



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 11 MAY 2011

OVER THE COUNTER
SALES \$1.10
INCLUDING G.S.T.

CONTENTS

VACANCIES—

Economic Development, Tourism and the Arts.....	818
Education.....	818
Health and Human Services	821
Infrastructure, Energy and Resources.....	826
Justice	827

STAFF MOVEMENTS—

Appointments	828
Promotions.....	829
Resignations	829
Retirements.....	829

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: *jobsadmin@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to
Subscription or account enquiries phone (03) 6233 3148

Knowledge of the operations of a contemporary cultural institution or creative space.

Enquiries to Garrett Donnelly, Design Manager, Redevelopment, phone (03) 6211 4166, email *Garrett.Donnelly@tmag.tas.gov.au*.

Applications to Justine McGuire, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5767, fax (03) 6233 5703, email *applications@development.tas.gov.au*.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

LINC's West

Glenorchy LINC

Customer Service Officer, Glenorchy LINC (700529).

Applications Close:—Friday, 20 May 2011.

Salary:—\$35,511 – \$44,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time.

Location:—Glenorchy LINC.

Description of Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jenny Jerome, Department of Education, phone (03) 6233 8661, email *jennifer.jerome@education.tas.gov.au*.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email *recruitment@education.tas.gov.au*.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Brooks High School

Principal, Brooks High School (203765).

Applications Close:—Friday, 20 May 2011.

Salary:—\$118,288 p.a.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Exhibition Designer, Redevelopment (425221).

Applications Close:—Wednesday, 1 June 2011.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time until 31 January 2013.

Location:—Hobart.

Duties:—The Exhibition Designer will engage in the design of Redevelopment exhibition projects. This position will support the Design Manager providing a very high level of creative input at conceptual level and occupying a key point of contact for advice for exhibition design, museum display and construction issues, relating to ongoing TMAG and Redevelopment programs and exhibitions.

The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, identification check and disciplinary action in previous employment check.

Desirable Requirements:—Tertiary qualifications in an appropriate field or equivalent experience.

Teaching Service (TPS) Award, Band 3, Level 6.

Permanent full-time.

Location:—Brooks High School.

Description of the Role:—To lead and direct the educational program and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shane Frost, Department of Education, phone (03) 6336 2594, email shane.frost@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Forth Primary School

School Library Technician, Forth Primary School (959983).

Applications Close:—Friday, 20 May 2011.

Salary:—\$58,179 – \$67,288 pro rata.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 20 hours per fortnight for 40 weeks per year.

Location:—Forth Primary School.

Description of Role:—Manage and operate the school library on a day to day basis. Undertake a range of client-focused school library services including the provision of technical advice and assistance to staff and students about access to publications and information generally. Manage and account for the expenditure of the library budget within school guidelines. Undertake technical duties including document delivery; acquisition of library materials; implementation of collection management procedures and bibliographic tasks such as cataloguing, record creation and amendment for library

resources. Modify established solutions to procedural and related problems and issues. Resolve complex client enquiries.

Essential Requirements:—Diploma in Library and Information Services or a qualification equivalent to the Diploma.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Samantha Abblitt, Department of Education, phone (03) 6428 2282, email samantha.abblitt@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

New Town High School

Assistant Principal, New Town High School (960975).

Applications Close:—Friday, 20 May 2011.

Salary:—\$100,051 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time.

Location:—New Town High School.

Description of Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

A local task list is available.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria and local task list, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Darryl Moir, Department of Education, phone (03) 6278 0400, email darryl.moir@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Jordan River Learning Federation

Social Worker, Jordan River Learning Federation (981238).

Applications Close:—Friday, 20 May 2011.

Salary:—\$47,546 – \$76,081 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time from As soon as possible until 3 September 2011.

Location:—Jordan River Learning Federation.

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a social work service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Social Work from a University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—A current driver's licence. Eligibility for membership of the Australian Association of Social Workers.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the

Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Tamika Ross, Department of Education, phone 0438 043 797, email tamika.ross@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Rokeby High School

Assistant Principal, Rokeby High School (201977).

