent decisions and meet tight deadlines.

Highly developed written and verbal communication skills including the capacity to use a broad range of technology to produce quality documents in a variety of communication formats and presentation styles.

Proven high level research skills, together with the ability to evaluate information and contribute to the development of communication and marketing policies and practices.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mark Frohamader, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6214 5715, email mark.frohamader@dhhs.tas.gov.au.

You are encouraged to apply online (below), or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Education and Training

Project Support Officer (520451).

Applications Close:—Friday, 26 July 2013.

Salary:—\$59,720 – \$69,055 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time daywork, commencing as soon as possible for a period of 12 months.

Location:—Hobart.

The Project Support Officer supports the requirements of the Tasmanian Clinical Education Network (TCEN) project through the provision of high level administrative support to the Manager Strategic Workforce and Education and the TCEN Project Officer, including: provision of comprehensive, high quality administrative duties including the preparation of correspondence and documentation as required, minute taking, organising and scheduling meetings and participation in support of project management work for the TCEN Project and TCEN Work Plan activities. Information collation and planning in relation to the Tasmanian Clinical Education Network project. This will involve problem solving analysis of complex issues, research and liaison with a variety of key stakeholders.

Enquiries to Kelly Taylor, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 9038, email kelly.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Administrative Assistant (519467).

Applications Close:—Friday, 26 July 2013.

Salary:—\$47,265 – \$51,332 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work, for a period of 12 months. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—WP Holman Clinic, LGH Charles Street, Launceston.

Duties:—To provide an efficient Radiation Oncology, Medical, Oncology, Clinical Haematology inpatient and outpatient clerical service utilising integrated patient management systems.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check

in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Loris Towers, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7138, email loris.towers@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Enrolled Nurse (521468).

Applications Close:—Friday, 26 July 2013.

Salary:—\$50,713 – \$56,163 p.a.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—WP Holman Clinic, LGH Charles Street, Launceston.

Duties:—The enrolled nurse provides direct patient/client centered nursing care to assigned patients/clients, within the scope of practice of an enrolled nurse and under the direction and supervision of a registered nurse/midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andy Brown, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7150, email andy.brown@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Radiographer (3 Vacancies).

Applications Close:—Friday, 26 July 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Vacancy No. 511856.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Radiology Department.

Vacancy No. 503710.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Radiology Department.

Vacancy No. 503712.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Radiology Department.

Duties:—Responsible for the use of ionising and non-ionising radiation to provide images of the highest diagnostic value.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Garth Faulkner, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7081, email garth.faulkner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Staff Specialist, Geriatrics/Rehabilitation (521426).

Applications Close:—Friday, 2 August 2013.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall).

Location:—John L Grove Rehabilitation Unit.

Duties:—Primarily the focus of this position will be the assessment and management of patients admitted to the Rehabilitation Geriatric and Sub-Acute Services in Launceston. This will involve working with the multidisciplinary team that includes a resident medical officer, nursing and allied health staff.

Desirable Requirements:—Completion of advanced training under the auspices of the specialist advisory committee in geriatric medicine ('the SAC') of the RACP.

Recognised specialist qualification, Fellow of the Royal College of Physicians (RACP) and/or other specialist recognition as provided for in the Tasmanian Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009.

Essential Requirements:—Specialist or limited registration

with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alasdair MacDonald, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7190, email alasdair.macdonald@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Home Help (507717).

Applications Close:—Friday, 26 July 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day work, working 18 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Primary Health North.

Duties:—Within a primary health care framework provide a range of basic home care support services for frail aged people, younger disabled and their carers.

Desirable Requirements:—Current drivers licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Samantha Zeitzen, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5129, email samantha.zeitzen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Hospital Aide (507446).

Applications Close:—Friday, 2 August 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work (fully rotational), as and when required, commencing 28 July 2013 to 27 July 2014.

Location:—North East Soldiers Memorial Hospital, Scottsdale.

Duties:—To assist nursing staff in the provision of daily care activities to residents of the James Scott Wing.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Mackay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6352 5523, email wendy.mackay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Registered Nurse (504539).

Applications Close:—Friday, 26 July 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time shift work (fully rotational) working 64 hours per fortnight, from 12 August 2013 to 21 June 2014. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North East Soldiers Memorial Hospital, Scottsdale.

Please note that access to the Grade 4 salary range \$72,675 – \$ 76,859 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Mackay, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6352 5523, email wendy.mackay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Senior Occupational Therapist (Community) (502060).

Applications Close:—Friday, 26 July 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term part-time day worker, working 15.2 hours per fortnight.

Location:—North West Region.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated Senior Occupational Therapist (Community) looking to bring their existing skills and knowledge to this exciting position, in which you will provide Occupational Therapy assessments and interventions for community clients referred to the Occupational Therapy Service.

As a senior member of this team you will assist the Manager, Occupational Therapy Services/NWCES in ensuring that best practice standards are provided to clients and provide professional guidance and day to day supervision to level 1-2 Occupational Therapists, Occupational Therapy Assistants and students on rotation within the Occupational Therapy team.

Do you have?

Current AHPRA registration.

Relevant clinical and leadership experience.

Flexibility to manage a fluctuating caseload.

