



TASMANIAN STATE SERVICE NOTICES

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: *jobsadmin@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

Department of Economic Development, Tourism and the Arts, phone (03) 6233 5505, email *belinda.beltz@development.tas.gov.au*.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, phone (03) 6233 9685, fax (03) 6233 5703, email *applications@development.tas.gov.au*.

Applications must address the selection criteria as outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

Marketing and Commercial Operations

Customer Service Consultant (425072).

Applications Close:—Friday, 21 May 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Launceston.

Duties:—Provide high quality, targeted information about Tasmanian travel and tourism products and services that assist consumers to plan and book a holiday to Tasmania.

Provide support to Tourism Tasmania Marketing strategies by conducting consumer research campaigns as required.

Enquiries to Tracey Clark, Executive Assistant, Department of Economic Development, Tourism and the Arts, phone (03) 6336 3183, email *tracey.clark@tourism.tas.gov.au*.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. box 646, Hobart 7001, phone (03) 6233 9685, fax (03) 6233 5703, email *applications@tourism.tas.gov.au*.

Applicants must address the selection criteria as outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CORPORATE SUPPORT DIVISION

Human Resources

Senior HR Relationship Consultant—2 Vacancies.

Applications Close:—Friday, 21 May 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Vacancy No. 425013.

Permanent full-time.

Location:—Hobart.

Vacancy No. 425060.

Fixed-Term full-time 7 months.

Location:—Hobart.

Duties:—Provide high level Human Resources Relationship Management services including expert and consultative advice to stakeholders on complex people management issues. As a key member of the HR Relationship Management team collaboratively develop and implement strategies, policies and plans and undertake projects to assist in achieving organisational goals.

Desirable Requirements:—Relevant tertiary and/or industry recognised qualifications and affiliations;

Strong generalist HR experience.

Enquiries to Belinda Beltz, Manager HR Relationships,

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

Marketing and Commercial Operations

Familiarisation Officer (425065).

Applications Close:—Friday, 21 May 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Launceston.

Duties:—Develop, organise and administer familiarisation programmes for visiting journalists, domestic and international trade representatives and staff that deliver exceptional results for the Tasmanian tourism industry in media, bookings and product knowledge and align with tourism branding.

Enquiries to Tracey Clark, Executive Assistant, Department of Economic Development, Tourism and the Arts, phone (03) 6336 3183, email *tracey.clark@tourism.tas.gov.au*.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9685, fax (03) 6233 5703, email *applications@development.tas.gov.au*.

Applicants must address the selection criteria as outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

*Marketing and Commercial Operations***Support Officer Internet and Product Databases (706047).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—As a key member of the Digital Services team, contribute to the development of brand awareness and appeal for Tasmania as a holiday destination with particular emphasis on the internet and tourism product and information within content databases and promotion of content on electronic media.

Liaise with industry and government agencies to collate, prepare and maintain tourism products and information to facilitate the timely distribution of product through various electronic and traditional distribution channels.

Desirable Requirements:—Possession of a current motor vehicle drivers licence.

Enquiries to Kerri-Anne Duval-Stewart for a copy of the Statement of Duties on (03) 6230 8296 or email Kerri-Anne.Duval-Stewart@tourism.tas.gov.au. For further information please contact Paul Leitch, Co-ordinator Product Databases, Department of Economic Development, Tourism and the Arts, phone (03) 6230 8253, email paul.leitch@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9685, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

CORPORATE SERVICES

Information and Technology Services

Information Support Services

Co-ordinator Information Services (962451).

Applications Close:—Friday, 21 May 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Information Support Services, Region South.

Description of the Role:—Provide a high level consultancy and advisory service to management and staff on a broad range of information management issues.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Tertiary studies in information management.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—

Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Allegra Huxtable, Department of Education, phone (03) 6233 8739, email allegra.huxtable@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Information and Technology Services

Schools and Client IT Support

Senior IT Support Officer (963502).

Applications Close:—Friday, 21 May 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—This vacancy is based in Launceston within Learning Services (North).

Description of the Role:—Ensure the provision of an effective and efficient ICT client support service within the education environment. Plan and implement troubleshooting, hardware support and software management strategies. The provision of supervision, training and leadership for other ICT support staff.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Appropriate post secondary qualification and/or industry experience relevant to the role. At least two years experience in the delivery of ICT support and infrastructure services. A current driver's licence. Department of Education ITS Accreditation.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Scott Ashton, Department of Education, phone (03) 6233 6916, email scott.ashton@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

East Launceston Primary School

Assistant Principal (952812).

Applications Close:—Friday, 21 May 2010.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3 Level 3.

Permanent full-time.

Location:—East Launceston Primary School.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Judy Pill, Department of Education, phone (03) 6331 1233, email judith.pill@education.tas.gov.au.Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Riverside Primary School

Assistant Principal (205695).

Applications Close:—Friday, 21 May 2010.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time from a date to be negotiated.

Location:—Riverside Primary School.

Description of the Role:—To assist the Principal in the

general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Colleen Breheney, Department of Education, phone (03) 6327 3731, email colleen.breheney@education.tas.gov.au.Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Glen Huon Primary School

Principal (952992).

Applications Close:—Friday, 21 May 2010.

Salary:—\$90,466 p.a.

Teaching Service (TPS) Award, Band 3, Level 2.

Permanent full-time.

Location:—Glen Huon Primary School.

Description of the Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Brendan Kelly, Department of Education, phone (03) 6212 3242, email brendan.kelly@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Goulburn Street Primary School

Teacher Aide Special, Goulburn Street Primary School (954242).

Applications Close:—Friday, 21 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—Goulburn Street Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Fran Hamill, Department of Education, phone (03) 6234 1884, email frances.hamill@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Lansdowne Crescent Primary School

Teacher Aide Special, Lansdowne Crescent Primary School (953637).

Applications Close:—Friday, 21 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—Lansdowne Crescent Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Ed Glover, Department of Education, phone (03) 6234 1030, email ed.glover@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

New Town High School

Teacher Aide Special, New Town High School (981026).

Applications Close:—Friday, 21 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—New Town High School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has

determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Mary Beasley, Department of Education, phone 0417 385 735, email mary.beasley@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Ogilvie High School

Teacher Aide Special, Ogilvie High School (981266).

Applications Close:—Friday, 21 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—Ogilvie High School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Cindy McDonald, Department of Education, phone 0409 545 779, email cindy.mcdonald@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Princes Street Primary School

Teacher Aide Special, Princes Street Primary School (954390).

Applications Close:—Friday, 21 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—Princes Street Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Margaret Jacobson, Department of Education, phone (03) 6223 6635, email margaret.jacobson@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Sandy Bay Infant School

Teacher Aide Special, Sandy Bay Infant School—2 Vacancies.

Applications Close:—Friday, 21 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 963657.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—Sandy Bay Infant School.

Vacancy No. 650684.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—Sandy Bay Infant School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Amanda Druce, Department of Education, phone 0400 535 534, email amanda.druce@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

South Hobart Primary School

Teacher Aide Special, South Hobart Primary School—2 Vacancies.

Applications Close:—Friday, 21 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 964194.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—South Hobart Primary School.

Vacancy No. 963027.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—South Hobart Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is

to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Greg Turner, Department of Education, phone (03) 6223 6040, email greg.turner@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Taroona Primary School

Teacher Aide Special, Taroona Primary School—2 Vacancies.

Applications Close:—Friday, 21 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 964195.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—Taroona Primary School.

Vacancy No. 963017.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:—Taroona Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one

application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Grant Robinson, Department of Education, phone (03) 6227 8325, email grant.robinson@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Waimea Heights Primary School

Teacher Aide Special, Waimea Heights Primary School—2 Vacancies.

Applications Close:—Friday, 21 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 954238.

