



TASMANIAN STATE SERVICE NOTICES

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CONTENTS

VACANCIES—

Education.....	1676
Health and Human Services and Tasmanian Health Organisations	1677
Infrastructure, Energy and Resources.....	1688
Justice	1691
Police and Emergency Management	1691
Primary Industries, Parks, Water and Environment	1692
Treasury and Finance.....	1693
Public Trustee	1693

STAFF MOVEMENTS—

Appointments	1694
Promotions.....	1695
Resignations	1695
Retirements.....	1695

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 33 Innovation Drive, Dowsing Point, Tasmania 7010.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6233 5346. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 8077

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 5346

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6233 3148.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Riverside High School

Laboratory Technician (981190).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,869 – \$57,546 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time up to 55.12 hours per fortnight, 52 weeks per year.

Location:—Riverside High School.

Description of the Role:—Provide technical support to a school or college's science unit and undertake associated administrative duties.

Essential Requirements:—Diploma of Laboratory Technology, or equivalent TAFE or post-secondary qualification appropriate to the nature of the work.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post secondary studies in the fields of science and/or technology.

Enquiries to Christine Males, Department of Education, phone (03) 6327 3969, email **christine.males@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Riverside High School

Laboratory Technician, WITHDRAWN (981190).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,869 – \$57,546 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time up to 26.25 hours per fortnight, 52 weeks per year.

Location:—Riverside High School.

Description of the Role:—Provide technical support to a school or college's science unit and undertake associated administrative duties.

Essential Requirements:—Diploma of Laboratory Technology, or equivalent TAFE or post-secondary qualification appropriate to the nature of the work.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post secondary studies in the fields of science and/or technology.

Enquiries to Christine Males, Department of Education, phone (03) 6327 3969, email **christine.males@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies

within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Montrose Bay High School

Assistant Principal, Montrose Bay High School (202640).

Applications Close:—Friday, 17 August 2012.

Salary:—\$100,051 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time from 4 February 2013.

Location:—Montrose Bay High School.

Description of Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Melissa Arnol, Department of Education, phone (03) 6273 1677, email melissa.arnol@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 2490, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Clinical Services

Executive Support Officer (519973).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,160 – \$56,777 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time daywork, commencing as soon as possible to 1 February 2013.

Location:—Ambulance Tasmania, Hobart.

Duties:—Manage the efficient operation of the office of the Director Clinical Services, Ambulance Tasmania (AT). This position provides a high level of secretarial and administrative support to the Director Clinical Services undertaking a diverse range of projects and activities. Co-ordinate the preparation of complex and confidential documentation, including background notes and matters relating to Ministerial and Question Time Briefs and other activities relating to Clinical Services. Develop systems and protocols, which ensure an efficient flow of information to and from the office of the Director Clinical Services.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Tina Ivanov, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 8018, email tina.ivanov@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Children and Youth Services

Quality Improvement and Workforce Development.

Workforce Development Support Trainer (517217).

Applications Close:—Friday, 17 August 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—DHHS, CYS, Children and Youth Services, Statewide (specific work location to be negotiated).

Duties:—Support the development and implementation of statewide professional learning and development programs for staff of Children and Youth Services.

Intrastate travel is required to fulfil the requirements of the position.

Selection criteria includes:—Demonstrated experience in development, presentation and evaluation of professional learning and training programs.

Demonstrate knowledge and understanding of the context in which Children and Youth Services are delivered.

Knowledge and understanding of the legislative and legal framework of the operation of Children and Youth Services.

Effective communication (oral and written), interpersonal, and facilitation skills and a proven ability to consult and liaise effectively with services, agencies and people who are working with Children and Youth Services.

Desirable requirements:—A current drivers licence is highly desirable.

Essential Requirements:—University acquired degree or diploma in a humanities field.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Liz O'Malley, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2207, email elizabeth.omalley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Client Services Officer (511039).

Applications Close:—Friday, 17 August 2012.

Salary:—\$46,265 – \$50,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work (part-time hours may be considered by negotiation) commencing as soon as possible for a period of 12 months.

Location:—DHHS, Housing Tasmania, Hobart.

Duties:—As part of a multi-skilled Client Services Team, perform a range of duties including reception, administrative, clerical and customer support services for staff and clients, to ensure the efficient and effective delivery of housing services across areas as required.

Selection criteria includes:—Ability to liaise and communicate effectively with clients, some of whom may have challenging behaviours, on a range of matters relating to Housing Tasmania services, other housing options and maintenance issues.

Good interpersonal and communication skills both written and verbal.

Ability to adequately determine client needs with a strong focus on client service.

Enquiries to Stephen Barker, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4721, email stephen.barker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Housing Assessment Officer (517022).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,160 – \$56,777 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time day work (38.0 hours per fortnight) commencing as soon as possible for a period of 12 months.

Location:—DHHS, DHCS, Housing Tasmania, Hobart.

Duties:—Ensure client access to appropriate housing services in accordance with Housing Tasmania's service delivery policies, principles and standards.

Selection criteria includes:—Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change. Well developed organisational skills including the demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards. Demonstrated ability to, use initiative, utilise problem solving skills and make appropriate recommendations.

Desirable Requirements:—Hold and maintain a current driver's license.

Completion of or working towards qualifications relevant to the position.

Enquiries to Euan Bennett, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 2025, email euan.bennett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

Records Management Officer (500361).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,160 – \$56,777 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—DHHS, Housing Tasmania, Hobart.

Duties:—In accordance with established procedures and practices, co-ordinate all activities associated with records management within the Housing Tasmania (HT) branch of the Agency.

Undertake a range of information management activities and tasks while maintaining correct levels of confidentiality and security for information.

Selection criteria includes:—Ability to interact and liaise with staff at all levels effectively and to handle sensitive situations with diplomacy and discretion whilst maintaining confidentiality.

Demonstrated knowledge of and experience in Records Management preferably within the operation of a large and comprehensive records management information system.

Organisational skills and an ability to work under pressure, to set priorities and manage varying work loads in a sensitive and client focused team environment.

Knowledge of the Department of Health and Human Services and the requirements regarding the archiving and disposal of State Records, or the ability to acquire such knowledge.

