



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 10 AUGUST 2011

OVER THE COUNTER
SALES \$1-10
INCLUDING G.S.T.

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to
Subscription or account enquiries phone (03) 6233 3148

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Liaison and Children's Projects

Children and Family Centres Project

Centre Leader, Child and Family Centre, Children and Family Centres Project, Chigwell (964475).

Applications Close:—Friday, 19 August 2011.

Salary:—\$98,977 – \$106,612 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time from as soon as possible to 31 December 2013.

Location:—Child and Family Centres, Chigwell.

Description of the Role:—Child and Family Centres are for children, birth to five years, and their families. Their purpose is to improve the health and well being, education and care of Tasmania's very young children by supporting parents and enhancing accessibility of services in the local community.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences and serious drug offences.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Beverley Funnell, Department of Education, phone (03) 6233 4058, email **beverley.funnell@education.tas.gov.au**.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Co-ordinator Research and Clinical Practice (520214).

Applications Close:—Friday, 26 August 2011.

Salary:—\$93,083 p.a.

Tasmanian Ambulance Service Award, Paramedic Educator, Level 2.

Permanent full-time day work or Fixed-term from as soon as possible until July 2013.

Location:—Hobart.

Duties:—Support the Director Clinical Services in the maintenance of clinical governance processes for Ambulance Tasmania, to ensure that the clinical care provided is safe, effective and in accordance with contemporary standards and practice. This position will assume responsibility of the Project Manager for the National Partnerships Agreement (NPA) Clinical Assessment and Referral Pathways project.

Essential Requirements:—Intensive Care Paramedic with an additional qualification in training and assessment or equivalent.

Current Drivers License.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty; and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Tina Ivanov, Department of Health and Human Services, phone (03) 6230 8018, email **tina.ivanov@dhhs.tas.gov.au**.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at **www.dhhs.tas.gov.au**.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Quality Assurance Consultant (511050).**

Applications Close:—Friday, 19 August 2011.

Salary:—\$68,882 – \$72,023 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Housing Tasmania, Hobart.

Contribute to State-wide Maintenance Services' and business improvement and development activities by:-.

Identifying and facilitating programmed maintenance works required on Housing Tasmania properties, in accordance with contractual agreements, service delivery, quality standards and strategic direction.

Taking a proactive approach in the development and implementation of quality assurance activities relating to Statewide Maintenance Services.

Developing and maintaining information systems and undertaking data related activities, including research, analysis and the preparation of reports/policies.

Desirable Requirements:—Relevant tertiary qualifications and/or industry experience.

Current Driver's Licence.

Selection Criteria:—Interested applicants with relevant building industry and/or maintenance industry experience in contracts, contractors, supervision and quality assurance are strongly encouraged to apply.

High level knowledge and experience in strategic asset management, as it relates to quality management and quality assurance principles and practice together with well developed knowledge of the building and maintenance industry or the ability to acquire.

Well developed ability to implement and monitor quality control guidelines and to audit contractor performance.

High levels of adaptability and flexibility including an ability to work within an environment subject to pressure, ambiguity and change.

Enquiries to Cameron Berry, Department of Health and Human Services, phone (03) 6233 8450, email cameron.berry@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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fortnight to commence as soon as possible for 12 months. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital.

Duties:—An exciting career opportunity for an experienced and enthusiastic Diabetes Specialist Dietitian is available at the North West Area Health Service based at the North West Regional Hospital Diabetes Centre in the coastal city of Burnie, Tasmania.

If you are passionate about contributing to improving the health outcomes of people with diabetes and enjoy working with a specialised and innovative multi-disciplinary team of health professionals, this could be the chance you've been waiting for.

You will be providing a specialist nutrition and dietetic service to a broad range of clients while operating within a Chronic Disease management framework to enhance positive clinical outcomes in people with diabetes. Some of these include; the interdisciplinary Paediatric, Pregnancy, Insulin Pump, High Risk Foot and Pre Lap-Banding assessment and education clinics.

Your team has a strong and positive relationship with the community and your work environment is modern and well resourced.

