



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
SALES \$1-10
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

TASMANIAN GOVERNMENT GAZETTE AND

TASMANIAN STATE SERVICE NOTICES

PUBLICATION AND COPY CLOSURE DATES

Easter 2012

COPY deadlines for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* to be published on Wednesday 11 April 2012:—

All copy for the General Gazette must be received by 12 noon on Thursday 5 April 2012.

All copy for the State Service Notices must be received by 12 noon on Thursday 5 April 2012.

NOTE: Applications for positions advertised in the State Service Notices of 11 April 2012 will close at 5 p.m. on 20 April 2012.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Arts Tasmania

Program Officer—Public Art (North/North West) (706131).

Applications Close:—Wednesday, 25 April 2012.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Launceston.

Duties:—To manage and develop the public art collection for the State of Tasmania, for corporate clients and for local and federal government projects.

Essential Requirements:—Current motor vehicle driver's licence.

Desirable Requirements:—Tertiary qualifications or commensurate professional experience in the arts.

Enquiries to Clare Mulcahy for a copy of the Statement of Duties on (03) 6233 7308 or email **info@arts.tas.gov.au**. For further information regarding the vacancy, please contact Fiona Barber, Manager **arts@work**, phone (03) 6237 6308, email **fiona.barber@artsatwork.com.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart, TAS 7001, phone (03) 6233 5852, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

LEARNING SERVICES.

Learning Services (North)

Kings Meadows High School

Teacher Assistant—Kings Meadows High School—2 Vacancies.

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$45,823 – \$49,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 958053.

Permanent part-time 12 hours per fortnight.

Location:—Kings Meadows High School.

Vacancy No. 959980.

Permanent part-time 44 hours per fortnight.

Location:—Kings Meadows High School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Robyn Bowyer-Bower, Department of Education, mobile 0459 443 130, email robyn.bowyer-bower@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Education and Industry Partnership Officer (965084).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$76,016 – \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time from As soon as possible until 21 December 2012.

Location:—Learning Services (North-West).

Description of the Role:—Implement new and improved connections between industry and education in the West Coast municipality that result in expanded opportunities for students within the West Coast education network. The occupant will be expected to establish and maintain relationships with local employers, community organizations, schools and further education and training providers to ensure and support pathways for students to further education, training and employment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 6350, email bruce.cameron@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic

application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Zeehan Primary School

Education Facility Attendant (301162).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$36,063 – \$54,170 pro rata, per annum.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant Level 1-3.

Fixed-term part-time 30 hours per fortnight from As soon as possible to 21 December 2012.

Location:—Zeehan Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Janet Mackenzie, Department of Education, phone (03) 6471 6133, email janet.mackenzie@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Jordan River Learning Federation

Middle School Campus

Teacher Assistant (Performing Arts Centre) (964994).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$45,823 pro rata, per annum.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 30 hrs per fortnight for up to 42 weeks per year.

Location:—Jordan River Learning Federation—Middle

School.

Description of the role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Tanya Kerfoot, Department of Education, phone (03) 6262 5500, mobile 0417 105 951, email tanya.kerfoot@education.tas.gov.au.

Applications should be forwarded to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, HOBART 7001, phone (03) 6233 7252, fax (03) 6233 0566, e-mail recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Southern Support School

School Administration Clerk (954572).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$45,823 – \$49,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 50 hours per fortnight 40 weeks per year.

Location:—Southern Support School.

Description of Role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

Conviction check for—crimes of violence, sex related offences and serious drug offences.

Enquiries to Robyn Schreck, Department of Education, phone (03) 6233 2100, email robyn.schreck@education.tas.gov.au.

Applications should be forwarded to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, HOBART

7001, phone (03) 6233 7252, fax (03) 6233 0566, e-mail recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Operational Support Officer (518282).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$57,401 – \$66,374 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work, from 7 May 2012 until 3 May 2013.

Location:—Ambulance Tasmania, Burnie.

