



TASMANIAN STATE SERVICE NOTICES

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148



Interested in a career in the public sector? Would you like to develop your potential and increase your career opportunities? Enhance your knowledge and skills with us!

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Become a self-directed and effective manager by learning about communication and supervision in the workplace. Improve the skills needed for yourself and/or your team to achieve work satisfaction and commitment to the organisation.

Diploma of Government (Management)

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Learn about effective contract management and become an independent and self-directed employee.

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Leading and managing a team is challenging. Bring your management practices up to date with the latest knowledge and skills.

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email info@skillsinstitute.tas.edu.au

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ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

*Tasmanian Museum and Art Gallery***Programme Delivery Officer (705253).**

Applications Close:— Friday, 14 May 2010.

Salary:— \$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 0.4 FTE until September 2011 (preferably Tuesday and Thursday).

Location:— Hobart.

Duties:— Undertake functions associated with the delivery of visitor programmes, including education services for both school groups and the general public, school holiday programmes, volunteer guide programmes and other public programmes.

Assist with the development and co-ordination of visitor programmes.

Desirable Requirements:— An appropriate tertiary degree or diploma from a recognised Australian institution. Previous experience in the education and/or public programmes area of a museum or cultural attraction. Current Workplace Level 1 First Aid certificate or the ability to obtain one.

The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check disciplinary action in previous employment check.

Enquiries to Kate Morris, Co-ordinator Museum Discovery, Tasmanian Museum and Art Gallery, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4153, email Kate.Morris@tmag.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5864, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

*Corporate Communications***Media Manager (706275T).**

Applications Close:— Friday, 14 May 2010.

Salary:— \$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-Term full-time 8 months.

Location:— Hobart.

Duties:— Manage all departmental media communications by providing specialist support to the Corporate Communications unit and an accurate quality assurance service for Departmental information including multimedia sources.

Desirable Requirements:—Relevant tertiary qualifications are highly desirable. Drivers licence.

Enquiries to Emma Reid, Communications Director, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5832, email Emma.Reid@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5864, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applicants must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

*Office of the CEO***Administrative Support Officer (705929).**

Applications Close:— Friday, 14 May 2010.

Salary:— \$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:— Hobart.

Duties:— To provide high quality telephone and reception services for Tourism Tasmania's head office as well as a range of clerical and administrative support services to the Office of the Chief Executive.

Enquiries to Annette Jewell for a copy of the Statement of Duties on (03) 6230 8298 or email annette.jewell@tourism.tas.gov.au. For further information about the vacancy please contact Lois Ryan, Manager Stakeholder Communications and Public Affairs, Department of Economic Development, Tourism and the Arts, mobile 0414 452 233, email lois.ryan@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9685, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria as outlined in the Statement of the Duties and include a current Curriculum Vitae.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

Resource Discovery and Collections

Parliamentary Library

Clerk (700178).

Applications Close:— Friday, 14 May 2010.

Salary:— \$43,406 – \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 44.10 hours per fortnight.

Location:— Parliamentary Library.

Description of the Role:—Carry out clerical, keyboard and general administrative duties as required in relation to the functions of an office, section or unit. Supervise the records of the office, section or unit. Assist in routine operational processes.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are

to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Juliet Webster, Department of Education, phone (03) 6233 6255, email juliet.webster@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Support

Executive Assistant (145956).

Applications Close:— Friday, 14 May 2010.

Salary:— \$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:— Region, South.

Description of the Role:— Manage the operation of the Office of the Director including information systems and work procedures. Manage the effective flow of information both within the Branch and to other elements of the Department. Ensure a comprehensive level of executive assistance and administrative and secretarial support to the Director.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Andrew Finch, Department of Education, phone (03) 6233 7096, email andrew.finch@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Speech and Language Pathologist x 3 vacancies (961327, 962658, 962808).

Applications Close:— Friday, 14 May 2010.

Salary:— \$46,609 – \$74,582 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-Term full-time from As soon as possible to 31 December 2010.

Location:— Student Support (North).

Description of the Role:— Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:— A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. Eligibility for membership of Speech Pathology Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:— A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Alison Henty, Department of Education, phone 0400 340 152, email alison.henty@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie Primary School

Teacher Aide Special, Burnie Primary School (300160).

Applications Close:— Friday, 14 May 2010.

Salary:— \$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:— Burnie Primary School.

Description of the Role:— Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:— College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Kay Foster, Department of Education, phone (03) 6433 3655, email kay.foster@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

King Island District High School

Teacher, Secondary Humanities/Speech and Drama (200248).

Applications Close:— Friday, 14 May 2010.

Salary:— \$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-Term full-time from 29 July 2010 to 2 September 2011.

Location:— King Island District High School.

Description of the Role:— To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:— Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following

checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:— Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Ability to teach Secondary Humanities/Speech and Drama.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Leanne OBrien, Department of Education, phone (03) 6462 1366, email leanne.obrien@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Montello Primary School

Teacher Aide Special, Montello Primary School—2 Vacancies.

Applications Close:— Friday, 14 May 2010.

ANZSCO:—

Salary:— \$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 960871.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:— Montello Primary School.

Vacancy No. 960871.

Permanent part-time 10 hours per fortnight, for up to 42 weeks per year.

Location:— Montello Primary School.

Description of the Role:— Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:— College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—

Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Debra Hutton, Department of Education, phone (03) 6432 2755, email debra.hutton@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Claremont College

Teacher Aide Special, Claremont College (954383).

Applications Close:— Friday, 14 May 2010.

Salary:— \$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:— Claremont College.

Description of the Role:— Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:— College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Grant O'Connor, Department of Education, phone (03) 6249 6868, email grant.oconnor@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Glenorchy Primary School

Teacher Aide Special, Glenorchy Primary School x 4 vacancies (961116, 961102, 962344 and 954400).

Applications Close:— Friday, 14 May 2010.

Salary:— \$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight for each vacancy, for up to 42 weeks per year.

Location:— Glenorchy Primary School.

Description of the Role:— Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Susan Miles, Department of Education, phone (03) 6272 7574, email susan.miles@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Goodwood Primary School

Teacher Aide Special, Goodwood Primary School (953998).

Applications Close:— Friday, 14 May 2010.

Salary:— \$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:— Goodwood Primary School.

Description of the Role:— Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is

to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:— College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Nick Donnelly, Department of Education, phone 0417 032 539, email nick.donnelly@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Moonah Primary School

Teacher Aide Special, Moonah Primary School - 2 Vacancies.

Applications Close:— Friday, 14 May 2010.

Salary:— \$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 953512.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:— Moonah Primary School.

Vacancy No. 954260.

Permanent part-time 20 hours per fortnight, for up to 42 weeks per year.

Location:— Moonah Primary School.

Description of the Role:— Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:— College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Angela Mieзитis, Department of Education, phone (03) 6272 9868, email angela.mieзитis@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Timsbury Road School

Teacher Aide Special, Timsbury Road School x 3 vacancies (964249, 953623 and 960145).

Applications Close:— Friday, 14 May 2010.

Salary:— \$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight for each vacancy, for up to 42 weeks per year.

Location:— Timsbury Road School.

Description of the Role:— Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:— College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Nick Donnelly, Department of Education, mobile 0417 032 539, email nick.donnelly@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Clarence High School

Education Facility Attendant (Cleaning) (953949).

Applications Close:— Friday, 14 May 2010.

Salary:— \$34,160 – \$38,873 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time.

Location:— Clarence High School.

Description of the Role:— As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Trish Smith, Department of Education, phone (03) 6244 2544, email trish.smith@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Howrah Primary School

Teacher Aide Special, Howrah Primary School (981113).

Applications Close:— Friday, 14 May 2010.

Salary:— \$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 40 hours per fortnight, for up to 42 weeks per year.

Location:— Howrah Primary School.

Desirable Requirements:— Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:— College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies

of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shelley Thorne, Department of Education, phone (03) 6233 8090, email shelley.thorne@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

BSN HR Services

Pay Personnel

Pay/Personnel Officer (519014).

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:— Burnie.

Duties:— As a member of the Pay/Personnel Unit, perform tasks associated with the maintenance of human resource services, specifically those associated with pay and personnel activities.

