

# TASMANIAN STATE SERVICE NOTICES

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### WEDNESDAY 22 JUNE 2011

OVER THE COUNTER SALES \$1.10 INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

### Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

### www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

No. 21 158—22 JUNE 2011—2

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the *www.jobs.tas.gov. au* site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the *www.jobs.tas.gov.au* site or the enquiries person. Application forms are available from the *www.jobs.tas.gov.au* site and from the Agency that has advertised the vacancy.

### Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the *www.jobs. tas.gov.au* site. A list of currently operating registers is also available from this site.

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For further details about these programs, visit www.utas.edu.au/government/onlinegradcert or contact the School of Government on **(03) 6226 2329** or email: **Dr Matt Killingsworth** (International Politics) Matt.Killingsworth@utas.edu.au or **Dr Hannah Murphy** (Policy & Administration) Hannah.Murphy@utas.edu.au

### Tasmanian Government Gazette

Email text copy to

### govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

### **State Service Notices**

Vacancy, Direct Selection and Staff Movement Notices The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

### **Order Information**

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

### Deadlines

Government Gazette :— Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

Deadlines will be strictly adhered to Subscription or account enquiries phone (03) 6233 3148

### EDUCATION

COMMUNITY KNOWLEDGE NETWORK

LINCs East

Regional Services and Support

Customer Services Officer, West Coast Hub, Queenstown (700589).

Applications Close:—Friday, 1 July 2011.

Salary:-\$35,511 - \$44,233 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time.

Location:-West Coast Hub, Queenstown.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: -.

Conviction check for—crimes of violence, sex related offences and serious drug offences.

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Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jenny Rayner, Department of Education, phone (03) 6233 8631, email jenny.rayner@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### EDUCATION

### COMMUNITY KNOWLEDGE NETWORK

### LINCs West

### LINC Operations Co-ordinator, West Coast Hub, Queenstown (700587).

Applications Close:-Friday, 1 July 2011.

Salary:-\$58,179 - \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4. Permanent full-time.

Location:-West Coast Hub Queenstown.

Description of Role:—To co-ordinate the day-to-day operations of assigned services and programs and supervise the work of associated staff.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences and serious drug offences.

Desirable Requirements:—Relevant diploma or postsecondary level qualifications.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jenny Rayner, Department of Education, phone (03) 6233 8631, email jenny.rayner@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### **EDUCATION**

### LEARNING SERVICES

Learning Services (North)

Deloraine High School

Aboriginal Education Worker, Deloraine Primary School (964470).

Applications Close:-Friday, 1 July 2011.

Salary:---\$45,823 - \$49,978 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 10 hours per fortnight from as soon as possible to 23 December 2011 up to 40 weeks per year.

Location:-Deloraine Primary School.

Description of the Role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep – Year 8.

Essential Requirements:—Aboriginality. The State Service Commissioner has determined that this is an Aboriginal Identified position and it will be filled in accordance with the Guidelines for Aboriginal Employment.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Brett Youd, Department of Education, phone (03) 6362 2012, email brett.youd@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### **EDUCATION**

### LEARNING SERVICES

### Learning Services (North-West)

### School Psychologist, Student Support (North-West) (964830).

Applications Close:-Friday, 1 July 2011.

Salary:—\$56,436 - \$82,533 p.a.

Teaching Service (TPS) Award, School Psychologist.

Permanent full-time.

Location:-Student Support (North-West).

Description of the Role:-Work in schools as a member of

a multi-disciplinary Learning Service Support Team to provide

22 June 2011

a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Must be registered by the Psychology Board of Australia under the Health Practitioner Regulation National Law (Tasmania), or Possession of a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence. Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Diane Beveridge, Department of Education, phone (03) 6425 1917, email dianne.beveridge@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### **EDUCATION**

### LEARNING SERVICES

### Learning Services (North-West)

Romaine Park Primary School

### Teacher Aide General, Stephanie Alexander Kitchen Specialist—Romaine Park Primary School (964767).

Applications Close:-Friday, 1 July 2011.

Salary:---\$40,527 - \$43,720 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Fixed-term part-time 25 hours per fortnight from as soon as possible to 1 June 2012 up to 42 weeks per year.

