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# TASMANIAN STATE SERVICE **NOTICES**

# WEDNESDAY 4 JULY

OVER THE COUNTER SALES \$1.10 INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

# Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

# www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

No. 21 252-4 JULY 2012-2

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

# Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the *www.jobs.tas.gov. au* site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the *www.jobs.tas.gov.au* site or the enquiries person. Application forms are available from the *www.jobs.tas.gov.au* site and from the Agency that has advertised the vacancy.

# Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

# Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the *www.jobs. tas.gov.au* site. A list of currently operating registers is also available from this site.

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# **Tasmanian Government Gazette** Email text copy to

# govt.gazette@thepat.com.au

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

# **State Service Notices**

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: *jobsadmin@dpac.tas.gov.au* 

# **Order Information**

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

# Deadlines

Government Gazette :— Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148.

Gazette and State Service Online The Tasmanian Government Gazette and State Service Notices are now available online at: www.gazette.tas.gov.au

# ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

Fixed -Term and Casual Administration Register (Various).

Applications Close:-Monday, 30 June 2014.

Salary:—See Below.

Tasmanian State Service Award.

Register Fixed Term and/or Casual until 30 June 2014.

Location:-Various.

The Register is established to provide the Department with a pool of experienced and skilled people who are available to work at short notice. The following vacancies may arise in various locations across Tasmania:—

Administration Assistant duties include:—To provide clerical and operational assistance to contribute to the efficient and effective management of the relevant office environment.

Salary Range: \$36,511-\$45,233 pro rata, Tasmanian State Service Award, General Stream, Band 1.

Administration Officer duties include:—To undertake general administrative and clerical duties.

Salary Range: \$46,823-\$50,978 pro rata, Tasmanian State Service Award, General Stream, Band 2.

Senior Administration Officer duties include:—Provide a comprehensive and high-level of administrative support which may include operating in an executive environment supporting senior managers, and/or providing project support to meet organisational objectives.

Salary Range: \$52,869-\$57,546 pro rata, Tasmanian State Service Award, General Stream, Band 3.

Following receipt of your application, the selection committee will assess all applications for appointment to the Register. Successful applicants may be called upon for short term and adhoc placements for the period up until 30 June 2014.

Where there is a fixed term and/or casual vacancy, the register will be used to identify persons who are available and meet the requirements of the specific role.

To be considered for placement on the Register, you will need to demonstrate your ability to meet the criteria outlined in the relevant Statement of Duties by completing the associated Application Form and including a current Curriculum Vitae.

All applicants will be advised by letter as to the outcome of their application.

Enquiries to Jakki Coombes, Senior HR Officer, phone (03) 6233 5852, email jakki.coombes@development.tas.gov.au.

Applications to Justine McGuire, HR Administration Officer, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart, TAS 7001, phone (03) 6233 9664, fax (03) 6233 5703, email applications@development.tas.gov.au.

# EDUCATION

LEARNING SERVICES

Learning Services (North)

Deloraine Primary School

# Principal, Deloraine Primary School (205171).

Applications Close:-Friday, 13 July 2012.

Salary:-\$114,106 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time from 24 September 2012.

Location:-Deloraine Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

(ANZTSR) Conference	
21-23 November 2012, Baha'i Centre of Learning, Hobart	
<b>Call for Papers and Participation</b> The Board of ANZTSR invites the submission of abstracts for full papers, case studies and research reports, and proposals for panels and symposia related to research and practice in the third sector and related areas.	   
<ul> <li>The conference is a great opportunity to explore and discuss emerging trends.</li> <li>Key conference themes include:</li> <li>Sustainable constituencies and communities, democracy and social change</li> </ul>	
<ul> <li>Sustaining participation and advocacy for social change</li> <li>Environmental sustainability and the third sector</li> <li>Sustainable third sector governance, organisational management and service delivery</li> </ul>	
<ul> <li>Sustainable resource management: finances, fundraising and volunteering</li> <li>Social entrepreneurship, social enterprise and social innovation.</li> </ul>	
Confirmed speakers include: <b>Robert Fitzgerald</b> , Chair of Advisory Board of ACNC; <b>Linda Lavarch</b> , Chair of the Not-for-Profit Reform Council; and <b>Prof John Mohan</b> , co-chair of the UKThird Sector Research Centre.	
Early bird conference registration closes 20 July 2012. For more information please visit www.anztsr.org.au or email ANZTSR@unisa.edu.au	_

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2595, email laurie.andrew@ education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@ education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

## HUMAN SERVICES

# Youth Justice Worker (501597).

Applications Close:-Friday, 13 July 2012.

Salary:--\$48,809 - \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:-CYS, Community Youth Justice, North West.

Duties:—As part of a restorative justice practice framework and subject to the statutory provisions of the Youth Justice Act 1997 assess the complex risks and rehabilitative needs of young people referred by the police and the courts, participate in youth diversionary programs and case manage a caseload of identified clients on legal orders.

Selection criteria includes:-Demonstrated ability to work within a legislative framework, together with a good knowledge and understanding of the Youth Justice Act 1997 or the ability to acquire the same.

Demonstrated high standard of communication skills, in particular strong interpersonal, conflict resolution, counselling and group work skills together with the ability to present confidently in public with groups and stakeholders.

Demonstrated knowledge of and ability to work within restorative justice and community capacity building principles or the ability to acquire the same.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check. Enquiries to Lisa Palmer, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 6229, email lisa.palmer@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

# Admissions Co-ordinator (503274).

Applications Close:-Friday, 13 July 2012.

Salary:-\$52,160 - \$56,777 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Launceston General Hospital.

Duties:—To provide an efficient elective surgery admission service to the hospital and maintain the computerised Hospital Waiting List and Booking System. Ensure all information management which occurs is in keeping with the requirements as set down within confidentiality guidelines and protocols of the Department.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences,serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Esta Charles-Botterill, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7545, email esta.charles-botterill@ dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

### House Services Assistant (511257).

Applications Close:—Friday, 13 July 2012.