Desirable Requirements:— Knowledge and understanding of payroll processing, personnel functions and legislative provisions, including policies, guidelines and protocols covering employees of the Department or ability to acquire this knowledge based on past experience. Demonstrated experience and ability with an electronic payroll/HR system (Empower, in particular) together with competency in the use of word processing, spreadsheet and database packages. Demonstrated ability to use initiative and a commitment to continuous quality improvement with the ability to interpret and analyse information and decided on an appropriate course of action.

Enquiries to Kerry Johnson, Department of Health and Human Services, phone (03) 64347002, email kerry.johnson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

BSN HR Services

Pay Personnel

Pay/Personnel Officer (516260).

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term full-time day work from as soon as possible until 26 November 2010.

Location:— Launceston.

Duties:— As a member of the Pay/Personnel Unit, perform tasks associated with the maintenance of human resource services, specifically those associated with pay and personnel activities.

Desirable Requirements:— Knowledge and understanding of payroll processing, personnel functions and legislative provisions, including policies, guidelines and protocols covering employees of the Department or ability to acquire this knowledge based on past experience. Demonstrated experience and ability with an electronic payroll/HR system (Empower, in particular) together with competency in the use of word processing, spreadsheet and database packages. Demonstrated ability to use initiative and a commitment to continuous quality improvement with the ability to interpret and analyse information and decided on an appropriate course of action.

Enquiries to Jennifer Bellinger, Department of Health and Human Services, phone (03) 6236 5507, email jennifer.bellinger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

BSN HR Services

Pay Personnel

Pay/Personnel Officer (516260).

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term full-time day work from 5 July 2010 until 4 January 2011.

Location:— Launceston.

Duties:— As a member of the Pay/Personnel Unit, perform tasks associated with the maintenance of human resource services, specifically those associated with pay and personnel activities.

Desirable Requirements:— Knowledge and understanding of payroll processing, personnel functions and legislative provisions, including policies, guidelines and protocols covering employees of the Department or ability to acquire this knowledge based on past experience. Demonstrated experience and ability with an electronic payroll/HR system (Empower, in particular) together with competency in the use of word processing, spreadsheet and database packages. Demonstrated ability to use initiative and a commitment to continuous quality improvement with the ability to interpret and analyse information and decided on an appropriate course of action.

Enquiries to Jennifer Bellinger, Department of Health and Human Services, phone (03) 6336 5507, email jennifer.bellinger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Office of the Chief Health Officer

Clinical Advice and Network Development Unit

Project Officer, CanNETII (519344).

Applications Close:— Friday, 14 May 2010.

Salary:— \$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-Term full-time work from As soon as possible until 23 June 2012.

Location:— Hobart.

Duties:— To manage the activities of the Tasmanian CanNET11 Project in consultation with the Director, ensuring the integrity of the project in relation to expenditure and timeframes.

Desirable Requirements:— A good understanding of the complex environment of health services, in particular cancer care services in Tasmania. High level understanding and experience in project management including co-ordination and organisational skills. Demonstrated understanding and experience of health service planning, policy development, reporting, performance monitoring and evaluation techniques and strategies.

Enquiries to Denise Walshe, Department of Health and Human Services, phone (03) 6233 3358, email denise.walsh@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Office of the Chief Health Officer

Clinical Advice and Network Development Unit

Project Officer, Gynaecology Cancer Workforce Initiative (519343).

Applications Close:— Friday, 14 May 2010.

Salary:— \$69,202 – \$81,965 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent part-time day work for 30.4 hours per fortnight from As soon as possible until 23 June 2011.

Location:— Hobart.

Duties:— To manage, develop and implement the Gynaecological Cancers Workforce Project, in consultation with the Director, ensuring the integrity of the project in relation to expenditure and timeframes.

Desirable Requirements:— A good understanding of the complex environment of health services, in particular relating to the care of women with gynaecological cancer. High level understanding and experience in project management including co-ordination and organisational skills. Demonstrated understanding and experience of health service planning, policy development, reporting, performance monitoring and

evaluation techniques and strategies.

Enquiries to Denise Walshe, Department of Health and Human Services, phone (03) 6233 3358, email denise.wlashe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Information Officer/Promotion Officer (501119).

Applications Close:— Friday, 14 May 2010.

Salary:— \$53,384 – \$62,872 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent part-time day work for 45.6 hours per fortnight.

Location:— Repatriation Centre.

Duties:— As part of the Women's Health Programme, develop and implement information systems and assist with the implementation of the Women's Health Programme.

Desirable Requirements:— Demonstrated understanding of women's health issues within a social context, and the needs of women with a diverse range of backgrounds; and the ability to work innovatively within a primary health care framework. High order interpersonal communication skills with particular emphasis on negotiation, consultation and support. Knowledge and understanding of information systems (both hard copy and electronic) and ability to work within a technological environment.

Enquiries to Kelly Banister, Department of Health and Human Services, phone (03) 6222 7211, email kelly.banister@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Research Officer (519262).

Applications Close:— Friday, 14 May 2010.

Salary:— \$53,384 – \$62,872 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-Term part-time day work for 15.2 hours per fortnight from As soon as possible until 10 December 2010.

Location:— Hobart.

Duties:— Provide support to clinical staff within the Tasmanian Infection Prevention and Control Unit (TIPCU) by assisting in research, analysis and development of documents on a broad range of health issues.

Desirable Requirements:— Extensive and demonstrated recent experience with research projects; together with experience in the analysis of publish research. Previous experience working in a health related environment considered desirable. Demonstrated ability to produce written reports or reviews. Well developed interpersonal and communication skills and a proven ability to work effectively in a multidisciplinary team environment.

Enquiries to Brett Mitchell, Department of Health and Human Services, phone (03) 6222 7779, email brett.mitchell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Family Violence Worker-Relief Adult Programme, FVCSS, North (501706).

Applications Close:— Friday, 14 May 2010.

Salary:— \$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-Term casual shift work commencing As soon as possible for a period of 12 months.

Location:— DCYFS, Children and Family Services, North.

Duties:— To work as a member of a professional team in the provision of services to adults affected by family violence as part of the multidisciplinary Family Violence Service established through the Government's Safe at Home initiative.

Provide specialist services to adults affected by family violence in accordance with best practice principles and within a collaborative and multidisciplinary framework.

Assist adults to recover from their experience of family violence through the provision of information, assessment, counselling, referrals, group work, and other appropriate forms of therapeutic intervention.

Desirable Requirements:— Demonstrated knowledge and understanding of family violence and its impact on adults. Demonstrated ability to work effectively with adults with complex needs and apply appropriate models of intervention. Demonstrated ability to exercise professional judgement and initiative, work with general supervision and seek guidance as appropriate.

Essential Requirements:— A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jane Fleming, Department of Health and Human

Services, phone (03) 6336 2283, email jane.fleming@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Family Violence Worker-Relief Adult Programme, FVCSS, South (501704).

Applications Close:— Friday, 14 May 2010.

Salary:— \$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-Term casual shift work commencing As soon as possible for a period of 12 months.

Location:— DCYFS, Children and Family Services, South.

Duties:— To work as a member of a professional team in the provision of services to adults affected by family violence as part of the multidisciplinary Family Violence Service established through the Government's Safe at Home initiative.

Provide specialist services to adults affected by family violence in accordance with best practice principles and within a collaborative and multidisciplinary framework.

Assist adults to recover from their experience of family violence through the provision of information, assessment, counselling, referrals, group work, and other appropriate forms of therapeutic intervention.

Desirable Requirements:— Demonstrated knowledge and understanding of family violence and its impact on adults. Demonstrated ability to work effectively with adults with complex needs and apply appropriate models of intervention. Demonstrated ability to exercise professional judgement and initiative, work with general supervision and seek guidance as appropriate.

Essential Requirements:— A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Liz Mulder, Department of Health and Human Services, phone (03) 6233 3818, email liz.mulder@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Manager Adoptions and Permanency Services (501590).

Applications Close:— Friday, 21 May 2010.

Salary:— \$81,065 – \$89,659 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:— DCYFS, Children and Family Services, Hobart.

Duties:— Manage and administer the Department's Adoption and Permanency Services, including local, intercountry and special needs programmes and post adoption services, including the Adoption Information Service and services to support the transfer of guardianship for children subject to orders under the Children, Young Persons and their Families Act 1997. Manage the Relative Care (informal kinship) programme for the Department.

