



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 28 SEPTEMBER 2011

OVER THE COUNTER
SALES \$1-10
INCLUDING G.S.T.

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette.

Email text copy to.

govt.gazette@thepat.com.au.

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices.

Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**.

Order Information.

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines.

Government Gazette :—.

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.

Subscription or account enquiries phone (03) 6233 3148

Essential Requirements - Satisfactory completion of a Tertiary degree in Biological Sciences with a major in Zoology.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment Check and Identification check.

Desirable Requirements - A postgraduate degree preferably to PhD level in an appropriate field.

A significant record of collection-focussed taxonomic research.

A proven track record of securing external funding to undertake a range of projects.

A current motor vehicle licence.

Enquiries to Stella O'Brien for a copy of the Statement of Duties, phone (03) 6211 4178, email **Stella.O'Brien@tmag.tas.gov.au**. For further information about the position please contact Cathy Young, Senior Curator of Zoology, phone (03) 6211 4122, email **Catherine.Young@tmag.tas.gov.au**.

Applications to Justine McGuire, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O Box 646, Hobart TAS 7001, phone (03) 6233 9664, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

LEARNING SERVICES

Principal Network Leader (Various - 11 vacancies).

Applications Close - Friday, 7 October 2011.

Salary - \$126,853 p.a.

Teaching Service (TPS) Award, Band 3, Level 8.

Fixed-term full-time from 30 January 2012 for a period up to 3 years, non teaching conditions apply.

Location - Learning Services.

Vacancy numbers in Learning Services (North West): 964883, 964884 and 964885.

Vacancy numbers in Learning Services (North): 964886, 964887 and 964888.

Vacancy numbers in Learning Services (South): 964889, 964890, 964891, 964892 and 964893.

Description of Role - Network Leaders will focus on improving the performance of all schools in the network through building collective capacity of Principals to lead and manage schools, to improve the quality of the educational offering and the performance of all students. Responsible for development and implementation of consistent state-wide educational policy, processes and reform.

Essential Requirements - Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Senior Curator (Invertebrate Zoology) (424241).

Applications Close - Wednesday, 12 October 2011.

Salary - \$51,832 – \$84,363 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Permanent part-time (0.6FTE).

Location - Rosny.

Duties - To develop, manage, conserve and promote the State Invertebrate Zoology Collections held by TMAG in line with appropriate policies and procedures.

Provide expert invertebrate zoology museum services and advice that contribute to knowledge of zoology at a departmental, national and international level, and promote TMAG as a centre of excellence.

Conduct systematic research on Australian invertebrates. Ensure that invertebrate zoology knowledge held by TMAG is made accessible through exhibitions, displays, publications, education and other public programs and ensure that the digitisation of collection data is undertaken to meet the needs of internal and external stakeholders.

Co-ordinate all aspects of acquisition, curation, research and display of the State zoology collections.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements - Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Jenny Burgess, phone (03) 6232 7445, email jenny.burgess@education.tas.gov.au.

Enquiries to Liz Banks, Department of Education, phone (03) 6233 7985, email liz.banks@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Network Support Officer, Learning Services (North) - 3 Vacancies.

Applications Close - Friday, 7 October 2011.

Salary - \$35,511 – \$44,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Vacancy No. - 961377, Permanent full-time.

Location - Learning Services (North).

Vacancy No. - 961375, Permanent full-time.

Location - Learning Services (North).

Vacancy No. - 963545, Permanent full-time.

Location - Learning Services (North).

Essential Requirements - The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Description of the Role - To provide general ICT administrative and support tasks and duties for departmental computer systems. To provide support and professional development and training for staff and students using ICT resources, including troubleshooting and hardware support.

Desirable Requirements - Certificate III or IV in Information Technology. Department of Education Network Support Accreditation. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Adrian Ferrier, Department of Education, phone 0457 966 043, email adrian.ferrier@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Scottsdale Primary School

Principal - Scottsdale Primary School (203528).

Applications Close - Friday, 7 October 2011.

Salary - \$89,397 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time from 1 January 2012.

Location - Scottsdale Primary School.

Description of Role - To lead and direct the educational program and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements - Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements - Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shane Frost, Department of Education, phone (03) 6336 2594, email shane.frost@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Winnaleah District High School

Principal - Winnaleah District High School (950699).

Applications Close - Friday, 7 October 2011.

Salary - \$89,397 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time from 1 January 2012.

Location - Winnaleah District High School.