Location:-Romaine Park Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:-The Commissioner has determined that the person nominated for this position

is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria and local task list, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Leanne Raw, Department of Education, phone (03) 6431 8085, email leanne.raw@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### **EDUCATION**

### LEARNING SERVICES

Learning Services (North-West)

Strahan Primary School

### School Executive Officer, Strahan Primary School (300881).

Applications Close:-Friday, 1 July 2011.

Salary:-\$58,179 - \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time from 19 August 2011 until

23 December 2011, 42 weeks per year. Location:—Strahan Primary School.

Description of the Role:—Co-ordinate the operations of a school office and support the Principal in the management of school administrative service and resources. Direct and supervise assigned non teaching staff. Provide advice to the Principal and other school staff on administrative and resource matters.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Trish King, Department of Education, phone (03) 6471 7282, email trish.king@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### EDUCATION

### LEARNING SERVICES

### Learning Services (South)

### Geeveston District High School

### Assistant Principal, RTB/CTG, Geeveston District High School (964720).

Applications Close:-Friday, 1 July 2011.

Salary:-\$100,051 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 35 hours per week from as soon as possible until 20 December 2012.

Location:-Geeveston District High School.

Description of Role and Duties:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Responsible for the primary sector of the school and a teaching load with a preference for arts and literacy development.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days. Enquiries to Peter Pickett, Department of Education, phone (03) 6297 1336, email peter.pickett@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### EDUCATION

### LEARNING SERVICES

Learning Services (South)

Geeveston District High School

## Teacher, RTB/CTG, Geeveston District High School (964723).

Applications Close:-Friday, 1 July 2011.

Salary:---\$56,436 - \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time from as soon as possible until 20 December 2012.

Location:-Geeveston District High School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Preferred applicants should have high school english teaching background and experience with strategies for working with low level achievers.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Peter Pickett, Department of Education, phone (03) 6297 1336, email peter.pickett@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### EDUCATION

### LEARNING SERVICES

### Learning Services (South)

Student Support (South)

### School Psychologist, Student Support (South) (964832).

Applications Close:-Friday, 1 July 2011.

Salary:-\$56,436 - \$82,533 p.a.

Teaching Service (TPS) Award, School Psychologist.

Permanent full-time.

Location:-Student Support (South).

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements: — Must be registered by the Psychology Board of Australia under the Health Practitioner Regulation National Law (Tasmania), or Possession of a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:- A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Katrina Beams, Department of Education, phone (03) 6212 3232, email katrina.beams@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### EDUCATION

### LEARNING SERVICES

Learning Services (South-East)

### Dunalley Primary School

### Teacher Aide Special, Dunalley Primary School (650674).

Applications Close:-Friday, 1 July 2011.

Salary:---\$40,527 - \$43,720 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 21 hours per fortnight for up to 42 weeks per year.

Location:-Dunalley Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: -.

Conviction check for—crimes of violence, sex related offences and serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Matthew Kenny, Department of Education, phone (03) 6253 5151, email matthew.kenny@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

### **EDUCATION**

### POST-YEAR 10

### Tasmanian Academy

Elizabeth College

### Laboratory Technician, Elizabeth College (001942).

Applications Close:-Friday, 1 July 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:-Elizabeth College.

Duties:—Provide technical support to the Tasmanian Academy's science unit and undertake associated administrative duties.

Essential Requirements:—Associate Diploma in Laboratory Technology (analytical or scientific), or equivalent TAFE or post-secondary qualification appropriate to the nature of the work.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post secondary studies in the fields of science and/or technology.

Enquiries to Deborah Beswick, Learning Area Manager, Department of Education, phone (03)6235 6510, email Deborah.Beswick@academy.tas.edu.au. Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@ sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

### EDUCATION

### POST-YEAR 10

### Tasmanian Academy

### Newstead College

### Teacher Aide, Newstead College (001047).

Applications Close:—Friday, 1 July 2011.

Salary:—\$40,527 – \$43,720 pro rata.

PY10 Teacher Aides, Participation Assistants and VET Student Assistants Agreement 2009, Teacher Aide.