Enquiries to Kylie Fidanza, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 2607, email kylie.fidanza@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Administrative Assistant (519804).

Applications Close:—Friday, 17 August 2012.

Salary:—\$46,265 – \$50,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work, working as and when required to commence as soon as possible for a period of 12 months.

Location:—Statewide Mental Health Services, Burnie.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Administrative Assistant will:

Provide day to day administrative support to a designated team/unit.

Contributes towards optimal administrative and business support processes at the local level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Alex Daniel, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 6434, email alexandra.daniel@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Alcohol and Drug Service Team Leader (North West) (516654m).

Applications Close:—Friday, 17 August 2012.

Salary:—\$79,310 – \$84,784 p.a.

Nurses (TPS) Award, Registered Nurse Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day work.

Location:—Alcohol and Drug Services, Ulverstone.

Please Note:—This vacancy is also advertised as an Allied Health Professional Level 4 (516654). There is one vacancy and one vacancy will be filled based on merit.

For further information on allowances under the Nurses (TPS) Award, please contact Anita Reimann on (03) 6336 5577.

Salary packaging is available.

Duties:—The Team Leader NW will manage the delivery of services provided by the Multidisciplinary Team at the Alcohol and Drug Service's North West office. This includes the allocation of human resources and provision of professional leadership and direction in treatment intervention strategies, health promotion and community education. The occupant will also act as a specialist in their field, providing advice and support across a broad range of alcohol and other drug issues.

As a member of the area management team, the Team Leader NW will contribute to the overall management of the regional service, including the development of partnerships with key stakeholders, professional development, contemporary best practice and future directions.

The Team Leader NW will contribute to strategic service delivery issues, including policy review, developing new business initiatives and undertaking project work as required.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Reimann, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5577, email anita.reimann@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Alcohol and Drug Service Team Leader (North West) (516654).

Applications Close:—Friday, 17 August 2012.

Salary:—\$86,033 – \$95,154 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Alcohol and Drug Services, Ulverstone.

Please Note:—This vacancy is also advertised as a Registered Nurse Grade 6 (516654m). There is one vacancy and one vacancy will be filled based on merit.

Salary packaging is available.

Duties:—The Team Leader NW will manage the delivery of services provided by the Multidisciplinary Team at the Alcohol and Drug Service's North West office. This includes the allocation of human resources and provision of professional leadership and direction in treatment intervention strategies, health promotion and community education. The occupant will also act as a specialist in their field, providing advice and support across a broad range of alcohol and other drug issues.

As a member of the area management team, the Team Leader NW will contribute to the overall management of the regional service, including the development of partnerships with key stakeholders, professional development, contemporary best practice and future directions.

The Team Leader NW will contribute to strategic service delivery issues, including policy review, developing new business initiatives and undertaking project work as required.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Registered with the Psychology Board of Australia; or Registered with the Occupational Therapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Reimann, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5577, email anita.reimann@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS.

HEALTH AND HUMAN SERVICES.

Statewide and Mental Health Services.

Allied Health Professional, Casual (519273).

Applications Close:—Friday, 17 August 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term casual working as and when required, commencing as soon as possible for a period of 12 Months.

Location:—Mental Health Services, North West.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Allied Health Professional will:—Undertake the delivery of quality care to clients of the Adult Community Mental Health Service/Crisis Assessment and Treatment Service/Older Persons Mental Health Service, based on best practice principles and within a collaborative and multidisciplinary framework.

Provide a specialist assessment and treatment service to clients of Adult Community Mental Health Service/Crisis Assessment and Treatment Service/Older Persons Mental Health Service and their families or carers.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Registered with the Psychology Board of Australia; or Registered with the Occupational Therapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Alex Daniel, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 6434, email alexandra.daniel@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Attendant (502809).

Applications Close:—Friday, 17 August 2012.

Salary:—\$43,602 – \$45,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time Shift Work (Fully Rotational), working 36 hours per fortnight.

Location:—Spencer Clinic, North West.

Duties:—To provide psychiatric nursing staff with assistance and support in relation to the care and safety of patients. To participate in the maintenance of a clean and tidy ward environment, as outlined in the Duties Statement.

Desirable Requirements:—Current Drivers licence.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6579, email jean.burrows@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

System Purchasing and Performance

Casemix Risk Officer (520750).

Applications Close:—Friday, 17 August 2012.

Salary:—\$70,260 – \$73,463 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time daywork.

Location:—Hobart.

Duties:—Casemix Risk, within System Purchasing and Performance (SPP) is a small specialist group which includes expertise in broad casemix areas such as clinical costing, casemix classification systems and funding model development and is specifically designed to support and enhance the SPP ABF activities. The position forms a key component of the Tasmanian Health System's ability to implement and maintain Activity Based Funding (ABF) for hospital and health services. The focus of this position is to assist the Senior Advisor, Casemix Risk, Costing and Funding and the Statewide Clinical Coding Auditor/Educator in their role in examining and providing high-level strategic advice on exposure to funder and provider risk under ABF.

Enquiries to Kevin Ratcliffe, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 3306, email kevin.ratcliffe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Director of Nursing (George Town) (507621).

Applications Close:—Friday, 17 August 2012.

Salary:—\$88,794 – \$92,938 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 7b, Year 1 to Grade 7b, Year 4.

Fixed-term full-time day work, commencing 9 December 2012 to 24 July 2013. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—George Town Hospital and Community Centre.

Duties:—Lead and manage a range of inpatient/residential/community based services provided from the relevant rural health facility including the management of resources and undertaking a leadership role in ensuring that clinical and support services/infrastructure meet quality and safety standards and are in accordance with Agency performance objectives and community expectations. Facilitate the development and maintenance of strong communication links within the Agency and other government and non government agencies, community health service providers and other key groups and consumers regarding health service priorities.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sophie Legge, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4140, email sophie.legge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Chef (503387).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,160 – \$56,777 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services Department.

Duties:—To prepare and produce all food and nutritional requirements for patients and staff at the Launceston General Hospital, delivered meal recipients and satellite divisions.

