



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
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INCLUDING G.S.T.

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

## State Service Notices

### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: *jobsadmin@dpac.tas.gov.au*

### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6233 6687

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6233 3148**

## TASMANIAN GOVERNMENT GAZETTE AND TASMANIAN STATE SERVICES NOTICES

### PUBLICATION AND COPY CLOSURE DATES

## Easter 2010

COPY deadlines for the *Tasmanian Government Gazette* and State Service Notices to be published on Wednesday, 7 April 2010:—

All copy for the General Gazette must be received by 12 noon on Thursday 1 April 2010.

Copy for the State Services must be received by 12 noon on Thursday 1 April 2010.

NOTE: Applications for positions advertised in the State Service Notices of 7 April 2010 will close at 5 p.m. on 16 April 2010.

## ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

*Tasmanian Museum and Art Gallery*

### Visitor Services Co-ordinator (705797).

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time .

Location:—Hobart.

Duties:—To assist and support the Customer Service Manager in Leading and supporting a team of Gallery Attendant staff in ensuring the security of the museum buildings and its collections. Assisting visitors in their use of the buildings and their facilities attending to the cleanliness and upkeep of the museum and its surrounds. To manage and develop records, rosters, reports and necessary administration duties attached to the position.

Desirable Requirements:—Prior experience in a similar role.

The Commissioner has determined that the person/s nominated for this position is to satisfy pre-employment checks before taking up the position, promotion or transfer. The following checks are to be conducted:—conviction check for: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Peter West, Deputy Director Public Programmes, TMAG, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4140, email *peter.west@tmag.tas.gov.au*.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5864, fax (03) 6233 5703, email *applications@development.tas.gov.au*.

Applications must address the selection criteria outlined in the Statement of Duties .

## ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

INDUSTRY DEVELOPMENT DIVISION

*Regional Development*

### Project Manager (424399).

Applications Close:—Friday, 16 April 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time .

Location:—Launceston.

Duties:—Deliver sustainable economic benefits to Northern Tasmania through leading and managing the identification, initiation and implementation of delegated development strategies and opportunities that maximise investment, growth and job creation in accordance with the Government's industry development strategies and broader economic objectives.

Desirable Requirements:—· Relevant tertiary or industry recognised qualifications and/or professional affiliations. Relevant commercial experience. Current drivers licence.

Enquiries to Kim Senior for a copy of the Statement of Duties on (03) 6336 2515 or email *Kim.Senior@development.tas.gov.au*. For further information about the vacancy please contact Judy Davey, Regional Manager, Department of Economic Development, Tourism and the Arts, phone (03) 6336 2373, email *Judy.Davey@development.tas.gov.au*.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5864, fax (03) 6233 5703, email [applications@development.tas.gov.au](mailto:applications@development.tas.gov.au).

Applications must address the selection criteria outlined in the Statement of Duties.

## ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

### TOURISM TASMANIA

#### *Marketing and Commercial Operations*

#### **Manager International Operations (425006).**

Applications Close:—Monday, 12 April 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Influence the development of the Tasmanian tourism industry and Tourism Tasmania programmes by providing specialist consultative advice to the Head of International Relations. Actively participate and contribute to strategic programme development within the business unit, identifying and developing international marketing opportunities that align to Tourism Tasmania's corporate plan.

Enhance the dissemination of tourism knowledge across Tourism Tasmania, to external stakeholders and other interest groups.

Desirable Requirements:—A relevant tertiary qualification and/or proven management experience and achievement in a similar senior role.

Enquiries to Kerri-Anne Duval-Stewart for a copy of the Statement of Duties on (03) 6230 8296 or email [Kerri-Anne.Duval-Stewart@tourism.tas.gov.au](mailto:Kerri-Anne.Duval-Stewart@tourism.tas.gov.au). For further information please contact Ruth Dowty, Head of International Relations, Department of Economic Development, Tourism and the Arts, phone (03) 6230 8173, email [ruth.dowty@tourism.tas.gov.au](mailto:ruth.dowty@tourism.tas.gov.au).

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9685, email [applications@development.tas.gov.au](mailto:applications@development.tas.gov.au).

Applications must address the Selection Criteria as outlined in the Statement of Duties and include a current Curriculum Vitae.

## EDUCATION

### COMMUNITY KNOWLEDGE NETWORK

#### *LINC's East*

#### Regional Services and Support

#### **Customer Services Officer (700538).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$33,637 – \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 36.75 hours per fortnight.

Location:—Regional Services and Support North.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Pauline Anderson, Department of Education, phone (03) 6336 2646, email [pauline.anderson@education.tas.gov.au](mailto:pauline.anderson@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### COMMUNITY KNOWLEDGE NETWORK

#### *Resource Discovery and Collections*

#### Systems Support and Development

#### **Librarian (700189).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time from As soon as possible to 26 March 2012.

Location:—Systems Support and Development, South.

Description of the Role:—Provide general professional customer focused library and/or archival services or assist in the development and delivery of specialist library and information services, to a high standard of customer service.

Essential Requirements:—Degree or diploma in Librarianship or information studies at a recognised university or college of advanced education or a post graduate diploma in librarianship or information studies. Eligibility for admission to Associate membership of the Australian Library and Information Association (ALIA). The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple

vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Brett Patterson, phone (03) 6233 4887, email [brett.patterson@education.tas.gov.au](mailto:brett.patterson@education.tas.gov.au).

Enquiries to Noelene Kelly, Department of Education, phone (03) 6233 7632, email [noelene.kelly@education.tas.gov.au](mailto:noelene.kelly@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### COMMUNITY KNOWLEDGE NETWORK

#### *Strategy and Performance*

#### **Manager Digital Strategies (Re-advertised) (700246).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$110,455 – \$127,024 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Permanent full-time.

Location:—South.

Description of the Role:—Develop and maintain Community Knowledge Network strategic policies that enable statewide services provision utilising integrated information technologies. Identify, develop and implement new services and systems to ensure the continued efficient and effective provision of information management services to the State Library and the Tasmanian government and community.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Postgraduate computing qualifications.

Degree in librarianship or information studies at a recognised university or college of advanced education or a postgraduate diploma in librarianship or information studies.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Siobhan Gaskell, Department of Education, phone (03) 6233 7469, email [siobhan.gaskell@education.tas.gov.au](mailto:siobhan.gaskell@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### COMMUNITY KNOWLEDGE NETWORK

#### *Strategy and Performance*

#### **Manager Digital Services (700246).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$110,455 – \$127,024 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Permanent full-time.

Location:—South.

Description of the Role:—Within the Community Knowledge Network framework progress expansion of the Tasmanian Archive and Heritage Office digitisation programme and advise on future planning for the technical information architecture of the Branch.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Appropriate tertiary qualifications.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Siobhan Gaskell, Department of Education, phone (03) 6233 7469, email [siobhan.gaskell@education.tas.gov.au](mailto:siobhan.gaskell@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North)*

#### *Bicheno Primary School*

#### **Teacher Aide Special—2 Vacancies.**

Applications Close:—Friday, 9 April 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 305002.

Fixed-term part-time 36 hours per fortnight, for up to 42 weeks per year from As soon as possible to 17 December 2010.

Location:—Bicheno Primary School.



Vacancy No. 960144.

