



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
SALES \$1.10  
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

WILLS | DECEASED ESTATES | FINANCIAL ADMINISTRATION | ENDURING POWERS OF ATTORNEY

# Matters of Trust



## WHAT IS AN ENDURING POWER OF ATTORNEY?

## Public Trustee

*An Enduring Power of Attorney (EPA) is similar to a Will, but it operates while you are alive. An EPA only deals with the management of your financial affairs, not lifestyle or medical decisions. You can nominate the Public Trustee or a person you trust to manage your financial affairs if you lose capacity or if you no longer want the responsibility.*



### **Why is an Enduring Power of Attorney so important?**

Unfortunately, accidents and illness can occur suddenly and unexpectedly. Once you have an EPA in place you know that someone you trust will be able to manage your financial affairs legally if you are unable to do so.

If you do not have an EPA and you are no longer able to make your own decisions, your family or partner may be forced to spend time applying to the Guardianship and Administration Board for authority to act on your behalf.

### **Who can I choose as my attorney?**

You can appoint any adult with legal capacity who consents to the appointment. Should the need arise; your Attorney will be in complete control of your financial affairs. This means that you must have complete confidence that your Attorney not only has good intentions but also has the appropriate skills and experience to act in your best interests.

Being an Attorney requires a good working knowledge of legal, business, financial and investment issues. This is why many people opt for 'professional' Attorneys such as the Public Trustee.

When preparing an EPA with the Public Trustee you have the choice of appointing a trusted family member or friend or the Public Trustee as your Attorney. If you choose a family member or friend, the Public Trustee will be a Substitute Attorney if the need arises.

### **What does it cost?**

Enduring Powers of Attorney are prepared free of charge for clients who appoint the Public Trustee as their Attorney. A small fee applies when the Public Trustee is appointed as a Substitute Attorney. Once your Enduring Power of Attorney is activated, management fees are charged. These fees are reasonable, competitive and vary according to the services you require. We will discuss the full extent of our costs with you prior to you making any commitment and signing your Enduring Power of Attorney.

**The time to consider an Enduring Power of Attorney is now while you are healthy, aware and in full control. Remember most situations where you might need an Enduring Power of Attorney happen without warning. Protect yourself and those people closest to you – call us today on 1800 068 784**

*At the Public Trustee you know: if it's important to you, it's important to us.*

#### **HOBART**

116 Murray St Hobart TAS 7000  
GPO Box 1565 Hobart TAS 7001  
DX 238 (Hobart)  
Tel 03 6233 7598 Fax 03 6231 0621

#### **LAUNCESTON**

33 George St Launceston TAS 7250  
PO Box 414 Launceston TAS 7250  
DX 70180 (Launceston)  
Tel 03 6336 2241 Fax 03 6334 0079

#### **BURNIE**

Columnar Crt 22 Wilmot St Burnie TAS 7320  
PO Box 138 Burnie TAS 7320  
DX 70241 (Burnie)  
Tel 03 6434 6410 Fax 03 6431 9180

#### **DEVONPORT**

1st Floor, Bass House Cnr Edward  
& Best Sts Devonport TAS 7310  
PO Box 138 Burnie TAS 7320  
Tel 03 6420 7589 Fax 03 6424 8637

## Tasmanian Government Gazette.

Email text copy to.

**govt.gazette@thepat.com.au.**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

### State Service Notices.

#### Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: [jobsadmin@dpac.tas.gov.au](mailto:jobsadmin@dpac.tas.gov.au).

#### Order Information.

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

#### Deadlines.

*Government Gazette* :—.

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687.

**Deadlines will be strictly adhered to.**

**Subscription or account enquiries phone (03) 6233 3148**

#### EDUCATION

POST-YEAR 10

*Tasmanian Academy*

Elizabeth College

#### **Teacher Assistant, Outdoor Education (968296).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$45,823 – \$49,978 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time as soon as possible to 14 December 2012.

Location:—Elizabeth College.

In accordance with Exemption 11/152 granted by the Anti-Discrimination Commissioner, Tasmania this position will be filled by a female applicant over the age of 18 years.

Duties:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Stephen Cameron, Teacher, Department of Education, mobile 0400 892 012, email [stephen.cameron@academy.tas.edu.au](mailto:stephen.cameron@academy.tas.edu.au).

