



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

**Deadlines will be strictly adhered to
Subscription or account enquiries phone (03) 6233 3148.**

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

LINC TASMANIA

LINCs and Community Learning

Huon LINC.

Customer Services Officer, Huon LINC (700605).

Applications Close:—Friday, 20 April 2012.

Salary:—\$51,832 – \$56,418 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 29.40 hours per fortnight.

Location:—Huon LINC.

Description of the role:—Undertake a range of multiple, diverse and complex tasks and provide support to a range of customer-focused services and programs in a LINC Tasmania environment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are

to be conducted: conviction check for—crimes of violence, sex related offences and serious drug offences.

Enquiries to Mandy Oliver, Department of Education, phone (03) 6264 8482, email **mandy.oliver@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 2490, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES.

Customer Support Officer (511167) (511168).

Applications Close:—Friday, 20 April 2012.

Salary:—\$45,265 – \$49,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work commencing as soon as possible for a period of 12 months (both vacancies).

Location:—Housing Tasmania, North West.

Duties:—As part of a multi-skilled Customer Services Team, perform a range of duties including reception, administrative, clerical and customer support services for staff and clients, to ensure the efficient and effective delivery of housing services across Areas as required.

Selection criteria includes:—Ability to liaise and communicate effectively with clients on a range of matters relating to Housing Tasmania services, other housing options and maintenance issues.

Good interpersonal and communication skills both written and verbal.

Ability to adequately determine client needs and to treat clients with dignity and respect.

Please Note:—All potential applicants are invited to a job information session at Housing Tasmania, 1st floor Reece House, 46 Mount Street, Burnie from 5.00 pm to 6.30pm on Monday 16 April 2012. This is an ideal opportunity to gain a greater insight into the role and learn more about Housing Tasmania.

Enquiries to Anna Radford, Department of Health and Human Services, phone (03) 6434 6280, email **anna.radford@dhhs.tas.gov.au**.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at **www.dhhs.tas.gov.au**.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Co-ordinator Tenancy Services (517101).**

Applications Close:—Friday, 20 April 2012.

Salary:—\$75,145 – \$86,530 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Housing Tasmania, North West.

Duties:—In accordance with Housing Tasmania's service delivery policies, principles and standards:

Support the Area Manager in the delivery of services.

Undertake the co-ordination of tenancy service delivery through the effective management of a team, ensure the achievement of quality, financial and performance targets for the Area.

Selection criteria includes:—Significant management skills to lead and co-ordinate a team and to manage human, financial and physical resources, to monitor effectiveness and efficiency in an environment subject to work pressure and competing priorities through an understanding of contemporary management techniques.

Highly developed knowledge and understanding of tenancy services and the political, social and organisational environment coupled with a high level capacity to identify relevant issues and make sound judgments in the provision strategic advice regarding Housing Tasmania policy and procedures to the Agency.

High level communication, negotiation and conflict resolution skills with a demonstrated ability to liaise and negotiate effectively with a wide range of stakeholders including staff, tenants, government and non-government organisations and to identify and implement mutually acceptable solutions in situations of differing interests.

Desirable Requirements:—Hold and maintain a current driver's license.

Please Note:—All potential applicants are invited to a job information session at Housing Tasmania, 1st floor Reece House, 46 Mount Street, Burnie from 5.00 pm to 6.30pm on Monday 16 April 2012. This is an ideal opportunity to gain a greater insight into the role and learn more about Housing Tasmania.

Enquiries to Christine Collins, Department of Health and Human Services, phone (03) 6434 6388, email christine.collins@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Customer Support Officer (511055).**

Applications Close:—Friday, 20 April 2012.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work from as soon as possible for a period of 12 months.

Location:—Housing Tasmania, Hobart.

Duties:—As part of a multi-skilled Customer Services Team, perform a range of duties including reception, administrative, clerical and customer support services for staff and clients, to ensure the efficient and effective delivery of housing services across Areas as required.

Selection Criteria includes:—Ability to liaise and communicate effectively with clients on a range of matters relating to Housing Tasmania services, other housing options and maintenance issues. Good interpersonal and communication skills both written and verbal. Ability to adequately determine client needs and to treat clients with dignity and respect.