Essential Requirements:—Relevant Trades Qualification.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Rohan Beardwood, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7531, email rohan.beardwood@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Registered Nurse, 2 Vacancies.

Applications Close:—Friday, 17 August 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 3, Year 8.

Vacancy No. 504381.

Permanent part-time shift work (fully rotational), working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A.

Vacancy No. 504382.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A.

Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Andrea Tiffin, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7846, email andrea.tiffin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Clinic Receptionist (514501).

Applications Close:—Friday, 17 August 2012.

Salary:—\$46,265 – \$50,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, working 68.4 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—The Tasmanian Health Organisation-North West (THO-NW) is seeking to recruit an enthusiastic and motivated person with excellent communication and interpersonal skills. As a Clinic Receptionist you will be responsible for the provision of a customer focused general reception and telephone service to the Outpatient Clinic at Mersey Community Hospital.

This is a front line position within Outpatient Clinics where your main priority will be checking in patients when they arrive for appointments and departing them when they leave. Other duties will include but are not limited to processing referrals received, making appointments and answering telephone and general enquiries from patients.

Communication skills are instrumental for this role as you will be liaising with multiple stakeholders such as clients, staff and consultants. Your ability to maintain a high level of confidentiality in your day to day dealings with patient details and personal medical records is invaluable.

For more information or to discuss your application today please contact Ally Clark, Supervisor PIMS on 6426 5656 or email allyson.clark@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation-North West, P.O. Box 274, Ulverstone 7315 or email: rlo.nw@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Deputy Manager, Inpatient Services (517481).

Applications Close:—Wednesday, 5 September 2012.

Salary:—\$86,033 – \$95,154 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—The Tasmanian Health Organisation-North West (THO-NW) is seeking to recruit a leader who is able to provide direction in the development and management of inpatient Physiotherapy Services for the North West region. In this role your main responsibility will be the provision of Inpatient Physiotherapy Services and effective governance functions across the two acute facilities.

Your proven management skills will enable you to support staff through supervision and direction in the restoration of patient function and mobility, with resultant positive patient outcomes and decreased length of stay in the acute setting. You will also ensure the maintenance and progression of clinical skill development within the Inpatient Physiotherapy staff cohort.

As a leader of the Physiotherapy Service you will work with the Manager, Physiotherapy Services and Deputy Manager, Outpatient Services to ensure the physiotherapy service complements and integrates with the THO-NW, acute, sub-acute and primary health services.

For more information or to discuss your application today please contact Paula Hyland, Director of Allied Health Services on 0459 115 993 or email paula.hyland@dhhs.tas.gov.au.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paula Hyland, Department of Health and Human Services and Tasmanian Health Organisations, mobile 0459 115 993, email paula.hyland@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation-North West, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Hospital Aide (2 Vacancies).

Applications Close:—Friday, 17 August 2012.

Salary:—\$41,625 – \$42,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 3.

Vacancy No. 520711.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—The Tasmanian Health Organisation-North West (THO-NW) is seeking to recruit a motivated Hospital Aide to provide cleaning and resource maintenance services to the Day Procedure Unit (DPU) at Mersey Community Hospital.

The primary responsibilities of this role are to maintain clean hygienic surroundings to facilitate the control of infection, basic ward equipment and adequate stores. Additionally you will assist patients with aspects of daily living under the supervision of a Registered Nurse.

The ideal candidate will have demonstrated knowledge of the cleaning standards required to prevent infection. You will use your ability to monitor equipment, stock and stores and order when appropriate to ensure adequate supplies are maintained

on the ward. Previous experience of working with patients is desirable.

You will be a self-starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

For more information or to discuss your application today please contact Denise Donohue, Nurse Unit Manager on (03) 6426 5227 or email denise.donohue@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation-North West, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Property Officer (514771).

Applications Close:—Friday, 17 August 2012.

Salary:—\$58,549 – \$67,701 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—The Tasmanian Health Organisation-North West (THO-NW) is seeking to recruit a Property Officer to manage residential accommodation (both hospital owned and leased) for the Mersey Community Hospital.

Primarily, the Property Officer will be responsible for providing advice on the development and management of the accommodation portfolio and overseeing accommodation contracts including monitoring of performance and resolving issues with providers and tenants.

An important aspect of this position is the ability to liaise and negotiate with real estate companies and the private sector in obtaining suitable accommodation and signing of relevant contracts, therefore the ideal applicant should have extensive property management experience.

A demonstrated ability to apply expert knowledge for creating efficiencies within the property portfolio is essential as the Property Officer will be required to provide specialist advice and recommendations to the Regional Physical Resources Manager for the effective management of residential accommodation for the THO-NW.

Desirable Requirements:—Drivers Licence.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation-North West, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Quality Co-ordinator (517759).

Applications Close:—Friday, 17 August 2012.

Salary:—\$79,310 – \$84,784 p.a.

Nurses (TPS) Award, Registered Nurse Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term full-time day work, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—The Tasmanian Health Organisation, North West (THO-NW) is seeking to recruit a motivated and enthusiastic nurse to join the Quality and Safety team.

As Quality Co-ordinator the focus of your role will be to ensure that the principles of continuous quality improvement are applied in the delivery of services within the THO-NW. The role will co-ordinate the implementation of the National Standards and participate in the quality programme including the ACHS accreditation processes.

It is expected that the successful applicant will engage and motivate staff through advanced written, oral and interpersonal skills, combined with the ability to be influential and credible.

In addition to the superb location we will offer you a supportive and dynamic working environment, an attractive salary plus superannuation and access to salary packing.

For more information or to discuss your application today, please contact Anne Cabalzar, Director Service Improvement and Accreditation, on 6490 8968 or email anne.cabalzar@dhhs.tas.gov.au.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation-North West, P.O. Box 274, Ulverstone 7315 or email: rlo.nw@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Speech Pathologist (517597).

Applications Close:—Wednesday, 22 August 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work, working 76 hours per fortnight.

Location:—Mersey Community Hospital.

Duties:—The Tasmanian Health Organisation-North West (THO-NW) is seeking a Speech Pathologist to join the Speech Pathology Department within the Mersey Community Hospital (MCH).