Fixed-term part-time 38 hours per fortnight, for up to 42 weeks per year from as soon as possible to 17 December 2010.

Location:—Bichen Primary School.

Local Task List:—The duties of this position will include:—Working with student/s as a Special Needs Aide. Kindergarten Teacher Aide.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jeanagh Viney, Department of Education, phone 0447 981 906, email [jeanagh.viney@education.tas.gov.au](mailto:jeanagh.viney@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North-West)*

Hillcrest Primary School

#### ***School Library Technician (952225).***

Applications Close:—Friday, 16 April 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 44 hours per fortnight, 40 weeks per year.

Location:—Hillcrest Primary School.

Description of Role:—Undertake technical duties in a school library including implementing collection management procedures and bibliographic tasks including cataloguing, record creation and amendment for both monographs and serials. Apply established solutions to procedural and related problems and issues. Provide technical advice about access to publications and information generally and assist staff and students to access information generally.

Essential Requirements:—Diploma in Library and Information Studies or equivalent TAFE or post secondary qualification. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Christopher Nichols, Department of Education, phone (03) 6424 5211, email [christopher.nichols@education.tas.gov.au](mailto:christopher.nichols@education.tas.gov.au).

Applications to Establishment, Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North-West)*

Nixon Street Primary School

#### ***Teacher Aide Special (952458).***

Applications Close:—Friday, 9 April 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 24 hours per fortnight for up to 42 weeks per year, from 14 June 2010.

Location:—Nixon Street Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Gail Harington, Department of Education, phone 0408 524 476, email [gail.harington@education.tas.gov.au](mailto:gail.harington@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South-East)*

##### Oatlands District High School

#### ***School Administration Clerk (964259).***

Applications Close:—Friday, 9 April 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 14.70 hours per fortnight for up to 42 week per year.

Location:—Oatlands District High School.

Description of the Role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Veronica Emery, Department of Education, phone 0409 809 674, email [veronica.emery@education.tas.gov.au](mailto:veronica.emery@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Programmes, Personalised Learning*

##### Guaranteeing Futures

#### ***Manager Youth Transitions (421604).***

Applications Close:—Friday, 16 April 2010.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term full-time from As soon as possible for up to 2 years, non-teaching conditions .

Location:—Learning Services South.

Description of Role:—Provide leadership in the provision of advice on policy development to senior management and government. Manage assigned staff in the performance of policy development, research and analysis roles.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Brendan Kelly, Department of Education, phone (03) 6212 3242, email [brendan.kelly@education.tas.gov.au](mailto:brendan.kelly@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### ***Child and Family Health Nurse (518211).***

Applications Close:—Friday, 9 April 2010.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent part-time day work (15.2 hours per fortnight) .

Location:—DCYFS, Children and Family Services, North West.

Duties:—Within a Primary Health Care framework and in accordance with the philosophy of Child Health and Parenting Service, Agency policy and legal requirements, the Child and Family Health Nurse will:—provide assessment, care and support to individuals and groups, undertake all aspects of early identification and early intervention activities and participate in community development and health promotion activities, provide immunisations to the client group.

Desirable Requirements:—Minimum of 3 years post basic registration nursing experience and holds a relevant tertiary qualification or is working towards same. Comprehensive knowledge of the principles of primary health care and ability to apply these principles in practice. Demonstrated clinical skills appropriate to the area of family and child health nursing.

Comprehensive knowledge of Aboriginal health issues and an ability to work in a health care team within the Aboriginal community. A qualified nurse immuniser or an interest in working towards becoming a nurse immuniser will be highly regarded.

Note: All applicants are encouraged to make contact with Cheryl Smith prior to submitting their application.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Cheryl Smith, Department of Health and Human Services, phone (03) 6421 7824, email cheryl.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### ***Family Violence Worker-Children and Young Persons Programme, FVCSS, NW (515202).***

Applications Close:—Friday, 9 April 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing 30 April 2010 until 11 November 2011.

Location:—DCYFS, Children and Family Services, North West.

Duties:—To work as an effective member of the Family Violence Service (Children's Service) established as part of the Government's Safe at Home initiative.

Provide specialist services to children and young people affected by family violence in accordance with best practice principles and within a collaborative and multidisciplinary framework.

Provide programmes that incorporate multi-level assessments and interventions and address the needs of children and young people affected by family violence.

Desirable Requirements:—Demonstrated knowledge and understanding of family violence and its impact on the developmental needs of children and young people. Demonstrated ability to work therapeutically with children and young people who have complex needs, including the ability to liaise effectively with family members and other service providers. Demonstrated ability to exercise professional judgment and initiative, work with general supervision and seek guidance as appropriate.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jane Fleming, Department of Health and Human Services, phone (03) 6336 2283, mobile 0417560457, email [jane.fleming@dhhs.tas.gov.au](mailto:jane.fleming@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### ***Team Leader-Adult Programme, FVCSS, NW (501716).***

Applications Close:—Friday, 9 April 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work commencing 30 April 2010 until 16 March 2012.

Location:—DCYFS, Children and Family Services, North West.

Duties:—To work as an effective member of the multidisciplinary Family Violence Service (Adult Programme) providing tailored programmes that incorporate a multi-level mode of assessment and intervention, for women who have experienced family violence.

To ensure an integrated approach to response services for adult victims of family violence and their families, and to ensure professional and practice consistency is delivered in a timely manner in line with practice standards and agency protocols.

Desirable Requirements:—Comprehensive knowledge of family violence with a demonstrated knowledge and/or experience in the clinical and/or therapeutic management of clients with complex care needs including the ability to liaise effectively with family members and other service providers involved in their care.

Proven management experience, including knowledge of contemporary management practices, purchasing of services, best practice methods, quality improvement and then ability to manage financial, human and physical resources and monitor efficiency and effectiveness.

Highly developed self-management skills including the ability to plan, organize and prioritise workloads, while demonstrating adaptability and flexibility and commitment to a team-based approach to work in an environment subject to work pressure and change.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.



Enquiries to Jane Fleming, Department of Health and Human Services, phone (03) 63362283, mobile 0417560457, email jane.fleming@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Mersey Community Hospital*

#### **Clerk (Perioperative Services, Casual Relief) (519348).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work, working as and when required. To commence as soon as possible until 31 March 2011.

Location:—Perioperative Services, Mersey Community Hospital.

Duties:—Perform all roles within Perioperative Services, inclusive of clerical services in the Elective Surgery Booking office, Admissions office, Pre-Admission Clinic, Operating Theatre and Day Surgery Unit. To maintain confidentiality and work according to all agency and hospital policies, procedures and guidelines.

Desirable Requirements:—High level communication and interpersonal skills and a demonstrated ability to interact with the public and staff at all levels, maintaining strict confidentiality. A demonstrated knowledge of administrative procedures within a hospital or health care facility and the ability to undertake complex administrative duties. Proven ability to organise and prioritise workflow according to demand with the ability to work in a multi-disciplinary team environment.

Enquiries to Katrina Willis, Department of Health and Human Services, mobile (03) 64406969, email katrina.willis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Mersey Community Hospital*

#### **Registered Nurse—2 Vacancies.**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 514517.

Permanent part-time shift work (fully rotational), working 72 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Mersey Community Hospital.

Vacancy No. 514522.