Duties:—Ambulance Tasmania is seeking to recruit an enthusiastic and motivated person to the role of Operational Support Officer. The primary focus of the role is to provide a range of operational and administrative support to the Regional Manager and regional Duty and Operations Managers undertaking duties to support the organisation of operational coverage including rostering, fleet and equipment repairs, support to the regional volunteer groups, monitoring of business unit transactions, and secretarial duties to multiple committees including minute/note taking and organisation/scheduling of meetings.

Applicants are required to exhibit a high level of skills and knowledge in the fields of database development and maintenance, and be proficient in a wide range of information technology software, have excellent communication and interpersonal skills and be able to function as part of multidisciplinary team.

Enquiries to Norris Hayes, Department of Health and Human Services, phone (03) 6434 6965, email norris.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Paramedic (516406).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$52,539 – \$60,419 pro rata, per annum.

Tasmanian Ambulance Service Award, Paramedic Year 1 to Year 6 (Base).

Fixed-term casual shift work, working as and when required,

commencing As soon as possible for a period of 12 months.

Location:—Ambulance Tasmania, Burnie.

Duties:—Ambulance Tasmania provides emergency ambulance care, rescue and transport services and a non-emergency patient transport service through a network of 50 stations State-wide. Ambulance Tasmania are looking for casual Paramedics to provide the service of provision of pre-hospital care and the transport of patients by Ambulance or other means. If you met the requirements and would like to come work with us, please apply!.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Norrie Hayes, Department of Health and Human Services, phone (03) 6434 6965, email norris.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Domestic Services Officer (519885).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$38,286 – \$40,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 2.

Permanent part-time day worker, working 40 hours per fortnight.

Location:—Devonport Community Health Centre.

Duties:—The North West Area Health Service is seeking to recruit a motivated Domestic Services Officer to provide cleaning services at the Devonport Community Health Centre.

The ideal candidate will be able to use and control various items of industrial cleaning equipment, safely and efficiently and possess a working knowledge in the use of cleaning chemicals or the ability to acquire such knowledge.

You will have an awareness of universal precautions and all infection control protocols relating to cleaning. In addition an awareness of cleaning policies, protocols and procedures in cytotoxic and sterile areas, or the ability and motivation to develop an understanding and apply appropriately within your work environment will be vital to successfully fulfil this role.

Completion of an isolation cleaning course will be an advantage, however training can be provided.

You will be a self starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

We will offer you excellent remuneration plus superannuation and access to salary packaging, along with a modern work environment and a welcoming and supportive team.

For more information or to discuss your application today please contact Andrew Groves on 6430 6615/0419 973 006 or email andrew.groves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Home Help Personal Carer (502669).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$40,625 – \$41,601 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 3.

Permanent part-time day worker, working 38 hours per fortnight, not working weekends, but working public holidays.

Location:—James Muir Community Health Centre.

Duties:-

The North West Area Health Service is seeking to recruit motivated and enthusiastic Home Help/Personal Carer to work within Burnie/Wynyard, Community Nursing. As a Home Help/Personal Carer you will provide essential household/personal care duties for clients in their home and community environment. You will have the opportunity to attend in service education programs and complete approved home help training courses.

The successful applicant will possess excellent communication skills to effectively work with clients, their family unit and the community health team. Your ability to work with minimal supervision, experience in the competent performance of household duties and awareness of available support agencies will ensure client care requirements are efficiently met.

If you are passionate about assisting clients with their personal care needs, assisting them to remain in their home/community environment, then this may be the career opportunity you have been waiting for.

Please call Nurse Unit Manager Lorraine Hyland to discuss your application today on 6434 6450 or email Lorraine.hyland@dhhs.tas.gov.au.

Desirable Requirements:—Current Drivers Licence. First Aid Certificate.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Registered Nurse (502432).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1 to Grade 3 Year 8.

Permanent part-time shift work, working 48 hours per fortnight.

Location:—Smithton District Hospital.

Duties:—The North West Area Health Services seeks an energetic Registered Nurse to join the supportive team at the Smithton District Hospital.

Smithton District Hospital is a 24 hour rural facility with 16 sub acute inpatient beds, an Accident and Emergency unit, low risk oncology day ward, antenatal and post natal services.