Description of Role - To lead and direct the educational program and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements - Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements - Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shane Frost, Department of Education, phone (03) 6336 2594, email shane.frost@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Youngtown Primary School

Principal - Youngtown Primary School (955063).

Applications Close - Friday, 7 October 2011.

Salary - \$114,106 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time from 1 January 2012.

Location - Youngtown Primary School.

Description of Role - To lead and direct the educational program and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements - Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements - Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shane Frost, Department of Education, phone (03) 6336 2594, email shane.frost@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

*Learning Services (North-West)***Network Support Officer, Learning Services (North-West) - 3 Vacancies.**

Applications Close - Friday, 7 October 2011.

Salary - \$35,511 – \$44,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Vacancy No. - 961350, Permanent full-time.

Location - Learning Services (North-West).

Vacancy No. - 963553, Permanent full-time.

Location - Learning Services (North-West).

Vacancy No. - 962043, Permanent full-time.

Location - Learning Services (North-West).

Essential Requirements - The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Description of the Role - To provide general ICT administrative and support tasks and duties for departmental computer systems. To provide support and professional development and training for staff and students using ICT resources, including troubleshooting and hardware support.

Desirable Requirements - Certificate III or IV in Information Technology. Department of Education Network Support Accreditation. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the

Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Tim Latham, Department of Education, phone 0438 064 014, email tim.latham@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Student Support

Social Worker - Student Support (960742).

Applications Close - Friday, 7 October 2011.

Salary - \$48,259 – \$77,222 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time From 16 January 2012.

Location - Smithton Primary School.

Description of Role - Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a social work service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements - A degree in Social Work from a University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements - A current driver's licence. Eligibility for membership of the Australian Association of Social Workers.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sharon Rush, Department of Education, phone (03) 6424 7733, email sharon.rush@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax 02 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

POST-YEAR 10

Tasmanian Academy

Elizabeth College

Advanced Skills Teacher, Manager Information and Communication (001971).

Applications Close - Friday, 7 October 2011.

Salary - \$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time.

Location - Elizabeth College.

Duties - The Academy Advanced Skills Teacher models best teaching practice and is a leader of learning and learners who promotes the success of all students on an Academy campus. The occupant works closely with the Academy and College leadership to implement key elements of the Academy Corporate Plan. For students and staff, the AST provides a critically important link between teachers' work and the achievement of the Academy's broader vision and goals.

Essential Requirements - Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements - Degree in librarianship or information studies at a recognised university or a postgraduate diploma in librarianship or information studies.

Enquiries to Dianne Purnell, Principal, Elizabeth College, Department of Education, phone (03)6235 6505, email dianne.purnell@academy.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

*Early Years***Project Officer Early Years (964879).**

Applications Close - Friday, 7 October 2011.

Salary - \$100,051 p.a.

Teaching Service (TPS) Award.

Fixed-term full-time From As soon as possible to 30 June 2013
- Band 3, Level 3, non-teaching conditions apply to this position.

Location - Early Years.

Description of the Role - To support the Director, and Principal Project Officer, Early Years to implement Belonging, Being, Becoming, The Early Years Learning Framework for Australia across the state, including managing and evaluating early years programs and initiatives within the state.

Essential Requirements - Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements - Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Cheryl Larcombe, Department of Education, phone 0408 559 623, email cheryl.larcombe@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Mersey Community Hospital***Tradesperson (Electrician) (514512).**

Applications Close - Friday, 7 October 2011.

Salary - \$51,137 – \$55,664 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work, working 76 hours per fortnight commencing as soon as possible for 12 months.

Location - Mersey Community Hospital.

Duties - The North West Area Health Service wishes to recruit an Electrician to provide programmed and breakdown maintenance of the Mersey Community Hospital's electrical and mechanical equipment including the provision of technical support.

Specifically, you will provide programmed maintenance schedules and associated reporting as per BEIMS system and provide first level response for equipment failures including Bio-medical items. Additionally, you will ensure continuity of critical Operating Suite sterilising equipment.

You will be required to communicate with relevant staff and areas affected by maintenance issues and therefore strong interpersonal and communication skills will be highly regarded for this role. You will also be called upon to assist with development of trainees/apprentices and participate in quality management activities.

We will offer you a welcoming and supportive environment where you will become a member of the Maintenance Team and Salary Packaging is available as a benefit. Please call Andrew Groves today on 6430 6615 to discuss your application and learn more about this position.