You will also undertake an authoritative leadership role and maintain specialised knowledge to ensure nutrition and dietetic services provided are in accordance with organisational policies, best practice standards and professional code of conduct of the Dietitians Association of Australia (DAA).

You will participate as a member of the Diabetes Centre multidisciplinary team in the provision and evaluation of dietetic services across the continuum of care in the NWAHS, and co-ordinate nutrition and dietetic services provided by the Diabetes Centre. Additionally, you will plan and develop innovative best practice strategies within the region in the area of medical nutrition therapy for people with diabetes.

A dynamic location, coupled with a sensational location, the North West Area Health Service of Tasmania boasts magnificent beaches with our pristine wilderness on your doorstep. The arts scene is very much alive in Burnie and together with our seaside al fresco cafe, affordable real estate and a vibrant retail centre, there is a lot to offer for a fantastic lifestyle.

Besides offering the career of a lifetime, we will also offer you an attractive salary plus superannuation along with access to salary packaging. Relocation assistance along with an emphasis on work/life balance and support for professional development opportunities is also part of the package.

Discuss your application today with Maria Smith, Nurse Unit Manager on (03) 6430 6513 or email maria.smith@dhhs.tas.gov.au.

Desirable Requirements:—Holds or is working towards Credentialed Diabetes Educator status.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, Department of Health and Human Services, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Diabetes Specialist Dietitian, (511050).

Applications Close:—Friday, 19 August 2011.

Salary:—\$73,176 – \$82,023 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work, working 76 hours per

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Primary Health Services North West***Rural Social Worker (514917).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$73,176 – \$83,935 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing as soon as possible until 30 June, 2013. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—HealthWest, Zeehan.

Duties:—Are you a Social Worker who is keen for change of scenery? Do you like the idea of a career with diversity? Do you want to be a member of a zany, innovative and dynamic team of health professionals?

HealthWest's Rural Primary Health Service Program is seeking to recruit a Social Worker to complement the suite of services they offer to the communities of Tasmania's West Coast.

The HealthWest Rural Primary Health Service aims to provide a network of health and community service options which include individual case work, health promotion, community development and better health self management, particularly for people with chronic conditions.

You will be responsible for individual client social support, group social support and will also contribute to health promotion and community development projects to improve people's health. You will be required to assess and analyse the social and health requirements of clients, develop and implement appropriate programs and evaluate their success or otherwise.

You will be expected to utilise your Social Work expertise to work with clients with complex and critical needs, liaising with specialist community services that outreach to the West Coast, and you will provide referrals for clients as necessary to relevant support agencies and services.

Based in Zeehan, but required to work across the communities of the West Coast, you will work collaboratively with members of the HealthWest multi-disciplinary team who will in turn provide you with a welcoming and supportive work environment.

We will offer you attractive remuneration plus superannuation and access to salary packaging. Relocation assistance and accommodation support for 3 months may also be offered.

If this sounds like your chance to broaden your career horizons, why not contact Maggie Johnson on 6471 5945 to discuss your application today.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Maggie Johnson, Department of Health and Human Services, phone (03) 6471 5945, email maggie.johnson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, Department of Health and Human Services, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Speech Pathologist, (503815). READVERTISED

Applications Close:—Friday, 9 September 2011.

Salary:—\$47,618 – \$76,401 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 20 June 2012.

Location:—Speech Pathology Department.

Duties:—The Tasmanian Department of Health and Human Services has an opportunity for a level 1-2 Speech Pathologist to join the welcoming team at the Launceston General Hospital.

In this role you'll provide a complete range of Speech Pathology services for inpatients and enjoy the diversity of your case load and a challenging and rewarding career.

The caseload includes general medical and surgical patients with the opportunity to gain experience in such specialty areas as tracheostomy management, ICU, video swallow studies, Stroke Unit and Rehabilitation Ward, all within a strongly supported Allied Health team environment.

We offer a nationally competitive salary with salary packaging and relocation expenses.

Life in Launceston is packed with benefits. We have affordable real estate, stress-free commutes, quality education options, and all the entertainment and services you need to create a safe and happy home. With pristine wilderness and beaches on your doorstep and Melbourne only an hour away, we have it all.

