



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

**Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.**

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### *Further Information*

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### *Submission of Applications*

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### *Fixed-Term Appointment*

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### *Fixed-Term Employment Registers*

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

#### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

**Deadlines will be strictly adhered to**  
**Subscription or account enquiries phone (03) 6233 3148**

Applications to Justine McGuire, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9664, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

### EDUCATION

#### COMMUNITY KNOWLEDGE NETWORK

#### *Fixed-term and Casual LINC Tasmania Employment Register ( Various).*

Applications Close:—Friday, 20 January 2012.

Salary:—p.a.

Classification:—See Below.

Register.

Location:—Vacancies will occur on a statewide basis.

Applications are invited for persons interested in being considered for Fixed-term and casual employment with the Department of Education's LINC Tasmania Division (incorporating the State Library of Tasmania, Adult Education, Tasmanian Archive and Heritage Office and Online Access Centres).

Vacancies arise from time to time in a variety of locations throughout Tasmania in the categories of employment listed below.

**Archivist** duties include:—The provision of professional archival services to meet the functional requirements of the Archives Act and participation in the development and implementation of associated policies and programs.

Salary Range: \$51,832–\$69,753 pro rata, Tasmanian State Service Award, Professional Stream, Band 1.

**Cleaner** duties include:—As part of a team or alone the cleaning and maintaining of library facilities to a hygienic, safe and presentable level, this includes the minor maintenance of related equipment.

Salary Range: \$33,801 pro rata, Miscellaneous Workers (Public Sector) Award, Cleaner.

**Clerk** duties include:—Carrying out clerical, keyboard and general administrative duties in relation to the functions of an office, section or unit. Supervision of the records of the office, section or unit. Assisting in routine operational processes.

Salary Range: \$45,823–\$49,978 pro rata, Tasmanian State Service Award, General Stream, Band 2.

**Customer Service Officer (LINC)** duties include:—Undertaking routine operational tasks and providing basic client assistance under close supervision and direction.

Salary Range: \$35,511–\$44,233 pro rata, Tasmanian State Service Award, General Stream, Band 1.

**Librarian** duties include:—Providing general professional customer focused library and/or archival services or assisting in the development and delivery of specialist library and information services, to a high standard of customer service.

Salary Range: \$51,832–\$69,753 pro rata, Tasmanian State Service Award, Professional Stream, Band 1.

**Library Technician** duties include:—Undertaking a range of customer-focused services including the provision of technical advice about access to publications, information generally, and resolving reference enquiries for clients. Undertaking technical duties including implementing collection management procedures and bibliographic tasks including cataloguing, record creation and amendment for both monographs and

### ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

#### CULTURE, RECREATION AND SPORT

#### *Sport and Recreation Tasmania*

#### Tasmanian Institute of Sport

#### **Manager, Sports Programs (424170).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$76,016 – \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart or Launceston.

Duties:—Manage the Tasmanian Institute of Sport (TIS) Scholarship Program. Contribute to the strategic planning, development and direction of the TIS.

Desirable Requirements:—Relevant professional and/or tertiary qualifications.

Current drivers licence.

Enquiries to Geoff Masters, Business and Relationship Manager, phone (03) 6336 2291, email **Geoff.Masters@tos.tas.gov.au**.

serials. Applying established solutions to procedural and related problems and issues.

Salary Range: \$51,832–\$56,418 pro rata, Tasmanian State Service Award, General Stream, Band 3.

**Online Access Centre Co-ordinator** duties include:—The co-ordination of the day-to-day operations of an Online Access Centre.

Salary Range: \$51,832–\$56,418 pro rata, Tasmanian State Service Award, General Stream, Band 3.

\* All salaries are effective from 3 March 2011.

All of the above roles have the following essential requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for: crimes of violence, sex related offences and serious drug offences.

Interested applicants should apply online at the following address:—

[https://secure.pageuppeople.com/apply/505/aw/applicationForm/PrivacyStatement.Data=eYorpNXXq7lzQeYLvINYAfDJzj5CVEdgY6Q7bgKZbUfozfcXLIVU\\_EiL5IJ5G4i8tbatyY~](https://secure.pageuppeople.com/apply/505/aw/applicationForm/PrivacyStatement.Data=eYorpNXXq7lzQeYLvINYAfDJzj5CVEdgY6Q7bgKZbUfozfcXLIVU_EiL5IJ5G4i8tbatyY~) and attach a 1 page CV.

