



TASMANIAN STATE SERVICE NOTICES

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CONTENTS

VACANCIES—

Economic Development, Tourism and the Arts.....	2113
Education.....	2113
Health and Human Services	2117
Infrastructure, Energy and Resources.....	2129
Justice	2130
Police and Emergency Management	2131
Port Arthur Historic Site Management Authority	2131
Premier and Cabinet	2132
Primary Industries, Parks, Water and Environment	2132
Tasmanian Audit Office.....	2135

STAFF MOVEMENTS—

Appointments	2137
Promotions.....	2136
Resignations	2136
Retirements.....	2136

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

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or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

INDUSTRY DEVELOPMENT DIVISION

Sectoral Development

Graduate Officer (425201).

Applications Close:—Wednesday, 30 November 2010.

Salary:—\$49,097 – \$59,113 p.a.

Tasmanian State Service Award, Graduate.

Permanent full-time.

Location:—Hobart.

Duties:—Provide research and analysis, project and executive administration for the Sectoral Development Unit to enable the business unit to meet agreed outcomes.

Enquiries to Cheryl Cleaver for a copy of the Statement of Duties on (03) 6233 5802 or email **cheryl.cleaver@development.tas.gov.au**. For further information about the role please contact Derek Goode, Project Manager, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5927, email **derek.goode@development.tas.gov.au**.

Applications to Jakki Coombes, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart, TAS, 7001, phone (03) 6233 5852, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

LEARNING SERVICES

Learning Services (North)

St Helens District High School

Assistant Principal, St Helens District High School (964549).

Applications Close:—Friday, 12 November 2010.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term full-time from 14 February 2011 to 30 June 2012.

Location:—St Helens District High School.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to John Marshall, Department of Education, phone (03) 6376 7100, email **john.marshall@education.tas.gov.au**.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Summerdale Primary School

Teacher Aide General, Stephanie Alexander Garden Specialist, Summerdale Primary School (952211).

Applications Close:—Friday, 12 November 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Fixed-term part-time from 4 January 2011 to 30 June 2011 at 29.40 hours per fortnight upto 42 weeks per year.

Location:—Summerdale Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with Stephanie Alexander Kitchen Garden Program.

Essential Requirements:-

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Catherine Scott, Department of Education, phone (03) 6344 5333, email catherine.scott@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Summerdale Primary School

Teacher Aide General, Stephanie Alexander Kitchen Specialist, Summerdale Primary School (952366).

Applications Close:—Friday, 12 November 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Fixed-term part-time from 4 January 2011 to 30 June 2011 at 29.40 hours per fortnight upto 42 weeks per year.

Location:—Summerdale Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with Stephanie Alexander Kitchen Garden Program.

Essential Requirements:-

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic

applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Catherine Scott, Department of Education, phone (03) 6344 5333, email catherine.scott@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Nixon Street Primary School

Education Facility Attendant, Nixon Street Primary School (952215).

Applications Close:—Friday, 12 November 2010.

Salary:—\$34,160 – \$38,873 pro rata.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Permanent part-time 40 hours per fortnight.

Location:—Nixon Street Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Gail Harington, Department of Education, phone (03) 6424 7733, email gail.harington@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Somerset Primary School

Teacher Aide Special, Somerset Primary School (955922).

Applications Close:—Friday, 12 November 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 30 hours per fortnight up to 42 weeks per year.

Location:—Somerset Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Denise Finlay, Department of Education, phone (03) 6435 1114, email denise.finlay@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Table Cape Primary School

Teacher Aide Special, Table Cape Primary School—2 Vacancies.

Applications Close:—Friday, 12 November 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 301100.

Permanent part-time 40 hours per fortnight upto 42 weeks per year.

Location:—Table Cape Primary School.

Vacancy No. 956148.

Permanent part-time 40 hours per fortnight upto 42 weeks per year.

Location:—Table Cape Primary School.

Description of the Role:—Provide assistance to the

teacher(s) by assisting with the management and learning of students.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Carolyn Sutton, Department of Education, phone (03) 6442 3377, email carolyn.sutton@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

New Town High School

Laboratory Technician, New Town High School (981173).

Applications Close:—Friday, 12 November 2010.

Salary:—\$49,097 – \$53,441 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 36.75 hours per fortnight.

Location:—New Town High School.

Description of the Role:—Provide technical support to a school or college's science unit and undertake associated administrative duties.

Essential Requirements:—Diploma of Laboratory Technology, or equivalent TAFE or post-secondary qualification appropriate to the nature of the work.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Post secondary studies in the fields of science and/or technology.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple

vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Mary Beasley, Department of Education, phone (03) 6278 0400, email mary.beasley@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Snug Primary School

Teacher Aide General, Stephanie Alexander Garden Specialist, Snug Primary School (958171).

Applications Close:—Friday, 12 November 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Fixed-term part-time from 1 March 2011 to 22 December 2011 at 20 hours per fortnight upto 42 weeks per year.

Location:—Snug Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with Stephanie Alexander Kitchen Garden Program.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sue Hastie, Department of Education, phone (03) 6267 9230, email sue.hastie@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Snug Primary School

Teacher Aide General, Stephanie Alexander Kitchen Specialist, Snug Primary School (954153).

Applications Close:—Friday, 12 November 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Fixed-term part-time from 1 March 2011 to 22 December 2011 at 25 hours per fortnight upto 42 weeks per year.

Location:—Snug Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with Stephanie Alexander Kitchen Garden Program.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sue Hastie, Department of Education, phone (03) 6267 9230, email sue.hastie@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Rose Bay High School

School Library Aide, Rose Bay High School (952487).

Applications Close:—Friday, 12 November 2010.

Salary:—\$33,637 – \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 10 hours per fortnight upto 40 weeks per year.

Location:—Rose Bay High School.

Description of the Role:—Provide assistance in a school library or resource centre by carrying out tasks as required. This assistance is within a broader and pre-determined learning process managed by teaching staff. Undertake stock maintenance and stock circulation services.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Annette Pearson, Department of Education, phone (03) 6242 9299, email annette.pearson@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Tasman District School

Teacher Aide Special, Tasman District School (958992).

Applications Close:—Friday, 12 November 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight upto 42 weeks per year.

Location:—Tasman District High School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Valma Fannon, Department of Education, phone (03) 6250 2126, email valma.fannon@education.tas.gov.au. Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

Hospital Aide (516739).

Applications Close:—Friday, 12 November 2010.

Salary:—\$38,264 – \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time shift worker working 56 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Maintain clean and hygienic surroundings to facilitate the control of infection within the Emergency Department. Decontaminate and sterilise general and specialised equipment within infection control guidelines. Monitor equipment and stock levels, initiating appropriate action as required.

Desirable Requirements:—Ability to maintain the cleanliness of equipment and the environment according to infection control principles. Ability to monitor equipment/stores levels and initiate appropriate action. Ability to work as a member of a team and communicate effectively with other staff and the public.

Enquiries to Jason Russell, Department of Health and Human Services, Emergency Department, Royal Hobart Hospital, Hobart, 7000, phone (03) 6222 8116, email jason.russell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

Manager, Tasmanian Organ and Tissue Donation Agency (519079).

Applications Close:—Friday, 12 November 2010.

Salary:—\$86,319 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4, Grade 1.