To find out more about this exciting opportunity, please contact Michael Wingrove, phone (03) 63487230 or email michael.wingrove@dhhs.tas.gov.au.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Northern Area Health Service, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES
SOUTHERN TASMANIA AREA HEALTH SERVICE
Royal Hobart Hospital

Senior Genetic Counsellor (511317).

Applications Close:—Friday, 26 August 2011.

Salary:—\$83,935 – \$92,833 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Fixed-term full-time day worker, commencing December 2011 for three months.

Location:—Royal Hobart Hospital.

Duties:—Provide leadership and direction in the development and management of Tasmanian Clinical Genetics Service as a statewide service. Provide genetic counselling in all areas of clinical genetics to families and individuals. Provide education and consultative advice to general practitioners, clinical staff and other health professionals on issues relating to medical genetics. Conduct information sessions to the general public as required. Provide specialist consultative advice to the Genetics Services Planning Group for policy development and strategic planning issues, including areas of newborn screening, maternal serum (antenatal) screening, and familial cancer.

Desirable Requirements:—Full certification in Genetic Counselling by the Human Genetics Society of Australasia (HGSA). Extensive knowledge of current genetic disorders, together with broad experience in the provision of counselling services within a health service setting. Demonstrated management skills including an ability to manage human, financial and physical resources and monitor the effectiveness and efficiency of service delivery.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Jo Burke, Department of Health and Human Services, phone (03) 6222 8296, email jo.burke@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Health and Wellbeing Services
Oral Health Services

Dental Assistant (Casual) (515795).

Applications Close:—Friday, 19 August 2011.

Salary:—\$46,183 – \$49,324 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term casual day work, hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—Oral Health Services, Launceston.

Duties:—The Oral Health Service provides a varied and comprehensive dental service to children from 0-18. We are looking for Dental Assistants to assist the Dental Clinician by providing a range of support including clinical chairside

assistance, administrative and clerical activities, and sterilisation and infection control practices. To take a lead role in training, assisting and orientating less experienced staff.

Desirable Requirements:—Specific Skills and Knowledge – Individuals who demonstrate this capability; apply the skills and knowledge in Dental Assistant's clinical procedures, including, current infection control practices, with a knowledge of current NHMRC.

Infection Control guidelines, Oral Health Service Tasmania guidelines and.

appropriate legislation, or the ability to acquire in a short period. Communication – Individuals who demonstrate this capability; confidently convey ideas and information in a clear way, understand and meet the needs of their audience and actively listen to others points of view and welcome constructive feedback. Drive and Commitment, Individuals who demonstrate this capability will be able to; display a strong work ethic, show enthusiasm and commitment to quality clinical outcomes, demonstrate capacity for sustained effort and hard work and, set high standards of performance for self and others.

Enquiries to Vanessa Whiteman, Department of Health and Human Services, phone (03) 6336 4125, email vanessa.whiteman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Mental Health Services North

Allied Health Professional (519775d).

Applications Close:—Friday, 19 August 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Mental Health Services, St Marys.

Duties:—Mental Health Services are looking for a team member to work in a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Allied Health Professional will, Undertake the delivery of quality care to clients of the Child and Adolescent/Adult community/Inpatient and Extended Treatment/Older Persons Mental Health Service, based on best practice principles and within a collaborative and multidisciplinary framework. Provide a specialist assessment and treatment service to clients of Child and Adolescent/Adult Community/Inpatient and Extended Treatment/Older Persons Mental Health Services and their families or carers. Promote community awareness in relation to mental health and act as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Essential Requirements:— Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Graduate of an approved School of

Occupational Therapy and eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or, Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6348 7744, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Registered Nurse (502795).

Applications Close:—Friday, 19 August 2011.

Salary:—\$50,761 – \$67,111 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Year 7.

Permanent part-time shift work (fully rotational), working 45.6 hour per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Spencer Clinic, North West.

Duties:—Please note: There maybe other fixed term, or permanent vacancies that may be filled from this process.