Enquiries – For preliminary discussions please contact Mira Tumney [mira.tumney@education.tas.gov.au](mailto:mira.tumney@education.tas.gov.au) or phone (03) 6233 2419.

## EDUCATION

### COMMUNITY KNOWLEDGE NETWORK

#### **Manager, Adult and Community Learning Services, LINC Tasmania, Hobart (963239).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$116,608 – \$134,099 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Permanent full-time From 29 September 2011.

Location:—Information Service and Community Learning.

Essential Requirements:—Demonstrate Knowledge of, and experience in, the management and delivery of a relevant state-wide program.

The commissioner has determined the the person nominated for the position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Description of the Role:—Responsible for the strategic planning, development, implementation and management of Adult and Community Learning Services (ACLS) service delivery and programs. Lead and manage a multi-functional team to ensure the provision of a State-wide high level, efficient, effective and client focussed service.

Desirable Requirements:—Appropriate academic/professional qualifications.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Siobhan Gaskell, Department of Education, phone (03) 6233 7469, email [siobhan.gaskell@education.tas.gov.au](mailto:siobhan.gaskell@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North-West)*

#### Burnie High School

#### **Teacher, Middle School and Flexible Learning, Burnie High School (981164).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$56,436 – \$82,533 pro rata.

Teaching Service (TPS) Award, Teacher.

Permanent part-time 42 hours per fortnight.

Location:—Burnie High School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Judith Fahey, Department of Education, phone (03) 6431 2744, email [judith.fahey@education.tas.gov.au](mailto:judith.fahey@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

## LEARNING SERVICES

*Learning Services (South)****School Psychologist, School Support (South) (964832).***

Applications Close:—Friday, 2 September 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, School Psychologist.

Permanent full-time.

Location:—Student Support (South).

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Must be registered by the Psychology Board of Australia under the Health Practitioner Regulation National Law (Tasmania), or.

Possession of a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence. Eligible for membership of the Australian Psychological Society. Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Rebecca Strong, Department of Education, phone (03) 6278 0400, email [rebecca.strong@education.tas.gov.au](mailto:rebecca.strong@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

## LEARNING SERVICES

*Learning Services (South-East)*

## Rosny College

***Advanced Skills Teacher, VET and VET QA Management, Rosny College (960366).***

Applications Close:—Friday, 2 September 2011.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time.

Location:—Rosny College.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Robin Fox, Department of Education, phone (03) 6244 9200, email [robin.fox@education.tas.gov.au](mailto:robin.fox@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

## POST-YEAR 10

## TASMANIAN ACADEMY

*Hellyer College****Psychologist (000823).***

Applications Close:—Friday, 2 September 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, School Psychologist.

Permanent full-time.

Location:—Hellyer College.

Duties:—Work as a member of a multi-disciplinary Student Support team to provide a psychological service which supports students and families. Contribute to capacity building of communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000, or.

Possession of a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.



The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Relevant post-secondary educational qualification.

Enquiries to Kathy Cameron, Principal, Hellyer College, Department of Education, phone (03) 6435 5104, email [kathy.cameron@academy.tas.edu.au](mailto:kathy.cameron@academy.tas.edu.au).

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email [recruitment@sharedservices.tas.edu.au](mailto:recruitment@sharedservices.tas.edu.au).

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

## EDUCATION

### POST-YEAR 10

#### *Tasmanian Polytechnic*

#### Workforce Sector Leader North

#### Technology and Trade Preparation North

#### **Teacher (Electrotechnology, Electrician) (001792).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$53,229 – \$82,533 p.a.

Polytechnic and Skills Institute Teaching Staff Award, Band 1.

Permanent full-time.

Location:—North.

Duties:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required within the specified industry sector area(s).

Essential Requirements:—Relevant post-secondary educational qualification.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a criminal history check before taking up the appointment, promotion or transfer.