As a Registered Nurse you will ensure the provision of quality nursing care to those attending the hospital. Working in a small team will require you to work collaboratively with other health professionals to ensure this level of care. Within the dynamic multidisciplinary team you will contribute to a strong team approach through open communication and a positive supportive approach.

We offer: Challenging and interesting work around clients with complex needs. A supportive and dynamic work environment. Continuous professional learning and development opportunities. The chance to really make a difference in a close community.

To find out more about this exciting opportunity and discuss your application, please contact Nancy Grogan today on 6452 4650 or email nancy.grogan@dhhs.tas.gov.au.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone Tasmania, 7315, or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Senior Occupational Therapist (Paediatrics) (503074).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector)

Industrial Agreement 2010, Allied Health Professional Level 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Devonport Community Health Centre.

Duties:—Are you seeking an opportunity to put your specialised skills and knowledge to practice? Is lifestyle and location an important factor in your career decision?

If you have answered yes, then the North West Area Health Service may have the career opportunity you have been looking for. We are seeking to recruit a Senior Occupational Therapist (Paediatrics). You will be working as part of the welcoming and supportive occupational therapy service and specialised multidisciplinary paediatric team across the stunning North West Coast.

With the cleanest air in the world the North West Coast of Tasmania provides an enviable lifestyle for work and social activities. Stunning scenery, outstanding forests, mountains, beaches and rivers provide so many pictures of nature at its best. Together with the sporting and social activities which are a vibrant and inherent part of the North West Coast, the overall lifestyle is worth experiencing.

You will provide a high quality paediatric occupational therapy service to patients of North West Area Health Service. In conjunction with other senior therapists and the management team you will be responsible for professional guidance and co-ordination of day to day workload of level 1/2 therapist based at the Devonport Community Health Centre.

Your proven high level interpersonal, team leadership skills and the ability to work collaboratively as part of a multidisciplinary team will allow you to assist with planning and co-ordination of paediatric occupational therapy services, related policies and quality activities. You will be flexible and have demonstrated ability to achieve excellent outcomes and proven commitment to leading quality improvement initiatives, research and ongoing professional development.

In addition to a superb location, we will offer you an attractive salary plus superannuation and access to salary packaging. We will provide you with a modern and well resourced work environment and relocation assistance may be negotiated with the successful applicant.

For more information or to discuss this career opportunity today contact Brad Birleson on 6430 6600 or email brad.birleson@dhhs.tas.gov.au.

Desirable Requirements:—Post graduate qualifications relevant to the delivery of paediatric Occupational Therapy services will be highly regarded.

Current driver's license.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Clinical Nurse Consultant—Operating Room Suite Flow Manager (517211).**

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$79,310 – \$84,784 p.a.

Nurses (TPS) Award, Registered Nurse Grade 6 Year 1 to Grade 6 Year 4.

Permanent full-time daywork. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Room Suite, Launceston General Hospital.

Duties:—Functions as an advanced clinical practitioner undertaking a patient flow management role within the Operating Room Suite (ORS) and provides management support to the Nurse Unit Manager (NUM) and Clinical Nurse Educators (CNE) including participation in staff education and the management of staff performance.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Cassandra Sampson, Department of Health and Human Services, phone (03) 6348 8707, email cassandra.sampson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Clinical Nurse Educator (516774).**

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$79,310 – \$84,784 p.a.

Nurses (TPS) Award, Registered Nurse Grade 6 Year 1 to Grade 6 Year 4.

Permanent full-time daywork. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A, Launceston General Hospital.

Duties:—The role of the clinical nurse educator is to facilitate and support the development of the nursing workforce, including students, by planning, promoting, co-ordinating, implementing and evaluating education programs in the clinical practice setting. This position is on Ward 5A at the Launceston General Hospital which is an acute inpatient surgical ward.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a registered nurse (Division 1) and a midwife.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Cassandra Sampson, Department of Health and Human Services, phone (03) 6348 8707, email cassandra.sampson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Clinical Nurse Educator (516775).**

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$79,310 – \$84,784 p.a.

