



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

Essential Requirements:—A degree or tertiary qualification in a relevant discipline.

Desirable Requirements:—Current Drivers Licence.

Enquiries to John McGee, Director Digital Futures, phone (03) 6216 4211, email **John.McGee@development.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5601, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

STRATEGY AND INNOVATION DIVISION

Strategy and Impact Assessment

Graduate Project Officer, Strategic Planning and Support (425154).

Applications Close:—Wednesday, 29 September 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—As a member of the Strategic Design and Planning team, contribute to effective agency strategic planning and provide support to the Strategy and Innovation Division. This work will involve problem solving, analysis of complex issues, project work and liaison with a variety of individuals and stakeholders on a broad range of strategic planning issues.

Desirable Requirements:—Current drivers licence.

Enquiries to Lisa Hickman, Manager Strategy, Design and Planning, phone (03) 6233 5564, email **Lisa.Hickman@development.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5601, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

STRATEGY AND INNOVATION DIVISION

Digital Futures

Graduate Project Officer, Digital Futures (425183).

Applications Close:—Wednesday, 29 September 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—As a member of the Digital Futures Unit in the Strategy and Innovation Division undertake research, analysis and development of policy issues for the government's Digital Futures Strategy, and provide project administration, co-ordination and support for projects and initiatives under the Digital Futures Strategy. Provide general support for effective functioning of the Digital Futures Unit.

This work will involve problem solving, analysis of complex issues, primary and secondary research, project work, production of high level documentation and liaison with a variety of individuals or organisations on a broad range of issues.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Support

Finance and Resource Services

Resource and Budget Analyst Salary and Workforce Management (964443).

Applications Close:—Friday, 24 September 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Region, South.

Description of Role:—Co-ordinate Salary and Workforce data management and reporting functions including maintenance, adjustment, monitoring and reconciliation of salary classification profiles for the Department. Assist in the provision of a high level analyst service relating to the management of the Department's salary allocations and general budget responsibilities.

Desirable Requirements:—Completion of relevant Tertiary Qualification.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jacqui Wilson, Department of Education, phone (03) 6233 9410, email jacqui.wilson@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, G.P.O. Box 169, Hobart, 7001, Department of Education, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Support

Finance and Resource Services

Budget and Resource Services

Resource and Budget Analyst Development and Monitoring (964442).

Applications Close:—Friday, 24 September 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.50 hours per fortnight.

Location:—Region, South.

Contribute to the development of the Department's budget and assist in the formulation and monitoring of budgets at divisional, sectional and budget centre levels. Assist in the provision of advice to departmental management on financial and budget planning issues. Prepare periodic reports and undertake briefings on budget performance and status.

Desirable Requirements:—Completion of relevant Tertiary Qualification.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jacqui Wilson, Department of Education, phone (03) 6233 9410, email jacqui.wilson@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

SKILLS TASMANIA

Business and Finance Co-ordinator, Skills Tasmania (421430).

Applications Close:—Friday, 24 September 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time form as soon as possible until 30 June 2011.

Location:—Skills Tasmania.

Description of Role:—Provide high level support and advice to Skills Tasmania senior staff on matters relating to the effective management of Skills Tasmania's financial and other resources.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Mike Brough, Department of Education, phone (03) 6233 7322, email mike.brough@skills.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Manager Curriculum, Strategic Policy and Performance (964435).

Applications Close:—Friday, 24 September 2010.

Salary:—\$112,516 p.a.

Teaching Service (TPS) Award, Band 3, Level 6.

Fixed-term full-time from as soon as possible for a period of up to two years (Non teaching conditions apply).

Location:—Region South.

Description of Role:—Manage curriculum development and implementation for the education system that reflects government direction, national initiatives, international trends and achievements. Provide high level advice high quality curriculum development, implementation and support to the Secretary and General Manager.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sharyn Lidster, Department of Education, phone (03) 6233 7985, email sharyn.lidster@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Manager State and National Programs, Strategic Policy and Performance (964441).

Applications Close:—Friday, 24 September 2010.

Salary:—\$120,663 p.a.

Teaching Service (TPS) Award, Band 3, Level 8.

Fixed-term full-time from as soon as possible for a period of up to two years (Non teaching conditions apply).

Location:—Region South.

Description of Role:—Manage the development, implementation and monitoring of state and nationally funded education programs that reflect student needs, state and national government priorities, and funding obligations. Provide relevant high level advice and support to the General Manager and Secretary.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. Relevant tertiary qualifications.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the

Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sharyn Lidster, Department of Education, phone (03) 6233 7985, email sharyn.lidster@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

CARE REFORM

Human Resources Strategy and Policy

HR Client Support Officer (519801).

Applications Close:—Friday, 24 September 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work from as soon as possible until 20 March 2011.

Location:—Hobart.

Duties:—Responsible for the provision of efficient and effective administrative and clerical services for Recruitment Services, in an accurate and timely manner. Responsible for maintaining confidentiality.

Desirable Requirements:—Ability to perform administrative and clerical duties with accuracy and in a timely manner. Well developed computer skills including demonstrable competency in the use of word processing, spreadsheet and database packages. Well-developed communication skills, including the ability to relate to a wide range of people with tact and diplomacy.