Enquiries to Toni McWaide, A/Learning Leader, Tasmanian Polytechnic, Department of Education, phone (03) 6336 2805, mobile 0400 819 519, email [toni.mcwaide@polytechnic.tas.edu.au](mailto:toni.mcwaide@polytechnic.tas.edu.au).

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email [recruitment@sharedservices.tas.edu.au](mailto:recruitment@sharedservices.tas.edu.au).

All applications are formally acknowledged within 3 working days of the closing date.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *North West Regional Hospital*

#### **Catering Assistant (501957).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$38,286 – \$40,027 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-Term casual shift worker, working as and when required, commencing asap for 12 months.

Location:—North West Regional Hospital.

Duties:—The North West Area Health Service is seeking to recruit a Catering Assistant to provide casual relief services at the North West Regional Hospital.

Ideally you will be an effective communicator with excellent interpersonal skills as your clients will be hospital patients, staff and colleagues. You will be able to perform waitress tasks in accordance with food handling and hygiene regulations and with minimal supervision. You will also demonstrate an understanding of delivering correct dietary requirements to your clients.

You will be a motivated and enthusiastic member of the Catering team and knowledge of hospital policies and procedures and relevant OHS legislation will be an advantage.

We will offer you a modern working environment, appropriate training and support from your colleagues, excellent remuneration plus superannuation and access to salary packaging.

Enquiries to Andrew Groves, Department of Health and Human Services, phone (03) 6430 6615, email [andrew.groves@dhhs.tas.gov.au](mailto:andrew.groves@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email: [rlo.nwahs@dhhs.tas.gov.au](mailto:rlo.nwahs@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Clinical Nurse, Anaesthetics (518663).**

Applications Close:—Friday, 16 September 2011.

Salary:—\$50,761 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Grade 4, Year 2.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital.

Duties:—Do you want to take your Nurse Anaesthetics career one step further?

We are seeking an experienced, dynamic and motivated Clinical Nurse Anaesthetics to join our Theatre team at the North West Regional Hospital, based in Burnie on Tasmania's scenic North West Coast.

You will be responsible for the management of material resources and consumables associated with the provision of Anaesthetics and Post Anaesthetic care. You will work closely with Senior Perioperative staff in formulating, reviewing and implementing policies, procedures and other documents relating to achieving best practice within the Perioperative environment.

In collaboration with the Floor Manager, Nurse Unit Manager and Clinical Nurse Educator, you will ensure appropriate rotation and allocation of nursing staff according to skill mix, competency, orientation needs and maintenance of specialised skills. Additionally, you will also collaborate with appropriate staff in providing performance management as required.

You will foster an environment that promotes and maintains standards in clinical practice, leads quality activities by providing clinical leadership and undertakes education and supervision of learning practitioners by developing and reviewing relevant policies and procedures.

We will offer you a passionate and dedicated clinical team of health professionals as your work colleagues, a modern, well resourced working environment, excellent remuneration plus superannuation and access to salary packaging. We understand the importance of professional development and networking and will support you to achieve these endeavours for the benefit of the whole team. We are happy to negotiate relocation assistance and short term accommodation.

A dream career in a dream location with some of Tasmania's beautiful national parks and pristine beaches on your doorstep. Take a step back from the hustle and bustle of the city and choose your work/life balance, it's time for a change!

We have a whole lot more we would like to tell you about this role, so we encourage you to discuss your application confidentially with Bill Kerr today by phoning (03) 6430 6652 or emailing [william.kerr@dhhs.tas.gov.au](mailto:william.kerr@dhhs.tas.gov.au).

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Please note that access to the Grade 4 salary range \$68,670–\$ 70,230 is subject to successful application for progression to Grade 4.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email [rlo.nwahs@dhhs.tas.gov.au](mailto:rlo.nwahs@dhhs.tas.gov.au).

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Domestic Services Officer (501982).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$38,286 – \$40,027 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-Term casual shift worker, working as and when required commencing asap for 12 months.

Location:—North West Regional Hospital.

Duties:—The North West Area Health Service is seeking to recruit a Domestic Services Officer to provide casual relief cleaning services at the North West Regional Hospital.