Nurses (TPS) Award, Registered Nurse Grade 6 Year 1 to Grade 6 Year 4.

Permanent full-time daywork. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5B, Launceston General Hospital.

Duties:—The role of the clinical nurse educator is to facilitate and support the development of the nursing workforce, including students, by planning, promoting, co-ordinating, implementing and evaluating education programs in the clinical practice setting. This position is on Ward 5B at the Launceston General Hospital which is an acute inpatient surgical ward.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a registered nurse (Division 1) and a midwife.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Cassandra Sampson, Department of Health and Human Services, phone (03) 6348 8707, email cassandra.sampson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Food Services Assistant (Relief) (515599).**

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$38,286 – \$40,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer Level 2.

Fixed-term casual shift work (fully rotational), as and when required, commencing as soon as possible to 2 March, 2013.

Location:—Food Services Department, Launceston General Hospital.

Duties:—To provide a high standard of meal service to hospital patients, and patrons of the Launceston General Hospital Cafeteria.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Alice Cordwell, Department of Health and Human Services, phone (03) 6348 7530, email alice.cordwell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Social Worker (519470).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector)
Industrial Agreement 2010, Allied Health Professional Level 1-2.

Fixed-term full-time day work, commencing 2 July 2012 to 27 December 2013. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Social Work Department, Launceston General Hospital.

Duties:—To develop, provide and evaluate a Social Work service for patients of the Launceston General Hospital and their families as part of a multidisciplinary team.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Chris Kaye, Department of Health and Human Services, phone (03) 6348 7245, email chris.kaye@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Home Help (518170).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$40,625 – \$41,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer Level 3.

Permanent part-time day worker, working 25 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mulgrave Centre, Howick Street, Launceston.

Duties:—Within a primary health care framework the provision of a range of basic home care support services for frail aged people, and people with disabilities and their carers.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Lesley Dawkins, Department of Health and Human Services, phone (03) 6336 4422, email lesley.dawkins@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Registered Nurse (514016).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1 to Grade 3 Year 8.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Flinders Island Multi Purpose Centre.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Sue Ryden, Department of Health and Human Services, phone (03) 6359 2122, email sue.ryden@dhhs.tas.gov.au.

dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

OFFICE OF THE CHIEF INFORMATION OFFICER

Co-ordinator—Program Management Office (520560).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$68,882 – \$72,023 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Fixed-term full-time day work from As soon as possible until March 2013.

Location:—Hobart.

Duties:—Support the Manager—PMO with the co-ordination and control of the SeH&HS related assignments/project initiatives. Provide assistance and high level support to Principals/Senior/Business Analysts and vendor project managers to maintain adherence to common, consistent and high quality program control processes. Act as the first point of contact for resource management activity and availability.

Selection Criteria includes:-

Bachelor level degree qualification in relevant discipline with work related experience or an equivalent level of knowledge gained through other combination of education training and/or experience. Demonstrated experience in supporting delivery of IT related assignments, with some delivery into a healthcare and/or human service environment and front line patient/client facing experience desirable. Proven experience with patient/client relationship building in a health or human services environment together with proven negotiation and liaison skills in an environment subject to frequent change. Practical experience and knowledge of project methodologies and implementation in a health and human services environment.

Enquiries to Warren Lewis, Department of Health and Human Services, mobile 0408565675, email warren.lewis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

OFFICE OF THE CHIEF INFORMATION OFFICER

Senior Contract Analyst (Office of the CIO) (520554).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$75,145 – \$86,530 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work from As soon as possible until March 2013.

Location:—Hobart.

Duties:—Set-up, manage and control commercial and general

contract development, negotiation and management including statutory compliance to contract requirement. Develop and oversee performance management and improvement of vendor performance against contracts. Provide high level consultative support for the successful delivery of Information Services systems and services to the Agency.

Selection Criteria includes:—Demonstrated proven track record in the development, negotiation and management of contracts. High level interpersonal and communication skills, including demonstrated capacity to liaise, negotiate and consult effectively with a range of internal and external stakeholders including vendors. Demonstrated understanding of the complex environment of delivering services in the Health and Human Services sector and knowledge of the impact of e-health initiatives on the current environment, including the National Reform Agreement.