Permanent part-time shift work (fully rotational), working 72 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Medicine, Mersey Community Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Alison Ellis, Department of Health and Human Services, phone (03) 64265300, email alison.ellis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Mersey Community Hospital*

#### **Senior Occupational Therapist (514474).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 30 April 2010.

Location:—Occupational Therapy, Mersey Community Hospital.

Duties:—Responsible to the Manager Occupational Therapy Services for the provision of inpatient and outpatient occupational therapy services including clinical and educational functions, ensuring compliance with legal requirements, professional ethics, departmental and hospital policies. Assist the Manager to ensure that the occupational therapy service complements and integrates with other public and private allied health services in the North West Region.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Sue Gilham, Department of Health and Human Services, phone (03) 64265226, email susanne.gilham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*Mersey Community Hospital***Ward Clerk (Casual Relief) (519310).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work, working as and when required.

Location:—Nursing Services, Mersey Community Hospital.

Duties:—Provide and maintain a high standard of customer focused clerical, administrative and reception services to inpatient units at the Mersey Community Hospital. Maintain confidentiality and work according to all Hospital policies, procedures and guidelines.

Desirable Requirements:—Well developed oral and written communication and interpersonal skills with demonstrated ability to interact with public and staff at all levels. Sound word processing skills and the ability to develop and maintain spreadsheets and databases. Knowledge of, and experience in, the use of mainframe information systems, preferably with exposure to a patient information system, or a demonstrated ability to acquire.

Enquiries to May Woodberry, Department of Health and Human Services, phone (03) 64265654, email [thelma.woodberry@dhhs.tas.gov.au](mailto:thelma.woodberry@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Clerk (Perioperative Services, Casual Relief) (519347).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work, as and when required, commencing 19 April 2010 to 31 March 2011.

Location:—North West Area Health Service.

Duties:—Perform all roles within Perioperative Services, inclusive of clerical services in the Elective Surgery Booking office, Admissions office, Pre-Admission Clinic, Operating Theatre and Day Surgery Unit and to maintain confidentiality and work according to all agency and hospital policies, procedures and guidelines.

Enquiries to Katrina Willis, Department of Health and Human Services, phone (03) 6430 6969, email [katrina.willis@dhhs.tas.gov.au](mailto:katrina.willis@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*Primary Health Services North West***Administrative Assistant (511455).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Devonport Community Health Centre.

Duties:—The successful applicant will be able to communicate equally well with health professionals and members of the public, ensuring prompt and sensitive handling of confidential information and appointment scheduling. The successful applicant will be proficient at a range of computer software applications, highly motivated, very well organised and enjoy working in a team environment.

Enquiries to Ruth Chalk, Department of Health and Human Services, phone (03) 6490 8962, mobile 0438 519 453, email [ruth.chalk@dhhs.tas.gov.au](mailto:ruth.chalk@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*Primary Health Services North West***Driver/Maintenance Officer (502451).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$38,264 – \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work (with oncall), working 38 hours per fortnight.

Location:—Smithton District Hospital and Community Health Centre.

Duties:—In accordance with primary healthcare principles, Agency policies and legal requirements, the Transport/Maintenance Officer undertakes a wide range of duties as directed by the supervisor associated with Smithton Hospital relevant to the range of duties, including provide an efficient and safe patient transport, local regional courier service for Smithton Hospital site, and perform minor maintenance repairs and alterations to equipment, fixtures and fittings that are non trade for the Smithton Hospital site.

Essential Requirements:—Current Driver's Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sharan McLaren, Department of Health and Human Services, phone (03) 6452 4650, email [sharan.mclaren@dhhs.tas.gov.au](mailto:sharan.mclaren@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Primary Health Services North West*

#### **Enrolled Nurse (502368).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$47,703 – \$50,454 p.a.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent full-time shift work (fully rotational).

Location:—HealthWest, Queenstown.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse. The West Coast District Hospital is located in Queenstown, Tasmania. The West Coast District Hospital has 10 acute beds, 16 residential aged care beds and 2 emergency beds. There is a robust education programme to support the continued professional development of nurses and a focus on safety and quality.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Bob Cartledge, Department of Health and Human Services, phone (03) 6472 2315, email [bob.cartledge@dhhs.tas.gov.au](mailto:bob.cartledge@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Primary Health Services North West*

#### **Palliative Care Medical Specialist (513991).**

Applications Close:—Friday, 9 April 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work.

Location:—North West Area Health Service.

Duties:—Are you are a qualified Palliative Care Medical Specialist (FACHPM) that has a passion for excellence in this specialised field and wanting to advance your expertise in leadership and clinical governance in an environment where you are valued, encouraged and supported. A vacancy exists for a full-time clinician to join our dedicated team in the North West Area Health Service which provides a comprehensive and well established community integrated palliative care service. The Palliative Care Medical Specialist will participate in all aspects of the service by providing the highest possible standard of specialist palliative care medical services, consultancy and advice to patients and families in need of palliative care and at the same time work collaboratively with primary health service providers and specialist health service providers across a range of settings for effective continuity of care. Whilst working as part of a multidisciplinary team you will be required to be a professional leader, supporting innovation and be actively involved in the teaching and research programmes of the Palliative Care Service. With excellent relationship management skills you will take an active role in practice, research and quality improvement while mentoring and supporting the Palliative Care team.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Noni Morse, Department of Health and Human Services, phone (03) 6440 7005, email [noni.morse@dhhs.tas.gov.au](mailto:noni.morse@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Primary Health Services North West*

#### **Youth Health Nurse (501093).**

Applications Close:—Friday, 16 April 2010.

Salary:—\$58,055 – \$69,363 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Youth Health Service, North West.

Duties:—We are looking for a motivated registered nurse with a strengths-based, primary health care approach and the ability to relate well with young people. This is a wonderful opportunity to work as part of a multidisciplinary team in the area of health promotion, prevention early intervention and community development. In accordance with professional competencies and the philosophy of the Youth Health Service, Agency policy and legal requirements you will provide assessment, care and support to individuals/groups, participate in health promotion activities and projects and work in partnership with relevant stakeholders from a population health perspective. We are committed to supporting our staff to achieve a balance of career, lifestyle choices and family commitments. Relevant post-graduate qualification may attract a postgraduate allowance. Excellent salary package arrangements apply to this position.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Angella Downie, Department of Health and Human Services, mobile 0458 342 089, email ange.downie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Clinical Nurse (513498).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$65,595 – \$69,363 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time day work (with oncall), working 48 hours per fortnight, not working weekends but working public holidays. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Renal Unit, Parkside Burnie.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager (NUM) and Nurse Educators including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Sue Robertson, Department of Health and Human Services, phone (03) 64344018, email sue.robertson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Hospital Aide CASUAL POOL (503227).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service)

Award, Health Services Officer, Level 3.

Fixed-term casual shift worker, working as and when required. To commence as soon as possible until 5 August 2010.

Location:—Pool, LGH.

Duties:—To assist with the management of all Wards supplies (excepting drugs) to ensure the delivery of a high standard of patient care in the hospital.

Desirable Requirements:—Previous experience working with patients desirable. Sound literacy and numeracy skills. Knowledge of the principles and practices of Infection Control.