Salary:-\$38,286 - \$41,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Permanent part-time shift worker, working 42 hours per

fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Launceston General Hospital.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Horton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7482, email colleen.horton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

# Senior Purchasing Officer (503322).

Applications Close:-Friday, 13 July 2012.

Salary:---\$58,549 - \$67,701 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Launceston.

Duties:—Co-ordinate the procurement of relevant goods and services for the Department of Health and Human Services, North. Advise and assist in the preparation and selection of tenders and contracts for the Department of Health and Human Services, North.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Maurice Kingston, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5024, email maurice.kingston@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# NORTHERN AREA HEALTH SERVICE

Primary Health Services North

# Cleaner (Relief), Casual (520675).

Applications Close:—Friday, 13 July 2012.

Salary:—\$38,286 - \$41,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-Term casual shift work, as and when required, commencing as soon as possible to 30 July 2014.

Location:-Deloraine District Hospital.

Duties:—Maintain a high standard of cleaning in allocated areas and removal of garbage in and around the Hospital areas.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# NORTHERN AREA HEALTH SERVICE

Primary Health Services North

# Multiskilled Domestic, Relief, Casual (506072).

Applications Close:—Friday, 13 July 2012.

Salary:—\$41,625 – \$42,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-Term casual shift work, as and when required, commencing as soon as possible to 27 July 2014.

Location:-St Helens District Hospital, St Helens, Tasmania.

Duties:—Clean allocated areas of the hospital, complying with standards of infection control. Assist in the preparation and delivery of meals to clients in accordance with "FoodSafe" guidelines, assisting with kitchen duties and maintaining kitchen hygiene.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check. Enquiries to Louise Peacock, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6376 5205, email louise.peacock@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# NORTHERN AREA HEALTH SERVICE

# Primary Health Services North

# Support Services Coodinator (504456).

Applications Close:-Friday, 13 July 2012.

Salary:-\$52,160 - \$56,777 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time daywork, working 76 hours per fortnight, not working weekends but working public holidays. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Flinders Island Multi Purpose Centre.

Duties:—To supervise, plan and co-ordinate Support Services (catering, cleaning and laundry) and to also undertake multi skilled domestic duties (predominantly laundry functions) at Flinders Island Multi Purpose Centre.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Ryden, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6359 2122, email sue.ryden@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

### Allied Health Professional (504917).

Applications Close:—Friday, 20 July 2012.

Salary:—\$75,005 - \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3. Permanent full-time shiftwork (fully rotational).

Location:—Adult and Community Mental Health Service, North.

Duties:—Provide specialist mental health services to consumers in the Northern region of Tasmania in accordance with professional discipline skills and standards. Promote community awareness in relation to mental health, including first assessments, psychological therapies and case work/case management across a variety of settings.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Graduate of an approved School of Occupational Therapy and Eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Van der Molen, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2185, email helen.vandermolen@ dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

### Enrolled Nurse, Casual (512465a).

Applications Close:—Friday, 20 July 2012.

Salary:-\$49,236 - \$54,527 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Fixed-Term casual shiftwork, working hours as and when required, commencing as soon as possible for a period of 2 years.

Location:-Mental Health Services, South.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services the Enrolled Nurse delivers a high standard of direct and indirect nursing care within the scope of practice for Enrolled Nurses to the consumers of mental health services under the direction and supervision of a Registered Nurse.

Desirable Requirements:—Current driver's licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences,serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Stewart Reed, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7940, email stewart.reed@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

# Registered Nurse—2 Vacancies.

Applications Close:-Friday, 20 July 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Vacancy No. 512044.

Permanent full-time shiftwork (fully rotational).

Location:—Department of Psychiatry based at The Royal Hobart Hospital.

Vacancy No. 508644.

Permanent full-time shiftwork (fully rotational).

Location:—Department of Psychiatry based at The Royal Hobart Hospital.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services the Registered Nurse utilises a problem solving approach and established nursing procedures in the delivery and evaluation of direct care to a designated number of clients.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences,serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Julia Miller, Department of Health and Human Services and Tasmanian Health Organisations, phone 0409 044 355, email julia.miller@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Manager Disability Services Policy and Programs (513970).

Applications Close:—Friday, 13 July 2012.

Salary:---\$100,067 - \$107,763 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:-Human Services, DHCS, Disability Services, Hobart.

Duties:—The Manager, Disability Services Policy and Programs has primary responsibility for managing strategic planning, implementation, development and review of policy at state and national levels. The development and implementation of new Commonwealth policy directions and reforms.

The position provides leadership and direction in the development and management of the Disability Services Policy and Programs Business Unit including the development of the annual strategic and business framework in line with the Disability Services Act 2011.

The position is also responsible for the monitoring and reporting on services related to specialist disability service provision and for Ministerial liaison.

Selection criteria includes:—High level of experience in, and knowledge of, disability services and policies both on a local and national level.

Significant management and leadership experience, along with contemporary management skill in strategic, human resource, business, project, change and information management.

High-level strategic, conceptual, analytical and creative skills, along with the ability to plan and prioritise activities, formulate sound judgements, and provide appropriate analysis of research of relevance to the sector.

Highly developed interpersonal, communication, representation, conflict resolution and negotiation skills, including the ability to negotiate and work collaboratively with senior internal and external stakeholders.

Enquiries to Ingrid Ganley, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4066, email ingrid.ganley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

# Professional Officer (515593).

Applications Close:-Friday, 13 July 2012.

Salary:---\$75,005 - \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3. Permanent full-time day work (part-time hours may be considered by negotitaion).

Location:-DHCS, Disability Services, North West.

Duties:—Provide specialist habilitation services to people with disabilities in a range of settings within a transdisciplinary model.

Provide and co-ordinate supportive and specialist educational and consultancy services to carers, service providers and the wider community.

Initiate and facilitate the establishment and development of services and resources for consumers.

Initiate and develop professional and policy advice on specialist habilitation services and related issues for senior and corporate management.