Effective communication skills and the ability to work collaboratively.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Great team environment.

Commitment to professional development.

This is a fantastic opportunity to progress your career, please don't miss out! For more information or to confidentially discuss this career opportunity today, contact Brad Birleson on (03) 6430 6600 or email brad.birleson@dhhs.tas.gov.au.

Please note this position is fixed term for 15.2 hour per fortnight, until May 2014.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:— Post graduate qualifications relevant to the delivery of community Occupational Therapy services will be highly regarded.

Essential Requirements:—Registered with the Occupational Therapy Board of Australia.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6600, email brad.birleson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mental Health North West

Administration and Legal Orders Officer (519234).

Applications Close:—Friday, 26 July 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital, Spencer Clinic.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced candidate to take up the role of Administration and Legal Orders Officer, Spencer Clinic. Reporting to the Nurse Unit Manager, this role encompasses a wide range of responsibilities including, but not limited to, the provision of day-to-day patient information support, and the provision of administrative support to clinicians for tasks relating to Tasmanian Mental Health Act 1996 requirements.

Do you have?

Knowledge of, or the ability to acquire, the Tasmanian Mental Health Act 1996, Medical Record standards and relevant legislation.

Demonstrated written and verbal communication skills.

Sound problem solving and analytical skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Jean Burrows on 0427 740 649 or email jean.burrows@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mental Health North West

Allied Health Professional (Multiple) (2 Vacancies).

Applications Close:—Friday, 2 August 2013.

Salary:—\$76,505 – \$87,754 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Vacancy No. 515553.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Oldaker Street Clinic.

Vacancy No. 520971.

Fixed-term part-time day worker, working 53 hours per fortnight.

Location:—Oldaker Street Clinic.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Allied Health Professional to provide specialist mental health services in the North West of Tasmania.

Reporting to the Team Leader, this role encompasses a wide range of responsibilities such as providing a comprehensive clinical service through assessment, case management and individual therapies, undertaking intake, triage and assessments as required, and undertaking an active role in staff development.

Do you have?

Working knowledge in assessment, counselling, crisis intervention, acute clinical management and ongoing case management in a range of work settings over a period of three years or more.

Proven interpersonal communication skills.

Proven ability in range of therapeutic techniques for individuals and families.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Stephen Hayes on (03) 6421 7663 or email Stephen.hayes@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Registered with the Occupational Therapy Board of Australia, or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stephen Hayes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7664, email stephen.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Registered Nurse (2 Vacancies).

Applications Close:—Friday, 9 August 2013.

Salary:—\$56,163 – \$76,859 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Vacancy No. 514514.

Permanent part-time shift worker, working 64 hours per fortnight.

Location:—Mersey Community Hospital.

Vacancy No. 514521.

Permanent full-time shift worker, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Please note that access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression to Grade 4.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are

Partnership, Respect, Integration, Development/Support, and Excellence.

These roles are based in the Department of Emergency at the Mersey Community Hospital.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Sarina Jessup on (03) 6426 5303 or email sarina.jessup@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Social Worker (511904).

Applications Close:—Friday, 26 July 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's

beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated Social Worker to contribute to the development, provision and evaluation of social work services for patients of the North West Regional Hospital.

Reporting to the Manager, Social Work, you will be required to operate independently acting within guidelines and procedures of the THO NW Social Work Team. Your main duties will be to assess the need for, plan, provide and evaluate Social Work services for individual clients and client groups.

You will be part of a dynamic team that values person centred care above all. You will be based at the North West Regional Hospital but will be required to travel across the whole of the North West Coast from time to time.

We encourage new graduates or Junior Social Workers to apply.

Do you have?

A degree in Social Work.

Relevant working experience.

Well-developed communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

To discuss your application and learn more about this career opportunity, please contact Sharlene Meldrum on 0459 840 565 or email sharlene.meldrum@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Registered Nurse (502289).

Applications Close:—Friday, 26 July 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift worker, working 32 hours per fortnight.

Location:—11 Jones Street, Burnie.

Please note that access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression to Grade 4.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Nicola Pearson on (03) 6434 6454 or email nicola.pearson@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Rural Social Worker HealthWest (514917).

Applications Close:—Friday, 2 August 2013.

Salary:—\$49,785 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—Rosebery Hospital and Community Health Centre.

Duties:—Are you a Social Worker who is keen for change of scenery? Do you like the idea of a career with diversity?

HealthWest's Rural Primary Health Service Program is seeking to recruit a Social Worker to complement the suite of services they offer to the communities of Tasmania's West Coast.

The HealthWest Rural Primary Health Service aims to provide a network of health and community service options which include individual case work, health promotion, community development and better health self-management, particularly for people with chronic conditions.

You will be responsible for individual client social support, group social support and will also contribute to health promotion and community development projects to improve people's health and wellbeing. You will be required to assess and analyse the social and health requirements of clients, develop and implement appropriate programs and evaluate their success or otherwise.

You will be expected to utilise your Social Work expertise to work with clients with complex and critical needs, liaising with specialist community services that outreach to the West Coast, and you will provide referrals for clients as necessary to relevant support agencies and services.

