



TASMANIAN STATE SERVICE NOTICES

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette.

Email text copy to.

govt.gazette@thepat.com.au.

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices.

Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au.

Order Information.

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines.

Government Gazette :—.

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.

Subscription or account enquiries phone (03) 6233 3148

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Sport and Recreation Tasmania

Tasmanian Institute of Sport

Sport Program Co-ordinator (424430).

Applications Close:—Friday, 25 November 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Launceston.

Duties:—To co-ordinate access to all TIS services for TIS athletes and coaches. To facilitate service delivery planning with coaches and sports performance personnel for all sport programs of the TIS. To facilitate training and competition activities for Individuals and Squad programs of the TIS, including the administering of scholarship funds.

Desirable Requirements:—Tertiary qualifications in a relevant discipline and a current drivers licence.

Enquiries to Carl Saunder, Program Manager TIS, Department of Economic Development, Tourism and the Arts, phone (03) 6233 3436, email carl.saunder@tis.tas.gov.au.

Applications to Justine McGuire, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9664, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.



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ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT
Tasmanian Museum and Art Gallery

Futures Projects

Graphic Designer (425148).

Applications Close:—Friday, 25 November 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Produce innovative visual solutions across a variety of mediums and styles to meet the graphic design needs for ongoing TMAG programs/ exhibitions and future projects/ programs for the Redevelopment of TMAG.

Responsible for the implementation of new TMAG visual collateral; identity/ signage and wayfinding systems and strategies for whole of site, TMAG external uses and online presence.

The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, identification Check and disciplinary action in previous employment check.

Desirable Requirements:—A tertiary degree level qualification relevant to the duties to be undertaken, in a discipline relevant to two- dimensional design such as a Bachelor of Design Bachelor of Arts.

A specialist qualification or significant experience in interpretation for exhibition.

Knowledge of the operations of a contemporary cultural institution or creative space.

Enquiries to Garrett Donnelly, Design Manager, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4166, email Garrett.Donnelly@tmag.tas.gov.au.

Applications to Justine McGuire, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9664, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

Marketing

Communication

Visiting Journalist Program (VJP) Guide.

Applications Close:—Sunday, 10 November 2013.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. Various.

Register Fixed-term casual for up to 2 years to 10 November 2013.

Location:—Various.

Duties:—To maximise the effectiveness of Tourism Tasmania's distribution and marketing programs by co-ordinating and escorting media, trade and VIP familiarisation

visits and working with industry to ensure maximum benefit is achieved for Tasmania as a holiday destination.

Essential Requirements:—Current and valid Australian Driver's Licence.

Desirable Requirements:—Experience in hosting visitors in a manner designed to reflect well upon the products and experiences of a destination; and a current First Aid certificate.

Enquiries to Joshua Iles, Co-ordinator Consumer Communications, Department of Economic Development, Tourism and the Arts, phone (03) 6230 8105, email joshua.iles@tourism.tas.gov.au.

Applications to Justine McGuire, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9664, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Hagley Farm Primary School

Principal, Hagley Farm Primary School (205318) (Re-advertised).

Applications Close:—Friday, 25 November 2011.

Salary:—\$114,106 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time from 19 March 2012.

Location:—Hagley Farm Primary School.

Description of the Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

A special allowance under the Teaching Service (Tasmanian Public Sector) Award applies to this role.

A statement of local tasks is available.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shane Frost, Department of Education, phone (03) 6336 2594, email shane.frost@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Launceston College

Assistant Principal, Launceston College (205408) (Re-advertised).

Applications Close:—Friday, 25 November 2011.

Salary:—\$100,051 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time from 6 February 2012.

Location:—Launceston College.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Keith Wenn, Department of Education, phone (03) 6332 7799, email keith.wenn@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Ravenswood Heights Primary School

Education Facility Attendant, Ravenswood Heights Primary School (964396).

Applications Close:—Friday, 25 November 2011.

Salary:—\$36,063 – \$41,039 pro rata, per annum.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent part-time 25.6 hours per fortnight.

Location:—Ravenswood Heights Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Mick Davy, Department of Education, phone (03) 6339 1066, email mick.davy@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

St Leonards Primary School

Education Facility Attendant (Grounds), St Leonards Primary School (306030).

Applications Close:—Friday, 25 November 2011.