Spencer Clinic in the North West are looking for a team member to join our multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Registered Nurse; Utilises a problem solving approach and established nursing procedures in the delivery and evaluation of direct care to a designated number of clients. Interacts effectively with consumers, families and significant others in the planning and implementation of care in collaboration with other members of the health team to ensure consumer focused outcomes. Remains actively involved in maintaining and continually improving the quality of client care provided by the service.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences,

serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services, mobile 0438 075 780, email jean.burrows@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Registered Nurse (Casual) (515449).

Applications Close:—Friday, 19 August 2011.

Salary:—\$50,761 – \$67,111 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Year 7.

Fixed-term casual day work, hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—Wilfred Lopes Centre, South.

Duties:—The Wilfred Lopes Centre is looking for registered nurses who are interested in working in the area of forensic mental health on a casual basis to, provide direct and indirect nursing care based on best practice principles and within a collaborative and multidisciplinary team. Participate in the development and revision of organisational documentation and policies and procedures relating to nursing based best practice. Participate in and contribute to a learning environment, through continuing education and training, professional development and attendance at conferences and relevant forums.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Barry Nicholson, Department of Health and Human Services, phone (03) 6216 8001, email barry.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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JUSTICE
MAGISTRATES COURT

Clerk (Magistrates Secretary) (350175).

Applications Close:—Friday, 19 August 2011.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Provide a high level of administrative, secretarial and organisational assistance to the Judiciary including the Deputy Chief Magistrate of Tasmania, along with the preparation of confidential material. Provide assistance in liaising between magistrates, departmental staff, police, outside agencies, legal firms and government instrumentalities.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Professional keyboard skills.

Enquiries to Paul Huxtable, Deputy Administrator of Courts, Magistrates Court, Department of Justice, phone (03) 6233 2213, email paul.huxtable@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Paul Huxtable on (03) 6233 2213.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS
COMMISSIONER

Investigation Officer (354959).

Applications Close:—Friday, 19 August 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Assist the Ombudsman in the fulfillment of the Ombudsman's responsibilities under the Ombudsman Act 1979

and other statutes, including the Public Interest Disclosures Act 2002, the Telecommunications (Interception) Tasmania Act 1999, and the Police Powers (Surveillance Devices) Act 2006, as may be required.

Desirable Requirements:—Legal qualifications or equivalent experience working in a legal or complaints management environment. Current drivers licence.

Enquiries to Richard Connock, Director Ombudsman, Office of the Ombudsman and Health Complaints Commissioner, Department of Justice, phone (03) 6233 6217, email richard.connock@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Toni Ashlin on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Correctional Officer (Various).

Applications Close:—Friday, 26 August 2011.

Salary:—\$47,255 p.a.

Correctional Officers Agreement 2010, Correctional Officer, Probation.

Permanent full-time 76 hours per fortnight or Permanent part-time hours will be considered.

Location:—Risdon Prison Complex.

There are two (2) working arrangements, Full Shift Work and Day Work. On Full Shift Work you can earn from \$60,486 and on Day Work you can earn from \$47,255.

The Tasmania Prison Service is seeking men and women who are looking for a career in a dynamic, challenging and forward-looking organisation.

Correctional Officers come from a wide range of backgrounds including finance, trades and hospitality. They join us because the work is rewarding, diverse and absorbing, although it's not without its challenges, being a Correctional Officer carries a large amount of job satisfaction and the knowledge that they are playing an active role in contributing to the rehabilitation and reintegration of prisoners whilst at the same time contributing to the safety of the Tasmanian community.

Working in a prison environment requires personal integrity, great communication skills, confidence, the ability to work in a team and life experience.

To find out more about the role of Correctional Officer go to www.justice.tas.gov.au/prisonservice. This website provides an overview of the type of work a Correctional Officer does, conditions of employment, salary, uniform, training, recruitment assessment stages and includes answers to frequently asked questions. Copies of the Statement of Duties for a Correctional Officer can also be downloaded from the www.jobs.tas.gov.au website.

Prior training, experience or qualifications are not required for the role of Correctional Officer. Applicants bring their life skills and maturity to the job and the Tasmania Prison Service provides all the training needed to develop the skills and abilities needed for the job. You will need to be fit and pass a Criminal History Background check. You will also be assessed for your suitability to perform the duties of a Correctional Officer. If you are successful, in the first twelve months you will be enrolled and undergo on and off the job training to complete a nationally recognised qualification, the Certificate III in Correctional Practice (Custodial).

