



# TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY  
AUTHORITY  
ISSN 0039-9795

WEDNESDAY 20 APRIL 2011

OVER THE COUNTER  
SALES \$1-10  
INCLUDING G.S.T.

## CONTENTS

### VACANCIES—

|   |     |
|---|-----|
| Health and Human Services .....           | 738 |
| Infrastructure, Energy and Resources..... | 752 |
| Justice .....                             | 752 |
| Public Trustee .....                      | 754 |
| Treasury and Finance.....                 | 754 |

### STAFF MOVEMENTS—

|                    |     |
|--------------------|-----|
| Appointments ..... | 755 |
| Promotions.....    | 756 |
| Resignations ..... | 756 |
| Retirements.....   | 755 |
| Transfers .....    | 756 |

**Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.**

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### *Further Information*

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### *Submission of Applications*

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### *Fixed-Term Appointment*

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### *Fixed-Term Employment Registers*

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

#### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6233 6687

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6233 3148**

## TASMANIAN GOVERNMENT GAZETTE AND TASMANIAN STATE SERVICE NOTICES

### PUBLICATION AND COPY CLOSURE DATES

## *Easter 2011*

**COPY deadlines for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* to be published on Wednesday 27 April 2011:—**

All copy for the General Gazette must be received by 12 noon on Thursday 21 April 2011.

All copy for the State Service Notices must be received by 12 noon on Thursday 21 April 2011.

## HEALTH AND HUMAN SERVICES

### AMBULANCE TASMANIA

#### *Patient Transport Officer (511287).*

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,183 – \$49,324 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term casual shift worker, working as and when required from As soon as possible for a period of 12 months.

Location:—Launceston.

Duties:—To provide an efficient and safe transport service for stable patients, agency staff, public hospital and ambulance stores and equipment as required. To work as a member of a team providing routine transport of stable patients particularly in support of public hospital inpatients, outpatients and day surgery patients.

Essential Requirements:—Current Driver's Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check.

Enquiries to Yolanda Loh, Department of Health and Human Services, phone (03) 62117252, email **yolanda.loh@dhhs.tas.gov.au**.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at **www.dhhs.tas.gov.au**.

## HEALTH AND HUMAN SERVICES

### AMBULANCE TASMANIA

#### *Quality Improvement and Consumer Safety Consultant (516288).*

Applications Close:—Friday, 6 May 2011.

Salary:—\$75,145 – \$86,530 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term part-time day work for 38 hours per fortnight from As soon as possible for a period of 6 months.

Location:—Hobart.

Duties:—The Quality Improvement and Consumer Safety Consultant will provide leadership in promoting continuous quality improvement and patient safety throughout the Tasmanian Ambulance Service incorporating a statewide approach in line with Agency objectives, national ambulance guidelines and best practice standards.

Desirable Requirements:—Within a health services delivery framework, extensive knowledge and understanding of quality improvement, risk management and client safety processes; with the ability to initiate and evaluate quality improvement activities. A relevant tertiary qualification and a knowledge and understanding of pre-hospital care or a related health service field. Strategic, conceptual and analytical skills with the ability to understand and make sound judgements about the political and organisational environment impacting on Tasmanian Ambulances Service's ability to deliver a statewide ambulance service.

Enquiries to Noel Dalwood, Department of Health and Human Services, phone (03) 62308017, email noel.dalwood@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### CHIEF HEALTH OFFICER

#### *Office of the Chief Health Officer*

#### **Project Officer, CanNETII (519344).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$75,145 – \$86,530 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work, commencing as soon as possible until 29 June 2012.

Location:—Office of the Chief Health Officer, Hobart.

Duties:—To manage the activities of the Tasmanian CanNET11 Project in consultation with the Director, ensuring the integrity of the project in relation to expenditure and timeframes.

Desirable Requirements:—A good understanding of the complex environment of health services, in particular cancer care services in Tasmania. High level understanding and experience in project management including co-ordination and organisational skills. Demonstrated understanding and experience of health service planning, policy development, reporting, performance monitoring and evaluation techniques and strategies.

Enquiries to Raul Cox, Department of Health and Human Services, phone (03) 6233 4583, email raul.cox@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Catering/Stores Utility Officer (Relief) (514404).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,183 – \$49,324 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term casual shift work (as and when required) commencing As soon as possible for a period of 12 months.

Location:—DCYFS, Ashley Youth Detention Centre, Deloraine.

Duties:—Provide a catering service within centre budget limitations that comply with standards and codes of practice. Assist with the day-to-day management and operation of the

Ashley Youth Detention Centre stores, including stock control, replenishment and distribution of goods.

Selection Criteria:—Demonstrated ability to undertake menu planning and a full range of cooking duties. Demonstrated knowledge and capacity to apply sanitation standards and health codes. A broad knowledge of purchasing and stores procedures, including a working knowledge of the correct storage of wide variety of goods according to safety, sanitation and health regulations. Demonstrated ability to work within a team environment, to carry out instructions, follow procedures and exercise judgment and initiative.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Hawes, Department of Health and Human Services, phone (03) 6362 2311, email julie.hawes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Child Protection Worker (501544).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,914 – \$75,272 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing As soon as possible for a period of 6 months. Casual (as and when required) positions for a period of 12 months may also be available.

Location:—DCYFS, Childen and Family Services, North.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young persons home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Selection Criteria:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility.

Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public.

A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Leonie Watson, Department of Health and Human Services, phone (03) 6336 2376, email [leonie.watson@dhhs.tas.gov.au](mailto:leonie.watson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Child Protection Worker (501537).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,914 – \$75,272 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing As soon as possible until 12 July 2011.

Location:—DCYFS, Children and Family Services, South East.

Duties:-

As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young persons home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Selection Criteria:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility.

Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public.

A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units

of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mike Rowley, Department of Health and Human Services, phone (03) 6230 7820, email [michael.rowley@dhhs.tas.gov.au](mailto:michael.rowley@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Youth Justice Worker (501594).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,914 – \$75,272 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing 02 May 2011 until 14 October 2011. Casual (as and when required) fixed term positions for a period of 12 months may also be available.

Location:—DCYFS, Youth Justice Services, North.