Fixed-term full-time day worker, working 76 hours per fortnight commencing January 2011 until 30 June 2013.

Location:—Royal Hobart Hospital.

Duties:—The Manager is responsible for overseeing the operations of the Organ and Tissue Donation Agency TAS (OTDA-TAS) to ensure delivery of an integrated clinical and cost effective service, consistent with the guidelines of the Australian Organ and Tissue Donation and Transplantation Authority. The role provides key support to the State Medical Director OTDA-TAS in providing leadership, strategic and operational management of the Service.

Desirable Requirements:—A strong interest in and demonstrated understanding of the clinical, legal and ethical processes associated with organ and tissue donation at end of life or transplantation and the ability to apply these to practice. Demonstrated leadership skills and the ability to motivate,

inspire and organise staff to achieve organisational, program and professional outcomes. Broad operational management experience at a senior level within a complex environment, including responsibility for development and implementation of strategic and operational plans; and management of human and financial resources within relevant legislation.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Dr Rob Thornton, Department of Health and Human Services, DonateLife Tasmania, Hobart Corporate Centre, Level 3, 85 Macquarie Street, Hobart, 7000, phone (03) 6270 2209, fax (03) 6270 2223, mobile 0429 572 468, email robert.thornton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Branch Station Officer ICP (510644).

Applications Close:—Friday, 12 November 2010.

Salary:—\$68,000 – \$69,500 p.a.

Tasmanian Ambulance Service Award, BSO ICP.

Permanent full-time shift worker (fully rotational). Rostered on-call is a requirement of this position.

Location:—Campbell Town.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Essential Requirements:—Holds a Bachelor of Paramedic Science plus additional qualification and relevant work experience or other qualification approved by the Service.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check.

Enquiries to Matthew Eastham, Department of Health and Human Services, phone (03) 6336 5777, email matthew.eastham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Intensive Care Paramedic (513836).

Applications Close:—Friday, 12 November 2010.

Salary:—\$60,000 – \$62,500 pro rata.

Tasmanian Ambulance Service Award, IC Paramedic.

Fixed-term casual (shift worker) working as and when required from as soon as possible for a period of 12 months.

Location:—Launceston.

Duties:—The provision of an advanced level of pre-hospital clinical care to the Tasmanian Community including the transport of patients by ambulance or other means.

Essential Requirements:—Holds a Bachelor of Paramedic Science plus additional qualification and relevant work experience or other qualification approved by the Service.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check.

Enquiries to Matthew Eastham, Department of Health and Human Services, phone (03) 6336 5777, email matthew.eastham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Paramedic (513835).

Applications Close:—Friday, 12 November 2010.

Salary:—\$50,000 – \$57,500 pro rata.

Tasmanian Ambulance Service Award, Paramedic.

Fixed-term casual (shift worker) working as and when required for a period of 12 months.

Location:—Launceston.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means.

Holds a Bachelor of Paramedic Science and relevant work experience or other qualification approved by the Service.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check.

Enquiries to Matthew Eastham, Department of Health and Human Services, phone (03) 6336 5777, email matthew.eastham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Patient Transport Officer (511287).

Applications Close:—Friday, 12 November 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term casual (shift worker) working as and when required for a period of 12 months.

Location:—Launceston.

Duties:—To provide an efficient and safe transport service for stable patients, agency staff, public hospital and ambulance stores and equipment as required. To work as a member of a team providing routine transport of stable patients particularly in support of public hospital inpatients, outpatients and day surgery patients.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check.

Enquiries to Matthew Eastham, Department of Health and Human Services, phone (03) 6336 5777, email matthew.eastham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Patient Transport Officer (502493).

Applications Close:—Friday, 12 November 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent full-time day work.

Location:—Queenstown.

Duties:—To transport non-urgent medical patients on the West Coast and based out of the Health West Facility at Queenstown.

Essential Requirements:—Current Driver's Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check.

Enquiries to Norris Hayes, Department of Health and Human Services, phone (03) 6434 6965, email norris.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

*Population Health***BBV Policy and Project Manager (519812).**

Applications Close:—Friday, 19 November 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work from as soon as possible until 24 June 2011 (part-time hours may be considered).

Location:—Hobart.

Duties:—Work as part of the Communicable Disease Prevention Unit team to address State and National Priorities for the prevention and management of BBVs (blood borne viruses). This includes project managing the development of the plan for the Tasmanian implementation of the National Strategies for HIV, Hepatitis C and Hepatitis B.

Desirable Requirements:—Demonstrated ability to manage complex projects to tight deadlines. Demonstrated ability to write in a clear, fluent and concise manner. High level interpersonal, communication, collaboration, negotiation and conflict resolution skills and demonstrated experience of working in a complex political context.

Enquiries to Dr Chrissie Pickin, Department of Health and Human Services, phone (03) 6222 7729, email chrissie.picken@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES.

*Disability, Child, Youth and Family Services***Child Protection Worker (Relief) (501541).**

Applications Close:—Friday, 12 November 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term casual day work (as and when required) commencing 06 December 2010 until 02 December 2011.

Location:—DCYFS, Children and Family Services, North.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young persons home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young persons home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Leonie Watson, Department of Health and Human Services, phone (03) 6336 2376, email leonie.watson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Project Officer, Elder Abuse Prevention (519763).

Applications Close:—Friday, 12 November 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work commencing as soon as possible for a period of 12 months.

Location:—DCYFS, Disability Services, Hobart.

Duties:—To assist the Project Manager to implement the Tasmanian response for the prevention of elder abuse, Protecting Older Tasmanians from Abuse.

Demonstrated knowledge and understanding of the current issues relating to elder abuse and the roles of government agencies and the community sector in addressing elder abuse.

Demonstrated high level ability to undertake policy analysis, review, development, implementation, program planning, research and evaluation.

Strategic, conceptual, analytical and creative skills including an ability to understand the political, social and organisational environment and identify relevant issues.

Proven high levels of adaptability and flexibility including an ability to deal with pressure, ambiguity and change, to modify approach and to adapt to new situations.

Enquiries to Alison Jacob, Department of Health and Human Services, phone (03) 6233 8566, email alison.jacob@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Senior Records Clerk (501479).

Applications Close:—Friday, 12 November 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work commencing as soon as possible until 30 June 2011.

Location:—DCYFS, Children and Family Services, South West.

Duties:—To supervise and co-ordinate all activities associated with records management, ensuring an efficient and effective operation, in accordance with established guidelines and procedures.

Demonstrated knowledge of and experience in records management preferably in the operation of a large, complex and comprehensive records system.

Ability to supervise staff, identify and deliver training, manage workflow and monitor performance to ensure standards are maintained.

Demonstrated knowledge of Thesaurus classification principles and the ability to apply that knowledge.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Lee-Ann Russell, Department of Health and Human Services, phone (03) 6230 7666, email leeann.russell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Team Leader, Community Based Child Protection (518881).

Applications Close:—Friday, 12 November 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work commencing As soon as possible for a period of 12 months.

Location:—DCYFS, Children and Family Services, North West.

Duties:—The Community Based Child Protection, Team Leader will work collaboratively within the area Child Protection program and with the community based child and family services sector to support early and effective intervention that addresses the needs of vulnerable children, young people and their families.

