



# TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY  
AUTHORITY  
ISSN 0039-9795

WEDNESDAY 14 DECEMBER 2011

OVER THE COUNTER  
SALES \$1-10  
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### *Further Information*

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### *Submission of Applications*

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### *Fixed-Term Appointment*

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### *Fixed-Term Employment Registers*

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette.

Email text copy to.

**govt.gazette@thepat.com.au.**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

### State Service Notices.

#### Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**.

#### Order Information.

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

#### Deadlines.

*Government Gazette* :—.

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687.

**Deadlines will be strictly adhered to.**

**Subscription or account enquiries phone (03) 6233 3148**

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

*Arts Tasmania*

#### Communications Officer (706304T).

Applications Close:—Friday, 23 December 2011.

Salary:—\$58,179 – \$67,288 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time (0.6 FTE) for 12 months.

Location:—Hobart.

Duties:—To work in conjunction with the Marketing and Special Projects Co-ordinator to actively support the activities of Arts Tasmania and **arts@work** as part of relevant publicity strategies that build brand awareness.

Desirable Requirements:—Tertiary qualifications or commensurate professional experience in marketing and the arts.

Current driver's licence.

Enquiries to Fiona Barber, Manager **arts@work**, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5939, email **fiona.barber@arts@work.com.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart, TAS 7001, phone (03) 6233 5852, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

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## HEALTH AND HUMAN SERVICES

**Clinical Nurse, Rheumatology (520126).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$50,761 – \$67,111 pro rata, per annum.

Nurses (TPS) Award.

Fixed-term part-time day worker, commencing 06 February 2012 to 05 February 2013.

Location:—Royal Hobart Hospital.

Duties:—Function as an advanced clinical practitioner in accordance with agency policy and legal requirements, in the provision and delivery of nursing care within the Rheumatology Services. Assists with planning, co-ordinating and evaluation of service provision to Rheumatology patients and their families in collaboration with the Director of Rheumatology and other members of the multidisciplinary Team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Completion of or is working towards a relevant post basic/tertiary qualification.

Enquiries to Dr Deb Speden, Department of Health and Human Services, phone (03) 6222 7190, email deb.speden@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## AMBULANCE TASMANIA

**Branch Station Officer (510648).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$61,509 – \$64,071 p.a.

Tasmanian Ambulance Service Award, BSO.

Permanent full-time shift worker (fully rotational).

Location:—Zeehan.

To work in a Branch Station on the West Coast of Tasmania with Volunteer staff. Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Desirable Requirements:—Current accreditation as an Intensive Care Paramedic.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before

taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Norris Hayes, Department of Health and Human Services, phone (03) 6434 6974, email [norris.hayes@dhhs.tas.gov.au](mailto:norris.hayes@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## AMBULANCE TASMANIA

**Paramedic (510555).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$51,257 – \$58,946 p.a.

Tasmanian Ambulance Service Award, Paramedic.

Permanent full-time shift worker (fully rotational).

Location:—Burnie.

Duties:—The Paramedic is required to work a fully rotational roster at urban stations on the North West coast. The roster is on a 4 day on 4 day off basis. Qualified Paramedic or Intensive Care Paramedic.

Essential Requirements:—Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Norris Hayes, Department of Health and Human Services, phone (03) 6434 6974, email [norris.hayes@dhhs.tas.gov.au](mailto:norris.hayes@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

**Project Manager, NWAHS Rehabilitation Strategy (AHP) (519384).**

Applications Close:—Friday, 13 January 2012.

Salary:—\$83,935 – \$92,833 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Fixed-term full-time day work, working 76 hours per fortnight, commencing as soon as possible for 12 months.

Location:—Latrobe.

Duties:—The North West Area Health Service (NWAHS) is seeking a motivated and enthusiastic Allied Health Professional with excellent project management skills to lead the NWAHS Rehabilitation Strategy Project Team and assist them achieve their goals.