The ideal candidate will be able to use and control various items of industrial cleaning equipment, safely and efficiently and possess a working knowledge in the use of cleaning chemicals or the ability to acquire such knowledge.

You will have an awareness of universal precautions and all infection control policies, protocols and procedures relating to cleaning and additionally an awareness of cleaning policies, protocols and procedures in cytotoxic and sterile areas, or the ability and motivation to learn them and apply appropriately within your work environment.

Completion of an isolation cleaning course will be an advantage, however training can be provided.

You will be a self starter, who is able to prioritise work and complete tasks in an efficient but effective manner. You will have sound communication and interpersonal skills and the ability to build a good rapport with your colleagues and staff members.

We will offer you excellent remuneration plus superannuation and access to salary packaging, along with a modern work environment and a welcoming and supportive team.

Enquiries to Andrew Groves, Department of Health and Human Services, phone (03) 6430 6615, email [andrew.groves@dhhs.tas.gov.au](mailto:andrew.groves@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email: [rlo.nwahs@dhhs.tas.gov.au](mailto:rlo.nwahs@dhhs.tas.gov.au).

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Community Health Nurse (506139).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$60,087 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 2 CH, FCH.

Fixed-Term casual day work (as and when required) commencing ASAP for a period of 2 years.

Location:—Huon Community Health Centre.

Duties:—Huon Community Nursing is seeking to employ casual Community Health Nurses to ensure that high quality health care is provided to individuals and families. You will be required to participate in community needs assessments and the development and implementation of health promotion programs. Collaboration with other members of the health

care team to ensure the delivery of high quality health care is essential.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Tracy Hemmings, Department of Health and Human Services, phone (03) 6264 8850, email [tracy.hemmings@dhhs.tas.gov.au](mailto:tracy.hemmings@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061 Hobart 700. Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Physiotherapist (513440).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$47,618 – \$76,401 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Repatriation Centre, Hobart.

Duties:—The Community Rehabilitation Unit (CRU) is seeking a Physiotherapist to join its dynamic team of health professionals, providing comprehensive rehabilitation services to community clients living in Southern Tasmania. You will experience varied and challenging work with clients with a variety of conditions, including spasticity management, amputees, stroke, spinal cord injury, Parkinson's Disease, complex orthopaedics and aged care rehabilitation. You will be required to assess, plan and carry out treatment programs, in accordance with organisational policies and the professional code of conduct, for clients referred to CRU in southern Tasmania. Rotation across clinical work areas in rehabilitation may be required. You will also be required to assist senior physiotherapists in quality improvement activities, ensuring best practice standards for physiotherapy services provided by CRU.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Robert Evans, Department of Health and Human Services, phone (03) 6222 7312, email [robert.t.evans@dhhs.tas.gov.au](mailto:robert.t.evans@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your

hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001. Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Customer Service Officer (508147).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term casual working as and when required commencing asap for a period of up to 12 months.

Location:—Royal Hobart Hospital.

Duties:—Provide internal and external clients with a professional and efficient service, including switchboard, online directory and general reception duties for patients, visitors and staff for the hospital.

Desirable Requirements:—Good interpersonal, communication, mediation and conflict resolution skills, with proficiency in handling sensitive situations with diplomacy and confidentiality for a wide range of internal and external stakeholders.

Demonstrated ability to work both as an individual and within a team in a high pressure working environment. Thorough knowledge and experience of administrative practices and the utilisation of contemporary computer applications.

Enquiries to Lee Dunn, Department of Health and Human Services, phone (03) 6222 7999, email [lee.dunn@dhhs.tas.gov.au](mailto:lee.dunn@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## PREMIER AND CABINET

### PUBLIC SECTOR MANAGEMENT OFFICE

#### *Training Consortium*

#### **Events Co-ordinator (001280).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Provide wide-ranging support to The Training Consortium (TTC) to ensure the efficient and effective delivery of TTC's services to member organisations. Act as the first point of contact for TTC clients, including event participants, training providers and training venues.

Desirable Requirements:—A current motor vehicle driver's licence.