The role will require you to work with inpatients and outpatients of the MCH and across the THO-NW providing appropriate management including assessment, diagnosis and treatment for swallowing and communication disorders. You will have the proven ability to determine your own work priorities for allocated caseloads with general professional guidance from the Senior Speech Pathologist, Clinical Specialist Speech Pathologist and Manager Speech Pathology.

The hospital has a dynamic team of dedicated and friendly staff and it enjoys strong community support. The MCH is located in the historic town of Latrobe which is in close proximity to stunning white beaches, pristine wilderness and top class restaurants and vineyards. It offers an enviable lifestyle well worth relocating for.

For more information or to discuss your application today please contact Sonia Doran phone (03) 64217720 or email sonia.doran@dhhs.tas.gov.au.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sonia Doran, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 64217720, email sonia.doran@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation-North West, P.O. Box 274, Ulverstone 7315 or email: rlo.nw@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Business Support Officer (500720).

Applications Close:—Friday, 17 August 2012.

Salary:—\$70,260 – \$73,463 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—The Tasmanian Health Organisation-North West (THO-NW) is seeking to recruit a Business Support Officer to enable the proficient preparation of budgets and the monitoring of financial resources within the North West Regional Hospital (NWRH).

To occupy this position you will be able to work autonomously with broad direction from the Financial Director. The position will offer high level business and finance support and guidance to the Business Unit Managers of the NWRH. This will include providing advice and support in relation to business activities, such as monthly reporting, performance and variance analysis, and financial planning activities to achieve

agreed service outcomes. In this role you will also maintain organisational unit wide financial management information and be directed to work on appropriate projects.

To be successful in this role you will possess high level interpersonal and communication skills such as negotiation and conflict resolution. You will be able to pair these skills with your proven ability to liaise effectively with a wide range of clinical and non-clinical staff in order to achieve efficient business outcomes for THO-NW.

For more information or to discuss your application today please contact Helen Hayes, Business Manager on 6430 6505 or email helen.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Maintenance Support Officer (502013).

Applications Close:—Friday, 17 August 2012.

Salary:—\$43,602 – \$45,672 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—The Tasmanian Health Organisation-North West (THO-NW) is seeking to recruit and experienced Maintenance Support Officer to undertake a wide range of duties associated with the maintenance of the North West Regional Hospital and buildings within THO-NW.

Primarily you will be responsible for the maintenance repairs and alterations to equipment, including non-biomedical, fixtures and fittings, in an efficient and safe manner. Additional duties include exterior and vehicle cleaning tasks.

Your demonstrated competence in general maintenance and gardening, will assist you with the efficient and effective execution consistent with the high quality standard of THO-NW. A sound knowledge of the principles of OH and S including manual handling is required to work independently with limited supervision and often with time constraints.

You will be a self starter, who is able to prioritise work in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues, other staff members and clients and a willingness to increase knowledge and skills on an ongoing basis.

Ongoing professional development and travel to other sites may be required.

We can offer you a well supported working environment, excellent remuneration plus superannuation and access to salary packaging.

To find out more information or to discuss your application, please contact Andrew Groves on (03) 6430 6615 or 0419 973 005 or email andrew.groves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to:

Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health Services North West

Home Care Assessor (519997).

Applications Close:—Friday, 17 August 2012.

Salary:—\$46,265 – \$50,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work, working 76 hours per fortnight to commence as soon as possible.

Location:—23 Steele Street, Devonport.

Duties:—The Tasmanian Health Organisation-North West (THO-NW) is seeking to appoint a Home Care Assessor to join our dedicated Primary Health team.

This position is based in Devonport and is required to undertake home care assessments for frail, aged and individuals with disabilities.

The successful applicant will ensure the efficient assessment and/or re-assessment of all referrals for home help services.

The role works collaboratively with the Community Nursing Service to ensure the health of clients is maintained. The successful applicant will have the demonstrated ability to make independent decisions and prioritise and manage a heavy workload.

To be considered for this position you will have strong communication and interpersonal skills combined with a sound understanding of and experience in managing databases. The successful applicant will not only show the ability to be flexible, but will demonstrate knowledge of administration procedures as well as application of skills in the use of electronic information systems and Microsoft suite.

You will participate in staff development activities and work according to Occupational Health and Safety legislation. Knowledge of the policies, procedures and guidelines of Home and Community Care (HACC) will assist you to successfully fulfil this position.

You will have a genuine commitment to the aims and philosophies of the service, together with the ability to deal skilfully and sensitively with the frail aged and younger disabled clients and maintain and understanding of their needs.

We will offer you excellent remuneration along with access to salary packaging.

For more information or to discuss your application today, please contact Jacky Taylor on 6421 7702 or email jacky.taylor@dhhs.tas.gov.au.

Essential Requirements:—Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jacky Taylor, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6421 7702, email jacky.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation-North West, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health Services North West

Support Worker (514098).

Applications Close:—Friday, 17 August 2012.

Salary:—\$43,602 – \$45,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Health West.

Duties:—The Tasmanian Health Organisation-North West (THO-NW) is seeking to recruit a Support Worker to join our dedicated Primary Health team.

This position is based and works across the West Coast and is required to provide assistance with personal care and practical assistance with household duties.

The successful applicant will work under general direction to assist clients who may have complex care need with mobility, personal hygiene, grooming and dressing. Additionally you will be responsible for social support and cleaning duties.

The role works collaboratively with other healthcare professionals to ensure the health of clients is maintained within a Primary Health Care Framework. The successful applicant will have the demonstrated ability to work with and motivate people who have complex care needs. Sound written and verbal communication skills, with the ability to establish and maintain effective communication with clients and team members will be well regarded in this role.

You will work in a team environment where the rewards are great and the respect from the local community is immeasurable. We will offer you excellent remuneration along with access to salary packaging.

For more information or to discuss your application today, please contact Maggie Johnson on (03) 6471 5949 or email maggie.johnson@dhhs.tas.gov.au.

Desirable Requirements:—Certificate III in Aged Care.

Essential Requirements:—Current driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to:

Human Resources, Tasmanian Health Organisation-North West, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS.

TASMANIAN HEALTH ORGANISATION, SOUTH.