Enquiries to Jayne Hay, Department of Health and Human Services, phone (03) 6233 9669, mobile 0401295268, email jayne.hay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Occupational Therapist (506340).

Applications Close:—Friday, 20 April 2012.

Salary:—\$48,809 – \$78,311 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Level 1-2.

Fixed-term full-time day work, commencing As soon as possible until 10 August 2012.

Location:—South.

Duties:—Join a dynamic and supportive multidisciplinary team working with our clients to achieve optimal rehabilitation outcomes in a community/outpatient setting. Supervision and learning opportunities are provided.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Nicky Kay, Department of Health and Human Services, phone (03) 6222 7312, email nicky.kay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Senior Occupational Therapist (513444).

Applications Close:—Friday, 20 April 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector)

Industrial Agreement 2010, Allied Health Professional Level 3.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—South.

Duties:—Provision of client-centred occupational therapy and multi-disciplinary rehabilitation programs in an outpatient/community setting for adults with complex rehabilitation needs.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Nicky Kay, Department of Health and Human Services, phone (03) 6222 7312, email nicky.kay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Youth Health Nurse (500941).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$54,527 – \$74,620 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3 Year 1 to Grade 4 Year 4.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—South.

PLEASE NOTE: Access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Duties:—As part of Pulse, Youth Health South, you will provide assessment, care and support to young people aged 12 to 24 years. You will deliver early intervention services and participate in community development and health promotion activities in Southern Tasmania.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Simone Zell, Department of Health and Human Services, phone (03) 6233 8901, email simone.zell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Clinical Nurse Educator (520701).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$79,310 – \$84,784 p.a.

Nurses (TPS) Award, Registered Nurse Grade 6 Year 1 to Grade 6 Year 4.

Fixed-term full-time day work commencing As soon as possible until 30 June 2014.

Location:—Emergency Department—Royal Hobart Hospital.

Duties:—The role of the Clinical Nurse Educator (CNE) is to facilitate and support the development of the nursing and midwifery workforce, including under-graduate and enrolled nursing students. CNEs work within a Practice Development framework that fosters, research, the implementation of evidence based knowledge and person centred care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Don Burton, Department of Health and Human Services, phone (03) 6222 8425, email don.burton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

HR Consultant (514346).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$75,145 – \$86,530 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—25 Argyle Street, Hobart.

Duties:—Taking a business partnership approach to a portfolio of services the HR Consultant will work with the senior leaders in their portfolio and the Director StaffLink (HR) STAHS to design and implement HR strategies which are linked to the operational strategies of the portfolio. The occupant will provide high-level human resource (HR) consultancy services to senior managers and employees and work closely with the Group Manager, Business Manager and individual unit managers to help diagnose and manage HR needs within the portfolio, to help deliver successful people outcomes.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Trish Spence, Department of Health and Human Services, phone (03) 6222 7106, email trish.spence@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Alcohol and Drug Services

Clinical Nurse (519517).

Applications Close:—Friday, 27 April 2012.

Salary:—\$54,527 – \$74,620 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1 to Grade 4 Year 4.

Fixed-term full-time shiftwork, commencing 4 June 2012 to 31 January 2013.

Location:—Alcohol and Drug Service, South.

PLEASE NOTE: Access to the grade 4 salary range \$70,558–\$74,620 is subject to successful application for progression to grade 4.

Looking to make a difference to the health of Tasmanians in a very important area?.

A vacancy which exists for a Clinical Nurse within the Alcohol and Drug Services South, is likely to be the opportunity you have been looking for. We as a Pharmacotherapy Team are looking for a proactive, self motivated and enthusiastic nurse who likes a challenge and works well within a multi-disciplinary team.

As a member of the Pharmacotherapy Team, you will be supported to work autonomously managing a case load of clients, specifically for individuals who may be physically and/or psychologically dependent on legal or illegal substances. You will also be required to develop and maintain partnerships with other agencies, health professionals, community members and organisations to ensure effective service provision to individuals with substance abuse issues.