The job will also be responsible for determining and facilitating appropriate referrals into the statutory child protection system.

Significant post graduate experience in a relevant field.

A demonstrated ability to provide leadership and direction to staff.

A high level of knowledge and understanding of current statutory requirements (specifically related to child protection and family support services) and Departmental procedures or the ability to acquire such knowledge.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Clinical Nurse (515182).

Applications Close:—Friday, 12 November 2010.

Salary:—\$65,595 – \$69,363 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Latrobe.

To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Lynn Sims, Department of Health and Human Services, phone (03) 6426 5303, email lynn.sims@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Occupational Therapist (518621).

Applications Close:—Friday, 12 November 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy.

Duties:—To assess and treat patients and to maintain optimal patient care. To maintain the Code of Ethics of O.T. Australia, the Australian Association of Occupational Therapists.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Cindy Hollings, Department of Health and Human Services, phone (03) 6348 7221, email cindy.hollings@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Pharmacy Site Manager (North) (519675)

Applications Close:—Friday, 26 November 2010.

Salary:—\$107,435 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager Level 5, Grade 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Pharmacy Unit, Launceston General Hospital.

Duties:—About the Launceston General Hospital.

The Launceston General Hospital (LGH) is a 350 bed hospital in Tasmania's Northern population centre of Launceston. Launceston is one of Australia's oldest cities, with a population of around 100,000. The LGH provides hospital services to patients in the state's North, and is a referral centre for patients in the North West. Strong relationships exist with the Royal Hobart Hospital in the state's South, and the University of Tasmania, including the Tasmanian School of Pharmacy. The Launceston General Hospital Pharmacy Department is a significant component of Tasmania's new Statewide Hospital

Pharmacy Operations Unit. The LGH Pharmacy service employs around 40 staff and is in the process of implementing Pharmaceutical Reform to improve medication safety and equity of access to pharmacy services.

About the position of Pharmacy Site Manager, Launceston General Hospital.

The Pharmacy Site Manager at the Launceston General Hospital is responsible for managing the pharmacy services provided at the LGH. The Pharmacy Site Manager will manage a large and diverse team of around 40 staff undertaking the full range of pharmacy services, including dispensing, clinical pharmacy, teaching and research, manufacturing, clinical trials, and drug supply and distribution. The position is a leadership role and is responsible for the management of human, physical, and financial resources at the LGH Pharmacy.

The Pharmacy Site Manager will ensure services are safe, efficient, appropriate, and adequately resourced, and will work with a high level of autonomy to manage local pharmacy processes under the supervision of the Executive Director, Statewide Hospital Pharmacy Operations. The Executive Director will provide strategic support in the operational delivery of pharmacy services.

The Pharmacy Site Manager will provide clinical and administrative oversight of pharmacy services and will participate and support broader hospital and statewide initiatives relating to medications.

As a member of the statewide pharmacy management team, the Pharmacy Site Manager is responsible for supporting statewide initiatives and enabling the delivery of consistent pharmacy processes.

Candidates for the position are expected to have a strong background in the management of hospital pharmacy services, the delivery of high quality patient care, and a commitment to improving medication safety.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Tom Simpson, Department of Health and Human Services, phone (03) 6222 8451, mobile 0417 378 267, email tom.simpson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Registered Nurse—4 Vacancies.

Applications Close:—Friday, 12 November 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 504357.

Permanent full-time shift work (fully rotational).

Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A.

Vacancy No. 504378.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A.

Vacancy No. 513491.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A.

Vacancy No. 504361.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5A.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Andrea Tiffin, Department of Health and Human Services, phone (03) 6348 7846, email andrea.tiffin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Mental Health Worker (512686).

Applications Close:—Friday, 12 November 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Campbell Town Health and Community Service.

Duties:—Working within a primary health care framework and in accordance with Agency policy and direction, legal requirements and professional competencies, provide services on an individual and group basis to residents of the Campbell Town catchment of the Northern Midlands municipality who have or are at risk of developing mental illnesses and to foster their capacity to manage and maintain life skills and better health and well-being. Functioning within a primary health care framework, work with other allied health professionals to develop, provide and evaluate health and well being education and awareness programs to residents of the Campbell Town catchment of the Northern Midlands municipality, based on best practice principles and within a collaborative and multidisciplinary framework.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following

areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Patsy Burgess, Department of Health and Human Services, phone (03) 6381 3300, email patsy.burgess@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Nurse Unit Manager (518203).

Applications Close:—Friday, 12 November 2010.

Salary:—\$79,725 – \$83,496 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Flinders Island Multi Purpose Center.

Duties:—Provide leadership to the clinical services for inpatient/residential/community at the relevant rural health facility. Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the relevant rural health facility, in conjunction with the Director of Nursing/Site Manager, for people accessing inpatient/residential/community health services.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check. Enquiries to Barry Herberts, Department of Health and Human Services, phone (03) 6359 2122, email barry.herberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Registered Nurse (Relief) (504180).

Applications Close:—Friday, 12 November 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift work, commencing As soon as possible for a period of 2 years.

Location:—NESM Hospital, Scottsdale.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check. Enquiries to Liz Gibb, Department of Health and Human Services, phone (03) 6352 5522, email elizabeth.gibb@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

POLICY, INFORMATION AND COMMISSIONING

Policy and Information

Senior Policy Analyst (517978).

Applications Close:—Friday, 12 November 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—Provide advice through the Manager, Policy, on policy issues relating to the development and planning of the Group. Promote, co-ordinate and support projects and initiatives through the implementation and evaluation of agreed strategies and tasks.

Desirable Requirements:—Significant expertise and experience in policy and service development, analysis, review, research and evaluation. Extensive knowledge and understanding of the current issues impacting on the health and human services industry with a particular knowledge of the issues affecting Tasmania, particularly the Department of Health and Human Services. Proven project and change management skills including planning, managing risk, co-ordinating resources, interpersonal relations, the ability to influence people and time management skills.

Enquiries to Helen Mulcahy, Department of Health and Human Services, phone (03) 62337456, email helen.mulcahy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Discipline Lead Occupational Therapy (508228).

Applications Close:—Friday, 19 November 2010.

Salary:—\$110,587 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager, Level 5, Grade 4.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Within a tertiary hospital setting and in accordance with agency policy and legal requirements provide leadership and direction in the strategic development and management of Occupational Therapy Services at the Royal Hobart Hospital (RHH) and RHH off-site facilities.

Provide effective management of human, physical and financial resources of Occupational Therapy Services at the RHH.

Provide leadership and direction for the development and implementation of clinical and professional governance for occupational therapy services across the Southern Tasmanian Area Health Service (STAHS), through working collaboratively with other STAHS senior occupational therapy staff.

Develop effective linkages with Senior Occupational Therapy staff within the Area Health Services North, Northwest and South, in relation to provision of statewide Occupational Therapy Services.

Work as an effective member of Continuing Care Operations in the implementation of strategic direction, review and evaluation of services, development of policies and improvement of business practices.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Wendy Rowell, Department of Health and Human Services, phone (03) 6222 8261, email wendy.rowell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South****Administrative Assistant (505539).***

Applications Close:—Friday, 19 November 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual daywork, hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—Community Palliative Care Service, Hobart.

Duties:—Provide high level clerical and secretarial support to nursing and allied health staff working for the Community Palliative Care Service (South).