Executive Assistant, Corporate Governance Support (520774).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,160 – \$56,777 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—The role encompasses management and co-ordination of the Tasmanian Health Organisation-South STHO Governing Council's secretariat function. Work with the Chief Executive Officer CEO and the Governing Council to evaluate and continuously improve the THO-South governance framework. Facilitate liaison and flow of information between the Governing Council and THO-South Executive. Responsible for the provision of high level administrative and executive support under the direction of the CEO STHO and will be expected to work collaboratively with the STHO Governing Council and with key staff across the STHO.

Enquiries to Bridget Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8501, email bridget.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Tasmanian Health Organisation South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Allied Health Assistant, Physiotherapy (506201).

Applications Close:—Friday, 24 August 2012.

Salary:—\$47,183 – \$50,324 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time day work, working 45.6 hours per fortnight.

Location:—South.

PLEASE NOTE: Flexible working options allow this vacancy to be filled by more than one applicant.

Duties:—Are you a responsible, adaptable person who enjoys working in rural areas within Southern Tasmania as part of the Community Physiotherapy team? You will be required to provide quality client services under the general supervision of a therapist, including the rehabilitation of patients and supervision of exercise groups. In addition, efficient client related administration duties are required, such as filing,

making telephone bookings, maintaining an electronic calendar and other related tasks.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Current drivers licence.

Enquiries to Daniel Sih, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7280, email daniel.sih@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, G.P.O. Box 1061, Hobart 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Pathology Technician (516974).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,160 – \$56,777 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time day work (with oncall) working 60.8 hours per fortnight, commencing 1 October 2012 for a period of 3 months.

Location:—Royal Hobart Hospital, Molecular Medicine.

Duties:—Molecular Medicine require a Pathology Technician to assist scientists in the efficient operation of the department. The successful candidate would be required to perform technical work in the Cytogenetics and Molecular Medicine Laboratories, in accordance with conventional practices, methods and standards and the adjustment, adaption, interpretation or modification of those factors where necessary. These duties will be performed under the general technical direction and supervision of scientific staff.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position:

An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work OR relevant training and/or experience determined in accordance with the provisions of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

Enquiries to Jan Williamson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8912, email jan.williamson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Community Care Services Co-ordinator (513087).

Applications Close:—Friday, 17 August 2012.

Salary:—\$58,549 – \$67,701 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Midlands Multi Purpose Health Centre, Otlands.

Duties:—In accordance with primary health care principles, direct and implement a range of community services to consumers, their families and carers, within the Southern Midlands municipal area. These community services comprise Community Options, Community Transport, Community Care Packages, and Respite for Carers.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jenny Mason-Cox, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5030, email jenny.mason-cox@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, G.P.O. Box 1061, Hobart 7001.

Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Hotel Services and Logistics

Cleaner (510533).

Applications Close:—Friday, 17 August 2012.

Salary:—\$38,286 – \$41,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual as and when required, for a period of 2 years.

Location:—Royal Hobart Hospital.

Duties:—The Royal Hobart Hospital are seeking a number of casual staff to perform general cleaning duties throughout the hospital as directed, including but not limited to removal of garbage, collection/distribution of linen and ensuring equipment is used and maintained in the correct manner.

Enquiries to Tony Barrett, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8211, email anthony.barrett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Staff Specialist (Department of Emergency Medicine) (513254).

Applications Close:—Friday, 31 August 2012.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time shift work.

Location:—Department of Emergency Medicine, Royal Hobart Hospital.

Duties:—An opportunity exists for a position in the Emergency Department of the Royal Hobart Hospital. Applications are invited from Fellows of the Australasian College for Emergency Medicine (FACEM), or equivalent, and those who are within 6 months of their Fellowship. You will be required to provide specialist emergency care to patients attending the Department of Emergency Medicine. You will be involved in research and quality improvement activities, undergraduate and postgraduate teaching at the Hospital. You will also be required to provide specialist advice to inpatient units as required.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Dr Emma Huckerby, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8608, email emma.huckerby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Tasmanian Health Organisation South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Oral Health Services (Statewide)

Oral Health South

Dental Officer (516658).

Applications Close:—Friday, 17 August 2012.

Salary:—\$94,440 – \$147,047 p.a.

Health and Human Services (Tasmanian State Service) Award, Dental Officer, Level 1 to Level 3.

Permanent full-time day work (see note below).

Location:—Oral Health Services South.

Skills and Qualifications Allowance:—Up to \$10,000 per annum pro-rata may be paid to dentists who have additional qualifications or experience which may be required from time to time.

Allowance in Lieu of Private Practice:—Dentists employed by Oral Health Services Tasmania have the right to maintain part-time employment in the private sector. To acknowledge dental officers who work full-time in the public sector, an allowance may be paid to full-time, fully-registered Dental Officers Level 3 and above, in lieu of private practice to offset the disparity between public and private sector salaries. The allowance is 7.5% of the base salary.

Salary Packaging:—Salary packaging is available to all Oral Health Services employees.

PLEASE NOTE:—Part-time hours will also be considered as flexible working options allow this vacancy to be filled by more than one applicant. Additionally applicants seeking fixed term employment are also encouraged to apply as fixed term regular hours and fixed term casual as and when required hours will also be considered.

Duties:—Provide clinical dental services and associated administrative functions consistent with Tasmanian Oral Health Service policies. This involves the provision of dental services (at general dental practitioner level) to children and concession card beneficiaries in accordance with current treatment guidelines and management policies.

The successful applicant may have the opportunity to supervise 5th Year Dental students on placement from Australian Universities subject to meeting the supervision requirements of the Universities.

Essential Requirements:—Registered with the Dental Board of Australia.

Enquiries to Craig McShane, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6214 5433, email craig.mcshane@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, G.P.O. Box 1061, Hobart 7001.

Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Road Safety Operations

School Crossing Patrol Officer, 4 Vacancies.

Applications Close:—Friday, 17 August 2012.

Salary:—\$36,511 – \$45,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1. Vacancy No. 902811.

Fixed-term casual as and when required to 31 December 2013.

Location:—Kingston/Margat/Blackmans Bay and Claremont/ Bridgewater.

