



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—
Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CORPORATE SUPPORT DIVISION

Finance

Legal Officer (424928T).

Applications Close:—Friday, 29 October 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 12 months.

Location:—Hobart.

Duties:—Under the direction of the Department's Senior Legal Officer, the Legal Officer will provide high level consultancy and advisory services to senior officers of the department on a range of commercial legal issues and be a central point of contact for legal matters for departmental staff.

The Legal Officer will be required to provide advice on and prepare legal documentation for commercial transactions, including contracts for services, property leases and financial assistance transactions. Where required, the Legal Officer will also assist the Senior Legal Officer on more complex commercial transactions in accordance with advice from Crown Law.

Desirable Requirements:—Legal qualification (eg bachelor of Laws) or other relevant tertiary qualification/s together

with admission or eligibility for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

Enquiries to Nicholas Lai, Principal Legal Officer, phone (03) 6233 9538, email **nicholas.lai@development.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart, TAS 7001, phone (03) 6233 5601, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Technical Officer (Zoology) (425200).

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time for 12mths.

Location:—Hobart.

Duties:—To provide technical support to the Senior Curator Zoology in the day-to-day care and management of the Zoology collections.

Essential Requirements:—An Associate Diploma in Science from a recognised Polytechnic institution or an equivalent qualification appropriate to the nature of work.

The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Desirable Requirements:—A Bachelors Degree (Honours) in Science (with an emphasis on Zoology).

A current motor vehicle licence.

Enquiries to Stella O'Brien for a copy of the Statement of Duties, phone (03) 6233 4178, email **Stella.O'Brien@tmag.tas.gov.au**. For further information about the position please contact Catherine Young, Senior Curator of Zoology, phone (03) 6211 4122, email **Catherine.Young@tmag.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5601, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Sport and Recreation Tasmania

Sport and Recreation Services

Communications and Events Project Officer (425195).

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (0.5 FTE).

Location:—Hobart.

Duties:—Assist with Sport and Recreation Tasmania's communications, event management and public relations needs.

Desirable Requirements:—A current drivers licence.

Enquiries to Renee Watson for a copy of the Statement of Duties, phone (03) 6233 5615, email Renee.Watson@development.tas.gov.au. For further information about the position please contact Craig Martin, Director Sport and Recreation Tasmania, phone (03) 6233 5823, email Craig.Martin@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5601, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

STRATEGY AND INNOVATION DIVISION

Antarctic, Science and Research

Project Manager (424063).

Applications Close:—Friday, 29 October 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide high level specialist support and policy advice to the Antarctic Tasmania, Science and Research unit in order to achieve departmental goals and objectives.

Contribute to the development, delivery and management of innovation programs within the AST&R unit.

Desirable Requirements:—A relevant tertiary or industry recognised qualification and/or professional affiliations.

Current drivers licence.

Enquiries to Jackie Zanetti, Manager, Science and Research, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5672, email jackie.zanetti@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart, TAS 7001, phone (03) 6233 5601, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

LINC's East

Launceston LINC

LINC Services Co-ordinator, Community Learning, Launceston LINC (700467).

Applications Close:—Friday, 29 October 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time from as soon as possible until

13 September 2011.

Location:—Launceston LINC.

Description of Role:—Manage and co-ordinate the provision of assigned information, community learning or adult and family literacy services and programs in an urban catchment area and contribute directly to the formulation of Community Knowledge Network policies.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Appropriate academic/professional qualifications.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Lyn Edgar, Department of Education, phone (03) 6336 2643, email lyn.edgar@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, mobile (03) 6233 0566, email lyn.edgar@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Information and Technology Services

Schools and Client IT Support

IT Support Officer—3 Vacancies.

Applications Close:—Friday, 29 October 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Vacancy No. 964454.

Permanent full-time.

Location:—Learning Services (South and South-East).

Vacancy No. 964455.

Permanent full-time.

Location:—Learning Services (South and South-East).

Vacancy No. 964456.

Permanent full-time.

Location:—Learning Services (South and South-East).

Description of the Role:—To provide customer focused information technology support services and assist with the support and development of departmental computer infrastructure. Plan and implement troubleshooting, hardware support and software management strategies. Provide supervision and training for other ICT support staff.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are

to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Appropriate post secondary qualification and/or industry experience relevant to the position. At least two years experience in the delivery of ICT support and infrastructure services. A current driver's licence. Department of Education ITS Accreditation.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Scott Ashton, Department of Education, phone (03) 6233 6916, email scott.ashton@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email G.P.O. Box 169, Hobart, 7001.

EDUCATION

CORPORATE SERVICES

Information and Technology Services

Schools and Client IT Support

Network Support Officer, Learning Services (North) (964457).

Applications Close:—Friday, 29 October 2010.

Salary:—\$33,637 – \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time.

Location:—Region, North.

Description of Role:—To provide general ICT administrative and support tasks and duties for departmental computer systems. To provide support and professional development and training for staff and students using ICT resources, including troubleshooting and hardware support.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Certificate III or IV in Information Technology. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Adrian Ferrier, Department of Education, phone (03) 6232 7425, email adrian.ferrier@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie High School

Education Facility Attendant (Cleaning), Burnie High School (300103).

Applications Close:—Friday, 29 October 2010.

Salary:—\$34,160 – \$38,873 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time from 14 February 2011.

Location:—Burnie High School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Christine Philip, Department of Education, phone (03) 6431 2744, email chris.philip@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie Primary School

Education Facility Attendant (Cleaning), Burnie Primary School (300150).

Applications Close:—Friday, 29 October 2010.

Salary:—\$34,160 – \$38,873 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time from 14 February 2011.

Location:—Burnie Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jeff Triffitt, Department of Education, phone (03) 6433 3655, email jeffrey.triffitt@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Latrobe High School

Teacher Aide Special, Latrobe High School (981239).

Applications Close:—Friday, 29 October 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 24 hours per fortnight for up to 42 weeks per year from 14 February 2011.

Location:—Latrobe High School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the

Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to John Febey, Department of Education, phone (03) 6426 1061, email john.febey@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Montello Primary School

Education Facility Attendant (Cleaning), Montello Primary School (300351).

Applications Close:—Friday, 29 October 2010.

Salary:—\$34,160 – \$38,873 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time from 7 March 2011.

Location:—Montello Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Deb Hutton, Department of Education, phone (03) 6432 2755, email debra.hutton@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Parklands High School

Education Facility Attendant (Cleaning), Parklands High School (300470).

Applications Close:—Friday, 29 October 2010.

Salary:—\$34,160 – \$38,873 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time from 14 February 2011.

Location:—Parklands High School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Michael Czuplak, Department of Education, phone (03) 6433 0206, email michael.czuplak@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Romaine Park Primary School

Assistant Principal, Romaine Park Primary School—2 Vacancies.

Applications Close:—Friday, 29 October 2010.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Vacancy No. 964600.

Permanent full-time.

Location:—Romaine Park Primary School.

Vacancy No. 964603.

Fixed-term full-time from 14 February 2011 to 22 December 2011.

Location:—Romaine Park Primary School.

Description of Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Leanne Raw, Department of Education, phone 0438 044 585, email leanne.raw@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Smithton High School

Teacher, Middle School, Smithton High School (200475).

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 14 February 2011.

Location:—Smithton High School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Susan Wigg, Department of Education, phone (03) 6452 1376, email susan.wigg@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Ulverstone High School

Education Facility Attendant (Cleaning), Ulverstone High School (952287).