Enquiries to Chris Murray, Department of Health and Human Services, phone (03) 6236 5680, email chris.murray@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CARE REFORM

Human Resources Strategy and Policy

Principal Officer, Partners in Health (517526).

Applications Close:—Friday, 24 September 2010.

Salary:—\$83,041 – \$90,513 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—Hobart.

This is a Conjoint Position between Department of Health and Human Services (DHHS) and the University of Tasmania (UTAS) Faculty of Health Science.

Duties:—To work collaboratively across DHHS and UTAS to implement the strategic objectives of Partners in Health and to provide strategic advice, development and direction for the PiH Conjoint Appointment Framework.

Desirable Requirements:—High level experience in and knowledge of the health workforce and higher education issues, including specific knowledge of Partners in Health Future Directions, DHHS and Faculty of Health Science Strategic agenda, and the Tasmanian and national agenda for health workforce reforms. High level experience of working constructively within a partnership and intra-governmentally. Ability to work flexibly in order to achieve results in an environment of change, ambiguity and pressure. Demonstrated high level strategic, conceptual and creative skills, with the ability to understand and make sound judgements about the political, social and organisational environment impacting on Partners in Health.

Enquiries to Kathleen Fisher, Department of Health and Human Services, phone (03) 62 333177, email kathleen.fisher@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Executive Assistant (519436).

Applications Close:—Friday, 24 September 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Hobart.

Duties:—Provide high level administrative and executive support to the Deputy Director Population Health. Facilitate effective communication processes to and from the Population and Health Priorities unit, including liaising with health professionals and other government and non government organisations.

Desirable Requirements:—Knowledge of, and experience in, day to day office management activities within a senior management environment. High-level written, verbal, interpersonal and communication skills, with the proven ability to negotiate and liaise with a wide range of clients in a professional manner and with a high level of discretion. High level keyboard skills (eg. speed and accuracy) and experience in the production of general office correspondence, with a high degree of attention to detail, including accurate spelling and correct use of grammar.

Enquiries to Carole Owen, Department of Health and Human Services, phone (03) 6222 7383, email carole.owen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Health Physicist (Summer Student) (500751).

Applications Close:—Friday, 24 September 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing from 22 November 2010 until 11 February 2011.

Location:—Repatriation Centre, Hobart.

Please Note: This position is for 2 people, each working for a period of 12 weeks.

Duties:—As a member of a small team of physicists, the Health Physicist (Summer Students) will carry out audit/survey/quality assurance projects involving radiation measurements. The objective of this position is to assist the Health Physicists to carry out projects and audits and surveys under the Radiation Protection Act 2005 and to prepare reports. The Radiation Protection Unit is a key provider of radiation protection advice and regulation in Tasmania. The Unit manages the day-to-day administration of the Radiation Protection Act 2005, including preparation of licences for issue and conduction of audits to ensure that requirements of licence conditions and the Act are being met. The Unit also offers an instrument calibration service to licence holders.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Barbara Shields, Department of Health and Human Services, phone (03) 6222 7256, email barbara.shields@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Support Worker, Child and Family Services (501645).

Applications Close:—Friday, 24 September 2010.

Salary:—\$38,264 – \$42,315 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term full-time day work commencing As soon as possible until 04 Mar 2011.

Location:—DCYFS, Child and Family Services, South West.

Duties:—Under the supervision of the Co-ordinator, provide support to children, young persons and families with the aim to enable children to grow up in a safe and supportive environment including providing transport and supervision of client access visits.

Desirable Requirements:—A good knowledge of the tasks performed by Child and Family Services or the ability to quickly acquire that knowledge. Demonstrated personal qualities including sensitivity and perseverance and the ability

to work in an environment subject to work pressure and change and maintain a high level of confidentiality. Good written, verbal and interpersonal skills including conflict resolution and negotiation skills.

Essential Requirements:—Current Driver's Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lee-Ann Russell, Department of Health and Human Services, phone (03) 6230 7666, email leeann.russell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Team Leader (Youth Justice) (519758).

Applications Close:—Friday, 8 October 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—DCYFS, Youth Justice Services, North.

Duties:—Co-ordinate the delivery of services to the client group including the allocation of resources to meet service delivery requirements.

Support the Area Manager in the review and development of services, developing and maintaining effective relationships with government and community stakeholders and oversee quality assurance activities.

Desirable Requirements:—Significant post graduate experience in a relevant field.

A demonstrated ability to provide supervision, leadership and direction to operational staff.

A high level of knowledge and understanding of current statutory requirements and Departmental procedures or the ability to acquire such knowledge.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jane Douglas, Department of Health and Human Services, phone (03) 6336 2842, mobile 0419 572 796, email jane.douglas@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Advanced Scope Physiotherapist-Early Intervention Interdisciplinary Program (519428).

Applications Close:—Friday, 1 October 2010.