Enquiries to Liz Murray, Department of Health and Human Services, phone (03) 62333649, email liz.murray@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Tenancy Officer (517091) (517099).**

Applications Close:—Friday, 20 April 2012.

Salary:—\$51,137 – \$55,664 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work commencing as soon as possible for a period of 12 months (both vacancies).

Location:—Housing Tasmania, North West.

Duties:—Provide a range of tenancy management services to a portfolio of public housing clients and properties in accordance with Housing Tasmania's service delivery policies, principles and standards.

Selection criteria includes:—Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change.

Demonstrated ability to interpret client circumstances and requirements, use initiative and utilise problem solving skills to make well-informed recommendations in relation to tenancy management, within legislation, policy and guidelines.

Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards.

Desirable Requirements:—Hold and maintain a current driver's license.

Working towards or successful completion of qualifications relevant to the job.

Please Note:—All potential applicants are invited to a job information session at Housing Tasmania, 1st floor Reece House, 46 Mount Street, Burnie from 5.00 pm to 6.30pm on Monday 16 April 2012. This is an ideal opportunity to gain a greater insight into the role and learn more about Housing Tasmania.

Enquiries to Beth Cooper, Department of Health and Human Services, phone (03) 6434 5450, email beth.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Clinical Nurse (502148).

Applications Close:—Friday, 27 April 2012.

Salary:—\$54,527 – \$74,620 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift work, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Are you looking for an opportunity that offers a rewarding career? The North West Area Health Service is seeking to recruit a Clinical Nurse to provide clinical expertise and leadership in all aspects of nursing care within the Intensive Care Unit (ICU) at North West Regional Hospital (NWRH).

The role will see you co-ordinate and deliver advance clinical nursing care as part of a multidisciplinary team. Your excellent communication and interpersonal skills will contribute towards the implementation and evaluation of continuous quality improvement activities in unit based clinical practice in conjunction with nursing and other key health care professionals.

You will have the scope to contribute towards the learning goals of nurses within your team as a preceptor in the clinical practice setting and be committed to participate in ongoing professional development. Your demonstrated knowledge of the legal and ethical requirements of Nursing and the ANCI Competencies will allow you to interact effectively with patients, families and other health care professionals.

Ideally you will hold or be working towards a Graduate Certificate in Intensive/Critical Care Nursing. Your extensive experience in Intensive Care will allow you to manage a mutually agreed clinical portfolio within ICU.

With the freshest air in the world, the North West Coast provides an enviable lifestyle for work and social activities. Complimented by stunning scenery, outstanding forests, mountains, beaches on your doorstep and Melbourne only an hour by plane, this opportunity offers a chance to embrace your work life balance at its best.

We will offer you excellent remuneration, superannuation and access to salary packaging. Your work environment at the North West Regional Hospital is modern and well resourced.

For more information or to discuss your application

today, please contact Trudy Segger on 6430 6673 or email trudy.segger@dhhs.tas.gov.au.

Please note that access to the Grade 4 salary range \$70,558—\$74,620 is subject to successful application to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone, Tasmania, 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Safety Risk and Quality Officer (519231).

Applications Close:—Friday, 20 April 2012.

Salary:—\$79,310 – \$84,784 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 6, Year 1 to Grade 6, Year 4.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Quality and Safety Unit.

Duties:—The North West Area Health Service is seeking to recruit a motivated and enthusiastic individual to join the Quality and Safety team.

As Safety, Risk and Quality officer the primary focus of your role will be to co-ordinate quality programmes. This includes management of incidents, consumer feedback, and co-ordination of patient safety initiatives. The role is across the North West Area Health Service including acute care, aged care, district hospitals, and a number of rural and community health centres.

Your extensive knowledge of quality principles and clinical risk management are essential requirements. Advanced written, oral and interpersonal skills combined with motivation and high level organisation skills are key attributes that will assist you to successfully promote involvement and achieve desired outcomes.