Applications Close:—Friday, 29 October 2010.

Salary:—\$34,160 – \$38,873 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time from as soon as possible.

Location:—Ulverstone High School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Mandy Lillico, phone (03) 6425 1433, email mandy.lillico@education.tas.gov.au.

Enquiries to Glen Lutwyche, Department of Education, phone (03) 6425 1433, email glen.lutwyche@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Ulverstone Primary School

Teacher Aide Special, Ulverstone Primary School (960538).

Applications Close:—Friday, 29 October 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 34 hours per fortnight for up to 42 weeks per year from 14 February 2011.

Location:—Ulverstone Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Helen Jones phone (03) 6425 1726 email helen.m.jones@education.tas.gov.au.

Enquiries to Russell Horton, Department of Education, phone (03) 6425 1726, email russell.horton@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Yolla District High School

Education Facility Attendant (Cleaning), Yolla District High School (301120).

Applications Close:—Friday, 29 October 2010.

Salary:—\$34,160 – \$38,873 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time from 14 February 2011.

Location:—Yolla District High School.

Description of the Role:—As part of a team or alone perform

various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Stephanie Templeton, Department of Education, phone (03) 6438 1188, email stephanie.templeton@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Dover District High School

Principal, Dover District High School (960515).

Applications Close:—Friday, 29 October 2010.

Salary:—\$90,466 p.a.

Teaching Service (TPS) Award, Band 3, Level 2.

Permanent full-time.

Location:—Dover District High School.

Description of the Role:—To lead and direct the educational program and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Brendan Kelly, Department of Education, phone (03) 6212 3242, email brendan.kelly@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Taroona Primary School

Principal, Taroona Primary School (959999).

Applications Close:—Friday, 29 October 2010.

Salary:—\$108,538 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time.

Location:—Taroona Primary School.

Description of the Role:—To lead and direct the educational program and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Brendan Kelly, Department of Education, phone (03) 6212 3242, email brendan.kelly@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Clarence High School

Teacher Aide Special, Clarence High School (954164).

Applications Close:—Friday, 29 October 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 60 hours per fortnight for up to 42 weeks per year from 15 February 2011.

Location:—Clarence High School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Understanding and experience in working with students with autism spectrum disorder and students with behavioural challenges within a mainstream environment.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Trish Smith phone (03) 6244 2544 email trish.smith@education.tas.gov.au.

Enquiries to Kerrie Aspinall, Department of Education, phone (03) 6244 2544, email kerrie.aspinall@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Glenora District High School

Laboratory Technician, Glenora District High School (981028).

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,097 – \$53,441 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 14.7 hours per fortnight from 16 February 2011 until 21 December 2011.

Location:—Glenora District High School.

Description of Role:—Provide technical support to a school or college's science unit and undertake associated administrative duties.

Essential Requirements:—Diploma of Laboratory Technology, or equivalent TAFE or post-secondary qualification appropriate to the nature of the work.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Post secondary studies in the fields of science and/or technology.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Lyn Saunders, Department of Education, phone (03) 6286 1301, email lyn.saunders@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Lindisfarne Primary School

Principal, Lindisfarne Primary School (201859) Re-advertised.

Applications Close:—Friday, 29 October 2010.

Salary:—\$108,538 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time.

Location:—Lindisfarne Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Bob Phillips, Department of Education, phone (03) 6212 3117, email bob.phillips@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Lindisfarne Primary School

Principal, Lindisfarne Primary School (201859). WITHDRAWN

Applications Close:—Friday, 29 October 2010.

Salary:—\$102,245 p.a.

Teaching Service (TPS) Award, Band 3, Level 4.

Permanent full-time.

Location:—Lindisfarne Primary School.

Description of Role:—To lead and direct the educational program and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Bob Phillips, Department of Education, phone (03) 6212 3117, email bob.phillips@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Programs, Students

Inclusive Learning Support Service

Autism Consultant, Early Intervention Leader, Learning Services (North West) (962591).

Applications Close:—Friday, 29 October 2010.

Salary:—\$85,035 pro rata.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Fixed-term part-time 35 hours per fortnight from 14 February 2011 until 21 December 2012.

Location:—Region, North West.

Description of Role:—Support Departmental staff on a statewide basis in relation to the assessment, educational programming and management of students with Autism Spectrum Disorder.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Bruce Cameron, Department of Education, phone (03) 6434 7222, email bruce.cameron@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Northern Campus

Advanced Skills Teacher (eSchool Co-ordinator, North) Tasmanian eSchool (964497).

Applications Close:—Friday, 29 October 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time from 7 February 2011.

Location:—Tasmanian eSchool Northern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Head of Campus North in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Janice Fitzmaurice, phone (03) 6233 7786 email janice.fitzmaurice@education.tas.gov.au.

Enquiries to Christine Storey, Department of Education, phone (03) 6233 7786, email christine.storey@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Liaison and Children's Projects

Children and Family Centres Project

Centre Leader, Beaconsfield Child and Family Centre (964453).

Applications Close:—Friday, 29 October 2010.

Salary:—\$93,755 – \$100,987 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time from as soon as possible for a period of two years.

Location:—Beaconsfield Child and Family Centre.

Child and Family Centres are for children, birth to five years, and their families. Their purpose is to improve the health and well being, education and care of Tasmania's very young children by supporting parents and enhancing accessibility of services in the local community.

Description of the Role:—Lead and manage the Child and Family Centre as a place where the well being of children and parents comes first, which will integrate the delivery of human, education and health services for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, government and non-government agencies to provide the best possible quality and range of accessible integrated programs and services for children, families and communities.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Bev Funnell, Department of Education, phone (03) 6233 4058, email bev.funnell@dhhs.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

Catering Assistant (Relief) (501958).

Applications Close:—Friday, 29 October 2010.

Salary:—\$36,266 – \$37,915 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual shift work, as and when required, commencing 24 October 2010 to 23 October 2011.

Location:—North West Regional Hospital, Burnie.

Duties:—To provide an efficient catering support service in preparation of food trays, and delivery of patient meals.

Desirable Requirements:—Ability to communicate effectively with patients, staff and colleagues, and to perform waitress tasks in accordance with food handling and hygiene regulations.

Enquiries to Andrew Groves, Department of Health and Human Services, phone (03) 6430 6615, email andrew.groves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

*BSN HR Services***Senior Client Services Officer (ODR) (511509).**

Applications Close:—Friday, 29 October 2010.

Salary:—\$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Hobart.

Duties:—As a member of Human Resource Services, provides establishment related advice and support to managers and business support staff. Undertakes quality assurance activities to maintain an accurate establishment database. Assists with the classification of positions within the Agency.

Desirable Requirements:—Initiative: individuals who take responsibility for own actions and act to identify and solve problems without specific direction. Problem solving: ability to gather relevant information, draw appropriate conclusions and make recommendations. Information systems administration: knowledge of database maintenance, quality assurance (QA) activities and reporting.

Enquiries to Liz Jessup, Department of Health and Human Services, phone (03) 62332699, email liz.jessup@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

BSN HR Services

Employee Health and Safety Services

HRS Client Service Officer, Injury Management (500449).

Applications Close:—Friday, 29 October 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Hobart.

Duties:—As a member of the Employee Health and Safety Services, perform tasks associated with the processing of workers compensation claims, specifically those associated with payroll activities.