Based in Zeehan, but required to work across the communities of the West Coast, you will work collaboratively with members of the HealthWest multi-disciplinary team who will in turn provide you with a welcoming and supportive work environment.

We will offer you attractive remuneration plus superannuation, access to salary packaging and negotiable relocation assistance. Accommodation support for one month may also be offered.

If this sounds like your chance to broaden your career horizons, why not contact Maggie Johnson on (03) 6471 5945 or by email maggie.johnson@dhhs.tas.gov.au to discuss your application today.

This position is a fixed term position funded for 3 years.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Maggie Johnson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6471 5945, email maggie.johnson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

RHH Redevelopment Program Support Officer (519480).

Applications Close:—Friday, 26 July 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work, working 76 hours per fortnight commencing as soon as possible for 12 months.

Location:—Redevelopment, Royal Hobart Hospital, Liverpool Street, Hobart.

The Tasmanian Health Organisation, South is seeking an RHH Redevelopment Program Support Officer work in the RHH Redevelopment Team.

Duties:—In the role of RHH Redevelopment Program Support Officer you will be responsible for providing high-level business, secretarial and administrative support to the Director of Redevelopment. Your duties include assisting in the efficient and effective operation of the RHH Redevelopment Program including the management of financial and administrative information. You will also co-ordinating a wide range of administrative services within the Redevelopment Program.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Carol Hubble, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6212 2604, email carol.hubble@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Registered Nurse (512534).

Applications Close:—Friday, 26 July 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time shift work (fully rotational). Commencing As soon as possible 2013 to 18 December 2013.

Location:—Risdon Prison Complex.

Please Note: Please note access to the Grade 4 salary range \$72,675 – \$76,859 is subject to successful application for progression to Grade 4.

The Registered Nurse will:

In collaboration with members of the healthcare team plan, implement and evaluate patient/client care.

Practice in accordance with the NMBA nurses/midwives.

Involve patients/clients and their families/significant others in the planning and implementation of care.

Maintain and promote a safe work environment.

Understand and adhere to relevant legislation, policies and procedures.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Barry Nicholson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8007, email barry.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Registered Nurse Relief Pool (509353).

Applications Close:—Friday, 16 August 2013.

Salary:—\$56,163 – \$76,859 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time hours available, commencing as soon as possible for a period of 12 months.

Location:—As allocated, Royal Hobart Hospital, Liverpool Street, Hobart.

The Nurse Relief Pool is a fully rotational roster and duties will be allocated in general units on a demand basis to ensure safe staffing levels. The registered nurse must be capable of performing duties across a variety of work areas, including general medical and surgical wards.

Duties:—Current knowledge of, and the ability to apply nursing principles, procedures and practices in the delivery of patient/client care in a designated practice area and in line with legal requirements and the Australian Nursing and Midwifery Council (ANMC) National Competency Standards for the Registered Nurse.

Desirable Requirements:—The successful applicants to the nurse relief pool will be required to work across a variety of areas, including medical, surgical and chronic care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty.

Identification check and disciplinary action in previous employment check.

Enquiries to Marc Bester, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8152, email marc.bester@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Senior Physiotherapist Weekend and PH Serv (MAPU) (517292).

Applications Close:—Friday, 26 July 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term part-time working weekends and public holidays, up to 22.8 hour per fortnight for 12 months.

Location:—Physiotherapy, Royal Hobart Hospital.

It is anticipated that up to six staff may be employed on a rotating roster to fill this vacancy.

The Tasmanian Health Organisation, South Physiotherapy Department is seeking experienced Physiotherapists to work in the recently developed Acute Multi-disciplinary Assessment Team (AMAT).

Duties:—Your role as Senior Senior Physiotherapist, Weekend and Public Holiday Services (APU) will be to facilitate safe, effective and timely physiotherapy intervention for patients of the Royal Hobart Hospital (RHH) during weekends and selected public holidays, with a focus on the facilitation of patient discharge by provision of a physiotherapy service as part of the multidisciplinary team, and supervision and support to other physiotherapy weekend/ public holiday staff.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Staff Specialist (Geriatric Medicine) (515931).

Applications Close:—Friday, 16 August 2013.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day worker, working 76 hours per fortnight. Commencing as soon as possible for a period of twelve months.

Location:—Geriatric Medicine Unit, Royal Hobart Hospital.

Duties:—The Tasmanian Health Organisation, South is seeking a Staff Specialist in Geriatric Medicine. Applications are welcomed from doctors already working in a similar post and from Advanced Trainees in Geriatrics who are due to complete their training within the next 3 to 6 months.

This Staff Specialist position will be expected to provide services in Geriatric Medicine including diagnosis, treatment and care for patients, both inpatient and outpatient, at the Royal Hobart Hospital (RHH) and, where appropriate, other hospitals and health care settings in Tasmania. The successful applicant will also, in consultation with other clinical services, assist with the management of the RHH patients and participate in undergraduate and postgraduate teaching programs and undertake research in Geriatric Medicine.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Frank Nicklason, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7763, email frank.nicklason@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

CORPORATE SERVICES DIVISION

Executive Services

Business Support Officer (371660).

Applications Close:—Friday, 26 July 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Agency Administrative Support.

Provide administrative support to the Executive, Executive Sub-Committee and the Risk and Audit Committee.