Vacancy No. 903010.

Fixed-term part-time 7.5 hours per week as soon as possible for 12 Months.

Location:—George Town.

Vacancy No. 903011.

Fixed-term casual as and when required to 31 December 2013.

Location:—George Town.

Vacancy No. 902810.

Fixed-term casual 7.5 hours per week as soon as possible for 12 Months.

Location:—Kingston/Margate/Blackmans Bay.

Duties:—Responsible for the safe conduct of school children and others at pre-selected crossing points.

Responsible for requiring drivers of vehicles to stop on a road where the Guard is engaged in the duties of protecting children and others crossing to and from a school.

Provide advice to the School Principal when children are crossing the road other than at the selected location, or are not observing instructions, so that corrective measures may be taken.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Serious Driving Offences; and.

Medical examination covering general health, medical history, vision and hearing.

Desirable Requirements:—Current drivers licence. Possession of a current First Aid Certificate.

Enquiries to Aly Sargent, School Crossing Patrol Officer Co-ordinator, Department of Infrastructure, Energy and Resources, 287 Wellington Street, Launceston, phone (03) 6336 5459, email Aly.Sargent@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Vehicle Operations

Transport Inspector, 2 Vacancies.

Applications Close:—Wednesday, 22 August 2012.

Salary:—\$63,654 – \$74,405 p.a.

Tasmanian State Service Award, Transport Inspector.

Vacancy No. 370852.

Permanent full-time.

Location:—Burnie.

Vacancy No. 371928.

Permanent full-time.

Location:—Launceston.

Essential Requirements:—A Current Driver's Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Trade certificate in automotive mechanic or a relevant related field; or Extensive Enforcement experience.

Enquiries to Paul Olendrowsky, Manager Transport Compliance, Department of Infrastructure, Energy and Resources, 287 Wellington Street, Launceston, phone (03) 6336 2633, email Paul.Olendrowsky@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

Metallic Minerals and Geochemistry

Database Geologist (372487).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,869 – \$86,050 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-term full-time until 30 June 2014.

Location:—Rosny Park.

Prepare information from published and unpublished sources and personal field observation for entry into the Tasmanian Information on Geoscience and Exploration Resource (TIGER) information system and to populate associated databases.

Undertake research in the field and office to prepare maps and reports on Tasmania's geology, with a focus on projects connected to the West Coast Geoscience Initiative.

Assist in the undertaking of fieldwork with MRT staff.

Assist in the evaluation of private sector exploration programs and selection of the most appropriate of a number of competing project proposals. Assist with the attraction of mineral exploration investment to Tasmania.

Interact with and provide scientific advice to Mineral Resources Tasmania personnel, experienced expert consultants and the general public.

Assist in the administration of mineral tenement matters.

Desirable Requirements:—Wide background experience in geoscience, with demonstrable expertise in an area of specialisation in one aspect of geoscience relevant to Tasmania.

Experience with Geographic Information Systems, 3D modelling software and other computer systems.

Postgraduate degree in a field of geoscience.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

APPROPRIATE COURSE OF STUDY:—For the purpose of the previous section, 'an appropriate graduate qualification' is a Degree in Science from a recognised University.

Enquiries to David Green, Senior Geologist, Department of Infrastructure, Energy and Resources, 30 Gordons Hill Road, Rosny, phone (03) 6233 7596, email David.Green@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart, 7000, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA.

*Metallic Minerals and Geochemistry***Field Geologist (372486).**

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,869 – \$86,050 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-term full-time until 30 June 2014.

Location:—Rosny Park.

Plan and undertake field based geoscientific projects associated with increasing the mineral prospectivity or effective land management of Tasmania, including the assessment and mapping of areas of complex geology. Undertake laboratory examination and evaluation of material and interpretation of data collected during geoscientific projects and prepare the results for publication. Assist with the preparation and promotion of information to increase the level of activity of the mineral exploration industry in Tasmania. To assist in the planning and carrying out of tasks associated with the development of geoscientific databases for GIS. Provide geoscientific advice and information to internal and external clients based on up-to-date knowledge and expertise. To prepare reports for Departmental publications on any aspect of work undertaken. Undertake projects or perform administrative duties as required.

Desirable Requirements:—Wide background experience in geoscience, with demonstrable expertise in an area of specialisation in one aspect of geoscience relevant to Tasmania.

Experience with Geographic Information Systems, 3D modelling software and other computer systems.

Postgraduate degree in a field of geoscience.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

APPROPRIATE COURSE OF STUDY:—For the purpose of the previous section, 'an appropriate graduate qualification' is a Degree in Science from a recognised University.

Enquiries to David Green, Senior Geologist, Department of Infrastructure, Energy and Resources, 30 Gordons Hill Road, Rosny, phone (03) 6233 7596, email David.Green@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart, 7000, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

*Metallic Minerals and Geochemistry***Project Geologist (372484).**

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,869 – \$86,050 pro rata, per annum.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Fixed-term full-time 6 months.

Location:—Rosny Park.

Plan and carry out tasks associated with the development of geoscientific data for GIS and 3D models.

Plan and undertake field based geoscientific projects associated with increasing the mineral prospectivity or effective land management of Tasmania, including the assessment and mapping of areas of complex geology.

Undertake laboratory examination and evaluation of material and interpretation of data collected during geoscientific projects and prepare the results for publication. Assist with the preparation and promotion of information to increase the level of activity of the mineral exploration industry in Tasmania. Provide geoscientific advice and information to internal and external clients based on up-to-date knowledge and expertise.

To prepare reports for Departmental publications on any aspect of work undertaken. Undertake projects or perform administrative duties as required.

Desirable Requirements:—Wide background experience in geoscience, with demonstrable expertise in an area of specialisation in one aspect of geoscience relevant to Tasmania.

Experience with Geographic Information Systems, 3D modelling software and other computer systems.

Postgraduate degree in a field of geoscience.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

APPROPRIATE COURSE OF STUDY:—For the purpose of the previous section, 'an appropriate graduate qualification' is a Degree in Science from a recognised University.