Essential Requirements - Relevant Trades Qualification.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O Box 274, Ulverstone 7315 or email: rlo.nwash@dhhs.tas.gov.au.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Primary Health Services North West***Clinical Nurse (Community) (Multiple Positions) (514067).**

Applications Close - Friday, 14 October 2011.

Salary - \$50,761 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1a to Grade 4, Year 2.

Permanent full-time and part-time shift work (fully rotational) positions available. Notwithstanding, hours per fortnight will be negotiated with the successful applicants.

Location - Rosebery Community Health Centre.

Duties - Committed and enthusiastic Clinical Nurses are sought to provide direct and indirect nursing care to the clients of the Rosebery Community Health Centre, located in scenic Rosebery on Tasmania's west coast.

The Rosebery Community Health Centre is part of the North West Area Health Service and provides community nursing in the clinic and community setting. The centre operates 24 hours per day and also provides an accident and emergency service. A general practice is co-located at the Centre and a range of visiting Allied Health Professionals ensures that clients have access to a comprehensive range of services to better meet their health needs.

As a Clinical Nurse, you will become a member of the health care team, contributing your nursing expertise to ensure the maintenance of a high standard of quality care to all clients. You will also provide direct supervision of Enrolled Nurses and staff education. A collaborative practice model is promoted through a range of health professionals meeting regularly to plan care for clients with complex needs.

You will be expected to apply effective communication skills to interact with colleagues, health professionals, clients and their families and to report pertinent information to the

appropriate personnel. Additionally, as a member of the multidisciplinary health care team, participate in research and quality improvement activities.

We will encourage you to participate in professional education/development relevant to your area of practice and you will have the opportunity to work across other sites on the West Coast. You will be well supported and although the role at times can be challenging, the rewards are great and the respect from the local community immeasurable.

We will offer you excellent remuneration along with access to a generous education and remote allowances and salary packaging. Temporary accommodation and some relocation assistance may be offered to help you move and settle on the West Coast.

You will be the envy of your friends with a career to be proud of and a location that is among some of Tasmania's most renowned features including majestic rainforests, and iconic National Parks.

Find out for yourself what a great opportunity this is by calling Yvonne Armstrong today on (03) 6473 5700 or email: yvonne.armstrong@dhhs.tas.gov.au.

Essential Requirements - Registered with the Nursing and Midwifery Board of Australia.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Clinical Nurse (Multiple Positions) (502371).

Applications Close - Friday, 14 October 2011.

Salary - \$50,761 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3, Year 1a to Grade 4, Year 2.

Permanent full-time and part-time shift work positions available. Notwithstanding, hours per fortnight will be negotiated with the successful applicants.

Location - Queenstown.

Duties - Are you seeking a better lifestyle? Are you looking for a change of scenery that offers a rewarding career? Clinical nurses are sought to provide their clinical expertise and leadership in all aspects of nursing care at the West Coast District Hospital, located on Tasmania's breathtaking West Coast.

The role will see you lead your team of health professionals to provide nursing care to emergency and sub acute patients along with residential aged care clients. Your excellent communication and interpersonal skills will contribute towards the implementation and evaluation of nursing care, in collaboration and consultation with the patients/clients and their families and carers.

You will have scope to contribute towards the learning goals of nurses on your team by identifying or initiating educational programs to facilitate ongoing clinical development. Your analytical skills will prove valuable for clinical research and quality improvement activities.

The West Coast Hospital is a contemporary facility and well appointed and is the hub of health care services for the community of Queenstown. It is co-located with a general practice and a range of Allied Health practitioners provide visiting services.

You will be well supported and although the role at times can be challenging, the rewards are great and the respect from the local community immeasurable. You will be well supported by your peers and encouraged to participate in professional development and foster inter-professional networking.

We will offer you excellent remuneration along with access to a generous education and remote allowances and salary packaging. Temporary accommodation will also be offered to assist with your relocation to the West Coast.

You will be the envy of your friends with a career to be proud of and a location that is among some of Tasmania's most renowned and iconic features including rainforests, rugged and windswept beaches and National Parks.

Find out for yourself what a great opportunity this is by calling Miriam Deacon today on (03) 6472 2513 or email: cnm.wcdh@dhhs.tas.gov.au.

Please Note: - Access to the Grade 4 salary range of \$68670-\$70230 is subject to successful application for progression to Grade 4.