Desirable Requirements:—Demonstrated knowledge of

and experience in contemporary office management practices. Sound interpersonal, written and verbal communication skills, with the ability to show initiative, discretion and maintain confidentiality. Demonstrated ability to utilise computer based equipment, applications and software, with knowledge of health information systems an advantage.

Enquiries to Ann Allanby, Department of Health and Human Services, phone (03) 6220 2431, email ann.allanby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South****Clinical Nurse Consultant, Endoscopy Unit (509541).***

Applications Close:—Friday, 12 November 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day worker, working 76 hours per fortnight with on-call.

Location:—Royal Hobart Hospital.

Duties:—Provide clinical leadership in the Endoscopy Unit ensuring high quality patient assessment, evaluation and care. In conjunction with the Nurse Unit Manager (NUM) of the Day Procedure Unit (DPU) develop and promote the efficient and effective provision of care based on best practice clinical and organisational principles.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Cheryl Carr, Department of Health and Human Services, phone (03) 6222 7159, email cheryl.carr@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital****Clinical Nurse (517823).***

Applications Close:—Friday, 19 November 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work vacancies, working up to 48 hour per fortnight.

Location:—Intensive Care Unit, Royal Hobart Hospital.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Felicity Geeves, Department of Health and Human Services, phone (03) 6222 8856, email felicity.geeves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Clinical Nurse (508804).

Applications Close:—Friday, 19 November 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time daywork.

Location:—Intensive Care Unit, Royal Hobart Hospital.

Duties:—Clinical Nurse required to undertake the equipment role in Department of Critical Care Medicine.

Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Felicity Geeves, Department of Health and Human Services, phone (03) 6222 8856, email felicity.geeves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Clinical Nurse (518834).

Applications Close:—Friday, 12 November 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time day work, working 48 hours per fortnight and permanent part time day work working 16 hours per fortnight.

Location:—Paediatric Outpatient Clinics, Royal Hobart Hospital.

Duties:—Functions as an advanced clinical practitioner by providing a high level of nursing care within the paediatric diabetes and endocrinology areas. In collaboration with the Nurse Unit Manager provide education and support to staff in the paediatric inpatient and outpatient settings in the management of patients with diabetes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Janine Sawford, Department of Health and Human Services, phone (03) 6222 8332, email janine.sawford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

DMI Clinical Nurse—2 Vacancies.

Applications Close:—Friday, 12 November 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Vacancy No. 519718.

Permanent full-time day work, working 76 hours per fortnight with on call.

Location:—Medical Imaging, Royal Hobart Hospital.

Vacancy No. 519727.

Permanent full-time day work, working 76 hours per fortnight with on call.

Location:—Medical Imaging, Royal Hobart Hospital.

Duties:—Functions as an advanced clinical practitioner within the Department of Medical Imaging and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Andrea Hitchens, Department of Health and Human Services, phone (03) 6222 8648, email andrea.hitchens@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Hospital Aide (515918).

Applications Close:—Friday, 19 November 2010.

Salary:—\$38,264 – \$42,315 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time shiftwork (fully rotational).

Location:—Main Operating Theatre, Royal Hobart Hospital.

Duties:—Hospital Aide (full rotating shiftwork permanent full-time 76 hrs per fortnight) required for Sterile Stockroom in main operating theatre RHH.

Maintain clean and hygienic surroundings to facilitate the control of infection in specialty areas.

Contribute to, and participate as a member of the health team. Decontaminate, sterilise and maintain specialised equipment.

Enquiries to Pauline Hunt, Department of Health and Human Services, phone (03) 6222 8280, email pauline.hunt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Pharmacy Site Manager (South) (519674).

Applications Close:—Friday, 26 November 2010.

Salary:—\$107,435 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager level 5 Grade 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Pharmacy Unit, Royal Hobart Hospital.

About the Royal Hobart Hospital.

The Royal Hobart Hospital (RHH) is a 550 bed hospital in Tasmania's capital city of Hobart. It is Tasmania's largest hospital and major referral centre. A strong collaborative relationship exists with the University of Tasmania, including the Tasmanian School of Pharmacy. The RHH provides hospital services to patients in state's South, as well as a comprehensive range of statewide specialist services to all Tasmanians. The Royal Hobart Hospital Pharmacy Department is a significant component of Tasmania's new Statewide Hospital Pharmacy Operations Unit. The RHH Pharmacy service employs more than 70 staff and is in the process of implementing Pharmaceutical Reform to improve medication safety and equity of access to pharmacy services.

About the position of Pharmacy Site Manager, Royal Hobart Hospital.

The Pharmacy Site Manager at the Royal Hobart Hospital is responsible for managing the pharmacy services provided at the RHH. The Pharmacy Site Manager will manage a large and diverse team of 70+ staff undertaking the full range of pharmacy services, including dispensing, clinical pharmacy, teaching and research, manufacturing, clinical trials, and drug supply and distribution. The position is a leadership role and is responsible for the management of human, physical, and financial resources at the RHH Pharmacy.

The Pharmacy Site Manager will ensure services are safe, efficient, appropriate, and adequately resourced, and will work with a high level of autonomy to manage local pharmacy processes under the supervision of the Executive Director, Statewide Hospital Pharmacy Operations. The Executive Director will provide strategic support in the operational delivery of pharmacy services.

The Pharmacy Site Manager will provide clinical and

administrative oversight of pharmacy services and will participate and support broader hospital and statewide initiatives relating to medications.

As a member of the statewide pharmacy management team, the Pharmacy Site Manager is responsible for supporting statewide initiatives and enabling the delivery of consistent pharmacy processes.

Candidates for the position are expected to have a strong background in the management of hospital pharmacy services, the delivery of high quality patient care, and a commitment to improving medication safety.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Tom Simpson, Department of Health and Human Services, phone (03) 6222 8451, mobile 0417 378 267, email tom.simpson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Staff Specialist, Anaesthetist (519003).

Applications Close:—Friday, 3 December 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time daywork (with on call).

Location:—Royal Hobart Hospital.

Duties: Provide services in Anaesthesia including diagnosis, treatment and care for patients at the Royal Hobart Hospital, both inpatient and outpatients.

The Department of Health and Human Services invites applications for the position of Staff Specialist Anaesthetist at the Royal Hobart Hospital.

The Royal Hobart Hospital is a 505 bed tertiary referral hospital for the state of Tasmania and a teaching hospital associated with the University of Tasmania Medical School.

The Department of Anaesthesia provides a comprehensive range of clinical anaesthesia services for most surgical specialties including cardiothoracic, neurosurgery and paediatric surgery. Anaesthesia services are provided for the hospitals acute pain service, nine main theatres, two day surgery theatres, endoscopy and radiology.

We offer a challenging and interesting spectrum of work. A Salary commensurate with qualification and experience plus, superannuation and salary packaging, relocation assistance, motor vehicle and associated expenses, a supportive and dynamic work environment, access to teaching, education and research funds, strong professional and social networks, a unique and well balanced lifestyle.

Applicants for these positions should be qualified specialist anaesthetists with Fellowship of the Australian and New Zealand College of Anaesthetists or substantially equivalent qualification.