Permanent part-time (0.41 FTE 30 hours per fortnight).

Location:-Newstead College.

Duties:—Provide assistance to the teacher(s) by assisting with the management and learning of student.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education.

Enquiries to Debra Scott, Administrative Manager, Department of Education, phone (03) 6332 3202, email debra.scott@academy.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@ sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

### HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

Disability, Housing and Community Services

### Disability Consultant (Gateway) (519514).

Applications Close:-Friday, 8 July 2011.

Salary:---\$75,145 - \$86,530 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time daywork.

Location:-Disability and Community Services, North.

Duties:—The Disability Consultant will provide high level advice and support to the Disability and Community Services North Area Office in the management of complex system and service responses to people with a disability and the Area Gateway Services (a community based intake and assessment service) to enable them to provide an effective service to people with a disability and their families and carers. The position provides high-level advice to the Area Manager, Disability and Community Services North, on strategic policy, planning and service development issues and initiatives.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:-conviction check in the following areas-crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona Woodfield, Department of Health and Human Services, phone (03) 6336 4130, email fiona.woodfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

### HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

### Staff Specialist (Radiology) (514733).

Applications Close:-Friday, 1 July 2011.

Salary:-To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Radiology Department.

Duties:-To provide specialist radiological services.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:–conviction checks in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Garth Faulkner, Department of Health and Human Services, phone (03) 6348 7085, email garth.faulkner@ dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Northern Area Health Service, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

### HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

### Launceston General Hospital

### Staff Specialist, Nephrologist (504644).

Applications Close:—Friday, 1 July 2011.

Salary:-To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Medicine Department.

Duties:—Provide specialist medical care to patients attending the Launceston General Hospital To be involved in research and quality improvement activities, undergraduate and post graduate teaching at the Launceston General Hospital. To provide specialist advice to inpatient units as required.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Alasdair MacDonald, Department of Health and Human Services, phone (03) 6348 7578, email alasdair.macdonald@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Northern Area Health Service, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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### HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

### Primary Health Services North

### Manager Podiatry North (502775).

Applications Close:-Friday, 1 July 2011.

Salary:—\$101,089 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager, Level 5, Grade 1.

Permanent full-time day work. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Primary Health North.

Duties:—In a primary health setting, manage the delivery of podiatry services; including operational planning, allocation and management of resources, determining and evaluating clinical standards and performance and the supervision and direction of a small team of professional and support staff.

Fulfil the role of head of discipline, podiatry; providing strategic leadership, direction and representation for podiatrists and support staff in relation to defining service priorities, clinical governance standards, service reform and quality improvement. Work collaboratively with professional health care staff within the Agency and the private sector to develop an integrated professional health service. Provide advice to the Director Allied Health and Area Services Co-ordinator in relation to clinical standards, service development and reform and quality improvement. As part of a senior professional management group, contribute to broader clinical management and service delivery issues, including policy review and the development of strategies to meet current and future service priorities.

Desirable Requirements:-Current drivers licence.

Essential Requirements:—Registered with the Podiatry Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:–conviction checks in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Pat Wrigley, Department of Health and Human Services, phone (03) 6336 4128, email pat.wrigley@ dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston, Tasmania, 7250.

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### HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

### Mental Health Worker (512686).

Applications Close:-Friday, 1 July 2011.

Salary:-\$72,095 - \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Campbell Town Health and Community Service.

Duties:—To function as a member of a multi disciplinary team in the provision of mental health services within a Primary Health Care framework. The services are to be provided on an individual and group basis to residents of the Campbell Town catchment area which have the potential to enhance their capacity to attain and support their ability to maintain mental wellness.

Desirable Requirements:-Current drivers licence.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:-conviction checks in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Veronica Zupan, Department of Health and Human Services, phone (03) 6381 3300, email veronica.zupan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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### HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

### Royal Hobart Hospital

### Pathology Technician (515926).

Applications Close:-Friday, 1 July 2011.

Salary:—\$51,137 – \$55,664 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day worker, working 76 hours per fortnight. Commencing as soon as possible for a period of two years.

Location:-Pathology Services Royal Hobart Hospital.