To be considered for a position applicants need only to send in a current Resume/Curriculum Vitae and Tasmanian State Service Application for Employment form.

To learn more about this challenging career you are invited to attend an information night in Hobart. Please contact Ms Alika Ertl on (03) 6216 8156 to obtain further information regarding date and venue for the information night.

Essential Requirements:—Physical fitness, medical suitability and psychological characteristics appropriate to the duties of Correctional Officer.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Alika Ertl, Administration Officer, Tasmania Prison Service, Department of Justice, phone (03) 6216 8156, email alika.ertl@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7000, phone (03) 6233 6809, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ms Alika Ertl on (03) 6216 8156.

Applications close on 26 August 2011. Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIAN PLANNING COMMISSION

Senior Project Manager (Regional Planning) (356335).

Applications Close:—Friday, 19 August 2011.

Salary:—\$90,309 – \$96,458 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Manage designated projects relating to strategic regional planning and provide high level project management, advice and reporting for these projects. Provide professional advice and support to the Commission and its delegates as

required. Prepare reports to the Commission as required, together with other high level correspondence including Cabinet Minutes, Minutes to the Minister, reports and briefing papers.

Desirable Requirements:—Tertiary qualifications in an appropriate discipline. A current motor vehicle driver's licence.

Enquiries to Stewart Johnson, Director Regional Planning and Business Services, Tasmanian Planning Commission, Department of Justice, phone (03) 6233 2325, email Stewart.johnson@planning.tas.gov.au.

Applications to Human Resources, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Bernie Van der Heyden on (03) 6233 3769 or email Bernie.VanDerHeyden@planning.tas.gov.au.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

FireComm

Communications Officer (521532).

Applications Close:—Monday, 22 August 2011.

Salary:—\$49,364 – \$65,819 p.a.

Tasmania Fire Fighting Industry Employees Award 2000, Communications Officer.

Permanent full-time Rostered and Non-rostered shift work.

Location:—Hobart.

Duties:—As a member of a team, monitor and operate emergency dispatch systems to provide a highly efficient communications centre for the Tasmania Fire Service (TFS).

Desirable Requirements:—Previous experience in a similar communications receipt and dispatch environment.

Have no criminal convictions (excluding minor traffic offences).

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Andrew McGuinness on (03) 6230 8403 or from www.jobs.tas.gov.au.

Enquiries to Andrew McGuinness on (03) 6230 8403.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

*FireComm***Leading Communications Officer (521438).**

Applications Close:—Monday, 22 August 2011.

Salary:—\$71,743 p.a.

Tasmania Fire Fighting Industry Employees Award 2000, Leading Communications Officer.

Permanent full-time Rostered and Non-rostered shift work.

Location:—Hobart.

Duties:—Effectively lead a team of Communications Officers, and monitor and operate emergency dispatch systems to provide a highly efficient communications centre for the Tasmania Fire Service (TFS).

Essential Requirements:—Hold the competencies identified by the TFS as being required (or equivalent competencies or experience) for appointment to the classification of Leading Communications Officer.

Desirable Requirements:—Previous experience in a similar communications receipt and dispatch environment.

Have no criminal convictions (excluding minor traffic offences).

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Andrew McGuinness on (03) 6230 8403 or from www.jobs.tas.gov.au.

Enquiries to Andrew McGuinness on (03) 6230 8403.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

PORT ARTHUR HISTORIC SITE MANAGEMENT
AUTHORITY**Fixed Term and Casual Employment Register.**

Applications Close:—Tuesday, 31 July 2012.

Salary:—See Below.

Port Arthur Historic Site Management Authority Award.

Vacancy No. FTR 2011.

Register Fixed Term and Casual for up to 12 months.

Location:—Port Arthur.

PAHSMA is seeking applications from suitably qualified persons for fixed term roles in the following positions:—

Bookings and Ticketing Assistants.

Food and Beverage Assistants.

Retail Assistants.