Salary:—\$81,876 – \$90,556 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—Lead the Orthopaedic Early Intervention Service program and co-ordinate case management, including supervision and direction of Allied Health members of the team; Dietitian, Occupational Therapist, Pharmacist and Prehab Physiotherapist. Provide expert clinical opinion (assessment and refer appropriately) for patients on the orthopaedic waiting list, supervise and co-ordinate the management of rehabilitation provided by relevant physiotherapy staff for patients who are on the waiting list, audit and manage Early Intervention programs across NWAHS sites to ensure new programs are achieving expectations of Executive, and engage, communicate and liaise with all stakeholders e.g. referring doctors, orthopaedic team, regarding the development of early intervention programs.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Enquiries to Paula Hyland, Department of Health and Human Services, phone (03) 6490 8959, email paula.hyland@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Hospital Aide (517214).

Applications Close:—Friday, 24 September 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift work, working as and when required. To commence as soon as possible until 5 September 2011.

Location:—Mersey Community Hospital.

Duties:—Maintain clean hygienic surroundings to facilitate the control of infection. Maintenance of basic ward equipment and adequate stores. Assist patients with aspects of daily living under the supervision of a Registered Nurse.

Desirable Requirements:—Demonstrated knowledge of the standards required to prevent infection. Demonstrated ability to communicate effectively both verbally and written with hospital staff and public. Ability and willingness to work as part of a team in promoting a harmonious work environment.

Enquiries to May Woodberry, Department of Health and Human Services, phone (03) 6426 5654, email thelma.woodberry@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Pharmacy Assistant (517598).

Applications Close:—Friday, 24 September 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.

Location:—Pharmacy, Mersey Community Hospital.

Duties:—Assist in the operation of the Pharmacy Department ? Mersey Campus in an efficient and effective manner to ensure supplies of drugs, intravenous and irrigating fluids and other consumables are available, stored appropriately, and distributed within the North West Regional Hospital, Mersey Campus. Assist with, clerical and reception duties within the Pharmacy Department at the Mersey Campus, including customer service, receipt of prescriptions and monies, reconciliation of monies, filing and maintaining dispensary stock.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lorraine Smith, Department of Health and Human Services, phone (03) 6426 5602, email lorraine.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Domestic Services Officer (501976).

Applications Close:—Friday, 24 September 2010.

Salary:—\$36,266 – \$37,915 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term full-time shift work, commencing 16 October 2010 to 15 October 2011. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie.

Duties:—To provide an efficient, safe cleaning service in the wards, offices and residences of the hospital complex. To provide infection control cleaning to a level that will minimise spread of infection in the hospital.

Enquiries to Andrew Groves, Department of Health and Human Services, phone (03) 6430 6615, email andrew.groves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Technical Officer (503694).

Applications Close:—Friday, 24 September 2010.

Salary:—\$33,310 – \$41,403 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 1.

Fixed-term casual shift work, working as and when required.

Location:—Pathology Department.

Duties:—To perform technical work associated with the provision of an effective Pathology Service, in one or more Sections of the Laboratory, under close technical direction and close supervision.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position:.

Eligible for admission to the relevant course of study at a recognised TAFE institution, or.

Relevant training and/or experience determined in accordance with the provisions of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

Essential Requirement:—Current Driver's Licence.

Enquiries to Peter Dadson, Department of Health and Human Services, phone (03) 6348 7668, email peter.dadson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Telephonist/Enquiries Officer (Relief) (503302).

Applications Close:—Friday, 24 September 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual shift work, working as and when required. Shifts on the switchboard are covered 24 hours per day, 7 days per week. To commence as soon as possible until 19 September 2011.

Location:—Telecommunications.

Duties:—The Telephonist at the Launceston General Hospital is responsible for providing clients with a professional and efficient service in regard to incoming/outgoing telephone enquiries.

Desirable Requirements:—A thorough knowledge or demonstrated capacity to gain knowledge of the operations of a large intelligent network and attendant console. Sound knowledge of or an ability to acquire the knowledge of the communication network and support service provided by TASINET. Demonstrated capacity to communicate effectively at all levels and to handle sensitive situations with diplomacy and confidentiality with enquiries from external and internal clients.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 6348 7482, email colleen.horton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Administrative Assistant, Casual (518345).

Applications Close:—Friday, 24 September 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work, as and when required, commencing 2 October 2010 to 1 October 2012.

Location:—Beaconsfield District Health Service.

Duties:—Provide general reception duties for the Beaconsfield District Health Service (BDHS) and administrative and secretarial support to the Director of Nursing/Manager by ensuring the timely and accurate processing of various administrative and business functions.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 6200, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Community Health Nurse (506652).

Applications Close:—Friday, 24 September 2010.

Salary:—\$58,055 – \$69,363 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-term part-time shift work, working 38 hours per fortnight, commencing 31 October 2010 to 30 October 2011. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Beaconsfield District Health Service.

Duties:—Functions as an advanced clinical practitioner in nursing, using evidenced based practices. In accordance with Primary Health Care principles, Agency Policies, legal requirements and professional competencies; the Community Health nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programs. Collaborates with other members of the health care team to ensure the delivery of high quality health care. Recognises that the health of individuals and the community is influenced by social and environmental factors as well as individual's access to health services, therefore plans and delivers services accordingly.

Desirable Requirements:—Holds, or is working towards, appropriate tertiary qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 6200, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Enrolled Nurse (Relief) (504295).