Desirable Requirements:—Knowledge and understanding of payroll processing, personnel functions and legislative provisions, including policies, guidelines and protocols covering workers compensation. Demonstrated experience and ability with an electronic payroll system (Empower, in particular) together with competency in the use of word processing, spreadsheet and database packages. Demonstrated ability to use initiative and a commitment to continuous quality improvement with the ability to interpret and analyse information and decided on an appropriate course of action.

Enquiries to Jane Davies, Department of Health and Human Services, phone (03) 62332398, email jane.davies@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CARE REFORM

*Human Resources Strategy and Policy***Project Consultant Recruitment (511368).**

Applications Close:—Friday, 5 November 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—DHHS are developing and undertaking a range of projects to ensure continuous improvement of our recruitment and retention policies, practices and strategies. As a proactive member of our Recruitment Services team this vital role is responsible for the development and implementation of a range of recruitment projects and activities in a dynamic and challenging employment market. In conjunction with the Manager Recruitment Services, the Project Consultant will be responsible for managing multiple projects relating to recruitment and employment in DHHS.

Desirable Requirements:—High level knowledge of contemporary human resource management principles and issues in particular recruitment within the Tasmanian State Service with a proven ability to apply this knowledge in a dynamic and geographically dispersed environment. Well

developed project management skills including the ability to plan, co-ordinate and be responsible for several concurrent project activities whilst working in an environment subject to tight time frames. High level research and analytical skills with proven ability to: access and evaluate data and information; identify features, trends and issues and make appropriate recommendations.

Enquiries to Tracey Mulcahy, Department of Health and Human Services, phone (03) 62 333288, email tracey.mulcahy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CARE REFORM

Human Resources Strategy and Policy

Workforce Analyst (515697).

Applications Close:—Friday, 5 November 2010.

Salary:—\$65,248 – \$68,223 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Hobart.

Duties:—To source, manage and analyse information on data acquired through a wide range of mediums, such as the Area Health Services/Networks, Primary Health Care Services and Aged Care, Australian Bureau of Statistics, etc. In liaison with the Workforce Strategies Senior Consultant, consult, facilitate findings relating to Tasmanian health and community services, undertake research, and report workforce demographics in order to assist in the identification and implementation of appropriate workforce strategies for the Department of Health and Human Services (DHHS).

Desirable Requirements:—Tertiary qualification including a significant statistical or other relevant analysis component. High level analytical skills, with the ability to access and evaluate data and information, and identify features, trends and issues. Demonstrated skills in research and project management.

Enquiries to Stephanie Haines, Department of Health and Human Services, phone (03) 6233 8765, email stephanie.haines@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Senior Communications and Marketing Consultant (516172).

Applications Close:—Friday, 29 October 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—Lead and support communications activities within Population Health. Provide communications support and advice to the Population Health Management Team on a wide range of proactive communications related activities, including public relations and issues management.

Desirable Requirements:—Highly developed written communication skills, including the capacity to produce high quality documents in a variety of communication formats for a range of target audiences. Highly developed strategic communications skills, including experience developing and implementing communication strategies. Highly developed verbal communication, liaison, negotiation, interpersonal and teamwork skills, with a willingness and ability to interact with a wide range of internal and external stakeholders.

Enquiries to Felicity Poulter, Department of Health and Human Services, phone (03) 6222 7723, email felicity.poulter@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

FINANCE AND BUSINESS PERFORMANCE

Budget and Reporting

Cost Analyst (519780).

Applications Close:—Friday, 29 October 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work from as soon as possible for a period of 2 years.

Location:—Hobart.

Duties:—In the context of the Activity Based Funding (ABF) Framework, the position is responsible for assisting the Cost Accountant in undertaking cost accounting analysis to support Operational Units and the Department in its investment and management decision making; and developing a chart of account that is consistent with the reporting categories and terms required for comparative and funding purposes at departmental, state and national levels.

Desirable Requirements:—Demonstrated knowledge of, and experience in, interpreting and applying accounting standards and appropriate costing methodologies. Understanding of concepts and techniques associated with the various costing methodologies and the ability to apply such methodologies to the health and human services setting, where appropriate. Demonstrated understanding of business planning, strategic cost management and financial risk management, and the ability to provide effective advice on these and other financial matters to senior management.

Enquiries to Les Lim, Department of Health and Human Services, phone (03) 6236 5821, email les.lim@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Child Protection Worker—4 Vacancies.**

Applications Close:—Friday, 29 October 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Vacancy No. 501551.

Fixed-term full-time day work commencing As soon as possible until 11 April 2011.

Location:—DCYFS, Children and Family Services, North West.

Vacancy No. 513364.

Fixed-term part-time day work (45.6 hours per fortnight) commencing As soon as possible until 30 June 2011.

Location:—DCYFS, Children and Family Services, North West.

Vacancy No. 519103.

Permanent part-time day work (45.6 hours per fortnight).

Location:—DCYFS, Children and Family Services, North West.

Vacancy No. 513231.

Fixed-term casual day work (as and when required) commencing As soon as possible for a period of 12 months.

Location:—DCYFS, Children and Family Services, North West.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young persons home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:-

An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility.

Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public.

A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Client Support Officer (501471).**

Applications Close:—Friday, 29 October 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work.

Location:—DCYFS, Children and Family Services, South West.

Duties:—In a multi skilled environment, provide a high level of administrative and secretarial support as required to professional staff, management and clients to ensure the efficient and effective delivery of Child and Family Services.

Desirable Requirements:—A high level of communication and interpersonal skills, with the ability to maintain a calm, efficient manner during sensitive and demanding situations.

Demonstrated capacity to exercise initiative and discretion in a team environment.

Demonstrated ability to undertake computer related tasks including word processing, spreadsheets and databases.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lee-Ann Russell, Department of Health and Human Services, phone (03) 62307 666, email leeann.russell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Community Liaison Advisor (519404)—2 Vacancies.**

Applications Close:—Friday, 29 October 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Vacancy No. 519404.

Permanent full-time day work.

Location:—DCYFS, Community Partnership Team, South East.

Vacancy No. 519404.

Fixed-term full-time day work commencing 29 November 2010 until 09 August 2011.

Location:—DCYFS, Community Partnership Team, South East.

Duties:—As a member of the Community Partnership Team, the Community Liaison Advisor is responsible for the development and maintenance of collaborative relationships with Community Sector Agencies and will liaise and participate in negotiations on behalf of the unit with those agencies funded by Disability Child Youth and Family Services.

Negotiate and manage funding agreements and contracts for agencies and provide high level advice in areas of performance monitoring and quality improvement.

Co-ordinate and undertake investigations into client complaints and incidents.

Desirable Requirements:—Demonstrated experience in and/or knowledge of human service programs together with the management of funding and contractual relationships with Community Sector Organisations and service providers.

Demonstrated high level strategic, conceptual, analytical and creative skills including an ability to understand and identify relevant issues in the political, social and organisational environment.

Ability to synthesize complex and unstructured information into cohesive information and provide recommendations and strategies based on evidence and policy and legislative frameworks.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sarah Lockley, Department of Health and Human Services, phone (03) 6230 7842, email sarah.lockley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Team Leader (501674).

Applications Close:—Friday, 29 October 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work commencing as soon as possible until 05 June 2011.

Location:—DCYFS, Children and Family Services, South East.