Primarily your role will be to provide project management and executive support to the Steering Committee and working groups of the NWAHS Rehabilitation Strategy, including high level and detailed strategic advice. You will work collaboratively with the Project Manager-Nursing in implementing a patient centred Rehabilitation Strategy for the North West coast.

Key to the success of the project is designing, developing and managing a plan to engage NWAHS staff and external stakeholders in the development and implementation of the Rehabilitation Strategy. You will also provide high level strategic clinical advice and analysis regarding Allied Health Professionals and will possess the ability to make sound judgements about the political, social and organisational environment impacting on the NWAHS Rehabilitation Strategy.

Your highly developed communication and collaboration skills, including the ability to debate issues and to identify and negotiate mutually acceptable solutions in situations of differing interest will be well regarded in this role. Strong team working skills is essential and you will demonstrate your ability to influence people, be adaptable and flexible to achieve results in an environment of change, ambiguity and pressure.

The position is based in Latrobe on Tasmania's North West coast that provides an enviable lifestyle for work and social activities. Stunning scenery, outstanding forests, mountains, beaches and rivers provide so many pictures of nature at its best. Together with the sporting and social activities which are a vibrant and inherent part of the North West coast, the overall lifestyle is worth experiencing.

In addition to the superb location, we will offer you an attractive salary plus superannuation and access to salary packaging. We will provide you with a modern and well resourced work environment and negotiable relocation assistance may be offered.

For a confidential discussion about your application, please call Paula Hyland on 0459 115 993 or email paula.hyland@dhhs.tas.gov.au.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Speech Therapist (520087a).*

Applications Close:—Friday, 6 January 2012.

Salary:—\$47,618 – \$76,401 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work with on call phone support, working 76 hours per fortnight commencing As soon as possible for six months.

Location:—North West Area Health Service.

Duties:—The Rehabilitation in the Community Service (RICS) provides an exciting, challenging and rewarding opportunity for a Speech Therapist to join the team in an innovative pilot rehabilitation service.

The RICS will operate in a framework focussed on improving the functional performance of individuals, decreasing dependence of individuals on others, and preparing families, friends, carers and communities to support others to achieve their functional performance goals.

With a strong focus on rehabilitation and person centred practice, integrated with cross-disciplinary teamwork, you will contribute speech pathology expertise to the development and provision of an integrated and co-ordinated service to the people of North West Tasmania.

We offer a welcoming, supportive work environment, negotiable relocation and accommodation assistance, strong networking and inter-professional development opportunities and an unbeatable lifestyle. We also provide excellent superannuation and access to salary packaging.

The Speech Therapist position is offered on a 6 month Fixed-term, full-time day work basis with some on-call phone support required.

You are encouraged to find out more about this exciting opportunity today by contacting Amy Turner on (03) 6426 5582 or email amy.turner@dhhs.tas.gov.au .

Desirable Requirements:—Current Drivers Licence.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *North West Regional Hospital*

#### *Clinical Nurse/Diabetes Educator (502180).*

Applications Close:—Friday, 6 January 2012.

Salary:—\$50,761 – \$70,230 p.a.

Nurses (TPS) Award.

Fixed-term full-time day work, working 76 hours per fortnight, commencing as soon as possible until 30 June, 2012.

Location:—North West Regional Hospital.

Duties:—The North West Area Health Service, North West Diabetes Centre (NWDC) is seeking to recruit a Clinical Nurse/Diabetes Educator to join their committed team of health professionals and share the goal of improving the health outcomes of patients who have Diabetes.



Based at the North West Regional Hospital in Burnie, the NWDC is an endorsed Nationally Accredited Diabetes Centre and offers you the opportunity to work within a dynamic, supportive, multidisciplinary team including a psychologist, podiatrist, dietitian and Credentialed Diabetes Educators. You will also work alongside an Endocrinologist and Diabetes Nurse Practitioner.