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

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Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 169, Hobart 7001, phone (03) 6233 4630, fax (03) 6233 7282, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4630.

#### EDUCATION

##### POST-YEAR 10

*Tasmanian Academy*

Hellyer College

#### **Education Facility Attendant (966330).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$36,063 – \$54,170 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time.

Location:—Hellyer College.

Duties:—Perform various facets of the Education Facility Attendant duties that may involve cleaning, grounds keeping, stores, and residential services, to assist in the efficient operation of the college.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—To have completed a recognised training program/s in the areas covered by the assigned primary duties.

Enquiries to Jamie Fahey, Administrative Manager, Department of Education, phone (03) 6435 5109, email jamie.fahey@education.tas.gov.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 169, Hobart 7001, phone (03) 6233 4630, fax (03) 6233 7282, email recruitment@sharedservices.tas.edu.au.

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#### EDUCATION

##### POST-YEAR 10

*Tasmanian Polytechnic*

Workforce Sector Leader North West

Primary Industries

#### **Teacher (Animal Studies) (966482).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$53,229 – \$82,533 pro rata, per annum.

Polytechnic and Skills Institute Teaching Staff Award, Band 1.

Fixed-term part-time as soon as possible until 14 December 2012, 0.4 FTE, 28 hours per fortnight.

Location:—Freer Farm, Burnie.

Duties:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required within the specified industry sector area(s).

Essential Requirements:—Relevant post-secondary educational qualification.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a criminal history check before taking up the appointment, promotion or transfer.

Enquiries to Alison Horch, Workforce Sector Leader, Tasmanian Polytechnic, Department of Education, phone (03) 6434 5701, email alison.horch@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 169, Hobart 7001, phone (03) 6233 4630, fax (03) 6233 7282, email recruitment@sharedservices.tas.edu.au.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4630.

#### HEALTH AND HUMAN SERVICES

##### BUSINESS SERVICES NETWORK

*Finance and Business Performance*

#### **Principal Business Systems Officer (516256).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$89,420 – \$95,555 p.a..

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—Hobart.

**Duties:**—The Principal Business Systems Officer manages the effective provision of the Agency's Business Systems (Human Resource and Financial Management Information Systems) through the development, implementation and evaluation of complex Business Services Systems with a specialised focus on HR and FMIS Application strategies. The Principal Business Systems Officer provides project management services and expert consultative advice within this field to support the overall management of the Agency's Business Systems.

**Selection Criteria includes:**—High-level expertise in the effective development, implementation and management of complex Business Systems (preferably HR and FMIS Systems) within a large organisation. Proven high-level research, conceptual and analytical skills to identify business process and service improvement opportunities, anticipate client needs and develop strategies to identify supporting system issues, priorities and solutions. Demonstrated capacity to provide specialised consultative advice and recommendations regarding complex Business Systems operational issues. Highly developed project management skills, including a demonstrated ability to effectively scope, manage and document complex Business Systems projects.

Enquiries to Jim Waugh, Department of Health and Human Services, phone (03) 62365803, email jim.waugh@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### NORTH WEST AREA HEALTH SERVICE

##### *Primary Health Services North West*

#### **Project Facilitator (520001).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$57,401 – \$66,374 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term part-time day work, working 36 hours a fortnight to commence as soon as possible until 31 December 2012.

Location:—King Island Hospital and Health Centre.

**Duties:**—The North West Area Health Service is seeking to recruit a Project Facilitator whose core responsibility will be to manage and co-ordinate the day to day operational aspects associated with the King Island Hospital and Health Centre redevelopment project. This capital development project will result in contemporary and well resourced facilities on King Island.

As Project Facilitator you will provide high level support to the project manager and help facilitate the completion of the project. Highly developed written and oral communication skills, including negotiation and problem solving skills are required to work with the wider stakeholder group to ensure the project is completed on time in accordance with budget restrictions.

The successful applicant will have demonstrated experience in the functional and operational requirements of contemporary project management practices and techniques to efficiently

manage a redevelopment project in a rural location. Your ability to interpret architectural plans and specifications combined with your strategic, conceptual and analytical skills will be highly regarded.

This is a unique chance to utilise your project management skills and work in an idyllic location. Please call the Director of Nursing, Robyn Bridgewater to discuss your application today on 6426 9900 or email [robyn.bridgewater](mailto:robyn.bridgewater).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone Tasmania, 7315 or email [rlo.nwahs@dhhs.tas.gov.au](mailto:rlo.nwahs@dhhs.tas.gov.au).