Duties:—To co-ordinate the service delivery, including the management of financial, human and physical resources, of Child Protection staff employed to perform all functions of the statutory Child Protection program.

Desirable Requirements:—Significant post graduate experience in a relevant field.

A demonstrated ability to provide supervision, leadership and direction to field staff.

A high level of knowledge and understanding of current statutory requirements and Departmental procedures or the ability to acquire such knowledge.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Angela McCrossen, Department of Health and Human Services, phone (03) 6230 7755, email angela.mccrossen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Tenancy Officer (517093).

Applications Close:—Friday, 29 October 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work commencing 18 November 2010 until 18 November 2011.

Location:—Housing Tasmania, North West.

Duties:—Provide a range of tenancy management services to a portfolio of public housing clients and properties in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:—Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change. Demonstrated ability to interpret client circumstances and requirements, use initiative and utilise problem solving skills to make well-informed recommendations in relation to tenancy management, within legislation, policy and guidelines. Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards.

Note: All potential applicants are invited to a job information session at Housing Tasmania, 1st floor Reece House, 46 Mount Street, Burnie from 4.30 pm to 6.00pm on Monday 25 October 2010. This is an ideal opportunity to gain a greater insight into the role and learn more about Housing Tasmania.

Enquiries to Beth Cooper, Department of Health and Human Services, phone (03) 6421 7813, email beth.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Cook (514989).

Applications Close:—Friday, 29 October 2010.

Salary:—\$48,439 – \$52,727 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time day work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services, Latrobe.

Duties:—To prepare and produce all food and nutritional requirements for patients and staff at the Mersey Community Hospital, delivered meal recipients and satellite divisions.

Desirable Requirements:—Capable of following production sheets, recipes and cook fresh procedures. Previous experience in cooking operations together with relevant trade qualifications in cookery. Ability to maintain and understand the importance of a high standard of personal cleanliness, hygiene and punctuality. Demonstrated ability to be adaptable to change in the work environment.

Essential Requirements:—Relevant Trades Qualification.

Enquiries to Nanette Singline, Department of Health and Human Services, phone (03) 6426 5214, email nanette.singline@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Senior Dietitian (514470).

Applications Close:—Friday, 5 November 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Dietetics Department, Latrobe.

Duties:—To provide a clinical dietetic service to referred inpatients and outpatients at the Mersey Community Hospital (MCH), and travelling to other sites within the North West

Area Health Service as directed by the Manager, Nutrition and Dietetics. To support the Manager, Nutrition and Dietetics by assisting with the provision of clinical leadership and professional support at the MCH, and by helping to ensure nutrition and dietetic services provided at the MCH are in accordance with organisational policies, best practice standards and the Dietitians Association of Australia (DAA) code of conduct.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sarah O'Keefe, Department of Health and Human Services, phone (03) 6430 6597, email sarah.okeefe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Registered Nurse, Intensive Care—3 Vacancies.

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 516083.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie, Intensive Care Unit.

Vacancy No. 514559.

Permanent part-time shift work, working 60 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie, Intensive Care Unit.

Vacancy No. 502208.

Permanent part-time shift work, working 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie, Intensive Care Unit.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Trudy Segger, Department of Health and Human Services, phone (03) 6430 6673, email trudy.segger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Radiation Therapist Clinical Tutor (514329).

Applications Close:—Friday, 29 October 2010.

Salary:—\$94,916 – \$99,437 pro rata.

Radiation Therapists (Public Sector) Industrial Agreement 2009, Radiation Therapist Level 4a.

Fixed-term part-time day work, working 45.6 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P. Holman Clinic.

Duties:—The Clinical Radiation Therapist Tutor will plan, develop and supervise Radiation Therapy undergraduate and post graduate trainees education within a clinical setting and in collaboration with relevant universities and the Medical Radiation Science Professionals Registration Board. In consultation with senior clinical staff identify, plan, and implement continuing professional development education and activities for radiation therapists. Develop and monitor mentoring programs for Radiation Therapists re-entering the profession and provide advice and support regarding education and training to other allied health professionals as required.

Essential Requirements:—Entitled to be granted registration as a Radiation Therapist by the Medical Radiation Science Professionals Registration Board of Tasmania.

Enquiries to Helen Tubb, Department of Health and Human Services, phone (03) 63487140, email helen.tubb@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Radiation Therapy Trainee (519749).

Applications Close:—Friday, 29 October 2010.

Salary:—\$33,310 – \$41,403 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 1.

Fixed-term part-time day work, working 7.6 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P. Holman Clinic.

Duties:—Radiation Therapy Cadetship Program W P Holman Clinic in Launceston.

The W.P. Holman Clinic in Launceston is offering a new undergraduate Cadetship Program for Radiation Therapy students who are prepared to work at the W.P. Holman Clinic in Launceston upon graduation.

The Cadetship Program will be administered by the W.P. Holman Clinic in Launceston and the Department of Health and Human Services and will provide financial assistance to Radiation Therapy students undertaking their undergraduate degree. Cadetship Program participants are guaranteed employment at the W.P. Holman Clinic in Launceston for their Professional Development Year (PDY) and may be offered further employment beyond that.

Cadetship Program participants will be required to undertake vacation employment at the W P Holman Clinic in Launceston for a minimum of 4 weeks per year outside of the clinical placement component of the course.

Eligibility for the Cadetship Program:.

You are eligible to apply for the Cadetship Program if you are:—Enrolled in an Australian Institute of Radiography accredited Radiation Therapy course and Enrolled at an Australian based tertiary institute that conducts an Australian Institute of Radiography accredited Radiation Therapy course.

Selection of Students:—All students interested in applying for the Cadetship Program must complete a written application addressing the Selection Criteria contained in the statement of Duties. Students must also demonstrate an understanding of the professional and personal issues involved in practising at the W P Holman Clinic in Launceston, as well as a commitment to undertaking their PDY in Launceston following graduation.

Financial Assistance:—Successful applicants will be paid an allowance of \$21,000 per annum, payable in equal fortnightly instalments, to assist with University Fees, books, living expenses and travel expenses. This allowance is paid as income and will attract income tax.

In addition, successful applicants will receive the salary applicable to Band 1, Range 1, Level 1 of the Health and Human Services (Tasmanian Public Sector) Award for the period of their vacation employment at the W P Holman Clinic in Launceston.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position:.

Eligible for admission to the relevant course of study at a recognised TAFE institution, or.

Relevant training and/or experience determined in accordance with the provisions of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle McCarron, Department of Health and Human Services, phone (03) 6348 7140, email mccarron@dhhs.tas.gov.au or Sue Pracy, Department of Health and Human Services, phone (03) 6348 7140, email susan.pracy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Registered Nurse

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 504401.

Permanent part-time shift work, working 14 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Maree Dakin, Department of Health and Human Services, phone (03) 63487392, email maree.dakin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Registered Nurse (504411).

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Maree Dakin, Department of Health and Human Services, phone (03) 63487392, email maree.dakin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Registered Nurse (513414).

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, working 16 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Maree Dakin, Department of Health and Human Services, phone (03) 63487392, email maree.dakin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Social Worker (519470).

Applications Close:—Friday, 29 October 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P. Holman Clinic.

Duties:—To develop, provide and evaluate a Social Work service for patients of the Launceston General Hospital and their families as part of a multidisciplinary team.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

Enquiries to Stewart Millar, Department of Health and Human Services, phone (03) 6348 7245, email stewart.millar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Technical Officer (503773).**

Applications Close:—Friday, 29 October 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Biomedical Engineering.