Permanent part-time 16 hours per fortnight, for up to 42 weeks per year.

Location:—Waimea Heights Primary School.

Vacancy No. 954021.

Permanent part-time 16 hours per fortnight, for up to 42 weeks per year.

Location:—Waimea Heights Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sally Gill, Department of Education, phone 0417 132 830, email sally.gill@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

TEACHERS' REGISTRATION BOARD

Manager IT Support and Communications (964385).

Applications Close:—Friday, 21 May 2010.

Salary:—\$83,867 – \$91,369 pro rata.

Tasmanian State Service Award, General Stream, Band 7.

Permanent part-time 58.8 hours per fortnight.

Location:—Teachers' Registration Board.

Description of the Role:—To support to the activities of the Teachers Registration Board of Tasmania and the registration function through the provision of high level IT support and communications management including web site management. Assist in the processing of applications for registration and assist the CEO in the management of the operations of the Office of the Teachers Registration Board of Tasmania.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Relevant academic qualifications.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Kerrie Moss, Department of Education, phone (03) 6233 5992, email kerrie.moss@trb.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Tenancy Officer (517031).

Applications Close:—Friday, 21 May 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Housing Tasmania, South West.

Duties:—Provide a range of tenancy management services to a portfolio of public housing clients and properties in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:—Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change. Demonstrated ability to

interpret client circumstances and requirements, use initiative and utilise problem solving skills to make well-informed recommendations in relation to tenancy management, within legislation, policy and guidelines. Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards.

Enquiries to Kim Bomford, Department of Health and Human Services, phone (03) 6233 8635, email kim.bomford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Antenatal Services Manager (519482).

Applications Close:—Friday, 21 May 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Fixed-Term full-time day work, commencing as soon as possible for a period of 2 years. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital.

Duties:—Functions autonomously and collaboratively in an advanced and extended midwifery clinical role. Assessment and management of women using midwifery knowledge and skills in order to refer as required for optimal care to a variety of maternity models. The role is grounded in the midwifery professional values, knowledge, theories and practice and provides innovative and flexible health care delivery that complements other healthcare providers. Triage of ante natal referrals is supported by the National Midwifery Guidelines for Consultation and Referral 2nd Edition and supported by the Triage Assessment committee for most appropriate pathway. Co-ordinate and act as consultant for primary health and acute sites for ante natal maternity care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania, with authorisation to practice as a Midwife.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c) serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to karen O'Shea, Department of Health and Human Services, phone (03) 6426 5649, email karen.oshea@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Clinical Nurse Educator (516977).

Applications Close:—Friday, 21 May 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Nurse Educator, Level 3.

Permanent part-time day work, 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Mersey Community Hospital.

Duties:—The role of the clinical nurse educator is to facilitate and support the development of the nursing workforce, including students, by planning, promoting, co-ordinating, implementing and evaluating education programmes in the clinical practice setting. The Department of Health and Human Services has established a clinical learning and education framework for nursing and midwifery. The framework recognises that the development of the nurse is optimised when theoretical knowledge is integrated with practice within a structured education environment. The principal outputs of the framework are education programmes including: transition programmes; clinical practice placement programmes as a component of pre and post registration and enrolment courses; and, professional development programmes. In recognition of the requirements of the different settings, the clinical nurse educator role may incorporate activities associated with some or all of the principal outputs. The objective is achieved in accordance with Agency policy and legal requirements and performance reporting arrangements are linked to the DHHS Progress Chart.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Julie Duff, Department of Health and Human Services, phone (03) 6424 7690, email julie.duff@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Triage Clerk DEM (514497).

Applications Close:—Friday, 21 May 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Patient Information Management, Mersey Community Hospital.

Duties:—To provide efficient and effective clerical and

reception support to both medical and nursing staff in the direct patient contact area of the Department of Emergency Medicine.

Desirable Requirements:—Highly developed communication and interpersonal skills with the ability to liaise with all disciplines of professional staff. Capacity to assist with the administrative aspects of managing critically ill and seriously injured patients. Ability to be flexible and work as part of a team in a busy, demanding work environment, together with well developed time management skills and the ability to prioritise work.

Enquiries to Allyson Clark, Department of Health and Human Services, phone (03) 6426 5656, email allyson.clark@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Early Intervention Musculoskeletal Physiotherapist (519428).

Applications Close:—Friday, 21 May 2010.

Salary:—\$81,065 – \$89,659 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—Lead the early intervention assessment programme and co-ordinate case management, including supervision and direction of Allied Health members of the team; Dietitian, Occupational Therapist, Pharmacist and Prehab Physiotherapist. Provide expert clinical opinion (assessment and refer appropriately) for patients on the orthopaedic waiting list. Supervise and co-ordinate the management of rehabilitation provided by relevant physiotherapy staff for patients who are on the waiting list.

We are seeking a dynamic Physiotherapist with expert clinical skills to lead a newly established multi-disciplinary orthopaedic team. If you are looking for a challenge and relish the opportunity to lead a new team, this is your opportunity.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Peter Watson, Department of Health and Human Services, phone (03) 6430 6608, email physio.burnie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Supervisor Patient Information Management Services (518617).

Applications Close:—Friday, 21 May 2010.

Salary:—\$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie.

Duties:—Supervise and co-ordinate the daily activities of staffing within Patient Information Services and associated areas in consultation with the Regional Manager. Participate in goal setting, strategic planning, programme development and evaluation of the service to ensure the department adheres to legislative requirements in its management of patient information.

Enquiries to Geraldine Hanigan, Department of Health and Human Services, phone (03) 6430 6527, email geraldine.hanigan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Clinical Nurse (502383).

Applications Close:—Friday, 4 June 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work (fully rotational).

Location:—King Island Hospital and Health Centre.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies, the Clinical Nurse provides clinical leadership in all aspects of nursing care within the Acute Hospital and Residential Aged Care Facility setting.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c) serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Jacky Richards, Department of Health and Human Services, phone (03) 6462 9900, email kihhdon@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Enrolled Nurse (502388).

Applications Close:—Friday, 4 June 2010.

Salary:—\$47,703 – \$50,454 p.a.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent full-time shift work (fully rotational).

Location:—King Island Hospital and Health Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c)serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Enrolled Nurse (502368).

Applications Close:—Friday, 21 May 2010.

Salary:—\$47,703 – \$50,454 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent part-time shift work (fully rotational), working 45.6 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—HealthWest, Queenstown.

Duties:—This position is a Permanent Part-time position for a Medication Endorsed Enrolled Nurse. The successful applicant will be required to work and develop skills in Acute Care and Aged Care, working where and when available and required. The Nurses of HealthWest participate in a skills development programme that support them in transition to HealthWest so that they are able to work confidently in Acute Care and Aged Care. HealthWest is committed to a robust in-service education programme and actively supports video conferencing initiatives

and telehealth programmes. All levels of staff and students have equal access to our in-house programmes.

The opportunity to work as a nurse in remote Tasmania is one that will provide the successful applicant with experience in a wide scope of practice. The challenges are rewarding and the opportunities to develop professionally limited only by the individual.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c)serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Bob Cartledge, Department of Health and Human Services, phone (03) 6472 2315, email bob.cartledge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Enrolled Nurse (519332).

Applications Close:—Friday, 21 May 2010.

Salary:—\$47,703 – \$50,454 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-Term casual shift work (fully rotational), as and when required, commencing as soon as possible to 23 May 2012. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—HealthWest, Queenstown.

Duties:—This position is a Fixed Term Casual position for a Medication Endorsed Enrolled Nurse. The successful applicant will be required to work and develop skills in Acute Care and Aged Care, working where and when available and required. The Nurses of HealthWest participate in a skills development programme that support them in transition to HealthWest so that they are able to work confidently in Acute Care and Aged Care. HealthWest is committed to a robust in-service education programme and actively supports video conferencing initiatives and telehealth programmes. All levels of staff and students have equal access to our in-house programmes.