Enquiries to Paul Leitch, Business Manager, The Training Consortium, Department of Premier and Cabinet, phone (03) 6232 7045, email Paul.Leitch@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

## PUBLIC TRUSTEE

### TRUSTEE SERVICES

#### **Client Account Manager (790223).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Launceston.

Duties:—The Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions while exercising a formal discretion in relation to the management of these estates and trusts.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: —crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

Shortlisted applicants will be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website.

Enquiries to Greg Maloney, Northern Branch Manager, Public Trustee, P.O. Box 414, Launceston, Tas, 7250, phone 6336 2374, email gmaloney@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at [www.publictrustee.tas.gov.au](http://www.publictrustee.tas.gov.au).

## TREASURY AND FINANCE

### REVENUE, GAMING AND LICENSING DIVISION

#### *Liquor and Gaming Branch*

#### **Administrative Officer (721231).**

Applications Close:—Friday, 9 September 2011.

Salary:—\$45,823 – \$49,978 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Duties:—To perform a range of clerical functions associated with the administration and regulation of liquor and gaming.

In the context of the selection criteria, to be successful in the position applicants will:—perform a range of clerical functions associated with the administration and regulation of liquor and gaming; assist with the process of applications for licences and permits under the Gaming Control Act 1993 and the Liquor Licensing Act 1990 and advise the public on liquor and gaming matters, including licensing matters.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug and alcohol related offences, Crimes involving dishonesty, Serious traffic offences and Identification check for: finger prints, palm prints, photograph and credit check.

Enquiries to Jane Scott, Manager Operations, Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6233 3534, email jane.scott@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## TREASURY AND FINANCE

### REVENUE, GAMING AND LICENSING DIVISION

#### *Liquor and Gaming Branch*

#### **Administrative Officer (723359).**

Applications Close:—Friday, 9 September 2011.

Salary:—\$45,823 – \$49,978 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-Term full-time as soon as possible to 1 May 2012.

Location:—Hobart.

Duties:—To perform a range of clerical functions associated with the administration and regulation of liquor and gaming.

In the context of the selection criteria, to be successful in the position applicants will:

perform a range of clerical functions associated with the administration and regulation of liquor and gaming;

assist with the process of applications for licences and permits under the Gaming Control Act 1993 and the Liquor Licensing Act 1990; and

advise the public on liquor and gaming matters, including licensing matters.

Desirable Requirements:—Certificate III in the relevant area or equivalent level.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:— Conviction check for: Crimes of violence, Sex related offences, Serious drug and alcohol related offences, Crimes involving dishonesty, Serious traffic offences and Identification check for: finger prints, palm prints, photograph and credit check.



Enquiries to Jane Scott, Manager Operations, Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6233 3534, email [jane.scott@treasury.tas.gov.au](mailto:jane.scott@treasury.tas.gov.au).

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email [recruitment@treasury.tas.gov.au](mailto:recruitment@treasury.tas.gov.au).

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## TREASURY AND FINANCE

### REVENUE, GAMING AND LICENSING DIVISION

#### *Revenue Branch*

#### **Team Leader (723497).**

Applications Close:—Friday, 9 September 2011.

Salary:—\$76,016 – \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Manage a team to deliver effective and efficient operational processing in a busy, demand driven environment. Provide advice to clients and mentor staff regarding complex taxation legislation and associated rulings and guidelines.

In the context of the selection criteria, to be successful in the position applicants will have:—an ability to interpret legislation and analyse complex legal documents relevant to administration of taxation, grants and schemes, whilst demonstrating sound judgement, utilising high level research skills and dealing with ambiguity; demonstrated ability to lead a team, and to develop, apply and evaluate a risk based approach to output management and decision making in a high pressure work environment with competing priorities and an ability to communicate complex issues to taxpayers and their representatives, build effective relationships with stakeholders (both internal and external) and to facilitate organisational change and policies over which they have little or no direct control.

Highly Desirable Requirements:—Completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Keri Pennicott, Manager Revenue Operations, Revenue Branch, Department of Treasury and Finance, phone (03) 6233 3993, email [keri.pennicott@treasury.tas.gov.au](mailto:keri.pennicott@treasury.tas.gov.au).