Duties:—To assist senior technical staff in providing a Biomedical Engineering services to the Launceston General Hospital and outlying districts as required.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position:.

An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work, or.

Relevant Training and/or experience determined in accordance with the provisions of Section 37 of the Tasmanian State Service Act appropriate to the nature of the work.

Highly Desirable:—Current drivers licence.

Previous work experience in health care industry.

Enquiries to Alan Parnell, Department of Health and Human Services, phone (03) 6348 7424, email alan.parnell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Hospital Aide, Casual (517512).**

Applications Close:—Friday, 29 October 2010.

Salary:—\$38,264 – \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, as and when required, commencing 8 November 2010 to 7 November 2012.

Location:—George Town Hospital and Community Centre.

Duties:—To assist nursing staff in the provision of daily care activities to patients within the George Town Hospital and Community Centre.

Desirable Requirements:—A knowledge of patient care including feeding, washing and dressing, lifting techniques and use of equipment. An ability to work as part of a multidisciplinary team with proven interpersonal and communication skills.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug

offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Beth Smith, Department of Health and Human Services, phone (03) 6380 3620, email beth.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Physiotherapist (Community)—2 Vacancies.**

Applications Close:—Friday, 12 November 2010.

Salary:—\$71,381 – \$81,876 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Vacancy No. 506714.

Permanent part-time day work, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—St Helens District Hospital, St Helens, Tasmania.

Vacancy No. 507417.

Permanent part-time day work, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—St Marys Community Health Centre.

Duties:—In accordance with organisational policies and professional code of ethics, to be responsible for the efficient and effective provision of Physiotherapy Services to clients living in the St Helens Community and/or St Marys communities. Co-ordinate the physiotherapy services in the St Helens and/or St Marys communities including supervision and support of staff and students. Contribute to health promotion in the St Helens and/or St Marys municipalities.

St Helens District Hospital is located on the sunny east coast of Tasmania with a vibrant beach and fishing community and St Marys Community Health Centre is a short 45 minute drive from St Helens.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Denise Callister, Department of Health and Human Services, phone (03) 6376 5200, email denise.callister@dhhs.tas.gov.au or Yvonne Webber, Department of Health and Human Services, phone (03) 6372 2111, email yvonne.webber@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NURSING AND ALLIED HEALTH

Clinical Placement Officer (518995).

Applications Close:—Friday, 29 October 2010.

Salary:—\$83,041 – \$90,513 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-term full-time day work from as soon as possible until 11 March 2011.

Location:—Hobart.

Duties:—To provide a specialist consultative advisory service in relation to the Clinical Placements Program, working closely with UTAS and other education providers and managed by the Partners in Health Management Board.

Desirable Requirements:—Demonstrated high-level experience and skills in project portfolio management activities in accordance with the Tasmanian Government Project Management Framework. Extensive knowledge and understanding of the current issues impacting on the health and human services workforce sector. High level communication, negotiation and conflict resolution skills, proven ability to work constructively as part of a team.

Enquiries to Fiona Peate, Department of Health and Human Services, phone (03) 6233 3881, email fiona.peate@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Discipline Lead Occupational Therapy (508228).

Applications Close:—Friday, 5 November 2010.

Salary:—\$110,587 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager, Level 5, Grade 4.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Within a tertiary hospital setting and in accordance with agency policy and legal requirements provide leadership and direction in the strategic development and management of Occupational Therapy Services at the Royal Hobart Hospital (RHH) and RHH off-site facilities.

Provide effective management of human, physical and financial resources of Occupational Therapy Services at the RHH.

Provide leadership and direction for the development and implementation of clinical and professional governance for occupational therapy services across the Southern Tasmanian Area Health Service (STAHS), through working collaboratively with other STAHS senior occupational therapy staff.

Develop effective linkages with Senior Occupational Therapy staff within the Area Health Services North, Northwest and South, in relation to provision of statewide Occupational Therapy Services.

Work as an effective member of Continuing Care

Operations in the implementation of strategic direction, review and evaluation of services, development of policies and improvement of business practices.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Wendy Rowell, Department of Health and Human Services, phone (03) 6222 8261, email wendy.rowell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Medical Scientist in Charge (510276).

Applications Close:—Friday, 5 November 2010.

Salary:—\$107,435 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager, Level 5, Grade 3.

Permanent full-time day work.

Location:—Pathology Services, Royal Hobart Hospital.

Duties:—The occupant of this position is expected to manage the day to day activities of the Core Laboratory, including the provision of expertise and advice to staff of the unit and in managing individual and team performance.

The incumbent directs professional and technical staff working in the Clinical Chemistry, Coagulation, Haematology and Transfusion laboratories and also has responsibility for the technical staff of the Central Processing Unit.

As part of a senior practice management group, the incumbent will also contribute to broader clinical management and service delivery issues, including policy review and the development of strategies to meet current and future service priorities.

The incumbent works under the broad direction of the Medical Director of the Department and the Principal Scientist.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Dr Peter Vervaart, Department of Health and Human Services, phone (03) 6222 8240, mobile 0409 233 738, email peter.vervaart@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Trainee Sonographer (519792).

Applications Close:—Friday, 29 October 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work, commencing 8 November 2010 until 7 November 2012.

Location:—Medical Imaging, Royal Hobart Hospital.

Duties:—Provide clinical expertise in Ultrasound examinations and interventional procedures for patients referred to the Medical Imaging Department. Caseloads will include general, paediatric, obstetric, gynaecological, small parts, musculoskeletal, emergency and vascular examinations.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Shane Morgan, Department of Health and Human Services, phone (03) 6222 8363, email shane.morgan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Administrative Assistant (505397).

Applications Close:—Friday, 29 October 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, 30.4 hours per fortnight, commencing As soon as possible for a period of 2 years.

Location:—Kingston Community Health Centre.

Duties:—The job provides a reception service to all clients and service based staff as well as providing administrative and clerical support to service providers and staff at the Kingston Community Health Centre.

Desirable Requirements:—Demonstrated good communication and interpersonal skills, including the ability to relate to clients in a sensitive and confidential manner. Sound knowledge of, and experience in office management. Ability to complete tasks accurately and within set deadlines.

Enquiries to Cyndy Traynor, Department of Health and Human Services, phone (03) 6222 7269, email cyndy.traynor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Clinical Nurse (510820).

Applications Close:—Friday, 29 October 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift worker, working 76 hours per fortnight.

Location:—Paediatric Unit, Royal Hobart Hospital.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Janine Sawford, Department of Health and Human Services, phone (03) 6222 8332, email janine.sawford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Physiotherapist (518517).

Applications Close:—Friday, 29 October 2010.

Salary:—\$71,381 – \$81,876 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day work, 30.4 hours per fortnight, commencing 1 January 2011 until 31 December 2012.

Location:—Bruny Island Community Health Centre.

Duties:—Within a primary health care framework ensure the efficient and effective provision of optimal physiotherapy management in the assessment, diagnosis and delivery of therapeutic interventions for clients of the Bruny Island. In conjunction with other members of the health team, deliver health promotion activities and services to the community members of Bruny Island.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mary Coad, Department of Health and Human Services, phone (03) 6293 1143, email mary.coad@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Clinical Nurse Consultant-Lactation Consultant (516618).