The opportunity to work as a nurse in remote Tasmania is one that will provide the successful applicant with experience in a wide scope of practice. The challenges are rewarding and the opportunities to develop professionally limited only by the individual.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c)serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Bob Cartledge, Department of Health and Human Services, phone (03) 6472 2315, email bob.cartledge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Orthotist/Prosthetist (510415).

Applications Close:—Friday, 28 May 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—North West Area Health Service.

Duties:—An exciting opening exists for an enthusiastic Orthotist/Prosthetist to join our dynamic team at Orthotic Prosthetic Services Tasmania (OPST).

Based in the State's North West, you will be responsible for providing patient assessments, delivering orthotic and prosthetic clinical care, guiding fabrication and for attendance of ward rounds and inter-disciplinary clinics.

OPST offers the opportunity to work across a wider range of orthotic and prosthetic specialities than that experienced in most other facilities. You will have the possibility of being involved in interim and definitive prosthetic management, as well as acute, rehabilitation and paediatric orthotic management.

Complementing our focus upon excellence in client care, OPST offers robust continuing professional development and quality assurance programmes, designed to enhance innovation, service delivery and professional standards. We are a State-wide service, which will allow you regular collaborative experiences with your colleagues in the other facilities around Tasmania.

This permanent full-time role is an outstanding opportunity to advance your career and gain an ideal work/life balance in one of Australia's most enviable locations.

We offer:—excellent professional development, learning and mentoring opportunities, the opportunity to work in a supportive and committed inter-disciplinary team environment, in the acute and rehabilitation settings, great potential for career advancement.

Essential Requirements:—Diploma or Degree of Applied Science in Orthotics/Prosthetics and/or be eligible for membership to the Australian Orthotic and Prosthetic Association.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c) serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to John Semmens, Department of Health and Human Services, phone (03) 6348 7562, email john.semmens@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Registered Nurse (503011).

Applications Close:—Friday, 21 May 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—HealthWest, Queenstown.

Duties:—This position is a permanent full-time position for a Level 1 Registered Nurse. The successful applicant will be required to participate in a skills development programme that will support them in transition so that they are able to work confidently in Acute Care and Aged Care. HealthWest is committed to a robust in-service education programme and actively supports video conferencing initiatives and telehealth programmes.

The opportunity to work as a nurse in remote Tasmania is one that will provide the successful applicant with experience in a wide scope of practice. The challenges are rewarding and the opportunities to develop professionally limited only by the individual.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c) serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Bob Cartledge, Department of Health and Human Services, phone (03) 6472 2315, email bob.cartledge@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Administrative Assistant (519468).

Applications Close:—Friday, 21 May 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P Holman Clinic, Launceston General Hospital.

Duties:—To provide an efficient specialised Radiation Oncology, Medical, Oncology, Clinical Haematology inpatient and outpatient clerical service utilising integrated patient management systems.

Desirable Requirements:—Excellent keyboard skills and familiarity with computer systems. Previous audio typing experience and use of medical terminology is highly desirable. Previous experience and a sound knowledge of clerical and reception procedures, together with knowledge of the function of medical records.

Enquiries to Loris Towers, Department of Health and Human Services, phone (03) 6348 7138, email loris.towers@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Administrative Assistant (519467).

Applications Close:—Friday, 21 May 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P. Holman Clinic.

Duties:—To provide an efficient specialised Radiation Oncology, Medical, Oncology, Clinical Haematology inpatient and outpatient clerical service utilising integrated patient management systems.

Desirable Requirements:—Excellent keyboard skills and familiarity with computer systems. Previous audio typing experience and use of medical terminology is highly desirable. Previous experience and a sound knowledge of clerical reception procedures together with knowledge of the function of medical records.

Enquiries to Loris Towers, Department of Health and Human Services, phone (03) 6348 7138, email loris.towers@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Radiation Therapist—3 Vacancies.

Applications Close:—Friday, 21 May 2010.

Salary:—\$58,629 – \$76,214 p.a.

Radiation Therapists (Public Sector) Industrial Agreement 2009, Radiation Therapist, Level 1.

Vacancy No. 519465.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—WP Holman Clinic, Launceston General Hospital.

Vacancy No. 519464.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—WP Holman Clinic, Launceston General Hospital.

Vacancy No. 519466.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—WP Holman Clinic, Launceston General Hospital.

Duties:—To carry out the planning and treatment of patients with X-rays, electrons and brachytherapy as prescribed by a Radiation Oncologist. Associated duties including patient care, general and technical administration.

Essential Requirements:—Entitled to be granted registration as a Radiation Therapist by the Medical Radiation Science Professionals Registration Board of Tasmania.

Enquiries to Helen Tubb, Department of Health and Human Services, phone (03) 6348 7140, email helen.tubb@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Registered Nurse—4 Vacancies.

Applications Close:—Friday, 21 May 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 513487.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medicine Ward, Launceston General Hospital.

Vacancy No. 504174.

Permanent part-time shift work, 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medicine Ward, Launceston General Hospital.

Vacancy No. 504162.

Permanent part-time shift work, 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medicine Ward, Launceston General Hospital.

Vacancy No. 513488.

Permanent part-time shift work, 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medicine Ward, Launceston General Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Vanessa Fulton, Department of Health and Human Services, phone (03) 6348 7329, email vanessa.fulton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Director of Nursing (Campbell Town) (512458).

Applications Close:—Friday, 28 May 2010.

Salary:—\$86,319 p.a.

Nurses (TPS) Award, Registered Nurse, Level 5, Grade 1.

Permanent full-time day work.

Location:—Campbell Town Health and Community Service.

Duties:—Lead and manage a range of inpatient/residential/community based services provided from the relevant rural health facility including the management of resources and undertaking a leadership role in ensuring that clinical and support services/infrastructure meet quality and safety standards and are in accordance with Agency performance objectives and community expectations. Facilitate the development and maintenance of strong communication links within the Agency and other government and non government agencies, community health service providers and other key groups and consumers regarding health service priorities.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

- 1) Conviction Check in the following areas: a) crimes of violence; b) sex related offences; c) serious drug offences; and d) crimes involving dishonesty.
- 2) Identification Check.
- 3) Disciplinary action in previous employment check.

Enquiries to Sophie Legge, Department of Health and Human Services, phone (03) 6336 4140, email sophie.legge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Relief Cleaner/Kitchen Hand (506489).

Applications Close:—Friday, 21 May 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-Term casual shift work, as and when required, commencing 30 May 2010 to 29 April 2012.

Location:—George Town Hospital and Community Centre.

Duties:—To carry out and assist in food preparation and cleaning within the Kitchen area, maintaining a high standard of hygiene. To carry out and assist in the cleaning of allocated areas within the facility in compliance with established standards and protocols.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karyn Parker, Department of Health and Human Services, phone (03) 6380 3620, email karyn.parker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Business Development Officer (517438).

Applications Close:—Friday, 21 May 2010.

Salary:—\$65,248 – \$68,223 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—CentrePath, Royal Hobart Hospital.

Duties:—Co-ordinate, initiate and perform a range of business development activities and undertake a range of projects aimed at enhancing and promoting the activities of CentrePath. Consult with the Principal Scientist in the development of policies and strategies to strengthen business activities, particularly in maximising all forms of revenue. Design and implement associated systems and processes to ensure that service delivery and revenue goals are reached. Assist the Principal Scientist in specific business negotiations with other health service providers within the private sector. Provide implementation support, analysis and advice for a broad range of business efficiency initiatives within CentrePath that impact upon Pathology Services at the Royal Hobart Hospital.