Applications Close:—Friday, 20 May 2011.

Salary:—\$100,051 p.a..

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time.

Location:—Rokeby High School.

Description of Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Peter O'Keefe, Department of Education, phone (03) 6247 7800, email peter.okeefe@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

POST-YEAR 10

*Tasmanian Academy***Tasmanian Academy Principal—3 Vacancies.**

Applications Close:—Friday, 20 May 2011.

Salary:—\$122,168 p.a.

Teaching Service (TPS) Award, Band 3, Level 7.

Vacancy No. 002398.

Permanent full-time.

Location:—Don College.

Vacancy No. 002399.

Permanent full-time.

Location:—Hellyer College.

Vacancy No. 002400.

Permanent full-time.

Location:—Newstead College.

Description of the Role:—To lead and direct the educational program and administration of a college of the Tasmanian Academy to implement the Academy vision for learning and promote the success of all Academy students.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Graeme Young, General Manager, Tasmanian Academy, Department of Education, phone (03) 6235 6503, email graeme.young@education.tas.gov.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

EDUCATION

POST-YEAR 10

*Tasmanian Academy***Tasmanian Academy Principal—2 Vacancies.**

Applications Close:—Friday, 20 May 2011.

Salary:—\$126,853 p.a.

Teaching Service (TPS) Award, Band 3, Level 8.

Vacancy No. 002396.

Permanent full-time.

Location:—Hobart College.

Vacancy No. 002397.

Permanent full-time.

Location:—Elizabeth College.

Description of the Role:—To lead and direct the educational program and administration of a college of the Tasmanian Academy to implement the Academy vision for learning and promote the success of all Academy students.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Graeme Young, General Manager, Tasmanian Academy, Department of Education, phone (03) 6235 6503, email graeme.young@education.tas.gov.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Team Leader (501786).**

Applications Close:—Friday, 20 May 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—North West.

Duties:—To co-ordinate the service delivery, including the management of financial, human and physical resources, of Child Protection staff employed to perform all functions of the statutory Child Protection program.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Patient Services Officer (501838).

Applications Close:—Friday, 20 May 2011.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work, working 76 hours per fortnight commencing as soon as possible for a two year period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Parkside, Strahan Street, Burnie.

Duties:—The North West Area Health Service is seeking to recruit a Patient Services Officer who will be responsible for the co-ordination of the Patient Travel Assistance Scheme including interviewing of clients and subsequent arrangement of patient travel and accommodation requirements.

You will also be required to enter patient details on Patient Travel Assistance Scheme Access Database and conduct searches as required for compensable patient revenue.

Your excellent communication and interpersonal skills along with strong administration/financial skills will prove fundamental to achieving the objectives of this role.

We will offer you excellent remuneration along with access to salary packaging and an welcoming and supportive work environment.

Desirable Requirements:—Ideally applicants will have an understanding of the Patient Travel Assistance Scheme or the ability to acquire such knowledge. Proven high standard communication and interpersonal skills. An ability to maintain confidentiality, exercise initiative, judgement and discretion and to work without direct supervision.

Enquiries to Kim Miles, Department of Health and Human Services, phone (03) 6434 6982, email kim.miles@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Project Manager, NWAHS Rehabilitation Strategy (Nursing) (519357).

Applications Close:—Friday, 20 May 2011.

Salary:—\$77,187 – \$82,515 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Year 4.

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—The North West Area Health Service (NWAHS) is seeking a dynamic and progressive Clinical Nurse to drive our Rehabilitation Strategy in collaboration with the Project Manager Allied Health and an External Consultant.

Your core function will be to manage the development of a Rehabilitation Strategy for the NWAHS through a project management team approach in collaboration with the Consultant from Royal Rehabilitation Centre Sydney and NWAHS Co Directors of Allied Health.

You will provide nursing leadership with a particular focus on driving the development of practice in inpatient and community settings as part of the Rehabilitation in the Community Pilot Service. You will have a strong commitment to person-centred practice and cross disciplinary working. Implementing and evaluating the Pilot with a view to planning further rehabilitation service development, with the opportunity to write for publication.