Co-ordinate Whole of Agency (WoA) Consultancy Procurement Request approvals and WoA requests for information in liaison with the Executive team and others.

Assist the Manager Business Services in establishing effective processes and on-going monitoring to ensure the Agency fulfils all its responsibility regarding Board appointments for Government Business Enterprises and State Owned Companies.

Provide support for the annual Estimates Process.

Divisional Business Support.

Provide the primary point of contact for the General Manager Corporate Services office.

Manage the General Manager's diary and setting up more complex meetings, seminars and workshops for the Division's management team.

Work with the Manager Business Services and Divisional Management team to co-ordinate, monitor, manage information and undertake other duties to support the efficient operation of the Division.

Provide administrative support to the Executive Services team, including co-ordinating, monitoring and reporting of ministerials, co-ordinating incoming and outgoing RTI applications, and sourcing internal review information.

Co-ordinate, manage and update the Corporate Services intranet in consultation with other stakeholders and other intranet liaison officers.

Organise travel, accommodation, hire cars, DIER loaner cars, co-ordinate cab-charge vouchers, managing stationery and the payment of invoices and preparation of purchase orders.

Provide co-ordination and administration support to the Human Resources Manager on special projects.

Enquiries to Chelsea Trubody-Jager, A/G Manager Executive Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6233 5370, email Chelsea.Trubody-Jager@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart, 7000, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

TRANSPORT INFRASTRUCTURE SERVICES

Contracts Officer (372044).

Applications Close:—Friday, 26 July 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide authoritative general and compliance advice relating to the Agency's procurement activities, including preparation of high level correspondence, briefing notes, procurement documentation, contracts and other background material.

Effectively manage the Agency's tendering process including advertising approvals, records management, preparation and issuing of relevant tender documentation, advice to tenderers, and supplementary notices.

Manage contracts including tender registration, rate checking, securities and insurance policies.

Work collaboratively with, and provide high level client service and support to key internal and external stakeholders.

Responsible for maintaining and updating the Contract Services Manual and associated documentation and making changes as required.

Identify opportunities for more efficient and effective supply arrangements and provide advice and assistance in the development and implementation of necessary changes to procurement practices.

Provides specialised support to the Senior Contracts Officer and Manager Contract Services.

Desirable Requirements:—Experience in government procurement and contracting activities.

Enquiries to Genevieve Rider, Manager Contract Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart TAS 7000, phone (03) 6233 3002, email Genevieve.Rider@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

TRANSPORT INFRASTRUCTURE SERVICES

Senior Contracts Officer (372551).

Applications Close:—Friday, 26 July 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Provide high level advice to Agency staff on a range of Tasmanian State Service (TSS) procurement and contracting activities ensuring compliance with procurement guidelines and legislative requirements.

Draft and provide advice on contracts, including grants, consultancies, goods and services, minor and major works constructions and contract variations.

Work collaboratively with, and provide high level client service and support to internal and external key stakeholders.

Undertake high level research and provide expert advice and support to the Agency regarding tender procedures (including recommendations relating to potential business improvement initiatives).

Manage and report on all contracts awarded by the Agency, as well as exemptions issued under the Treasurer's Instructions to the Department of Treasury and Finance.

Assist the Department to maintain best practice corporate government requirements and undertake quality assurance, including identification of opportunities for innovation, improvement and implementation in consultation with the Manager, Contract Services and Chief Finance Officer.

Provides leadership, instruction, guidance and mentoring support to a small team.

Desirable Requirements:—

Satisfactory completion of a university degree in Law, Engineering, Commerce or similar; or other academic qualifications that are recognised as being equivalent.

Enquiries to Genevieve Rider, Manager Contract Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart TAS 7000, phone (03) 6233 3002, email Genevieve.Rider@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Southern Region

Community Service Order Supervisor (356351).

Applications Close:—Friday, 26 July 2013.

Salary:—\$37,511 – \$46,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time Working a minimum of 8 hours per fortnight until 21 January 2014.

Location:—Hobart.

Applicants are required to undergo psychological and aptitude testing as part of the selection process.

Duties:—Advise, direct and encourage people undertaking Community Service Orders to complete their orders, providing clear practical demonstration to clients in the type of work required. Initiate and maintain contact with individuals and representatives or organisations receiving assistance from Community Service Order programs and to advise the appropriate Probation Officer of any change in their circumstances or needs.

Essential Requirements:—A current motor vehicle driver's licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Tristan Bell, Co-ordinator CSO Scheme, Community Corrections, Department of Justice, phone (03) 6233 3105, email tristan.bell@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Tristan Bell on (03) 6233 3105.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

CORPORATE SERVICES

Human Resources Branch

Work Health and Safety Project Officer (356554).

Applications Close:—Friday, 26 July 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time For a period of 3 years, working 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Manage the WHS project including identifying and implementing strategies that will enable the department to achieve full legislative compliance by December 2015. Develop and implement a project plan to manage the development and introduction of the revised WHS systems across the Department.

Enquiries to John Withers, A/Director Human Resources, Department of Justice, phone (03) 6233 2303.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Rose Gerasimenok on (03) 6233 7575.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

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JUSTICE

CORPORATE SERVICES

Strategic Systems

Business Systems Support Officer (356274).