Enquiries to Robyn Liddington, Department of Health and Human Services, phone (03) 63487901, email robyn.liddington@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Medical Orderly (503592).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift work, working as and when required. To commence as soon as possible until 11 April 2010.

Location:—Attendants.

Duties:—Require two casualees to maintain casual pool which includes covering the Operating Room Suite from 4.30pm, 8.30pm Mon-Fri.

Desirable Requirements:—Physical capacity to provide the range of orderly services. Knowledge of safe lifting practice and OH&S principles. Ability to communicate with patients, staff and visitors. Ability to work under general supervision.

Enquiries to David Webb, Department of Health and Human Services, phone (03) 63487460, email david.webb@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Senior Physiotherapist, Res A/Care Liaison Team (516916).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.



Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Physiotherapy Unit.

Duties:—Develop, provide and evaluate Physiotherapy services for patients of the Hospital Aged Care Liaison Team LGH, consultation with the patient, their carers and community agencies, and in accordance with agency policies and relevant professional codes of ethics. Provide physiotherapy to slow stream Aged Care Rehab programme. Work within a multi-disciplinary team designing innovative programmes to ensure safe and supported discharge from the emergency department.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to John Cannell, Department of Health and Human Services, phone (03) 63487209, email john.cannell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Staff Specialist (Anaesthetics) (515823).**

Applications Close:—Friday, 9 April 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Anaesthetics.

Duties:—Provide specialist diagnosis, treatment and care for public and private inpatients and outpatients of the Launceston General Hospital in accordance with Hospital policies. Has prime medicolegal responsibility for care provided to allocated patients. Participate in an out-of-hours on call roster with other specialists if required. Liaise with specialist colleagues as necessary for the care of hospital patients, and provide a consultative service to other specialist units. Assist in arranging onward referral of patients for medical services not available locally. Participate in the undergraduate and post graduate teaching programmes of the hospital, including both informal and formal tutorials. Supervise and teach junior medical staff and medical students attached to the hospital. Follow recommended practices according to the Australian and New Zealand College of Anaesthetists guidelines and standards, hospital guidelines and Department of Anaesthesia guidelines, policies and protocols. Ensure that accurate and comprehensive clinical records maintained on patients treated. Participate in continuous quality improvement activities as approved or required by the Director of Anaesthesia. Participate in Department and hospital committees and other administrative matters as required by the Director of Anaesthesia, Director of Medical Services or Chief Executive Officer. Participate in clinical research approved by the hospital research committee. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the

capacity, qualifications and experience normally expected from persons occupying jobs at this classification level.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship.

Enquiries to Dr. Maurice Vialle, Director of Anaesthetics, Launceston General Hospital, Department of Health and Human Services, phone (03) 63487567, email maurice.vialle@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Primary Health Services North*

#### **Clinical Nurse Consultant (504739).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work.

Location:—Kelham Street, Launceston.

Duties:—Community Nursing is responsible for the assessment, planning, delivery and evaluation of safe and appropriate consumer centred nursing care in the community setting. An exciting opportunity exists for a senior Registered Nurse to work with our dynamic Community Nursing team as Clinical Nurse Consultant in Launceston. If you are a motivated leader with comprehensive knowledge, clinical skills and previous experience in community care, along with well developed communication skills and demonstrated computer literacy this position could be for you. You will be enthusiastic and energetic, seeking opportunities for continuous improvement and enhanced client/patient focus. You will also embrace, promote and foster positive change. Through your strong leadership you will encourage, support and advocate for the ongoing professional development and growth of nurses. There are exciting challenges in Community Nursing which will provide many rewards for the right person.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Allford, Department of Health and Human Services, phone (03) 6336 4453, email jan.allford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Enrolled Nurse (Medication Endorsed) (519258).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$47,703 – \$50,454 p.a.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent part-time shift work (fully rotational), working 32 hours per fortnight.

Location:—St Helens District Hospital, St Helens, Tasmania.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and direct nursing care to the client under the direction and supervision of a registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Cumming, Department of Health and Human Services, phone (03) 6376 5222, email [janette.cumming@dhhs.tas.gov.au](mailto:janette.cumming@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Enrolled Nurse (Pool) (507391).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$47,703 – \$50,454 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term casual shift work, as and when required, commencing 19 April 2010 to 16 April 2012.

Location:—St Helens District Hospital, St Helens, Tasmania.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug

offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Cumming, Department of Health and Human Services, phone (03) 6376 5222, email [janette.cumming@dhhs.tas.gov.au](mailto:janette.cumming@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

**Filing Clerk (510094).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$33,310 – \$41,403 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 1.

Fixed-term full-time day work, commencing 3 May 2010 until 1 November 2010.

Location:—South.

Duties:—Provide an efficient filing service for Medical Imaging. Assist with general clerical tasks as required and archiving of medical records into secondary storage areas. Perform quality assurance activities related to files in Medical Imaging.

Enquiries to Shane Morgan, Department of Health and Human Services, phone (03) 6222 8363, email [shane.morgan@dhhs.tas.gov.au](mailto:shane.morgan@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

**Manager, Staff Health and Fitness Centre (507824).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Provide operational management of the Staff Health and Fitness Centre and an effective and efficient fitness advisory service to its members and other Royal Hobart Hospital (RHH) staff as required. Contribute to staff health promotion activities as part of the RHH Feel Better Programme, and other relevant programmes across Southern Tasmania Area Health Services.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position: An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work, or Relevant Training and/or experience determined in accordance with the

provisions of Section 37 of the Tasmanian State Service Act appropriate to the nature of the work.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Physiotherapist (508299).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—South.

Duties:—Provide physiotherapy assessments and interventions to patients referred to the Physiotherapy Service. Participate in Physiotherapy Department quality improvement activities to ensure safe and effective delivery of patient care.

Essential Requirements:—Registered or entitled to be registered as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Specialist Radiographer (510160).**

Applications Close:—Friday, 16 April 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time shift work (with on call).

Location:—Medical Imaging Department, Royal Hobart Hospital.

Duties:—Responsible for performing basic medical imaging examinations, procedures and specialised C/T or MRI procedures and associated administrative tasks.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Shane Morgan, Department of Health and Human Services, phone (03) 6222 8363, email shane.morgan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Health Care Assistant (505629).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$38,264 – \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, hours (as and when required) commencing As soon as possible for a period of 2 years.

Location:—New Norfolk District Hospital.

Duties:—The Health Care Assistant will under the supervision of a Registered/Community Nurse, provide assistance to clients with a range of activities of daily living that a person would normally do for themselves. You will assist with personal grooming and hygiene, toileting, shaving, hair washing, brushing teeth, dressing and undressing and assist other staff with lifting and repositioning of clients.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Smith, Department of Health and Human Services, phone (03) 6262 2888, email colleen.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Maintenance Officer/Ambulance Driver (Relief) (506991).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$38,264 – \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, hours (as and when required) commencing As soon as possible for a period of 2 years.

Location:—Midlands Multi Purpose and Health Centre.