We fully support professional development opportunities to ensure contemporary practice within the centre and you will have the chance to develop specialised skills for example CSII therapy, paediatrics and diabetes in pregnancy. Opportunities for innovation and research development are also provided as we strive to always improve our services to meet patient requirements and remain abreast of new treatment options.

The NWDC places a strong emphasis on collegiate support and fosters a strong social network within the diabetes team. This is a fantastic opportunity for a nurse who is seeking a career change and a specific focus. This position also attracts salary packaging as an additional benefit.

To find out more please speak with Maria Smith on 0417 167 166 or email [maria.smith@dhhs.tas.gov.au](mailto:maria.smith@dhhs.tas.gov.au).

Please note that access to the Grade 4 salary range \$68,670-\$71,791 is subject to successful application for progression to Grade 4.

Desirable Requirements:—Current drivers licence.

Eligible or working towards accreditation by the Australian Diabetes Educators Association.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Department of Health and Human Services, North West Area Health Service P.O. Box 274, Ulverstone 7315 or email [rlo.nwahs@dhhs.tas.gov.au](mailto:rlo.nwahs@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Food Services Supervisor (503440).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$51,137 – \$55,664 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services Department.

Duties:—Supervise staff in the day to day functions of the Launceston General Hospital, Food Services Department. To ensure the patients' meal service and Cafeteria operate efficiently and effectively on a daily basis, at a high level of service.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Alice Cordwell, Department of Health and Human Services, phone (03) 6348 7530, email [alice.cordwell@dhhs.tas.gov.au](mailto:alice.cordwell@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Northern Area Health Service, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Occupational Therapist (503806).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$47,618 – \$76,401 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term part-time day work, working 38 hours per fortnight, commencing as soon as possible for a 12 month period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—To assess and treat referred patients and to maintain optimal patient care, and to maintain the Code of Ethics of O.T. Australia, the Australian Association of Occupational Therapists.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Cindy Hollings, Department of Health and Human Services, phone (03) 6348 7221, email [cindy.hollings@dhhs.tas.gov.au](mailto:cindy.hollings@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Registered Nurse (Midwife) (504610).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$50,761 – \$67,111 pro rata, per annum.

Nurses (TPS) Award.

Permanent part-time shift work (fully rotational), working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Womens and Childrens Services.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Newman, Department of Health and Human Services, phone (03) 6348 8950, email [wendy.newman@dhhs.tas.gov.au](mailto:wendy.newman@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Northern Area Health Service, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Senior Occupational Therapist-Transition Care Project (516269).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$73,176 – \$83,935 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day work, working 60.8 hours per fortnight, commencing as soon as possible for a 12 month period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—To develop, provide and evaluate Occupational Therapy services for patients of the Transitional Care Unit, LGH, in accordance with agency policies and relevant professional codes of ethics, undertake assessment for suitability of admission to the transition care unit, and undertake case management including the provision of Occupational Therapy intervention in consultation with the patient, their carers, TCP team and community agencies.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Cindy Hollings, Department of Health and Human Services, phone (03) 6348 7221, email [cindy.hollings@dhhs.tas.gov.au](mailto:cindy.hollings@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Community Options Scheme (COS) Field Worker (518101).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$42,602 – \$44,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work, working 10 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Campbell Town Health and Community Service.

Duties:—Provide practical assistance, promoting and maintaining the client's quality of life through a range of in-home services that encourage independence and enhance the quality of life for frail, aged people, and younger people with disabilities and their carers.

Desirable Requirements:—Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Harvey, Department of Health and Human Services, phone (03) 6381 3300, email [jan.harvey@dhhs.tas.gov.au](mailto:jan.harvey@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North****Diversional Therapist (513144).***

Applications Close:—Friday, 23 December 2011.

Salary:—\$46,183 – \$49,324 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time day work (with oncall), working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Deloraine District Hospital.

Duties:—In consultation with clients, health care providers and community members, plan, implement and evaluate quality individual and group client programs at the Centre and in the community generally.