Applications Close:—Friday, 26 July 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time Commencing as soon as possible until 31 July 2014, working 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Perform daily monitoring and maintenance across a range of diverse business information systems. Provide second level support for business information systems, including initial analysis of problems reported by business areas and resolving those issues, or when problems cannot be resolved, referring the issue to the relevant service provider.

Enquiries to Dave van 't Veld, Acting Business Systems Support Manager, Strategic Systems, Department of Justice, phone (03) 6233 4827.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Dave van 't Veld on (03) 6233 4827.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

MAGISTRATES COURT

Hobart

Court Clerk (Re advertised) (355416).

Applications Close:—Friday, 26 July 2013.

Salary:—\$53,926 – \$58,697 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time working 73.50 hours per fortnight, commencing as soon as possible until 26 March 2014.

Location:—Hobart.

Duties:—Co-ordinate the day to day activities of the court, including pre-court checking, preparation and organisation of documents, exhibits, correspondence, statistics and liaison with Court security. Ensure the proper and accurate recording and monitoring of court proceedings, including the monitoring and operation of technical equipment, together with the completion of all court records and associated correspondence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Marissa Harvey, Team Leader Court Clerks, Magistrates Court, Department of Justice, phone (03) 6233 3644, email marissa.harvey@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 3644, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Marissa Harvey on (03) 6233 3644.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Organisation Development and Staff Engagement

Policy Officer (356222).

Applications Close:—Friday, 26 July 2013.

Salary:—\$72,571 – \$75,893 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time working 73.50 hours until 2 July 2014.

Location:—Risdon.

Duties:—Develop, review and evaluate TPS policies, procedures and associated corporate documents. Prepare high-level documents including correspondence, reports, ministerial

briefings and conference papers. Provide high-level support and policy advice to the Directorate, TPS managers and staff.

Essential Requirements:-

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Jackie Campbell, A/Head of Directorate Office, Tasmania Prison Service, Department of Justice, phone (03) 6216 8125, email jackie.campbell@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jackie Campbell on (03) 6216 8125.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PREMIER AND CABINET

GOVERNMENT INFORMATION AND SERVICES DIVISION

Service Tasmania Unit

Business Analyst (001971).

Applications Close:—Friday, 26 July 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time (June 2013, June 2016).

Location:—Hobart.

Duties:—Develop and maintain relationships with contact centre units across Government, with a view to building detailed profiles of their business processes and outputs, operational activities, resourcing requirements and specific issues and challenges.

Contribute to the development and application of criteria for assessing contact centre units for their suitability to participate in a centrally-co-ordinated integrated contact centre environment.

Perform high-level business analysis and identification of client organisation requirements in order to assist them to re-engineer their business to take best advantage of shared contact centre services.

Provide expert advice, project management and contract management to support the development and implementation of contact centre services.

Prepare project plans, project-related documentation, reports and correspondence for a diverse range of stakeholders including senior managers.

Undertake research related to the activities and strategies of the ITGCC project.

Desirable Requirements:—A tertiary qualification in a relevant discipline or research experience to a similar level would be an advantage.

Current drivers license.

Enquiries to Ross Hinkley, Assistant Director, Service Tasmania Unit, Department of Premier and Cabinet, phone (03) 6232 7135, email ross.hinkley@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, TAS 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Biosecurity and Quarantine Services

Consultant (Quarantine Services) (702568).

Applications Close:—Friday, 26 July 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time (36.75 hours per week).

Location:—Devonport.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To ensure the efficient and effective provision of consultancy and advice services by providing leadership and technical advice to the Director (Biosecurity and Quarantine Services) and to the Biosecurity and Product Integrity Division executive as required. To ensure the implementation of information technology programs to support the State's barrier and export functions.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement) Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: satisfactory security clearance as required by airport authorities.

Desirable Requirements:—A relevant tertiary qualification. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Colin Sherman, phone (03) 6233 3518, email colin.sherman@dpipwe.tas.gov.au.

Applications to Sam Allen, Senior Logistics Officer (Quarantine), Department of Primary Industries, Parks, Water and Environment, 169 Main Road, Moonah, Tas, 7009, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Biosecurity and Quarantine Services

Leader Compliance Services (706913).

Applications Close:—Friday, 26 July 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time (36.75 hours per week).

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Manage and co-ordinate compliance activities across the Division on a state-wide basis providing high level technical advice and support to senior management of the Biosecurity and Quarantine Services Branch (BQSB). Undertake investigations and prosecutions including the preparation of court files and appearances in court.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement) Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: satisfactory security clearance as required by airport authorities.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Colin Sherman, phone (03) 6233 3518, email colin.sherman@dpiuwe.tas.gov.au.

Applications to Sam Allen, Senior Logistics Officer (Quarantine), Department of Primary Industries, Parks, Water and Environment, 169 Main Road, Moonah, Tas, 7009, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Biosecurity and Quarantine Services

Logistics Officer (Quarantine) (706944).

Applications Close:—Friday, 26 July 2013.