Duties:—Technical anatomical pathology laboratory work requiring the application of conventional practices, methods and standards performed under the general technical direction and general technical supervision of the Section Head. The duties include ongoing technical work performed in accordance with conventional practices, methods and standards, and comprehend adjustment, adaptation, interpretation or modification of those factors where necessary. The main focus of the position is in assisting pathologists and scientists in the efficient operation of the department.

Desirable Requirements:—Ability to apply histological and cytological technical principles in the work environment. Experience in specimen preparation for histological and cytological examination, demonstrating attention to detail. Ability to work as a member of a team.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position:.

An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work OR relevant training and/or experience determined in accordance with the provisions of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

Enquiries to Alistair Townsend, Department of Health and Human Services, phone (03) 6222 8771, email alistair.townsend@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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### HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

### Registered Nurse (Casual Pool) (501039).

Applications Close:-Friday, 8 July 2011.

Salary:—\$50,761 - \$67,111 pro rata.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Year 7.

Fixed-term casual shiftwork, working hours as and when required, commencing As soon as possible for a period of 12 months.

Location:-Detoxification Unit, Hobart.

The appointee will primarily be involved in the assessment and management of persons presenting at the Alcohol and Drug Service Inpatient Withdrawal Unit. You will work in a clinical setting providing medicated and non-medicated detoxification services, alongside a multidisciplinary team including nursing, medical and para-professional staff. You will provide direct nursing care following established nursing procedures. You will ideally be a Registered Nurse with experience in clinical alcohol and drug interventions. However, applications are encouraged from Registered Nurses wishing to enter this specialist area of nursing practice. You will be self-motivated and directed, able to work in a small group on a 24/7 rotational roster basis, including nights and weekend shifts in accordance with established procedures and guidelines. Opportunities also exist for you to engage in Pharmacotherapy South service delivery and to receive training and experience in that setting as well. The Inpatient Withdrawal Unit and Pharmacotherapy South are centrally located at St Johns Park, New Town.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a registered nurse (Division 1) and a midwife.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:–conviction checks in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Allan Purcell, Department of Health and Human Services, phone (03) 6230 7974, email allan.purcell@ dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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### INFRASTRUCTURE, ENERGY AND RESOURCES

### LAND TRANSPORT SAFETY

Registration and Licensing Branch

### Driver Assessor (371819, 371810)-2 Vacancies.

Applications Close:-Friday, 1 July 2011.

Salary:-\$51,832 - \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time 12 Months and Fixed-term full-time 6 Months.

Location:-North West and North.

Duties:—To accurately conduct the on-road driving assessment for the purposes of evaluating the driving skills of an applicant, or a holder of, a driver licence.

To assist with designing appropriate test routes and perform the on-road driving assessment at designated locations.

Provide feedback to the applicant, or holder of, a driver licence in respect of their performance during their driving assessment.

Record, input statistics, and generate reports on driver assessment, including making recommendations about whether a licence should be issued, suspended or cancelled.

Monitor and review driving competency standards, actively participate in moderation, peer assessments and auditing and provide advice on assessor manuals, guidelines and business rules.

A current full car driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious traffic offences, traffic offences which have resulted in suspension or disqualification in the previous two years.

Desirable Requirements:—Extensive work experience in a relevant field.

Certificate IV in Training and Assessment (TAA).

Enquiries to Brian Edwards, Manager Driver Testing, Department of Infrastructure, Energy and Resources, Level 1, 80 Elizabeth Street, Hobart, phone (03) 6233 5604, email brian.edwards@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

### INFRASTRUCTURE, ENERGY AND RESOURCES

RACING SERVICES TASMANIA

### Chief Stipendiary Steward, Harness Racing (374188).

Applications Close:-Friday, 1 July 2011.

Salary:-\$76,016 - \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 5 Years.

Location:-Launceston.

Duties:—To ensure compliance with the Tasmanian harness racing regulatory standards and ensure that harness racing is conducted efficiently, safely and with a high level of integrity. Provide authoritative and specialist high level policy advice and recommendations relating to the harness code of racing.