Salary:—\$36,063 – \$41,039 pro rata, per annum.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent part-time 59.2 hours per fortnight.

Location:—St Leonards Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Angela Bailey, Department of Education, phone (03) 6339 1462, email angela.bailey@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Boat Harbour Primary School

Advanced Skills Teacher, Boat Harbour Primary School (200020).

Applications Close:—Friday, 25 November 2011.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time from 13 February 2012.

Location:—Boat Harbour Primary School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications

through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Cheryl Kingston, Department of Education, phone (03) 6445 1187, email cheryl.kingston@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Student Support

Speech Pathologist, Student Support (North-West)—2 Vacancies.

Applications Close:—Friday, 25 November 2011.

Salary:—\$48,259 – \$77,222 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Vacancy No. 963985.

Permanent full-time from 4 February 2012.

Location:—Student Support (North-West).

Vacancy No. 962760.

Fixed-term part-time up to 76 hours per fortnight from 4 February 2012 to 21 December 2012.

Location:—Student Support (North-West).

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in speech pathology from a university, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sonia Guizzo, Department of Education, phone 0427 583 041, email sonia.guizzo@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Student Support

Speech Pathologist, Student Support (North-West) (952854).

Applications Close:—Friday, 25 November 2011.

Salary:—\$48,259 – \$77,222 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term part-time up to 76 hours per fortnight from 4 February 2012 to 21 December 2012.

Location:—Student Support (North-West).

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in speech pathology from a university, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Helen Cahalin, Department of Education, phone (03) 6424 9743, email helen.cahalin@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Ulverstone Primary School

Education Facility Attendant, Ulverstone Primary School (964430).

Applications Close:—Friday, 25 November 2011.

Salary:—\$36,063 – \$41,039 pro rata, per annum.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent part-time 21 hours per fortnight from 30 January 2012.

Location:—Ulverstone Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Helen Jones, Department of Education, phone (03) 6425 1726, email helen.m.jones@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Margate Primary School

Assistant Principal, Margate Primary School—2 Vacancies.

Applications Close:—Friday, 25 November 2011.

Salary:—\$100,051 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Vacancy No. 964935.

Permanent full-time from 14 February 2012.

Location:—Margate Primary School.

Vacancy No. 963293.

Permanent full-time from 14 February 2012.

Location:—Margate Primary School.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Paul Woodham, Department of Education, phone (03) 6267 2238, email paul.woodham@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Margate Primary School

Education Facility Attendant, Margate Primary School—2 Vacancies.

Applications Close:—Friday, 25 November 2011.

Salary:—\$36,063 – \$41,039 pro rata, per annum.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant Level 1-3.

Vacancy No. 964193.

Permanent part-time 50.4 hours per fortnight from 30 January 2012.

Location:—Margate Primary School.

Vacancy No. 954650.

Permanent part-time 50.4 hours per fortnight from 30 January 2012.

Location:—Margate Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jennifer Coulson, Department of Education, phone (03) 6267 2238, email jennifer.coulson@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Montrose Bay High School

Advanced Skills Teacher, ICT, Montrose Bay High School (960502).

Applications Close:—Friday, 25 November 2011.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time from 14 February 2012.

Location:—Montrose Bay High School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anne Stewart, Department of Education, phone (03) 6273 1677, email anne.stewart@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Montrose Bay High School

Advanced Skills Teacher, Numeracy/Science, Montrose Bay High School (202643).

Applications Close:—Friday, 25 November 2011.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time from 14 February 2012.

Location:—Montrose Bay High School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anne Stewart, Department of Education, phone (03) 6273 1677, email anne.stewart@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Waimea Heights Primary School

Advanced Skills Teacher, Waimea Heights Primary School.

Applications Close:—Friday, 25 November 2011.

Salary:—\$89,397 pro rata, per annum.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Vacancy No. 963672.

Permanent full-time from 14 February 2012.

Location:—Waimea Heights Primary School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

A local task list is attached.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sally Gill, Department of Education, phone (03) 6237 5200, email sally.gill@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

POST-YEAR 10

Tasmanian Academy

Don College

Advanced Skills Teacher (Don College) (968185).

Applications Close:—Friday, 25 November 2011.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Don College.