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email [recruitment@treasury.tas.gov.au](mailto:recruitment@treasury.tas.gov.au).

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## Promotions without Advertising

### HEALTH AND HUMAN SERVICES.

It is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

#### A. Summers

to perform the duties of Intensive Care Paramedic 516077, IC Paramedic.

Duties:—Attend to members of the community requiring clinical care and treatment via ambulance services. Deliver an advanced level of pre-hospital clinical care in accordance with accepted procedures and protocols for Paramedics with Intensive Care qualifications. Provide relief at outer-urban and Branch stations as required within established guidelines and working in accordance with the appropriate position description for the position being relieved. Maintain a prescribed level of knowledge in advanced ambulance care practices, including contemporary skills and knowledge in advanced life support and the correct application of ambulance equipment. Provide feedback and guidance to paramedic students, paramedic interns and paramedics on their clinical performance.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the job: Holds a Bachelor of Paramedic Science plus additional qualification and relevant work experience or other qualification approved by the Service. Current drivers licence.

Desirable Requirements:—Ability to provide advanced pre-hospital clinical care and transport including advanced life support at the standard determined by the Director. Ability to maintain contemporary knowledge and skill levels at intensive care paramedic level within an expanding field of expertise. Capacity to undertake clinical practice based training and recertification programs. Well developed interpersonal and communication skills. Ability to work in a variety of physical and organisational environments. Awareness and understanding of, and ability to comply with the Workplace Health and Safety Act 1995 and the Service's Workplace Health and Safety Policy and Procedures.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

A BIRCHILL.

### HEALTH AND HUMAN SERVICES

It is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

#### D. Berry

to perform the duties of Intensive Care Paramedic 511069, IC Paramedic.

Duties:—Attend to members of the community requiring clinical care and treatment via ambulance services. Deliver an advanced level of pre-hospital clinical care in accordance with accepted procedures and protocols for Paramedics with Intensive Care qualifications. Provide relief at outer-urban and

Branch stations as required within established guidelines and working in accordance with the appropriate position description for the position being relieved. Maintain a prescribed level of knowledge in advanced ambulance care practices, including contemporary skills and knowledge in advanced life support and the correct application of ambulance equipment. Provide feedback and guidance to paramedic students, paramedic interns and paramedics on their clinical performance.

**Essential Requirements:**—Evidence of the following must be provided prior to appointment to the job: Holds a Bachelor of Paramedic Science plus additional qualification and relevant work experience or other qualification approved by the Service. Current drivers licence.

**Desirable Requirements:**—Ability to provide advanced pre-hospital clinical care and transport including advanced life support at the standard determined by the Director. Ability to maintain contemporary knowledge and skill levels at intensive care paramedic level within an expanding field of expertise. Capacity to undertake clinical practice based training and recertification programs. Well developed interpersonal and communication skills. Ability to work in a variety of physical and organisational environments. Awareness and understanding of, and ability to comply with the Workplace Health and Safety Act 1995 and the Service's Workplace Health and Safety Policy and Procedures.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

A BIRCHILL.

#### HEALTH AND HUMAN SERVICES.

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

R. Hanslow

to perform the duties of Intensive Care Paramedic 510735, IC Paramedic.

**Duties:**—Attend to members of the community requiring clinical care and treatment via ambulance services. Deliver an advanced level of pre-hospital clinical care in accordance with accepted procedures and protocols for Paramedics with Intensive Care qualifications. Provide relief at outer-urban and Branch stations as required within established guidelines and working in accordance with the appropriate position description for the position being relieved. Maintain a prescribed level of knowledge in advanced ambulance care practices, including contemporary skills and knowledge in advanced life support and the correct application of ambulance equipment. Provide feedback and guidance to paramedic students, paramedic interns and paramedics on their clinical performance.

**Essential Requirements:**—Evidence of the following must be provided prior to appointment to the job: Holds a Bachelor of Paramedic Science plus additional qualification and relevant work experience or other qualification approved by the Service. Current drivers licence.