Desirable Requirements:—Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North****Home Help (518135).***

Applications Close:—Friday, 23 December 2011.

Salary:—\$40,625 – \$41,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term part-time day work, working 7 hours per fortnight, commencing as soon as possible for a 12 month period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Deloraine District Hospital.

Duties:—Within a primary health care framework the provision of a range of basic home care support services for frail, aged people, and people with disabilities and their carers.

Desirable Requirements:—Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North****Multi Skilled Domestic (505878).***

Applications Close:—Friday, 23 December 2011.

Salary:—\$40,625 – \$41,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day work (not working weekends but working public holidays), working 50 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Deloraine District Hospital.

Duties:—To carry out and assist in food preparation and cleaning within the kitchen area, maintaining a high standard of hygiene. To carry out and assist in the cleaning of allocated areas within the facility in compliance with established standards and protocols.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital****Customer Service Officer, Medical Records (520448).***

Applications Close:—Friday, 23 December 2011.

Salary:—\$45,265 – \$49,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual working as and when required for 12 months.

Location:—Royal Hobart Hospital.

Duties:—Provide administration services in all facets of health information. Principally day to day entry into the Digital



Medical Record (DMR) ensuring medical information is scanned accurately and in a timely manner in accordance with Patient Management Services policies and procedures to ensure the continuation of client/patient care.

Enquiries to Rhonda Boulter, Department of Health and Human Services, phone (03) 6222 7833, mobile 0418 110 715, email rhonda.boulter@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Senior Nuclear Medicine Technologist (510169).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$83,935 – \$92,833 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Fixed-term full-time day work (with on-call), commencing 27 February 2012 until 08 October 2012.

Location:—Royal Hobart Hospital.

Duties:—Be responsible for the efficient operation of the Nuclear Medicine section, including further research and development and education.

Essential position requirements:—Evidence of the following must be provided prior to appointment to the position:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB) to practice as a nuclear medicine technologist.

Desirable Requirement:—Completed or be enrolled in a CT for Nuclear Medicine Technologist Course if not completed as part of original degree.

Enquiries to Shane Morgan, Department of Health and Human Services, phone (03) 6222 8363, email shane.morgan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Alcohol and Drug Services*

#### **Alcohol and Drug Service Team Leader (North West) (516654).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$83,935 – \$92,833 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Fixed-term full-time daywork, commencing as soon as possible to 29 June 2012.

Location:—Alcohol and Drug Service (North West).

Please Note: This vacancy is also advertised as a Registered Nurse Grade 6 (516654m) there is only one vacancy and one vacancy will be filled based on merit.

The Team Leader NW will manage the delivery of services provided by the Multidisciplinary Team at the Alcohol and Drug Service's north west office. This includes the allocation of human resources and provision of professional leadership and direction in treatment intervention strategies, health promotion and community education. The occupant will also act as a specialist in their field, providing advice and support across a broad range of alcohol and other drug issues.

As a member of the area management team, the Team Leader NW will contribute to the overall management of the regional service, including the development of partnerships with key stakeholders, professional development, contemporary best practice and future directions.

The Team Leader NW will contribute to strategic service delivery issues, including policy review, developing new business initiatives and undertaking project work as required.

Salary packaging is available.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sally George, Department of Health and Human Services, phone (03) 6429 8555, email sally-anne.george@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Alcohol and Drug Services*

#### **Alcohol and Drug Service Team Leader (North West) (516654m).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$77,187 – \$82,515 p.a.

Nurses (TPS) Award.

Fixed-term full-time daywork, commencing as soon as possible to 29 June 2012.

Location:—Alcohol and Drug Service (North West).

Please Note: This vacancy is also advertised as an Allied Health Professional (516654) there is only one vacancy and one vacancy will be filled based on merit.