With the freshest air in the world, the North West Coast provides an enviable lifestyle for work and social activities. Complimented by stunning scenery, outstanding forests, mountains, beaches on your doorstep and Melbourne only an hour by plane, this opportunity offers a chance to embrace your work life balance with a rewarding career.

In addition to the superb location we will offer you a supportive and dynamic working environment, an attractive salary plus superannuation and access to salary packing.

For more information or to discuss your application today, please contact Anne Cabalzar on 6490 8968 or email anne.cabalzar@dhhs.tas.gov.au.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone, Tasmania, 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Senior Dietitian (502055).**

Applications Close:—Friday, 27 April 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional,, Level 3.

Permanent part-time day work, working 38 hours per fortnight.

Location:—North West Regional Hospital.

Duties:—Are you looking for new direction in your career? Do you desire a quality and affordable lifestyle on Tasmania's scenic North West coast? This opportunity may be for you.

The North West Area Health Service Nutrition and Dietetics department is seeking to recruit a Senior Dietitian who will complement our existing team. You will have a range of experience and varying scopes of practice that will contribute to the skill set within our team.

You will be a good leader, a self starter with a can do attitude, have experience in supervision and plenty of initiative. We will provide you with opportunities in this role to pursue a range of clinical areas.

The position predominantly involves the management of outpatients, and any experience in the areas of paediatrics, food allergies and intolerances, gastrointestinal disorders and renal disease would be an advantage.

We will offer you excellent remuneration and access to salary packaging. Relocation assistance may also be negotiated with the successful candidate. Your work environment at the North West Regional Hospital is modern and well resourced and you will be well supported. You will also be provided with strong networking and inter-professional development opportunities.

Tasmania's North West coast can offer you great access to fresh food from the farm gate at local markets, excellent cafe's and deli's. Your weekends can be spent exploring the Tarkine Wilderness or one of nearby National Parks.

If you are looking for an outdoor lifestyle, access to local quality food produce and you are keen to be part of an enthusiastic team 'explore the possibilities' of joining our Nutrition and Dietetics department. For more information or to discuss your application for this exciting career opportunity today please contact Sarah O'Keefe (Nutrition and Dietetics Manager) on (03) 6430 6597 or email sarah.okeefe@dhhs.tas.gov.au.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone, Tasmania, 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Admissions Co-ordinator (503275).**

Applications Close:—Friday, 20 April 2012.

Salary:—\$51,137 – \$55,664 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time day work, working 30.4 hours per fortnight, commencing as soon as possible to 8 February 2013. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Patient Information Management Service, Launceston General Hospital.

Duties:—To provide an efficient elective surgery admission service to the hospital and maintain the computerised Hospital Waiting List and Booking System. Ensure all information management which occurs is in keeping with the requirements as set down within confidentiality guidelines and protocols of the Department.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Esta Charles-Botterill, Department of Health and Human Services, phone (03) 6348 7545, email esta.charles-botterill@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Community Nurse (Relief) (504279).**

Applications Close:—Friday, 20 April 2012.

Salary:—\$61,739 – \$74,620 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4 Year 4 CH FCH.

Fixed-term casual shift work, working as and when required commencing 29 April 2012 to 26 April 2014.

Location:—Kelham Street Launceston.

Please Note: Access to the Grade 4 salary range \$70,558-

\$74,620 is subject to successful application for progression to Grade 4.

Duties:—Function as an advanced clinical practitioner in nursing, using evidenced based practices.

Desirable Requirements:—Holds, or is working towards, appropriate tertiary qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Jan Allford, Department of Health and Human Services, phone (03) 6336 4453, email jan.allford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Health Care Assistant (515097).

Applications Close:—Friday, 20 April 2012.

Salary:—\$42,602 – \$44,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer,, Level 4.

Fixed-term casual working as and when required commencing 29 April 2012 to 26 April 2014.

Location:—Kelham Street Launceston.

Duties:—Under the supervision of a Registered/Community Nurse, the Health Care Assistant will provide assistance to clients with a range of activities of daily living that a person would normally do for themselves.

Essential Requirements:—Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Jan Allford, Department of Health and Human Services, phone (03) 6336 4453, email jan.allford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Home Care Worker (518161).