Essential Requirements:—A Current Driver Licence The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes involving dishonesty eg fraud, embezzlement etc, Crimes involving illegal betting or gambling, Driving offences, due to the need for stewards to hold a current driver's licence so they can travel to racing fixtures state wide, Offences relating to the mistreatment of, or cruelty to, animals. Enquiries to Tony Murray, General Manager, Racing Services Tasmania, Department of Infrastructure, Energy and Resources, 2nd Floor, Henty House, Civic Centre Launceston, phone (03) 6336 2931, email Tony.Murray@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

### INFRASTRUCTURE, ENERGY AND RESOURCES

### ROADS AND TRAFFIC

### Graduate Engineer (372332).

Applications Close:-Friday, 8 July 2011.

Salary:—\$51,574 - \$76,767 p.a.

DIER Roads and Traffic Engineers, Industrial Agreement 2008, Band A.

Permanent full-time.

Location:-Hobart.

Duties:—Participate in teams, and as an individual, in the effective and efficient management of the Tasmanian Road Network by developing and providing professional engineering knowledge, support and advice to various work groups across the Roads and Traffic Division including Asset Management, Contract Management, Planning and Design, Project Management and Traffic Engineering.

Essential Requirements:—Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia; or satisfactory completion of academic qualifications in Engineering that are recognised by Engineers Australia as being an equivalent qualification.

Current Driver's Licence.

Enquiries to Ben Moloney, Engineer Manager Maintenance Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6233 2539, email Ben.Moloney@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

### INFRASTRUCTURE, ENERGY AND RESOURCES

### ROADS AND TRAFFIC

### **Operations**

### Engineering Manager Maintenance Services (372321).

Applications Close:-Friday, 8 July 2011.

Salary:—\$101,347 - \$109,895 p.a.

DIER Roads and Traffic Engineers, Industrial Agreement 2008, Band C.

Permanent full-time.

Location:-Hobart.

Duties:—Support the Director Operations and Senior Management in providing specialist technical advice to key stakeholders, including the Minister for Infrastructure, the Traffic Infrastructure Branch and all external stakeholders on maintenance standards, pavement management issues, network performance, and contribute to the preparation of the Forward Works Program.

Strategically manage, and act as Superintendent (Principal's Agent and independent certifier, where relevant) for the three

regional based Maintenance Contracts and other contracts, and liaise with clients/contractors to ensure the Agency's maintenance objectives are achieved and budget and contractor performance targets are met.

Act as the Agency's Statewide operations emergency incident controller.

Ensure the Agency's policies, systems and procedures and methods for the administration of contracts are consistently applied to all contracts administered by the Maintenance Services' Section.

Manage and oversee Projects and/or Programs of works in accordance with the Agency's policies, systems, procedures and methods for delivering road and bridge maintenance and construction projects.

Collaborate with other Operations section heads to ensure the most cost-effective distribution of limited resources within the Branch and on the road network, and develop innovative solutions to complex problems.

Lead a multi-skilled professional and technical group to build and maintain skills and capability in road maintenance, project management and contract administration, including distributing tasks, mentoring staff and appraising performance.

Essential Requirements:—Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia or satisfactory completion of academic qualifications in Engineering that are recognised by Engineers Australia as being an equivalent qualification.

### A current driver's licence.

Desirable Requirements:--Other relevant qualifications.

Enquiries to Ben Moloney, Engineering Manager Maintenance Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone 6233 2539, email Ben.Moloney@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart Tas 7001, phone 6233 2077, fax 6233 5337, email recruitment@dier.tas.gov.au.

### PREMIER AND CABINET

### TMD

Business Management and Support

### IT Strategist (001766).

Applications Close:-Friday, 1 July 2011.

Salary:—\$116,608 – \$134,099 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Permanent full-time.

Location:-Hobart.

Duties:—Identify future trends in IT that relate to the Government's IT Transformation strategy and provide high level strategic advice to the General Manager to assist TMD services to provide IT solutions for Agencies business needs. Provide high level specialist policy and strategic advice to the General Manager, senior management and the Government's ICT Policy Board on matters relating to the development of whole of government IT initiatives.