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#### HEALTH AND HUMAN SERVICES

##### NORTHERN AREA HEALTH SERVICE

##### *Launceston General Hospital*

#### **Enrolled Nurse (515829).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$49,236 – \$54,527 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Permanent part-time shift work (fully rotational), working 70 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5D, Launceston General Hospital.

**Duties:**—In accordance with Agency policies and legal requirements, the Enrolled Nurse delivers direct patient/client care of a prescribed recurrent nature under the supervision of a Registered Nurse.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kerry Leonard, Department of Health and Human Services, phone (03) 6348 4781, email [kerry.leonard@dhhs.tas.gov.au](mailto:kerry.leonard@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Registered Nurse (POOL LGH) (503210).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent part-time shift work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Nursing Pool.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Liddington, Department of Health and Human Services, phone (03) 6348 7901, email [robyn.liddington@dhhs.tas.gov.au](mailto:robyn.liddington@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Northern Area Health Service, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

**Community Podiatrist—2 Vacancies.**

Applications Close:—Friday, 17 February 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Vacancy No. 505512.

Permanent full-time day work.

Location:—Southern Tasmania Area Health Service.

Vacancy No. 505512.

Fixed-term part-time day work, working 68.4 hours per fortnight, commencing As soon as possible until 1 February 2013.

Location:—Southern Tasmania Area Health Service.

PLEASE NOTE: Flexible working options allow these vacancies to be filled by more than one applicant.

Duties:—Based in Hobart, the position will provide care to people of southern Tasmania with chronic and complex health needs.

Applicants will have a broad range of skills and interests in podiatry, including wound care, the high risk foot, nail surgery,

diabetes assessment and biomechanical solutions including orthotic therapy. Care will be delivered across a broad range of community groups and ages.

The successful applicant will be part of a dynamic team of podiatrists who work from community centres and as part of multi-disciplinary teams.

Essential Requirements:—Registered with the Podiatry Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Burnet, Department of Health and Human Services, phone (03) 6222 8601, mobile 0417 284 267, email [helen.burnet@dhhs.tas.gov.au](mailto:helen.burnet@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES.

## SOUTHERN TASMANIA AREA HEALTH SERVICE

**Nurse Unit Manager, Older Persons' Unit (520542).**

Applications Close:—Friday, 24 February 2012.

Salary:—\$82,923 – \$88,794 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7a, Year 1 to Grade 7a, Year 4.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—This position is for a Nurse Unit Manager to lead a dynamic acute Older Persons Unit within the Royal Hobart Hospital, opening in March 2012. The model of care on the unit will be person centred within a practice development framework that will provide comprehensive assessment for the acute older person on admission and a plan of care developed within a multidisciplinary approach. Family involvement will be encouraged through shared decision making and care, case conferences and discharge planning where appropriate. It is envisaged the unit will have a strong education and research focus with all care delivered informed by evidence based practice.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Fitzgerald, Department of Health and Human Services, phone (03) 6222 7805, mobile 0400 149 719, email [helen.fitzgerald@dhhs.tas.gov.au](mailto:helen.fitzgerald@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

**Podiatrist (516220).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$48,809 – \$78,311 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term part-time day work, working 38 hours per fortnight, commencing As soon as possible until 8 February 2013.

Location:—Southern Tasmania Area Health Service.

Duties:—Provide a high standard of podiatric assessment, diagnosis and treatment of clients at the Royal Hobart Hospital and off-site campuses.

Essential Requirements:—Registered with the Podiatry Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Current Driver's Licence.

Enquiries to Helen Burnet, Department of Health and Human Services, phone (03) 6222 8601, mobile 0417 284 267, email helen.burnet@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Oral Health Services***Dental Assistant—2 Vacancies.**

Applications Close:—Friday, 17 February 2012.

Salary:—\$46,183 – \$49,324 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Vacancy No. 501200.

Fixed-term full-time day work, commencing as soon as possible until 8 January 2013.

Location:—Oral Health Services Tasmania is a statewide service. This position is located in Northern Tasmania.

Vacancy No. 515795.

Fixed-term casual day work, commencing As soon as possible for a period of twelve months.

Location:—Oral Health Services Tasmania is a statewide service. This position is located in Northern Tasmania.