The Team Leader NW will manage the delivery of services provided by the Multidisciplinary Team at the Alcohol and



Drug Service's north west office. This includes the allocation of human resources and provision of professional leadership and direction in treatment intervention strategies, health promotion and community education. The occupant will also act as a specialist in their field, providing advice and support across a broad range of alcohol and other drug issues.

As a member of the area management team, the Team Leader NW will contribute to the overall management of the regional service, including the development of partnerships with key stakeholders, professional development, contemporary best practice and future directions.

The Team Leader NW will contribute to strategic service delivery issues, including policy review, developing new business initiatives and undertaking project work as required.

Salary packaging is available.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sally George, Department of Health and Human Services, phone (03) 6429 8555, email [sally-anne.george@dhhs.tas.gov.au](mailto:sally-anne.george@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

##### Oral Health Services

#### **Administrative Assistant (518281).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time daywork.

Location:—Oral Health Services Tasmania, North West.

Duties:—Provide high level administrative and clerical support to the Manager and staff within Oral Health, North West. Ensure an efficient flow of information to and from the North West and contribute towards the effective and efficient day-to-day operations.

Enquiries to Roseanne Robinson, Department of Health and Human Services, phone (03) 6440 7120, email [roseanne.robinson@dhhs.tas.gov.au](mailto:roseanne.robinson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

##### Oral Health Services

#### **Dental Technician (514057).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$57,401 – \$66,374 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time daywork.

Location:—Oral Health Services, South.

Duties:—Work within a dental team to provide an efficient and effective, high quality dental prosthetic service within the framework of Oral Health Services Tasmania.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

Enquiries to Carolynne Smith, Department of Health and Human Services, phone (03) 6214 5462, email [carolynne.smith@dhhs.tas.gov.au](mailto:carolynne.smith@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North*

#### **Community Mental Health Nurse (504939).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$60,087 – \$70,230 p.a.

Nurses (TPS) Award.

Fixed-term full-time daywork, commencing As soon as possible for a period of 2 years.

Location:—Mental Health Services, North.

Please note: Access to the Grade 4 salary range \$68,670-\$70,230 is subject to successful application for progression to Grade 4.

The Community Nurse provides a specialist mental health service within the community setting for a designated client group, utilising evidence based practices and recovery principles. Works within a multi-disciplinary team to deliver co-ordinated assertive case management including triage, crisis, intake and assessment and the development and implementation of individual service plans for designated clients. Supports and works in collaboration with primary health care professionals within an identified region to provide care to clients in the community setting.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona Anderson, Department of Health and Human Services, phone (03) 6336 2194, email [fiona.anderson@dhhs.tas.gov.au](mailto:fiona.anderson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services South*

#### **Psychiatrist (515769).**

Applications Close:—Friday, 23 December 2011.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time daywork for up to 5 years.

Location:—Mental Health Services, South.

Provision of a comprehensive general adult psychiatric service in the southern region including: assessment and treatment of adult mental health clients at various sites across the region including inpatient and community clinics.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Jim Blacket, Department of Health and Human Services, phone (03) 6230 7549, email [jim.blacket@dhhs.tas.gov.au](mailto:jim.blacket@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## JUSTICE

### SUPREME COURT

#### *Hobart*

#### **Judges Attendant (350393).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$35,511 – \$44,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term casual commencing As soon as possible for a period of 12 months.

Location:—Hobart.

Duties:—Provide administrative assistance to the judges of the Supreme Court by attending judges in Court and in Chambers including, ensuring the availability of reference material, maintaining lists of authorities, preparing court rooms, chambers and jury rooms, swearing in witnesses, jurors and other personnel, assist the Associate and when required act as the Associate and organise travel and equipment for Judges on circuit.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A current drivers licence.

Enquiries to Andrew Cox, Acting Manager Supreme Court, Department of Justice, phone (03) 6233 7158, email [andrew.cox@justice.tas.gov.au](mailto:andrew.cox@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Andrew Cox on (03) 6233 7158.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

### NORTHERN DISTRICT

#### *Northern Prosecution Services*

#### **Clerical Support Officer (001504).**

Applications Close:—Friday, 23 December 2011.