Applications Close:—Friday, 5 November 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Provides clinical leadership in contemporary lactation care including advanced nursing care within scope of practice and other relevant legislation.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Heather Giannaros, Department of Health and Human Services, phone (03) 6222 6891, email heather.giannaros@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Nurse Undertaking Diploma or Certificate Studies (Various Positions)—12 Vacancies (517824).

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term full-time shift worker (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant, commencing 9 January 2011 until 9 January 2012.

Location:—Critical Care Nursing, Royal Hobart Hospital.

Postgraduate Certificates in Nursing, Critical Care Nursing.

Successful completion of the Postgraduate Certificate will grant students credit towards a Postgraduate Diploma and the Masters of Clinical Nursing with the SNM (UTAS). Student loan schemes are in place at the Royal Hobart, and some scholarships may be available. Application forms are available on selection into the course. The course is of one year duration, with the semester commencing early 2011. Successful applicants may be required to start earlier to meet orientation or workplace experience requirements within the individual clinical areas. All staff working within the Department of Critical Care Medicine have access to Clinical Nurse Educators to support practice development.

Duties:—Manage and co-ordinate client care to ensure the delivery of quality, timely and appropriate care in conjunction with other members of the Health Care Team. Show satisfactory progress towards completion of the graduate certificate/diploma.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia. Acceptance as a student in the relevant diploma or certificate program.

Enquiries to Sarah Kelly, Department of Health and Human Services, phone (03) 6222 7426, email sarah.kelly@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Allied Health Professional (519844).

Applications Close:—Friday, 29 October 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work commencing as soon as possible until 27 February 2011.

Location:—Mental Health Services North.

Duties:—The Adult Community Mental Health Service Northern Tasmania is seeking to employ an Allied Health Professional, on a fixed term basis, to undertake the delivery of quality care to clients of ACHMS based on best practice principles and within a collaborative and multidisciplinary framework. Provide a specialist assessment and treatment service to clients and promote community awareness in relation to mental health and act as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Essential Requirements:— Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2952, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Attendant Casual Pool (516559).

Applications Close:—Friday, 29 October 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift work commencing as soon as possible for a period of 2 years.

Location:—Northside Clinic, Launceston General Hospital.

Duties:—The Northside Clinic, within the Launceston General Hospital, is seeking to employ Attendants for its casual pool. The role of the Attendant is to provide nursing staff and

allied health staff with assistance and support in relation to the care and safety of patients and to assist with basic recreational and diversional therapy activities, as instructed by nursing staff and/or allied health staff.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services, phone (03) 6348 7473, email jan.dorman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Senior Clinical Psychologist (515536).

Applications Close:—Friday, 5 November 2010.

Salary:—\$81,876 – \$90,556 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Mental Health Services North.

Duties:—The Child and Adolescent Mental Health Service North, as part of the Tasmanian Department of Health and Human Services, is seeking to appoint an energetic senior clinician to take a leadership role as part of a highly skilled and dynamic multidisciplinary team. You will be required to contribute to the functioning of the team and to enhance service delivery to our client group. We are looking for someone who enjoys a challenge to work within a specialist mental health service providing specialist clinical psychological assessment, treatment and assertive case management, leadership in areas such as service development and inter sectoral liaison and consultancy with other agencies. Applicants drawn to this position will be motivated, enjoy leading, co-ordinating, organising and networking and offer effective and open communication across disciplines and management levels. Come to the Child and Adolescent Mental Health Service, Northern Tasmania, where the position of Senior Clinical Psychologist will give you this and more and you can make a real difference.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical psychology.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Shani Tattam, Department of Health and

Human Services, phone (03) 6336 2867, email shani.tattam@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Clinical Nurse Consultant, CAMHS Hospital Team (518740).

Applications Close:—Friday, 5 November 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work.

Location:—Mental Health Services South.

Duties:—The Clinical Nurse Consultant undertakes delivery of specialist services for children and adolescents as part of the recently established Child and Adolescent Mental Health Service based at the Royal Hobart Hospital. The position provides input into the Paediatric Inpatient Unit as well as consultation and liaison to paediatric outpatients. We are looking for a motivated, enthusiastic and innovative nurse to join our team and contribute to this exciting new service.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Deidre Tranter, Department of Health and Human Services, phone (03) 6233 8612, email deidre.tranter@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Registration and Licensing Branch

Service Delivery Consultant (370279).

Applications Close:—Friday, 29 October 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time 2 years.

Location:—Hobart.

Duties:—Providing advice and information on Transport Access Scheme, Student Concessions and Conveyance Allowance. Providing support to Vehicle Operations Branch through the Vehicle Inspection Booking System and advising clients on related requirements. Undertaking a range of tasks such as processing mail transactions, change of address requests, notices of disposal or motor vehicles and cancellation of security interests. Accessing, interpreting and updating information on a Motor Registry database including creating bookings on the Driver Test Booking System. Checking source documents for accuracy and completing performance-monitoring reports when necessary. Operating the TES equipment including the entering of statistical data relating to enquiry types.

Providing timely and accurate response to client enquiries relating to registration and licensing transactions.

Enquiries to Natalie Roddam, Manager Client Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone 6233 5295, email natalie.roddam@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart Tas 7000, phone 6233 2077, fax 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Operations

Senior Electrical Technician (371917).

Applications Close:—Friday, 29 October 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 36.75 hours per week.

Location:—Launceston.

Duties:—To provide high level and advanced electrical trades level support to the Transport Systems Group with limited supervision to maintain the safe and efficient operation of the traffic control system.

Essential Requirements:—Electrician's licence;

A current driver licence.

Desirable Requirements:—Post trade electronics training or in the process of working towards completion of this training.

Enquiries to Tony Bannister, Senior Technical Officer, Department of Infrastructure, Energy and Resources, phone (03) 6336 2694, email Tony.Bannister@dier.tas.gov.au.

Applications to Human Resources, HR Operations, Department of Infrastructure, Energy and Resources, G P O Box 936 Hobart 7001, phone (03) 6233 2060, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Court Mandated Diversion Unit

Court Diversion Officer (5 vacancies) (Various).

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Permanent full-time working 73.50 hours per fortnight.

Location:—Hobart, Launceston and Burnie.

Duties:—Undertake professional work including; screening and assessment for client eligibility and/or suitability for CMD, and the preparation of reports and Individual Management Plans for the Court and other stakeholders within the CMD service delivery system. Undertake tasks within CMD including vetting reports, attending collaborative case reviews and conferences as required to discuss matters including offender compliance and relapse prevention and exit planning. Assist in the resolution of complex work issues and client management issues for regional CMD providers, in particular those undertaking case planning and management.

Essential Requirements:—A Degree qualification (of at least 3 years of study) in Social Work, Social Welfare or Psychology is required, as provided by a recognised university. A current motor vehicle licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Significant post graduate work experience in a relevant field.

Psychological Test:—Applicants are required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Ronwyn Carter, Manager, CMD, Community Corrections, Department of Justice, phone (03) 6233 8235, email Ronwyn.Carter@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ronwyn Carter, Manager CMD on (03) 6233 8235.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Business Administration Officer (355002b).

Applications Close:—Friday, 29 October 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term part-time 44.10 hours per fortnight (3 days a

week) preferably working every Tuesday, Wednesday and Thursday.

Location:—Hobart.