Desirable Requirements:— A comprehensive understanding and detailed knowledge of adoption and permanency legislation, policy and procedures or the ability to quickly acquire this and apply it in practice. Demonstrated management skills within the Human Services field. High level communication, negotiation and conflict resolution skills.

Essential Requirements:— University acquired degree or diploma in a humanities field.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mark Byrne, Department of Health and Human Services, phone (03) 6233 4719, email mark.byrne@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Review and Response Officer (515721).

Applications Close:— Friday, 14 May 2010.

Salary:— \$81,065 – \$89,659 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:— DCYFS, Disability Services, North West.

Duties:— The Review and Response Officer provides

clinical leadership and direction in the strategic development of responses for clients with complex and exceptional needs across the Department of Health and Human Services (DHHS) through.

Ensuring the effective implementation of Agency Collaboration Strategy through the facilitation of integrated collaborative practices and the provision of independent assessment, clinical review, supervision and support across DHHS.

High level advice to the Area Director, Disability, Child, Youth and Family Services (DCYFS) in relation to key trends in support and intervention models for complex client presentations and on individual client circumstances, clinical risk, and risk management

Provision of clinical leadership and direction for the DCYFS's Area Review and Response Team to ensure the effective and early implementation of specialised service plans to meet the needs of clients with complex and/or exceptional issues.

Extensive knowledge and skill of, and significant post-graduate experience in, the delivery of specialist clinical assessment and therapeutic interventions for individuals with complex and exceptional needs across the health and human service sectors.

Demonstrated capacity to provide clinical leadership to, and work collaboratively within, fluid teams to achieve mutually acceptable solutions in the situations of differing interests and high sensitivity.

Demonstrated ability to undertake projects related to ongoing service and workforce development together with significant experience in the provision of clinical supervision, mentoring and training to support complex service responses.

Essential Requirements:— Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Malcolm Phillips, Department of Health and Human Services, phone (03) 6434 6402, email malcolm.phillips@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Team Leader, Community Based Child Protection (518882).

Applications Close:— Friday, 14 May 2010.

Salary:— \$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-Term full-time day work commencing 31 May 2010 for a period of 12 months.

Location:— DCYFS, Children and Family Services, South East.

Duties:— The Community Based Child Protection, Team Leader will work collaboratively within the area Child Protection programme and with the community based child and family services sector to support early and effective intervention that addresses the needs of vulnerable children, young people and their families.

The job will also be responsible for determining and facilitating appropriate referrals into the statutory child protection system.

Desirable Requirements:— Significant post graduate experience in a relevant field. A demonstrated ability to provide leadership and direction to staff. A high level of knowledge and understanding of current statutory requirements (specifically related to child protection and family support services) and Departmental procedures or the ability to acquire such knowledge.

Essential Requirements:— Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Angela McCrossen, Department of Health and Human Services, phone (03) 6230 7755, email angela.mccrossen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Administrative Officer (517013).

Applications Close:— Friday, 14 May 2010.

Salary:— \$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work.

Location:— Housing South East.

Duties:— Provide administrative support services to ensure the efficient and effective delivery of housing services in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:— Experience and skills in office administration, including the ability to undertake telephone, reception, filing and general clerical and administrative duties. Knowledge of account payable and receivable processes, including coding and the ordering and invoicing of goods. Sound interpersonal skills, including written and verbal communication, the ability to provide information to clients and staff and to prepare documents.

Enquiries to Liz Murray, Department of Health and Human Services, phone (03) 6233 3649, email liz.murray@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward

your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Manager, Planning, Performance and Information Unit (500028).

Applications Close:— Friday, 14 May 2010.

Salary:— \$83,041 – \$90,513 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:— Housing Hobart.

As a member of the Housing Strategy Business Unit, manage the functions of the Planning, Performance and Information Unit including the development of Housing Tasmania's Business Plan, information management, performance monitoring and reporting strategies.

Manage Housing Tasmania's information systems and support. Manage business analysis activities to improve current business practices. Initiate and implement complex projects and tasks that contribute to business improvement. Provide high level advice and expertise in relation to business planning, information management, performance monitoring and reporting for Housing Tasmania.

Desirable Requirements:—

High level management skills including a demonstrated ability to manage financial, human and physical resources and to monitor effectiveness and efficiency and apply contemporary management techniques.

High-level strategic, conceptual and creative skills including an ability to understand the political, social and organisational environment and identify relevant issues.

High level experience and knowledge of business planning, reporting and information management processes and the capacity to communicate and market planning, reporting and information management options to affected parties.

Enquiries to Mary Blackwood, Department of Health and Human Services, phone (03) 6236 5786, email mary.blackwood@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Tenancy Officer (517032).

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term full-time day work commencing 19 May 2010 until 18 May 2011.

Location:— Housing South West.

Duties:— Provide a range of tenancy management services to a portfolio of public housing clients and properties in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:— Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change. Demonstrated ability to interpret client circumstances and requirements, use initiative and utilise problem solving skills to make well-informed recommendations in relation to tenancy management, within legislation, policy and guidelines. Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards.

Enquiries to Kim Bomford, Department of Health and Human Services, phone (03) 6233 8635, email kim.bomford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Registered Nurse (Midwife) (514593).

Applications Close:— Friday, 14 May 2010.

Salary:— \$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, 16 hours a fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:— Womans and Children's Service, Mersey Community Hospital.

Duties:— Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:— Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in with authorisation to practice as a Midwife.

Enquiries to Bronwyn Dudfield, Department of Health and Human Services, phone (03) 6426 5421, email bronwyn.dudfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Clinical Nurse Educator, Midwifery (515466).

Applications Close:— Friday, 14 May 2010.

Salary:— \$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Nurse Educator, Level 3.

Permanent part-time day work, 4 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:— Mersey Community Hospital.

Duties:— The Clinical Nurse Educator Midwifery prepares and delivers educational programmes for staff delivering midwifery services in the Northwest of Tasmania. The Clinical Nurse Educator Midwifery also supports an environment that fosters teaching and research activities within the unit.

Essential Requirements:— Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in with authorisation to practice as a Midwife.

Enquiries to Bronwyn Dudfield, Department of Health and Human Services, phone (03) 6426 5421, email bronwyn.dudfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Clinical Nurse Consultant (519431).

Applications Close:— Friday, 14 May 2010.

Salary:— \$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent part-time day work, working 38 hours per fortnight (with oncall). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:— North West Area Health Service.

Duties:— In accordance with agency policy and legal requirements, the Palliative Care Clinical Nurse Consultant assesses and responds to the palliative care needs and issues as expressed or indicated by clients, their families or carers, and other care providers including nursing, medical and allied health workers in Tasmania. The Clinical Nurse Consultant will adopt a leadership role within the specialist multidisciplinary/interdisciplinary team.

Essential Requirements:— Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Noni Morse, Department of Health and Human Services, phone (03) 6440 7000, email noni.morse@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Admissions Co-ordinator (503273).

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 10 May 2010 until 10 June 2011.

Location:— Patient Information Management Services.

Duties:— To provide an efficient elective surgery admission service to the hospital and maintain the computerised Hospital Waiting List and Booking System. Ensure all information management systems are maintained and processes conducted in accordance with the relevant guidelines and protocols of the Department.

Desirable Requirements:— Previous experience in Clerical/ Reception functions within a hospital environment together with knowledge of policies, procedures, relevant revenue acts and guidelines as they relate to the elective admissions area. Ability to demonstrate effective interviewing techniques, ensuring accurate demographic and financial information is captured. Well developed interpersonal and communication skills with the ability to liaise with clinicians and Resident Medical Officers regarding waiting list issues. Ability to operate and maintain an accurate, computerised hospital waiting list and booking system, together with the ability to audit and produce reports and statistics.

Enquiries to Esta Charles-Botterill, Department of Health and Human Services, phone (03) 63487545, email esta.charles-botterill@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Admissions Co-ordinator (503274).

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 2 August until 5 August 2011.

Location:— Patient Information Management Services.

Duties:— To provide an efficient elective surgery admission service to the hospital and maintain the computerised Hospital Waiting List and Booking System. Ensure all information management systems are maintained and processes conducted in accordance with the relevant guidelines and protocols of the Department.