Duties:—As part of a restorative practice framework and subject to the statutory requirements of the Youth Justice Act 1997 assess the complex risks and rehabilitative needs of young people referred by police and the courts, participate in youth diversionary programs and case manage young people on legal orders.

Selection Criteria:—Demonstrated ability to work within a legislative framework, together with a good knowledge and understanding of the Youth Justice Act 1997 or the ability to acquire the same.

Demonstrated high standard of communication skills, in particular strong interpersonal, conflict resolution, counselling and group work skills together with the ability to present confidently in public with groups and stakeholders.

Demonstrated knowledge of and ability to work within restorative justice and community capacity building principles or the ability to acquire the same.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kylie Anderson, Department of Health and Human Services, phone (03) 6336 2376, email [kylie.anderson@dhhs.tas.gov.au](mailto:kylie.anderson@dhhs.tas.gov.au).



You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### ***Business Support Officer, Multiple Vacancies (515480, 502924, 500720).***

Applications Close:—Friday, 6 May 2011.

Salary:—\$68,882 – \$72,023 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—The North West Area Health Service is seeking to recruit three committed and enthusiastic Business Support Officers who will be responsible to the Finance Director for the preparation of the budget and the monitoring of financial resources within the designated organisational unit.

You will offer high level business and finance support to the relevant Business Unit Managers and maintain organisational unit wide financial management information. You will also be required to work on other specific projects as directed by the Financial Director.

You will be motivated and demonstrate excellent initiative and problem solving skills. Your strong project management and strategic thinking abilities will add value to these roles. Additionally, you should possess excellent interpersonal and communication skills and work well within a team environment or independently.

We will offer you excellent remuneration and access to salary packaging along with a welcoming and supportive work environment. We are committed to providing our employees with a good work/life balance and our location on Tasmania's North West coast ensures an enviable lifestyle.

If this sounds like your next career move, please call Rachel Hoyt today to discuss your application on 6490 8963 or email [rachel.hoyt@dhhs.tas.gov.au](mailto:rachel.hoyt@dhhs.tas.gov.au).

Desirable Requirements:—An extensive knowledge and understanding of contemporary financial management, budgeting procedures, government accounting practices and capacity to provide support, advice and guidance to senior managers.

Knowledge and demonstrated experience in the use of computer based financial management information systems.

Demonstrated experience in high level management planning, together with an understanding of the provision of clinical and non-clinical services in a health care organisation.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *North West Regional Hospital*

#### ***Occupational Therapist (502038).***

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,914 – \$75,272 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day worker, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital.

Duties:—The North West Area Health Service is seeking to recruit an enthusiastic and motivated Occupational Therapist. You will be required to assess, plan and carry out treatment programs for clients referred to Occupational Therapy services. Rotations across several acute clinical caseloads in the area will be required including medical, surgical, rehabilitation and orthopaedic inpatients, orthopaedic outpatients, adult community clients and paediatrics.

You will assist senior Occupational Therapists in ensuring that best practice standards are provided to clients of the occupational therapy service at the North West Area Health Service (NWAHS), including actively promoting the role of occupational therapy and participation in the education of service users. You will have an opportunity to work in a setting that utilises an evidence based model of practice.

We will offer you a work environment that includes working as part of a supportive team with ongoing supervision and professional development opportunities. Excellent remuneration, negotiable relocation and accommodation assistance and access to salary packaging will be offered with this position.

Tasmania's North West coast offers an enviable lifestyle where you can achieve a work/life balance. With three National Parks and fantastic beaches on your doorstep, this opportunity could be the best career move you ever make!

Discuss your application today with Brad Birleson or Victoria Hickman on (03) 6430 6600.

Desirable Requirements:—Current driver's licence.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson or Victoria Hickman, Department of Health and Human Services, phone (03) 6430 6600, email [brad.birleson@dhhs.tas.gov.au](mailto:brad.birleson@dhhs.tas.gov.au) or [victoria.hickman@dhhs.tas.gov.au](mailto:victoria.hickman@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Senior Occupational Therapist (Comm) (502060).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital.

Duties:—The North West Area Health Service, based on Tasmania's scenic north west coast, is seeking to recruit a motivated and enthusiastic Senior Occupational Therapist.

You will be responsible for assessing, planning and carrying out treatment programs for community clients residing in the North West region of Tasmania. You will be exposed to diverse community caseloads including, but not limited to, Spinal Injury, Motor Neuron disease and Parkinson's Disease.

This position will provide you with the opportunity to deliver outreach services to Smithton, the West Coast and King Island. You will also have the opportunity to provide training to junior staff members and students.

You will work in an environment that is welcoming and supportive and utilises an evidence based model of practice. We encourage networking and professional development opportunities.

We will offer you excellent remuneration, negotiable relocation and accommodation assistance, and access to salary packaging.

This fantastic career opportunity will also give you a great work/life balance with three national parks and stretches of beautiful beaches on your doorstep.

Please call Brad Birleson or Victoria Hickman to discuss your application and learn more about the position on (03) 6430 6600.

Desirable Requirements:—Post graduate qualifications relevant to the delivery of community Occupational Therapy services will be highly regarded.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapist).

Current driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson or Victoria Hickman, Department of Health and Human Services, phone (03) 6430 6600, email [brad.birleson@dhhs.tas.gov.au](mailto:brad.birleson@dhhs.tas.gov.au) or [victoria.hickman@dhhs.tas.gov.au](mailto:victoria.hickman@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*Primary Health Services North West***Personal Care Assistant (511481).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$42,602 – \$44,672 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift worker, fully rotational, as and when required.

Location:—West Coast District Hospital, Orr St Queenstown.

Duties:—HealthWest is seeking to recruit motivated and compassionate people to the roles of Personal Care Assistants for the West Coast District Hospital and Lyell House. The main functions of this role is to assist nursing staff in offering social and emotional support to residents and assist with prescribed physiotherapy and exercise programs, diversional therapy, or other programs that have been designed by suitably qualified professionals.

You are encouraged to contact Clinical Nurse Manager on 6472 2300 or email [karen.schnitzerling@dhhs.tas.gov.au](mailto:karen.schnitzerling@dhhs.tas.gov.au) to learn more about this position.