Salary:—\$45,823 – \$49,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time, 0.5FTE, Spread of hours and days to be negotiated.

Location:—Launceston.

Duties:—Provide administrative, clerical and keyboard support to the Officer-in-Charge and police personnel attached to Northern Prosecution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of

violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

**Qualifications and Experience:**—Acceptable clerical experience and ability to work as a member of a team in an environment subject to work pressures and deadlines.

Well developed keyboard skills in relation to the operation of personal computers and word processing applications.

Sound interpersonal skills including written and oral communication ability.

The ability to exercise initiative, judgement and discretion whilst ensuring that confidentiality is maintained.

Ability to prioritise workloads and maintain a consistently high degree of accuracy.

A willingness to type material, the content of which can be unsavoury.

Enquiries to Mr Kevin Osborne, District Executive Officer, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6336 3749, email Kevin.Osborne@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

### WESTERN DISTRICT

#### *Queenstown Division*

#### ***Police Public Enquiry Officer (001450).***

Applications Close:—Friday, 23 December 2011.

Salary:—\$51,832 – \$56,418 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time, 0.6 FTE for a 6 month period, Spread of days and hours negotiable.

Location:—Queenstown.

**Duties:**—Attend to enquiries from members of the public on a personal basis or by telephone.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

**Qualifications and Experience:**—Proven communication and interpersonal skills, including initiative, adaptability and conflict resolution ability.

Well developed self management skills with the ability to co-ordinate and manage a variety of tasks within pre determined timeframes.

Experienced clerical and word processing competency, including accuracy and precision.

Personal qualities such as tact and discretion and an

understanding of, and commitment to supporting key Departmental strategies.

Enquiries to Mr Phil Chadwick, District Executive Officer, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6434 5316, email Phillip.Chadwick@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### INFORMATION AND LAND SERVICES

#### *Office of the Valuer-General*

#### ***Senior Valuer (702942).***

Applications Close:—Friday, 13 January 2012.

Salary:—\$98,977 – \$106,612 p.a.

Tasmanian State Service Award, Professional Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

**Duties:**—Provide high level property valuation and consultative advice to the Valuer-General and stakeholders on a state-wide basis.

**Essential Requirements:**—Meet the necessary qualifications to practise as a Land Valuer in accordance with the Land Valuers Act 2001. A current motor vehicle driver's licence.

**Desirable Requirements:**—A Degree in Business Studies (or similar), majoring in property valuations is highly desirable. Extensive working experience in statutory rating valuations and compulsory property acquisition valuations.

Applications should quote vacancy title and number, be marked Personal and Confidential, and be addressed as indicated.

At DPIPWE, we value the diverse background, skills and contributions of all employees and treat each other with respect.

Enquiries to Nadine Cleary, phone (03) 6233 2440, email nadine.cleary@dipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.

## TASMANIAN AUDIT OFFICE

***Fixed-term Auditor and Senior Financial Auditor  
Employment Register (TAO-FA-GENERIC).***

Applications Close:—Friday, 23 August 2013.

Salary:—\$51,832 – \$84,363 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Register.

Location:—Statewide.

Applications are invited from persons interested in being considered for full-time or part-time employment for periods of up to 12 months. Vacancies arise from time to time in either Hobart or Launceston in the categories listed below.

These are not actual vacancies but a guide to vacancies that may potentially become available.

Categories of Employment:—A range of vacancies requiring tertiary qualifications in the discipline of financial auditing:—

***Financial Auditor.******Senior Financial Auditor .***

Duties vary according to the particular role but will require meeting the essential qualifications for the role as well as specific field knowledge and skills related to financial auditing.

***Financial Auditor:***—Duties include providing support and assistance to deliver the Audit Office's statutory financial audit program. Salary range: \$51,832 to \$69,753 per annum, Professional Award, Level 1.