Duties:—The Academy Advanced Skills Teacher models best teaching practice and is a leader of learning and learners who promotes the success of all students on an Academy campus. The occupant works closely with the Academy and College leadership to implement key elements of the Academy Corporate Plan. For students and staff, the AST provides a critically important link between teachers' work and the achievement of the Academy's broader vision and goals.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

Enquiries to John Thompson, Principal, Department of Education, phone (03)6424 0200, email John.Thompson@academy.tas.edu.au.

EDUCATION

POST-YEAR 10

Tasmanian Academy

Don College

Teacher, Arts and Digital Media (966362).

Applications Close:—Friday, 25 November 2011.

Salary:—\$51,575 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time 70 hours per fortnight.

Location:—Don College.

Duties:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

Enquiries to John Thompson, Principal, Department of Education, phone (03)6424 0200, email John.Thompson@academy.tas.edu.au.

EDUCATION

POST-YEAR 10

Tasmanian Academy

Don College

Teacher, Pre-tertiary English (966430).

Applications Close:—Friday, 25 November 2011.

Salary:—\$51,575 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time 70 hours per fortnight.

Location:—Don College.

Duties:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

Enquiries to John Thompson, Principal, Department of Education, phone (03)6424 0200, email John.Thompson@academy.tas.edu.au.

EDUCATION

POST-YEAR 10

Tasmanian Academy

Elizabeth College

Education Facility Attendant, Elizabeth College (966959, 968136).

Applications Close:—Friday, 25 November 2011.

Salary:—\$36,063 – \$41,039 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time 76 hours per fortnight.

Location:—Elizabeth College.

Duties:—Perform various facets of the Education Facility Attendant duties that may involve cleaning, grounds keeping, stores, and residential services, to assist in the efficient operation of the college.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—To have completed a recognised training program/s in the areas covered by the assigned primary duties.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

Enquiries to Phillip Ward, Administrative Manager, Department of Education, phone (03)6235 6504, email Phillip.Ward@academy.tas.edu.au.

EDUCATION

POST-YEAR 10

Tasmanian Academy

Hellyer College

Advanced Skills Teacher, Hellyer College (966345, 968154, 968181, 968182).

Applications Close:—Friday, 25 November 2011.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time.

Location:—Hellyer College.

Duties:—The Academy Advanced Skills Teacher models best teaching practice and is a leader of learning and learners who promotes the success of all students on an Academy campus. The occupant works closely with the Academy and College leadership to implement key elements of the Academy Corporate Plan. For students and staff, the AST provides a critically important link between teachers' work and the achievement of the Academy's broader vision and goals.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

Enquiries to Kathy Cameron, Principal, Department of Education, phone (03)6435 5101, email kathy.cameron@academy.tas.edu.au.

EDUCATION

POST-YEAR 10

Tasmanian Academy

Newstead College

Student Residence Supervisor (966641).

Applications Close:—Friday, 25 November 2011.

Salary:—\$42,608 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 4.

Permanent full-time 76 hours per fortnight.

Location:—Newstead College.

Duties:—Provide effective and efficient supervision and operation of the student residence, whilst maintaining a safe and secure environment managed and maintained by the College.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—First Aid certificate.

Current Driver's licence.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

Enquiries to Janet Sims, Principal, Department of Education, phone (03) 6332 3232, email janet.sims@education.tas.gov.au.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

*Curriculum****Curriculum Officer Extended Learning, Strategic Policy and Performance (964937).***

Applications Close:—Friday, 25 November 2011.

Salary:—\$100,051 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term full-time from 7 February 2012 to 31 December 2013, non-teaching conditions apply.

Location:—Strategic Policy and Performance, South.

Description of the Role:—Take a leadership role in the education of highly able and gifted students in Tasmanian Government Schools from K to 12 by ensuring the implementation of policy in line with current research and the

adequate provision and quality of professional learning and program delivery activities that support curriculum and policy implementation.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sue Tolbert, Department of Education, phone (03) 6233 4570, email sue.tolbert@education.tas.gov.au.Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Paramedic Intern (Various vacancies are available).

Applications Close:—Friday, 2 December 2011.

Salary:—\$48,694 p.a.

Tasmanian Ambulance Service Award, Paramedic Intern.