Enquiries to Mike Jones, Department of Health and Human Services, phone (03) 6222 8948, email mike.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Case Manager, Transition Care Programme (519351).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-Term full-time day work, commencing 8 Jun 2010 until 6 Jun 2011.

Location:—Repatriation Centre, Hobart.

Duties:—The Case Manager will provide Case management services to older persons identified as medically stable ready for discharge from the Acute Care Sector and who would benefit from time limited, goal orientated, therapy focused restorative care, within the Southern Region. You will work with individual clients and their families to achieve all functions of the case management process. You will maintain client records and prepare reports and correspondence as required and participate in staff development and community education activities.

Well developed understanding of and demonstrated ability to undertake the functions of the Case Management process as relevant to clients requiring time limited, goal orientated, therapy focused restorative care. Demonstrated understanding and knowledge of the needs of older clients and the concept of packaged care and the use of brokerage funds. Ability to exercise initiative and discretion within a health care setting, and quickly acquire knowledge of community networks and referral services relevant to the frail aged and their carers.

Enquiries to Christine Priest, Department of Health and Human Services, phone (03) 6222 7781, email christine.priest@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Comm Occup Therapist (506339).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$70,674 – \$81,065 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-Term part-time day work, working 30 hours per fortnight commencing as soon as possible until 14 Apr 2011.

Location:—Repatriation Centre, Hobart.

Duties:—The Community Occupational Therapist will in accordance with organisational policies and professional code of ethics, provide an efficient and effective occupational therapy service to aged and disabled clients in the community. You will assess clients identified with, or at risk of, occupational dysfunction and develop, implement and evaluate an appropriate therapy plan in active partnership with the client. You will document assessments and therapy provision, and manage records in accordance with organisational requirements.

You will provide authoritative clinical advice which draws on in depth Occupational Therapy knowledge for clients, carers, community services and other agencies in the district in which the therapist works.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Linda Osborne, Department of Health and Human Services, phone (03) 6222 7280, mobile 0439 650 511, email linda.osborne@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Manager Youth Health Service Sth (511314).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$99,097 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Manager, Level 5, Grade 1.

Permanent full-time day work.

Location:—Terry Street, Glenorchy.

Duties:—The Manager youth Health Service will within a primary health setting and in accordance with Agency policy and legal requirements provide leadership and direction in the strategic development and management of the Youth Health Service within Southern Tasmania including the day to day management of Pulse Youth Health Centre. You will provide effective and efficient management of human, physical and financial resources of the Youth Health Service within STAHs Primary Health. You will be required to provide professional support and leadership to Youth Health Service staff in the delivery of quality health promotion, prevention and early intervention services for young people.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c) serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Fred Howard, Department of Health and Human Services, phone (03) 6222 7665, email fred.howard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Business Manager (516091).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-Term full-time day work, to commence as soon as possible until 4 March 2011.

Location:—Royal Hobart Hospital.

Duties:—Provide the Executive Director Acute Operations specialist support and assistance in the Business Management of Clinical Services, which includes strategic planning, business planning, management of procurement processes and management of both financial and non-financial operations of the relevant Clinical Services. Act as the key Clinical Services link for the Executive Director Finance for the overall business management of the Hospital operations. This includes financial management (both operational and capital), statistical information, budgetary issues, performance monitoring, specific or major research, investigations or reviews as required.

Enquiries to Russell Pockett, Department of Health and Human Services, phone (03) 6222 8971, email russell.pockett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Clinical Nurse Educator (518832).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Nurse Educator, Level 3.

Permanent full-time day work.

Location:—Ambulatory Care and Clinics, Royal Hobart Hospital.

Duties:—This new position is a rare opportunity for a motivated and experienced nurse to advance his or her career. As RHH embraces the reform agenda set for Tasmania, Clinical Nurse Educators are needed to support nurses, at all levels, to promote a modern, high quality, patient centred service. Association with the Practice Development Unit, Nursing and Midwifery, led by a Professor of Nursing, will provide opportunities to research and engage in practice development.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Mary Fitzgerald, Department of Health and Human Services, phone (03) 6222 7558, email mary.fitzgerald@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Staff Specialist, Critical Care Medicine (509025).**

Applications Close:—Friday, 21 May 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time daywork with on call.

Location:—Critical Care Medicine, Royal Hobart Hospital.

Duties:—The Department of Critical Care Medicine is a co-operative integrated Department incorporating the Intensive Care Unit, High Dependence Unit, Cardio-thoracic Intensive Care, Medical Emergency Team and Hospital Parenteral Nutrition Service. All staff specialists are required to undertake a full clinical load equal to that of the other staff specialists, and work within portfolios of non-clinical work such as research, education and other required areas of work.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Dr Andrew Turner, Department of Health and Human Services, phone (03) 6222 8300, email andrew.turner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Transition to Practice, Enrolled Nurse (Multiple Vacancies).**

Applications Close:—Friday, 28 May 2010.

Salary:—\$42,681 – \$46,298 p.a.

Nurses (TPS) Award, Enrolled Nurse.

Fixed-Term full-time shiftwork, commencing 2 August 2010 for a period of 12 months.

Location:—Royal Hobart Hospital.

Duties:—In accordance with Agency policies and legal requirements, the Enrolled Nurse delivers direct patient/client care of a prescribed recurrent nature under the supervision of a Registered Nurse.

Participates in the educational requirements of the Transitional Enrolled Nurse Programme.

Enrolled Nurse Transition to Practice Placement.

The Transitional Enrolled Nurse Programme facilitates your transition to practice as a newly enrolled nurse commencing with a comprehensive orientation which meets your individual needs. Orientation provides information relating to workplace policies, practices and processes and facilitates your socialisation to the organisation.

Facilitates the consolidation of core skills that are transferable across a range of practice settings; builds on your knowledge and clinical skills providing a strong foundation for your future career pathway.

Provides the opportunity for you to commence a specialised career pathway in a practice area of your choice.

Provides professional development opportunities that recognise the unique requirements of you as a newly enrolled nurse, with a focus on commencing your career pathway development.

Is supported by a dedicated team of Transition to Practice Co-ordinators, Clinical Preceptors and Clinical Nurse Educators who will assist you to achieve your clinical objectives and professional development goals and provide clinical support in practice.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

Enquiries to Alison Natera, Department of Health and Human Services, phone (03) 6222 7987, email alison.natera@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Cancer Screening and Control Service

Specialist Radiographer (514014).

Applications Close:—Friday, 21 May 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work (part-time hours will be considered).

Location:—25 Argyle Street, Hobart.

Duties:—The Specialist Radiographer is responsible for performing screening mammography and further assessment imaging as required at BreastScreen Tasmania screening unit site locations. You will be required to perform complex screening mammography procedures, using digital and analogue equipment, exercising professional judgment within the screening and assessment environment. You will also be expected to take a leading role in the supervision and training of less experienced staff performing duties with the BreastScreen Australia programme, ensuring that professional standards are maintained.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Jenny Huntley, Senior Radiographer, Department of Health and Human Services, phone (03) 6216 4324, email jenny.huntley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services

Dental Assistant—4 Vacancies.

Applications Close:—Friday, 21 May 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Vacancy No. 501195.

Fixed-Term full-time day work, commencing 7 June 2010 until 6 June 2011.

Location:—Oral Health Services North.

Vacancy No. 501189.

Fixed-Term full-time day work, commencing 1 June 2010 until 1 November 2010.

Location:—Oral Health Services North.

Vacancy No. 513815.

Fixed-Term full-time day work, commencing 8 June 2010 until 10 December 2010.

Location:—Oral Health Services North.

Vacancy No. 501187.