Applications Close:—Friday, 24 September 2010.

Salary:—\$47,703 – \$50,454 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term casual shift work, as and when required, commencing 2 October 2010 to 1 October 2012.

Location:—Beaconsfield District Health Service.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following

areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 6200, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Health Care Assistant, RELIEF (506071).

Applications Close:—Friday, 24 September 2010.

Salary:—\$38,264 – \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, as and when required, commencing 2 October 2010 to 1 October 2012.

Location:—Beaconsfield District Health Service.

Duties:—Under the supervision of a Registered/Community Nurse, the Health Care Assistant will provide assistance to clients with a range of activities of daily living that a person would normally do for themselves.

Desirable Requirements:—Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 6200, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Registered Nurse (Relief) (512369).

Applications Close:—Friday, 24 September 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift work, as and when required, commencing 2 October 2010 to 1 October 2012.

Location:—Beaconsfield District Health Service.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 6200, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

POLICY, INFORMATION AND COMMISSIONING

Principal Policy Analyst (519042).

Applications Close:—Friday, 24 September 2010.

Salary:—\$83,041 – \$90,513 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—Hobart.

Duties:—Provides high level advice to the manager Policy; Director, Policy and Intergovernmental Relations; and Executive Director, Policy Information and Commissioning on complex and specialised issues relating to the development, policy and planning of the Group.

Desirable Requirements:—High level specialised expertise in policy development, analysis, review, research and evaluation. High level knowledge and detailed understanding of the current issues impacting on the health and human services industry with a particular knowledge of the issues affecting Tasmania, particularly the Department of Health and Human Services. High level project and change management skills including the capacity to lead and manage complex activity, solve complex problems, negotiate effectively with the full range of stakeholders and proactively ensure all project KPI's are achieved.

Enquiries to Helen Mulcahy, Department of Health and Human Services, phone (03) 62337456, email helen.mulcahy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Cook (517333).

Applications Close:—Friday, 24 September 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent full-time day work.

Location:—Central Highlands Community Health Centre.

Duties:—An opportunity exists for a person seeking to work in the beautiful Central Highlands, in a new, diverse and expanding health centre. The position is to co-ordinate the delivery of food services for the Highlander Day Centres, outreach programs, for Health Promotion activities within the Central Highlands, and future expansion in the delivering of meals to supported persons living in their own homes within regional, rural and remote locations.

Desirable Requirements:—A recognised formal qualification or considerable experience in the preparation and presentation of balanced meals for a large organisation. Experience in preparing meals for people with specialised dietary needs considered desirable. Team leadership skills, with the ability to support, supervise, direct, and develop staff. Effective communication and interpersonal skills with the capacity to liaise effectively with external suppliers and with a wide range of internal and external consumers.

Enquiries to Sandy Carmichael, Department of Health and Human Services, phone (03) 6287 1301, email sandy.carmichael@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Domestic Services Officer (Relief) (510394).

Applications Close:—Friday, 24 September 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 3.

Fixed-term casual day work (hours as and when required) commencing As soon as possible for a period of 2 years.

Location:—Midlands Multi Purpose Centre, Oatlands.

Duties:—A domestic services officer (relief) is required at Midlands Multipurpose Health Centre Oatlands, to provide a quality service for our patients/residents. Your focus of duties will include cleaning of specified areas within the facility, providing a catering support service in preparation of foods and to deliver patients/residents meals. You will also be required to provide relief in the laundry.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sarah Kitchin, Department of Health and Human Services, phone (03) 6254 5044, email sarah.kitchin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Administrative Assistant (512590).

Applications Close:—Friday, 24 September 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time daywork.

Location:—Royal Hobart Hospital.

Duties:—Provide administrative, clerical and secretarial support to assist in the efficient and effective operation of Clinical Support Services at the Royal Hobart Hospital.

Desirable Requirements:—Demonstrated knowledge of and experience in contemporary office management practices. Sound interpersonal, written and verbal communication skills. Demonstrated ability to utilise computer based equipment, applications and software including office equipment.

Enquiries to Geoff Wieczorski, Department of Health and Human Services, phone (03) 6222 8663, email geoffrey.wieczorski@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Hospital Assistant, TCU (515276).

Applications Close:—Friday, 24 September 2010.

Salary:—\$38,264 – \$42,315 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time shiftwork.

Location:—Transition Care Unit, Hobart.

Duties:—As a member of a team perform duties consistent with quality improvement guidelines to provide hospital aide services, general housekeeping, portage and catering duties to patients.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Barry Auksoorius, Department of Health and Human Services, phone (03) 6222 7830, email barry.auksorius@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Quality and Consumer Safety Consultant (507653).