Salary:—\$53,926 – \$58,697 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Assist with the provision of technical/logistical support to manage the risk of the incursion of exotic pests and diseases by maintaining a strong quarantine presence at all major sea and airports around the State through effective implementation of quarantine barrier and passenger processing. Carry out regulatory and compliance activities according to the relevant State and Commonwealth legislation. Conduct pest and disease surveys in order to provide sound technical advice on the quarantine pest and disease status of Tasmania. Provide quarantine and market access information to government, industry groups and the community as required. Facilitate trade by assisting in the development of market access submissions and delivering a comprehensive and up-to-date quarantine awareness program to facilitate compliance.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement)

Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: satisfactory security clearance as required by airport authorities.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Rick Eisenkoeck, phone (03) 6233 2474, email Rick.Eisenkoeck@dpiuwe.tas.gov.au.

Applications to Sam Allen, Senior Logistics Officer (Quarantine), Department of Primary Industries, Parks, Water and Environment, 169 Main Road, Moonah, TAS, 7009, phone (03) 6233 3626, email Sandra.Allen@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Biosecurity and Quarantine Services

Manager (Animal Services) (706891).

Applications Close:—Friday, 26 July 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time (36.75 hours per week).

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead and manage the Animal Services Group to ensure the effective and efficient implementation of the departments programs for animal biosecurity, disease surveillance, animal welfare, animal traceability and integrity of animal products contributing to Tasmania's disease status and clean image. Provide, authoritative technical and policy advice to the Director, Biosecurity and Quarantine Services Branch (BQSB), and participate in program delivery. Ensure the development and planning programs support the State's quarantine barrier and post-barrier biosecurity functions.

Essential Requirements:—A degree in Veterinary Science or a qualification enabling eligibility for registration under the Veterinary Surgeons Act 1987.

Desirable Requirements:—A current motor vehicle driver's licence. Six to ten years relevant post graduate practical experience would be an advantage.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Colin Sherman, phone (03) 6233 3518, email colin.sherman@dpiuwe.tas.gov.au.

Applications to Sam Allen, Senior Logistics Officer (Quarantine), Department of Primary Industries, Parks, Water and Environment, 169 Main Road, Moonah, Tas, 7009, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Biosecurity and Quarantine Services

Program Co-ordinator (Operations) (702562).

Applications Close:—Friday, 26 July 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time (36.75 hours per week in accordance with an approved roster).

Location:—Devonport.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Note: The occupant may be required to serve elsewhere on a needs basis and in approved import/export inspection facilities and other areas as required.

Duties:—Provide technical support to manage the risk of the incursion of exotic pests and diseases by maintaining a strong quarantine presence at all major sea and airports around the State through effective implementation of quarantine barrier and passenger processing. Carry out regulatory and compliance activities according to the relevant State and Commonwealth legislation. Conduct pest and disease surveys in order to provide sound technical advice on the quarantine pest and disease status of Tasmania. Provide quarantine and market access information to government, industry groups and the community as required. Facilitate trade by assisting in the development of market access submissions and delivering a comprehensive and up-to-date quarantine awareness program to facilitate compliance.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement) Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: satisfactory security clearance as required by airport authorities.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Rick Eisenkoeck, phone (03) 6233 2474, email rick.eisenkoeck@dpiuwe.tas.gov.au.

Applications to Sam Allen, Senior Logistics Officer (Quarantine), Department of Primary Industries, Parks, Water and Environment, 169 Main Road, Moonah, Tas, 7009, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Biosecurity and Quarantine Services

Program Specialist (702566 and 702567) (2 vacancies).

Applications Close:—Friday, 26 July 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time (36.75 hours per week in accordance with an approved roster).

Location:—702566, Hobart, 702567, Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Note: The occupant may be required to serve elsewhere on a needs basis and in approved import/export inspection facilities and other areas as required.

Duties:—Provide technical support to manage the risk of the incursion of exotic pests and diseases by maintaining a strong quarantine presence at all major sea and airports around the State through effective implementation of quarantine barrier and passenger processing. Carry out regulatory and compliance activities according to the relevant State and Commonwealth legislation. Conduct pest and disease surveys in order to provide sound technical advice on the quarantine pest and disease status of Tasmania. Provide quarantine and market access information to government, industry groups and the community as required. Facilitate trade by assisting in the development of market access submissions and delivering a comprehensive and up-to-date quarantine awareness program to facilitate compliance.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement) Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: satisfactory security clearance as required by airport authorities.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Ewen Davey, phone (03) 6233 9062, email ewen.davey@dpiuwe.tas.gov.au.

Applications to Sam Allen, Senior Logistics Officer (Quarantine), Department of Primary Industries, Parks, Water and Environment, 169 Main Road, Moonah, Tas, 7009, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Biosecurity and Quarantine Services

Program Specialist (707052).

Applications Close:—Friday, 26 July 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time (36.75 hours per week in accordance with an approved roster).

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Note: The occupant may be required to serve elsewhere on a needs basis and in approved import/export inspection facilities and other areas as required.