Selection criteria includes:—Relevant post-graduate experience working with people with disabilities and a well developed ability to effectively design and manage specialist programs.

Demonstrated specialist skills in the disability field and contemporary knowledge of the specialist area.

Ability to demonstrate by example, actions and behaviours valued by the community, which enhances the image of people with disabilities.

Desirable Requirements:-Current drivers licence.

Capacity to lift and transfer clients.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers; OR.

Registered with the Psychology Board of Australia; OR.

Graduate of an approved School of Occupational Therapy and eligibility for membership to Australian Association of Occupational Therapists (AAOT); OR.

A degree or diploma in Applied Science, Speech Pathology, or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences,serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kristen Webb- Foss, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 4103, email kristen.webb@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# HEALTH AND HUMAN SERVICES

Population Health

# Public Health Nutritionist (520781).

Applications Close:-Friday, 13 July 2012.

Salary:—\$48,809 - \$78,311 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2. Fixed-Term full-time day work from as soon as possible for a period of 6 months.

### Location:-Hobart.

Duties:—The Public Health Nutritionist works as a member of the public health nutrition team to support the development of state and national public health nutrition policy and programs, as well as related food standards' development. The role includes research, consultation and synthesising evidence to support the analysis of complex public health nutrition issues. The role also includes balancing competing demands of key stakeholders and providing organisational support to high level professional committees.

Essential Qualifications:—Degree or graduate diploma in nutrition science, dietetics or related discipline, preferably with additional qualifications in public health or health promotion.

Enquiries to Judy Seal, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7731, email judy.seal@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# HEALTH AND HUMAN SERVICES

Population Health

### Team Leader, Policy and Education Unit (511483).

Applications Close:-Friday, 13 July 2012.

Salary:-\$76,648 - \$88,261 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-Term full-time day work from as soon as possible until 30 June 2014.

# Location:-Hobart.

Duties:—In accordance with Agency policies promote the health and wellbeing of Tasmanians through the development of policy and strategic frameworks for cancer control in Tasmania. Provide leadership and direction in the management of the Policy and Education Unit of Cancer Screening and Control Services. This will involve supporting the State Manager by undertaking policy review and development and participating in or leading projects relating to the delivery of services to the community.

Selection Criteria includes:—Demonstrated strategic, conceptual, analytical and creative skills, with the ability to understand the political, social and organisational environment impacting on the Agency, and the broader Government. High level understanding of strategic cancer screening and control issues from a population based perspective. Demonstrated project management skills, knowledge and experience in the development and formulation of health policy particularly for population screening programs.

Enquiries to Gail Ward, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 62164301, email gail.ward@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Office of the Chief Information Officer

### Principal, Clinical Strategy and Change (520552).

Applications Close:—Friday, 13 July 2012.

Salary:-\$91,208 - \$97,466 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:-Hobart.

Duties:—Reporting to the Chief Information Officer, the role is key to managing the development and delivery of a change strategy and plan to underpin the adoption and use of clinically-led, patient/client focused pathways and solutions. You will provide a formal communication link between care providers, clinical management and the Office of the CIO and work closely with the Program Management Office (PMO) to assist with providing clinical input and strategic advice to the eHealth program of work and specific projects within this program of work.

Desirable:—Industry recognised qualifications and experience in health or management and wider health and/or human services-related setting. Tertiary qualification in a health related field i.e. Health Information Management, Nursing, Medical would be highly desirable.

Enquiries to Richard Eccles, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 62338979, email richard.eccles@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

# Pharmacy Dispensary Assistant (519974).

Applications Close:—Friday, 13 July 2012.

Salary:---\$46,265 - \$50,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term part-time day work, working 38 hours per fortnight for 6 months.

Location:—Mersey Community Hospital.

Duties:—The Tasmanian Health Organisation, North West (THONW) is seeking to recruit an enthusiastic and motivated individual with excellent communication and interpersonal skills to join the Pharmacy Department at Mersey Community Hospital.

Your primary responsibility will be to assist the Pharmacy Department with customer service, general reception duties and daily cash reconciliation. You will also be responsible for providing clerical support to the Pharmacy Department. An important aspect of this role is the ability to be flexible and work autonomously to maintain an effective and timely service. Attention to detail will be an indispensable attribute to successfully fulfil this role, as a key component of your duties relates to patient information, prescriptions and assisting with the assembly of medications. Your ability to maintain a high level of confidentiality in your day to day dealings with patient information is invaluable.

The successful applicant will have previous experience in reception skills (including cash handling) and well developed communication skills, including the capacity to work as part of a multi-disciplinary team. You will understand and appreciate the potential benefits and risks related to pharmaceuticals and the need to handle such items in an efficient, accurate and safe manner.

Possession of a Level II or III Community Pharmacy Assistant or Hospital Pharmacy Assistant Certificate will be advantageous as will experience with the Pharmaceutical Benefits Scheme (PBS) and knowledge of computerised pharmaceutical dispensing techniques.

The Pharmacy Dispensary Assistant may be required to temporarily work at other sites within the North West Region.

For more information or to discuss your application please contact Paula Cooper, Statewide Hospital Pharmacy Business Officer on (03) 6348 7732 or email paula.cooper@ dhhs.tas.gov.au.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone, Tasmania, 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

# Communication Support Officer.

Applications Close:—Friday, 13 July 2012.

Salary:—\$52,160 – \$56,777 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Vacancy No. 501987.

Permanent part-time day work, working 60 hours per fortnight.

Location:-North West Regional Hospital.

Duties:—Are you enthusiastic, customer focused and committed to providing professional service? This could be the career opportunity you are looking for.

The Tasmanian Health Organisation, North West is seeking an enthusiastic and professional individual for the role of Communications Support Officer (casual positions are also available) located at North West Regional Hospital in Burnie. We are seeking applicants with highly developed communication, interpersonal and organisational skills. You will work within a multi-skilled environment to provide an efficient, effective, confidential and courteous service though the Switchboard, Main Reception and Department of Emergency Medicine Reception.