Applicants will be expected to have a strong clinical background with a commitment to teaching, management, or research.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Associate Professor Marcus Skinner, Department of Health and Human Services, phone (03) 6222 8567, fax (03) 6222 8567, email marcus.skinner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services.

Customer Services Officer (512658).

Applications Close:—Friday, 12 November 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work (as and when required) commencing As soon as possible for a period of 2 years.

Location:—Oral Health Services South.

Duties:—The role of the Customer Services Officer is to provide an efficient and effective reception service to all clients and centre based staff as well as administrative and clerical support to Oral Health Services Tasmania staff and external service providers. Liaise and assist in the co-ordination of the day to day functions of the Dental Centre and community clinics. Provide a clerical support service in relation to the administrative functions associated with primary patient care.

Desirable Requirements:—Provide a customer service facility ensuring prompt, sensitive and confidential handling of enquiries from the public.

Control and direct all incoming telephone calls to the service. Answer all patient or public enquiries, solve problems, or refer the call to the correct departmental personnel. Assist clinicians in scheduling and prioritising appointments for all service providers located at the dental centre, including issuing appointment letters.

Enquiries to Theresa Nicholls, Department of Health and Human Services, phone (03) 6214 5473, email theresa.nicholls@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES.

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services.

Dental Technician (519327).

Applications Close:—Friday, 12 November 2010.

Salary:—\$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work (part time hours will be considered).

Location:—Oral Health Services Tasmania South.

Duties:—The role of the Dental Technician is to work within a dental team to provide an efficient and effective, high quality dental prosthetic service within the framework of Oral Health Services Tasmania.

Essential Requirements:—Diploma of Dental Technology or recognised equivalent.

Enquiries to Matthew Lello, Department of Health and Human Services, phone (03) 6214 5462, email mat.ello@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services

Dental Therapist (501211).

Applications Close:—Friday, 12 November 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Oral Health Services Tasmania South.

Duties:—The Dental Therapist is responsible for the provision of dental treatment for children up to eighteen years of age, within the scope of the Health Practitioner Regulation National Law Act 2009 and Oral Health Service policies and guidelines, including participation in quality improvement initiatives and the notification and management of all clinical incidents.

Essential Requirements:—Registered with the Dental Board of Australia.

Enquiries to Leigh Gorringer, Department of Health and Human Services, phone (03) 6214 5444, email leigh.gorringer@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Health and Wellbeing Services
Oral Health Services

Manager Business and Service Development (514334).

Applications Close:—Friday, 19 November 2010.

Salary:—\$92,929 – \$100,076 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Fixed-term full-time day work commencing as soon as possible until 30 June 2011.

Location:—Oral Health Services Tasmania South.

Duties:—The Manager Business and Service Development will, as a member of the Oral Health Services Tasmania senior executive team, provide high level advice and support to the Director and other executive members as required in relation to the strategic and operational management of the service. You will provide high level management, leadership and direction for the overall operation of projects of significance within Oral Health Services Tasmania, including its human, physical and financial resources.

Desirable Requirements:—High level project management experience including the capacity to meet deadlines within a complex environment and the ability to provide briefings and advice to senior management in relation to project progress and associated issues. High level strategic, conceptual and analytical skills, including an ability to understand and make sound judgements regarding the political, social and organisational environment impacting on the service, and provide advice regarding Agency strategies and directions.

Enquiries to Gail Ward, Department of Health and Human Services, phone (03) 6214 5415, email gail.ward@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Mental Health Services South

Community Mental Health Nurse (505983).

Applications Close:—Friday, 12 November 2010.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time day work.

Location:—Glenorchy and Northern Districts.

Duties:—The Community Mental Health Nurse provides assessment and case management of consumers residing in the Glenorchy and Northern Districts Adult Community Mental Health team catchment area. Salary Packaging is available to the successful applicant as is Post Graduate Nursing Allowance subject to relevant qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of

nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Rosalind Cole, Department of Health and Human Services, phone (03) 6211 5000, email rosalind.cole@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Mental Health Services South

Community Mental Health Nurse (505031).

Applications Close:—Friday, 19 November 2010.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time day work.

Location:—Clarence and Eastern Districts.

Duties:—The Community Mental Health Nurse provides assessment and case management of consumers residing in the Clarence and Eastern Districts Community Mental Health team catchment area. Salary Packaging is available to the successful applicant as is Post Graduate Nursing Allowance subject to relevant qualification.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Vicki Polanowski, Department of Health and Human Services, phone (03) 6211 4580, email vicki.polanowski@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Registered Nurse (508645).

Applications Close:—Friday, 12 November 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift work.

Location:—Department of Psychiatry, Royal Hobart Hospital.

Duties:—Mental Health Services South is seeking to employ a Registered Nurse with formal psychiatric qualifications to join a dynamic and multi-disciplinary psychiatric team at the Department of Psychiatry (DoP) based at the Royal Hobart Hospital. The position will be mainly working as a fully rotational shift worker across the low and high dependency units of DoP, however, a range of opportunities and experiences exist for Clinical Nurse leadership/management roles and ECT, Clozapine, liaison and psychiatric emergency nurse (PEN) training.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Julia Miller, Department of Health and Human Services, phone (03) 6222 8512, mobile 0409 044 355, email julia.miller@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Senior Clinical Psychologist (505128).

Applications Close:—Friday, 19 November 2010.

Salary:—\$81,876 – \$90,556 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Mental Health Services South.

Duties:—The Children and Adolescent Mental Health Service (CAMHS) is looking to employ an experienced Senior Clinical Psychologist to join our supportive and dynamic multidisciplinary community team providing assessment and

therapy to children, young people and their families in southern Tasmania. CAMHS also undertakes a significant secondary consultation, education and training role within the community. We are looking for a creative, flexible and skilled clinician who can contribute to ongoing service development as well as their clinical expertise.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical psychology.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check. Enquiries to Deidre Tranter, Department of Health and Human Services, phone (03) 6233 8612, email deidre.tranter@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Road Safety Operations

School Crossing Patrol Officer (904010).

Applications Close:—Friday, 12 November 2010.

Salary:—\$33,637 – \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 7.5 hours per week.

Location:—George Town.

Duties:—Responsible for requiring drivers of vehicles to stop on a road where the Guard is engaged in the duties of protecting children and others crossing to and from a school. Provide advice to the School Principal when children are crossing the road other than at the selected location, or are not observing instructions, so that corrective measures may be taken.

Responsible for the safe conduct of school children and others at pre-selected crossing points.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Serious Driving Offences and Medical examination covering general health, medical history, vision and hearing.

Desirable Requirements:—Possession of a current First Aid Certificate and current drivers licence.

Enquiries to David McIntee, Road Safety Consultant, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6336 2115, email David.McIntee@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Probation Officer (355986a).

Applications Close:—Friday, 12 November 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.5 hours per fortnight for a period of 12 months.

Location:—Northern.

Duties:—Conduct interviews and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending behaviours with the aim of assisting offenders to reduce the risk of re-offending.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction checks in the following; arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against executive or the legislative power, crimes involving: conspiracy, disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A relevant tertiary or industry qualification. A current driver's licence.