Fixed-Term part-time day work, working 60.8 hours per fortnight commencing 1 July 2010 until 30 June 2011.

Location:—Oral Health Services North.

Duties:—The Dental Assistant will assist the Dental Clinician by providing a range of support including clinical chairside assistance, administrative and clerical activities, and sterilisation and infection control practices. You will take a lead role in training, assisting and orientating less experienced staff. You will provide expert chairside assistance to the Dental Clinician. You will prepare existing and new materials and equipment for clinical procedures and assist the Dental Officer with procedures carried out under general anaesthetic in the operating theatre.

Desirable Requirements:—Expertise in, and significant knowledge of, Dental Assistant's clinical procedures, including current infection control practices, with a knowledge of current NHMRC Infection Control guidelines, OHS guidelines and appropriate legislation. Ability to communicate effectively and work efficiently with members of the dental professions, clients and members of the public. Knowledge of Oral Health Service procedures, techniques and policies or the ability to quickly acquire such.

Enquiries to Vanessa Whiteman, Department of Health and Human Services, phone 63364125, email vanessa.whiteman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services North West***Senior Clinical Psychologist (515955).**

Applications Close:—Friday, 28 May 2010.

Salary:—\$81,065 – \$89,659 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Mental Health Services North West.

Duties:—Are you a qualified and experienced Clinical Psychologist with academic and professional qualifications which permit you to supervise post graduate students and highly skilled specialist staff? Are you looking to advance your career and embrace the challenge? Are you interested in working as a senior clinician within a multidisciplinary team? Are you interested in working in a regional area with proximity to the sea, mountains, rivers and beautiful countryside? Child and Adolescent Mental Health Service, North West, as part of the Tasmanian Department of Health and Human Services, is seeking to appoint a qualified and experienced regional Senior Clinical Psychologist to become part of the CAMHS leadership team. The Senior Clinical Psychologist would promote and encourage ongoing service development, provide liaison and secondary consultation with other services which provide for children, adolescents and their families, provide leadership and support to the energetic CAMHS multidisciplinary team and provide direct high level specialist clinical psychological assessment and treatment. Applicants drawn to this position will be motivated, enjoy leading, co-ordinating, organising and networking and offer effective and open communication across disciplines and management levels. Come to the Child and Adolescent Mental Health Service, North West Tasmania, where the position of Senior Clinical Psychologist will give you this and more and you can make a real difference.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c)serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Sue Nesham, Department of Health and Human Services, phone (03) 6434 7280, email sue.nesham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services South***Team Leader, Adult Community Mental Health Services, South (510935m).**

Applications Close:—Friday, 28 May 2010.

Salary:—\$86,319 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4, Grade 1.

Permanent full-time day work.

Location:—Mental Health Services South.

PLEASE NOTE: This vacancy is also advertised as Team Leader, Adult Community Mental Health Services- South (510935) Allied Health Professional Level 5, Grade 1. There is only one vacancy and one vacancy will be filled on merit.

Duties:—The Team Leader will provide leadership and direction to and manage the human, physical and financial resources of a multidisciplinary adult community mental health team, including overall responsibility for a five (5) day week assertive case-management service and a seven (7) day week extended hour Crisis Assessment and Treatment (CAT) function. As a senior clinician within an area mental health service the Team Leader will also be part of the regional executive team and hence share broader responsibilities in terms of strategic planning and resource utilisation. This is an exciting opportunity to lead a dynamic team and participate in service development at the wider level.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c)serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Chris Fox, Department of Health and Human Services, phone (03) 6230 7549, email chris.fox@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services South***Team Leader, Adult Community Mental Health Services -South (510935).**

Applications Close:—Friday, 28 May 2010.

Salary:—\$99,097 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Manager, Level 5, Grade 1.

Permanent full-time day work.

Location:—Mental Health Services South.

PLEASE NOTE: This vacancy is also advertised as Team Leader, Adult Community Mental Health Services, South (510935m) Registered Nurse, Level 4, Grade 1. There is only one vacancy and one vacancy will be filled on merit.

Duties:—The Team Leader will provide leadership and direction to and manage the human, physical and financial resources of a multidisciplinary adult community mental health team, including overall responsibility for a five (5) day week assertive case-management service and a seven (7) day week extended hour Crisis Assessment and Treatment (CAT) function. As a senior clinician within an area mental health service the Team Leader will also be part of the regional executive team and hence share broader responsibilities in terms of strategic planning and resource utilisation. This is an exciting opportunity to lead a dynamic team and participate in service development at the wider level.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c)serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Chris Fox, Department of Health and Human Services, phone (03) 6230 7549, email chris.fox@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Team Leader, Child and Adolescent Mental Health Services, South (515557).

Applications Close:—Friday, 28 May 2010.

Salary:—\$99,097 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Manager, Level 5, Grade 1.

Permanent full-time day work.

Location:—Mental Health Services South.

PLEASE NOTE: This vacancy is also advertised as Team Leader, Child and Adolescent Community Mental Health Services, South (515557m) Registered Nurse Level 4, Grade 1. There is only one vacancy and one will be filled on merit.

Duties:—The Team Leader will provide leadership and direction to and manage the human, physical and financial resources of a multidisciplinary whole of area child and

adolescent community mental health team. As a senior clinician within a specialist area mental health service, the Team Leader will also be part of the regional executive team and hence share broader responsibilities in terms of strategic planning and resource utilisation. This is an exciting opportunity to lead a dynamic team and participate in service development at the wider level.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c)serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Chris Fox, Department of Health and Human Services, phone (03) 6230 7549, email chris.fox@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Team Leader, Child and Adolescent Mental Health Services, South (515557m).

Applications Close:—Friday, 28 May 2010.

Salary:—\$86,319 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4, Grade 1.

Permanent full-time day work.

Location:—Mental Health Services South.

PLEASE NOTE: This vacancy is also advertised as Allied Health Professional Manager Level 5, Grade 1. There is only one vacancy and one vacancy will be filled on merit.

Duties:—The Team Leader will provide leadership and direction to and manage the human, physical and financial resources of a multidisciplinary whole of area child and adolescent community mental health team. As a senior clinician within a specialist area mental health service the Team Leader will also be part of the regional executive team and hence share broader responsibilities in terms of strategic planning and resource utilisation. This is an exciting opportunity to lead a dynamic team and participate in service development at the wider level.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c) serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Chris Fox, Department of Health and Human Services, phone (03) 6230 7549, email chris.fox@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services Statewide

Senior Marketing and Communications Consultant (516123).

Applications Close:—Friday, 21 May 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—The Senior Marketing and Communications Consultant will be required to develop and implement a marketing and communications strategy for Tasmania's Statewide and Mental Health Services that encompasses a proactive internal communications strategy that promotes organisational development and engages, empowers and supports staff. Develop a key stakeholder communication strategy that promotes our services in a positive and proactive way and delivers key strategic messages to our stakeholders. Proactively work with managers to support organisational development, through communication, across service areas. Identify marketing and communications opportunities which support key strategic objectives and a health promotion, prevention and early intervention approach to service delivery.

Desirable Requirements:—Demonstrated high level marketing and consultancy skills with a proven knowledge and practical experience in communications and marketing principles and practices. High level written and verbal communication skills including the capacity to produce high quality documents in a variety of communication formats for presentation, using a range of technologies. High level interpersonal skills including the capacity to liaise with and work effectively with a range of internal and external clients and stakeholders.

Enquiries to Narelle Butt, Department of Health and Human Services, phone (03) 6230 7722, email narelle.butt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services Statewide

Statewide Clinical Nurse Educator (515337).