Applications Close:—Friday, 1 October 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—We are seeking a person committed to improving client services within Statewide and Mental Health Services. The successful person will work in a small team responsible for overseeing the development of statewide clinical standards and care systems, supporting accreditation processes and monitoring service performance. The person will act as a resource to senior managers and their staff by providing advice and support in the implementation and evaluation of quality improvement, consumer safety and clinical risk management strategies.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Maggie Crawford, Department of Health and Human Services, phone (03) 6230 7803, email maggie.crawford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Alcohol and Drug Services****Allied Health Professional (Alcohol and Drug Service) (519664).***

Applications Close:—Friday, 1 October 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—The Alcohol and Drug Service in Southern Tasmania is seeking to employ an Allied Health Professional to be part of a supportive and dynamic multi-disciplinary team who will be responsible in providing evidence based treatment and specialist interventions for clients with substance issues and complex needs. You will be required to work collaboratively with other agencies, health professionals, community members and organisations to ensure effective service provision to people with substance use issues. The position will offer you the chance to deliver both individual and group based interventions. This is both a challenging and rewarding position which offers you the opportunity to learn new skills and knowledge whilst

assisting individuals to deal with issues which are significantly impacting on their lives.

Essential Requirements:— Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Matt Bain, Department of Health and Human Services, phone (03) 6230 7901, email matt.bain@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services North****Community Mental Health Nurse (514820).***

Applications Close:—Friday, 1 October 2010.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time day work.

Location:—Mental Health Services North.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services the Community Nurse provides a specialist mental health service within the community setting for a designated client group, utilising evidence based practices and recovery principles. You will work in a supportive and dynamic multi-disciplinary team to deliver co-ordinated assertive case management including triage, crisis, intake and assessment and the development and implementation of individual service plans for designated clients. You will support and work in collaboration with primary health care professionals within an identified region to provide care to clients in the community setting.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2952, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Office of the Chief Psychiatrist

Registrar Psychiatry, Multiple Vacancies (513044).

Applications Close:—Friday, 15 October 2010.

Salary:—\$75,556 – \$89,685 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training, Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with oncall) for a period of 12 months.

Location:—Department of Psychiatry, Royal Hobart Hospital.

Duties:—The role of the Registrar is to provide care and treatment of psychiatric patients in Mental Health Services, including rostered emergency cover, as a junior doctor in supervision. Provide clinical services, including assessment, treatment and further reviews of clients in the allocated service/training rotation. Ensure availability during working hours for emergencies as required, and provide out-of-hours service in accordance with an approved roster (remotecall).

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Stephane Auchincloss, Department of Health and Human Services, phone (03) 6224 7752, email stephauchincloss@bigpond.com.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

Metallic Minerals and Geochemistry

Core Library Manager/OH&S Officer (371617).

Applications Close:—Friday, 24 September 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Rosny.

Duties:—Ensure current work practices and procedures at the core library are consistent with the recommendations and advice from DIER executive.

Develop, implement and maintain effective performance management systems to ensure sustainable improvements in efficiency, effectiveness and productivity in the core library, including detailed work procedures for all positions.

Report regularly on inventories of drill core supplied to the core library and inspections of core carried out.

Provide advice to MRT clients including explorers and miners on the appropriate sampling of core, the transport of core for processing, and organise and/or advise on the safe disposal of unwanted core.

Ensure the core library is effectively and efficiently managed, including management of the day-to-day operations of the Core Library, supervising and monitoring the activities of staff as required, ensuring the core is correctly stored, catalogued and accessible for inspection.

Desirable Requirements:—• Forklift and heavy rigid driver's licence, or the ability to gain such licences.

A current driver's licence.

Understanding or interest in geology.

Enquiries to Matthew Fitzgerald, Manager Royalty, Finance and Administration, Department of Infrastructure, Energy and Resources, 30 Gordons Hill Road Rosny, phone 6233 8370, fax 6233 8338, email mfitz@mrt.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7000, phone 6233 2077, fax 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

CONSUMER AFFAIRS AND FAIR TRADING

Advisory and Compliance

Advisory Officer—2 Vacancies.

Applications Close:—Friday, 24 September 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 356268.

Fixed-term full-time 73.50 hours per fortnight for a period of 12 months.

Location:—Hobart.

Vacancy No. 356269.

Fixed-term full-time 73.50 hours per fortnight for a period of 12 months.

Location:—Hobart.

Duties:—Provide accurate and timely advice to telephone enquiries relating to consumers and/or business issues. Provide advice on legislation administered by the Office and identify possible breaches where appropriate. Prepare file notes and correspondence associated with complaint handling and resolution.

Enquiries to Ann Owen, Manager, Consumer Affairs and Fair Trading, Department of Justice, phone (03) 6233 3788, email ann.owen@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ann Owen on (03) 6233 3788.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Practitioner (354624).

Applications Close:—Friday, 24 September 2010.

Salary:—\$65,808 – \$80,010 p.a.

Legal Practitioners Award, Level 2.

Permanent full-time.

Location:—Devonport.

Duties:—To appear in Court on behalf of Commission clients on any matter in the criminal jurisdiction, and maintain all relevant file management in the Commission's Criminal Case Management System. To perform such other professional legal work including assisting junior practitioners as directed from time to time.

Essential requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania. Experience in the practice of Criminal Law.

Contact:—A Statement of Duties, Information for Applicants and an Application for Employment are available at www.jobs.tas.gov.au or by contacting Leesa Bevan on (03) 6236 3820 or Leesa.Bevan@legalaid.tas.gov.au.