PLEASE NOTE: Flexible working options allow these vacancies to be filled by more than one applicant.

Duties:—Assist the Dental Clinician by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices. Take a lead role in training, assisting and orientating less experienced staff.

Enquiries to Kristy Haycroft, Department of Health and Human Services, phone (03) 6336 4125, email [kristy.haycroft@dhhs.tas.gov.au](mailto:kristy.haycroft@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Oral Health Services***Dental Technician (501283).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$57,401 – \$66,374 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent part-time day work, working 45.6 hours per fortnight.

Location:—Oral Health Services Tasmania is a statewide service. This position is located in Northern Tasmania.

Duties:—Work within a dental team to provide an efficient and effective, high quality dental prosthetic service within the framework of Oral Health Services Tasmania.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

Enquiries to Jayne Scull, Department of Health and Human Services, phone (03) 6336 4121, email [jayne.scull@dhhs.tas.gov.au](mailto:jayne.scull@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Oral Health Services***Dental Therapist (501228).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$48,809 – \$78,311 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Oral Health Services Tasmania is a statewide service. This position is located in Northern Tasmania.

Duties:—Provide dental care for eligible clients of the Children's Dental Service of the Oral Health Service, Tasmania in accordance with the Health Practitioner Regulation National Law Act 2009. Provide dental health education and health promotional and preventive programs for clients, their families or carers, communities and other relevant stakeholders.

Essential Requirements:—Registered with the Dental Board of Australia.

Enquiries to Susan Jay, Department of Health and Human Services, phone (03) 6336 4119, email susan.jay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### SOUTHERN TASMANIA AREA HEALTH SERVICE

###### *Royal Hobart Hospital*

#### **Catering Clerk (520515).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$45,265 – \$49,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time shift worker, working 40 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Provide administrative and clerical support to the Food Services Department and assist in providing an effective patient meal service. Collection of menus and patient diet sheets. Checking menus, ensuring they correspond to patient diet lists.

Enquiries to Gwen Bloomfield, Department of Health and Human Services, phone (03) 6222 8544, email gwen.bloomfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### SOUTHERN TASMANIA AREA HEALTH SERVICE

###### *Royal Hobart Hospital*

#### **Food Services Officer—2 Vacancies.**

Applications Close:—Friday, 17 February 2012.

Salary:—\$38,286 – \$40,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Vacancy No. 507978.

Permanent part-time shift worker, working 45 hours per fortnight.

Location:—Royal Hobart Hospital.

Vacancy No. 507965.

Permanent part-time shift worker, working 30 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

Enquiries to Gwen Bloomfield, Department of Health and Human Services, phone (03) 6222 8544, email gwen.bloomfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### SOUTHERN TASMANIA AREA HEALTH SERVICE

###### *Royal Hobart Hospital*

#### **Food Services Officer—3 Vacancies.**

Applications Close:—Friday, 17 February 2012.

Salary:—\$38,286 – \$40,027 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Vacancy No. 508051.

Permanent full-time day worker, not working weekends but working public holiday.

Location:—Cambridge, Tasmania.

Vacancy No. 508054.

Permanent full-time day worker, not working weekends but working public holiday.

Location:—Cambridge, Tasmania.

Vacancy No. 508041.

Permanent full-time day worker, not working weekends but working public holiday.

Location:—Cambridge, Tasmania.

Please Note:—This selection process will be used to fill subsequent vacancies over the next six months.

Duties:—Assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

Enquiries to Ian Norris, Department of Health and Human Services, phone (03) 6222 7192, email ian.norris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### SOUTHERN TASMANIA AREA HEALTH SERVICE

###### *Royal Hobart Hospital*

#### **Radiographer (510167).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time shift work, working 76 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—The radiographer is responsible for the use of ionising and non-ionising radiation to provide images of the highest diagnostic value.

Essential Requirements:—Entitled to be granted registration



in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB) OR attainment of a provisional statement of accreditation from the Professional Accreditation Education Board (PAEB) of the Australian Institute of Radiography.

Enquiries to Shane Morgan, Department of Health and Human Services, phone (03) 6222 8363, email shane.morgan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Registered Nurse—2 Vacancies.**

Applications Close:—Friday, 17 February 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Vacancy No. 508748.

Permanent part-time day work (with oncall) working 60 hours per fortnight.

Location:—Royal Hobart Hospital.