The primary duties of this role are to control and direct all telephone calls, provide a front line reception services, answer all patient, staff and public enquiries and refer enquiries to the correct departmental personnel. You will assist with general administration duties such as co-ordination of meeting room and government vehicle bookings, receiving and receipting of petty cash. In addition, you may be required to interview patients and complete relevant administrative procedures related to admission to the Department of Emergency Medicine.

The successful applicant will have demonstrated skills in the use of programs within Microsoft Office and thorough knowledge of and skills relevant to communication network information and support services. You will exhibit the knowledge of or capacity to acquire knowledge of hospital procedures relating to emergencies and various codes of practice.

Demonstrated capacity to use initiative and problems solving skills to communicate effectively at all levels and handle sensitive situations with diplomacy and confidentiality are key attributes required to successfully fulfil this role.

For more information or to discuss your career in hospital administration opportunity today, please contact Andrew Groves on 6430 6615/0419 973 006 or email andrew.groves@ dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone, Tasmania, 7315 or email rlo.nwahs@ dhhs.tas.gov.au.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

### TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

# Occupational Therapy Assistant (501819).

Applications Close:—Friday, 13 July 2012.

Salary:—\$47,183 – \$50,324 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time day work, working 12 hours per fortnight.

Location:-North West Regional Hospital.

Duties:—The Tasmanian Health Organisation, North West (THONW) is seeking to recruit an Occupational Therapy Assistant for the provision of occupational therapy services to our clients. This will include planning and implementation of treatment programs for referred patients under the broad direction of an Occupational Therapist. Evaluation of patient progress, communication of treatment outcomes and documentation in patient's medical progress notes will also form part of your duties.

Working as a member of a professional and dedicated health care team, you will be well supported and will be expected to exercise initiative and independent judgement when undertaking tasks. Your enthusiasm and ability to establish a positive rapport with your clients will be an advantage along with excellent communication and administration skills.

A rewarding aspect of this position is contributing to the client's journey to improved mobility and independence.

If this position sounds appealing to you, please contact Victoria Hickman, on (03) 6426 5226 or (03) 6421 7724 or email victoria.hickman@dhhs.tas.gov.au to discuss your application today.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Desirable:—Certificate III in Health Service Assistance (Allied Health Assistance) or equivalent qualification.

Current drivers licence.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone, Tasmania, 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health Services North West

### Co-ordinator/Diversional Therapist (514089).

Applications Close:—Friday, 13 July 2012.

Salary:—\$52,160 - \$56,777 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term part-time day work, working 45.6 hours per fortnight.

Location:—HealthWest.

Duties:—The Tasmanian Health Organisation, North West (THONW) is seeks to appoint Co-ordinator/Diversional Therapist to join our dedicated Primary Health team.

This position is based in Zeehan and is required to co-ordinate the HealthWest Recreational Day Centres and individual client leisure and lifestyle programs on the West Coast of Tasmania. The successful applicant will ensure that aged, frail or disabled clients are encouraged to participate in a wide range of interests and activities orientated towards enhancing their quality of life.

The role works collaboratively with volunteers and other healthcare professionals to ensure the health of clients is maintained by reducing social isolation. The successful applicant will have the demonstrated ability to work with and motivate people who have complex care needs. Effective communication skills, including the ability to provide written program plans and reports, collaborate, and problem solve will be well regarded in this role.

You will participate in quality improvement and staff development activities and work according to Occupational Health and Safety legislation.

You will work in a team environment where the rewards are great and the respect from the local community is immeasurable. We will offer you excellent remuneration along with access to salary packaging. We are able to offer the successful applicant who currently resides outside the West Coast of Tasmania, three months free accommodation to assist with relocation.

For more information or to discuss your application today, please contact Maggie Johnson on 6471 5949 or email maggie. johnson@dhhs.tas.gov.au.

Desirable Requirements:—Certificate Level IV in Community Services or other relevant qualifications in Diversional Therapy.

Current Drivers Licence.

Current First Aid Certificate.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Maggie Johnson, Department of Health and Human Services and Tasmanian Health Organisations, phone 6471 5949, email maggie.johnson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone, Tasmania, 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health Services North West

# Mulitskilled Domestic (502457).

Applications Close:—Friday, 13 July 2012.

Salary:—\$41,625 - \$42,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work, working 64 hours per fortnight.

Location:-Smithton District Hospital.

Duties:—The Tasmanian Health Organisation, North West (NWTHO) is seeking to recruit a motivated Multi skilled Domestic Officer to provide cleaning services and assist with the preparation and delivery of meals at the Smithton District Hospital.

The role is responsible for efficient cleaning and maintenance of all associated equipment in accordance with Occupational Health and Safety Legislation and the Food Safety Plan. The ideal candidate will have demonstrated knowledge and experience in the provision of kitchen and cleaning services in a health care environment.

You will be a self-starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

We will offer you excellent remuneration plus superannuation and access to salary packaging, along with a modern work environment and a welcoming and supportive team.

For more information or to discuss your application today

please contact Geraldine Benson on 6452 4650 or email geraldine.benson@dhhs.tas.gov.au.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone, Tasmania, 7315 or email rlo.nwahs@ dhhs.tas.gov.au.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

# Registered Nurse (508533).

Applications Close:-Friday, 13 July 2012.

Salary:—\$54,527 - \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time fully rotational, shift work.

Location:-South.

Duties:—This vacancy is for an experienced registered nurse working full-time within a renal dialysis setting. Key requirements of the job include the provision of education and training using adult learning techniques to patients with chronic kidney disease (CKD) requiring dialysis. Applicants should have a developed understanding of the theory and philosophy behind home dialysis and be motivated to improve access to home dialysis for the CKD cohort. Ideally you will have a sound knowledge and skill base in all forms of renal dialysis and possess the ability to teach patients to self manage their care. Post graduate qualifications in renal nursing is well regarded.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Colin Banks, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 5054, email colin.banks@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, G.P.O. Box 1061, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

# Senior Physiotherapist, Rehabilitation (508327).

Applications Close:—Friday, 20 July 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-Term full-time day work, commencing as soon as possible for a period of three years.