Additional Information:—All Probation Officer applicants are required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Pam Honan, State-wide Operations Manager, Community Corrections, Department of Justice, phone (03) 6233 4753, email pamela.honan@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Pam Honan on (03) 6233 4753.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

MENTAL HEALTH TRIBUNAL, GUARDIANSHIP AND
ADMINISTRATION BOARD, TASMANIAN FORENSIC TRIBUNAL**Executive Officer (355881).**

Applications Close:—Friday, 12 November 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent part-time 7.35 hours per day, 4 days per week.

Location:—Hobart.

Duties:—Provide high level research, support and policy development advice to the Registrar and President. This will include the identification, review and implementation of business improvement initiatives in respect of these two highly specialised Tribunals. Provide expertise and advice to the Registrar and President on best practice approaches in administrative processes, including the development and review of forms, templates, educational and website resources and the preparation of complex statistical reports.

Desirable Requirements:—High level experience in a similar environment.

Enquiries to Olivia Hill, Investigator, Guardianship Administration Board, Department of Justice, phone (03) 6233 3085, email olivia.hill@justice.tas.gov.au.

Applications to Human Resources, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Olivia Hill on (03) 6233 3085.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

MONETARY PENALTIES ENFORCEMENT SERVICE

Enforcement Officer (7 vacancies) (Various)

Applications Close:—Friday, 12 November 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time 73.5 hours per fortnight until 30 June 2012 with the possibility of an extension.

Location:—Hobart.

Duties:—Attend to telephone and counter enquiries and provide information to clients, general public, other agencies and organisations in relation to the recovery of monetary penalties. Undertake routine investigations into Monetary Penalties Enforcement Service queries. Negotiate variations to payment conditions and prepare and recommend enforcement action as required.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction checks in the following:— arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against executive or the legislative power, crimes involving: conspiracy, disciplinary action in previous employment check. Identification check.

Enquiries to Charles McClung, Supervisor Enforcement, Monetary Penalties Enforcement Service, Department of

Justice, phone (03) 6233 2231, email charlie.mcclung@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Charles McClung on (03) 6233 2231.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

OFFICE OF THE ANTI-DISCRIMINATION COMMISSIONER

Policy and Project Officer (356304).

Applications Close:—Friday, 12 November 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time working 73.50 hours per fortnight from As soon as possible for 3 months.

Location:—Hobart.

Duties:—Conduct research and analysis relating to policy and legislation that impacts on human rights and the achievement of equal opportunity, providing solutions and recommendations as required. Provide policy and procedural advice and information to stakeholders and senior management on a range of matters relevant to the Commissioner's functions and activities related to Human Rights Week and human rights and discrimination more generally, including review of legislation and regulation, and policy issues generally.

Enquiries to Robyn Miller, Executive Officer, Office of the Anti-Discrimination Commissioner, Department of Justice, phone (03) 6233 4741, email Robyn.Miller@justice.tas.gov.au

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Robyn Miller on (03) 6233 4741.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Operations Information Services

Operations Manager (003097).

Applications Close:—Friday, 12 November 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Provide managerial support particularly in relation to business strategies, resource allocation, systems of work and project management within Information Services. Develop and implement appropriate policies and procedures supporting the provision of services to operational personnel, internal and external customers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Qualifications and Experience:—Tertiary qualifications have not been prescribed, however degree qualifications in Human Resource Management or Management would be viewed favourably.

Enquiries to Ms Kate Prenter, Office of the Director Corporate Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2797, email Kate.Prenter@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

TOURISM OPERATIONS

Director Tourism Operations (DT011/10).

Applications Close:—Monday, 15 November 2010.

Salary:—\$110,455 – \$127,024 p.a.

Port Arthur Historic Site Management Authority Award, General Stream, Band 9.

Permanent full-time.

Location:—Port Arthur.

Demonstrated high level leadership capability and specialist knowledge together with recent experience of working at a senior management level, preferably within the tourism industry or an equivalent commercial operation.

Desirable:—Tertiary qualification in a relevant discipline.

Industry recognised and recognised professional affiliations.
Current motor vehicle driver's licence.

Duties:—To provide leadership, strategic direction and high level specialist advice for the development and management of the Tourism Operations Department whilst ensuring the best use of financial, human, infrastructure and cultural resources to achieve strategic intent and operational excellence for the Port Arthur Historic Site Management Authority and the Tasmanian State Government.

Enquiries to Stephen Large, Chief Executive Officer, Port Arthur Historic Site Management Authority, Port Arthur Tasmania 7182, phone (03) 6251 2300, fax (03) 6251 2322, mobile 0419 388 791, email stephen.large@portarthur.org.au.

Applications to Jane Bale, HR Administrator, Port Arthur Historic Site Management Authority, Port Arthur Tasmania 7182, phone (03) 6251 2306, fax (03) 6251 2322, email recruitment@portarthur.org.au.

PREMIER AND CABINET

EXECUTIVE DIVISION

Office of Security and Emergency Management

Project Manager (001751)

Applications Close:—Friday, 12 November 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time for 2 years.

Location:—Hobart.

Duties:—To undertake policy research, analysis, development, implementation and review in relation to policies on security and emergency management issues affecting Tasmania. Provide the Premier and Cabinet with advice from a Government-wide perspective.

Enquiries to Mathew Healey, Manager, Office of Security and Emergency Management, Department of Premier and Cabinet, phone (03) 6270 5471, email Mathew.Healey@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

TMD

Service Delivery

Information Technology Consultant

Applications Close:—Friday, 12 November 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Vacancy No. 001495 and 001750.

Permanent full-time (001750) is fixed term full-time for 6 months.

Location:—Hobart.

Duties:—Provide professional IT consultancy services to TMD customers to help them obtain maximum value from TMD products' services and features by understanding their business and technology needs and offering sound advice and support. Specifically focus on technical options for scalable, secure and flexible solutions, and provide advice and services

to assist in the formation of strategies to deliver shared services. Provide professional technical consultancy services to TMD's Management team on new technologies for communications, collaboration and shared services. Provide consultancy and project management for the procurement and deployment of identified technologies.

Desirable Requirements:—Appropriate tertiary qualifications are desirable.

Enquiries to Jane Clemes, A/Program Manager, Department of Premier and Cabinet, phone (03) 6270 5612, email Jane.Clemes@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

TMD

Service Delivery

Senior Systems Administrator (001721).

Applications Close:—Friday, 12 November 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, ICT Level 3.

Permanent full-time.

Location:—Hobart.

Duties:—As a senior member of TMD's Technology Team, manage the Whole of Government Exchange environment and related services to ensure that the service management and customer expectations are met in accordance with Service Level Agreements (SLAs), and the service is maintained to the highest professional standards in conformance with the service's operational level agreement (OLA).

Desirable Requirements:—Formal or industry recognised qualifications in computing or a related discipline will be regarded as an advantage.

Enquiries to Bruce Thomas, Service Delivery Manager, Department of Premier and Cabinet, phone (03) 6270 5551, email job.application@dpac.tas.gov.au.

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

AGRICULTURAL POLICY GROUP

Administrative Assistant (706587).

Applications Close:—Friday, 12 November 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (44.10 hours per fortnight).

Location:—Prospect.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide administrative support including managing appointment diaries, meeting organisation, report collation, information research and client liaison for the Director and Manager of Agricultural Policy Group

Desirable Requirements:—A current motor vehicle driver's licence. Experience working in office administration would be an advantage.