Duties:—The Maintenance Officer/Ambulance Driver will assist in the provision of an efficient emergency and routine Ambulance service for the Midlands Multi Purpose Health Centre and the surrounding community. You will carry out a wide range of non trade maintenance services for the Midlands Multi Purpose Health Centre and ancillary buildings and

equipment. You will assist nursing staff in the provision of personal care to patients/residents as required and assist in the maintenance of gardens and grounds of the Midlands MultiPurpose Health Centre and ancillary buildings.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Donna Gallagher, Department of Health and Human Services, phone (03) 6254 5044, email donna.gallagher@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Senior Community Podiatrist (505515).**

Applications Close:—Friday, 23 April 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing As soon as possible until 14 March 2011.

Location:—Podiatry Royal Hobart Hospital.

Duties:—The Senior Community Podiatrist will provide a high standard of Podiatric services to Home and Community Care (HACC) clients in the Southern District. You will work within a multidisciplinary team to build on community capacity for enhancing the health of individuals, groups and the community. You will be a member of the State-wide Podiatry Service and provide support to an integrated podiatry/foot health service.

Essential Requirements:—Degree or Diploma from a recognised tertiary institution and registered or eligible for registration by the Tasmanian Podiatrist Registration Board.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Toni Nash, Department of Health and Human Services, phone (03) 6222 8601, email toni.nash@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Associate Genetic Counsellor (517822).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent part-time daywork, working 15.2 hours per fortnight.

Location:—Tasmanian Clinical Genetic Service, Royal Hobart Hospital.

Duties:—The Associate Genetic Counsellor will play an integral role in the effective delivery of all aspects of the Genetic Services to individuals and families in Tasmania. The role of the Associate Genetic Counsellor in this process includes: identifying a client's needs, assessing the requirement for genetic counselling and testing, organising and co-ordinating clinics, planning and participating in genetic counselling, interpreting and explaining results of genetic analysis, recording outcomes of counselling sessions and reporting to referring doctors and other health professionals, working closely with the Genetic Counsellor and Genetic Co-ordinator and visiting Clinical Geneticists.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Jo Burke, Department of Health and Human Services, phone (03) 6222 8296, email jo.burke@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Clinical Nurse, Patient Flow (518265).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time daywork.

Location:—Repatriation Centre, Hobart.

Duties:—In association with other members of the GEM/TCU Multi Disciplinary Team (MD Team), assist in ensuring integration of care planning between the acute and sub-acute sector of the Royal Hobart Hospital and the community. Undertake assessments for both Residential Aged Care and the Transition Care Programme, identifying early discharge issues to enable the early implementation of discharge planning processes. Act as a resource for clinical staff in relation to patient care pathways. Undertake specific programme activities for GEM/TCU to ensure quality and safe clinical care processes of elderly patients, under direction of the NUM.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenny Batt, Department of Health and Human Services, phone (03) 6222 6861, mobile 0417 126 910, email [jennifer.batt@dhhs.tas.gov.au](mailto:jennifer.batt@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Executive Assistant (517352).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time daywork.

Location:—Royal Hobart Hospital.

Duties:—This position provides a high level administrative and executive support to the Executive Director Nursing Services undertaking a diverse range of projects as required.

Desirable Requirements:—The ability to prioritise and work to deadlines in a very busy work environment that encompasses a broad variety of activities. Well developed computer skills, demonstrated experience in using Internet/Intranet products, word processing, PowerPoint, spreadsheets and database computer software packages with a high level of accuracy and independence. Demonstrated ability to prepare information and implement activities as directed, as well as research skills to assist in the preparation of material.

Enquiries to Susan Price, Department of Health and Human Services, phone (03) 6222 7885, email [susan.price@dhhs.tas.gov.au](mailto:susan.price@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Manager, Patient Information Management Services (PIMS) (508153).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$92,929 – \$100,076 p.a.

Health and Human Services (Tasmanian State Service)

Award, General Stream, Band 8.

Permanent full-time daywork.

Location:—PIMS, Royal Hobart Hospital.

Duties:—Responsible to the Chief Medical Officer for the overall management and strategic direction of the Patient Information Management Service, including human, physical and financial resources. In accordance with Agency policies and statutory requirements provide a high level of leadership and direction, ensuring and promoting a proactive, integrated and innovative approach to the management of patient information. Lead advisor and consultant for the development, planning, implementation and evaluation of health information systems, standards and related policies and procedures for effective and efficient management of patient information across the Agency.

Desirable Requirements:—Extensive knowledge, experience and skills in all aspects of Health Information Management in a tertiary hospital setting. High level interpersonal, communication, negotiation and conflict resolution skills, with the ability to represent the Hospital and identify and negotiate mutually acceptable solutions in situations of differing interest. Significant management experience including a demonstrated ability to manage human, physical and financial resources, especially change management and best practice.

Enquiries to Clinical Professor Anthony Bell, Department of Health and Human Services, phone (03) 6222 8258, email [anthony.bell@dhhs.tas.gov.au](mailto:anthony.bell@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Registered Nurse (518528).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time daywork, working 48 hours per fortnight.

Location:—Perioperative Centre, Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Nicole West, Department of Health and Human Services, phone (03) 6222 7007, email [nicole.west@dhhs.tas.gov.au](mailto:nicole.west@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Registered Nurse (509560).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shiftwork (Monday, Friday) .

Location:—Day Procedure Unit, Royal Hobart Hospital .

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Gina Cook, Department of Health and Human Services, phone (03) 6222 7880, email [gina.cook@dhhs.tas.gov.au](mailto:gina.cook@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Registered Nurse (509187).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term full-time shiftwork, commencing 18 April 2010 to 1 January 2011 .

Location:—Cardio Thoracic Unit, Royal Hobart Hospital .

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Sue Sanderson, Department of Health and Human Services, phone (03) 6222 6815, email [sue.sanderson@dhhs.tas.gov.au](mailto:sue.sanderson@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

## STATEWIDE AND MENTAL HEALTH SERVICES

*Health and Wellbeing Services*

## Cancer Screening and Control Service

**BreastScreen Clinical Services Co-ordinator (516557).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$83,041 – \$90,513 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work .

Location:—25 Argyle Street, Hobart.

Duties:—The Clinical Services Co-ordinator, within the policy and planning frameworks of Cancer Screening and Control Services and BreastScreen Australia, is required to manage human, material and financial resources to provide an efficient, effective and customer-focused statewide clinical service. Efficiently and effectively co-ordinate the daily screening and assessment services at all BreastScreen Tasmania sites, fostering and supporting a multidisciplinary team approach.

Desirable Requirements:—High-level skills in the management of a statewide multidisciplinary clinical service, managing human, material and financial resources, ensuring State and National standards and performance indicators are met and exceeded. Proven ability to quickly acquire knowledge and understanding of new technologies, develop appropriate protocols and ensure staff are trained appropriately. Proven and high level leadership and interpersonal skills including consultation, communication, negotiation, conflict resolution and the ability to motivate staff to meet objectives.

Enquiries to Gail Ward, Department of Health and Human Services, phone (03) 6214 5415, email [gail.ward@dhhs.tas.gov.au](mailto:gail.ward@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## STATEWIDE AND MENTAL HEALTH SERVICES

*Health and Wellbeing Services*

## Oral Health Services

**Dental Prosthetist—2 Vacancies.**

Applications Close:—Friday, 28 May 2010.

Salary:—\$65,248 – \$68,223 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Vacancy No. 519320, .

Permanent full-time day work (part-time hours will be considered) .

Location:—Oral Health Services South.