Duties:—Provide technical support to manage the risk of the incursion of exotic pests and diseases by maintaining a strong quarantine presence at all major sea and airports around the State through effective implementation of quarantine barrier and passenger processing. Carry out regulatory and compliance activities according to the relevant State and Commonwealth legislation. Conduct pest and disease surveys in order to provide sound technical advice on the quarantine pest and disease status of Tasmania. Provide quarantine and market access information to government, industry groups and the community as required. Facilitate trade by assisting in the development of market access submissions and delivering a comprehensive and up-to-date quarantine awareness program to facilitate compliance.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement) Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: satisfactory security clearance as required by airport authorities.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Veronica Hayes, phone (03) 6233 3528, email veronica.hayes@dpiipwe.tas.gov.au.

Applications to Sam Allen, Senior Logistics Officer (Quarantine), Department of Primary Industries, Parks, Water and Environment, 169 Main Road, Moonah, Tas, 7009, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpiipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Biosecurity and Quarantine Services

Senior Logistics Officer (Quarantine) (706943).

Applications Close:—Friday, 26 July 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time (58 hours 29 minutes per fortnight).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Provide technical/logistical support to manage the risk of the incursion of exotic pests and diseases by maintaining a strong quarantine presence at all major sea and airports around the State through effective implementation of quarantine barrier and passenger processing. Carry out regulatory and compliance activities according to the relevant State and Commonwealth legislation. Conduct pest and disease surveys in order to provide sound technical advice on the quarantine pest and disease status of Tasmania. Provide quarantine and market access information to government, industry groups and the community as required. Facilitate trade by assisting in the development of market access submissions and delivering a comprehensive and up-to-date quarantine awareness program to facilitate compliance.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement) Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: satisfactory security clearance as required by airport authorities.

Desirable Requirements:—Extensive experience in providing logistical and administrative services to a multi-skilled workforce operating in a varied environment. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Rick Eisenkoeck, phone (03) 6233 2474, email Rick.Eisenkoeck@dpiipwe.tas.gov.au.

Applications to Rick Eisenkoeck, Manager (Barrier Operations), Department of Primary Industries, Parks, Water and Environment, 169 Main Road, Moonah, Tas, 7009, phone (03) 6233 2474, email Rick.Eisenkoeck@dpiipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INFORMATION AND LAND SERVICES

Office of the Valuer-General

Graduate Valuer (707048).

Applications Close:—Friday, 26 July 2013.

Salary:—\$53,926 – \$87,771 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide property valuation and consultative advice to the Valuer-General and stakeholders on a State wide basis.

Essential Requirements:—Band 1: A Degree in Business Studies (or similar), majoring in property valuations. A current motor vehicle driver's licence.

Band 2: Meet the necessary qualifications to practice as a Land Valuer in accordance with the Land Valuers Act 2001. A current motor vehicle driver's licence.

Desirable Requirements:—Band 1: Working experience in statutory rating valuations and compulsory property acquisition valuations.

Band 2: A Degree in Business Studies (or similar), majoring in property valuations. Working experience in statutory rating valuations and compulsory property acquisition valuations.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Frank Sablowski, phone (03) 6233 2844, email frank.sablowski@dpiipwe.tas.gov.au.

Applications to Manager, Human Resources Management, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Southern Region

Visitor Centre Co-ordinator (700592).

Applications Close:—Friday, 26 July 2013.

Salary:—\$60,530 – \$70,007 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Within the Southern Region, initially located at Mt Field.

Limited shared facility accommodation at Mt Field is available with this position.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Co-ordinate the Mt Field Visitor Centre and its staff to provide a high standard of visitor services and information delivery to park visitors and to the tourism industry. Co-ordinate the South Central Parks and Reserves Management Area (PRMA) 3 Business Enterprise activities and if applicable develop the Mt Field camping business opportunity. Identify and develop other potential business enterprises within the PRMA. Investigate opportunities to increase revenue through a variety of non recurrent funding sources and co-ordinate the collection and expansion of the entry fee collection system across the PRMA.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Brendan Moodie, phone (03) 6288 1149, email brendan.moodie@parks.tas.gov.au.

Applications to The Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Budget Management Branch

Manager, Agency Budget Analysis (722136).

Applications Close:—Friday, 2 August 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—To provide high-level advice to Government on the development, monitoring and management of the State Budget; the provision of agency services; the performance of government agencies; budgetary and financial issues and reforms as they arise.

In the context of the selection criteria, to be successful in the position applicants will have:—a strong capacity to analyse and interpret financial and non-financial information; a knowledge of contemporary budget management; demonstrated ability to understand complex issues and identify possible solutions and good verbal and written communications skills.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to David Bailey, Director, Budget Management Branch, Department of Treasury and Finance, phone (03) 6233 3484, email david.bailey@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Budget Management Branch

Specialist Budget Analyst (724129).

Applications Close:—Friday, 2 August 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time or Part-time to no less than 0.8 FTE.

Location:—Hobart.

Duties:—To provide high-level advice to Government on the development, monitoring and management of the State Budget; the provision of agency services; the financial performance of government agencies; budgetary and financial issues and reforms as they arise.