Applications Close:—Friday, 28 May 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Nurse Educator, Level 3.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—Are you looking to advance your career and embrace the challenge? The Tasmanian Department of Health and Human Services seeks to appoint a Statewide Clinical Nurse Educator to join the welcoming and supportive Workforce Development Unit. This vacancy provides the opportunity to apply your strengths in the promotion of excellence and care delivery through the development and empowerment of staff to make a real difference. Applicants drawn to this position will be motivated, enjoy leading, co-ordinating, organising and networking and offer effective and open communication across disciplines and management levels. Sound knowledge of the legal and ethical requirements of nursing, research and developing, implementing and evaluating educational activities are requirements of this role. Then come to the Statewide and Mental Health Services in Tasmania, where the position of the Statewide Clinical Nurse Educator in the Workforce Development Unit will give you this and more.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences; c) serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Charmaine Redding, Department of Health and Human Services, phone (03) 6230 7810, mobile 0429 172 435, email charmaine.redding@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Road Safety Operations

Crossing Guards

School Crossing Patrol Officer (902810).

Applications Close:—Friday, 21 May 2010.

Salary:—\$33,637 – \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 7.5 hours per week.

Location:—Cambridge Primary School.

Duties:—Responsible for requiring drivers of vehicles to

stop on a road where the Guard is engaged in the duties of protecting children and others crossing to and from a school.

Provide advice to the School Principal when children are crossing the road other than at the selected location, or are not observing instructions, so that corrective measures may be taken.

Responsible for the safe conduct of school children and others at pre-selected crossing points.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, serious Driving Offences and medical examination covering general health, medical history, vision and hearing.

Current drivers licence.

Possession of a current first aid Certificate.

Enquiries to Tony Brown, Road Safety Consultant, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 62 33 5322, email tony.brown@dier.tas.gov.au.

Applications to HR Operations, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Northern Region

Probation Officer (350824).

Applications Close:—Friday, 21 May 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Launceston.

Duties:—Conduct interviews and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending behaviours with the aim of assisting offenders to reduce the risk of re-offending.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Desirable Requirements:—A relevant tertiary or industry qualification. A current driver's licence.

Additional Information:—All Probation Officer applicants are required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Annette Carr, Acting Regional Manager, Community Corrections, Department of Justice, phone (03) 6336 2387, email Annette.carr@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart

Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Annette Carr on (03) 6336 2387.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CORPORATE SERVICES

Library

Library Officer (356242).

Applications Close:—Friday, 21 May 2010.

Salary:—\$43,406 – \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-Term casual 2 hours per fortnight for a period of 2 years.

Location:—Burnie.

Duties:—Maintain the library collection in the North West Law Library. Update loose leaf services appropriately. Maintain loans systems. Liaise with staff of the Andrew Inglis Clark Library and the Launceston Law Library on library issues.

Desirable Requirements:—Diploma of Library and Information Studies or equivalent and/or experience in library work.

Enquiries to Alison Jekimovics, Manager Law Library, Department of Justice, phone (03) 6233 7916, email alison.jekimovics@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Alison Jekimovics on (03) 6233 7916.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CROWN LAW

Office of the Crown Solicitor

Assistant Crown Solicitor (356236).

Applications Close:—Friday, 4 June 2010.

Salary:—\$129,446 – \$142,391 p.a.

Legal Practitioners Award.

Fixed-Term full-time for a period of 5 years (see information

below regarding hours of work).

Location:—Hobart.

A privately plated car is provided and the hours of work are full-time 73.5 hours per fortnight, or alternatively full-time, such hours as are required to discharge the functions of the position.

Duties:—Assist the Crown Solicitor in the conduct and management of the business of the office by acting as a senior commercial solicitor in complex, critical and novel commercial transactions and by exercising significant professional leadership within the Office of the Crown Solicitor.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Desirable Requirements:—Post admission qualifications in negotiation, mediation, arbitration, management, and/or specialised commercial law subjects.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Daphne Webb, HR Officer, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CROWN LAW

Office of the Crown Solicitor

Senior Solicitor (Property Law) (356151).

Applications Close:—Friday, 21 May 2010.

Salary:—\$84,283 – \$98,184 p.a.

Legal Practitioners Award, Level 3.

Fixed-Term part-time 66.15 hours per fortnight.

Location:—Hobart.

Duties:—To act as the legal representative for and on behalf of the State and its instrumentalities in routine and complex property, corporate and commercial matters. To undertake negotiations and consultation relevant to the work performed.

To undertake independent drafting of routine and complex commercial legal documentation.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CROWN LAW

Office of the Director of Public Prosecutions

Administrative Assistant (355465).

Applications Close:—Friday, 21 May 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Undertake a wide range of clerical and administrative duties to support the efficient and effective delivery of the Office of the Director of Public Prosecutions services including the preparation and compilation of court and other legal documentation. Undertake word processing, transcribing of audio material, preparation of correspondence and document production duties of a highly confidential nature.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CROWN LAW

Office of the Director of Public Prosecutions

Manager Serious Crime Witness Assistance (356037).

Applications Close:—Friday, 21 May 2010.

Salary:—\$82,717 – \$91,369 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Provide professional leadership, guidance and supervision to Witness Assistance Officers with a focus on the on-going development of knowledge, competence and professional judgement, and adherence to ethics practices and standards. Undertake the development, co-ordination and delivery of the services provided by the programme, including ongoing evaluation, monitoring and quality assurance for the work undertaken by Witness Assistance Officers.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Desirable Requirements:—Current motor vehicle drivers licence.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CROWN LAW

Office of the Director of Public Prosecutions

Solicitor (354588).

Applications Close:—Friday, 21 May 2010.

Salary:—\$65,808 – \$80,010 p.a.

Legal Practitioners Award, Level 2.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To act as Solicitor in criminal matters on behalf of the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court and Tribunals. To act as Solicitor in such other litigious matters involving the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court (all divisions) and Tribunals as may be allocated by the Director of Public Prosecutions.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CROWN LAW

*Office of the Director of Public Prosecutions***Witness Assistance Officer (356100).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Undertake professional witness assistance work including:— Provision of assessment and case planning in conjunction with assigned prosecutors. Support of witnesses through case conferences with prosecutors. Support in charge negotiation processes. Support during decision making in matters which do not proceed. Support of witnesses through pre-trial evidentiary conferences. Court preparation including witness survival skills. Liaison with other service providers to co-ordinate client support services. Post court debriefing and outcomes conferences with prosecutors.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Desirable Requirements:—A current motor vehicle drivers licence.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CROWN LAW

*Office of the Director of Public Prosecutions***Witness Assistance Officer (356102).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Permanent full-time 73.5 hours per fortnight (part-time hours will be considered at a minimum of 44.10 hours per fortnight).

Location:—Burnie.

Duties:—Undertake professional witness assistance work including:—Provision of assessment and case planning in conjunction with assigned prosecutors. Support of witnesses through case conferences with prosecutors. Support in change negotiation process. Support during decision making in matters which do not proceed. Support of witnesses through pre-trial evidentiary conferences. Court preparation including witness survival skills. Liaison with other service providers to co-ordinate client support services. Post court debriefing and outcomes conferences with prosecutors.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Desirable Requirements:—A current motor vehicle drivers licence.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CROWN LAW

*Office of the Solicitor-General***Legal Practitioner (356088).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$42,391 – \$53,848 p.a.

Legal Practitioners Award, Level 1.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To advise the Crown Agencies and Instrumentalities on a broad range of legal issues. To undertake high level research and generally assist the Solicitor-General as required. To act as Solicitor and Junior Counsel in constitutional matters; applications under the Hague Convention and in such other matters as directed by the Solicitor-General.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

*Integrated Offender Management***Facilitator Intervention Programmes (355575).**

Applications Close:—Friday, 21 May 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Permanent full-time 73.5 hours per fortnight.

Location:—Risdon Prison.