Essential Requirements - Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Miriam Deacon, Department of Health and Human Services, email cnm.wcdh@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Enrolled Nurse Medication Endorsed (Multiple Positions) (514071).

Applications Close - Friday, 14 October 2011.

Salary - \$49,373 – \$52,220 p.a.

Nurses (TPS) Award, Enrolled Nurse Grade 2, Year 1 to Year 3.

Permanent full-time and part-time shift work (fully rotational) roles available. Notwithstanding, hours per fortnight will be negotiated with the successful applicants.

Location - Rosebery Community Health Centre.

Duties - Committed and enthusiastic Enrolled Nurses are sought to provide direct and indirect nursing care to the clients of the Rosebery Community Health Centre, located in scenic Rosebery on Tasmania's west coast.

The Rosebery Community Health Centre is part of the North West Area Health Service and provides community nursing in the clinic and community setting. The centre operates 24 hours per day and also provides an accident and emergency service. A general practice is co-located at the Centre and a range of visiting Allied Health Professionals ensures that clients have access to a comprehensive range of services to better meet their health needs.

As an Enrolled Nurse, you will become a member of the health care team, contributing your nursing expertise under the supervision of a Registered Nurse, and will ensure the maintenance of a high standard of quality care to all clients. A collaborative practice model is promoted through a range of health professionals meeting regularly to plan care for clients with complex needs.

You will be expected to apply effective communication skills to interact with colleagues, health professionals, clients and their families and to report pertinent information to the appropriate personnel. Additionally, as a member of the multidisciplinary health care team, participate in research and quality improvement activities.

We will encourage you to participate in professional education/development relevant to your area of practice and you will have the opportunity to work across other sites on the West Coast. You will be well supported and although the role at times can be challenging, the rewards are great and the respect from the local community immeasurable.

We will offer you excellent remuneration along with access to a generous education and remote allowances and salary packaging. Temporary accommodation will also be offered to assist with your relocation to the West Coast.

You will be the envy of your friends with a career to be proud of and a location that is among some of Tasmania's most renowned features including majestic rainforests, and iconic National Parks.

Find out for yourself what a great opportunity this is by calling Yvonne Armstrong today on (03) 6473 5700 or email: yvonne.armstrong@dhhs.tas.gov.au.

Essential Requirements - Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Telephonist/Enquiries Officer (Relief) (2 Vacancies) (503302).

Applications Close - Friday, 7 October 2011.

Salary - \$45,265 – \$49,325 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual shift work, working as and when required. To commence as soon as possible until 3 October 2012.

Location - Launceston General Hospital.

Duties - The Telephonist at the Launceston General Hospital is responsible for providing clients with a professional and efficient service in regard to incoming/outgoing telephone enquiries.

Desirable Requirements - A thorough knowledge or demonstrated capacity to gain knowledge of the operations of a large intelligent network and attendant console. Sound knowledge of or an ability to acquire the knowledge of the communication network and support service provided by TASINET. Demonstrated capacity to communicate effectively at all levels and to handle sensitive situations with diplomacy and confidentiality with enquiries from external and internal clients.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 63 48 7482, email colleen.horton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Administrative Support - Flinders Island (506983).

Applications Close - Friday, 14 October 2011.

Salary - \$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work, as and when required, commencing as soon as possible to 14 August 2013.

Location - Flinders Island Multi Purpose Centre.

Duties - To provide clerical support to the Director of Nursing, including reception duties for the outpatient service, typing, generation of accounts, filing, maintaining appointment books and scheduling appointments.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Jakki Bumford, Department of Health and Human Services, phone (03) 6359 2122, email jakki.bumford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O Box 1963, Launceston, Tasmania 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North****Diversional Services Co-ordinator (513143).***

Applications Close - Friday, 7 October 2011.

Salary - \$51,137 – \$55,664 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time day work, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location - Deloraine District Hospital.

Duties - Co-ordinate the daily operations of the Deloraine Day Centre, including being responsible for planning, implementing, and evaluating quality individual and group client programs at the centre and in the community generally. Conduct, direct, supervise and co-ordinate Day Centre staff and volunteers to ensure appropriate recording, monitoring and assistance is provided in accordance to regulated standards, guidelines and procedures.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, PO Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North****Registered Nurse (506107).***

Applications Close - Friday, 7 October 2011.

Salary - \$50,761 – \$67,111 pro rata.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Year 7.

Fixed-term part-time shift work (fully rotational), working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location - George Town Hospital and Community Centre.