Desirable Requirements:—It is highly desirable that the successful applicants hold a Certificate III in Aged Care.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Clinical Nurse Manager, Department of Health and Human Services, phone (03) 6472 2300, email [karen.schnitzerling@dhhs.tas.gov.au](mailto:karen.schnitzerling@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Clinical Neuropsychologist (520053).**

Applications Close:—Friday, 20 May 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day work, working 15.2 hours per fortnight, commencing as soon as possible to 15 March 2013. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles St, Launceston.

Duties:—This is an exciting opportunity for a clinical neuropsychologist to be involved in the establishment of a new multidisciplinary outpatient allied health service. Clients

will include those with acquired brain injuries, stroke, or other medical conditions needing outpatient rehabilitation. Outstanding opportunities for supervision, interprofessional learning, and ongoing professional development will be provided in the growing and supportive Psychology service within the Department of Allied Health.

Desirable Requirements:—Current drivers licence.

Masters or Doctoral degree in an APAC-accredited clinical neuropsychology training program.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical neuropsychology.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Fiona Bardenhagen, Department of Health and Human Services, phone (03) 6348 7865, email [fiona.bardenhagen@dhhs.tas.gov.au](mailto:fiona.bardenhagen@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Clinical Nurse (519241).**

Applications Close:—Friday, 29 April 2011.

Salary:—\$50,761 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Grade 4, Year 2.

Permanent part-time shift work (fully rotational), working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Northern Cardiac Unit.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager (NUM) and Nurse Educators including participation in staff education and the management of staff performance.

Please note that access to the Grade 4 salary range \$68,670 – \$ 70,230 is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Elizabeth Gordon, Department of Health and Human Services, phone (03) 6348 7329, email [elizabeth.gordon@dhhs.tas.gov.au](mailto:elizabeth.gordon@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Clinical Psychologist (Rehabilitation) (520054).**

Applications Close:—Friday, 20 May 2011.

Salary:—\$72,095 – \$82,694 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day work, working 15.2 hours per fortnight, commencing as soon as possible to 31 March 2013. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles St, Launceston.

Duties:—This is an exciting opportunity for a clinical psychologist to be involved in the establishment of a new multidisciplinary outpatient allied health service. Clients will include those with acquired brain injuries, stroke, or other medical conditions needing outpatient rehabilitation. Outstanding opportunities for supervision, interprofessional learning, and ongoing professional development will be provided in the growing and supportive Psychology service within the Department of Allied Health.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical psychology.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Fiona Bardenhagen, Department of Health and Human Services, phone (03) 6348 7865, email [fiona.bardenhagen@dhhs.tas.gov.au](mailto:fiona.bardenhagen@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Co-ordinator Manual Handling (503794).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$72,095 – \$82,694 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent part-time day work, working 52 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles St, Launceston.



Under the Workplace Health and Safety Act 1995 and the Workplace Health and Safety Regulations 1998 the Launceston General Hospital has responsibility to ensure the health, safety and welfare of employees in relation to manual handling. The Co-ordinator Manual Handling has the key role of co-ordinating the planning and implementation of a risk management manual handling strategy for the Launceston General Hospital. This includes developing systems that facilitates regular reviews of working environments, work practices, providing education and developing policies and procedures that assists in preventing or minimising workplace illness and injury.

PLEASE NOTE: This vacancy is also advertised as a Co-ordinator Manual Handling (503794d), Registered Nurse, Grade 6. There is only one vacancy and one vacancy will be filled, based on merit.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michael Bishop, Department of Health and Human Services, phone (03) 6348 7260, email michael.bishop@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Co-ordinator Manual Handling (503794d).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$77,187 – \$82,515 pro rata.

Nurses (TPS) Award, Registered Nurse Grade 6 Year 1 to Year 4.

Permanent part-time day work, working 57 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital, Charles St, Launceston.

Under the Workplace Health and Safety Act 1995 and the Workplace Health and Safety Regulations 1998 the Launceston General Hospital has responsibility to ensure the health, safety and welfare of employees in relation to manual handling. The Co-ordinator Manual Handling has the key role of co-ordinating the planning and implementation of a risk management manual handling strategy for the Launceston General Hospital. This includes developing systems that facilitates regular reviews of working environments, work practices, providing education and developing policies and procedures that assists in preventing or minimising workplace illness and injury.

PLEASE NOTE: This vacancy is also advertised as a Co-ordinator Manual Handling (503794), Allied Health Professional, Level 3. There is only one vacancy and one vacancy will be filled, based on merit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Michael Bishop, Department of Health and Human Services, phone (03) 6348 7260, email michael.bishop@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Executive Director of Nursing (520000).**

Applications Close:—Friday, 29 April 2011.

Salary:—\$138,094 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 9, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—The Executive Director of Nursing will provide high level strategic management advice, recommendations and solutions on the delivery of quality nursing care to the Chief Executive Officer NAHS and the NAHS leadership team. The Executive Director of Nursing is the primary point of contact for the Chief Executive Officer and senior managers in relation to nursing issues in the Launceston General Hospital and Primary Health services. The Executive Director of Nursing will be responsible for creating, developing and maintaining professional alliances with the tertiary education sector in order to build the capacity of the nursing workforce across the NAHS. The Executive Director of Nursing will be responsible for implementing strategies to ensure the standard of nursing services across the NAHS are compatible with independent accreditation standards. The Executive Director of Nursing will provide leadership, management and direction to the nursing workforce of the NAHS, and act as required as the NAHS representative for nursing issues in Local, State and Commonwealth forums.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Kirwan, Department of Health and Human Services, phone (03) 63487043, email john.kirwan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).



## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital****Nurse Practitioner, Emergency Department (519995).***

Applications Close:—Friday, 29 April 2011.

Salary:—\$93,894 – \$98,448 p.a.

Nurses (TPS) Award, Nurse Practitioner.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Emergency Medicine.