Your commitment and enthusiasm for achieving the project outcomes will be a key motivator for your team of Allied Health Professionals and nurses. Excellent communication, consultation and negotiation skills are integral to this role.

We will offer you excellent remuneration and access to salary packaging, a welcoming and supportive work environment with strong networking and inter-professional development opportunities. You may also be eligible for relocation and accommodation assistance.

If you are looking for an opportunity to do something different with your career, this is it!! Contact Ruth Chalk today on (03) 6490 8962 or email Ruth.Chalk@dhhs.tas.gov.au to discuss your application and learn more about the role.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Mersey Community Hospital***Clinical Nurse/Midwife (Indigenous Early Childhood Development) (520168).**

Applications Close:—Friday, 3 June 2011.

Salary:—\$60,087 – \$67,111 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Year 7 CH, FCH.

Fixed-term part-time day work, working 38 hours per fortnight, commencing As soon as possible for a three year period. Notwithstanding hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital.

Duties:—The North West Area Health Service is seeking to recruit a Clinical Nurse (Midwife) who will assist with increasing the capacity of Aboriginal Health Services to provide support and early intervention for young pregnant women and their families in Tasmania, by working in collaboration with the Aboriginal community in community settings.

This position will offer the successful applicant the opportunity to utilise your clinical competence and expertise to improve the health outcomes for Aboriginal women, pre and post pregnancy. Your understanding of contemporary Aboriginal health issues, including access and use of mainstream health services will be of benefit to this role.

You will be well supported and welcomed by the clinical nursing team at the Women and Children's ward at the Mersey Community Hospital and you will have opportunities for professional development and strong networking opportunities.

If you are seeking a new career path with your nursing qualifications and have an interest in Aboriginal health, this position may be the answer! We will offer you excellent remuneration including access to salary packaging and you may also be eligible for relocation and accommodation assistance.

We encourage you to discuss your application with Karen O'Shea on 0458 346 664 today! Alternatively, you may wish to email her on karen.oshea@dhhs.tas.gov.au.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a registered nurse (Division 1) and a midwife.

Enquiries to Karen O'Shea, Department of Health and Human Services, mobile 0458 346 664, email karen.oshea@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Mersey Community Hospital***Senior Physiotherapist (514471).**

Applications Close:—Friday, 10 June 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day work, working 46 hours per fortnight commencing As soon as possible until 25 October, 2012. Notwithstanding hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital.

Duties:—We are seeking to recruit an enthusiastic and motivated Senior Physiotherapist to provide an efficient and effective evidence based Acute, Orthopaedic and Surgical Physiotherapy Service to the population of the Mersey Community Hospital within the North West Area Health Service.

Reporting to the Manager of Physiotherapy Services, you will be responsible for the provision of In-patient services including clinical and educational functions, ensuring compliance with legal requirements, professional ethics, departmental and hospital policies. Other duties will include assisting the Manager in providing a safe and effective service through, planning, delivery, quality improvement and research activities.

You will benefit from working within a professional and collegial team and will enjoy access to a vibrant integrated service that is well resourced. Based in Tasmania's Cradle Coast region, you will be surrounded by some of Australia's most breathtaking mountains, National Parks and pristine beaches. If you enjoy the outdoors, adventure will be on your doorstep! This is an outstanding opportunity to advance your career in one of the most liveable parts of Australia.

We will offer you excellent remuneration and access to salary packaging. You may also be eligible for relocation and accommodation assistance and you will have access to professional development opportunities.

Interested applicants are invited to learn more about the position by emailing Lisa Sanderson at lisa.sanderson@dhhs.tas.gov.au or by phoning (03) 6426 5189.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Enquiries to Lisa Sanderson, Department of Health and Human Services, phone (03) 6426 5189, email lisa.sanderson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email: nwahs@dhhs.tas.gov.au.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Primary Health Services North West***Clinical Nurse (Community) (514069).**

Applications Close:—Friday, 27 May 2011.

Salary:—\$60,087 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 2 CH, FCH.