Enquiries to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

Applications to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

NORTHERN DISTRICT

Criminal Investigation Branch

Clerical Support Officer (001324).

Applications Close:—Friday, 24 September 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Launceston.

Duties:—Contribute to the operational effectiveness of the Northern District, by ensuring timely and accurate clerical, administrative, keyboard and data entry processes are undertaken.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience :—Knowledge and expertise consistent with qualifications recognised at Certificate 3 or equivalent level.

Enquiries to Ms Allison Rutherford, A/Executive Officer, Northern District, Department of Police and Emergency Management, phone (03) 6336 3749, email allison.rutherford@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308 HOBART TAS 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Corporate Services

Computer Systems Developer (521239).

Applications Close:—Monday, 27 September 2010.

Salary:—\$70,037 – \$73,244 p.a.

Tasmanian State Service Award, TFS General Stream, Band 5.

Permanent full-time.

Location:—Cnr Argyle and Melville Streets.

Duties:—Develop and maintain applications for Tasmania Fire Service (TFS), and provide support and administration of the IT infrastructure.

Desirable Requirements:—Highly desirable to have professional IT knowledge gained through satisfactory completion of a relevant course of study at a tertiary institution and appropriate industry certificates. Experience with Sybase, PowerBuilder, critical 24x7 operational applications.Net, database triggers and procedures, Solaris, C programming on UNIX and ITIL methodology would be an advantage.

Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Iain Larnar on (03) 6230 8671 or from www.jobs.tas.gov.au.

Enquiries to Iain Larnar on (03) 6230 8671.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

PREMIER AND CABINET

MINISTERIAL AND PARLIAMENTARY SERVICES

Chief of Staff (001453).

Applications Close:—Wednesday, 22 September 2010.

Salary:—p.a.

Classification:—See Below.

Contract Position for the term of the current Tasmanian State Government.

Location:—Hobart.

Duties:—Provide high-level strategic political advice to the premier. Provide strategic leadership and direction across all ministerial offices and portfolios. Manage a diverse range of whole-of-government issues and critical projects related to those portfolios. Understand and be aware of developments and emerging issues inside and outside of Tasmania with the potential to have a significant impact on the responsibilities of the Government. Manage the Premier's Office to ensure effective administration, and to monitor major issues and the implementation of major policy initiatives, programs and projects within the Premier's portfolio responsibilities.

Desirable Requirements:—A degree or other tertiary qualification.

Enquiries to Carol Cartledge, Acting Manager Ministerial Services, Department of Premier and Cabinet, phone (03) 6232 7490, email Carol.Cartledge@dpac.tas.gov.au.

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

POLICY AND PROJECTS GROUP

Policy Officer (706520).

Applications Close:—Friday, 24 September 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Oversee, provide and co-ordinate executive services for the Animal Ethics Committee.

Desirable Requirements:—A degree in a relevant discipline such as science, law, political science or economics.

Enquiries to Margaret Yarnall, phone (03) 6233 2447, email Margaret.Yarnall@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Fox Eradication

Investigations Officer (706526 and 706527) (2 vacancies).

Applications Close:—Friday, 24 September 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time until 28 June 2013.

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Assist with the planning, conducting and recording of investigations of potential evidence of fox activity and participate in lethal control activities.

Essential Requirements:—A current motor vehicle drivers licence.

Desirable Requirements:—Workplace Level 2 First Aid Certificate or equivalent. Category A and B firearms licence.

Enquiries to Robyn Aylmer, phone (03) 6336 5320, email Robyn.Aylmer@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Regional Planner (706553 and 701386) (2 vacancies).

Applications Close:—Friday, 24 September 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—North-West, Ulverstone (706553) and Northern, Launceston (701386).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—To develop and deliver planning services such as programs, plans, policy and advice specific to the PWS North-West or Northern Region on a range of reserve management issues including environmental management, cultural and heritage conservation and the sustainable use of reserves.

Desirable Requirements:—A graduate qualification relevant to the professional duties to be undertaken is highly desirable, as provided by a university, in a discipline relevant to science, environmental planning, natural resource management or urban/rural planning.

Enquiries to Krissy Ward, for North-West Region, phone (03) 6429 8446, email Krissy.Ward@parks.tas.gov.au or Tracey Simpson, for Northern Region, phone (03) 6233 3643, email Tracey.Simpson@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

North-West Region

Information/Education Officer (705895).

Applications Close:—Friday, 24 September 2010.

Salary:—\$33,637 – \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time 20 hours per week for 12 months.

Location:—Stanley.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Collect and account for monies from admission charges, donations and retail sales. Receive and record bookings and provide general site visitor information.

Essential Requirement:—It has been determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check, crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty.

Desirable Requirements:—A current motor vehicle driver's licence. A current First Aid certificate or capacity to obtain.

Enquiries to Lesa Scott, phone (03) 6458 1100, email lesa.scott@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiw.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIW, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Strategy and Sustainable Use

Planner (State-Wide Projects) (706559).

Applications Close:—Friday, 24 September 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIW may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—Provide advice and support to the Senior Planning Officer in relation to the ongoing development and

implementation of policies and systems for protected area management planning, policy development and monitoring and evaluation in the Division.