Duties:—The Nurse Practitioner is responsible, within the defined scope of practice, for the development, provision and evaluation of Emergency Medicine clinical /emergency nursing care that ensures optimal patient, client, family and community outcomes. The Nurse Practitioner will draw upon their professional competencies to improve clinical service outcomes through effective research and quality improvement activities. The Nurse Practitioner will actively participate statewide and nationally in research, publication and education in the specialty of Emergency Medicine. The Nurse Practitioner is responsible as a leader, advisor and mentor for other senior nurses practising in the field of Emergency Medicine Nursing.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Maree Dakin, Department of Health and Human Services, phone (03) 63487392, email maree.dakin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North****Registered Nurse (Relief) (505888).***

Applications Close:—Friday, 29 April 2011.

Salary:—\$50,761 – \$67,111 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Year 7.

Fixed-term casual shift work, working as and when required. To commence as soon as possible until 14 May 2013.

Location:—George Town Hospital and Community Centre.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following

checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Beth Smith, Department of Health and Human Services, phone (03) 6380 3620, email beth.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Hobart 7250.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## POPULATION HEALTH

***Policy Officer, Physical Activity (500738).***

Applications Close:—Friday, 6 May 2011.

Salary:—\$75,145 – \$86,530 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term part-time day work, 30.4 hours per fortnight, commencing As soon as possible until 30 September 2011.

Location:—Population and Health Priorities, Hobart.

Duties:—As a member of the Population and Health Priorities Unit facilitate the development, implementation and evaluation of physical activity initiatives, policies and programs to maximise the health and wellbeing of the Tasmanian population. Work closely with other government agencies, non-government agencies and other stakeholders to identify and develop strategies to progress state and national priorities related to physical activity as it relates to health and wellbeing.

Desirable Requirements:—Relevant tertiary qualifications and demonstrated ability to apply a sound understanding of health promotion principles and population health approaches to promoting and supporting physical activity, and the role of physical activity in health and wellbeing. Demonstrated understanding of the political, social and organisational issues that may impact on the provision of physical activity initiatives at a service and community level. Demonstrated skills and experience in planning, developing, implementing, evaluating and reporting on population health/health promotion programs or projects.

Enquiries to Narelle Smith, Department of Health and Human Services, phone (03) 6222 7720, email narelle.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

***Discipline Lead Social Work Services (508252).***

Applications Close:—Friday, 6 May 2011.

Salary:—\$108,509 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager, Level 5, Grade 3.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Within a tertiary hospital setting and in accordance with agency policy, legal requirements and the Code of Ethics of the Australian Association of Social Workers, provide leadership and direction in the strategic development and management of Social Work Services at the Royal Hobart Hospital (RHH) and RHH off-site facilities.

Provide effective management of human, physical and financial resources of Social Work Services at the RHH.

Provide leadership and direction for the development and implementation of clinical and professional governance for Social Work services across the Southern Tasmania Area Health Service (STAHS), through working collaboratively with other STAHS senior social work staff.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

Enquiries to Wendy Rowell, Department of Health and Human Services, phone (03) 6222 8261, email [wendy.rowell@dhhs.tas.gov.au](mailto:wendy.rowell@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Senior Radiation Therapist (514302).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$92,083 – \$96,807 p.a.

Radiation Therapists (Public Sector) Industrial Agreement 2009, Radiation Therapist, Level 3.

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital.

Duties:—Provide routine and complex radiation therapy planning and treatment services to the people of Southern Tasmania.

Act as team leader in charge of a radiation therapy treatment unit or planning section, utilising broad knowledge and advanced skills in the clinical situation.

Essential Requirements:—Entitled to be granted registration as a Radiation Therapist by the Medical Radiation Science Professionals Registration Board of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Marianne Hercus, Department of Health and Human Services, phone (03) 6222 8616, email [marianne.hercus@dhhs.tas.gov.au](mailto:marianne.hercus@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Speech Pathologist (508271).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,914 – \$75,272 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work, commencing As soon as possible until 16 May 2012.

Location:—Royal Hobart Hospital.

Duties:—Provide assessment and treatment to clients with communication and swallowing disorders within the clinical divisions and outpatient services of The Royal Hobart Hospital.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Gudrun Peacock, Department of Health and Human Services, phone (03) 6222 8054, email [gudrun.peacock@dhhs.tas.gov.au](mailto:gudrun.peacock@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Administrative Assistant (516177).**

Applications Close:—Wednesday, 4 May 2011.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.

Location:—Repatriation Centre, Hobart.

Duties:—The Administrative Assistant provides clerical support throughout all areas of the Repatriation Centre. The position involves a high standard of customer focused reception skills and wide range of clerical functions in support of patient care in accordance with established policies and procedures relating to clinical, financial and administrative requirements for patient services.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Diana Courtney, Department of Health and Human Services, phone (03) 6222 6858, email [diana.courtney@dhhs.tas.gov.au](mailto:diana.courtney@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Clinical Nurse (Midwife) (509800).**

Applications Close:—Wednesday, 4 May 2011.

Salary:—\$60,087 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 2 CH, FCH.

Permanent full-time and part-time shift work positions (several vacancies); hours to be negotiated with the successful applicants.

Location:—Royal Hobart Hospital.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Becky French, Department of Health and Human Services, phone (03) 6222 8299, email [becky.french@dhhs.tas.gov.au](mailto:becky.french@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Infection Control Officer (510271).**

Applications Close:—Wednesday, 4 May 2011.

Salary:—\$42,602 – \$44,672 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term full-time shift worker commencing as soon as possible until 30 April 2012.

Location:—Royal Hobart Hospital.

Duties:—Under the general supervision of the Infection Prevention and Control Nurse Unit Manager provide a dedicated infection control cleaning service across the Royal Hobart Hospital.

Desirable Requirements:—Attainment of Certificate III in Asset Maintenance (Cleaning Operations), together with a sound knowledge and understanding of contemporary cleaning practices, including an understanding of practices relating to infection control cleaning and the type of isolation/ precautions required.

Ability to work with minimal supervision with well developed organisational skills and ability to exercise a high level of initiative, judgement, confidentiality and discretion.

Effective communication and interpersonal skills with the ability to work and function effectively in a team environment and deal sensitively with patient requirements.