Fixed-term casual shift worker (fully rotational) working as and when required commencing As soon as possible for a two year period.

Location:—Rosebery Community Health Centre.

Duties:—HealthWest, a part of the North West Area Health Service Group, provides acute, emergency, community and rural primary health services to the residents of Tasmania's scenic West Coast.

An enthusiastic and motivated Clinical Nurse is sought on a casual basis to provide advanced nursing care in the community, clinic and emergency room. Your role will be diverse and flexibility will be required to meet everchanging patient care requirements.

You will be working in contemporary and will equipped environments and peer support along with professional networking and access to professional development opportunities will be provided.

HealthWest prides itself on providing the community with excellent access to quality health care and there are a range of health care promotion programs and services to assist the community manage chronic disease. You will have a range of options for optimising long term patient care and rehabilitation.

The position is based at Rosebery, however you will be expected to provide clinical nursing care across the HealthWest sites as required. Tasmania's beautiful West Coast is renowned as the gateway to Tasmania's wilderness. The clean air, mild climate and strong committment to community make the West Coast a fantastic and unique place to live and work.

We will offer you excellent remuneration including access to salary packaging. You may also be offered negotiable relocation and accommodation assistance for a period up to three months.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Yvonne Armstrong, Department of Health and Human Services, phone (03) 6473 5700, mobile 0438 557 625, email yvonne.armstrong@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Telephonist/Enquiries Officer (Relief) (503302).

Applications Close:—Friday, 20 May 2011.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual shift work, as and when required, commencing 2 May 2011 to 5 May 2012.

Location:—Launceston General Hospital, Charles St, Launceston.

Duties:—The Telephonist at the Launceston General Hospital is responsible for providing clients with a professional and efficient service in regard to incoming/outgoing telephone enquiries.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 6348 7482, email colleen.horton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Co-ordination and Innovation

Business Support Consultant (500797).

Applications Close:—Friday, 20 May 2011.

Salary:—\$75,145 – \$86,530 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time daywork, commencing as soon as possible for a period of 2 Years.

Location:—St Johns Park New Town.

Duties:—In accordance with Agency policy and direction, and legal requirements provide high-level business management advice and support to the Finance Manager and senior management of Statewide and Mental Health Services (SMHS). Participate in the development and revision of organisational documentation and policies and procedures.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Darren Turner, Department of Health and Human Services, phone (03) 6230 7735, email darren.turner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Quality and Safety Co-ordinator (519817).

Applications Close:—Friday, 20 May 2011.

Salary:—\$77,187 – \$82,515 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Year 4.

Permanent full-time daywork.

Location:—Risdon Prison Hospital.

Duties:—As a member of the Forensic Health Services Management team: Provide support, leadership and direction in the development of a strategic and business framework for the development of policies, systems and processes to support service delivery at the Wilfred Lopes Centre, Community Forensic Mental Health Services and Correctional Primary Health Services which meets clinical standards and provides an evidence base for policies and procedures. A quality and

safety framework which promotes a healthy and safe work environment along with quality and safety improvement for patients and staff which meets DHHS and ACHS EQUiP4 standards and measures performance and outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ann Marie Mallett, Department of Health and Human Services, phone (03) 6216 8240, mobile 0448 576 257, email annmarie.mallett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Wilfred Lopes Centre

Manager, Forensic Health Services (519781).

Applications Close:—Friday, 20 May 2011.

Salary:—\$116,608 – \$134,099 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 9.

Permanent full-time daywork.

Location:—Risdon Prison Hospital.

Duties:—The Manager Forensic Health will have overall oversight of, and accountability for the operations of the multidisciplinary service areas encompassed by Forensic Health Services, including Community Forensic Mental Health, Correctional Primary Health and Forensic Mental Health. This position requires a degree of specialist knowledge and skills, and an ability to provide strategic leadership and direction to the Forensic Health Services multi disciplinary team. The Manager, Forensic Health as a senior manager and member of the Statewide and Mental Health Services (SMHS) executive team is responsible for the provision of high level advice and support to the Chief Executive Officer (CEO), SMHS in areas of strategic planning, policy, business planning, management and performance, legislation, and knowledge management in relation to Forensic Health Services.