Fixed-term full-time shift work for a period of 24 months to enable successful completion of the Ambulance Tasmania Transition to Practice Programme.

Location:—Various Paramedic Intern vacancies are available.

Duties:—Under the direct supervision of a suitably qualified Paramedic provide pre-hospital care in a competent and expedient manner and transport patients by ambulance or other appropriate means. Successfully progress through the Ambulance Tasmania (AT) Transition to Practice Programme completing practical and theoretical assessments as required. Annual salary inclusive of shift penalties \$62,250 per annum.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification as approved by the Service.

Physical fitness, medical suitability and psychological characteristics appropriate to the duties of a Paramedic.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Chris Murray, Department of Health and Human Services, phone (03) 62308519, email chris.murray@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Finance Services Officer (503315).

Applications Close:—Friday, 25 November 2011.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work, commencing as soon as possible for a 12 month period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—The Finance Services Officer takes action to identify, raise and receipt accounts receivable for the Launceston General Hospital, in accordance with relevant service standards, legislation and Departmental policies and procedures.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Donna Wilson, Department of Health and Human Services, phone (03) 6348 7881, email donna.wilson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Pharmacy Site Manager (North) (519675).

Applications Close:—Friday, 25 November 2011.

Salary:—\$110,137 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager, Level 5, Grade 3.

Permanent full-time day work (with oncall). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—The Launceston General Hospital (LGH) is a 350 bed hospital in Tasmania's Northern population centre of Launceston. Launceston is one of Australia's oldest cities, with a population of around 100,000. The LGH provides hospital services to patients in the states North, and is a referral centre for patients in the North West. Strong relationships exist with the Royal Hobart Hospital in the state's South, and the University of Tasmania, including the Tasmanian School of Pharmacy. The Launceston General Hospital Pharmacy Department is a significant component of Tasmania's new Statewide Hospital Pharmacy Operations Unit. The LGH Pharmacy service employs around 45 staff and has recently implemented Pharmaceutical Reform, with a significant focus on clinical pharmacy and medication safety.

The Pharmacy Site Manager at the Launceston General Hospital is responsible for managing the pharmacy services provided at the LGH. The Pharmacy Site Manager will manage a large and diverse team of around 45 staff undertaking the full range of pharmacy services, including dispensing, clinical pharmacy, teaching and research, manufacturing, clinical trials, and drug supply and distribution. The position is a leadership role and is responsible for the management of human, physical, and financial resources at the LGH Pharmacy.

The Pharmacy Site Manager will ensure services are safe, efficient, appropriate, and adequately resourced, and will work with a high level of autonomy to manage local pharmacy processes under the supervision of the Executive Director, Statewide Hospital Pharmacy Operations. The Executive Director will provide strategic support in the operational delivery of pharmacy services.

The Pharmacy Site Manager will provide clinical and administrative oversight of pharmacy services and will participate and support broader hospital and statewide initiatives relating to medications.

As a member of the statewide pharmacy management team, the Pharmacy Site Manager is responsible for supporting statewide initiatives and enabling the delivery of consistent pharmacy processes.

Candidates for the position are expected to have a strong background in the management of hospital pharmacy services, the delivery of high quality patient care, and a commitment to improving medication safety.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Tom Simpson, Department of Health and Human Services, phone (03) 6222 8451, mobile 0417 378 267, email tom.simpson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Physiotherapist—3 Vacancies.**

Applications Close:—Friday, 25 November 2011.

Salary:—\$47,618 – \$76,401 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Vacancy No. Physiotherapist, Cardiac Rehab Pulmonary (518643).

Permanent full-time day work (with oncall). Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Vacancy No. Physiotherapist (Graduate) (503786).

Permanent full-time day work (with oncall). Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Vacancy No. Physiotherapist (520043).

Fixed-term full-time day work (with oncall), commencing 19 December 2011 to 5 April 2013. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—To provide physiotherapy assessments and treatments to patients serviced by the Launceston General Hospital Physiotherapy Department and services supplied from that Department.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Shawn Lee, Department of Health and Human Services, phone (03) 6348 7935, email shawn.lee@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Physiotherapist (508310).

Applications Close:—Friday, 25 November 2011.

Salary:—\$47,618 – \$76,401 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Provide physiotherapy assessments and interventions to patients referred to Royal Hobart Hospital (RHH) Physiotherapy Services and participate in relevant quality improvement activities to ensure safe and effective delivery of patient care.