Duties:—Manage and oversee the provision of administrative support functions to the Office, including the management of a small team of reception and administrative staff. Manage the Office's record management system and archival procedures. Maintain the Office's case management system (with assistance from the Business Manager) and produce statistical reports for internal and external purposes.

Desirable Requirements:—Current drivers licence. Relevant tertiary qualifications.

Enquiries to Lianne Jager, Business Manager, Department of Justice, phone (03) 6233 6217, email lianne.jager@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

WORKCOVER

Project Officer (356090).

Applications Close:—Friday, 29 October 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Manage projects, initiatives and programs for the WorkCover Board and WorkCover Branch within a defined project management methodology where appropriate. Provide high level project management support to project teams, working groups, branch and the Projects Steering Committee including developing project plans, taking minutes, co-ordinating meetings, distributing meeting papers and maintaining and monitoring project progress.

Enquiries to Ray Pickett, Assistant Director, WorkCover, Department of Justice, phone (03) 6233 2655, email ray.pickett@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ray Pickett on (03) 6233 2655.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more

than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

WORKCOVER

Senior Data Co-ordinator (356159).

Applications Close:—Friday, 29 October 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Oversee and co-ordinate the day to day data management operations within the Rehabilitation and Compensation section. Provide high level administrative and clerical support to the Assistant Director, Rehabilitation and Compensation including the preparation of high level correspondence, briefing notes, background material, research and data analysis.

Desirable Requirements:—Relevant tertiary qualifications and/or experience.

Enquiries to Brad Parker, Assistant Director, WorkCover, Department of Justice, phone (03) 6233 8657, email brad.parker@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Brad Parker on (03) 6233 8657.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Communication Services

Trainee Technical Officer (003096).

Applications Close:—Friday, 29 October 2010.

Salary:—\$36,450 – \$50,098 p.a.

Tasmanian State Service Award, Technical Trainee, Diploma.

Fixed-term full-time for 2 years.

Location:—Hobart.

Duties:—Provide assistance to the Communications Services Team with installation, testing and maintenance of the police radio and telecommunications systems and other specialist electronic/electrical equipment.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following

checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Desirable Requirements:—Current driver's licence.

Eligible for admission to the relevant course of study of a Diploma/Advanced Diploma of Electronics and Communication Engineering from a recognised TAFE/Polytechnic Institution.

Enquiries to Mr Lawrence Fletcher, Technical Officer, Department of Police and Emergency Management, G.P.O. Box 308 HOBART TAS 7001, phone (03) 6230 2362, email lawrence.fletcher@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308 HOBART TAS 7001, phone (03) 6230 2266, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

Senior Policy Analyst (001304).

Applications Close:—Friday, 29 October 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time (for 7 months).

Location:—Hobart.

Duties:—Undertake major policy research, analysis, development, implementation and review in relation to policies at a strategic level on issues that fall within the responsibility of the units within the Community Development Division. To provide the Director of the Community Development Division with broad based authoritative policy advice and comment on matters related to the Community Development Division. Operate as a senior member of the management of the Division and provide high-level executive assistance to the Director of the Community Development Division, including liaising with the departmental Executive on matters related to the Community Development Division.

Desirable Requirements:—Tertiary qualifications in a policy related discipline and/or experience in analysis and comment.

Enquiries to Nick Evans, Director, Community Development Division, Department of Premier and Cabinet, phone (03) 6232 7150, email Nick.Evans@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tas 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

Office of Aboriginal Affairs

Senior Policy Analyst (000372).

Applications Close:—Friday, 29 October 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time until 28 February 2011.

Location:—Hobart.

Duties:—Research, analyse, develop, implement and review complex policies. Provide the Manager (Office of Aboriginal Affairs) with broad-based advice and comment from a Government-wide perspective.

Desirable Requirements:—Tertiary qualifications or experience to an equivalent level in areas related to relevant policy disciplines.

Essential Requirements:—Aboriginality. The State Service Commissioner has determined that this is an Aboriginal Identified position and that it will be filled in accordance with Ministerial Direction No 12: Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

Enquiries to Laurette Thorp, Manager, Office of Aboriginal Affairs, Department of Premier and Cabinet, phone (03) 6232 7079, email Laurette.Thorp@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

LOCAL GOVERNMENT DIVISION

Assistant Director (001748).

Applications Close:—Friday, 29 October 2010.

Salary:—\$93,755 – \$100,987 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time /Part-time applicants will also be considered.

Location:—Hobart.

Duties:—Within a broad strategic framework, research, analyse, develop, co-ordinate and review complex whole-of-government policies and manage critical projects relating to local government. Provide strategic broad-based advice to the Premier and the Minister for Local Government on local government matters and specified whole-of-government policy issues and projects. Undertake the role of team leader for designated policies and projects.

Desirable Requirements:—Tertiary qualifications or demonstration of an equivalent level of skills.

Enquiries to Jessie Byrne, Director, Local Government Division, Department of Premier and Cabinet, phone (03) 6232 7027, email Jessie.Byrne@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tas 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

MINISTERIAL AND PARLIAMENTARY SERVICES

Electorate Assistant (to be confirmed).

Applications Close:—Wednesday, 27 October 2010.

Salary:—To be negotiated.

Classification:—See Below.

Contract Position for the term of the current Tasmanian State Government.

Location:—Devonport.

Duties:—Provide administrative support, including secretarial services and personal and telephone reception facilities to Members of Parliament and other staff located in

and visiting the Member's Office. Deal with enquiries received from the general public, community, business and other political organisations and Government Agencies. The work includes providing personal and telephone reception facilities, word-processing and general clerical duties.

Enquiries to Jo Robertson, Office Manager, Department of Premier and Cabinet, phone (03) 6421 7889, email Jo.Robertson@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TASMANIA 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

EPA DIVISION

Environmental Operations

Environmental Officer (706300).

Applications Close:—Friday, 29 October 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time from 22 November 2010 to 18 November 2011, or until the return of the substantive occupant, whichever is sooner.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—Undertake the ongoing management of a broad range of environmentally relevant activities, as well as responding to environmental incidents and complaints in accordance with the objectives, principles and requirements of the Resource Management and Planning System, Environmental Management and Pollution Control Act 1994 and other relevant legislation, policies and regulations.

Essential Requirements:—A degree in Science, Engineering or Environmental Studies relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—Several years relevant post qualification experience. A current motor vehicle drivers licence.

Enquiries to Sarah Richards, phone (03) 6233 6659, email Sarah.Richards@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

EPA DIVISION

Scientific and Technical

Technical Officer (706585).

Applications Close:—Friday, 29 October 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time for 12 months.

Location:—New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Work as part of a team of professional and technical staff in the laboratory to provide high quality, timely and accurate test results to clients. The Technical Officer carries out the preparation and analysis of samples in accordance with standard operating procedures or instructions, and also performs associated administrative, maintenance and equipment calibration activities as required.

Desirable Requirements:—Relevant laboratory experience would be advantageous.

Enquiries to Glen Naphali, phone (03) 6230 7000, email Glen.Naphali@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Northern Region

Regional Planner (706581).

Applications Close:—Friday, 29 October 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Prospect.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To develop and deliver planning services such as programs, plans, policy and advice specific to the PWS Northern Region on a range of reserve management issues including environmental management, cultural and heritage conservation and the sustainable use of reserves.

Desirable Requirements:—A graduate qualification relevant to the professional duties to be undertaken is highly desirable, as provided by a university, in a discipline relevant to science, environmental planning, natural resource management or urban/rural planning.