Desirable Requirements:—Extensive clinical knowledge of and/or experience at a senior management level in the areas of forensic or mental health, together with demonstrated knowledge and understanding of the range of complex management and clinical issues relating to a diverse health care service within a Forensic Health/Corrections framework. High-level conceptual, analytical and creative skills including the ability to liaise and negotiate complex and sensitive

issues. High-level adaptability and flexibility including change management and the ability to deal with pressure and ambiguity. Proven leadership qualities, including capacity to impart vision and to establish long-term strategic goal-setting.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Nick Goddard, Department of Health and Human Services, phone (03) 6230 7721, email nick.goddard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services

Dental Assistants—7 Vacancies (RE-ADVERTISED).

Applications Close:—Friday, 20 May 2011.

Salary:—\$46,183 – \$49,324 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Vacancy No. 501270.

Fixed-term part-time daywork, 38 hours per fortnight, commencing As soon as possible to 3 October 2011.

Location:—Oral Health Services, North West.

Vacancy No. 513813.

Permanent part-time daywork, 38 hours per fortnight.

Location:—Oral Health Services, North West.

Vacancy No. 515787.

Permanent full-time daywork.

Location:—Oral Health Services, North West.

Vacancy No. 513727.

Fixed-term full-time daywork, commencing As soon as possible to 1 September 2011.

Location:—Oral Health Services, North West.

Vacancy No. 513998.

Fixed-term full-time daywork, commencing As soon as possible to 28 February 2012.

Location:—Oral Health Services, North West.

Vacancy No. 501725.

Fixed-term casual daywork, hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—Oral Health Services, North West.

Vacancy No. 515789.

Permanent part-time daywork, 45.6 hours per fortnight.

Location:—Oral Health Services, North West.

Duties:—Assist the Dental Clinician by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices.

Desirable Requirements:—Expertise in, and significant knowledge of, Dental Assistant's clinical procedures, including current infection control practices, with a knowledge of current

NHMRC Infection Control guidelines, OHS guidelines and appropriate legislation. Ability to communicate effectively and work efficiently with members of the dental professions, clients and members of the public. Knowledge of Oral Health Service procedures, techniques and policies or the ability to quickly acquire such. Acceptable experience in Cardio Pulmonary Resuscitation and emergency first aid techniques.

Enquiries to Merril Redpath, Department of Health and Human Services, phone (03) 6421 7879, email merril.redpath@dhhs.tas.gov.au or Roseanne Robinson, Department of Health and Human Services, phone (03) 6440 7120, email roseanne.robinson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Allied Health Professional (514012).

Applications Close:—Friday, 20 May 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time daywork.

Location:—Mental Health Services, North West.

Duties:—As part of a multidisciplinary team delivering high quality mental health services the Allied Health Professional undertakes the delivery of quality care to clients of the Adult Community Mental Health Service North West, based on best practice principles and within a collaborative and multidisciplinary framework.

This position is required to provide a specialist assessment and treatment service to clients and their families/ carers; promote community awareness in relation to mental health and act as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Essential Requirements:— Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or, Graduate of an approved School of Occupational Therapy and, eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or, Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Ballard, Department of Health and Human Services, phone (03) 6434 6434, email susan.ballard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

Manager Business Development (164035).

Applications Close:—Friday, 20 May 2011.

Salary:—\$98,977 – \$106,612 p.a.

Tasmanian State Service Award, Professional Stream, Band 4.

Fixed-term full-time 2 Years.

Location:—Statewide.

Duties:—As a key member of the Senior Management Team of Private Forests Tasmania, work together with other staff to develop, manage and implement these concepts, policies and programs, recognising the political, economic, environmental and social opportunities and constraints that exist.

Research and develop:—Apply significant professional knowledge and judgement to identify and recommend opportunities for the development of concepts, policies and programs to achieve the aims of government and other stakeholders in relation to private forestry. o business development and business improvement opportunities for private forest growers in relation to new and expanded markets for wood and non-wood products from the private forest estate.