Enquiries to Tony Barrett, Department of Health and Human Services, phone (03) 6222 8211, email [anthony.barrett@dhhs.tas.gov.au](mailto:anthony.barrett@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Staff Specialist, Respiratory and General Medicine (515002).**

Applications Close:—Wednesday, 4 May 2011.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital.

Duties:—The role of the Staff Specialist Respiratory and General Medicine is to provide specialist Respiratory and General Medical services to patients attending the Royal Hobart Hospital. To be involved in research and quality improvement activities, undergraduate and post graduate teaching at the Royal Hobart Hospital and to deliver in-patient services in Respiratory and General Medicine, including multidisciplinary, clinical audit, safety and service development activities.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Dr Cameron Hunter, Department of Health and Human Services, phone (03) 6222 7022, email [cameron.hunter@dhhs.tas.gov.au](mailto:cameron.hunter@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

#### *Oral Health Services*

#### **Customer Services Officer (515793).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$45,265 – \$49,325 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.



Location:—Oral Health Services, North West Area.

Duties:—Provide an efficient and effective reception service to all clients and centre based staff as well as administrative and clerical support to Oral Health Services Tasmania staff and external service providers. Liaise and assist in the co-ordination of the day to day functions of the Dental Centre and community clinics. Provide a clerical support service in relation to the administrative functions associated with primary patient care.

Desirable Requirements:—Well developed communication and interpersonal skills, with the ability to liaise with all disciplines of professional staff. Ability to be flexible and work effectively as part of a team in a busy, demanding work environment, together with well developed time management skills and the ability to prioritise work. Demonstrated ability to work with difficult and demanding clients, including a high level of adaptability and flexibility.

Enquiries to Amy Bowden, Department of Health and Human Services, phone (03) 6421 7879, email amy.bowden@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

##### Oral Health Services

#### **Dental Assistant (513813).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,183 – \$49,324 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time day work, 38 hours per fortnight.

Location:—Oral Health Services-North West.

Duties:—To assist the Dental Clinician by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices. To take a lead role in training, assisting and orientating less experienced staff.

Desirable Requirements:—Expertise in, and significant knowledge of, Dental Assistant's clinical procedures, including current infection control practices, with a knowledge of current NHMRC Infection Control guidelines, OHS guidelines and appropriate legislation. Ability to communicate effectively and work efficiently with members of the dental professions, clients and members of the public. Knowledge of Oral Health Service procedures, techniques and policies or the ability to quickly acquire such.

Enquiries to Roseanne Robinson, Department of Health and Human Services, phone (03) 6440 7120, email roseanne.robinson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

##### Oral Health Services

#### **Dental Assistant (501270).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,183 – \$49,324 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term part-time day work, 38 hours per fortnight, commencing As soon as possible to 3 October 2011.

Location:—Oral Health Services-North West.

Duties:—To assist the Dental Clinician by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices. To take a lead role in training, assisting and orientating less experienced staff.

Desirable Requirements:—Expertise in, and significant knowledge of, Dental Assistant's clinical procedures, including current infection control practices, with a knowledge of current NHMRC Infection Control guidelines, OHS guidelines and appropriate legislation. Ability to communicate effectively and work efficiently with members of the dental professions, clients and members of the public. Knowledge of Oral Health Service procedures, techniques and policies or the ability to quickly acquire such.

Enquiries to Merril Redpath, Department of Health and Human Services, phone (03) 6421 7879, email merril.redpath@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

##### Oral Health Services

#### **Dental Assistant (513998).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,183 – \$49,324 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term full-time day work, commencing as soon as possible until 28 February 2012.

Location:—Oral Health Services, North West.

Duties:—To assist the Dental Clinician by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices. To take a lead role in training, assisting and orientating less experienced staff.

Desirable Requirements:—Expertise in, and significant knowledge of, Dental Assistant's clinical procedures, including current infection control practices, with a knowledge of current NHMRC Infection Control guidelines, OHS guidelines and appropriate legislation. Ability to communicate effectively and



work efficiently with members of the dental professions, clients and members of the public. Knowledge of Oral Health Service procedures, techniques and policies or the ability to quickly acquire such.

Enquiries to Merril Redpath, Department of Health and Human Services, phone (03) 6421 7879, email [merril.redpath@dhhs.tas.gov.au](mailto:merril.redpath@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

##### Oral Health Services

#### **Dental Assistant (513727).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,183 – \$49,324 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term full-time day work, commencing as soon as possible until 1 September 2011.

Location:—Oral Health Services, North West.

Duties:—To assist the Dental Clinician by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices. To take a lead role in training, assisting and orientating less experienced staff.

Desirable Requirements:—Expertise in, and significant knowledge of, Dental Assistant's clinical procedures, including current infection control practices, with a knowledge of current NHMRC Infection Control guidelines, OHS guidelines and appropriate legislation. Ability to communicate effectively and work efficiently with members of the dental professions, clients and members of the public. Knowledge of Oral Health Service procedures, techniques and policies or the ability to quickly acquire such.

Enquiries to Merril Redpath, Department of Health and Human Services, phone (03) 6421 7879, email [merril.redpath@dhhs.tas.gov.au](mailto:merril.redpath@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

##### Oral Health Services

#### **Dental Assistant (515787).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,183 – \$49,324 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent full-time day work.

Location:—Oral Health Services, North West.

Duties:—To assist the Dental Clinician by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices. To take a lead role in training, assisting and orientating less experienced staff.

Desirable Requirements:—Expertise in, and significant knowledge of, Dental Assistant's clinical procedures, including current infection control practices, with a knowledge of current NHMRC Infection Control guidelines, OHS guidelines and appropriate legislation. Ability to communicate effectively and work efficiently with members of the dental professions, clients and members of the public. Knowledge of Oral Health Service procedures, techniques and policies or the ability to quickly acquire such.

Enquiries to Merril Redpath, Department of Health and Human Services, phone (03) 6421 7879, email [merril.redpath@dhhs.tas.gov.au](mailto:merril.redpath@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

##### Oral Health Services

#### **Dental Assistant (Relief) (501725).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$46,183 – \$49,324 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term casual day work, hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—Oral Health Services, North West.

Duties:—To assist the Dental Clinician by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices. To take a lead role in training, assisting and orientating less experienced staff.