Location:-South.

Duties:—Are you passionate about rehabilitation physiotherapy? Do you have the skills, experience and potential to provide contemporary evidence-based physiotherapy across in-patient and out-patient services as part of a dynamic multidisciplinary team at the largest public teaching hospital in Tasmania, the Royal Hobart Hospital? If so, this is the opportunity for you. As part of the physiotherapy Acute Rehabilitation Team, the successful applicant will meet all of the selection criteria for this position (as outlined in the attached Statement of Duties) and will possess strong skills or potential in clinical supervision, teaching and training, team work and quality improvement.

Essential Requirements:-Registered with the Physiotherapy Board of Australia.

Enquiries to Paul Shinkfield, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, G.P.O. Box 1061, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

### Oral Health Services (Statewide)

Oral Health North

# Dental Technician (519329).

Applications Close:-Friday, 13 July 2012.

Salary:---\$58,549 - \$67,701 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-Term full-time day work, commencing as soon as possible until 10 June 2013.

Location:-North.

PLEASE NOTE: Oral Health Services Tasmania is a statewide service. This position is located in Northern Tasmania.

Duties:—Work within a dental team to provide an efficient and effective, high quality dental prosthetic service within the framework of Oral Health Services Tasmania.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

Enquiries to Jayne Scull, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4207, email jayne.scull@dhhs.tas.gov.au. You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, G.P.O. Box 1061, Hobart, Tasmania, 7001.

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# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

# TASMANIAN HEALTH ORGANISATION, SOUTH

# Surgical Services

# Group Manager Surgical Services (509129).

Applications Close:-Friday, 13 July 2012.

Salary:-\$127,865 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 9, Level 1.

Fixed-Term full-time day work, commencing as soon as possible for a period of 6 months.

Location:-Royal Hobart Hospital.

Duties:—The Chief Executive Officer of the Southern Tasmania Health Services (STAHS) is seeking an experienced nurse to manage and lead the Surgical Services Group. The key focus of the role is to provide a high level of strategic leadership and direction, ensuring resources are efficiently utilised and the highest standards of service delivery are achieved in accordance with hospital policy directions, service standards and financial performance targets. It is highly desirable that applicants have a proven track record of achievements in theatre management.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jane Holden, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8500, email jane.holden@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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### INFRASTRUCTURE, ENERGY AND RESOURCES

# ROADS AND TRAFFIC

### Traffic and Infrastructure

# Engineer Bridges (371410).

Applications Close:-Friday, 13 July 2012.

Salary:—\$51,574 – \$76,767 p.a.

DIER Roads and Traffic Engineers Industrial Agreement 2008, Band A.

Permanent full-time.

Location:-Hobart.

Duties:—Identify project candidates from bridge inspection reports and assist with preparation of forward programs of work for bridges and other major structures, including economic justification and prioritisation as required.

Prepare technical reports and specifications for bridge maintenance, rehabilitation and replacement works, including cost estimates.

Provide assistance with monitoring and reporting on the general performance of bridges and other structures. Overview of structural works for quality and other specified transport outcomes, including monitoring of projects throughout delivery.

Contribute to the development and refinement of the Bridge Asset Management Plan as it relates to bridges.

Contribute to the provision of high level technical advice for maintenance, rehabilitation and structural investigations of the State's bridges and other civil engineering structures, including routine and specific inspections.

Contribute to the development of policies, procedures, databases and systems within the Branch.

Essential Requirements:—Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia; or satisfactory completion of academic qualifications in Engineering that are recognised by Engineers Australia as being an equivalent qualification.

Current Driver's Licence.

Desirable Requirements:—Postgraduate qualification or experience in Bridge Engineering or any other area relevant to the selection criteria.

Enquiries to Barry Walker, Manager Asset Management, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6233 8682, email Barry.Walker@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

# JUSTICE

# MAGISTRATES COURT

# Launceston

# Registry Supervisor (350080).

Applications Close:-Friday, 13 July 2012.

Salary:---\$59,343 - \$68,634 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:-Launceston.

Duties:—In consultation with and under general direction from the Assistant Manager and Manager North/North West undertake the day-to-day supervision of the Magistrates Court Registry Launceston through ensuring monitoring and overseeing the effective allocation of team resources, both human and physical. Including consultation on future budgetary, training and resource requirements. Conduct conciliation conferences between diverse un-represented parties.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employement check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—An appropriate level of tertiary education and or experience in a similar position. A current driver's licence.

Enquiries to Roger Illingworth, Manager North/North West, Magistrates Court, Department of Justice, phone (03) 6336 2605, email roger.illingworth@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Roger Illingworth on (03) 6336 2605. The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

# JUSTICE

### OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

# Business Manager (355002).

Applications Close:—Friday, 13 July 2012.

Salary:—\$77,536 – \$89,072 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-Term part-time (Job Share) 44.10 hours per fortnight until 30 June 2013.

Location:-Hobart.

Duties:—The position is responsible for assisting the Ombudsman and Health Complaints Commissioner with the efficient and effective management of the Office through the provision of high level administrative, technical and financial management support.

Desirable Requirements:—Current drivers licence. Relevant tertiary qualifications.

Enquiries to Lianne Jager, Business Manager, Office of the Ombudsman and Health Complaints Commissioner, Department of Justice, phone (03) 6233 6217, email lianne.jager@ombudsman.tas.gov.au or debbie.white@ ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

# JUSTICE

# SUPREME COURT

# Launceston

# Chief Justices Associate (355357).

Applications Close:—Friday, 13 July 2012.

Salary:-\$52,869 - \$57,546 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-Term full-time 73.5 hours per fortnight for the period 13 August 2012 until 23 August 2013.

Location:-Launceston.

The position is located in the Chambers of Chief Justice Crawford.