Practices and procedures to ensure ongoing market access for private forest growers.

Manage a research and development program, including alliances with research providers, targeting initiatives of particular relevance to private forest owners.

Manage the North West office of Private Forests Tasmania and represent the Authority in the North West of the State. Manage other employees associated with the responsibilities of the position who are located in other offices of the Authority around the State.

Provide high level professional advice, assistance and training to stakeholders, clients, Authority staff and the public to educate and inform them on matters relating to the management of private forests.

funding mechanisms to assist with the expansion of the private forest estate.

Essential Requirements:—Satisfactory completion of an appropriate graduate qualification at a recognised University.

Desirable Requirements:—A current driver's licence.

Significant practical post graduate Forestry experience of a professional nature.

Enquiries to Tom Fisk, Chief Executive Officer, Department of Infrastructure, Energy and Resources, 83 Melville Street, Hobart 7000, phone (03) 6233 7255, mobile 0418140357, email Tom.Fisk@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax| (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

RACING SERVICES TASMANIA

Senior Stipendiary Steward (372009).

Applications Close:—Friday, 20 May 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 5 Years.

Location:—Launceston/Hobart.

Duties:—Adhere to set procedures in the conduct of swabbing activities. Conduct stable and kennel inspections and race trials. Check race field information for eligibility, general race conditions and accuracy and maintain registers of databases. Supervise training at registered racecourses and training venues and assist the Chief Stipendiary Stewards with the conduct of apprentice/junior drivers' school, including the presentation of lectures when required. Liaise with and provide advice to clubs, officials and industry participants on regulatory matters. Guide and mentor RST staff in relation to regulatory matters and complex issues. Undertake general office duties relating to the day-to-day administration of stewards' records. Assist the Racing Operations Manager as required.

Assist the Chief Stipendiary Stewards in the conduct of race meetings, including swabbing and identification of racing animals and persons, inquiries and the preparation of reports.

Essential Requirements:—A Current Driver Licence The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes involving dishonesty eg fraud, embezzlement etc, Crimes involving illegal betting or gambling, Driving offences, due to the need for stewards to hold a current driver's licence so they can travel to racing fixtures state wide, Offences relating to the mistreatment of, or cruelty to, animals.

Enquiries to Tony Murray, General Manager, Department of Infrastructure, Energy and Resources, 2nd Floor, Henty House, Civic Centre Launceston, phone (03) 6336 2931, email Tony.Murray@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Practitioner (355368).

Applications Close:—Friday, 20 May 2011.

Salary:—\$46,614 – \$58,731 p.a.

Legal Practitioners Agreement 2010, Level 1.

Fixed-term full-time.

Location:—Hobart.

Duties:—To represent clients of the Commission under supervision including providing advice and having carriage of Family Law matters. To act as solicitor and counsel in the Family Court, Federal Magistrates Court, and Magistrates Court (Children Young Persons and Their Families Act matters.) To participate in mediation and/or conferences on behalf of Commission clients in relation to Family Law matters including Legal Aid Primary Dispute Resolution Conferences. To perform such other professional work, particularly in the Family Law jurisdiction, as may be directed from time to time.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

Desirable Requirements:—Knowledge and understanding of the Family Law Act.

Contact:—A Statement of Duties, Information for Applicants and an Application for Employment are available at www.jobs.tas.gov.au or by contacting Leesa Bevan on (03) 6236 3820 or Leesa.Bevan@legalaid.tas.gov.au.

Enquiries to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

Applications to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Personal and Administrative Assistant (356219).

Applications Close:—Friday, 20 May 2011.

Salary:—\$51,832 – \$56,418 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 58.8 hours per fortnight (hours to be negotiated).

Location:—Hobart.

Duties:—Assist the Ombudsman in the efficient day-to-day running of the Office by providing administrative and secretarial assistance to the Ombudsman, and at the Ombudsman's direction, to other staff. This includes calendar management, drafting of correspondence, mail, file and records management, travel and meeting arrangements, and minute taking.