Desirable Requirements:—Expertise in, and significant knowledge of, Dental Assistant's clinical procedures, including current infection control practices, with a knowledge of current NHMRC Infection Control guidelines, OHS guidelines and appropriate legislation. Ability to communicate effectively and work efficiently with members of the dental professions, clients and members of the public. Knowledge of Oral Health Service procedures, techniques and policies or the ability to quickly acquire such.

Enquiries to Merril Redpath, Department of Health and Human Services, phone (03) 6421 7879, email [merril.redpath@dhhs.tas.gov.au](mailto:merril.redpath@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Health and Wellbeing Services*  
Oral Health Services

**Dental Officer (516657).**

Applications Close:—Friday, 27 May 2011.

Salary:—p.a.

Health and Human Services (Tasmanian State Service) Award.

Permanent full-time daywork.

Location:—Oral Health Services South, Hobart.

Duties:—Please Note: Salary will be negotiated commensurate with qualifications and experience.

Provide dental services as consistent with the policies and guidelines of the Tasmanian Oral Health Service for eligible adults and children and manage and /or provide the referral support to dental therapists for the provision of dental treatment for children up to age 18.

Essential Requirements:—Registered with the Dental Board of Australia.

Enquiries to Angie Byrom, Department of Health and Human Services, phone (03) 6214 5461, email [angie.byrom@dhhs.tas.gov.au](mailto:angie.byrom@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Health and Wellbeing Services*  
Oral Health Services

**Dental Technician (501290).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$57,401 – \$66,374 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time daywork, (not withstanding part-time hours will be considered).

Location:—Oral Health Services South.

Duties:—Work within the dental team to provide an efficient and effective, high quality dental prosthetic service within the framework of Oral Health Services Tasmania.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

Enquiries to Carolynne Smith, Department of Health and Human Services, phone (03) 6214 5462, email [carolynne.smith@dhhs.tas.gov.au](mailto:carolynne.smith@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services North West*

**Clinical Nurse (502796).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$50,761 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Grade 4, Year 2.

Fixed-term full-time shiftwork, commencing as soon as possible for a period of 2 years.

Location:—Spencer Clinic, North West Regional Hospital, Burnie.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services at the Spencer Clinic, Acute Inpatient Psychiatric Unit, North West Regional Hospital Burnie, the Clinical Nurse provides leadership in all aspects of nursing care and is responsible for prioritising and co-ordinating the delivery of clinical care to all clients in an efficient and effective manner.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services, mobile 0438 075 780, email [jean.burrows@dhhs.tas.gov.au](mailto:jean.burrows@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services North West*

**Clinical Nurse (502792).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$50,761 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1a to Grade 4 Year 2.

Fixed-term full-time shiftwork, commencing as soon as possible for a period of 2 years.

Location:—Spencer Clinic, North West Regional Hospital, Burnie.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services at the Spencer Clinic, Adult Inpatient Psychiatric Unit, the Clinical Nurse provides leadership in all aspects of nursing care and is responsible for

prioritising and co-ordinating the delivery of clinical care to all clients within the designated unit in an efficient and effective manner.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services, mobile 0438 075 780, email [jean.burrows@dhhs.tas.gov.au](mailto:jean.burrows@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North West*

#### **Registered Nurse (502795).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$50,761 – \$67,111 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Year 7.

Permanent part-time shiftwork, working 38 hours per fortnight.

Location:—Spencer Clinic, North West Regional Hospital, Burnie.

**Duties:**—The Spencer Clinic is a Psychiatric Inpatient Unit at the North West Regional Hospital Burnie. As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Registered Nurse utilises a problem solving approach and established nursing procedures in the delivery and evaluation of direct care to a designated number of clients, interacts effectively with consumers, families and significant others in the planning and implementation of care in collaboration with other members of the health team to ensure consumer focused outcomes and remains actively involved in maintaining and continually improving the quality of client care provided by the service.

**Essential Requirements:**—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jean Burrows, Department of Health and Human Services, mobile 0438 075 780, email [jean.burrows@dhhs.tas.gov.au](mailto:jean.burrows@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *SandMHS State Office*

#### **Executive Support Officer (517864).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$57,401 – \$66,374 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time daywork, commencing as soon as possible to 27 April 2012.

Location:—Office of the Statewide Clinical Director, St Johns Park, New Town.

**Duties:**—Provide high level secretarial support to the Statewide Clinical Director, including the preparation of highly confidential documents, such as Ministerial correspondence, Cabinet submissions and reports and the processing of statutory obligations e.g. information requests.

Enquiries to Maggie Crawford, Department of Health and Human Services, phone (03) 6230 7803, email [maggie.crawford@dhhs.tas.gov.au](mailto:maggie.crawford@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE FORENSIC MEDICAL SERVICES

#### **Forensic Odontologist (517116).**

Applications Close:—Wednesday, 4 May 2011.

Salary:—\$147,159 – \$154,517 pro rata.

Health and Human Services (Tasmanian State Service) Award, Dental Officer, Level 4.

Fixed-term casual day work (as and when required) commencing As soon as possible for a period of 2 years.

Location:—Statewide Forensic Medical Services.

**Duties:**—The Forensic Odontologist provides a specialised forensic odontology service and associated administrative functions in support of the State Forensic Pathologist.

**Essential Requirements:**—Registered with the Dental Board of Australia.

Enquiries to Sue Gavan, Department of Health and Human Services, phone (03) 6222 8611, email [sue.gavan@dhhs.tas.gov.au](mailto:sue.gavan@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## INFRASTRUCTURE, ENERGY AND RESOURCES

### LAND TRANSPORT SAFETY

#### *Registration and Licensing Branch*

#### **Business Analyst (372219).**

Applications Close:—Friday, 6 May 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Analyse complex business and system issues that arise in MRS application, database and interfaces and provide innovative solutions. Undertake software testing of enhancements to the MRS, its interfaces and associated systems to ensure the on-going delivery of a quality product in accordance with agreed specifications. Create and maintain system and user documentation and reports.

Participate in working groups and on projects as required.

Produce complex reports and extracts of data according to stakeholder needs and requirements in an accurate and timely manner.