Courtesy Vehicle Drivers.

Tour Guides.

Ghost Tour Guides.

Cleaners.

Labourers.

Administrative and Clerical Assistants.

Intending applicants should obtain the Statement of Duties (SoD) for the position(s) which they may be interested in, the Application Form and the Information for Applicants brochure. Intending applicants should follow the instructions on how to apply carefully. These instructions are contained in the Information for Applicants brochure.

The Fixed Term and Casual Employment Register will be used to fill short term vacancies which occur during the period 1 August 2011 and 31 July 2012. Interested applicants can lodge their applications at any time during this period, but as most vacancies occur during the 2011/12 summer tourist season intending applicants are encouraged to lodge their application as early as possible. It is recommended that to be considered for this summer season, applications are lodged prior to Friday, 7 October 2011.

All applications must be completed according to the instruction given in the Information to Applicants brochure. For further information on the Register, specific roles or to obtain copies of the selection documentation please contact Caitlin Vertigan, Human Resources Officer on (03) 6251 2329 or email recruitment@portarthur.org.au. Selection documentation can also be obtained from the www.jobs.tas.gov.au or www.portarthur.org.au websites.

Applications can be forwarded by mail, fax, email or personally delivered. Application forms in Microsoft Word format are available from the jobs website for those who wish to lodge an application electronically. Applications submitted electronically need to be in Microsoft Word format.

Enquiries to Caitlin Vertigan, Human Resources Officer, Port Arthur Historic Site Management Authority, phone (03) 6251 2329, email recruitment@portarthur.org.au.

Applications to Caitlin Vertigan, Human Resources Officer, Port Arthur Historic Site Management Authority, Arthur Highway, Port Arthur, TAS, 7182, phone (03) 6251 2329, fax (03) 6251 2322, email recruitment@portarthur.org.au.

PREMIER AND CABINET

EXECUTIVE DIVISION

*Protocol***Administrative Assistant (001371).**

Applications Close:—Friday, 19 August 2011.

Salary:—\$45,823 – \$49,978 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time 3 months.

Location:—Hobart.

Duties:—Provide administrative and clerical support in the State Protocol Office.

Enquiries to Lydia Winch, Acting Executive Officer, Department of Premier and Cabinet, phone 62705667, email lydia.winch@dpac.tas.com.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart 7001, phone 62705451, email job.application@dpac.tas.gov.au.

TASMANIAN AUDIT OFFICE

Director Financial Audit Services (TAO2101).

Applications Close:—Friday, 19 August 2011.

Salary:—\$116,608 – \$134,099 p.a.

Tasmanian State Service Award, Professional Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Leads and manages the conduct of a portfolio of audits including resource allocation and the provision of professional advice and guidance. Provides leadership and guidance to staff in the form of such things as staff development, advice, recognition and a broad range of contemporary people management practices.

Manages Key Accounts with regard to the planning, conducting and progress of audits and client relationships.

Manages the progress and completion of all other audits within their portfolio. (ie. those where the engagement leader is an auditor working for them). Signs audit reports for audits delegated by the Auditor-General (usually medium risk audits).

Resolves higher level technical issues and other audit related issues via dealing with senior client management, Office management and relevant technical specialists.

Contributes to the development and application of financial audit methodology.

Manages the production of reports produced by the financial audit business unit for Parliament.

Makes a major contribution to the development of business unit plans and the measurement of performance against

critical success factors arrived at and contributes to the overall functioning of the Office.

Utilises administrative tools to ensure that all resources controlled (people, time, funds etc) are accounted for and utilised effectively and efficiently for the portfolio of audits managed.

Assume responsibility for producing and maintaining authentic, accurate and reliable records within organisational recordkeeping requirements.

Essential Requirements:—A tertiary qualification at degree level in a relevant discipline from a recognised tertiary institution; AND (Completion of a recognised accounting/auditing certificate program, thta includes either three years supervised/mentored practical experience or five years unsupervised practical experience in accounting/auditing); OR.

(Either three years supervised/mentored practical experience or five year unsupervised practical experience in a relevant discipline).

Desirable Requirements:—Driver's Licence.