Desirable Requirements:—Current Driver's Licence.

Enquiries to Debbie White, Business Administration Officer, Office of the Ombudsman and Health Complaints Commissioner, Department of Justice, phone (03) 6233 8959, email Debbie.White@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Debbie White on (03) 6233 8959 or email Debbie.White@ombudsman.tas.gov.au.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Conservation Framer / Technician	R. Williams	6 months	20.06.11
Economic Development, Tourism & the Arts	Client Manager, Sport and Club Development	C. Smith	6 months	09.05.11
Health & Human Services	Registered Nurse	K. Goss	6 months	08.05.11
Health & Human Services	Manager Alcohol & Drug Service South	W. Woodman	6 months	02.05.11
Health & Human Services	Finance Services Officer (Cashier)	H. Carruthers	6 months	03.05.11
Health & Human Services	Dental Prosthetist	B. Sheffield	6 months	05.05.11
Health & Human Services	Administrative Assistant	K. Bennett	6 months	27.06.11
Health & Human Services	Registered Nurse	S. Buchart	6 Months	17.04.11
Health & Human Services	Deputy CEO/Director Emergency and Medical Services	K. Bate	6 months	09.05.11
Health & Human Services	Registered Nurse	S. Groves	6 months	28.02.11
Health & Human Services	Multi Skilled Domestic	K. Rattray	6 months	16.05.11
Integrity Commission	Executive Assistant	H. Boyd	6 months	04.05.11
Justice	Assistant Director	J. Lee	6 months	09.05.11
Police & Emergency Management	Radio Dispatch Operator	M. Nicolle	6 months	21.04.11
Premier & Cabinet	Service Delivery Officer	D. Fleming	6 months	02.05.11
Premier & Cabinet	Senior Executive Officer	L. Cowle	6 months	09.05.11
Port Arthur Historic Site Management Authority	Tour Guide	R. Tymms	1 month	01.05.11
Port Arthur Historic Site Management Authority	Tour Guide	M. Burbury	NA	01.05.11
Port Arthur Historic Site Management Authority	Tour Guide	L. Brandon	1 month	01.05.11
Public Trustee	Manager Marketing & Business Development	M. Tierney	6 months	28.04.11

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Port Arthur Historic Site Management Authority	School Based Trainee	J. Scheerle	27 Months	11.03.11

Extension or Renewal of Fixed-term Appointments Beyond 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Hatchery Technical Officer	S. Horbushko	31/8/09 to 30/8/12	31.08.11

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	J. Cane	Marketing and Media Graduate	12.05.11
Health & Human Services	J. Cherian	Clinical Nurse	28.04.11
Health & Human Services	R. Balsley	Clinical Nurse	28.04.11
Health & Human Services	S. Mauro	Clinical Nurse	28.04.11
Premier & Cabinet	M. McGee	Project Support Officer	02.05.11
Premier & Cabinet	N. Smith	Information Services Coordinator	02.05.11

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Project Manager, Strategy and Research	P. Bennett	06.05.11
Health & Human Services	Nurse Unit Manager	J. Wilson	29.04.11
Health & Human Services	Disability Officer	R. Chandler	06.03.11
Health & Human Services	Disability Worker	G. Meyers	07.03.11
Health & Human Services	Home Help	Z. Duggan	29.04.11
Health & Human Services	Disability Worker	C. Cuthbertson	06.03.11
Health & Human Services	Disability Worker	Y. Pullen	07.03.11
Health & Human Services	Disability Officer	K. Wise-Emery	07.03.11
Health & Human Services	Disability Officer	C. Townsend	06.03.11
Health & Human Services	Disability Worker	M. Reardon	06.03.11
Health & Human Services	Disability Worker	M. Watson	06.03.11
Health & Human Services	Hydrotherapy Assistant	S. Bailey	18.04.11
Health & Human Services	Disability Officer	L. Williams	06.03.11
Health & Human Services	Disability Officer	P. Priest	06.03.11
Health & Human Services	Disability Manager	E. Smith	06.03.11
Health & Human Services	Policy and Planning Officer-Healthy Workers	M. Marshall	02.05.11
Health & Human Services	Disability Worker	A. Rice	07.03.11
Health & Human Services	Disability Worker	J. Raymond	07.03.11
Health & Human Services	Registered Nurse	D. Chatwin	29.04.11
Health & Human Services	Disability Worker	J. Broadhead	07.03.11
Health & Human Services	Programme Officer	M. Austin	07.03.11
Health & Human Services	Community Dietitian	R. Romeo	29.03.11
Primary Industries, Parks, Water & Environment	Field Officer	A. Landells	11.05.11
Primary Industries, Parks, Water & Environment	Executive Assistant	A. Watson	05.05.11
Treasury & Finance	Revenue Officer	R. Riley	27.04.11