If you enjoy a challenge and like working independently in a supportive, friendly and professional service, then consider coming to work with us. You can make a difference!.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Phyllis Sorour, Department of Health and Human Services, phone (03) 6230 7972, email phyllis.sorour@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Wilfred Lopes Centre

Clinical Nurse Consultant (515395).

Applications Close:—Friday, 4 May 2012.

Salary:—\$79,310 – \$84,784 p.a.

Nurses (TPS) Award, Registered Nurse Grade 6 Year 1 to Grade 6 Year 4.

Permanent full-time daywork.

Location:—Wilfred Lopes Centre, Secure Mental Health Unit, Hobart.

PLEASE NOTE: Salary includes a 6.5% Correctional Health Allowance and Salary Packaging is also offered.

Duties: Provide leadership and expert knowledge to the Forensic Mental Health Services Units. Ensure the efficient and effective provision of primary mental health care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Forensic Mental Health Services Unit. Manage an advanced clinical practice framework for the management of patients with complex needs admitted to the Inpatient Forensic Mental Health Service. Within the multi-disciplinary team, develops, implements, co-ordinates and evaluates in-patient programs and activities to improve patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Ann Marie Mallett, Department of Health and Human Services, phone (03) 6216 8240, email annmarie.mallett@dhhs.tas.gov.au.

Applications to Jean Fagan, at Hardy Group International, phone +61 2 99649099, email recruitment@hardygroupintl.com.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services North***Health Care Assistant (504880).**

Applications Close:—Friday, 20 April 2012.

Salary:—\$42,602 – \$44,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Fixed-term part-time shiftwork, working 38 hours per fortnight, commencing As soon as possible for a period of 12 months.

Location:—Northside Mental Health Clinic, Launceston General Hospital.

Duties:—Provide orderly services and assistance to Medical, Nursing and Allied Health staff in the general care of patients. Provide intra and inter-hospital transport of patients. Provide an immediate response to Code Black if called on the unit.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services, phone (03) 6348 7473, email jan.dorman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services North***Health Care Assistant—Casual Pool (516559).**

Applications Close:—Friday, 20 April 2012.

Salary:—\$42,602 – \$44,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Fixed-term casual shiftwork, working hours as and when required, commencing As soon as possible for a period of 12 months.

Location:—Northside Mental Health Clinic, Launceston General Hospital.

Duties:—Provide orderly services and assistance to Medical, Nursing and Allied Health staff in the general care of patients. Provide intra and inter-hospital transport of patients. Provide an immediate response to Code Black if called on the unit.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification

Check. Disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services, phone (03) 6248 7473, email jan.dorman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services South***Nurse Unit Manager (511837).**

Applications Close:—Friday, 20 April 2012.

Salary:—\$82,923 – \$88,794 p.a.

Nurses (TPS) Award, Registered Nurse Grade 7a Year 1 to Grade 7a Year 4.

Permanent full-time daywork.

Location:—Older Persons Mental Health Service, South.

Duties:—Provide leadership to the Older Persons Mental Health Services South. Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Older Persons Mental Health Services South.

Desirable Requirements:—Relevant Post Graduate Qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Janifer Smith, Department of Health and Human Services, phone (03) 6230 7702, email janifer.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Road Safety Operations

Crossing Guards

School Crossing Patrol Officer (902810).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$18.51 – \$23.05 per hour.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time 7.5 hours per week for 12 months.

Location:—South.

Duties:—To assist school children and other pedestrians to cross roads near schools in locations where provision of a Patrol Officer is warranted under Departmental guidelines.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—

Conviction check for—crimes of violence, Sex related offences, Serious drug offences, Serious Driving Offences; and.

Medical examination covering general health, medical history, vision and hearing.

Desirable Requirements:—Current drivers licence. Possession of a current First Aid Certificate.