Vacancy No. 519326, .

Permanent full-time day work (part-time hours will be considered) .

Location:—Oral Health Services North West.

**Duties:**—Oral Health Services Tasmania is looking to employ two dental prosthetists. One located in Devonport, a major town centre on the north west coast of Tasmania and the other located in Hobart. Positions offered are for permanent positions in the public sector on a full-time or part-time basis. To be recruited to either position, applicants must be capable of providing comprehensive care of clients in the specialised field of dental prosthetics. Applicants must be eligible for registration as a dental prosthetist. The positions will suit a dedicated individual that enjoys working as part of a highly skilled team of oral health professionals and technicians.

**Essential Requirements:**—Eligible for registration as a Dental Prosthetist in Tasmania with the Dental Prosthetists' Registration Board.

Enquiries to David Imlach, Department of Health and Human Services, phone (03) 6434 4146, email david.imlach@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North West*

#### **Allied Health Professional, Casual (519273).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$70,674 – \$81,065 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term casual shift work (as and when required), commencing As soon as possible for a period of 2 years.

Location:—Adult Community Mental Health Services North West.

**Duties:**—Adult Community Mental Health allied health clinicians provide specialist mental health services to clients in accordance with professional discipline recovery-focussed skills and standards, promote community awareness and collaborative responses to mental health issues. They provide a comprehensive multidisciplinary clinical service to Crisis Assessment and Treatment (CAT) and/ or case managed clients and families/ carers through assessment, assertive case management and individual and specialised therapies across in-patient, out-patient and community settings.

**Essential Requirements:**—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug

offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Ballard, Department of Health and Human Services, phone (03) 6434 6434, email [susan.ballard@dhhs.tas.gov.au](mailto:susan.ballard@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## JUSTICE

### OFFICE OF THE PUBLIC GUARDIAN

#### **Guardian (355526, 355102)—2 Vacancies.**

Applications Close:—Friday, 9 April 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time (North) 73.50 hours per fortnight and Permanent part-time (North-west) Upto 35 hours per fortnight.

Location:—North, Home based and North West, Home based.

**Duties:**—Assist the Public Guardian by acting as Guardian, Alternative Guardian or Administrator for persons with disabilities and advocate on their behalf when the Public Guardian is appointed by the Guardianship Administration Board. Make applications as appropriate, primarily for the appointment of a guardian or an administrator or for the review of a guardianship or administration order.

**Essential Requirements:**—A current Tasmanian Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check and Identification check.

**Desirable Requirements:**—Sound knowledge of the Guardianship and Administration Act 1995 and the capacity to interpret and apply this and other related legislation. Demonstrable experience in conducting investigations and researching and analysing social and human services issues.

Enquiries to Lisa Warner, The Public Guardian, Department of Justice, phone (03) 62337608, email [lisa.warner@justice.tas.gov.au](mailto:lisa.warner@justice.tas.gov.au).

Applications to Daphne Webb, Human Resources Officer, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart, TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Michael Condon on (03) 62337608.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### OFFICE OF THE SECRETARY

#### *Strategic Policy and Projects*

#### **Co-ordinator, Court Mandated Diversion of Drug Offenders Programme (CMD) (356016).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$82,717 – \$91,369 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Undertake the development, co-ordination and delivery of the services under Court Mandated Diversion in line with available resources and Agency priorities. Ensure the provision of relevant, high quality assessments and rehabilitation programmes to offenders. Ensure that the services provided are of the highest professional standard through ongoing evaluation, monitoring and quality assurance.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required, as provided by a recognised university.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy; Family Violence Orders; Police Family Violence Orders. Disciplinary action in previous employment check and Identification check.

Desirable Requirements:—Registration or eligibility for registration with the Australian Association of Social Workers, and/or the Psychologists Board of Tasmania or another relevant professional body.

Enquiries to Robyn Yaxley, Senior Consultant, Strategic Policy and Projects, Department of Justice, phone (03) 6216 4432, email robyn.yaxley@justice.ts.gov.au.

Applications to Daphne Webb, Recruitment and Establishment, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Helen Abbott on (03) 6233 2310.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### TASMANIA PRISON SERVICE

#### *Organisation Development*

#### **Policy Officer (356222).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 73.5 hours per fortnight for a period of 6 months.

Location:—Risdon Prison.

Duties:—Develop, review and evaluate Tasmania Prison Service (TPS) policies, procedures and associated corporate documents. Prepare high-level documents including correspondence, reports, ministerial briefings and conference papers. Provide high-level support and policy advice to the Directorate, TPS managers and staff.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check and Identification check.

Desirable Requirements:—Relevant tertiary or industry specific qualifications.

Enquiries to Jackie Campbell, Team Leader Policy, Tasmania Prison Service, Department of Justice, phone (03) 6216 8125, email jackie.campbell@justice.tas.gov.au.

Applications to Daphne Webb, Recruitment and Establishment, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6216 8125, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Jackie Campbell on (03) 6216 8125.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

## CORPORATE SERVICES

*Asset Management Services***Works Supervisor (002954).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time .

Location:—Hobart.

Duties:—Undertake repairs, maintenance, servicing and inspection of electrical cabling for Agency properties and provide advice to contractors, Managers, Asset Management Services, Communications Services and Information and Technology Services.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Desirable Requirements:—Knowledge and expertise consistent with qualifications recognised at Diploma and Advanced Diploma or equivalent level.

Enquiries to Ian Latham, Manager Asset Management Services, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2250, email [ian.latham@police.tas.gov.au](mailto:ian.latham@police.tas.gov.au).

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

## CORPORATE SERVICES

*Traffic Liaison Services***Clerical Support Officer (002447).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time .

Location:—Hobart.

Duties:—Contribute to the operational effectiveness of the work unit in Information Services by ensuring the clerical, administrative and data entry processes are timely and accurate.

Essential Requirements:—.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: .

Conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Desirable Requirements:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 or equivalent level.

Enquiries to Mr Neil Ward, Supervisor, Operations Support, Department of Police and Emergency Management, phone (03) 6230 2278, email [neil.ward@police.tas.gov.au](mailto:neil.ward@police.tas.gov.au).

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

## CORPORATE SERVICES

*Tas Government Radio Network***Project Officer (002888).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time .

Location:—Hobart.

Duties:—The Department of Police and Emergency Management (DPEM) is responsible for the administration and contract management of the Government Trunk Mobile Radio Network (TMRN). The operation and maintenance of the network is provided by a supplier under a Services Agreement.

Two projects are currently in progress to upgrade the TMRN to a fully digital network and to replace key network infrastructure.

The objective of this position is to assist the Project Director with the administration and project management of current projects and to undertake activities associated with the management, assessment and monitoring of key service agreements and contracts.

This position will also assist with the implementation of a whole of Government approach to mobile radio communications.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Desirable Requirements:—Relevant tertiary qualifications are desirable or extensive work or experience demonstrating a high level of skills in these areas.

The successful applicant must be able to obtain a certificate of satisfactory visual functioning for VDU work at the required level.

Enquiries to Ms Emsada Babic, Project Manager, Radio Networking Project, Department of Police and Emergency Management, phone (03) 6230 2352, email [emsada.babic@police.tas.gov.au](mailto:emsada.babic@police.tas.gov.au).