Enquiries to David Green, Senior Geologist, Department of Infrastructure, Energy and Resources, 30 Gordons Hill Road, Rosny, phone (03) 6233 7596, email David.Green@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart, 7000, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

*Operations***Senior Electrical Technician (372196).**

Applications Close:—Friday, 17 August 2012.

Salary:—\$59,343 – \$68,634 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake high level and advanced electrical trades inspections and work associated with the manufacture, testing, installation and maintenance of transport systems and associated equipment and ensure that it meets quality standards. Identify traffic flow problems associated with equipment malfunctions and faults and provide alternative solutions to complex operational problems when required. Provide high level support and judgement in collating technical records and reports on transport system operation, repairs and improvements. Provide advanced technical support and undertake electronic fault-finding and repair down to PCB level. Monitor the performance of road network conditions using CCTV, SCATS, STREAMS and other control and monitoring systems and provide radio traffic reports. Install, calibrate and safely operate a range of complex automated units monitoring vehicle volumes, categories, speed and weight at specified road locations and in accordance with DIER or manufacturers' standards and procedures. Retrieve, process and validate traffic data captured by traffic counters using various proprietary software; undertake data management,

conduct data analysis and reporting when required. Perform and supervise a wide range of other specialised traffic engineering, field investigations, electrical and electronic duties as required. Provide guidance, training and supervision for trades apprentices and non-trade staff when required.

Essential Requirements:—Electrician's licence; A current driver licence.

Desirable Requirements:—Post trade electronics training or in the process of working towards completion of this training.

Enquiries to Graeme Nibbs, Manager Transport Systems, Department of Infrastructure, Energy and Resources, 185 Campbell St Hobart, phone (03) 6233 5301, email Graeme.Nibbs@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, 10 Murray Street Hobart, 7018, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Court Mandated Diversion Unit

Court Diversion Officer, 3 Vacancies.

Applications Close:—Friday, 17 August 2012.

Salary:—\$59,343 – \$68,634 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 356287.

Permanent full-time 73.5 hour per fortnight.

Location:—Hobart.

Vacancy No. 356406.

Permanent part-time 29.40 hours per fortnight.

Location:—Burnie.

Vacancy No. 356109.

Permanent part-time 44.10 hours per fortnight.

Location:—Launceston.

Duties:—Provide case management support and co-ordination of services to offenders and supervise offenders on Drug Treatment Orders (DTO's) by addressing offending behaviours, providing opportunities for rehabilitation and ensuring that offenders comply with court orders. Provide advice and reports to the courts on.

Offender performance and compliance to the DTO and with the program; Ensure that the offender is addressing the needs as outlined in the Individual Management Plans (IMP's); Assist the offender in reducing their illicit substance use and recidivism and in addressing their criminogenic needs. Work collaboratively with an interdisciplinary team and any external stakeholders or treatment providers.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted; conviction checks in the following; arson and fire setting—violent crimes and crimes against the person—sex-related offences—drug and alcohol related offences—crimes involving dishonesty—crimes involving deception—making false declarations—malicious damage and destruction to property—serious traffic offences—crimes against public order or relating to the Administration of Law and Justice—crimes against Executive or the Legislative Power—crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Additional Information:—All applicants are required to undergo psychological and aptitude testing as part of the selection process.

Desirable Requirements:—Relevant tertiary or industry qualifications. A current driver's licence.

Enquiries to Robert Waterman, Team Leader CMD, Community Corrections, Department of Justice, phone (03) 6434 5408, email robert.waterman@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Robert Waterman on (03) 6434 5408. The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

HUMAN RESOURCES

Staff Support Services

Psychologist (000081).

Applications Close:—Friday, 17 August 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time.

Location:—Hobart.

Duties:—Provide a specialist state-wide service to Departmental employees with a focus on improving and maintaining psychological health and well-being.

Enquiries to Commander Mark Mewis, Human Resources, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2033, email Mark.Mewis@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308 HOBART TAS 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

INFORMATION AND LAND SERVICES

Service Tasmania Operations

Relief Client Service Officer (702035).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,869 – \$57,546 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (36.75 hours per fortnight).

Location:—Southern Region/Glenorchy.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To provide accurate and efficient client focussed services for a broad range of Government business transactions and information services including collection and receipt of monies and providing information. To provide relief to the Service Tasmania shops within their region as required.

Essential Requirements:—A current licence to drive a motor vehicle in Tasmania.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: conviction check for—crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Enquiries to Linda Gunn, phone (03) 6233 4993, email linda.gunn@dpiwwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Invasive Species Branch

Manager (Response Co-ordination) (706863).

Applications Close:—Friday, 17 August 2012.

Salary:—\$92,115 – \$98,387 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Launceston or Hobart, subject to negotiation.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead the development, implementation and maintenance of Tasmania's capacity and ability to respond to incursions of invasive species including the management of long term responses such as the Fox Eradication Program.

Desirable Requirements:—A degree in Science or other relevant tertiary qualifications. A current motor vehicle driver's licence.

Enquiries to Craig Elliott, phone (03) 6336 5229, email craig.elliott@dpiwwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Invasive Species Branch

Principal Advisor (Research) (706864).

Applications Close:—Friday, 17 August 2012.

Salary:—\$92,115 – \$98,387 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time.

Location:—Hobart or Launceston, subject to negotiation.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIWWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—Lead and manage a portfolio of research projects and programs aimed at improving the knowledge and understanding of the impacts of invasive species on Tasmania's natural values and primary industries and the development of effective monitoring, control and eradication techniques.

Essential Requirements:—A Degree in Science, or an equivalent qualification, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to Craig Elliott, phone (03) 6336 5229, email craig.elliott@dpiwwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Southern Region

Visitor Reception Officer (330827).

Applications Close:—Friday, 17 August 2012.

Salary:—\$36,511 – \$45,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time minimum 500 hours per annum.

Location:—Mt Field.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To collect and account for entry fees from visitors to national parks, check park passes, and provide advice and information to visitors regarding recreational activities, safety, Leave No Trace principle use, features and facilities of national parks.

Desirable Requirements:—A current motor vehicle drivers licence and a current Workplace Level 2 First Aid Certificate.