Enquiries to Anthony Ross, phone (03) 6336 5326, email Anthony.Ross@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Northern Region

Site Co-ordinator, Entally House Historic Site (706584).

Applications Close:—Friday, 29 October 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time until 30 September 2012.

Location:—Entally House Historic Site, Hadsden.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIWPE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—To provide effective day to day co-ordination of Entally House Historic Site's operations, in accordance with the relevant state and federal legislation, the International Council on Monuments and Sites (ICOMOS) Burra Charter, and applicable PWS Regional and site-specific planning documents.

Desirable Requirements:—A current drivers licence. Experience in a relevant field.

Enquiries to Anne-Maree Smith, phone (03) 6336 5308, email Anne-Maree.Smith@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PUBLIC TRUSTEE

CORPORATE SERVICES

Management Accountant (790217).

Applications Close:—Friday, 29 October 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Contribute to the efficient and effective operation

of the Public Trustee by preparing regular financial reports, managing the accounting for investment funds and payroll services and completing day to day financial reconciliations. Supervise a small team and contribute to the overall performance of the Financial Services Team.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. the following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences and sex related offences.

Desirable Requirements:—Extensive skills and experience in accounting in a business environment and reconciling computerised accounting systems, payroll services and in accounting for investment funds, or a demonstrated ability to acquire those skills quickly.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Duncan Hall, General Manager Corporate Services, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6233 6874, email dhall@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

THE SKILLS INSTITUTE

OPERATIONS

Human Services

Teacher (Childrens Services) (002272).

Applications Close:—Friday, 29 October 2010.

Salary:—\$50,632 – \$78,509 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Permanent full-time.

Location:—South.

Duties:—Responsible to the designated Unit Leader for teaching and co-ordination duties as may be required within the specified area of Children's Services.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to Children's Services area. A minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Chris Symons, Unit Leader, Human Services South, The Skills Institute, phone (03) 6245 8009, mobile 0408 135 931, email chris.symons@skillsinstitute.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

THE SKILLS INSTITUTE

OPERATIONS

Human Services

Teacher (Community Services, Aged Care and Disability area) (001678).

Applications Close:—Friday, 29 October 2010.

Salary:—\$50,632 – \$78,509 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Permanent full-time.

Location:—North/North-West.

Duties:—Responsible to the designated Unit Leader for teaching and co-ordination duties as may be required within the specified areas of Community Services, Aged Care and Disability area.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to Community Services, Aged Care and Disability area, a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Allyson Davies, Unit Leader, Human Services North, The Skills Institute, phone (03) 6336 2701, mobile 0417 533 639, email allyson.davies@skillsinstitute.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Intergovernment and Financial Policy Branch

Senior Policy Analyst (723287).

Applications Close:—Friday, 5 November 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time or part-time, negotiable to no less than 22.05 hours per week.

Location:—Hobart.

Duties:—Working both individually and as a member of a small team the Senior Policy Analyst, will undertake economic and financial policy research and investigations to support the formulation of policy proposals and advice in relation to gaming, liquor licensing, superannuation and related matters.

In the context of the selection criteria, to be successful in the position applicants will:—demonstrate the ability to research issues, identify problems and possible solutions; be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate initiative when undertaking research and investigation in the context of the direction and guidance provided by the supervisor.

Desirable Requirements:—Completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Damien Febey, Assistant Director, Intergovernment and Financial Policy Branch, Department of Treasury and Finance, phone (03) 6233 2094, email damien.febey@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	School Psychologist - Learning Services North	R. Mizzi	12 Months	25.10.10
Education	School Library Technician - Westbury Primary school	B. Walker	6 Months	13.10.10
Education	Teacher Aide Special - Princes Street Primary School	E. Payne	6 Months	26.07.10
Health & Human Services	Registered Nurse	H. Kern	6 months	12.10.10
Health & Human Services	IT Officer (Application Administration)	R. Palmer	6 months	18.10.10
Health & Human Services	Occupational Therapist	A. Di Tommaso	6 Months	20.12.10
Health & Human Services	Asset Development Officer	D. Graham	6 months	18.10.10
Health & Human Services	Registered Nurse	I. Fernandez	6 months	10.10.10
Health & Human Services	Registered Nurse	J. Thompson	6 months	18.10.10
Health & Human Services	Registered Nurse	C. Fiddian	6 months	29.09.10
Infrastructure, Energy & Resources	Traffic Safety Technical Officer	Z. Hepburn	6 months	11.10.10
Justice	Records Manager	M. Miksch	3 months	18.10.10
Police & Emergency Management	Forensic Scientist	L. McMahon	6 months	15.11.10
Primary Industries, Parks, Water & Environment	Administrative Assistant (Fox Eradication)	K. Withers	1 month	21.09.10
Tasmanian Academy	Teacher	E. Reese	3 months	09.07.10
Tasmanian Polytechnic	Teacher	J. Scott	3 months	01.10.10

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Counsellor	A. Padgett	2 years	13.10.10
Integrity Commission	Policy Officer	C. Mason	2 years	11.10.10

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	B. Patterson	Manager - Systems Support & Development	14.10.10
Health & Human Services	N. O'Shea	Clinical Nurse	12.10.10
Health & Human Services	K. Aylmer	Clinical Nurse	12.10.10
Health & Human Services	K. Zerna	Clinical Nurse Oncology MDPU	12.10.10
Health & Human Services	A. Lindsay	Senior Dental Assistant	18.10.10
Health & Human Services	J. Moakes	Clinical Nurse Oncology MDPU	12.10.10
Health & Human Services	T. Laws	Senior Dental Assistant	18.10.10
Health & Human Services	S. Berry	Clinical Nurse Oncology MDPU	12.10.10
Health & Human Services	A. Parsanen	Team Leader Roster Support	18.10.10
Health & Human Services	J. Mannering	IT Consultant	13.10.10
Justice	K. Allen	Supervisor Data Processing	14.10.10
Treasury & Finance	T. Patterson	Principal Policy Analyst	18.10.10

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Media Communications Manager	N. Karpeles	08.10.10
Health & Human Services	Occupational Therapist	K. Bock	30.06.09
Health & Human Services	Registered Nurse	J. Ayton	31.08.10
Health & Human Services	Clinical Nurse	H. Gerke	31.05.10
Health & Human Services	Nursing Care Assistant	M. Blazely	13.08.10
Health & Human Services	ACAT Assessor (Nursing)	C. Stones	30.09.10
Health & Human Services	Registered Nurse	L. Seaman	01.10.10
Health & Human Services	Occupational Therapist	J. Bottroff	08.10.10
Health & Human Services	Registered Nurse	K. Townley	13.10.10
Justice	Legal Practitioner (Civil)	L. Taylor	15.10.10
Police & Emergency Management	Administrative Assistant	K. Livingston	15.10.10
Police & Emergency Management	Leading Communications Officer	W. Perry	13.10.10
Premier & Cabinet	Finance Clerk	C. Waterhouse	15.10.10

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Tasmanian Polytechnic	Customer Services Officer	T. Triffitt	15.10.10

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Infrastructure, Energy & Resources	B. Patterson	Education	Manager (System Support and Development)	14.10.10
Health & Human Services	A. Morse	Tasmanian Polytechnic	Teacher	16.09.10



Our conscience is crystal clear.

Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'EcoClean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

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