Vacancy No. 508748.

Permanent part-time day work (with oncall) working 48 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals. In collaboration with members of the healthcare team plan, implement and evaluate patient/client care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Therese Hudson, Department of Health and Human Services, phone (03) 6222 8706, email therese.hudson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Storeperson, Food Services (508055).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, not working weekends but working public holidays.

Location:—Royal Hobart Hospital.

Duties:—Provide an efficient service in Food Service Store by preparing orders, receipting issuing and delivering food items within the Hospitals and Ambulance Service. Initiate action to provide and maintain computerised record of controlled stock.

Enquiries to Ian Norris, Department of Health and Human Services, phone (03) 6222 7192, email ian.norris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Alcohol and Drug Services*

#### **Registrar, Addiction Medicine (517648).**

Applications Close:—Friday, 27 April 2012.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time daywork, commencing As soon as possible for a period of 2 years.

Location:—Alcohol and Drug Services South, Pharmacotherapy Unit.

Work within a multidisciplinary health team to facilitate the comprehensive assessment, planning and implementation of appropriate clinical management for persons who are dependent on alcohol and or drugs.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Adrian Reynolds, Department of Health and Human Services, phone (03) 6214 5706, email adrian.reynolds@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North*

#### **Registered Nurse (504856).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time shiftwork.

Location:—Northside Clinic, Launceston General Hospital.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Registered Nurse; Utilises a problem solving approach and established nursing procedures in the delivery and evaluation of direct care to a designated number of clients.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services, phone (03) 6348 7473, email jan.dorman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services South*

#### **Psychologist (505000).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time daywork, commencing as soon as possible to 15 January 2013.

Location:—Adult and Community Mental Health Service, South.

Adult and Community Mental Health Services South are seeking a Psychologist to undertake the delivery of quality psychological services utilising evidence based best practice, principles and within a collaborative and multi-disciplinary framework. Provide a specialist psychological assessment and treatment service to clients of an Adult Community Mental Health Team, and their families in relation to mental health issues in accordance with discipline specific skills and abilities. Act as a consultant to other agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharmayne Batt, Department of Health and Human Services, phone (03) 6233 8779, email [sharmayne.batt@dhhs.tas.gov.au](mailto:sharmayne.batt@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## INTEGRITY COMMISSION

#### **Graduate (356393).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$51,832 – \$62,406 p.a.

Tasmanian State Service Award, Graduate.

Fixed-term full-time for 12 months.

Location:—Hobart.

Duties:—Undertake research projects, either individually or in conjunction with more senior staff, and offer solutions, develop proposals and put forward recommendations. Assist in the development and implementation of projects relating to the Integrity Commission's functions.

Essential Requirements:—A degree of at least 3 years duration relevant to the duties as provided by a recognised university.

The appointee must satisfy a pre-employment check in the following areas:—Criminal Activity: Arson and fire setting, violent crimes and crimes against the person, sex related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power and crimes involving conspiracy. Disciplinary/managerial action in previous employment. Identification check. 4) Satisfy a stringent security vetting process in accordance with national standards.

Enquiries to Gayle Johnston, General Counsel, Integrity Commission, phone (03) 6216 4413, email [gayle.johnston@integrity.tas.gov.au](mailto:gayle.johnston@integrity.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Integrity Commission, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Donna Johnston on (03) 6216 4440.

The Commission prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

ROYAL TASMANIAN BOTANICAL GARDENS

**Cook (Re-advertised) (706748).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$35,511 – \$44,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time (1300 hours per annum) for 12 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro-rata salary is based on the above full-time rates.

Duties:—To deliver high quality food and beverage services to all RTBG clients. To assist the RTBG in achieving improved financial outcomes through the provision of catering functions both internal and external.

Desirable Requirements:—Competent numeracy and literacy skills. Level 3 Commercial Cookery Certificate or equivalent. Food Safety Accreditation. First Aid Workplace 2 Certificate.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated. At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Scott Allen, Restaurant Supervisor, Department of Primary Industries, Parks, Water and Environment, phone (03) 6236 3088, email [scott.allen@rtbg.tas.gov.au](mailto:scott.allen@rtbg.tas.gov.au).

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpiuwe.tas.gov.au](mailto:job.applications@dpiuwe.tas.gov.au).