Duties - Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements - Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following

areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Karyn Parker, Department of Health and Human Services, phone (03) 6380 3620, email karyn.parker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, PO Box 1963, Launceston, 7250.

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HEALTH AND HUMAN SERVICES

POPULATION HEALTH

Manager Tasmanian Shellfish Quality Assurance Program (500995).

Applications Close - Friday, 7 October 2011.

Salary - \$102,605 – \$106,910 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Specialist, Level 5, Grade 1 - 2.

Permanent full-time day work.

Location - Hobart.

Duties - Under the general direction of the Tasmanian Shellfish Quality Assurance Program Management Committee, develop and implement policies and strategies relating to the assessment and management of public health risk in shellfish production including developing and maintaining effective relationships with commercial shellfish operators, state authorities and local government environmental health professionals. Manage the technical, operational and financial aspects of the Tasmanian Shellfish Quality Assurance Program in an efficient and effective manner. Maintain and apply a thorough knowledge of contemporary science and technologies relating to shellfish quality assurance in particular in relation to marine biotoxins and other emerging microbiological threats.

Essential Requirements - Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Stuart Heggie, Department of Health and Human Services, phone (03) 6222 7732, email stuart.heggie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital****Food Services Officer - 3 Vacancies.***

Applications Close - Friday, 7 October 2011.

Salary - \$38,286 – \$40,027 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Vacancy No. - 507984- Multiple Vacancies, Permanent full-time shift work (fully rotational).

Location - Royal Hobart Hospital.

Vacancy No. - 507970, Permanent part-time shift work (fully rotational), working 30 hours per fortnight.

Location - Royal Hobart Hospital.

Vacancy No. - 507950, Fixed-term casual shift work, as and when required for a period of 2 years.

Location - Royal Hobart Hospital.

Duties - Assist in maintaining a high standard of food preparation, production, service, meal distribution, warewashing and cleaning of the hospital service areas at all times and in accordance with the relevant codes of practice. Perform receipt and storage duties associated with food supplies. Perform general food preparation, service, menu related and cash handling duties.

Desirable Requirements - Knowledge and experience and/or relevant TAFE qualifications in food preparation and production including knowledge of cook-chill procedures. Understanding and experience of working in a large organisation. A knowledge and understanding of general food handling and food hygiene regulations. Proven ability to maintain all work areas and equipment in a hygienic state. Ability to maintain a high standard of personal cleanliness and hygiene.

Enquiries to Rob de Salis, Department of Health and Human Services, phone (03) 6222 8548, email rob.desalis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Laboratory Technician (510198).

Applications Close - Friday, 7 October 2011.

Salary - \$51,137 – \$55,664 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time or part-time shift worker, working up to 76 hours per fortnight.

Location - Pathology Services - Royal Hobart Hospital.

Please note - This position requires permanent night-shift work. Applications will be considered from applicants seeking to work part-time as well as full-time.

Duties - Ensure the specimens are handled, stored, prepared and distributed appropriately. Centrifuge specimens where necessary and prepare the required number of accurately labelled aliquots. Ensure that the correct specimen is received in the laboratory for analysis. Prepare external quality control specimens for analysis. Distribute specimens to the required areas, collate results and return them to the appropriate organisation for analysis. Perform a limited range of routine diagnostic testing with accurate documentation of results and reports.

Desirable Requirements - Previous experience in specimen reception and data entry functions within a diagnostic laboratory environment. Previous experience in at least one discipline within a Pathology laboratory. Attention to detail and the ability to follow pre-determined procedures accurately and diligently.

Essential Requirements - Evidence of the following must be provided prior to appointment to the position: An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work OR relevant training and/or experience determined in accordance with the provisions of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

Enquiries to Brett Clem, Department of Health and Human Services, phone (03) 6222 8775, email brett.clem@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Youth Alcohol and Drug Worker (Early Intervention Pilot Program) (519939).

Applications Close - Friday, 7 October 2011.

Salary - \$47,618 – \$76,401 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time daywork, commencing As soon as possible for a period of 12 months.

Location - Alcohol and Drug Service, South.