Desirable Requirements:—Formal tertiary qualifications in business or IT disciplines and membership or eligibility for membership of a relevant professional body are highly desirable.

Enquiries to Piero Peroni, General Manager, TMD, Department of Premier and Cabinet, phone (03) 6232 7667, email Piero.Peroni@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@ dpac.tas.gov.au.

### **Staff Movements**

Agency	Employee	Duties Assigned	Date of Effect
Education	S. Pearce	Principal - Springfield Gardens Primary School	20.06.11
Education	M. Gibson	Advanced Skills Teacher - Scottsdale Primary School	20.06.11
Education	S. Thomas	Principal - Brooks High School	20.06.11
Education	B. Riley	Advanced Skills Teacher - Wynyard High School	20.06.11
Education	A. Walker	Principal - Parklands High School	20.06.11
Health & Human Services	A. Sear	Finance Services Officer	21.05.11
Health & Human Services	L. Smart	Clinical Nurse Consultant	20.05.11
Health & Human Services	R. Fenton	Clinical Nurse	20.05.11

### Promotion of Permanent Employees

### TASMANIAN GOVERNMENT GAZETTE

### Permanent Appointments

Agency	Duties Assigned	Employee	Probation Period	Date of Effect
Education	Teacher - Latrobe High School	D. Karafilis	12 Months	20.06.11
Education	Education Facility Attendant - Sheffield District High School	L. Oakley	6 Months	20.06.11
Education	Teacher - Spreyton Primary School	V. Borlini	12 Months	20.06.11
Education	School Administration Clerk - Lilydale District School	P. Barrett	6 Months	20.06.11
Education	Teacher - Hillcrest Primary School	N. Eberhardt	6 Months	20.06.11
Education	Teacher - Parklands High School	J. Ryan	6 Months	20.06.11
Education	Teacher Aide General - Wilmot Primary School	P. Brown	6 Months	20.06.11
Education	Teacher - Latrobe High School	H. Shaw	12 Months	20.06.11
Education	Teacher - Parklands High School	J. Stirrat	6 Months	20.06.11
Education	Teacher (Maths) - Smithton High School	R. Clark	6 Months	20.06.11
Education	Education Facility Attendant - Sheffield District High School	T. Wicks	6 Months	20.06.11
Education	Teacher Aide Special - Wynyard High School	J. Jones	6 Months	20.06.11
Education	Teacher - Wilmot Primary School	D. Bishop	12 Months	20.06.11
Health & Human Services	Registered Nurse	S. Kearney	6 months	15.06.11
Health & Human Services	Senior Pharmacy Technician (PBS)	K. Bishop	6 months	14.06.11
Health & Human Services	PAS Support Officer	S. Greive	6 months	25.07.11
Health & Human Services	Pathology Technician	L. Keith	6 Months	30.05.11
Health & Human Services	Social Worker	P. Lee	6 months	20.06.11

### Fixed-term Appointments of Greater than 12 Months

Agency	Duties Assigned	Employee	Term	Date of Effect
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	M. Pickering	20/06/2011 - 28/06/2013	20.06.11
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	P. Caldwell	20/6/2011 - 28/06/2013	20.06.11
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	M. Kuchel	20/6/2011 - 28/6/2013	20.06.11
Primary Industries, Parks, Water & Environment	Community Liaison Officer	A. Williams	24.5 months	14.06.11
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	D. Young	20/06/2011 - 28/06/2013	20.06.11

### Resignation of Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Health & Human Services	Clinical Psychologist	R. Brumby	14.06.11
Health & Human Services	Administrative Support Officer	L. Niven	14.06.11
Infrastructure, Energy & Resources	Manager Project Services	C. Maree	17.06.11
Justice	Research Officer	S. Cooper	17.06.11
Public Trustee	Client Account Manager	K. Clarke	09.06.11
Public Trustee	Client Account Manager	J. Clifford	17.06.11

### Transfer of Permanent Employees

Agency	Employee	New Agency	Duties Assigned	Date of Effect
Education	D. Baez	Economic Development, Tourism & the Arts	Executive Assistant	27.06.11
Premier & Cabinet	J. Cullen	Justice	Executive Assistant	20.06.11

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