Applications Close:—Friday, 20 April 2012.

Salary:—\$40,625 – \$41,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer,, Level 3.

Fixed-term casual day work, working as and when required commencing as soon as possible to 07 April 2015.

Location:—Campbell Town.

Duties:—Within a primary health care framework the provision of a range of basic home care support services for frail aged people, and people with disabilities and their carers.

Desirable Requirements:—Current driver's licence.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Jan Harvey, Department of Health and Human Services, phone (03) 6381 3380, email jan.harvey@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Home Care Worker (507100).

Applications Close:—Friday, 20 April 2012.

Salary:—\$40,625 – \$41,601 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer,, Level 3.

Permanent part-time day worker, working 5 hours per fortnight. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Campbell Town.

Duties:—Within a primary health care framework the provision of a range of basic home care support services for frail aged people, and people with disabilities and their carers.

Desirable Requirements:—Current driver's licence.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Jan Harvey, Department of Health and Human Services, phone 0363813300, email jan.harvey@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Nurse Unit Manager (518203).

Applications Close:—Friday, 20 April 2012.

Salary:—\$82,923 – \$88,794 p.a.

Nurses (TPS) Award, Registered Nurse Grade 7a Year 1 to Grade 7a Year 4.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Flinders Island Multi Purpose Centre.

Duties:—Provide leadership to the clinical services for inpatient/residential/community at the relevant rural health facility.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Sue Ryden, Department of Health and Human Services, phone (03) 6359 2122, email sue.ryden@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Clinical Nurse Consultant (505643).

Applications Close:—Friday, 27 April 2012.

Salary:—\$79,310 – \$84,784 p.a.

Nurses (TPS) Award, Registered Nurse Grade 6 Year 1 to Grade 6 Year 4.

Permanent full-time day work.

Location:—Oatlands.

Duties:—Do you want a challenging Clinical Nurse

Consultant (Grade 6) position in a friendly, welcoming environment? If so, then the Midlands Multi-Purpose Health Centre (MMPHC) in Oatlands is beckoning you!

Located 83 kms north of Hobart (approx 1 hour's drive), Oatlands was built on the shores of Lake Dulverton and is famous for its heritage buildings (the largest collection of sandstone buildings in Australia), the Callington Mill (1837), Casaveen knitwear, and rural lifestyle. The MMPHC comprises residential care facilities of 18 beds (9 x high care, 9 x low care), 4 x acute/sub-acute beds, and a small 24/7 Emergency Department. A co-located General Practice provides the medical service and 24 hour emergency call. This role includes co-ordination and participation in Ambulance activities. The Centre is also a University of Tasmania Rural Teaching site for Medical, Pharmacological and Nursing students. Clinical placements in Aged Care for Hospital Carers and Enrolled Nurses undertaking training are also provided. What's in it for you? Development/maintenance of a diverse set of nursing skills; Rural and Remote allowance (4% of base salary); Salary packaging; and Working in a safe, friendly environment.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Jenny Mason-Cox, Department of Health and Human Services, phone (03) 6254 5044, email jenny.mason-cox@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Senior Community Podiatrist (506343).

Applications Close:—Friday, 20 April 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day work, working 38 hours per fortnight, commencing as soon as possible until 7 January 2013.

Location:—Southern Tasmania Area Health Service.

Duties:—Provide a high standard of podiatric services to community clients in the Southern District. Work within a multidisciplinary team to build on community capacity for enhancing the health of individuals, groups and the community. As a member of the podiatry team provide support to an integrated podiatry/foot health service.

Essential Requirements:—Registered with the Podiatry Board of Australia.

Desirable Requirements:—Current Driver's Licence.

Enquiries to Helen Burnet, Department of Health and Human Services, phone (03) 6222 8601, mobile 0417 284 267, email helen.burnet@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Enrolled Nurse, Medication Endorsed (513704).

Applications Close:—Friday, 20 April 2012.

Salary:—\$49,236 – \$54,527 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse Grade G to Grade 2, Year 4.

Permanent part-time shift work (fully rotational) working 38 hours per fortnight.

Location:—Oncology Inpatients Nursing, Royal Hobart Hospital.