Patient care is provided collaboratively with other members of the multidisciplinary team across relevant areas of the RHH and Southern Tasmanian Area Health Service, as required.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services

Senior Clinician (500984).

Applications Close:—Friday, 23 December 2011.

Salary:—\$147,159 – \$154,517 p.a.

Health and Human Services (Tasmanian State Service) Award, Dental Officer, Level 4.

Permanent full-time daywork.

Location:—Oral Health Services Tasmania, Launceston.

The Tasmanian Department of Health and Human Services seeks a Senior Clinician to join the Oral Health Services Tasmania, North. The Oral Health Services Tasmania provides a varied and comprehensive dental service to children from 0-18 years and eligible adults across the State and we are seeking a Senior Clinician to join our highly motivated team of dental professionals. With your demonstrated knowledge and experience you will have the opportunity to lead, supervise, integrate and model best practice in the delivery of quality public oral health services. We support professional development and believe it is vital to keep our employees up-to-date. With the full support and guidance of the service, you will be encouraged to extend yourself professionally within our modern surgeries, advanced technology and facilities. With us, you can have it all. Life in Tasmania offers an enviable lifestyle with fine restaurants, exceptional wine and produce, a lively café and arts culture, stress-free commuting and all the entertainment and services you would expect of a capital city. Add to this the convenience of being only an hour from Melbourne and easily accessible world heritage.

Essential Requirements:—Registered with the Dental Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr David Butler, Department of Health and Human Services, phone (03) 6336 5598, mobile 0419 877 383, email david.butler@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Occupational Therapist (504950).

Applications Close:—Friday, 25 November 2011.

Salary:—\$73,176 – \$83,935 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time daywork.

Location:—Adult Community Mental Health Service (ACMHS) Launceston.

The Adult Community Mental Health Services, Northern Tasmania is seeking a dedicated Occupational Therapist to join our team to provide comprehensive recovery-focused, evidence-based clinical assessments, treatments and assertive case management services to consumers, including the development and implementation of individualised programs for adults with major and complex mental health problems.

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Becki Giles, Department of Health and Human Services, phone (03) 6336 2185, email rebecca.giles@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Occupational Therapist (515904).

Applications Close:—Friday, 25 November 2011.

Salary:—\$73,176 – \$83,935 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time daywork.

Location:—Adult Community Mental Health Service, North West.

Duties:—Provide a specialist Occupational Therapy assessment and treatment service to clients of the Adult Community Mental Health Service and their families or carers in relation to mental health issues and in accordance with discipline specific skills and abilities. Act as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promote community awareness in relation to mental health.

Desirable Requirements:—Current driver's licence.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Alex Daniel, Department of Health and Human Services, phone (03) 6434 6434, email alexandra.daniel@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Child Protection Legal Practitioner (356361).

Applications Close:—Friday, 25 November 2011.

Salary:—\$69,815 – \$88,774 p.a.

Legal Practitioners Agreement 2010, Level 2.

Permanent full-time 73.5 hours per fortnight.

Location:—Launceston.

Duties:—To act as Solicitor and Counsel in routine child protection matters and appeals on behalf of the State of Tasmania before a range of Courts and Tribunals. To provide advice to the State and its Agencies in respect of child protection legal matters.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Crown Counsel—2 Vacancies.

Applications Close:—Friday, 25 November 2011.

Salary:—\$69,815 – \$88,774 p.a.

Legal Practitioners Agreement 2010, Level 2.

Vacancy No. 355005.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Vacancy No. 355464.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To prosecute as Solicitor and Counsel allocated matters on behalf of the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court and Tribunals. To act as Solicitor and Counsel in such other litigious matters involving the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court (all divisions) and Tribunals as may be allocated by the Director of Public Prosecutions.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

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Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

ADMINISTRATION

Administration Officer, Accounts and Projects (AD AO 11).

Applications Close:—Wednesday, 30 November 2011.

Salary:—\$45,823 – \$49,978 p.a.

Port Arthur Historic Site Management Authority Award, General Stream Band 2.

Permanent full-time 38 hours per week, Mon-Fri.

Location:—Port Arthur.