Enquiries to Aly Sargent, School Crossing Patrol Officer Co-ordinator, Department of Infrastructure, Energy and Resources, 287 Wellington Street, Launceston, phone (03) 6336 5459, email Aly.Sargent@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

SUPREME COURT

*Burnie****Transcription Typist (2 vacancies) (various).***

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$45,823 – \$49,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term casual until 30 September 2012.

Location:—Burnie.

Duties:—Provide accurate and timely transcription services including transcribing records of criminal and civil court proceedings. Maintain accurate records in relation to transcript production and time allocation.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving

Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Typing speed of 80 words per minute and experience in the use of court recording systems.

Enquiries to Kath Kinsella, Co-ordinator Transcription Services, Supreme Court, Department of Justice, phone (03) 6233 6048, email kath.kinsella@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kath Kinsella on (03) 6233 6048. The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted. Ensure that your application is received by the actual closing date. Late applications will not be accepted.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

WATER AND MARINE RESOURCES

*Water Management****Business Analyst (706798 and 706799—2 positions).***

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$69,753 – \$72,946 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time for 6 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As a key member of the Common Registry System (CRS) project team, the Business Analyst will have responsibility for planning and executing business analysis tasks and developing business analysis deliverables for the Water Management Branch. This includes requirements gathering, process modelling, documentation of business, functional and system requirements.

Desirable Requirements:—A university degree in Information Technology, Information Systems, Computer Science or equivalent.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kris Andrews, phone (03) 6233 2584, email kris.andrew@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Northern Region

Field Officer (706696).

Applications Close:—Wednesday, 18 April 2012.

Salary:—\$45,823 – \$49,978 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Freycinet.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Implement the Field Centre operational plans, carry out works to maintain field centre infrastructure and facilities for the conservation and sustainable use of natural and cultural resources.

Essential Requirements:—A current motor vehicle driver's licence.

Enquiries to Marie Pearton, phone (03) 6336 5312, email Marie.Pearton@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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**Tasmanian Government—
Senior Executive Service**

INFRASTRUCTURE, ENERGY AND RESOURCES

TRANSPORT INFRASTRUCTURE SERVICES

Office of the General Manager

**General Manager, Transport Infrastructure Services
(370470).**

Applications Close:—Monday, 30 April 2012.

Salary:—See Below.

Senior Executive.

Senior Executive Full-Time 5 year appointment.

Location:—Hobart.

Remuneration:—The role offers an attractive remuneration package of between \$161,970 to \$184,015 per annum, which incorporates salary, superannuation and private use of a fully maintained motor vehicle. Final salary is subject to negotiation with packages beyond \$176,667 subject to a specific Government approval.

The Tasmanian State Service also provides opportunities for salary sacrifice.

Role:—The Department of Infrastructure Energy and Resources (DIER) plays an important role in delivering

infrastructure services to the Tasmanian community. DIER are looking to appoint a General Manager, Transport Infrastructure Services to provide strategic direction and leadership in the design, delivery and maintenance of transport related infrastructure to support the Tasmanian Economy and Communities.

As the General Manager, you will have a key leadership role in delivering a safe, efficient and equitable transport network for Tasmania, facilitate the identification of innovative solutions, and the advancement of new areas of knowledge and practice.

The position reports directly to the Secretary of this diverse Department and will lead a results focussed team in the delivery of significant transport infrastructure projects and maintenance of a significant asset for the Tasmanian Community. This key role will lead and manage the Division in developing and directing the implementation of core agency strategies that deliver on whole of government objectives.

Interested? For a confidential discussion about this exciting role, please contact Norm McIlpatrick, Secretary, DIER on (03) 6233 4024.

Desirable Requirements:—Professional qualifications in transport, engineering, environment or related commercial disciplines.

Current driver licence.

Enquiries to Norm McIlpatrick, Secretary, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 4024, email norm.mcilpatrick@dier.tas.gov.au.