Applicants are to ensure that a copy of their Resume/CV and a certified copy of their graduate results is attached to their application.

Duties:—Co-ordinate proceedings in court and in chambers including conducting pre-trial documentation checks, obtaining authorities, monitoring and recording proceedings and performing formal procedural roles including empanelling juries, taking pleas and swearing witnesses. Make proper and accurate records of court proceedings including keeping electronic minutes of proceedings; recording orders, recognisances and bail orders and criminal calendars.

Essential Requirements:—Enrolled in the 2012 Tasmanian Legal Practice Course at the Centre for Legal Studies, Hobart.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employement check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:-A full current driver's licence.

Enquiries to Andrew Smart, Acting Manager Supreme Court, Department of Justice, phone (03) 6233 7158, email andrew.smart@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Andrew Smart on (03) 6233 7158. The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

### PREMIER AND CABINET

EXECUTIVE DIVISION

Communications and Marketing Unit

# Multimedia Consultant (001487).

Applications Close:-Friday, 13 July 2012.

Salary:---\$77,536 - \$89,072 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-Term full-time 12 Months.

Location:-Hobart.

Duties:—To manage the development and maintenance of the Department's online content and related multimedia projects. To provide input on web publishing and multimedia to assist in the development and implementation of internal and external communications and marketing strategies for the Department, and individual business units.

Desirable Requirements:—A degree or tertiary qualification; or background in web publishing or multimedia, with professional experience in either field.

Enquiries to Mandy Denby, Manager Strategic Communications and Marketing, Department of Premier and Cabinet, phone (03) 6270 5474, email mandy.denby@ dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@ dpac.tas.gov.au.

### PREMIER AND CABINET

### TMD

# Program Management

Senior Project Manager (3 Vacancies).

Applications Close:-Friday, 13 July 2012.

Salary:--\$100,957 - \$108,744 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Vacancy No. 001385, 001886, 001887.

Permanent full-time.

Location:-Hobart.

Duties:—To manage the development and successful delivery of significant projects for Government based on voice and technology services.

Accountable for successfully delivering change in people, business process and technology.

Desirable Requirements:—Formal tertiary qualifications in project management, business or IT disciplines and membership or eligibility for membership of a relevant professional body will be regarded as an advantage.

Enquiries to Jane Clemes, Program Manager, Department of Premier and Cabinet, phone (03) 6270 5612, email jane.clemes@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas. gov.au.

# PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

# EPA DIVISION

# Analytical Services Tasmania

# Phycologist (706100).

Applications Close:—Friday, 13 July 2012.

Salary:-\$52,869 - \$86,050 pro rata, per annum.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-Term part-time (36.75 hours per fortnight) from 1 August 2012 until 31 January 2014.

Location:-New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As part of a team of professional and technical staff in the Analytical Services Tasmania Laboratory contribute to advancing a successful environmental laboratory service to government businesses and members of the public and provide a statewide analytical and advisory service in Algal Identification and Enumeration. Provide and implement techniques and methodologies that are world best practice in the field of environmental testing.

Essential Requirements:—A Degree in Science, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Stephanie Fulton, phone (03) 6230 7000, email stephanie.fulton@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@ dpipwe.tas.gov.au.

# PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### **EPA DIVISION**

### Policy and Business

# Environmental Officer (706833).

Applications Close:-Friday, 13 July 2012.

Salary:—\$52,869 – \$86,050 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-Term full-time for 12 months.

Location:-Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As a professional practitioner, co-ordinate and undertake environmental assessment and/or ongoing management of environmentally relevant activities, according to the objectives, principles and requirements of the Environmental Management and Pollution Control Act 1994 and other relevant legislation and policies.

Essential Requirements:—A degree in either Science, Engineering, Geology or an equivalent qualification from a recognised tertiary institution. A current motor vehicle driver's licence.

Desirable Requirements:—Detailed understanding of environmental management as related to one or more of the following industry categories would be considered advantageous: extractive industries, and mining.

An understanding of the environmental management of acid rock drainage.

Enquiries to Malcolm Budd, phone (03) 6233 8866, email Malcolm.Budd@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@ dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

# PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

## EPA DIVISION

Policy and Business

### Environmental Officer (706832).

Applications Close:-Friday, 13 July 2012.

Salary:—\$52,869 – \$86,050 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Permanent full-time.

Location:-Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As a professional practitioner, co-ordinate and undertake environmental assessment and/or ongoing management of environmentally relevant activities, according to the objectives, principles and requirements of the Environmental Management and Pollution Control Act 1994 and other relevant legislation and policies.

Essential Requirements:—A degree in either Science, Engineering, Environmental Studies or an equivalent qualification from a recognised tertiary institution. A current motor vehicle driver's licence.

Desirable Requirements:—Detailed understanding of environmental management as related to one or more of the following industry categories would be considered advantageous: mining, wood processing, extractive industries, heavy industry, food and textiles processing, wastewater treatment or solid waste management.

An understanding of relevant Commonwealth environmental legislation is desirable.

Enquiries to Malcolm Budd, phone (03) 6233 8866, email Malcolm.Budd@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@ dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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# PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### EPA DIVISION

# Policy and Business

Section Head, Compliance and Incident Response (706841).

Applications Close:-Friday, 13 July 2012.

Salary:---\$92,115 - \$98,387 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:-Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Manage the human, physical, financial and information resources of the Compliance and Incident Response Section to ensure the effective development, delivery, maintenance and review of the section's compliance enforcement and pollution incident response and preparedness programs. Provide recommendations on compliance enforcement and incident response issues and policy to senior management. Undertake and oversee investigations and prosecutions, preparation of court files and assist with, and undertake prosecution of cases in court.

Desirable Requirements:—A degree in Science, Engineering or Environmental Studies, or an equivalent qualification from a recognised tertiary institution. A Diploma in Government (Investigation) and preferably Certificate IV in Government (Statutory Compliance) or similar qualifications. A current motor vehicle driver's licence. Experience with prosecuting offenders in court would be advantageous.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Astrid Sturing, phone (03) 6233 6511, email astrid.sturing@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@ dpipwe.tas.gov.au.

# PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

# INFORMATION AND LAND SERVICES

Service Tasmania Operations

# Client Service Officer (702838).

Applications Close:-Friday, 13 July 2012.

Salary:—\$52,869 - \$57,546 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (36.75 hours per fortnight).

Location:-Huonville/Southern Region.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To provide accurate and efficient client focussed services for a broad range of Government business transactions and information services including collection and receipt of monies and providing information.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: conviction check for crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Shane Bourke, phone (03) 6233 6381, email shane.bourke@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@ dpipwe.tas.gov.au.

# PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

### Wildlife Management

### Ranger Wildlife Operations (706845).

Applications Close:—Friday, 13 July 2012.

Salary:—\$59,343 – \$68,634 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time (76 hours per fortnight).

Location:-Launceston (Prospect).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As an individual or as part of a team, enforce legislation particularly applicable to wildlife protection; water; and cultural and natural heritage values. Conduct and assist with the implementation of management and conservation programs in relation to wildlife and wildlife incidents.

Essential Requirements:—A current motor vehicle driver's licence. A workplace Level 2 First Aid Certificate or equivalent or the ability to acquire prior to appointment.

Desirable Requirements:-.

Certificate IV Government (Investigation) and Certificate IV Government (Statutory Compliance) or equivalent.

A current firearms licence or the ability to acquire one prior to appointment.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Colin Spry, Department of Primary Industries, Parks, Water and Environment, phone (03) 6336 5307, email Colin.Spry@dpipwe.tas.gov.au. Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@ dpipwe.tas.gov.au.

# PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### WATER AND MARINE RESOURCES

# Water Management

# Senior Business Analyst (706798).

Applications Close:-Friday, 13 July 2012.

Salary:-\$77,536 - \$89,072 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-Term full-time for 12 months.

Location:-Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To provide high level business analysis expertise and lead the development of key solution design deliverables for the Common Registry System (CRS) project team. This includes requirements gathering, process modelling and the documentation of business, functional and system requirements.

Desirable Requirements:—A university degree in Information Technology, Information Systems, Computer Science or equivalent. An understanding of contemporary natural resource management practices, particularly related to management of water resources.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kris Andrews, phone (03) 6233 2584, email kris.andrews@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@ dpipwe.tas.gov.au.

# **Tasmanian Government Senior Executive Service**

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

Deputy Secretary Strategic Control, Workforce and Regulation (517739).

Applications Close:-Friday, 20 July 2012.

Salary:-To be negotiated.

Senior Executive, Level 4.

Senior Executive Fixed term, full-time, day work from as soon as possible for a period of 3 years.

Location:—Strategic Control, Workforce and Regulation, Hobart.

In this role you have the opportunity to develop a statewide framework to support the new structure of the DHHS and lead a range of whole-of-system functions, such as strategic financial control, nursing and midwifery, workplace relations, education and training, legal services and legislative review, and mental health and alcohol and drug services. With approximately 12,000 employees and an annual budget in the vicinity of \$1.8 billion, the DHHS and Tasmanian Health Organisations (THOs) provide over one and a half million occasions of service annually. In addition to the services provided directly through the DHHS and THOs, funding is also provided to around 250 organisations within the private and non-government sectors to help them deliver a wide range of services.

Life in Tasmania has it all. With pristine beaches and wilderness on your doorstep, exceptional food and wine, a buzzing arts and café scene and Melbourne only an hour away, find out more today about how you can be rewarded with the professional challenges you crave and the relaxed lifestyle you deserve.

Enquiries to Jo Fisher or Grant Stecum, Jo Fisher Executive, phone (03) 9016 6000, email grantstecum@jofisher.com.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

# **Promotions with Advertising**

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

J. Gowardman

to perform the duties of Registered Nurse 503745, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Duties:—In collaboration with members of the healthcare team plan, implement and evaluate patient/client care. Involve patients/clients and their families/significant others in the planning and implementation of care. Work effectively within the dynamic multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach. Evaluate the effectiveness of nursing strategies towards meeting anticipated patient/client outcomes. Maintain knowledge of innovations in clinical practice and research. Support the development of others through participation in orientation and preceptoring nurses and other members of the health team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Desirable Requirements:—Current knowledge of, and the ability to apply nursing principles, procedures and practices in teh delivery of patient/client care in a designated areas and in line with legal requirements and the ANMC National Competency Standards for the Registered Nurse. Sound interpersonal and communication skills, including written skills and the ability to function effectively in a multidisciplinary team environment. Knowledge of continuous quality improvements and the application of evidence based practice in the practice setting. Ability to undertake client education in the practice setting, together with a commitment to participate in ongoing professional development.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

M Daly.

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

K. Bretzke

to perform the duties of Registered Nurse 504250, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Duties:—In collaboration with members of the healthcare team plan, implement and evaluate patient/client care. Involve patients/clients and their families/significant others in the planning and implementation of care. Work effectively within the dynamic multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach. Evaluate the effectiveness of nursing strategies towards meeting anticipated patient/client outcomes. Maintain knowledge of innovations in clinical practice and research. Support the development of others through participation in orientation and preceptoring nurses and other members of the health team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Desirable Requirements:—Current knowledge of, and the ability to apply nursing principles, procedures and practices in teh delivery of patient/client care in a designated areas and in line with legal requirements and the ANMC National Competency Standards for the Registered Nurse. Sound interpersonal and communication skills, including written skills and the ability to function effectively in a multidisciplinary team environment. Knowledge of continuous quality improvements and the application of evidence based practice in the practice setting. Ability to undertake client education in the practice setting, together with a commitment to participate in ongoing professional development.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

M Daly.