Desirable Requirements:— Previous experience in Clerical/

Reception functions within a hospital environment together with knowledge of policies, procedures, relevant revenue acts and guidelines as they relate to the elective admissions area. Ability to demonstrate effective interviewing techniques, ensuring accurate demographic and financial information is captured. Well developed interpersonal and communication skills with the ability to liaise with clinicians and Resident Medical Officers regarding waiting list issues.

Ability to operate and maintain an accurate, computerised hospital waiting list and booking system, together with the ability to audit and produce reports and statistics.

Enquiries to Esta Charles-Botterill, Department of Health and Human Services, phone (03) 6348 7545, email esta.charles-botterill@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Deputy Chief Radiation Therapist (514330).

Applications Close:— Friday, 21 May 2010.

Salary:— \$102,825 – \$106,218 p.a.

Radiation Therapists (Public Sector) Industrial Agreement 2009, Radiation Therapist Level 4b.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:— WP Holman Clinic, Launceston General Hospital.

Duties:— To assist with the management and co-ordination of Radiation Therapy services, ensuring that patients receive appropriate and effective quality services in a timely and integrated manner.

Essential Requirements:— Entitled to be granted registration as a Radiation Therapist by the Medical Radiation Science Professionals Registration Board of Tasmania.

Enquiries to Grant Smith, Department of Health and Human Services, phone (03) 6348 7159, email grant.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Obstetrics and Gynaecology Consultant (513818).

Applications Close:— Friday, 14 May 2010.

Salary:— See Below.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:— Obstetrics and Gynaecology, Launceston General Hospital.

Base salary between \$123,644 to \$178,522 plus superannuation, access to salary packaging and private patient practice remuneration.

Duties: The Launceston General Hospital provides a quality specialist obstetric and gynaecology service to the women of Northern Tasmania with a dedicated outpatient clinic and an inpatient wing and the Department delivers approximately 1700 births per annum.

Essential Requirements:— A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Dr. Amanda Dennis, Department of Health and Human Services, phone (03) 6348 8972, email amanda.dennis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Case Manager, Community Options (519454).

Applications Close:— Friday, 14 May 2010.

Salary:— \$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:— George Town Hospital and Community Centre.

Duties:— To provide a Community Options model of case management service to frail older and younger disabled clients and their carers with complex needs within the HACC target population.

Desirable Requirements:— Well-developed understanding of and demonstrated ability to undertake the functions of the case management process as relevant to clients with complex care needs. Demonstrated understanding and knowledge of the needs of the clients of the Home and Community Care target group, the concept of packaged care and the use of brokerage funds. Ability to exercise initiative and discretion within a health care setting, and quickly acquire knowledge of local community networks and referral services relevant to the frail aged and younger people with disabilities and their carers.

Enquiries to Pat Wrigley, Department of Health and Human Services, phone (03) 6336 4128, email pat.wrigley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Transport Co-ordinator (505973).**

Applications Close:— Friday, 14 May 2010.

Salary:— \$38,264 – \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work, working 60 hours per fortnight.

Location:— Campbell Town Health and Community Service.

Duties:— To provide an effective, efficient and safe transport service for clients who reside in the catchment area of the Campbell Town Health and Community service (CTHCS).

Essential Requirements:— Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Patsy Burgess, Department of Health and Human Services, phone (03) 6381 3300, email patsy.burgess@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Phlebotomy Technician (511311).

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term casual day work (with oncall) commencing as soon as possible for a period of 12 months.

Location:— Centrepark, Royal Hobart Hospital.

Duties:— The Pathology Technician is required to perform rostered phlebotomy collections and data entry particularly as a support function to the new Hobart Private Hospital. It is expected that the individual will have a strong empathy for the patients and their clinical condition, and demonstrate sensitivity in dealing with patients and their relatives in a hospital setting. It is expected interpersonal communication skills will be highly developed in dealing with medical, nursing and laboratory staff as well as patients.

Essential Requirements:— Evidence of the following must be provided prior to appointment to the position:.

An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work, or.

Relevant Training and/or experience determined in accordance with the provisions of Section 37 of the Tasmanian State Service Act appropriate to the nature of the work.

Enquiries to Jane Stevenson, Department of Health and Human Services, phone (03) 6222 7121, email jane.stevenson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Administration Officer - 2 Vacancies.**

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Vacancy No. 519441.

Permanent part-time day work, working 30.4 hours per fortnight.

Location:— Alonnah District Health Centre.

Vacancy No. 519442.

Fixed-Term casual day work (hours as and when required) commencing As soon as possible for a period of 2 years.

Location:— Alonnah District Health Centre.

Duties:— The Administrative Officer will be responsible for the provision of high level administrative, clerical support and reception duties and to manage and co-ordinate the provision of a complete range of efficient and effective office management support services to staff and visiting services working at Bruny Island Community Health Centre. You will require broad knowledge and experience in office management practices including audio typing skills, together with significant skills and ability in using Microsoft Windows applications for diary management, word processing and spreadsheets, along with a high standard of secretarial skills. Experience in performing clerical and administrative support functions, including basic research and liaison tasks with hospital staff, external service providers and the general public. Good co-ordination and liaison skills, with the ability to exercise initiative, judgement, and confidentiality in a senior management and clinical environment, under pressured circumstances.

Desirable Requirements:—.

1.Demonstrated knowledge of, and experience in, contemporary office management activities within a complex health environment including a sound knowledge of financial processes and the ability to undertake routine statistical reporting functions. Effective organisational and time management skills, with initiative and ability to work unsupervised, manage workloads and meet deadlines and the ability to work effectively as a team member. A high level of discretion, integrity, and judgement appropriate to a professional environment.

Enquiries to Chris Bodger, Department of Health and Human Services, phone (03) 6293 1143, mobile 0428 336 321, email christine.bodger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Administrative Assistant (509444).**

Applications Close:— Friday, 14 May 2010.

Salary:— \$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time daywork.

Location:— Neurosurgical Unit, Royal Hobart Hospital.

Duties:— Provide a high level of administrative and clerical support to the Head of Department and/or senior staff of the Department of Neurosurgery. Ensure an efficient flow of information to and from the office by providing high level reception facilities and an efficient secretarial service.

Desirable Requirements:— Ability to exercise initiative, judgement and discretion and to work in a senior management /client focused environment, under pressured circumstances. A good understanding of English structure and syntax. Ability to communicate effectively with a broad range of people within and outside the Agency.

Enquiries to Ruth Cazaly, Department of Health and Human Services, phone (03) 6222 85298, email ruth.cazaly@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Customer Service Officer (Casuals) (509339).**

Applications Close:— Friday, 14 May 2010.

Salary:— \$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term casual working as and when required, commencing As soon as possible to 1 May 2011.

Location:— South.

Duties:— The Customer Service Officer, PIMS provides clerical support throughout all areas of the service. The position involves a high standard of customer focused reception skills and wide range of clerical functions in support of patient care in accordance with established policies and procedures relating to clinical, financial and administrative requirements for patient services.

Enquiries to Allison Tighe, Department of Health and Human Services, phone (03) 6222 8248, email allie.tighe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Executive Assistant (517289).**

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:— Royal Hobart Hospital.

Duties:— Provide a high level of administrative and executive support to the Executive Director Continuing Care undertaking a diverse range of projects as required. Provide assistance in the collection and collation of data, research, background notes and briefing materials as required.

Enquiries to Kylie Rinaldi, Department of Health and Human Services, phone (03) 6222 7520, email kylie.rinaldi@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Food Services Officer (508005).**

Applications Close:— Friday, 14 May 2010.

Salary:— \$36,266 – \$37,915 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Permanent full-time Shift Work (Fully Rotational).

Location:— South.

Duties:— To assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

Enquiries to Gwen Bloomfield, Department of Health and Human Services, phone (03) 6222 8544, email gwen.bloomfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Registered Nurses and Midwives, (Multiple Vacancies).**

Applications Close:— Friday, 11 June 2010.

Salary:— \$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time or part-time shiftwork. The Theatre vacancies include full-time and part-time shiftwork and permanent night shift hours.

Location:— Royal Hobart Hospital.