Enquiries to Robin Thompson, phone (03) 6336 5291, email Robin.Thompson@dpiwwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INFORMATION AND LAND SERVICES

Crown Land Services

Senior Property Officer (702713)

Applications Close:—Friday, 12 November 2010.

Salary:—\$57,352 – \$67,561 p.a.

Tasmanian State Service Award, TFS General Stream, Band 4.

Fixed-term full-time until 23/12/2011 or until the return of the substantive occupant, whichever is the sooner.

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Undertake inspections and field assessment relating to the leasing, licensing and sale of Crown land, including new applications, transfers and agreement reviews. Desirable Requirements:—Experience in the conduct of building audits or similar work. A current motor vehicle driver's licence.

Enquiries to Daniel Gillie, phone (03) 6233 5640, email Daniel.Gillie@dpiwwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3692, email job.applications@dpiwwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Fox Eradication

Administrative Assistant (Fox Eradication) (706558).

Applications Close:—Friday, 12 November 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Prospect.

Commencing salary within the above range will be

determined in accordance with qualifications and previous relevant experience.

Duties:—Provide clerical and administrative support to the Manager and other staff of the Fox Eradication Branch.

Desirable Requirements:—A current motor vehicle drivers licence.

Enquiries to Robyn Aylmer, phone (03) 6336 5320, email Robyn.Aylmer@dpiwwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Fox Eradication

Scientific Officer (Wildlife Risk Assessment and Conservation Management) (706590).

Applications Close:—Friday, 12 November 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time for 12 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Undertake a review of all of the conservation genetics projects completed to date for species considered 'at-risk' to fox predation and provide assistance in the development of fox eradication and monitoring techniques.

Desirable Requirements:—A current motor vehicle drivers licence.

Enquiries to Robyn Aylmer, phone (03) 6336 5320, email Robyn.Aylmer@dpiwwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Wildlife Management

Wildlife Monitoring and Management

Section Head (Wildlife Monitoring and Management) (702948).

Applications Close:—Friday, 12 November 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Manage the human, physical and financial resources allocated to the section in accordance with contemporary management techniques and co-ordinate the direction of the Section within the framework of Branch Business Plan, Save the Tasmanian Devil Program, the Wildlife Monitoring Strategy and associated budgets.

Desirable Requirements:—Appropriate tertiary qualifications in a relevant discipline. A current motor vehicle driver's licence.

Enquiries to Colin Spry, phone (03) 6233 2471, email Colin.Spry@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Field Officer (Re-advertised) (706543).

Applications Close:—Friday, 12 November 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Arthur River.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

A percentage salary loading may be payable in addition to the annual award salary for those employees who are authorised to undertake work on weekends, public holidays, outside normal working hours and for performing first aid duties.

Potential applicants should note that this recruitment process may be used to fill Field Officer vacancies at the same level within the Region over the next 6 months.

Duties:—Implement the Field Centre operational plans, carry out works to maintain field centre infrastructure and facilities for the conservation and sustainable use of natural and cultural resources.

Enquiries to Robyn Lynn, phone (03) 6457 1225, email Robyn.Lynn@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Field Officer, Building Works Supervisor—2 Vacancies (706534, 706535).

Applications Close:—Friday, 12 November 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—St Helens (706534) and Queenstown (706535).

Please note: Previous applicants do not need to reapply.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Potential applicants should note that this recruitment process may be used to fill Field Officer vacancies at the same level within the Region over the next 6 months.

Duties:—Construction and management of minor facilities and infrastructure in accordance with approved plans and standards. Preparation and implementation of infrastructure maintenance programs.

Desirable Requirements:—A current motor vehicle drivers licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIUWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Natasha Norman, phone (03) 6472 6020, email Natasha.Norman@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

North-West Region

Field Officer, Building Works Supervisor (706535) (Re-advertised).

Applications Close:—Friday, 12 November 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Queenstown.

Please note: Previous applicants do not need to reapply.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Potential applicants should note that this recruitment process may be used to fill Field Officer vacancies at the same level within the Region over the next 6 months.

Duties:—Construction and management of minor facilities and infrastructure in accordance with approved plans and standards. Preparation and implementation of infrastructure maintenance programs.

Desirable Requirements:—A current motor vehicle drivers licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Natasha Norman, phone (03) 6472 6020, email Natasha.Norman@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

TASMANIAN AUDIT OFFICE

Financial Audit Cadet (TAO2504)

Applications Close:—Friday, 12 November 2010.

Salary:—\$36,450 – \$56,111 p.a.

Tasmanian State Service Award, Cadet.

Fixed-term full-time.

Location:—Hobart.

About the Role:—The Tasmanian Audit Office cadet program provides an excellent opportunity to work and gain experience in a government agency whilst studying part-time for an appropriate tertiary degree.

The cadet program combines dedicated training with hands-on experience and is focused specifically on your professional role. At the end of the program you will have gained on-the-job experience, a thorough grounding in technical processes and procedures and an understanding of professional best practice.

Duties:—assist in the planning of audits, assists with the conduct of allocated audit tasks in accordance with the audit plan, time deadlines and Office and professional standards, assist with the interpretation of accounting and audit standards, legislation and practices and how these are applied by clients, records results of audit work for review by team leader, undertakes audits of low risk clients as required, draft correspondence and reports and makes recommendation about opinions for smaller audits, identify issues and offers recommendations for improvement to the team leader, perform other appropriate duties, including administrative support within the office or the business unit as directed by the General Manager from time to time, completes training associated with cadetship, successfully completes degree.

Performance is measured against key performance indicators that are developed and agreed to for each role in the office.

Essential Requirements:—Eligible for admission to a relevant degree of a recognised tertiary institution.

Desirable Requirements:—Driver's License.

Enquiries to Jess Balding, Acting Manager, Human Resources, Tasmanian Audit Office, G.P.O. Box 851, Hobart, Tasmania 7000, phone (03) 6226 0100, fax (03) 6226 0199, email Jessica.Balding@audit.tas.gov.au.

Applications to Jess Balding, Acting Manager, Human Resources, Tasmanian Audit Office, G.P.O. Box 851, Hobart, Tasmania 7000, phone (03) 6226 0100, fax (03) 6226 0199, email Jessica.Balding@audit.tas.gov.au.

TASMANIAN AUDIT OFFICE

Financial Auditor (TAO2400)

Applications Close:—Friday, 12 November 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Permanent full-time.

Location:—Hobart.

About the Role:—With a wide client base of diverse public sector entities, an innovative team and the latest technology, our people experience variety, challenge and real opportunities. Financial auditors provide assistance on audits of low to medium level of complexity, according to established audit plans, either individually or as part of a team. Main tasks revolve around the documentation of accounting systems and identification of key controls, conducting audit tests and drafting reports.

Duties:—contribute to the planning of audits and obtains preliminary information from clients to gain an appreciation of what may be involved in the audit, under supervision, performs allocated audit tasks in accordance with the audit plan, time deadlines and Office and professional standards, interprets accounting standards and practices and how these are applied by clients, liaises with client agencies and maintains effective relationships with staff in client agencies and external stakeholders, in consultation with clients, prepares drafts for the Auditor-General's Report to Parliament, where appropriate, assists less experienced audit staff to complete their allocated tasks within quality, time and cost requirements, conducts some low risk audits or other audits as assigned and manages these within time, cost and quality parameters, drafts correspondence and reports and makes recommendations about opinions for smaller audits, maintains working papers (in accordance with Office and unit policy) to record evidence of examinations, perform other appropriate duties, including administrative support within the office or the business unit as directed by the General Manager from time to time.