Desirable Requirements:—A graduate qualification relevant to the duties to be undertaken is required by the employer, as provided by a university, in a discipline relevant to science, environmental planning, natural resource management or urban/rural planning. Several years post-graduate experience relevant to the role.

Enquiries to Tracey Simpson, phone (03) 6233 3643, email Tracey.Simpson@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, phone (03) 6233 3903, email job.applications@dpiw.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIW, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

TASMANIAN POLYTECHNIC

GOVERNMENT EDUCATION AND TRAINING INTERNATIONAL UNIT

Marketing Manager (001381).

Applications Close:—Friday, 24 September 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time commencing January 2011.

Location:—South.

Duties:—Manage all aspects of international education marketing in line with the Government Education and Training International Unit (GETI) goals and objectives through strategic development and implementation of a marketing plan.

This role includes a requirement to undertake travel interstate, interstate and overseas from time to time.

Essential Requirements:—Drivers Licence.

Ability to hold an Australian Passport.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant tertiary qualifications.

Experience at a senior level in marketing.

Enquiries to Anne Ripper, Executive Manager, Government Education and Training International Unit, Tasmanian Polytechnic, phone (03) 6233 7272, mobile 0407 311 512, email anne.ripper@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

OFFICE OF THE SECRETARY

Senior Executive Officer (722469).

Applications Close:—Friday, 1 October 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time from as soon as possible to 31.03.2011.
Will consider job share.

Location:—Hobart.

Duties:—As part of a small and dynamic multi-skilled team, the Senior Executive Officer will contribute to the key roles of the Office of the Secretary by co-ordinating the Corporate Planning process within the Department, including the development of the Corporate Plan and Annual Report; managing relations between the Department and the Office of the Treasurer and the Executive Council; supporting major Departmental Committees (either the Executive Committee or the Corporate Management Group or the Audit and Risk Management Committee); and providing high level analytical, research and administrative support to the Secretary and Deputy Secretaries.

In the context of the selection criteria, to be successful in the position applicants will have:—high level verbal and written communication skills, an ability to liaise with a wide range of stakeholders and project management and self-management skills.

Desirable Requirements:—completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Greg Philp, Assistant Director, Office of the Secretary, Department of Treasury and Finance, phone (03) 6233 2071, email greg.philp@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

*Revenue Branch***Senior Revenue Officer (724095).**

Applications Close:—Friday, 1 October 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide high level support to the Team Leader as required, in the administration of the Duties Act 2001 as it applied to dutiable transactions. Provide advice to clients and staff on the interpretation of relevant taxation legislation and associated rulings and guidelines.

In the context of the selection criteria, to be successful in the position applicants will:—be able to apply sound judgement, make informed decisions, interpret legislation and analyse complex documents relevant to the assessment of duty, be able to assist in the supervision of people in a high pressure work environment with competing administrative priorities and be able to communicate complex issues to taxpayers and their representatives and to build effective relationships with other teams and ensure appropriate exchange of information.

Desirable Requirements:—completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Keri Pennicott, Manager, Revenue Operations, Department of Treasury and Finance, phone (03) 6233 3993, email keri.pennicott@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Facilities Coordinator	R. Kowaluk	6 months	08.09.10
Economic Development, Tourism & the Arts	Executive Assistant	R. Stride	6 months	04.10.10
Education	Industry Liaison Officer - Workforce Development - Skills Tasmania	L. Seaborn	6 Months	08.09.10
Health & Human Services	Clinical Nurse (Education & Policies)	L. Wynwood	6 months	20.09.10
Health & Human Services	Registered Nurse	R. Garwood-Webb	6 months	08.09.10
Health & Human Services	Data Project Officer	M. Green	6 months	10.09.10
Health & Human Services	Rehabilitation Nurse	J. Evans	6 months	06.09.10
Health & Human Services	CSD Technician	J. Pepon	6 months	12.09.10
Health & Human Services	Policy Officer Youth Health	C. Sargent	6 months	30.08.10
Health & Human Services	Housing Access Officer	J. Sullivan	6 months	07.09.10
Health & Human Services	HRS - Client Services Officer	C. Walker	6 months	09.09.10
Health & Human Services	Executive Assistant	M. Jablonski	6 months	13.09.10
Health & Human Services	Child and Family Health Nurse	S. O'Rourke	6 months	13.09.10
Health & Human Services	Registered Nurse	T. Carpenter	6 months	08.09.10
Infrastructure, Energy & Resources	Service Delivery Consultant	S. Aird	6 months	02.09.10
Infrastructure, Energy & Resources	Graduate Engineer (Civil)	V. Ho	6 months	30.08.10
Infrastructure, Energy & Resources	Service Delivery Consultant	B. Malone	6 months	02.09.10
Justice	Correctional Officer	C. Munns	12 months	10.05.10
Justice	Correctional Officer	P. Bouman	12 months	10.05.10
Justice	Conciliation & Investigation Officer	P. Whyte	1 month	06.09.10
Justice	Correctional Officer	S. Monaghan	12 months	10.05.10
Justice	Field Officer	A. Paul	6 months	30.08.10
Justice	Correctional Officer	M. Mione	12 months	10.05.10
Justice	Correctional Officer	S. Giddens	12 months	10.05.10
Justice	Correctional Officer	M. Wilkinson	12 months	10.05.10
Justice	Correctional Officer	T. Flood	12 months	10.05.10
Justice	Clerk	K. Chatwin	6 months	09.09.10
Justice	Correctional Officer	P. Siggs	12 months	10.05.10
Justice	Correctional Officer	M. Evans	12 months	10.05.10
Justice	Correctional Officer	S. Pappini	12 months	10.05.10
Justice	Correctional Officer	S. Eaton	12 months	10.05.10
Premier & Cabinet	Computer Support Officer	J. Excell	6 months	30.08.10
Premier & Cabinet	Reception and Support Assistant	A. Savy	6 months	26.08.10
Treasury & Finance	Administrative Officer	A. Rowbottom	6 months	13.09.10