Duties:—Undertake processing of transactions and reconciliations, principally in relation to accounts payable, in accordance with established policies, procedures and legislation. Provide administrative support to the Tourism Operations Department to implement and sustain projects.

Desirable Requirements:—Certificate III in Business, Accounting, Tourism or another relevant discipline.

Enquiries to Danial Rochford, Director, Tourism Operations, Port Arthur Historic Site Management Authority, phone (03) 6251 2321, email danial.rochford@portarthur.org.au.

Applications to Linda Kleinhenz, Human Resources Officer, Port Arthur Historic Site Management Authority, Arthur Highway, Port Arthur 7182, phone (03) 6251 2306, fax (03) 6251 2322, email recruitment@portarthur.org.au.

PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

TOURISM OPERATIONS

Cook (FB CO 11).

Applications Close:—Wednesday, 30 November 2011.

Salary:—\$57,278 – \$62,472 pro rata, per annum.

Port Arthur Historic Site Management Authority Award, General Stream, Band 2 RDW.

Permanent part-time working over a 7 day per week roster.

Location:—Port Arthur.

Duties:—To provide support to the Chef by undertaking general cookery, preparation and presentation of food within the food and beverage outlets at the Port Arthur Historic Site.

Desirable Requirements:—Certificate II in Hospitality (Kitchen Operations).

Enquiries to Sarah Morse, Food and Beverage Manager, Port Arthur Historic Site Management Authority, phone (03) 6251 2314, email sarah.morse@portarthur.org.au.

Applications to Linda Kleinhenz, Human Resources Officer, Port Arthur Historic Site Management Authority, Arthur Highway, Port Arthur 7182, phone (03) 6251 2306, fax (03) 6251 2322, email recruitment@portarthur.org.au.

PREMIER AND CABINET

CORPORATE SERVICES DIVISION

*Government Courier Service South***Co-ordinator Courier Services (470471).**

Applications Close:—Friday, 25 November 2011.

Salary:—\$45,823 – \$49,978 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Duties:—Under limited supervision from the Manager, Properties and Procurement, organise and manage the day to day operations of the Tasmanian Government Courier Service in Hobart and Launceston.

Essential Requirements:—Holder of a current and valid non-probationary driving licence.

Enquiries to Tony Prenter, Manager, Properties and Procurement, Department of Premier and Cabinet, phone (03) 6232 7448, email Tony.Prenter@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INFORMATION AND LAND SERVICES

*Land Titles Office***Senior Examiner (Quality and Systems) (706692).**

Applications Close:—Friday, 25 November 2011.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide registration expertise and specialisation over a range of services including examination and registration of Land Titles Act instruments lodged under the Land Titles Act 1980 and applications made under Sections 84 (c) and (d) of the Conveyancing and Law of Property Act 1884. Supervise and monitor the performance of examination staff and audit approved users of the electronic examination system. Undertake training of staff and approved users.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Gary Males, Principal Examiner, phone (03) 6233 3576, email gary.males@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PUBLIC TRUSTEE

TRUSTEE SERVICES

Client Account Manager (790193).

Applications Close:—Friday, 25 November 2011.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time to 28 September 2012.

Location:—Hobart.

Duties:—The Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions while exercising formal discretion in relation to the management of these estates and trusts.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences and sex related offences.

Shortlisted applicants will be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Paul Webb, Acting Southern Branch Manager, Public Trustee, G.P.O. Box 1565, Hobart, Tas 7001, phone 6233 7609, email pwebb@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas 7000, phone 6233 7706, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

*Revenue Branch***Client Services Officer (723506).**

Applications Close:—Friday, 25 November 2011.

Salary:—\$45,823 – \$49,978 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Duties:—This position contributes to the efficient and effective collection of State taxation revenue and the payment of a range of grants.

In the context of the selection criteria, to be successful in the position applicants will have:—a customer service focus with a strong emphasis on good communication skills; a basic knowledge of reconciliation and other financial processes and good computer skills, including accurate data entry skills.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

Enquiries to Keri Pennicott, Manager (Revenue Operations), Revenue Branch, Department of Treasury and Finance, phone (03) 6233 3993, email keri.pennicott@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Revenue Branch

Revenue Officer (723481).

Applications Close:—Friday, 2 December 2011.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time As soon as possible until 30.06.2012.