Applications to Co-ordinator, Employee Relations,



Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

### STATE EMERGENCY SERVICE

#### *Northern Region*

#### **Clerical Support Officer (001401).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time .

Location:—Launceston.

Duties:—To provide administrative, keyboard and clerical support within the State Emergency Service regional headquarters.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Desirable Requirements:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 or equivalent level.

Enquiries to Mhairi Vogt, Regional Manager, Northern Region, Department of Police and Emergency Management, phone (03) 6336 3791, email [mhairi.vogt@ses.tas.gov.au](mailto:mhairi.vogt@ses.tas.gov.au).

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

### TASMANIA FIRE SERVICE

#### *Communications Division*

#### **Communications Technician C (521289).**

Applications Close:—Monday, 19 April 2010.

Salary:—\$51,454 – \$56,006 p.a.

Tasmanian State Service Award, TFS Communications, Band 3.

Permanent full-time .

Location:—Hobart.

The Tasmania Fire Service is seeking a Technician with a working knowledge of general electronics and communication technologies with an understanding of modern telecommunications environment. The applicant could have completed recent studies in electro technology or hold a Diploma or Advanced Diploma and wishes to start their career in this field.

Duties:—To deliver effective communications networks for the Tasmania Fire Service (TFS) by providing workshop and field service of electronic communications systems.

Desirable Requirements:—Electrotechnology Communications, Certificate III; .

ACMA open cabling licence. Hold a workplace first aid certificate. Certificate in Tower Rescue and Controlled Descent Devices or equivalent for Work at Heights. Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Garry Sullivan on (03) 6230 8696 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) .

Enquires to Garry Sullivan on (03) 6230 8696.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [fire@fire.tas.gov.au](mailto:fire@fire.tas.gov.au).

## POLICE AND EMERGENCY MANAGEMENT

### TASMANIA FIRE SERVICE

#### *Operations*

#### **Senior Planning Officer Community Protection (521507).**

Applications Close:—Monday, 19 April 2010.

Salary:—\$74,230 – \$87,680 p.a.

Tasmanian State Service Award, TFS General Stream, Band 6.

Fixed-term full-time 3 years .

Location:—Statewide.

Duties:—Lead the development of protection plans to mitigate the impact of fire and other related hazards on Tasmanian communities, with an initial focus on bushfire.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Gavin Freeman on (03) 6230 8608 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) .

Enquires to Gavin Freeman on (03) 6230 8608.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [fire@fire.tas.gov.au](mailto:fire@fire.tas.gov.au).

## PREMIER AND CABINET

## LOCAL GOVERNMENT DIVISION

**Principal Policy Analyst (001515).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$93,755 – \$100,987 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Within a broad strategic framework, research, analyse, develop, co-ordinate and review complex whole-of-government policies and manage critical projects relating to local government. Provide strategic broad-based advice to the Premier and the Minister on local government matters and specified whole-of-government policy issues and projects. Undertake the role of team leader for designated policies and projects.

Desirable Requirements:—Tertiary qualifications or demonstration of an equivalent level of skills.

Enquiries to Jessie Byrne, Director, Local Government Division, Department of Premier and Cabinet, phone (03) 6232 7027, email [Jessie.Byrne@dpac.tas.gov.au](mailto:Jessie.Byrne@dpac.tas.gov.au).

Applications to Mel Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5482, fax (03) 6233 2769, email [Job.Application@dpac.tas.gov.au](mailto:Job.Application@dpac.tas.gov.au).

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

## BIOSECURITY AND PRODUCT INTEGRITY

*Diagnostic Services***Technical Officer (Save the Tasmanian Devil Programme) (702848).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time from as soon as possible until 24/12/11 or until the return of the substantive occupant, whichever is the sooner.

Location:—Mt Pleasant, Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant/s. Pro rata salary is based on the above full-time rates.

Duties:—Provide technical services for the daily operation of the Diagnostic Services Branch component of the STTDP project and aid senior staff in the development of new research procedures to further the knowledge of STTDP and to ensure daily operation of the STTDP Cell Culture Laboratory with regard to use of equipment and consumables for the devil facial tumour project including the preparation, testing and analysis of samples for the diagnosis of STTDP.

Essential Requirements:—A Diploma in Science or Laboratory Technology, or equivalent level, relevant to the nature of the work to be undertaken, as provided by either a university, a vocational education organisation or a registered and accredited training provider.

Desirable Requirements:—Laboratory experience with particular emphasis on either virology, or immunology, or molecular biological applications. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Robyn Campain, phone (03) 6336 5406, email [robyn.campain@dpipwe.tas.gov.au](mailto:robyn.campain@dpipwe.tas.gov.au).

Applications to Robyn Campain, Administrative Assistant, Department of Primary Industries, Parks, Water and Environment, P.O. Box 46, Kings Meadows, Tas, 7249, phone (03) 6336 5406, fax (03) 6336 5374, email [robyn.campain@dpipwe.tas.gov.au](mailto:robyn.campain@dpipwe.tas.gov.au).

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

## BIOSECURITY AND PRODUCT INTEGRITY

*Diagnostic Services***Veterinary Support Officer (Save the Tasmanian Devil Programme) (703088).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term part-time variable hours from as soon as possible for 2 years or until the return to full-time duties of the occupant of position number 702619, whichever is the sooner.

Location:—Mt Pleasant, Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Participate in sample processing and submission, necropsies, clinical pathology and histopathology relating to Tasmanian Devils. Participate in monitoring of the health of captive Tasmanian Devils in wildlife parks, insurance populations and research groups with attention to Animal Ethics requirements.

Essential Requirements:—A degree in Science, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—A post graduate academic qualification in a relevant area or experience in a relevant field of veterinary science would be well regarded.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Robyn Campain, phone (03) 6336 5406, email [robyn.campain@dpipwe.tas.gov.au](mailto:robyn.campain@dpipwe.tas.gov.au).

Applications to Robyn Campain, Administrative Assistant, Department of Primary Industries, Parks, Water and Environment, P.O. Box 46, Kings Meadows, Tas, 7249, phone (03) 6336 5406, fax (03) 6336 5374, email [robyn.campain@dpipwe.tas.gov.au](mailto:robyn.campain@dpipwe.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

CORPORATE SERVICES

*Facilities Management*

**Senior Facilities Consultant (703077).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time .

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide specialist consultative advice and support to the Manager on a range of high level issues across the facilities management spectrum and manage assigned staff.

Desirable Requirements:—Relevant tertiary qualifications. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to John Doering, phone (03) 6233 3067, email john.doering@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

INFORMATION AND LAND SERVICES

*Service Tasmania Operations*

**Client Service Officer (703084 and 703085).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 18.37 hours per week .

Location:—703084 Sorell/Southern Region, 703085 Kingston/Southern Region.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Accurately receipt and reconcile monies while providing high level client service in a busy information and transaction environment.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted:—Conviction check for—crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Shane Bourke, phone (03) 6233 6381, email shane.bourke@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

INFORMATION AND LAND SERVICES

*Service Tasmania Operations*

**Relief Client Service Officer (703081 and 703082).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 18.37 hours per week .

Location:—703081 Southern Region/Hobart, 703082 Southern Region/Glenorchy.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To provide relief to the Service Tasmania shops within their region as required.