Applications to HR Operations, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 HOBART TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

Staff Movements

Permanent Appointments

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Probation Period</i> | <i>Date of Effect</i> |
|-------------------------|------------------------|-----------------|-------------------------|-----------------------|
| Health & Human Services | Cleaner/Kitchen Hand | K. Reay | 6 months | 02.04.12 |
| Health & Human Services | Enrolled Nurse | W. Bakunowich | 6 months | 05.04.12 |
| Health & Human Services | Medical Scientist | T. Litjens | 6 months | 28.03.12 |
| Health & Human Services | Home Help | S. Stagg | 6 months | 16.04.12 |
| Health & Human Services | Clinical Coder | M. Jones | nil | 02.04.12 |

Fixed-term Appointments of Greater than 12 Months

| <i>Agency</i> | <i>Employee</i> | <i>Duties Assigned</i> | <i>Term</i> | <i>Date of Effect</i> |
|--------------------|-----------------------------------|------------------------|-------------|-----------------------|
| Treasury & Finance | IT Infrastructure Project Manager | M. Holding | 27 months | 26.03.12 |

Extension or Renewal of Fixed-term Appointments beyond 12 Months

| <i>Agency</i> | <i>Employee</i> | <i>Duties Assigned</i> | <i>Term</i> | <i>Date of Effect</i> |
|--|---------------------------------|------------------------|-------------|-----------------------|
| Primary Industries, Parks, Water & Environment | Technical Officer (TASAG ELISA) | S. Hossel | 2 years | 28.05.12 |
| Primary Industries, Parks, Water & Environment | Client Service Officer | B. Zeuschner | 2 years | 14.06.12 |
| Primary Industries, Parks, Water & Environment | Client Service Officer | L. Bott | 2 years | 18.07.12 |

Promotion of Permanent Employees

| <i>Agency</i> | <i>Employee</i> | <i>Duties Assigned</i> | <i>Date of Effect</i> |
|--|-----------------|------------------------------------|-----------------------|
| Primary Industries, Parks, Water & Environment | J. Ward | Senior Spatial Information Analyst | 26.03.12 |
| Primary Industries, Parks, Water & Environment | F. Sablowski | Senior Valuer | 23.03.12 |
| Treasury & Finance | J. Fyfe | Manager Contracts | 02.04.12 |

Transfer of Permanent Employees

| <i>Agency</i> | <i>Employee</i> | <i>New Agency</i> | <i>Duties Assigned</i> | <i>Date of Effect</i> |
|-------------------------|-----------------|-------------------|-------------------------------------|-----------------------|
| Health & Human Services | C. Dell | Education | Youth Health and Development Worker | 22.03.12 |

Resignation of Permanent Employees

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Date of Effect</i> |
|--|---------------------------------|-----------------|-----------------------|
| Health & Human Services | Registered Nurse | K. Hall | 28.03.12 |
| Health & Human Services | Psychogeriatric Liaison Officer | M. Dugon | 28.03.12 |
| Health & Human Services | Community Mental Health Nurse | A. Blanco | 16.03.12 |
| Health & Human Services | Specialist Radiographer | S. Gibson | 20.03.12 |
| Justice | Secretary | L. Hutton | 30.03.12 |
| Police & Emergency Management | Clerical Support Officer | J. Commene | 20.03.12 |
| Primary Industries, Parks, Water & Environment | Ranger | R. Filz | 28.03.12 |
| Treasury & Finance | Financial Systems Analyst | K. Le Faucheur | 30.03.12 |

Retirement of Permanent Employees

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Date of Effect</i> |
|--|------------------------|-----------------|-----------------------|
| Health & Human Services | Nurse Unit Manager | W. McHugo | 17.02.12 |
| Justice | Team Leader | D. Bingley | 22.03.12 |
| Primary Industries, Parks, Water & Environment | Field Officer | W. Warren | 11.04.12 |

Retirement of Officers

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Date of Effect</i> |
|-------------------------------|------------------------|----------------------------|-----------------------|
| Police & Emergency Management | M. Kitchener | District Executive Officer | 13.04.12 |

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| <h2>Erratum</h2> |
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Erratum: The notice of resignation of permanent employee Aaron Stott (Data Analyst) in the State Services Notices of (28th March 2012) is hereby rescinded.

MATTHEW DALY
Secretary of the Department of Health and Human Services

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