The Tasmanian Alcohol and Drug Service is seeking a qualified and motivated Youth Worker to embark upon the exciting Early Intervention Pilot Project. This person will have the privilege and responsibility of working alongside health professionals and Tasmania Police in providing assessments, information and early interventions to people under the age of 18, with the aim of helping change youth attitudes and behaviour around alcohol. You will need to possess a high degree of initiative and drive, able to work well with limited supervision as well as alongside a supportive, multi-disciplinary team. You will have experience working with young people in the alcohol and other drug field. Ideally, you will also have skills in data collection and reporting and have worked alongside the parents or guardians of young people. This role will offer you the opportunity to have a direct and positive impact on the lives of young people across Southern Tasmania.

Essential Requirements - Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers or - Graduate of an approved School of Occupational Therapy and Eligibility for membership to OT Australia (Australia Association of Occupational Therapy) or - Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Louise Dewis, Department of Health and Human Services, phone (03) 6230 7901, email louise.dewis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services

Customer Services Officers - Casual (512658).

Applications Close - Wednesday, 28 March 2012.

Salary - \$45,265 – \$49,325 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual daywork, hours as and when required, commencing As soon as possible to 31 December 2012.

Location - Oral Health Services, South.

Duties - Provide an efficient and effective reception service to all clients and centre based staff as well as administrative and clerical support to Oral Health Services Tasmania staff and external service providers. Liaise and assist in the co-ordination of the day to day functions of the Dental Centre and community clinics. Provide a clerical support service in relation to the administrative functions associated with primary patient care.

Desirable Requirements - Well developed communication and interpersonal skills, with the ability to liaise with all disciplines of professional staff. Ability to be flexible and work effectively as part of a team in a busy, demanding work environment, together with well developed time management skills and the ability to prioritise work. Demonstrated ability to work with difficult and demanding clients, including a high level of adaptability and flexibility.

Enquiries to Craig McShane, Department of Health and Human Services, phone (03) 6214 5433, email craig.mcshane@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services

Dental Officer - Post Graduate (516658).

Applications Close - Friday, 14 October 2011.

Salary - \$92,588 – \$98,273 p.a.

Health and Human Services (Tasmanian State Service) Award, Dental Officer, Level 1.

Fixed-term full-time daywork, commencing As soon as possible for a period of 2 years.

Location - Oral Health Services, South.

We offer a great opportunity to start your career.

The Tasmanian Department of Health and Human Services seeks a Post Graduate Dental Officer to join the highly motivated team of dental professionals at Oral Health Services Tasmania, South.

The vacancy is fixed-term, full-time day work, working 76 hours per fortnight and is available for a period of up to 2 years.

Oral Health Services provides a varied and comprehensive dental service to both children from 0–18 years and eligible adults across the State and we are seeking a dentist to join our highly motivated team of dental professionals in southern Tasmania.

We support professional development and believe it is vital to keep our employees up-to-date. With the full support and guidance of the service, you will be encouraged to extend yourself professionally within our modern surgeries, advanced technology and facilities.

Our Oral Health Services team consists of dentists, dental therapists, oral health therapists, prosthetists, technicians, Dental Assistants and administrative support staff working together to provide services to our client group.

With us, you can have it all. Life in Tasmania offers an enviable lifestyle with fine restaurants, exceptional wine and produce, a lively café and arts culture, stress-free commuting and all the entertainment and services you would expect of a capital city. Add to this the convenience of being only an hour from Melbourne and easily accessible world heritage.

Essential Requirements - Registered with the Dental Board of Australia.

Enquiries to Craig McShane, Department of Health and Human Services, phone (03) 6214 5433, email craig.mcshane@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Registered Nurse (Post Graduate) (503167).

Applications Close - Friday, 7 October 2011.

Salary - \$50,761 – \$67,111 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Year 7.

Fixed-term part-time shift work (fully rotational), 38 hours per fortnight, commencing As soon as possible for a period of 2 years. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location - Spencer Clinic - North West.

Duties - Please note: There may be other fixed term vacancies that may be filled from this process.

We are seeking a Registered Nurse (post Graduate) to join our team at the Spencer Clinic to provide nursing care within the scope of practice for a registered nurse and a beginning practitioner in Mental Health Nursing.

Statewide Mental Health Service has a role to play in contributing to the health of the broader Tasmanian community through a whole of population approach to the management of chronic and complex illness and disease and the promotion of health and wellbeing.

Essential Requirements - Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services, phone 0438 075 780, email jean.burrows@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Traffic and Infrastructure

Engineer Bridges (371410).

Applications Close - Friday, 7 October 2011.

Salary - \$51,574 – \$76,767 p.a.

DIER Roads and Traffic Engineers Industrial Agreement 2008, Band A.

Permanent full-time.