The Tasmanian Department of Health and Human Services is seeking Registered Nurses and Midwives to join the welcoming and supportive team at the Royal Hobart Hospital (RHH).

As the RHH is increasing its service delivery, opportunities have arisen for Registered Nurses in general medicine (with an opportunity to enhance skills in complementary clinical areas), critical care, perioperative, emergency medicine and womens and childrens services.

The RHH is Tasmania's major referral hospital and is committed to clinical teaching and research, with strong collaborative relationships with the University of Tasmania and other institutions.

Take a leap forward in your nursing career.

We offer:—permanent positions with Tasmania's largest hospital and major referral centre, the flexibility of full or part-time hours, a salary of \$49,012– \$64,842, plus superannuation and access to salary packaging, negotiable relocation and accommodation assistance and sponsorship for eligible candidates, extra remuneration for post graduate qualifications in your area of practice, access to the State Service Accumulated Leave Scheme (allowing you to 'buy' extra leave), excellent career advancement prospects and professional development opportunities including specific, fully funded post graduate courses, a dynamic organisation with a culture of best practice and putting the client at the centre of all we do, Tasmanian life... just a few of the benefits:—stress-free commute between home, work and play, lower cost housing and high quality education system, a vibrant entertainment and arts scene, world renowned fine food and wine, heritage listed wilderness and pristine beaches on your doorstep, and many more... everything you need to create a safe and peaceful home for you and your family.

Why would you want to be anywhere else?.

Apply online at www.jobs.tas.gov.au or find out more today by contacting:.

General Medicine, Geoff Wiczorski, phone (03) 6222 8663 or email geoff.wiczorski@dhhs.tas.gov.au.

Critical Care and Emergency Medicine, Alan Wales, phone (03) 6222 8203 or email alan.wales@dhhs.tas.gov.au.

Perioperative, Cheryl Carr, phone (03) 6222 7159 or email cheryl.carr@dhhs.tas.gov.au.

Women's and Children's Services- Heather Giannaros, phone (03) 6222 6891 or email adonwacs@dhhs.tas.gov.au.

Essential Requirements:— For Midwifery positions must hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Marita Eccles, Department of Health and Human Services, phone (03) 6233 7818, email rhhrecruitment.nursemanager@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Tradesperson (Painter and Decorator) (519108).

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:— South.

Duties:— Be an effective member of the Facilities Management and Engineering Department, responsible for the maintenance and minor works painting of plant and buildings within the Southern Tasmanian Area Health Service.

Essential Requirements:— Relevant Trades Qualification.

Enquiries to Geoff Howard, Department of Health and Human Services, phone (03) 6222 8897, email geoff.howard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Tradesperson (Plumber) (519114).

Applications Close:— Friday, 14 May 2010.

Salary:— \$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work (with oncall).

Location:— South.

Duties:— Be an effective member of the Facilities Management and Engineering Services Team, responsible for the repair and installation of all plumbing trade related plant, equipment, services, and facilities within the Departments responsibility area.

Essential Requirements:— Relevant Trades Qualification.

Enquiries to Geoff Howard, Department of Health and Human Services, phone (03) 6222 8897, email geoff.howard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Community Mental Health Nurse (515901).

Applications Close:— Friday, 21 May 2010.

Salary:— \$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time day work.

Location:— Mental Health Services North West.

Duties:— The Adult Community Mental Health Service North West provides a specialist mental health service to clients and their families/carers within the community setting, according to evidence based practices and recovery principles. Adult Community Mental Health Nurses work within a multi-disciplinary team to deliver co-ordinated assertive case management including triage, crisis intake and assessment and the development and implementation of individual service plans for designated clients. They support and work in collaboration with primary health care professionals and community service organisations providing care in a community setting.

Essential Requirements:— Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Ballard, Department of Health and Human Services, phone (03) 6434 6434, email susan.ballard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Medical Officer, Pharmacotherapy (517452).

Applications Close:— Friday, 14 May 2010.

Salary:— \$113,601 – \$123,625 pro rata.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner, Level 4 (Salary commensurate with qualifications and experience).

Permanent part-time day work.

Location:— St Johns Park, New Town.

Duties:— The occupant of this positions will provide clinical services as part of the Pharmacotherapy Programme. To initiate and participate in the recruitment and training of private prescribers. Assess and prepare treatment plans, provide treatment and review and monitor progress of patients on the Pharmacotherapy Programme. Work within the parameters of the Illicit Drug Diversion Initiative. Actively participate in the network of Pharmacotherapy Prescribers. Provide information and reports to the Manager, Alcohol and Drug Service and Clinical Director, Alcohol and Drug Service.

Essential Requirements:— A medical practitioner who holds general, conditional or conditional registration for special purposes, registration under the provisions of the Medical Practitioners Registration Act 1996 and has a minimum of ten year's relevant post graduate experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Adrian Reynolds, Department of Health and Human Services, phone (03) 6214 5706, email adrian.reynolds@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Co-ordination and Innovation

Health Management Trainee - 4 Vacancies (518800).

Applications Close:— Friday, 14 May 2010.

Salary:— \$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-Term full-time day work from As soon as possible for a period of 2 years.

Location:— North, South and North West.

We need energetic, highly motivated, talented professionals who are committed to making a difference in a service sector that impacts on the life of every Tasmanian. If you have a strong desire to work in a management role in the healthcare sector, our exciting programme offers a two-year, practical management development programme that will give you the chance to work in various public sector health services that are committed to developing future managers and will enable you to obtain a post graduate qualification. Applications will be considered from graduates of any degree programme including business or health-related disciplines.

Duties:— The vacancies are available for two years and you will have the chance to undertake four six-month placements within various sections across the Agency. Applications are welcome from Department of Health and Human Services staff and non-DHHS employees. We offer the chance to learn and develop your management skills through structured training and development courses including completion of a Graduate Diploma in Health (Executive Development) through the University of Tasmania.

Essential Requirements:— Evidence of the following must be provided prior to appointment to the position:—A degree or tertiary qualification in a relevant discipline.

Enquiries to Amanda Daly, Department of Health and Human Services, phone (03) 62 365622, email amanda.daly@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services

Customer Services Officers (512658).

Applications Close:— Friday, 14 May 2010.

Salary:— \$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term casual day work (hours as and when required) commencing As soon as possible for a period of 2 years.

Location:— Oral Health Services South.

Duties:— The Customer Service Officer will provide an efficient and effective reception service to all clients and centre based staff as well as administrative and clerical support to Oral Health Services Tasmania staff and external service providers. You will liaise and assist in the co-ordination of the day to day functions of the Dental Centre and community clinics. Provide a clerical support service in relation to the administrative functions associated with primary patient care.

Desirable Requirements:— Well developed communication and interpersonal skills, with the ability to liaise with all disciplines of professional staff. Ability to be flexible and work effectively as part of a team in a busy, demanding work environment, together with well developed time management skills and the ability to prioritise work. Demonstrated ability to work with difficult and demanding clients, including a high level of adaptability and flexibility.

Enquiries to Theresa Nicholls, Department of Health and Human Services, phone (03) 6214 5473, email theresa.nicholls@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services

Manager Business and Service Development (514334).

Applications Close:— Friday, 14 May 2010.

Salary:— \$92,929 – \$100,076 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Fixed-Term full-time day work, commencing 1 June 2010 until 31 May 2011.

Location:— Oral Health Services Tasmania South.

Duties:— The Manager Business and Service Development will as a member of the Oral Health Services Tasmania senior executive team, provide high level advice and support to the Director and other executive members as required in relation to the strategic and operational management of the service and the implementation of the Partners in Health Workforce Education Project and the Better Dental Care Package, through undertaking specific assigned projects. You will provide high

level management, leadership and direction for the overall operation of projects of significance within Oral Health Services including its human, physical and financial resources.

Desirable Requirements:— High level project management experience including the capacity to meet deadlines within a complex environment and the ability to provide briefings and advice to senior management in relation to project progress and associated issues. High level strategic, conceptual and analytical skills, including an ability to understand and make sound judgements regarding the political, social and organisational environment impacting on the service, and provide advice regarding Agency strategies and directions. High level interpersonal, communication, negotiation and conflict resolution skills. Ability to represent the service, explain its goals, policies and services and to identify and negotiate mutually acceptable solutions in situations of differing interest, including the ability to work with external providers within the private sector.