In the context of the selection criteria, to be successful in the position applicants will have:—a strong capacity to analyse and interpret financial and non-financial information; good accounting skills including knowledge of contemporary budget management; demonstrated ability to understand complex issues and identify possible solutions and good verbal and written communications skills.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to David Bailey, Director, Budget Management Branch, Department of Treasury and Finance, phone (03) 6233 3484, email david.bailey@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, hobart tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Program Officer	D. Edgar	3 months	11.07.13
Education	Canteen Supervisor	C. Bowerman	6 months	26.06.13
Education	Teacher Assistant	J. Douglas	6 months	04.06.13
Education	Education Facility Attendant	T. Chivers	6 months	20.05.13
Education	Teacher Assistant	V. Body	6 months	06.06.13
Education	Teacher Assistant	L. Payne	6 months	16.05.13
Education	Education Facility Attendant	L. Wood	6 months	11.06.13
Education	Teacher Assistant	G. Mainsbridge	6 months	20.05.13
Education	IT Customer Support Officer	B. McFadyen	6 months	29.07.13
Education	Teacher Assistant	T. Lenaric	6 months	20.05.13
Education	School Administration Clerk	J. Newton	6 months	17.06.13
Education	School Administration Clerk	J. Harris	6 months	01.07.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - Pharmacotherapy	I. Jeffrey	3 months	22.07.13
Health & Human Services & Tasmanian Health Organisations	Clinical Nurse Consultant - Smoking Cessation Program	P. Prebble	6 months	22.07.13
Health & Human Services & Tasmanian Health Organisations	Family Violence Worker-Adult Program, FVCSS, South	J. Orchard	3 months	22.06.13
Health & Human Services & Tasmanian Health Organisations	Pharmacy Technician	D. Waddle	6 months	15.07.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	C. Roberts	6 months	15.07.13
Health & Human Services & Tasmanian Health Organisations	Professional Officer - Psychologist	E. Chase	3 months	08.07.13
Health & Human Services & Tasmanian Health Organisations	Private Patient Liaison Officer	C. Merrington	6 months	10.07.13
Health & Human Services & Tasmanian Health Organisations	Program Officer	A. Jakins	6 months	22.07.13
Justice	Finance and Project Officer	M. Richardson	6 months	15.07.13
Primary Industries, Parks, Water & Environment	Regional Heritage Advisor	R. Dobie	6 months	22.07.13

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Library Officer	L. Marr	2 years	12.07.13

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	K. Dyer	Principal	08.07.13
Education	L. Reid	School Executive Officer	16.05.13
Education	E. Barrance	Principal	22.07.13
Health & Human Services & Tasmanian Health Organisations	J. Knight	Systems Project Officer	10.07.13
Health & Human Services & Tasmanian Health Organisations	W. Wheeler	Manager, Infrastructure Investment	08.07.13
Health & Human Services & Tasmanian Health Organisations	L. Upton-Greer	Assistant Director of Nursing - Acute Care Services	08.07.13
Health & Human Services & Tasmanian Health Organisations	J. Anderson	Team Leader - Information Development and Analysis	10.07.13

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	M. Lynch	21.05.13
Health & Human Services & Tasmanian Health Organisations	Occupational Therapist	A. Osborne	05.07.13
Health & Human Services & Tasmanian Health Organisations	Manager Major Projects	W. Cochrane	10.07.13
Health & Human Services & Tasmanian Health Organisations	Professional Officer - Speech Pathologist	G. Bennell	05.07.13
Health & Human Services & Tasmanian Health Organisations	Team Leader Tenancy Services	G. Parker	05.07.13
Health & Human Services & Tasmanian Health Organisations	Manager (TSQAP)	A. Turnbull	05.07.13
Health & Human Services & Tasmanian Health Organisations	Professional Officer Clinical Psychologist	A. Wagner	26.06.13
Health & Human Services & Tasmanian Health Organisations	Primary Health Area Coordinator (South Esk)	M. Harris	05.07.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Dixon	06.07.13
Health & Human Services & Tasmanian Health Organisations	Physiotherapist	C. Hanley	05.07.13
Health & Human Services & Tasmanian Health Organisations	Manager Strategy, Performance and Information	K. Dunn	20.06.13
Health & Human Services & Tasmanian Health Organisations	Nurse Unit Manager, Community Nursing Hellyer	L. Hyland	05.07.13
Health & Human Services & Tasmanian Health Organisations	Care Assistant	P. Doyle	06.07.13
Health & Human Services & Tasmanian Health Organisations	Team Leader Outpatient - Appointment Scheduling	J. Harris	28.08.13
Premier & Cabinet	Applications Support Officer	D. Le Lant	12.07.13

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	School Administration Clerk	G. Brooks	05.07.13
Education	Teacher	J. Younger	15.05.13
Health & Human Services & Tasmanian Health Organisations	Nurse Unit Manager	G. Cook	02.07.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	B. Crowder	07.07.13
Health & Human Services & Tasmanian Health Organisations	Booking Clerk	L. Syrett	05.07.13
Health & Human Services & Tasmanian Health Organisations	PIMS Clerk	C. Nowland	03.07.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	B. Smith	02.07.13
Primary Industries, Parks, Water & Environment	Project Manager (Water Management Planning)	R. Hart	03.07.13
Primary Industries, Parks, Water & Environment	Shop Manager	P. Murray	19.07.13

ERRATUM: The Notice of retirement of Raymond H. Hart, Project Manager (Water Management Planning) in the State Services Notices of 3 July 2013 is hereby rescinded.

KIM EVANS, Secretary of the Department of Primary Industries, Parks, Water and Environment.

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