Desirable Requirements:—Relevant tertiary qualifications and/or experience.

Enquiries to John Mason, Manager Applications and Information, Department of Infrastructure, Energy and Resources, 80 Elizabeth Street Hobart, phone 6233 3852, email [john.mason@dier.tas.gov.au](mailto:john.mason@dier.tas.gov.au).

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart Tas 7001, phone 6233 2077, fax 6233 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## JUSTICE

### MAGISTRATES COURT

#### *Hobart*

#### **Manager Finance and Facilities (350450).**

Applications Close:—Wednesday, 4 May 2011.

Salary:—\$76,016 – \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Participate in the management of the court's Finance and Facilities Branch and contribute to the Court Management Group (CMG) in achieving the strategic objectives of the Magistrates' Court by budget planning, policy development, decision making, problem solving and undertaking special projects. Manage assigned resources and the development of the Finance and Facilities staff.

The Commissioner has determined that the person

nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Relevant tertiary qualifications in Administration, Financial Management or Website Management.

Enquiries to Jim Connolly, Administrator of Courts, Magistrates Court, Department of Justice, phone (03) 6233 3616, email [jim.connolly@justice.tas.gov.au](mailto:jim.connolly@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Kelly Medhurst on (03) 6233 3616.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### TASMANIA PRISON SERVICE

#### *Directorate*

#### **Executive Support Officer (355127).**

Applications Close:—Wednesday, 4 May 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Risdon Prison.

Duties:—Provide high level administrative and executive support to the Directorate and Senior Management Team, including the preparation of highly confidential documents, such as Ministerial correspondence, Cabinet submissions and reports. Develop, maintain and monitor effective communication systems by liaising with the Minister's Office and Departmental Executive on both routine and complex issues. Ensure the timely flow of information to and from the Directorate and between the Senior Management Team and its clients, and undertake follow up action as required.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order



or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Knowledge of and experience with note-taking techniques such as shorthand or similar.

Enquiries to Karen Henderson, Manager TPS Corporate Services, Tasmania Prison Service, Department of Justice, phone (03) 6216 8188, email karen.henderson@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Karen Henderson on (03) 6216 8188 or by email karen.henderson@justice.tas.gov.au.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

#### JUSTICE

##### TASMANIA PRISON SERVICE

##### *Integrated Offender Management*

##### **Co-ordinator of Family and Child Support (356243).**

Applications Close:—Wednesday, 4 May 2011.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Risdon Prison.

Duties:—Work collaboratively within the Tasmania Prison Service to promote the role of an inmate's family in rehabilitation and reintegration and develop policies, programs, systems and resources which support the family, especially young children and the family-inmate relationship. Implement strategies which have been researched and designed to conform to best practice in the area of family and child support within the corrections environment.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Tertiary qualifications in a relevant field.

Enquiries to Jonathon Field, Assistant Manager IOM, Tasmania Prison Service, Department of Justice, phone (03) 6216 8158, email jonathon.field@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Jonathon Field on (03) 6216 8158 or by email Jonathon.Field@justice.tas.gov.au.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

#### JUSTICE

##### WORKPLACE STANDARDS TASMANIA

##### *Building Control*

##### **Audit and Investigation Officer (356337).**

Applications Close:—Wednesday, 4 May 2011.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Conduct performance audits of practitioners and contractors and investigate complaints, allegations and other matters as directed by the Administrator of Occupational Licensing. Undertake interviews, take statements, prepare briefs of evidence, reports and recommendations in relation to investigations and performance audits in a timely manner.

Essential Requirements:—A current Tasmanian Drivers Licence.

Desirable Requirements:—Experience in investigation, audit and compliance.

Enquiries to Robert Steedman, Manager Occupational Licensing, Department of Justice, phone (03) 6233 7869, email Robert.Steedman@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Jenny Ratcliffe on (03) 6233 7692 or email Jenny.Ratcliffe@justice.tas.gov.au.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## PUBLIC TRUSTEE

## TRUSTEE SERVICES

***Assistant Client Account Manager (791217).***

Applications Close:—Wednesday, 4 May 2011.

Salary:—\$45,823 – \$49,978 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time Up to 12 months.

Location:—Hobart.

Duties:—The Assistant Client Account Manager will carry out general clerical tasks supporting the management of estates and trusts as directed in accordance with relevant legislation, procedural guidelines and client instructions.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at [www.publictrustee.tas.gov.au](http://www.publictrustee.tas.gov.au).

Enquiries to Jamie Lawrence, Southern Branch Manager, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6233 7607, email [jlawrence@publictrustee.tas.gov.au](mailto:jlawrence@publictrustee.tas.gov.au).

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email [kjohns@publictrustee.tas.gov.au](mailto:kjohns@publictrustee.tas.gov.au).

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website.

## TREASURY AND FINANCE

## REVENUE, GAMING AND LICENSING DIVISION

*Liquor and Gaming Branch****Technical Officer (723761).***

Applications Close:—Friday, 6 May 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time as soon as possible until 29.03.2013.

Location:—Hobart.

Duties:—Provide assistance with the evaluation, implementation, approval and operation of gaming devices, gaming and systems used in all forms of gaming, including interactive gaming and wagering activities and the operation of betting exchanges including performing system and financial audits.

In the context of the selection criteria, to be successful in the position applicants will have (or have the ability to acquire quickly) the technical skills to provide advice on the evaluation, implementation, operation and effective maintenance of gaming devices, gaming equipment and gaming systems used in all forms of gaming and have good stakeholder relationship management skills.

Desirable Requirements:—Diploma or Advanced Diploma, completion, or partial completion, of relevant tertiary qualifications.

Enquiries to Ivica Duvnjak, Senior Compliance Analyst, Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6233 5428, email [ivica.duvnjak@treasury.tas.gov.au](mailto:ivica.duvnjak@treasury.tas.gov.au).

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email [recruitment@treasury.tas.gov.au](mailto:recruitment@treasury.tas.gov.au).