Enquiries to Gail Ward, Department of Health and Human Services, phone (03) 6214 5415, email gail.ward@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Registered Nurse Relief (503102).

Applications Close:— Friday, 14 May 2010.

Salary:— \$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-Term casual shift work (fully rotational) commencing As soon as possible for a period of 2 years.

Location:— North West Region.

Duties:— The Registered Nurse will work as part of a multi-disciplinary team delivering high quality mental health services within Statewide Mental Health Services, North West. You will assist authorised Psychiatric Nurses in the using a problem solving approach and established nursing procedures in the delivery and evaluation of direct care to a designated number of clients. You will interact effectively with consumers, families and significant others in the planning and implementation of care in collaboration with other members of the health team to ensure consumer focused outcomes.

Essential Requirements:— Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alden Thynne, Department of Health and Human Services, mobile 0438075780, email alden.thynne@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Senior Psychologist (502830).

Applications Close:— Friday, 14 May 2010.

Salary:— \$81,065 – \$89,659 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:— North West Region.

Duties:— The Senior Clinical Psychologist is responsible for ensuring the quality of clinical psychological services in the Adult Mental Health Service (North West) through the implementation of the model of professional accountability, clinical development and supervision and takes a lead role in ongoing service development and intersectoral liaison.

Essential Requirements:— Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Ballard, Department of Health and Human Services, phone (03) 6434 6434, email susan.ballard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Social Worker (506599).

Applications Close:— Friday, 14 May 2010.

Salary:— \$70,674 – \$81,065 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent part-time day work, working 38 hours per fortnight.

Location:— Clare House New Town.

Duties:— Clare House CAMHS is looking for an enthusiastic social worker to join our community team servicing southern Tasmania. The multi-disciplinary team consists of Social Workers, Clinical Psychologists, Occupational Therapists, Clinical Nurse Specialists and Consultant Child Psychiatrists. We are supported by a child care resource worker and administrative staff. CAMHS provides assessment, therapy and consultation services to young people under the age of 18 years and their families/carers who are referred due to mental health difficulties. CAMHS is committed to providing a range of high quality therapeutic services including individual, family, parent and group interventions and is active in delivering education and training to service providers within the community.

Essential Requirements:— Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Deidre Tranter, Department of Health and Human Services, phone (03) 62338612, email deidre.tranter@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Practitioner - 3 Vacancies.

Applications Close:— Friday, 14 May 2010.

Salary:— \$42,391 – \$53,848 p.a.

Legal Practitioners Award, Level 1.

Vacancy No. 355368.

Permanent full-time.

Location:— Hobart.

Vacancy No. 356230.

Fixed-Term full-time.

Location:— Launceston.

Vacancy No. 356231.

Fixed-Term full-time.

Location:— Devonport.

Duties:— To represent clients of the Commission under supervision including providing advice and having carriage of Family Law matters. To act as solicitor and counsel in the Family Court, Federal Magistrates Court, and Magistrates Court (Children Young Persons and Their Families Act matters.) To participate in mediation and/or conferences on behalf of Commission clients in relation to Family Law matters including Legal Aid Primary Dispute Resolution Conferences.

Essential Requirements:— Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

Contact:— Statement of Duties, Information for Applicants and an Application for Employment are available at www.jobs.tas.gov.au or by contacting Leesa Bevan on (03) 6236 3820 or on Leesa.Bevan@legalaid.tas.gov.au.

Enquiries to Leesa Bevan, Director's Assistant, Legal Aid Commission of G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, email Leesa.Bevan@legalaid.tas.gov.au.

Applications to Leesa Bevan, Director's Assistant, Legal Aid Commission of G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

JUSTICE

TASMANIA PRISON SERVICE

Integrated Offender Management

Senior Programme Facilitator (350464).

Applications Close:— Friday, 14 May 2010.

Salary:— \$82,717 – \$91,369 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time 73.5 hours per fortnight.

Location:— Risdon Prison.

Duties:— Manage and audit the governance process for criminogenic programmes offered by the Tasmania Prison Service. Accountable for the management and development of staff who deliver programmes to inmates. Undertake research into contemporary criminogenic training programmes, programme delivery options and related emerging trends and strategies.

Essential Requirements:— A graduate qualification relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:— A degree or post graduate qualification in Health Science, Social Science, Psychology, Social Welfare or Social Work. Significant post graduate work experience in a relevant field.

Information for Applicants:— Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Integrated Offender Management Staff Policy' from the job kit available on the jobs website.

Enquiries to Kay Cuellar, Acting Manager IOM, Tasmania Prison Service, Department of Justice, phone (03) 6216 8010, email kay.cuellar@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Diana Ivanova on (03) 6216 8031.

The Department prefers electronic submission of

applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

WORKPLACE STANDARDS TASMANIA

Building Control

Accreditation and Licensing Officer (355747).

Applications Close:— Friday, 14 May 2010.

Salary:— \$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.5 hours per fortnight.

Location:— Rosny.

Duties:— Provide effective high-level administrative and clerical support to the unit, co-ordination of the flow of information that includes internal correspondence, raising tax invoices and refund of monies, incoming and outgoing mail, TRIM requests, ministerial requests, stakeholder requests and internal staff requests. Maintain appropriate office systems, file tracking systems and co-ordinate resubmits using Microsoft office and other specialised computer software packages or modify existing systems to meet service delivery needs.

Enquiries to Kellie Buchanan, Senior Inspector, Workplace Standards Department of Justice, phone (03) 6233 8289, email kellie.buchanan@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kellie Buchanan (03) 6233 8289.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

WESTERN DISTRICT

Wynyard Police Station

Police Public Enquiry Officer (001427).

Applications Close:— Friday, 14 May 2010.

Salary:— \$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (9 day fortnight, 9am-1pm 36.00 hours per fortnight).

Location:— Wynyard.

Duties:— Attend to enquiries from members of the public on a personal basis or by telephone.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Qualifications and Experience:— Knowledge and expertise consistent with qualifications recognised at Certificate 3 and 4 or equivalent level.

Enquiries to Mr Philip Chadwick, District Executive Officer, Western District, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6434 5259, email philip.chadwick@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

PREMIER AND CABINET

MINISTERIAL AND PARLIAMENTARY SERVICES

Electorate Officer, Elise Archer MP (Various).

Applications Close:— Friday, 7 May 2010.

Salary:— p.a.

Classification:— See Below.

Contract Position for the term of the current Tasmanian State Government.

Location:— Hobart.

Applications are invited from people interested in full-time employment in the interesting role of assisting a Member of Parliament service in her electorate. People who can demonstrate a high level of administrative, computer and research skills, an interest in the community and public policy, and enjoy working with people, are invited to apply. Excellent written, oral and telephone communication skills are essential.

Duties:— Manage the Electorate Office of the Member and provide electorate assistance and administrative and secretarial support to Member. Provide executive support to the Member and undertake basic research tasks and provide secretarial and reception support.

Desirable Requirements:— Experience in a similar position within a political office. Current driver's licence.

Enquiries to Laura Eaton, Office Manager, Department of Premier and Cabinet, phone (03) 6233 2634, email Laura.Eaton@parliament.tas.gov.au.

Applications to Elise Archer MP, Liberal Member for Denison, Department of Premier and Cabinet, Parliament House, Hobart TAS 7000.

PREMIER AND CABINET

MINISTERIAL AND PARLIAMENTARY SERVICES

Electorate Officer, Jacqui Petrusma MP (Various).

Applications Close:— Friday, 7 May 2010.

Salary:— p.a.

Classification:— See Below.

Contract Position for the term of the current Tasmanian State Government.

Location:— Eastern Shore.

Applications are invited from people interested in full-time employment in the interesting role of assisting a Member of Parliament to service her electorate. People who can demonstrate a high level of administrative, computer and research skills, an interest in the community and public policy, and enjoy working with people are invited to apply. Excellent written, oral and telephone communication skills are essential.

Duties:— Manage the Electorate Office of the Member and provide electorate assistance and administrative and secretarial support to Member. Provide executive support to the Member and undertake basic research tasks and provide secretarial and reception support.

Desirable Requirements:— Experience in a similar position within a political office. Current driver's licence.