Duties:—Facilitate or co-facilitate the delivery of individual and group-based rehabilitation or intervention programmes to offenders, which may include the Sex Offender Programme. Undertake assessments of offenders to determine their suitability for participation in programmes and monitor progress as a result of such participation.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Additional Information:—Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Integrated Offender Management Staff Policy' from the job kit available on the jobs website.

Enquiries to Jonathon Field, Senior Consultant, Integrated Offender Management Unit, Department of Justice, phone (03) 6216 8119, email Jonathon.Field@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jonathon Field on (03) 6216 8119.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

WORKPLACE STANDARDS TASMANIA

Policy Officer (356235).

Applications Close:—Friday, 21 May 2010.

Salary:—\$70,028 – \$82,717 pro rata.

Tasmanian State Service Award, General Stream, Band 6.

Permanent part-time every Tuesday, Wednesday and Thursday of each week.

Location:—Rosny.

Duties:—Conduct high level research and analysis relating to the policy and legislation administered by Workplace Standards Tasmania, providing solutions and recommendations as required. Provide high level policy advice and information to stakeholders and senior management on a broad range of

matters relevant to Workplace Standards Tasmania's functions and activities, including review of legislation and regulation policy issues generally.

Desirable Requirements:—Proven high-level research, conceptual and analytical skills, including the ability to understand and interpret legislation and utilise and co-ordinate legislative policy development processes. High-level interpersonal and oral communication skills, including the proven ability to provide advice and information to a range of stakeholders and the capacity to work effectively as a member of a team.

Enquiries to Roy Ormerod, General Manager, Workplace Standards Tasmania, Department of Justice, phone (03) 6233 8366, email roy.ormerod@justice.tas.gov.au.

Applications to Daphne Webb, Human Resources Officer, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lee-Anne Bortkiewicz or Melissa Broadribb on (03) 6233 8366.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Legal Services

Legal Officer (002708).

Applications Close:—Friday, 21 May 2010.

Salary:—\$65,808 – \$80,010 p.a.

Legal Practitioners Award, Level 2.

Permanent full-time.

Location:—Hobart.

Duties:—The Legal Officer will undertake litigation on behalf of, and provide legal services and support to the Department.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Qualifications and Experience:—Admitted, or qualified for and entitled to be admitted, as a Barrister or a practitioner of the Supreme Court of Tasmania under the provisions of the Legal Profession Act 2007 with more than 2 years relevant post admission experience.

Enquiries to Mr Mark Miller, Principal Legal Officer, Department of Police and Emergency Management, phone (03) 6230 2382, email mark.miller@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Human Resources, Department of Police and Emergency Management, G.P.O. Box 308 HOBART TAS 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection

criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

SOUTHERN DISTRICT

Southern Regional Prosecution Services

Legal Officer (002609).

Applications Close:—Friday, 21 May 2010.

Salary:—\$65,808 – \$80,010 p.a.

Legal Practitioners Award, Level 2.

Permanent full-time.

Location:—Hobart.

Duties:—Safe at Home is a whole-of-government strategy for responding to, reducing and preventing incidents of family violence in Tasmania. The strategy aims to break the cycle of family violence by adopting a pro-arrest pro-prosecution approach and by integrating and extending the range of services available to support the victims of family violence including children. The Legal Officer will undertake litigation on behalf of, and provide legal services and support to, the Department of Police and Emergency Management with particular emphasis on matters relating to family violence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Qualifications and Experience:—Admitted, or qualified for and entitled to be admitted, as a Barrister or a practitioner of the Supreme Court of Tasmania under the provisions of the Legal Profession Act 2007 with more than 2 years relevant post admission experience.

Enquiries to Inspector Peter Harriss, Southern Regional Prosecution Services, Department of Police and Emergency Management, phone (03) 6230 2316, email peter.harriss@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Human Resources, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

PREMIER AND CABINET

TMD

Service Delivery

TASINET

TASINET Team Leader (001122).

Applications Close:—Friday, 21 May 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordinate the day-to-day activities of the TASINET Customer Service Centre. Lead a client focussed specialised team supporting client business processes through timely provision of quality TMD communication services. Undertake tasks associated with the provision of a high level of service by the TASINET Customer Service Centre.

Enquiries to Christine Anderson, Customer Services Manager, Department of Premier and Cabinet, phone (03) 6270 5455, email Christine.Anderson@dpac.tas.gov.au.

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INFORMATION AND LAND SERVICES

*Geospatial Infrastructure****Nomenclature Officer (703100).***

Applications Close:—Friday, 21 May 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide high level executive functions in support of the Nomenclature Board of Tasmania, including the secretariat, liaison with stakeholders, research and analysis, and system review and data management redevelopment in a contemporary spatial, web-enabled environment.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Peter Bakes, phone (03) 6233 2513, email peter.bakes@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INFORMATION AND LAND SERVICES

*Service Tasmania Operations****Client Service Officer (2 vacancies) (702314 and 000283).***

Applications Close:—Friday, 21 May 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 39 hours 40 minutes per fortnight.

Location:—Deloraine/North West Region.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Receipt and reconcile monies while providing high level client service in a busy information and transaction environment.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: conviction check for—crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Paul Murray, phone (03) 6429 8412, email paul.murray@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

*Fox Eradication****Field Officer (Fox Eradication) (703096) (several vacancies).***

Applications Close:—Friday, 21 May 2010.

Salary:—\$33,637 – \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-Term full-time until 28 June 2013.

Location:—Devonport.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As a member of a team organise, conduct and participate in intensive management programmes for the eradication of foxes in Tasmania.

Desirable Requirements:—Category A and B firearms licence. Workplace Level 2 First Aid Certificate or equivalent. Chemical Handling Certificate (Agsafe).

Essential Requirements:—Current motor vehicle driver's licence (manual).

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Robyn Aylmer, phone (03) 6336 5320, email Robyn.Aylmer@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

WATER AND MARINE RESOURCES

Water Management

Regional Water Management Officer (702438).

Applications Close:—Friday, 21 May 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Wynyard.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Undertake on-ground management of water resources in a region through the monitoring and management of surface water flows, the monitoring of licensed water use, the application of surface water use restriction protocols, and the broader implementation of water management plans and other relevant policies.

Desirable Requirements:—A Diploma in civil engineering, natural resource management, agriculture or water management, or equivalent level, relevant to the nature of the work to be undertaken, as provided by either a university, a vocational education organisation or a registered and accredited training provider. Several years relevant experience in water engineering or water resource management. A current motor vehicle drivers licence. A Workplace 2 First Aid Certificate, or equivalent.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kris Andrews, phone (03) 6233 2584, email Kris.Andrews@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PUBLIC TRUSTEE

TRUSTEE SERVICES

Trust Officer/Client Account Manager (791214).

Applications Close:—Friday, 21 May 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—The Trust Officer/Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions while exercising a formal discretion in relation to the management of these estates and trusts.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. the following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences and sex related offences.

Desirable Requirements:—Candidates should have a good knowledge of or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Jamie Lawrence, Southern Branch Manager, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6233 7607, email jlawrence@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

TASMANIAN POLYTECHNIC

COMMUNICATION AND ORGANISATIONAL LEARNING

Events and Communications Co-ordinator (000685).

Applications Close:—Friday, 21 May 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—South.

Duties:—To work as part of the Tasmanian Polytechnic's Communication and Marketing team with responsibility for the co-ordination of event management for State-wide teaching and support teams.

Provide advice and assistance to team leaders and other managers on event management as they pertain to the promotion of The Tasmanian Polytechnic, its products and services.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Lisa Burstall, Manager, Communications and Marketing, Tasmanian Polytechnic, phone (03) 6233 6369, mobile 0419 525 080, email lisa.burstall@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

SHARED SERVICES

Information Communication Technology

Senior Corporate Applications and Infrastructure Support Officer (000780).