**Desirable Requirements:**—Ability to provide advanced pre-hospital clinical care and transport including advanced life support at the standard determined by the Director. Ability to maintain contemporary knowledge and skill levels at intensive care paramedic level within an expanding field of expertise. Capacity to undertake clinical practice based training and

recertification programs. Well developed interpersonal and communication skills. Ability to work in a variety of physical and organisation environments. Awareness and understanding of, and ability to comply with the Workplace Health and Safety Act 1995 and the Service's Workplace Health and Safety Policy and Procedures.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

A BIRCHILL.

#### HEALTH AND HUMAN SERVICES.

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

B. Pendrey.

to perform the duties of Intensive Care Paramedic 516367, IC Paramedic.

**Duties:**—Attend to members of the community requiring clinical care and treatment via ambulance services. Deliver an advanced level of pre-hospital clinical care in accordance with accepted procedures and protocols for Paramedics with Intensive Care qualifications. Provide relief at outer-urban and Branch stations as required within established guidelines and working in accordance with the appropriate position description for the position being relieved. Maintain a prescribed level of knowledge in advanced ambulance care practices, including contemporary skills and knowledge in advanced life support and the correct application of ambulance equipment. Provide feedback and guidance to paramedic students, paramedic interns and paramedics on their clinical performance.

**Essential Requirements:**—Evidence of the following must be provided prior to appointment to the job: Holds a Bachelor of Paramedic Science plus additional qualification and relevant work experience or other qualification approved by the Service. Current drivers licence.

**Desirable Requirements:**—Ability to provide advanced pre-hospital clinical care and transport including advanced life support at the standard determined by the Director. Ability to maintain contemporary knowledge and skill levels at intensive care paramedic level within an expanding field of expertise. Capacity to undertake clinical practice based training and recertification programs. Well developed interpersonal and communication skills. Ability to work in a variety of physical and organisational environments. Awareness and understanding of, and ability to comply with the Workplace Health and Safety Act 1995 and the Service's Workplace Health and Safety Policy and Procedures.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Position No. and Title</i>	<i>Occupant's Name</i>	<i>Probation Period</i>	<i>Date of Appointment</i>
Education	Teacher	J. Walter	12 months	15.08.11
Health & Human Services	Team Leader	A. Daniels	6 months	29.08.11
Health & Human Services	Youth Alcohol & Drug Worker	C. Nixon	6 months	31.10.11
Health & Human Services	Dental Officer	S. Goyal	6 months	25.08.11
Premier & Cabinet	Human Resources Officer	M. Palmer	6 months	18.08.11

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	L. Halley	Allied Health Professional	12.09.11
Health & Human Services	A. Mallett	Manager - Forensic Health Services	22.08.11
Infrastructure, Energy & Resources	S. Puli	Engineering Manager Maintenance Services	29.08.11
Justice	M. Harvey	Team Leader Court Clerks	18.08.11
Premier & Cabinet	C. Robson	Senior HR Consultant (Systems)	11.08.11
Premier & Cabinet	M. Abey	Human Resource Consultant	11.08.11
Treasury & Finance	C. Geard	Client Services Officer	22.08.11

### *Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	N. Dennis	26.07.11
Education	Administrative Assistant	T. Smith	12.08.11
Education	Resource Development Manager	K. Sharp	09.08.11
Health & Human Services	Registered Nurse	S. Martin	18.08.11

### *Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	A. Medlycott	30.06.11
Education	Education Facility Attendant	J. Bingley	29.07.11
Education	Teacher Aide	G. Wells	17.08.11
Infrastructure, Energy & Resources	Bridge Maintenance Supervisor	M. Barber	19.08.11
Primary Industries, Parks, Water & Environment	Clerk/Receptionist	K. Hansard	18.08.11
Primary Industries, Parks, Water & Environment	Food Safety Auditor	S. Conley	31.08.11
The Skills Institute	Teacher	A. Stops	07.07.11

### *Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Police & Emergency Management	C. Lathouras	Infrastructure, Energy & Resources	HR Consultant	15.08.11



# Our conscience is crystal clear.

## Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'Ecoclean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

You too can help to protect our environment, by promoting and using FSC products.

For further information please contact Print Applied Technology or visit [www.fscaustralia.org](http://www.fscaustralia.org)



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