Duties:—Oncology Inpatient Nursing is seeking to employ an Enrolled Nurse (Medication Endorsed) in a permanent part-time capacity to deliver care, based on the nursing care plan with guidance from Registered Nurses. To provide information in support and reinforcement of the nursing care plan for the patient/client and/or family.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Katrina Hodge, Department of Health and Human Services, phone (03) 622 8399, email katrina.hodge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Food Services Officer (520519).

Applications Close:—Friday, 20 April 2012.

Salary:—\$38,286 – \$40,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual working as and when required until 17 December 2013.

Location:—Cafeteria, Royal Hobart Hospital.

Duties:—Assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

Enquiries to Matthew Pockett, Department of Health and Human Services, phone (03) 6222 7951, email matthew.pockett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Steven

Arditto, Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Medical Scientist (510223).

Applications Close:—Friday, 20 April 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time shift work (with on-call).

Location:—Pathology Services, Royal Hobart Hospital.

Duties:—Perform routine and specialised tests in the area of clinical microbiology testing with accurate documentation of results and reports. Follow guidelines in reporting test results. Assist in the maintenance of protocols, equipment, quality control and supplies of consumables to ensure an uninterrupted service as far as possible.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to David Jones, Department of Health and Human Services, phone (03) 6222 8909, email david.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Steven Arditto, Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Nurse (518483).

Applications Close:—Friday, 20 April 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time and part-time vacancies (several). Hours to be negotiated with the successful applicants.

Location:—Tasmanian Neurosurgical Unit, Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Andrea Hitchens, Department of Health and Human Services, phone (03) 6222 8316, email andrea.hitchens@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Steven

Arditto, Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Correctional Health Services

Registered Nurse (512601).

Applications Close:—Friday, 20 April 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1 to Grade 3 Year 8.

Permanent full-time shiftwork (fully rotational).

Location:—Risdon Prison Complex and other worksites as required.

Duties:—Provide nursing care within the scope of practice of a Registered Nurse. Using a primary health care focus plan, implement and evaluate nursing care in conjunction with the client and other members of the health care team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Shirley Wyper, Department of Health and Human Services, phone (03) 6216 8241, email shirley.wyper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Senior Social Worker (504901).

Applications Close:—Friday, 20 April 2012.

Salary:—\$86,033 – \$95,154 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time daywork.

Location:—Child and Adolescent Mental Health Services, North.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services the Senior Social Worker assists the Principal Social Worker to ensure the quality of clinical social work services in the Adult Mental Health Service through the implementation of the model of professional accountability and supervision and participation.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Shani Tattam, Department of Health and Human Services, phone (03) 6336 2867, email shani.tattam@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Enrolled Nurse (Medication Endorsed) (512921a).

Applications Close:—Friday, 20 April 2012.

Salary:—\$49,236 – \$54,527 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse Grade G to Grade 2 Year 4.

Fixed-term casual shiftwork, working hours as and when required, commencing as soon as possible for a period of 12 months.

Location:—Spencer Clinic, North West Regional Hospital, Burnie.

Duties:—Deliver a high standard of direct and indirect nursing care within the scope of practice for Enrolled Nurses to the consumers of mental health services under the direction and supervision of a Registered Nurse at the Spencer Clinic, North West Regional Hospital, Burnie.

Desirable Requirements:—Current driver's licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services, phone (03) 6430 6579, email jean.burrows@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Mental Health Services North West

Registrar (502829a).

Applications Close:—Friday, 20 April 2012.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training, Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time shiftwork, commencing as soon as possible for a period of 12 months.

Location:—Adult Community Mental Health Services, Parkside, Burnie.

Duties:—Provide care and treatment of psychiatric patients in Mental Health Services North West, including rostered emergency cover, as a junior doctor in supervision.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Fiona Anderson, Department of Health and Human Services, phone (03) 6336 2194, email fiona.anderson1@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Mental Health Services North West

Registrar, Psychiatry (503166).

Applications Close:—Friday, 20 April 2012.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training, Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time shiftwork, commencing as soon as possible for a period of 12 months.

Location:—Spencer Clinic, North West Regional Hospital, Burnie.