Location - Hobart.

Essential Requirements - Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia; or satisfactory completion of academic qualifications in Engineering that are recognised by Engineers Australia as being an equivalent qualification.

Current Driver's Licence.

Desirable Requirements - Postgraduate qualification or experience in Bridge Engineering or any other area relevant to the selection criteria.

Enquiries to Barry Walker, Manager Asset Management, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6233 8682, email Barry.Walker@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

TASMANIA PRISON SERVICE

Inmate Services

Senior Administration Officer (355138).

Applications Close - Friday, 7 October 2011.

Salary - \$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.50 hours per fortnight until 30 June 2014.

Location - Risdon.

Duties - Responsible for the day to day administration of

the Visitor Reception Centre including the supervision and training of staff in respect of inmate service functions, visits, private and personal monies and phone accounts to ensure the meeting of weekly deadlines. Co-ordinate the operation of all administration and customer service staff of the Visitor Reception Centre. Perform various administrative functions including drafting of high level documentation including inmate account correspondence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment Check and Identification check.

Desirable Requirements - Comprehensive knowledge of prison administration procedures or proven ability to quickly acquire this knowledge within a reasonable timeframe. Sound experience in the use of various types of software, including financial and information systems, and to adapt to a changing operational and technological environment.

Enquiries to David Bliss, Manager Inmate Services, Tasmania Prison Service, Department of Justice, phone (03) 6216 8179, email david.bliss@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact David Bliss on (03) 6216 8179.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Integrated Offender Management

Psychologist (Assessment) (355540).

Applications Close - Friday, 7 October 2011.

Salary - \$74,001 – \$84,760 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time 73.50 hours per fortnight for 15 months.

Location - Risdon.

Duties - Provide psychological assessment, treatment or interventions as required for offenders with complex needs within the Prison. Develop, foster, co-ordinate and monitor the involvement of other staff and agencies in the provision of interventions of these inmates. Identify and assist in training requirements for Corrections staff in relation to management

interventions required for inmates with complex needs.

Essential Requirements - Person to be registered by the Psychology Board of Australia under the Health Practitioner Regulation National Law (Tasmania).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment Check and Identification check.

Desirable Requirements - Demonstrated ability to undertake appropriate and comprehensive assessment of offenders with complex needs including assessment of intellectual functioning, personality disorder and psychopathy, risk of harm to self and others and psychopathology, together with the ability to use formal psychological tests and provide a high standard of written reports.

Enquiries to Helen Gardner, Senior Psychologist, Therapeutic Services, Tasmanian Prison Service, Department of Justice, phone (03) 6216 8011, email helen.gardner@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O Box 825, Hobart, TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Integrated Offender Management Staff Policy' from the job kit available on the jobs website.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Helen Gardner on (03 6216 8011).

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

PREMIER AND CABINET

TMD

Service Delivery

Service Delivery Officer (000088).

Applications Close - Friday, 7 October 2011.

Salary - \$51,832 - \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time, part-time applicants (.6 FTE and above) will also be considered.

Location - Hobart.

Duties - Support TMD's service delivery for a range of customers through the provision of timely quality communication services. As part of a specialised team undertake tasks associated

with the provision of a high level Customer Service Centre.

Enquiries to Christine Anderson, Communications Team Manager, TMD, Department of Premier and Cabinet, phone (03) 6270 5455, email Christine.Anderson@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

WHOLE OF GOVERNMENT PROGRAMS

ABORIGINAL AND TORRES STRAIT ISLANDER FIXED-TERM EMPLOYMENT REGISTER (DPAC)

Applications Close - Friday, 7 October 2011.

Salary - See Below.

Register.

Location - Statewide.

The office of Aboriginal Affairs invites applications from Aboriginal and Torres Strait Islander people interested in being included on the Aboriginal and Torres Strait Islander Fixed-term Employment Register 2011-2013. The register will remain open for recruitment up to and including 20 July 2013.

The register is used to fill full-time, part-time or casual employment in fixed-term positions for periods up to 12 months. The register is also used for filling Aboriginal Identified positions as well as vacancies targeted to be filled under specific Aboriginal recruitment strategies.

Aboriginal Identified Positions - Aboriginal identified positions are those positions that have been approved by the State Service Commissioner in accordance with Ministerial Direction No 12. They are positions in which the Aboriginal Community is the major client group; therefore Aboriginality is an essential requirement. The positions involve working with Aboriginal clients; providing a service to Aboriginal clients; and/or developing policy or programs that have an impact on the Aboriginal community.