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## Staff Movements

### *Permanent Appointments*

| <i>Agency</i>                                  | <i>Duties Assigned</i>                   | <i>Employee</i> | <i>Probation Period</i> | <i>Date of Effect</i> |
|--|--|-----------------|-------------------------|-----------------------|
| Education                                      | Customer Service Officer - Kingston LINC | C. North        | 6 Months                | 11.04.11              |
| Education                                      | Laboratory Technician                    | P. Pepe         | 6 months                | 30.03.11              |
| Education                                      | Senior IT Customer Support Officer       | S. Bryan        | 6 months                | 28.03.11              |
| Education                                      | Admissions Officer                       | K. Cooper       | 6 months                | 03.03.11              |
| Health & Human Services                        | Occupational Therapist                   | H. Miller       | 6 months                | 18.04.11              |
| Health & Human Services                        | Allied Health Professional               | R. Baker        | 6 months                | 02.05.11              |
| Health & Human Services                        | Child Protection Worker                  | D. Whittle      | 6 months                | 18.04.11              |
| Health & Human Services                        | Pharmacist                               | C. Billing      | 6 months                | 17.04.11              |
| Health & Human Services                        | Child Protection Worker                  | P. Neve         | 6 months                | 02.05.11              |
| Health & Human Services                        | Pharmacist                               | H. Tomkinson    | 6 months                | 17.04.11              |
| Health & Human Services                        | Child Protection Worker                  | N. Miller       | 6 months                | 02.05.11              |
| Health & Human Services                        | Pharmacist                               | E. Franks       | 6 months                | 17.04.11              |
| Health & Human Services                        | Pharmacist                               | P. Tepkumkun    | 6 months                | 17.04.11              |
| Infrastructure, Energy & Resources             | Senior Executive Officer                 | C. Power        | 6 Months                | 11.04.11              |
| Police & Emergency Management                  | Clerical Officer Southern Region         | A. Rattenbury   | 6 months                | 18.04.11              |
| Primary Industries, Parks, Water & Environment | Quarantine Officer                       | P. Richardson   | 6 months                | 12.04.11              |
| Primary Industries, Parks, Water & Environment | Quarantine Officer                       | A. Jenkins      | 6 months                | 04.04.11              |
| Treasury & Finance                             | Policy Analyst                           | P. Scholwin     | NA                      | 11.04.11              |

### *Fixed-term Appointments of Greater than 12 Months*

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Term</i> | <i>Date of Effect</i> |
|---------------|------------------------|-----------------|-------------|-----------------------|
| Justice       | Library Officer        | A. Edwards      | 2 years     | 11.04.11              |

### *Extension or Renewal of Fixed-term Appointments Beyond 12 Months*

| <i>Agency</i>                                  | <i>Duties Assigned</i> | <i>Employee</i> | <i>Term</i>        | <i>Date of Effect</i> |
|--|------------------------|-----------------|--------------------|-----------------------|
| Primary Industries, Parks, Water & Environment | Client Service Officer | A. Everett      | 24/5/10 to 23/5/12 | 24.05.11              |

### *Retirement of Permanent Employees*

| <i>Agency</i>           | <i>Duties Assigned</i>                             | <i>Employee</i> | <i>Date of Effect</i> |
|-------------------------|--|-----------------|-----------------------|
| Education               | Teacher  | K. Gardner      | 08.04.11              |
| Health & Human Services | Home Help  | H. Harvey       | 31.03.11              |
| Health & Human Services | Hospital Aide                                      | P. Tracey       | 09.04.11              |
| Health & Human Services | Nurse Unit Manager Clinical Coord/<br>Patient Flow | S. Roberts      | 02.04.11              |
| The Skills Institute    | Technical Employee                                 | G. Radford      | 01.04.11              |

*Promotion of Permanent Employees*

| <i>Agency</i>                            | <i>Employee</i> | <i>Duties Assigned</i>             | <i>Date of Effect</i> |
|--|-----------------|------------------------------------|-----------------------|
| Economic Development, Tourism & the Arts | J. Rogers       | Senior Customer Service Officer    | 14.04.11              |
| Education                                | R. Black        | Manager - Bridgewater LINC         | 11.04.11              |
| Education                                | J. Statton      | IT Customer Support Officer        | 02.03.11              |
| Education                                | D. Cheers       | Admissions Officer                 | 21.03.11              |
| Health & Human Services                  | G. Murfet       | Nurse Practitioner - Diabetes      | 24.04.11              |
| Justice                                  | A. Gallagher    | Correctional Manager               | 14.04.11              |
| Justice                                  | R. Connock      | Director                           | 18.04.11              |
| Police & Emergency Management            | T. Kerrison     | Team Leader                        | 08.04.11              |
| Premier & Cabinet                        | C. Cartledge    | Senior Executive Officer           | 27.04.11              |
| Premier & Cabinet                        | S. Prior        | Manager Adaption Unit              | 14.04.11              |
| Premier & Cabinet                        | C. Nairn        | Manager Information Systems Branch | 14.04.11              |

*Resignation of Permanent Employees*

| <i>Agency</i>                                  | <i>Duties Assigned</i>                    | <i>Employee</i> | <i>Date of Effect</i> |
|--|---|-----------------|-----------------------|
| Health & Human Services                        | Registered Nurse                          | L. Buckley      | 07.03.11              |
| Health & Human Services                        | Cleaner                                   | A. Cox          | 08.04.11              |
| Infrastructure, Energy & Resources             | Senior Project Officer                    | R. Taheri       | 07.04.11              |
| Primary Industries, Parks, Water & Environment | Environmental Officer, Contaminated Sites | J. Miller       | 18.04.11              |
| Primary Industries, Parks, Water & Environment | Site Planner                              | R. Warman       | 04.04.11              |

*Transfer of Permanent Employees*

| <i>Agency</i>           | <i>Employee</i> | <i>New Agency</i> | <i>Duties Assigned</i>    | <i>Date of Effect</i> |
|-------------------------|-----------------|-------------------|---------------------------|-----------------------|
| Health & Human Services | J. Hobbs        | Education         | Executive Support Officer | 15.04.11              |

***Disclaimer.***

Products and services advertised in this publication are not endorsed by the State of and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

***Copyright.***

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Service Notices may be reproduced except in accordance with the Copyright Act.

**Printed by Print Applied Technology Pty Ltd under authority of the Government of the State of Tasmania.**