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

H. Dunn

to perform the duties of Registered Nurse 516961, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Duties:—In collaboration with members of the healthcare team plan, implement and evaluate patient/client care. Involve patients/clients and their families/significant others in the planning and implementation of care. Work effectively within the dynamic multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach. Evaluate the effectiveness of nursing strategies towards meeting anticipated patient/client outcomes. Maintain knowledge of innovations in clinical practice and research. Support the development of others through participation in orientation and preceptoring nurses and other members of the health team. Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Desirable Requirements:—Current knowledge of, and the ability to apply nursing principles, procedures and practices in teh delivery of patient/client care in a designated areas and in line with legal requirements and the ANMC National Competency Standards for the Registered Nurse. Sound interpersonal and communication skills, including written skills and the ability to function effectively in a multidisciplinary team environment. Knowledge of continuous quality improvements and the application of evidence based practice in the practice setting. Ability to undertake client education in the practice setting, together with a commitment to participate in ongoing professional development.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

M Daly.

# HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

M. Scott

to perform the duties of Registered Nurse 504246, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Duties:—In collaboration with members of the healthcare team plan, implement and evaluate patient/client care. Involve patients/clients and their families/significant others in the planning and implementation of care. Work effectively within the dynamic multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach. Evaluate the effectiveness of nursing strategies towards meeting anticipated patient/client outcomes. Maintain knowledge of innovations in clinical practice and research. Support the development of others through participation in orientation and preceptoring nurses and other members of the health team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Desirable Requirements:—Current knowledge of, and the ability to apply nursing principles, procedures and practices in teh delivery of patient/client care in a designated areas and in line with legal requirements and the ANMC National Competency Standards for the Registered Nurse. Sound interpersonal and communication skills, including written skills and the ability to function effectively in a multidisciplinary team environment. Knowledge of continuous quality improvements and the application of evidence based practice in the practice setting. Ability to undertake client education in the practice setting, together with a commitment to participate in ongoing professional development.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

M Daly.

# **Staff Movements**

Agency	Duties Assigned	Employee	Probation Period	Date of Effect
Economic Development, Tourism & the Arts	Manager House Museums	S. Carlin	6 months	27.06.12
Education	Teacher	E. Saward	6 months	18.06.12
Education	Teacher	J. Koerber	6 months	25.06.12
Education	Teacher	L. Youdale	12 months	26.06.12
Education	Teacher Assistant	A. Chilcott	6 months	25.06.12
Education	Teacher Assistant	C. Clarke	6 months	25.06.12
Education	Teacher Assistant	T. Machen	6 months	25.06.12
Education	Education Facility Attendant	S. Grey	3 months	18.06.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Carrick	6 months	24.06.12
Health & Human Services & Tasmanian Health Organisations	Nurse Unit Manager	A. Smith	6 months	06.08.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. Barry	6 months	10.06.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	F. Lyne	6 months	08.07.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Willis	6 months	10.06.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	H. Lawson	6 months	01.07.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Fullard	6 months	24.06.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Yates	6 months	10.06.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Nicholson	6 months	27.06.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Crowe	6 months	24.06.12
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	M. Doyle	6 months	02.07.12
Health & Human Services & Tasmanian Health Organisations	Support Worker, Child and Family Services	M. Brooke	6 months	28.06.12
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse - Medication Endorsed	S. Richards	6 months	08.07.12
Health & Human Services & Tasmanian Health Organisations	Home Help	M. Elphinstone	6 months	27.06.12
Health & Human Services & Tasmanian Health Organisations	PIMS Clerk	P. Meyer	6 months	02.07.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Doyle	6 months	10.06.12
Police & Emergency Management	Regional Officer	M. Dance	6 months	09.07.12

Permanent Appointments

# Promotion of Permanent Employees

Agency	Employee	Duties Assigned	Date of Effect
Health & Human Services & Tasmanian Health Organisations	K. Hodge	Nurse Unit Manager	26.06.12
Health & Human Services & Tasmanian Health Organisations	J. Stanfield	HR Consultant	30.06.12

# Retirement of Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Health & Human Services & Tasmanian Health Organisations	Community Mental Health Nurse	J. Cassidy	22.06.12
Health & Human Services & Tasmanian Health Organisations	Centre Assistant	P. Mallows	13.06.12
Police & Emergency Management	Regional Chief	J. Streets	29.06.12
Primary Industries, Parks, Water & Environment	Ranger	M. Cousins	20.06.12

# TASMANIAN GOVERNMENT GAZETTE

# Resignation of Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Economic Development, Tourism & the Arts	Senior Support Officer	E. Hatton	29.06.12
Health & Human Services & Tasmanian Health Organisations	Electrical Mechanic	N. Hansson	22.06.12
Health & Human Services & Tasmanian Health Organisations	Professional Officer-Psychologist	A. Grogan	30.06.12
Health & Human Services & Tasmanian Health Organisations	Laboratory Assistant	A. Butler	22.06.12
Health & Human Services & Tasmanian Health Organisations	Risk and Audit Analyst	A. Gillam	27.06.12
Health & Human Services & Tasmanian Health Organisations	Health Care Assistant	T. Targett	23.06.12
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	W. Smith	29.06.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Shadgett	30.05.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	G. Hunter	13.06.12
Health & Human Services & Tasmanian Health Organisations	Home Help	G. Wood	23.06.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	J. Palmer	22.06.12
Health & Human Services & Tasmanian Health Organisations	Senior Dietitian	C. Huang	22.06.12
Justice	Accounts Officer	K. O'Reilly	04.07.12
Premier & Cabinet	Senior Policy Analyst	P. Morrow	29.06.12
Premier & Cabinet	Principal Consultant	P. Camm	29.06.12
Primary Industries, Parks, Water & Environment	Senior Environment Officer	H. Peters	29.06.12

# Transfer of Permanent Employees

Agency	Employee	New Agency	Duties Assigned	Date of Effect
Primary Industries, Parks, Water & Environment	J. Firth	Justice	Field Officer	02.07.12
Health & Human Services & Tasmanian Health Organisations	A. Donnelly	Police & Emergency Management	Legal Officer	30.06.12

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