Applications Close:—Friday, 21 May 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, ICT, Level 2.

Permanent full-time.

Location:—South.

Duties:—To provide a diverse range of information technology customer support services to Tasmanian Polytechnic, Tasmanian Academy and Tasmanian Skills Institute clients on a regional and state wide basis including being involved with the ongoing development, operation, integration and maintenance of Shared Services Corporate Applications.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate post secondary qualification and/or industry experience relevant to the position. At least two years experience in the delivery of ICT support and infrastructure services. A current driver's licence.

Enquiries to Michael Moore, Manager Desktop Support and Development, Tasmanian Polytechnic, (03) 6233 4880, phone 0418 352 281, email michael.moore@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Revenue Branch

Publications Officer (724189).

Applications Close:—Friday, 28 May 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-Term full-time for a period of up to 2 years.

Location:—Hobart.

Duties:—This position is responsible for monitoring and maintaining the State Revenue Office's publication database and SRO Website html publications. The position will interact closely with SRO staff in reviewing and issuing publications.

In the context of the selection criteria, to be successful in the position applicants will have:—strong computer skills, particularly in Microsoft Word, sound communication and good organisational skills and a stakeholder focus.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

Enquiries to Carol Williams, Manager Business Development, Revenue Branch, Department of Treasury and Finance, phone (03) 6233 2561, email carol.williams@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Aide Special	A. Harriss	6 Months	03.05.10
Education	Teacher Aide Special	J. Butt	6 Months	03.05.10
Education	Teacher Aide Special	D. Hannson	6 Months	03.05.10
Education	School Administration Clerk	A. Lewis	6 Months	03.05.10
Education	Teacher Aide Special	T. Ford	6 Months	03.05.10
Education	Teacher Aide Special	R. McIntyre	6 Months	03.05.10
Health & Human Services	Registered Nurse	T. Painting	6 months	28.04.10
Health & Human Services	Hospital Aide	C. Kleiner	6 months	10.05.10
Health & Human Services	Enrolled Nurse	J. Davenport	6 months	16.05.10
Health & Human Services	Client Support Officer	T. Bentley	6 months	10.05.10
Health & Human Services	Registered Nurse	A. Percy	6 months	05.05.10
Health & Human Services	Registered Nurse	S. Muirhead	6 months	28.04.10
Health & Human Services	Social Worker	S. Gates	6 months	06.05.10
Health & Human Services	Registered Nurse	J. Addison	6 months	05.05.10
Health & Human Services	Hospital Aide	E. Merrington	6 months	10.05.10
Health & Human Services	Registered Nurse	L. Wright	6 months	07.05.10
Health & Human Services	Registered Nurse	J. Thomas Parepeedikayil	6 months	03.05.10
Health & Human Services	Clinical Nurse	J. Hamilton	6 months	16.05.10
Health & Human Services	Administrative Assistant	A. Taylor	6 months	06.05.10
Health & Human Services	Community Mental Health Nurse	S. Atkinson	6 months	10.05.10
Health & Human Services	Clinical Nurse	J. Murfet	6 months	09.05.10
Justice	Clerk	C. Sharman	6 months	29.04.10
Primary Industries, Parks, Water & Environment	Senior Engineer	T. Chappell	1 month	03.05.10
Port Arthur Historic Site Management Authority	Retail Assistant	E. Howard	6 months	07.05.10
Port Arthur Historic Site Management Authority	Retail Assistant	M. Gee	6 months	07.05.10

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	S. McKay	Injury Management Co-ordinator	06.05.10
Health & Human Services	J. Tuppen	Specialist Therapist - Hands, Burns	04.05.10
Health & Human Services	T. Whiteley	Manager Professional Services and Policy	04.05.10
Health & Human Services	M. Nicholls	Divisional Support Officer	10.05.10
Health & Human Services	S. Wilson	Audit Consultant	10.05.10
Health & Human Services	M. Bishop	Director - Allied Health	07.06.10
Health & Human Services	K. Bell	Clinical Nurse Consultant	24.05.10
Justice	C. Upston	Senior Law Clerk	03.05.10
Police & Emergency Management	L. Topfer	Data Intelligence Analyst	10.05.10

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Interpretation & Exhibition Coordinator	M. Fletcher	28.02.10
Education	Teacher Aide	S. McGuinness	28.04.10
Education	Teacher	H. King	09.02.10
Education	Manager	T. Field	13.04.10
Education	Teacher	S. Loring	28.04.10
Education	Manager	A. Brown	07.04.10
Education	Administrative Officer	A. Dart	15.03.10
Health & Human Services	Senior Community Podiatrist	S. Leitch	07.05.10
Health & Human Services	Recruitment Liaison Officer (RHH)	D. Shelverton	22.04.10
Health & Human Services	Senior Accountant & Business Analyst	D. Wilson	30.04.10
Health & Human Services	Registered Nurse	J. Thomas	15.03.10
Health & Human Services	Clinical Nurse	D. Senior	05.05.10
Health & Human Services	Project Coordinator	G. Bridges	07.05.10
Health & Human Services	Physiotherapist	J. Davies	30.04.10
Health & Human Services	Registered Nurse	J. Lonergan	23.04.10
Health & Human Services	Senior Clinical Psychologist	P. Holdforth	23.04.10
Infrastructure, Energy & Resources	School Crossing Patrol Officer	J. Everett	31.03.10
Infrastructure, Energy & Resources	Road Safety Consultant	F. Cleary	30.04.10
Infrastructure, Energy & Resources	Manager Bridges & Southern Maintenance	C. Thompson	06.05.10
Justice	Facilitator Intervention Programs	D. Williams	23.04.10
Port Arthur Historic Site Management Authority	Tour Guide	M. Steed	30.04.10
Port Arthur Historic Site Management Authority	Booking & Ticketing Assistant	K. Wicks	29.03.10
Tasmanian Polytechnic	Teacher	A. Hough	12.04.10
The Skills Institute	Teacher	J. O'Meara	05.02.10
The Skills Institute	Teacher	M. Shelton	31.03.10

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Port Arthur Historic Site Management Authority	J. Horton	Port Arthur Historic Site Management Authority	Senior Retail Assistant	05.05.10

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	School Administrative Officer	C. Carrol	09.04.10
Education	Teacher	J. Winlow	28.02.10
Education	Teacher	J. Lorimer	15.04.10
Education	Teacher Aide Technical	R. Blackwell	08.04.10
Education	Teacher Aide Technical	J. Sussmilch	21.04.10
Education	Teacher	V. Warwick	01.04.10
Education	Library Technician	S. Davies	13.04.10
Education	Principal	P. Blackaby	30.04.10
Education	Teacher	M. Lord	15.03.10
Education	Community Learning Coordinator	E. Field	09.04.10
Education	Manager	L. Sokvitne	24.02.10
Education	Teacher	C. Poate	06.04.10
Education	Library Technician	P. Brereton	31.03.10
Education	Teacher	D. Rennison	26.04.10
Education	Teacher	D. Alexander	04.03.10
Health & Human Services	Radiographer (Graduate)	G. Paice	03.05.10
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	J. Thompson	25.04.10
Tasmanian Polytechnic	Workforce Learning Leader	J. Eaton	01.04.10
Tasmanian Polytechnic	Advanced Skills Teacher	P. Fletcher	30.04.10
Tasmanian Polytechnic	Teacher	B. Norton-Smith	30.04.10
Tasmanian Polytechnic	Client Services Officer	W. Kubala	16.04.10
Tasmanian Polytechnic	Teacher	D. Wild	01.04.10
The Skills Institute	Education Facility Attendant	D. Williams	11.03.10

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