Enquiries to Maureen Lowery, Department of Primary Industries, Parks, Water and Environment, phone (03) 6288 1149, email maureen.lowery@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated. At DPIWWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

TREASURY AND FINANCE

Assistant Research Officer (Cadet) (722204).

Applications Close:—Friday, 24 August 2012.

Salary:—\$39,480 – \$60,421 p.a.

Tasmanian State Service Award, Cadet.

Fixed-term full-time renewable contract for a period of up to six years.

Location:—Hobart.

Duties:—This is an exciting opportunity to undertake research and administrative work across the Agency. Treasury aims to develop you for a future career with us through grass roots exposure to our broad responsibility areas and through ongoing training and skills development.

To be successful in the position you will: be a short way through an appropriate undergraduate degree or eligible for admission to a relevant degree course; be studying subjects such as Commerce or Economics majoring in disciplines such as accounting, finance, business economics, analytical economics and public policy; have demonstrated time management skills; and believe in the vision, mission and values of our organisation. If successful, commencement date will be negotiated.

Essential Requirements:—Eligible for admission to a relevant degree course at a recognised tertiary institution.

Enquiries to Joy Crane, Assistant Director, Human Resources Branch, Department of Treasury and Finance, phone (03) 6233 4896, email joy.crane@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

PUBLIC TRUSTEE

TRUSTEE SERVICES

Client Account Manager (790185).

Applications Close:—Friday, 17 August 2012.

Salary:—\$52,869 – \$57,546 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Burnie.

Duties:—The Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions while exercising a formal discretion in relation to the management of these estates and trusts.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. The successful applicant will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner, and the ability to promote excellent client service through identifying and understanding client needs, and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Fiona Sullivan, North West Branch Manager, Public Trustee, G.P.O. Box 138, Burnie, Tas, 7320, phone (03) 6434 6411, email fsullivan@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone (03) 6233 7706, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

PUBLIC TRUSTEE

TRUSTEE SERVICES

Northern Branch Manager (790108).

Applications Close:—Friday, 17 August 2012.

Salary:—\$77,536 – \$89,072 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Launceston.

Duties:—The Northern Branch Manager will lead and develop the human resources of the branch, and manage its physical and financial resources to ensure attainment of

the required service standards. This person will manage a small estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions as well as engaging in proactive client service and relationship building including delivering public presentations.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Applicants for this position will possess a demonstrated understanding of commercial business management practices with substantial experience in the trustee or an associated industry an advantage. Experience in developing and managing the delivery of proactive client service and proven skills in organisational improvement directed towards continual improvement in client service. Proven contemporary management and leadership skills and a practical knowledge of contemporary human resource management. Demonstrated self management and organisational skills and sound judgement in complex situations.

High level interpersonal communication skills including public presentation, written, liaison, negotiation and conflict resolution skills. Demonstrated ability to identify strategic issues and proactively develop appropriate solutions to problems.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Gaylene Cunningham, Manager Client Services, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone (03) 6233 7606, email gcunningham@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone (03) 6233 7706, email kjohns@publictrustee.tas.gov.au.

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Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher	S. Jones	6 months	13.02.12
Education	Teacher	P. Wise	12 months	13.02.12
Education	Teacher	B. Darvell	12 months	13.02.12
Education	Teacher	D. Atkinson	12 months	13.02.12
Education	Teacher	E. Campbell	12 months	13.02.12
Education	Teacher	B. Stafford	6 months	13.02.12
Education	Teacher	R. Lusted	12 months	08.08.12
Education	School Psychologist	S. Marhsall	12 months	13.02.12
Education	Teacher	D. Buchanan	12 months	13.02.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Clifford	6 months	30.07.12
Health & Human Services & Tasmanian Health Organisations	Social Worker	R. Pilon	6 months	04.08.12
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	P. Hall	6 months	08.07.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Stone	6 months	09.07.12
Health & Human Services & Tasmanian Health Organisations	Senior Physiotherapist - Medical Units	S. May	6 months	23.07.12
Health & Human Services & Tasmanian Health Organisations	Home Help	S. Walters	6 months	06.08.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	A. Clark	6 months	30.07.12
Health & Human Services & Tasmanian Health Organisations	Health Care Assistant	C. Pestrucchi	6 months	05.08.12
Justice	Legal Practitioner	K. Muskett	6 Months	08.08.12
Primary Industries, Parks, Water & Environment	Client Service Officer	M. Otten	NIL	06.08.12
Primary Industries, Parks, Water & Environment	Client Service Officer	L. Ivory	NIL	06.08.12

Fixed-Term Appointments of greater than 12 months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Visiting Journalist Program (VJP) Guide	D. Quon	15 months	07.08.12
Economic Development, Tourism & the Arts	Visiting Journalist Program (VJP) Guide	S. Addison	15 months	07.08.12
Economic Development, Tourism & the Arts	Visiting Journalist Program (VJP) Guide	P. Harmsen	15 months	07.08.12

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. Nardella	31.07.12
Health & Human Services & Tasmanian Health Organisations	Relief Community Nurse	D. MacKinnon	21.07.12

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Staff Specialist Pathology	H. Rees	31.07.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	G. Rogers	29.07.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	P. Prasad	27.07.12
Health & Human Services & Tasmanian Health Organisations	Aboriginal Tenancy Officer	K. Michell	27.07.12
Health & Human Services & Tasmanian Health Organisations	Asset Clerk	A. Temple	30.07.12
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	D. Paterson	01.08.12
Health & Human Services & Tasmanian Health Organisations	Team Leader (Elective Surg Systems)	B. Russell	31.07.12
Justice	Executive Officer	C. De Soza	03.08.12
Justice	Manager Supreme Court	I. Roberts	03.08.12

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	S. Florisson	Paediatric Speech Pathologist	06.08.12
Health & Human Services & Tasmanian Health Organisations	P. Matthysz	Clinical Nurse Consultant	23.07.12
Police & Emergency Management	D. Swain	Assistant Manager Communications	17.07.12
Treasury & Finance	M. Khan	Compliance Inspector	13.08.12
Treasury & Finance	N. Krushka	Senior Policy Analyst	02.08.12



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