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher Aide Special	H. Duncombe	14.04.11
Education	Pool Attendant	P. Quill	29.04.11
Health & Human Services	Private Patient Liaison Officer	M. Feeley	29.04.11
Police & Emergency Management	Clerical Support Officer	N. Carswell	20.05.11
Police & Emergency Management	Speed Camera Operator	C. Harwood	27.04.11



Save time, money and your voice. Make sure there is only one cursor in your office!

What could be easier? Your next print job sent at the click of a mouse. Minutes later your documents are at the printers and you haven't even left your desk.

Now if only they could invent a computer that makes you coffee.

How about skipping the middle man altogether and ordering your printing online from your own catalogue? It's easy, it's flexible and it's fast.

No more chasing proofs or checking stock levels.

All your printing products can be available online, meaning others in your organisation will be able to place orders, enter variable data for items such as business cards, preview proofs and track the progress of their orders. What's more it's custom designed to suit your needs.

Call one of our sales representatives on 6233 3168 to discover why more people are using online ordering.

Now you have time to concentrate on more important things...like that coffee.



print applied
TECHNOLOGY
PTY LTD

"environmentally responsible printer"

HOBART
123 Collins Street,
Hobart TAS 7000
P 03 6233 3289 F 03 6216 4294

TECHNOPARK
33 Innovation Drive,
Dowsing Point TAS 7010
P 03 6233 3168 F 03 6233 5346

GPO Box 307, Hobart TAS 7001
sales@thepat.com.au
www.thepat.com.au



P
MS
GSM
CMYK

A bit fuzzy on your printing jargon?

Dont worry, our sales team know more than enough.

They also know one other very important fact: that it's just that - jargon.

Talk to one of our experienced sales representatives and you'll come away with a crystal clear understanding of the ins and outs of your printing job. We know what you want

because we know the right questions to ask.

No guesses, no hazy ideas, no fudging...just the information needed to be assured that your publication will be a sight for sore eyes.

Call us on 6233 3168 for the bottom line on all your printing requirements.



print applied
TECHNOLOGY
PTY LTD

"environmentally responsible printer"

HOBART
123 Collins Street,
Hobart TAS 7000
P 03 6233 3289 F 03 6216 4294

TECHNOPARK
33 Innovation Drive,
Dowsing Point TAS 7010
P 03 6233 3168 F 03 6233 5346

GPO Box 307, Hobart TAS 7001
sales@thepat.com.au
www.thepat.com.au



Our conscience is crystal clear.

Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'EcoClean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

You too can help to protect our environment, by promoting and using FSC products.

For further information please contact Print Applied Technology or visit www.fscaustralia.org



print applied
TECHNOLOGY
PTY LTD

"environmentally responsible printer"



HOBART
123 Collins Street,
Hobart TAS 7000
P 03 6233 3289 F 03 6216 4294

TECHNOPARK
33 Innovation Drive,
Dowsing Point TAS 7010
P 03 6233 3168 F 03 6233 5346

GPO Box 307, Hobart TAS 7001
sales@thepat.com.au
www.thepat.com.au

Disclaimer.

Products and services advertised in this publication are not endorsed by the State of and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

Copyright.

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Service Notices may be reproduced except in accordance with the Copyright Act.

Printed by Print Applied Technology Pty Ltd under authority of the Government of the State of Tasmania.