Salary Rates - Applicants who are successful in undertaking fixed-term work in the State Service will be paid in accordance with the relevant award and will be entitled to conditions of employment as prescribed under the State Service Act 2000 and the State Service Regulations 2001.

Enquiries - The register information sheet, application form and the Eligibility personal information package can be downloaded from this webpage or from <http://www.dpac.tas.gov.au/divisions/cdd/oa>. Alternatively please contact Sonia Smith on (03) 6232 7082 or email Eligibility.OAA@dpac.tas.gov.au.

Essential Requirements - The State Service Commissioner has determined that this is an Aboriginal Identified position and that it will be filled in accordance with Ministerial Direction No. 12: Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

Applications to Sonia Smith, Executive Officer, office of Aboriginal Affairs, Whole of Government Programs, G.P.O Box 1156, Hobart TAS 7001, phone (03) 6232 7082, email Eligibility.OAA@dpac.tas.gov.au.

Staff Movements

Permanent Appointments

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Probation Period</i> | <i>Date of Effect</i> |
|-------------------------|--------------------------------|-----------------|-------------------------|-----------------------|
| Health & Human Services | Administrative Support Officer | K. Bean | 6 months | 03.10.11 |
| Health & Human Services | Food Services Officer | J. Taylor | 6 months | 19.09.11 |
| Health & Human Services | Food Services Officer | N. Hill | 6 months | 19.09.11 |
| Health & Human Services | Social Worker | A. Croft | 6 months | 21.09.11 |
| Health & Human Services | Food Services Officer | G. Evans | 6 months | 19.09.11 |
| Health & Human Services | Registered Nurse | S. Lee | 6 months | 18.09.11 |
| Health & Human Services | Patient Transport Dispatcher | N. Watt | 6 months | 26.09.11 |
| Health & Human Services | Registered Nurse | M. Wooler | 6 months | 24.09.11 |
| Public Trustee | Client Account Manager | S. Mulcahy | 6 months | 26.09.11 |

Fixed-term Appointments of Greater than 12 Months

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Term</i> | <i>Date of Effect</i> |
|--------------------|--|-----------------|-------------|-----------------------|
| Justice | Project Manager, Prison Infrastructure Redevelopment Project | M. Flood | 33 months | 19.09.11 |
| Treasury & Finance | Information and Communication Technology Officer | M. Giles | 36 months | 26.09.11 |

Retirement of Permanent Employees

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Date of Effect</i> |
|-------------------------|------------------------|-----------------|-----------------------|
| Health & Human Services | Executive Assistant | L. Pursell | 20.09.11 |
| Health & Human Services | Hospital Aide | M. Bakes | 02.09.11 |

Resignation of Permanent Employees

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Date of Effect</i> |
|--|--|-----------------|-----------------------|
| Economic Development, Tourism & the Arts | Football (Soccer) Coach - Women | M. Edwards | 31.08.11 |
| Economic Development, Tourism & the Arts | Football (Soccer) Coach - Men | D. May | 31.08.11 |
| Education | Teacher | S. McCarthy | 15.09.11 |
| Health & Human Services | DHHS Employee | V. Bester | 05.09.11 |
| Health & Human Services | Occupational Therapist | L. Coventry | 15.07.11 |
| Health & Human Services | Registered Nurse | E. Hay | 20.09.11 |
| Health & Human Services | Dietitian | A. Fernandez | 07.02.11 |
| Health & Human Services | Administrative Assistant | J. Cooper | 31.08.11 |
| Health & Human Services | Women's Health Officer | J. Lawes | 16.09.11 |
| Health & Human Services | Cleaner | M. O'Brien | 19.09.11 |
| Health & Human Services | Enrolled Nurse (Medication Endorsed) | L. MacFarlane | 23.06.11 |
| Health & Human Services | Clinical Educator | A. Griffiths | 17.09.11 |
| Health & Human Services | Physiotherapist | D. Sliwinski | 16.09.11 |
| Police & Emergency Management | Assistant Director, Operations and Resources | E. Browne | 15.11.11 |
| Primary Industries, Parks, Water & Environment | Dairy Hand | L. Jongerden | 16.09.11 |
| Port Arthur Historic Site Management Authority | Interpretation Project Officer | J. Clark | 13.09.11 |
| Public Trustee | Investments Officer | M. Frick | 28.09.11 |



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