Enquiries to Laura Eaton, Office Manager, Department of Premier and Cabinet, phone (03) 6233 2634, email Laura.Eaton@parliament.tas.gov.au.

Applications to Jacqui Petrusma MP, Liberal Member for Franklin, Other Positions, Application, Parliament House, Hobart TAS 7000.

PREMIER AND CABINET

MINISTERIAL AND PARLIAMENTARY SERVICES

Electorate Officer Matthew Groom MP (Various).

Applications Close:— Friday, 7 May 2010.

Salary:— p.a.

Classification:— See Below.

Contract Position for the term of the current Tasmanian State Government.

Location:— Hobart.

Matthew Groom MP invites applications for the position of Electorate Officer in the Hobart Electorate of Denison. Key responsibilities of the Electorate Officer include the overall management of the Electorate Office, assisting with constituent, research and portfolio issues, managing office correspondence, preparing papers and press releases, administrative duties, and liaising with government and non-government bodies and community organisations. Excellent interpersonal and communication skill, good judgement, discretion and the ability to work unsupervised and as part of a team are key attributes. Familiarity with the electorate and some understanding of political and government processes is considered important. An excellent working knowledge of Microsoft Office is essential.

Duties:— Manage the Electorate Office of the Member and provide electorate assistance and administrative and secretarial support to Member. Provide executive support to the Member and undertake basic research tasks and provide secretarial and reception support.

Desirable Requirements:— Experience in a similar position within a political office. Current driver's licence.

Enquiries to Laura Eaton, Office Manager, Department of Premier and Cabinet, phone (03) 6233 2634, email Laura.Eaton@parliament.tas.gov.au.

Applications to Matthew Groom MP, Liberal Member for Denison, Other Positions, email Laura.Eaton@parliament.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

ENVIRONMENT

Stormwater Management Officer, Derwent Estuary Programme (702078).

Applications Close:— Friday, 14 May 2010.

Salary:— \$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-Term full-time for 2 years.

Location:— Hobart.

Duties:— As a professional practitioner undertake a key role in developing and implementing stormwater management policies in southern including the provision of scientific and technical advice to state government, councils and industry on stormwater management and water sensitive urban design (WSUD).

Essential Requirements:— A degree in Engineering or Environmental Sciences relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:— Knowledge of the hydrology modelling software 'MUSIC' along with a current motor vehicle driver's licence.

Enquiries to Elaine Adams, Administrative Assistant, phone (03) 6233 3373, email Elaine.Adams@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

INFORMATION AND LAND SERVICES

Crown Land Services

Senior Project Officer (703101).

Applications Close:— Friday, 14 May 2010.

Salary:— \$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-Term full-time from as soon as possible for 2 years.

Location:— Hobart.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time or job share arrangement with the successful applicant/s.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience. Pro rata salary is based on the above full-time rates.

Duties:— Supervise and lead a team of Crown Land Officers who research, investigate, evaluate and assess Crown land applications and submissions across a broad range of Crown land management issues, ensuring that the work is performed to the agreed standard in appropriate timeframes.

Desirable Requirements:— Appropriate tertiary qualifications including formal training in project management. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Julie Avery, phone (03) 6233 3891, email julie.avery@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

WATER AND MARINE RESOURCES

Wild Fisheries

Project Officer, Abalone Biosecurity (703097).

Applications Close:— Friday, 14 May 2010.

Salary:— \$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-Term part-time (22.05 hours per week) for two years.

Location:— Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience. Pro rata salary is based on the above full-time rates.

Duties:— Provide professional advice in relation to technical issues on the abalone biosecurity project. Progress, implement and finalise the biosecurity project plan for abalone processing premises, including the co-ordination of project operation and the project team.

Essential Requirements:— A Degree in Science relevant to the professional duties to be undertaken, as provided by a university. A current motor vehicle drivers licence.

Desirable Requirements:— Post-graduate experience in science or equivalent. Experience in biosecurity, disease management, animal physiology, water quality or seafood industry.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Katrina Edwards, phone (03) 6233 6061, email katrina.edwards@dpipwe.tas.gov.au.

Applications to Katrina Edwards, Administrative Officer, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 6061, fax (03) 6233 1539, email katrina.edwards@dpipwe.tas.gov.au.

TASMANIAN POLYTECHNIC

SHARED SERVICES

*Student Information Management****SIM Quality Consultant (002144).***

Applications Close:— Friday, 14 May 2010.

Salary:— \$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:— Negotiable.

Duties:— To undertake work of a technical and administrative nature involving data quality and reporting of information related to student management that is timely, relevant and accurate. This work will include problem solving; analysis of complex data and business issues; creation and production of reports; and, liaison within the Tasmanian Academy, the Tasmanian Polytechnic and the Skills Institute management and staff and with other agencies on a broad range of operational information and data issues.

Manage a range of complex activities and projects associated with improvements to student information management data quality and reporting.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:— An appropriate post secondary qualification and/or industry experience relevant to the position, and at least three years extensive and proven data analysis experience of a corporate business system environment, such as a Student Administration System or similar.

Enquiries to Ian James, Manager SIM, Tasmanian Polytechnic, phone (03) 6233 2938, mobile 0438 435 796, email ian.james@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

SHARED SERVICES

*Student Information Management****SIM Technical Consultant (002145).***

Applications Close:— Friday, 14 May 2010.

Salary:— \$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-Term full-time 7 June 2010 until 3 June 2011.

Location:— South.

Duties:— Provide technical support to the core student information management system, QL-S, and related

applications used by the Tasmanian Academy, the Tasmanian Polytechnic and the Skills Institute including system administration; providing database management support and problem solving for users and for members of the SIM team.

Undertake a range of activities and projects associated with improvements to the student information management system.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Ian James, Manager SIM, Tasmanian Polytechnic, phone (03) 6233 2938, mobile 0438 435 796, email ian.james@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

WORKFORCE FUTURES

*Technology and Trades****Technical Employee (001790).***

Applications Close:— Friday, 14 May 2010.

Salary:— \$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-Term full-time ASAP until 23 December 2010.

Location:— South.

Duties:— To provide technical support to teachers engaged in the delivery of programmes, requiring the application of conventional practices. Manage aspects of a commercial/training production facility.

Essential Requirements:— An Associate Diploma from a recognised TAFE Institution, or an equivalent qualification appropriate to the nature of the work OR relevant training and/or experience determined in accordance with the provision of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to John Palmer, Workforce Sector Leader, Technology and Trades, Tasmanian Polytechnic, phone (03) 6235 6597, mobile 0457 763 970, email john.palmer@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Economic Policy Branch

Policy Analyst (723250).

Applications Close:— Friday, 21 May 2010.

Salary:— \$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:— Hobart.

Duties:— The employee, as a member of the Economic and Financial Policy Division, will be required, both individually and as a member of a team, to assist in providing advice in a range of economic policy areas and undertake economic policy research and investigations and prepare correspondence, reports and submissions.

In the context of the selection criteria, to be successful in the position applicants will have:—demonstrated the ability to understand issues by drawing on a range of factual information; the ability to communicate clearly and succinctly; and demonstrated initiative and the ability to manage own output and work effectively in a team environment.

Desirable Requirements:— Diploma or Advanced Diploma, completion, or partial completion, of relevant tertiary qualifications.

Enquiries to Alison Watt, Assistant Director, Economic Policy Branch, Department of Treasury and Finance, phone (03) 6233 2737, email alison.watt@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email Recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Recruitment Officer on (03) 6233 3483.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Economic Policy Branch

Policy Analyst (724218).

Applications Close:— Friday, 21 May 2010.

Salary:— \$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:— Hobart.

Duties:— The employee, as a member of the Economic and

Financial Policy Division, will be required, both individually and as a member of a team, to assist in providing advice in a range of economic policy areas and undertake economic policy research and investigations and prepare correspondence, reports and submissions.

In the context of the selection criteria, to be successful in the position applicants will have:—demonstrated the ability to understand issues by drawing on a range of factual information; the ability to communicate clearly and succinctly; and demonstrated initiative and the ability to manage own output and work effectively in a team environment.

Desirable Requirements:— Diploma or Advanced Diploma, completion, or partial completion, of relevant tertiary qualifications.