Location:—Hobart.

Duties:—As an individual or as a member of a team,

administer State taxation legislation to ensure efficient and effective collection of revenue and payment of grants.

In the context of the selection criteria, to be successful in the position applicants will have:.

the ability to operate successfully in a high work flow area to provide ‘front line services’, whilst demonstrating high levels of resilience, maintaining a good standard of attention to detail and with a focus on quality;.

good written and verbal communication skills, including the ability to convey complex taxation information to a range of stakeholders; and.

a demonstrated ability to use inter-related systems and information sources to process transactions and to analyse situations that fall outside of normal procedures whilst showing appropriate judgement in handling these situations.

Desirable Requirements:—Certificate III or IV in a relevant area or equivalent level.

Enquiries to Keri Pennicott, Manager (Revenue Operations), Revenue Branch, Department of Treasury and Finance, phone (03) 6233 3993, email keri.pennicott@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Canteen Supervisor, Kings Meadows High School	A. Gorham	6 months	08.11.11
Education	Customer Services Officer, Glenorchy LINC	H. Plunkett	6 months	31.10.11
Health & Human Services	Registered Nurse	M. Sweeting	6 months	13.11.11
Health & Human Services	Community Podiatrist	S. Heron	3 months	07.11.11
Health & Human Services	Raditaion Therapist	C. Duggan	6 months	14.11.11
Health & Human Services	Hospital Podiatrist	S. Heron	3 months	07.11.11
Health & Human Services	Registered Nurse	A. Hurst	6 months	11.11.11
Health & Human Services	Community Health Nurse	A. Saint	6 months	16.01.12
Health & Human Services	Home Help Personal Carer	M. Holmes	6 months	28.11.11
Health & Human Services	Registered Nurse	M. Cripps	6 months	09.11.11
Health & Human Services	Enrolled Nurse Medication Endorsed	W. Cornish	6 months	08.11.11
Justice	Judges Attendant	B. Styles	6 months	14.11.11
Justice	Planning Advisor	L. Fallon	6 months	10.11.11
Premier & Cabinet	Events Coordinator	M. Hands	6 months	09.11.11

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Quarantine Support Officer	J. Williams	2 years 5 months	31.10.11
Primary Industries, Parks, Water & Environment	Quarantine Support Officer	K. Aiton	2 years 5 months	31.10.11
Primary Industries, Parks, Water & Environment	Quarantine Support Officer	N. de Vreeze	2 years 5 months	31.10.11
Primary Industries, Parks, Water & Environment	Quarantine Support Officer	S. Chia	2 years 5 months	31.10.11

Appointment of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Treasury & Finance	R. Easter	Director, Corporate Support	22.11.11	5 years

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	H. Demczuk	LINC Operations Coordinator, West Coast Hub Queenstown	04.10.11
Education	H. Ebsworth	Manager, Adult & Community Learning Services	27.10.11
Education	C. White	Advanced Skills Teacher Literacy & Numeracy, Geeveston District High School	31.10.11
Justice	C. Lee	Child Protection Legal Group Service Manager	14.11.11
Police & Emergency Management	M. Connor	Toxicology Manager	04.11.11

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Manager Marketing Projects	K. Fraser	09.11.11
Education	Customer Services Officer	A. Lawrence	28.10.11
Education	Aboriginal Education Worker	A. Braslin	23.10.11
Health & Human Services	Family Violence Worker	A. Saunders	02.11.11
Health & Human Services	501158	M. O'Sullivan	08.11.11
Health & Human Services	Registered Nurse	T. Doyle	10.11.11
Health & Human Services	Occupational Therapist	J. McLean	04.11.11
Infrastructure, Energy & Resources	Driver Assessor	S. Blakesley	09.11.11
Premier & Cabinet	Senior Executive Officer	M. Skillern	11.11.11

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Administrative Assistant	D. Lynch	16.11.11
Education	Principal	R. Belbin	18.10.11
Education	Teacher	S. Simco	14.10.11
Education	Principal	D. Wells	25.10.11



Our conscience is crystal clear.

Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'Ecoclean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

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For further information please contact Print Applied Technology or visit www.fscaustralia.org



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P 03 6233 3168 F 03 6233 5346

GPO Box 307, Hobart TAS 7001
sales@thepat.com.au
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