PUBLIC TRUSTEE

CORPORATE SERVICES

**Assistant Finance Officer (791211).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$45,823 – \$49,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time For a period up to 2 years, 0.4FTE (Thursday and Friday each week).

Location:—Hobart.

Duties:—This position contributes to the efficient and effective operation of the Public Trustee by performing a range of routine accounting and clerical functions and contributing to the overall performance of the Financial Services Team.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have demonstrated experience in undertaking clerical tasks in a financial environment or the ability to gain such experience within a reasonable time frame. This person will have the ability to follow procedures and to organise, schedule, prioritise and complete assigned tasks accurately within established time frames; and deliver outcomes with a client focus. He/she will also possess effective oral and written communication skills including the ability to liaise professionally with clients

and staff at all levels; and the ability to work effectively autonomously as well as part of a team.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website.

Enquiries to Scott Parnham, Manager Financial Operations, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6233 7610, email [sparnham@publictrustee.tas.gov.au](mailto:sparnham@publictrustee.tas.gov.au).

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email [kjohns@publictrustee.tas.gov.au](mailto:kjohns@publictrustee.tas.gov.au).

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at [www.publictrustee.tas.gov.au](http://www.publictrustee.tas.gov.au).

PUBLIC TRUSTEE

LEGAL SERVICES

**Legal Practitioner (790166).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$69,815 – \$88,774 p.a.

Legal Practitioners Agreement 2010, Level 2.

Permanent full-time.

Location:—Hobart.

Duties:—The Legal Practitioner, as directed, will attend to clients of the Public Trustee and advise concerning estate planning and testamentary dispositions, take and check instructions, draw and engross Wills and other legal documents. As directed, have the carriage and conduct of actions as Counsel for and instructing solicitor, provide legal advice and opinions to and for clients and staff of the Public Trustee and research questions of law accordingly. Assist in training and coaching throughout the State to non-legal staff employed by the Public Trustee as required. Carry out all functions of a legal practitioner as directed from time to time.

Essential Requirements:—Admitted or eligible for admission to the Supreme Court as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences.

Desirable Requirements:—A minimum of three years practical experience as a Legal Practitioner.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website.

Enquiries to Tim Levis, Corporate Solicitor, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6233 7978, email [tlevi@publictrustee.tas.gov.au](mailto:tlevi@publictrustee.tas.gov.au).

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email [kjohns@publictrustee.tas.gov.au](mailto:kjohns@publictrustee.tas.gov.au).

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## PUBLIC TRUSTEE

## TRUSTEE SERVICES

**Client Account Manager (791213).**

Applications Close:—Friday, 17 February 2012.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—The Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions while exercising a formal discretion in relation to the management of these estates and trusts.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website.

Enquiries to Paul Webb, Manager, Estate Teams, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6233 7609, email [pwebb@publictrustee.tas.gov.au](mailto:pwebb@publictrustee.tas.gov.au).

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email [kjohns@publictrustee.tas.gov.au](mailto:kjohns@publictrustee.tas.gov.au).

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## TREASURY AND FINANCE

## BUDGET AND FINANCE DIVISION

*Budget Management Branch***Specialist Budget Analyst (723809).**

Applications Close:—Friday, 24 February 2012.

Salary:—\$90,309 – \$96,458 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—To provide high-level advice to Government on the development and monitoring of the State Budget; the provision of agency services; the financial performance of government agencies; budgetary and financial issues and reforms as they arise.

In the context of the selection criteria, to be successful in the position applicants will have:—a high level of financial analysis and accounting skills including knowledge of contemporary budget management; demonstrated ability to understand complex issues and identify possible solutions and good verbal and written communications skills.

Highly Desirable Requirements:—Completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Michael Reynolds, Director, Budget Management Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, Tas. 7001, phone (03) 6233 2234, fax (03) 6233 3851, email [michael.reynolds@treasury.tas.gov.au](mailto:michael.reynolds@treasury.tas.gov.au).

Applications to Recruitment Officer, Human Resource Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, Tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email [recruitment@treasury.tas.gov.au](mailto:recruitment@treasury.tas.gov.au).

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the recruitment officer on (03) 6233 3483.

## Promotions Without Advertising

### HEALTH AND HUMAN SERVICES

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —.

J. Dane.

to perform the duties of Registered Nurse 517806, Registered Nurse Grade 3 Year 1 to Grade 3 Year 8.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

J. Kirwan.

### HEALTH AND HUMAN SERVICES

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —.