Enquiries to Alison Watt, Assistant Director, Economic Policy Branch, Department of Treasury and Finance, phone (03) 6233 2737, email alison.watt@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Intergovernment and Financial Policy Branch

Senior Policy Analyst (720056).

Applications Close:— Friday, 14 May 2010.

Salary:— \$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:— Hobart.

Duties:— Working both individually and as a member of a small team, the Senior Policy Analyst will undertake economic and financial policy research and investigations to support the formulation of policy proposals and advice in relation to taxation and related revenue matters.

In the context of the selection criteria, to be successful in the position applicants will:—demonstrate the ability to research issues and identify possible problems and solutions; be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate initiative when undertaking research and investigation in the context of the direction and guidance provided by the supervisor.

Desirable Requirements:— Completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Angelo Pavlides, Assistant Director, Intergovernmental and Financial Policy Branch, Department of Treasury and Finance, phone (03) 6233 3538, email Angelo.Pavlides@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Correspondence Clerk	A. Garland	28.04.10
Health & Human Services	Health Care Assistant	C. Wickham	16.03.10
Health & Human Services	Child & family Health Nurse	J. Maarseveen	23.04.10
Infrastructure, Energy & Resources	Transport Inspector	M. Ryan	21.04.10
Premier & Cabinet	Director Community Development	L. Prince	30.04.10
Primary Industries, Parks, Water & Environment	Principal Agricultural Officer (Dairy)	I. Hubble	31.03.10
Primary Industries, Parks, Water & Environment	Administrative Assistant	G. Treloggen	26.03.10
Primary Industries, Parks, Water & Environment	Senior Meat Hygiene Officer (Licensing)	R. Duck	06.05.10
Primary Industries, Parks, Water & Environment	Technical Officer	G. Tuck	27.04.10
Primary Industries, Parks, Water & Environment	Manager (Dairy Branch)	P. Tyson	31.03.10

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	K. Priestly	Community Learning Coordinator Community Learning	20.04.10
Education	L. Edgar	Community Learning Coordinator Community Learning	20.04.10
Education	B. Long	School Executive Officer	20.04.10
Education	E. Levett	Community Learning Coordinator Literacy	29.04.10
Education	A. Zylstra	Community Learning Coordinator Information Service	20.04.10
Education	L. Foley	LINC Operations Coordinator	29.04.10
Education	R. Murfet	Community Learning Coordinator Community Learning	20.04.10
Education	T. Flakemore	LINC Operations Coordinator	29.04.10
Education	J. Parsell	Community Learning Coordinator Literacy	20.04.10
Education	K. Shaw	Community Learning Coordinator Information Service	29.04.10
Education	S. McShane-Shiel	Teacher Aide Special	12.04.10
Health & Human Services	C. Owen	Deputy Director Population Health	20.04.10
Health & Human Services	K. Flett	Speech Pathologist	22.04.10
Health & Human Services	C. Owen	Deputy Director Popluation Health	20.04.10
Primary Industries, Parks, Water & Environment	J. Angel	Manager HRM Operations	03.05.10
Port Arthur Historic Site Management Authority	S. Morse	Food & Beverage Co-ordinator	08.04.10

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Premier & Cabinet	L. Coad	Infrastructure, Energy & Resources	Senior Records Officer	15.04.10
Police & Emergency Management	D. Bradford	Police & Emergency Management	Communications Officer	26.04.10
Premier & Cabinet	C. Mulcahy	Premier & Cabinet	Principal Consultant	17.03.10

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Community Learning Coordinator	K. Blyth	6 Months	26.04.10
Education	Teacher	C. Goss	6 Months	29.04.10
Education	Teacher	W. Nichols	6 Months	12.04.10
Education	Community Learning Coordinator	E. Roberts	6 Months	20.04.10
Education	Teacher	P. Holland	6 Months	29.04.10
Education	Teacher	S. Smith	6 Months	15.04.10
Education	Network Officer	J. Copeland	6 Months	03.05.10
Education	LINC Operations Coordinator	J. Saltmarsh	6 Months	19.04.10
Education	School Administration Clerk	D. Rigby	6 Months	20.04.10
Education	Teacher Aide Special	J. Cooke	6 Months	14.04.10
Education	Teacher Aide General	L. McKenzie	6 Months	29.04.10
Education	Canteen Supervisor	T. Barry	6 Months	15.04.10
Education	Teacher Aide General	K. Boys	6 Months	19.04.10
Education	Teacher Aide Special	Y. Sward	6 Months	12.04.10
Education	Teacher Aide General	P. Dodge	6 Months	29.04.10
Education	Teacher	Z. Ahmed-Zeki	12 Months	12.04.10
Education	Teacher Aide General	A. Beswick	6 Months	19.04.10
Education	Teacher	M. Turner	6 Months	02.04.10
Education	LINC Operations Coordinator	G. Wilson	6 Months	26.04.10
Education	Teacher	J. Maartensz	6 Months	12.04.10
Education	Teacher Aide General	L. Robinson	6 Months	19.04.10
Education	Teacher	S. Riley	6 Months	29.04.10
Health & Human Services	Clinical Nurse	A. Foster	6 months	02.05.10
Health & Human Services	Child Protection Worker	A. Nicol	6 months	08.03.10
Health & Human Services	Coordinator Manual Handling and Emergency Management	I. Burns	6 months	17.05.10
Health & Human Services	Child Protection Worker	C. Clark	6 months	03.05.10
Health & Human Services	Physiotherapy Assistant	J. Woo	6 months	27.04.10
Health & Human Services	Professional Officer - Occupational Therapist	D. Hawkins	6 months	27.04.10
Health & Human Services	Domestic Services Officer	A. Turner	6 months	09.05.10
Health & Human Services	Registered Nurse	S. Smith	6 months	26.04.10
Health & Human Services	ADON/Manager Clinical Performance	G. Gordon	6 months	03.05.10
Health & Human Services	HR Advisor (Job Design)	A. Powell	1 month	09.04.10
Health & Human Services	Hospital Assistant	C. Lovell	6 months	03.05.10
Health & Human Services	Clinical Nurse	R. Lamb	6 months	26.04.10
Health & Human Services	Branch Station Officer	M. Samborski	6 months	03.05.10
Health & Human Services	Catering Assistant	L. Broad	6 months	16.05.10
Health & Human Services	Child Protection Worker	N. Williams	6 months	22.02.10
Health & Human Services	Phlebotomy Technician	R. Lawler	6 months	27.04.10
Health & Human Services	Child Protection Worker	K. Butler	6 months	03.05.10
Infrastructure, Energy & Resources	Racing Operations Clerk	M. Pearton	6 Months	07.04.10
Police & Emergency Management	Communications Officer	S. Palmer	6 months	26.04.10
Police & Emergency Management	Communications Officer	L. Baric	6 months	26.04.10

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Graduate Finance Analyst	V. Kryshova	2 years	10.05.10

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Education Facility Attendant	J. Hyland	28.04.10
Health & Human Services	Admin Support Officer	C. Smeaton	28.04.10
Health & Human Services	Orthotist / Prosthetist	N. Osborne	30.04.10
Health & Human Services	Administrative Assistant	J. Kilmartin	19.03.10
Health & Human Services	Tradesperson (Painter and Decorator)	J. Dalco	15.04.10
Health & Human Services	Admissions Officer	L. Browne	08.04.10
Health & Human Services	Registered Nurse	S. Davidson	30.04.10
Health & Human Services	Specialist Radiographer	N. Cook	23.04.10
Health & Human Services	Registered Nurse	R. Healey	28.04.10
Health & Human Services	Administrative Assistant	L. Willis	27.04.10
Health & Human Services	Specialist Radiographer	S. Rodway	28.04.10
Health & Human Services	Administrative Support	J. Klug	02.04.10
Infrastructure, Energy & Resources	Principal Policy Analyst	S. Leaman	16.04.10
Infrastructure, Energy & Resources	School Crossing Patrol Officer	C. Lovett	01.04.10
Justice	Accreditation & Licensing Officer	M. White	30.04.10
Primary Industries, Parks, Water & Environment	Technical Research Practitioner	L. Hingston	30.04.10

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Physiotherapist	C. Dale	09.04.10



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