Enquiries to Ric De Santi, General Manager Financial Audit Services, Tasmanian Audit Office, G.P.O. Box 851, Hobart 7000, phone (03) 6226 0100, fax (03) 6226 0199, mobile 0419 550 171, email Ric.DeSanti@audit.tas.gov.au.

Applications to Jess Balding, Executive Officer Human Resources, Tasmanian Audit Office, G.P.O. Box 851, Hobart 7000, phone (03) 6226 0100, fax (03) 6226 0199, email Jess.Balding@audit.tas.gov.au.

Staff Movements

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Medical Practitioner	E. Benham	30.06.11	
Education	Network Manager	G. Coleman	29.07.11
Education	Teacher Aide Special	H. Lawson	21.07.11
Health & Human Services	Office Coordinator	J. Larsen	03.08.11
Health & Human Services	Clinical Nurse	H. Reid	01.07.11
Health & Human Services	Manager Legislative Review and Statutory Services	A. Horner	01.08.11
Health & Human Services	Deputy Secretary Human Services	A. Jacob	01.08.11
Health & Human Services	Ward Clerk	S. Wynwood	29.07.11
Health & Human Services	Nurse Unit Manager	M. Pigott	01.07.11
Health & Human Services	Clinical Nurse	S. Anderson	31.07.11
Health & Human Services	Health Promotion Coordinator	S. Chaston	29.07.11
Justice	Prison Administration Clerk	K. Minton	29.07.11
Primary Industries, Parks, Water & Environment	Water Ranger	N. Johannsohn	27.07.11

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher	E. White	6 Months	01.08.11
Health & Human Services	Community Nurse	K. Horder	6 months	21.08.11
Health & Human Services	Specialist Pharmacist - Medical Team Leader	R. Gilmour	6 months	03.08.11
Health & Human Services	House Services Assistant	J. Green	6 months	08.08.11
Health & Human Services	Food Services Officer	A. Escaida	6 Months	21.07.11
Health & Human Services	Child Health Nurse	Y. Gelabert-Ferrer	NA	03.08.11
Health & Human Services	Registered Nurse	P. Denial	6 months	25.07.11
Health & Human Services	Food Services Officer	J. Francis	6 Months	21.07.11
Health & Human Services	Medical Scientist	D. Hesketh	6 Months	06.07.11
Health & Human Services	Food Services Officer	G. Moore	6 Months	25.07.11
Health & Human Services	Dental Therapist	H. Luo	6 months	19.09.11
Health & Human Services	Food Services Officer	S. Browning	6 Months	25.07.11
Health & Human Services	Registered Nurse	M. Shirley	6 Months	07.08.11
Health & Human Services	Food Services Officer	C. Austin	6 Months	25.07.11
Health & Human Services	Community Nurse	D. Smith	6 months	07.08.11
Health & Human Services	Foot Care/Therapy Assistant	T. Wall	6 months	08.08.11
Infrastructure, Energy & Resources	Asset Engineer Roads	R. Given	6 Months	01.08.11
Justice	Audit and Investigation Officer	F. Woods	6 months	08.08.11

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	J. Thompson	Principal - Don College	04.08.11
Education	D. Purnell	Principal - Elizabeth College	04.08.11
Education	T. Siedler	Principal - Hobart College	04.08.11
Education	J. Sims	Principal - Newstead College	04.08.11
Education	K. Cameron	Principal - Hellyer College	04.08.11
Health & Human Services	P. Wood	Laboratory Technician	18.07.11

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	E. Heineke	28.07.11
Education	Teacher	B. Stevenson	01.08.11
Infrastructure, Energy & Resources	Geoscientist/Geomorphologist	A. Slee	05.08.11
Justice	Legal Practitioner	D. Lovett	06.07.11
Justice	Field Officer	D. Farrell	29.07.11
Justice	Manager Communications	H. McLean	22.07.11
Justice	Co-Ordinator Planning Services	K. Boden	15.07.11



Our conscience is crystal clear.

Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'Ecoclean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

You too can help to protect our environment, by promoting and using FSC products.

For further information please contact Print Applied Technology or visit www.fscaustralia.org



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