Performance is measured against Key Performance Indicators that are developed and agreed to for each role in the Office.

Essential Requirements:—A tertiary qualification at degree level in a relevant discipline from a recognised tertiary institution.

Desirable Requirements:—Driver's License.

Enquiries to Jess Balding, Acting Manager, Human Resources, Tasmanian Audit Office, G.P.O. Box 851, Hobart, Tasmania 7000, phone (03) 6226 0100, fax (03) 6226 0199, email Jessica.Balding@audit.tas.gov.au.

Applications to Jess Balding, Acting Manager, Human Resources, Tasmanian Audit Office, G.P.O. Box 851, Hobart, Tasmania 7000, phone (03) 6226 0100, fax (03) 6226 0199, email Jessica.Balding@audit.tas.gov.au.

TASMANIAN AUDIT OFFICE

Graduate Financial Auditor (TAO2601).

Applications Close:—Friday, 12 November 2010.

Salary:—\$49,097 – \$59,113 p.a.

Tasmanian State Service Award, Graduate.

Fixed-term full-time.

Location:—Hobart.

About the Role:—Our financial audit graduate program co-ordinates dedicated training with hands-on experience and is focused specifically on your professional role.

Working for the Tasmanian Audit Office you will be exposed to high profile Tasmanian public sector entities, work with an innovative team and utilise the latest technology. At the end of the program you will have gained on-the-job experience, a thorough grounding in technical processes and procedures and an understanding of professional best practice.

Duties:—assists in the planning of audits, assists with the conduct of allocated audit tasks in accordance with the audit plan, time deadlines and Office and professional standards, assist with the Interpretation of accounting and audit standards, legislation and practices and how these are applied by clients, records results of audit work for review by team

leader, undertakes audits of low risk clients as required, drafts correspondence and reports and makes recommendations about opinions for smaller audits, identify issues and offers recommendations for improvement to the team leader, Perform other appropriate duties, including administrative support within the office or the business unit as directed by the General Manager from time to time, completes training associated with the graduate program. Successfully completes degree (if applicable).

Performance is measured against Key Performance Indicators that are developed and agreed to for each role in the Office.

Essential Requirements:—A tertiary qualification at degree level in a relevant discipline from a recognised tertiary institution.

Desirable Requirements:—Driver's License.

Enquiries to Jess Balding, Acting Manager Human Resources, Tasmanian Audit Office, G.P.O. Box 851, Hobart, Tasmanian 7000, phone (03) 6226 0100, fax (03) 6226 0199, email Jessica.Balding@audit.tas.gov.au.

Applications to Jess Balding, Acting Manager Human Resources, Tasmanian Audit Office, G.P.O. Box 851, Hobart, Tasmanian 7000, phone (03) 6226 0100, fax (03) 6226 0199, email Jessica.Balding@audit.tas.gov.au.

Staff Movements

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	D. Mulcahy	Clinical Nurse	31.10.10
Health & Human Services	A. Parson	Enrolled Nurse	14.11.10
Health & Human Services	K. Elphinstone	Clinical Nurse	08.11.10
Health & Human Services	L. Izzard	Home Care Assessor	18.10.10
Justice	H. Allie	Policy Support and Research Officer	28.10.10
Primary Industries, Parks, Water & Environment	P. Wood	Communications Officer	26.10.10

Resignation of Permanent Employees

<i>Agency</i>	<i>Position No. and Title</i>	<i>Occupant's Name</i>	<i>Date Effective</i>
Health & Human Services	Community Mental Health Nurse	S. Glennie	22.10.10
Health & Human Services	Coordinator Business System Support and Data Management	B. David	15.10.10
Premier & Cabinet	Assistant Parliamentary Counsel	J. Dixon	29.10.10
Primary Industries, Parks, Water & Environment	Client Service Officer	B. Harvey	06.10.10

Retirement of Permanent Employees

<i>Agency</i>	<i>Position No. and Title</i>	<i>Occupant's Name</i>	<i>Date Effective</i>
Primary Industries, Parks, Water & Environment	Program Coordinator	M. Long	07.11.10
Tasmanian Audit Office	Principal Financial Auditor	G. Morffew	15.10.10

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Support Officer Desktop Publishing	K. Leahy	6 months	15.11.10
Economic Development, Tourism & the Arts	Operations Officer	G. Dearing	6 months	08.11.10
Economic Development, Tourism & the Arts	Operations Assistant	H. Keleher	6 months	28.10.10
Health & Human Services	Executive Assistant	M. Grieve	6 months	25.10.10
Health & Human Services	Senior Physiotherapist	L. O'Brien	6 months	25.10.10
Health & Human Services	Registered Nurse	G. Anderson	6 months	31.10.10
Health & Human Services	Senior Physiotherapist	M. Fenton	6 months	08.11.10
Health & Human Services	Clinical Nurse Educator	M. Maija Kumpulainen	6 months	30.10.10
Health & Human Services	Occupational Therapist	B. Lange	6 Months	01.11.10
Health & Human Services	Enrolled Nurse	L. Mundy	6 months	25.10.10
Health & Human Services	Home Help	T. Cruse	6 months	01.11.10
Health & Human Services	Occupational Therapist	S. Maran	6 Months	01.11.10
Health & Human Services	Medical Orderly	S. Smith	6 months	25.10.10
Health & Human Services	Child and Family Health Nurse	L. Klug	6 months	03.11.10
Health & Human Services	Allocations-Rostering Clerk	A. McLaren	6 months	09.11.10
Health & Human Services	Medical Orderly	P. Higgins	6 months	25.10.10
Health & Human Services	Registered Nurse	L. Hutchins	6 months	31.10.10
Health & Human Services	Support Services Officer	C. Hoodless	6 months	14.11.10
Health & Human Services	Community Nurse	J. Allford	6 months	15.11.10
Health & Human Services	Medical Orderly	F. Lamey	6 months	25.10.10
Health & Human Services	Community Nurse	M. Dixon	6 months	15.11.10
Health & Human Services	Administrative Assistant	H. Gill	6 Months	01.11.10
Justice	Correctional Officer	A. Parker	12 months	01.11.10
Justice	Business Systems Analyst	A. Fletcher	6 months	28.10.10
Justice	Correctional Officer	W. Pinfold	12 months	01.11.10
Justice	Correctional Officer	B. Roberts	12 months	01.11.10
Justice	Correctional Officer	S. Wouters	12 months	01.11.10
Justice	Correctional Officer	K. Hinz	12 months	01.11.10
Primary Industries, Parks, Water & Environment	Geodetic Surveyor	J. Stephenson	6 months	02.11.10
Primary Industries, Parks, Water & Environment	Administrative Assistant	H. Lancaster	6 months	28.10.10
Port Arthur Historic Site Management Authority	Cook	J. Rieusset	1 month	14.10.10

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Assistant Crown Solicitor	G. Kench	5 years	25.10.10
Integrity Commission	Legal Officer	G. Johnston	2 years	01.11.10



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Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

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