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	J. Gadd	Infrastructure, Energy & Resources	Executive Officer	13.09.10

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	S. Willie	Manager Property, Procurement and Facilities	06.09.10
Health & Human Services	M. Watson	Clinical Nurse	03.10.10
Health & Human Services	T. Hudson	Nurse Unit Manager	06.09.10
Health & Human Services	A. Easter	Clinical Lead Social Worker - Women's and Children's Service	06.09.10
Health & Human Services	M. Cole	Clinical Nurse	06.09.10
Health & Human Services	J. Howatt	Data Management and Reporting Consultant	06.09.10
Health & Human Services	J. Clemens	Assistant Director of Nursing	13.09.10
Health & Human Services	L. Shelverton	Chronic Kidney Disease Coordinator/Educator	03.08.10
Health & Human Services	J. Reid	Assistant Director of Nursing	13.09.10
Health & Human Services	J. Bird	Coordinator Spectacles Assistant Scheme	13.09.10
Infrastructure, Energy & Resources	A. Bannister	Senior Technical Officer	06.09.10
Justice	O. Hill	Investigator	02.09.10
Justice	O. Mitchell	Investigation Officer	09.09.10
Premier & Cabinet	G. Evans	Project Manager	02.09.10
Primary Industries, Parks, Water & Environment	C. Brown	Policy Analyst	13.09.10
Tasmanian Polytechnic	B. Michell	Senior Systems Officer	13.09.10
The Skills Institute	P. Duthoit	Customer Relations Manager, Licensed Skills	06.09.10

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Assistant Director of Prisons	R. Bonde	15 months	06.09.10
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	A. Lawrie	06/09/2010 - 28/06/2013	06.09.10
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	G. Rainbird	06/09/2010 - 28/06/2013	06.09.10
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	R. McCarthy	06/09/2010 - 28/06/2013	06.09.10
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	S. Douce	06/09/2010 - 28/06/2013	06.09.10
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	D. Balnaves	06/09/2010 - 28/06/2013	06.09.10
Primary Industries, Parks, Water & Environment	Senior Field Officer (Fox Eradication)	G. Woodruff	15/09/10-28/06/13	15.09.10
Primary Industries, Parks, Water & Environment	Field Officer (Fox Eradication)	S. Fearn	28/09/2010 - 28/06/2013	28.09.10
Treasury & Finance	Senior Analyst, Requirements and Testing	S. Wrightson	21 months	20.09.10

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Home Maintenance	S. Barnard	30.07.10
Health & Human Services	Enrolled Nurse (Relief)	P. Doyle	07.09.10
Infrastructure, Energy & Resources	Senior Technical Officer - North	R. Kapeller	09.09.10
Justice	Records Officer	B. Fahey	09.09.10
Primary Industries, Parks, Water & Environment	Senior Project Consultant	A. McGowan	15.09.10

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Support Officer - Desktop Publishing	F. Rhodes	10.09.10
Health & Human Services	Rostered Carer	C. Coleman	31.08.10
Health & Human Services	Rostered Carer	G. Veneable	28.08.10
Health & Human Services	Rostered Carer	D. Nichols	31.08.10
Health & Human Services	Rostered Carer	C. Johnson	01.09.10
Health & Human Services	Home Help Personal Carer	P. Sinko	02.09.10
Health & Human Services	Registered Nurse	A. Nystrom	05.09.10
Health & Human Services	Nursing & Services Director - Medicine Services AO	K. Willcocks	03.09.10
Health & Human Services	Rostered Carer	J. Merchant	31.08.10
Health & Human Services	Rostered Carer	S. Sanders	31.08.10
Health & Human Services	Physiotherapist	K. Myslinski	03.09.10
Health & Human Services	Rostered Carer	R. Browning	31.08.10
Health & Human Services	Rostered Carer	P. Leitch	31.08.10
Health & Human Services	Senior Clinical Psychologist	A. Josephs	06.09.10
Health & Human Services	Rostered Carer	S. Howlett	01.09.10
Health & Human Services	Rostered Carer	M. Paxton	31.08.10
Justice	Senior Industry Supervisor	R. Kirk	15.09.10
Tasmanian Polytechnic	Information Officer	H. Hall	07.09.10



Our conscience is crystal clear.

Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'Ecoclean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

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