***Senior Financial Auditor:***—Duties include providing support and assistance to deliver the Audit Office's statutory financial audit program. Salary range: \$72,946 to \$84,363 per annum, Professional Award, Level 2.

Essential Requirements:—A tertiary qualification at degree level in a relevant discipline from a recognised tertiary institution.

The person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted. Pre-employment checks. Arson and fire setting. Violent and crimes against the person. Sex-related offences. Drug and alcohol related offences. Crimes involving dishonesty. Crimes involving deception. Making false declarations. Malicious damage and destruction to property. Serious traffic offences. Crimes against public order or relating to the Administration of Law and Justice. Crimes against Executive or the Legislative Power. Crimes involving Conspiracy. Disciplinary action in previous employment. Identification check.

Further Information:—If you wish to be considered for any potential vacancies for the listed categories of employment you should download the Job Kit. For advice on the management of the registers, the information we require and the process for registration, please contact Jess Reardon as per the details below.

The registers will remain open to applicants at all times until 23 August 2013 and will be reviewed on a regular basis.

All applications must contain a statement of claims against the selection criteria. Email submissions are preferred.

Enquiries to Jess Reardon, Human Resources Consultant, Tasmanian Audit Office, G.P.O. Box 851 Hobart TAS 7001, phone (03) 6226 0100, fax (03) 6226 0199, email [Recruitment@audit.tas.gov.au](mailto:Recruitment@audit.tas.gov.au).

Applications to Jess Reardon, Human Resources Consultant, Tasmanian Audit Office, G.P.O. Box 851 Hobart TAS 7001, phone (03) 6226 0100, fax (03) 6226 0199, email [Recruitment@audit.tas.gov.au](mailto:Recruitment@audit.tas.gov.au).



## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Coordinator Art Education	R. Tudor	Nil	05.12.11
Health & Human Services	Enrolled Nurse	J. Griffiths	6 months	01.01.12
Health & Human Services	Child Protection Worker	E. Collins	6 months	12.12.11
Health & Human Services	Child Protection Worker	K. Donnet-Jones	6 months	05.12.11
Health & Human Services	Child Protection Worker	R. Neilen	6 months	05.12.11
Health & Human Services	Child Protection Worker	M. Bowman	6 months	05.12.11
Health & Human Services	Child and Family Health Nurse	C. Lawrance-Harmey	6 months	12.12.11
Health & Human Services	Child Protection Worker	K. Manning	6 months	09.01.12
Public Trustee	Assistant Client Account Manager	K. Wright	6 months	12.12.11

### *Extension or Renewal of Fixed-term Appointments Beyond 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Information Officer	E. Van Nieuwkuyk	20 months	01.02.12

### *Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Registered Nurse	E. Clark	04.12.11	
Health & Human Services	Registered Nurse	L. Tong	03.12.11
Health & Human Services	Customer Service Officer	A. Middleton	01.12.11
Health & Human Services	Customer Service Officer	M. Dale	28.11.11
Health & Human Services	Clinical Nurse Manager	A. Wilks	02.12.11
Health & Human Services	Nurse Unit Manager	E. Henry	02.12.11
Health & Human Services	Principal Policy Analyst	D. Driscoll	02.12.11
Health & Human Services	Registered Nurse	B. Waterhouse	02.12.11
Primary Industries, Parks, Water & Environment	Mgr Community Engagement Group	M. Percival	09.12.11

### *Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Justice	Administrative Assistant	J. Mandich	21.12.11
Primary Industries, Parks, Water & Environment	Business Services Assistant	V. Thomas	16.12.11
Primary Industries, Parks, Water & Environment	Emergency Management Coordinator	R. Hayes	09.12.11

### *Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	N. Wise	Public Trustee	Finance Officer	12.12.11

### *Termination of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Field Officer	J. Scotney	05.12.11



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