Duties:—Provide care and treatment of psychiatric patients in Mental Health Services North West, including rostered emergency cover, as a junior doctor in supervision.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following

areas—crimes of violence—sex related offences—serious drug offences—crimes involving dishonesty. Identification check. Disciplinary check in previous employment check.

Enquiries to Fiona Anderson, Department of Health and Human Services, phone (03) 6336 2194, email fiona.anderson1@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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PUBLIC TRUSTEE

TRUSTEE SERVICES

Client Account Manager (790185).

Applications Close:—Friday, 20 April 2012.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Burnie.

Duties:—The Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions while exercising a formal discretion in relation to the management of these estates and trusts.

Essential Requirements:-.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—crimes involving dishonesty—crimes of violence—serious drug offences—sex related offences.

Shortlisted applicants will be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. The successful applicant will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner, and the ability to promote excellent client service through identifying and understanding client needs, and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Fiona Sullivan, North West Branch Manager, Public Trustee, P.O. Box 138, Burnie, Tas, 7320, phone 6434 6411, email fsullivan@publictrustee.tas.gov.au.

Applications to Beth Chapman, Human Resource Manager, Public Trustee, 116 Murray St, Hobart, Tas, 7000, phone 6233 7589, email bchapman@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Administrative Assistant	C. Reeve	6 months	13.04.12
Education	Education Facility Attendant	B. French	3 months	02.02.12
Education	Education Facility Attendant	N. Waterhouse	3 months	27.01.12
Education	Education Facility Attendant	D. Scott	3 months	01.02.12
Education	Education Facility Attendant	D. Worsley	3 months	01.02.12
Education	HR Operations Officer	M. Hall	6 months	20.03.12
Education	HR Operations Officer	A. Morris	6 months	20.03.12
Health & Human Services	Occupational Therapist	C. Bernstein	6 months	29.03.12
Health & Human Services	Laboratory Assistant	A. Butler	6 months	26.03.12
Health & Human Services	Health Care Assistant	T. Targett	6 months	09.04.12
Health & Human Services	Physiotherapist	E. Finch	6 months	16.04.12
Health & Human Services	Team Leader Clinical Pharmacy	K. Atkins	6 months	09.04.12
Health & Human Services	Dental Technician	C. Thomson	6 months	08.04.12
Primary Industries, Parks, Water & Environment	Graduate Spatial Information Analyst	S. Dieters	6 months	16.04.12
Tasmanian Audit Office	Manager Finance	A. Ryan-Peek	6 months	11.04.12

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	C. Homer	Manager Reference Service Delivery	23.01.12
Education	B. Manion	Principal	01.01.12
Education	N. Donnelly	Principal	01.01.12
Education	L. Bean	School Executive Officer	16.01.12
Education	G. Allen	Advanced Skills Teacher	06.02.12
Education	J. Hall-Davidson	Advanced Skills Teacher	06.02.12
Health & Human Services	J. Lockley	Dental Prosthetist	11.04.12
Police & Emergency Management	M. Nelson	Regional Manager	27.03.12

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	K. Dabner	Infrastructure, Energy & Resources	Senior Consultant Organisational Development	02.04.12
Primary Industries, Parks, Water & Environment	C. Scott	Infrastructure, Energy & Resources	Roads Network Supervisor	11.04.12
Health & Human Services	N. Williams	Police & Emergency Management	Communications Officer	30.03.12

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Community Coordinator	C. Porch	30.03.12
Health & Human Services	Diversional Services Coordinator	A. Stephens	29.02.12
Health & Human Services	Physiotherapy Assistant	M. Armstrong	04.04.12
Health & Human Services	Registered Nurse	O. Hauser	01.04.12
Health & Human Services	PIMS Clerk	J. Jefferey	05.04.12
Health & Human Services	Child Protection Worker	L. Roberts	26.03.12
Health & Human Services	Radiographer	J. Parker	30.03.12
Health & Human Services	Home Help	K. Post	03.04.12
Justice	Executive Assistant	H. Boyd	10.04.12

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Justice	Field Officer	R. Scott	30.03.12

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