K. Illingworth.

to perform the duties of Registered Nurse 504134, Registered Nurse Grade 3 Year 1 to Grade 3 Year 8.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

J. Kirwan.

### JUSTICE

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —.

P Fischer.

to perform the duties of Director of Policy 356386, General Stream Band 9.

Duties:—Provide professional statutory planning and land use planning policy advise to the Tasmanian Planning Commission's advisory committees, delegated panels and staff. Monitor and review land use planning policy and associated legislation (including subordinate legislation) and develop suitable policy responses to emerging strategic land use and statutory planning issues. Facilitate a whole of government approach to the State's land use and statutory planning policies through the Commission's governance framework.

Essential Requirements:—Qualifications that meet the criteria for full membership of the Planning Institute of Australia. Significant experience across a range of planning disciplines.

Desirable Requirements:—An excellent understanding of the governmental and parliamentary processes and structures and their interaction along with significant experience in the development and review of land use planning policy at a state government level.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

L M Hutton.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Senior Curator (Invertebrate Zoology)	S. Grove	6 months	13.02.12
Economic Development, Tourism & the Arts	Coordinator Research Services	M. Lawson	6 months	05.03.12
Education	Teacher (Pre-tertiary English)	R. Wiese	12 months	06.02.12
Health & Human Services	Speech Pathologist	N. Hatch	6 months	30.01.12
Health & Human Services	Community Options Scheme Field Worker	M. Baker	6 months	06.02.12
Justice	Child Protection Legal Practitioner	K. Brown	6 months	07.02.12
Premier & Cabinet	Service Delivery Support Officer	K. Freeman	6 months	01.02.12
Primary Industries, Parks, Water & Environment	Senior Human Resources Officer (Payroll & Personnel)	L. Laughlin	1 month	02.02.12
Primary Industries, Parks, Water & Environment	Senior Human Resources Officer (Payroll & Personnel)	C. Elliott	NA	02.02.12
Treasury & Finance	Financial Analyst	T. McDonald	NA	20.01.12
Treasury & Finance	Executive Officer	L. Searle	NA	20.01.12
Treasury & Finance	Research Officer	M. Jayatilaka	NA	20.01.12
Treasury & Finance	Executive Officer	C. Glazik	NA	20.01.12
Tasmanian Audit Office	Performance Analyst	A. Irwin	6 months	20.01.12

### *Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Project Manager	G. Cole	27.04.2011 - 26.04.2013	28.04.12

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	R. Roberts	Senior HR Officer - Systems Administration	02.02.12
Education	I. Fergusson	Teacher (Arts and Digital Media)	06.02.12
Education	M. Brown	Advanced Skills Teacher	06.02.12
Education	J. Chalmers	Administrative Assistant	23.01.12
Health & Human Services	B. Chamley	Senior Medical Scientist	31.01.12
Public Trustee	P. Heaton	Manager, Personal Services Team	02.02.12
Public Trustee	P. Webb	Manager, Estate Teams	02.02.12

*Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Registered Nurse	E. Cox	04.02.12
Health & Human Services	Enrolled Nurse	W. Visser	17.01.12
Health & Human Services	Clinical Nurse	O. Bigham	20.01.12
Health & Human Services	HRD Administrative Assistant	S. Cox	19.01.12
Health & Human Services	Physiotherapist	M. Barlow	25.01.12
Health & Human Services	Registered Nurse	J. Kim	27.01.12
Health & Human Services	Community Mental Health Nurse	S. Chidarikire	30.01.12
Health & Human Services	Youth Health Nurse	L. Flett	25.01.12
Justice	Legal Practitioner (Civil)	S. Christensen	31.01.12
Police & Emergency Management	Senior Firefighter	D. Beamish	07.02.12
Police & Emergency Management	Station Officer	D. Berry	27.01.12
Primary Industries, Parks, Water & Environment	Visitor Services Officer	L. Davey	08.02.12
Primary Industries, Parks, Water & Environment	Ranger	L. Hyatt	01.02.12

*Termination of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Registered Nurse	C. Lea	28.01.12

*Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	K. Brown	Health & Human Services	HR Consultant (RHH)	06.01.12
Health & Human Services	M. Gwynne	Police & Emergency Management	IT Officer	27.01.12



# Our conscience is crystal clear.

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Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

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The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

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