Note: This position may not allow taking leave in peak periods and will require the occupant to travel widely within the region with minimum notice and could also include staying overnight in various locations. Applicants may be required to use their own motor vehicle. Appropriate allowances will be paid.

Essential Requirements:—A current licence to drive a motor vehicle in Tasmania.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: .

Conviction check for—crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Linda Gunn, phone (03) 6233 4993, email linda.gunn@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

INFORMATION AND LAND SERVICES

*Service Tasmania Operations*

**Relief Client Service Officer (703078 and 703079).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 29 hours 24 minutes per fortnight.

Location:—703078 North West Region/Devonport, 703079 North West Region/Burnie.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To provide relief to the Service Tasmania shops within their region as required.

Note: This position may not allow taking leave in peak periods and will require the occupant to travel widely within the region with minimum notice and could also include staying overnight in various locations. Applicants may be required to use their own motor vehicle. Appropriate allowances will be paid.

Essential Requirements:—A current licence to drive a motor vehicle in Tasmania.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted:—Conviction check for—crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kevin McCrossen, phone (03) 6429 8412, email [kevin.mccrossen@dpiuwe.tas.gov.au](mailto:kevin.mccrossen@dpiuwe.tas.gov.au).

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpiuwe.tas.gov.au](mailto:job.applications@dpiuwe.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

INFORMATION AND LAND SERVICES

*Service Tasmania Operations*

**Relief Client Service Officer (703080).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 25 hours 44 minutes per week.

Location:—Northern Region/Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To provide relief to the Service Tasmania shops within their region as required.

Note: This position may not allow taking leave in peak periods and will require the occupant to travel widely within the region with minimum notice and could also include staying overnight in various locations. Applicants may be required to use their own motor vehicle. Appropriate allowances will be paid.

Essential Requirements:—A current licence to drive a motor vehicle in Tasmania.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted:—Conviction check for—crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Sue Bau-Clark, phone (03) 6336 2870, email [sue.bau-clark@dpiuwe.tas.gov.au](mailto:sue.bau-clark@dpiuwe.tas.gov.au).

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpiuwe.tas.gov.au](mailto:job.applications@dpiuwe.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

**Macquarie Island Fixed-term Employment Register: Field Assistant and Field Assistant (Dog Handler) (Generic).**

Applications Close:—Thursday, 16 February 2012.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Register.

Location:—Macquarie Island.

Applications are invited from persons interested in registering for Fixed-term employment as Field Assistant and Field Assistant (Dog Handler). The employment register will remain open for recruitment up to and including 16 February 2010.

Duties:—The objectives of this position are to assist the Project Manager and the Eradication Team Leader in the delivery of programmes and services on Macquarie Island as part of the Macquarie Island Pest Eradication Project.

For specific information regarding the duties, please refer to the Statement of Duties.



**Essential Requirements:**—Successful applicants will be required to pass medical and adaptability tests, as well as a departmental fitness test, before being appointed to a position, and may be required to undergo additional physical training prior to working on Macquarie Island. Be certified as fit for Macquarie Island service by the Australian Antarctic Division's Polar Medicine Branch after tests conducted by or on behalf of a Health Services Australia Medical Officer. Be rated as suitable for Macquarie Island service against core behavioural criteria. (Some assessments will be made by the Directorate of Psychology – Army). A current St John's Workplace Level 2 first aid certificate. Firearms license or ability to acquire one before deployment to Macquarie Island. Chemical Handling Certificate (Agsafe) or approved equivalent, or the ability to acquire prior to being deployed to Macquarie Island.

**Desirable Requirements:**— Relevant experience in sub-Antarctic reserve management programmes or similar reserved land management experience would be an advantage. Experience in relevant animal pest eradication programmes. A coxswain (restricted) certificate or equivalent. Holder of a current motor vehicle driver's licence. A Wilderness First Aid Certificate. An appropriate natural resource management qualification or trade qualification is desirable but not essential.

For Field Assistant (Dog Handler) roles it is desirable that you have qualifications and/or experience in dog handling and welfare in addition to the above.

Enquiries to Martin Odea, phone (03) 6233 2336, email [martin.odea@parks.tas.gov.au](mailto:martin.odea@parks.tas.gov.au).

Applications to Martin ODea, Administrative Officer, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 1751, Hobart, Tas, 7001, phone (03) 6233 2336, email [martin.odea@parks.tas.gov.au](mailto:martin.odea@parks.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

**Senior Engineer, Asset Services (706030).**

Applications Close:—Friday, 9 April 2010.

Salary:—\$82,717 – \$91,369 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time however part-time hours will be considered at not less than 60% FTE .

Location:—Hobart.

**Duties:**—To facilitate, plan and deliver asset engineering inspections and certification, and maintenance and works scheduling..

To provide professional engineering services to the Asset Services Unit, regional managers, project managers, and PWS staff, state wide, in the development and management of visitor and management facilities.

**Desirable Requirements:**—To successfully perform the duties of this position it is desirable that the occupant be available to travel extensively within Tasmania. Hold Registration on the National Professional Engineer's Register (NPER 3) 'Civil' area of practice. Hold a current motor vehicle licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Andrew Roberts, phone (03) 6233 6121, email [Andrew.Roberts@parks.tas.gov.au](mailto:Andrew.Roberts@parks.tas.gov.au).

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpiuwe.tas.gov.au](mailto:job.applications@dpiuwe.tas.gov.au).

## Staff Movements

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	R. Baker	Nurse Unit Manager	23.03.10
Health & Human Services	S. Chatwin	Clinical Nurse	12.04.10
Health & Human Services	L. Russell	Clinical Nurse	12.04.10
Health & Human Services	H. Starosta	Clinical Nurse Consultant	29.03.10
Health & Human Services	H. Terwal	Clinical Nurse	19.04.10
Health & Human Services	A. Hammond	Clinical Nurse Educator	16.03.10
Justice	S. Burrett	Sport & Recreation Officer	29.03.10
Police & Emergency Management	M. Ward	Administrative Assistant	29.03.10
Tasmanian Polytechnic	A. Bloomfield	Change Leader	11.01.10
Tasmanian Polytechnic	P. Blundell	Senior IT Customer Support Officer	15.02.10
Tasmanian Polytechnic	K. Groenewoud	Manager Executive Services	15.02.10
Tasmanian Polytechnic	P. Rigby	Workforce Learning Leader	29.03.10
Tasmanian Polytechnic	S. Curtis	Team Leader Client Services	11.02.10
Tasmanian Polytechnic	L. Bowen	Workforce Learning Leader	29.03.10
Tasmanian Polytechnic	J. Yovich	Standards Consultant	20.01.10
Tasmanian Polytechnic	P. Holbrook	Workforce Learning Leader	19.03.10
Tasmanian Polytechnic	R. Storey	Change Leader	11.01.10
Tasmanian Polytechnic	S. Williams	Corporate Communications Consultant	19.03.10
Tasmanian Polytechnic	P. Corrick	Change Leader	11.01.10
Tasmanian Polytechnic	M. Cooper	Workforce Learning Leader	18.03.10
The Skills Institute	J. Sutcliffe	Team Leader The Apprenticeship Unit	03.03.10
The Skills Institute	J. Edwards	Major Projects Manager Business Development	18.03.10

### *Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Registered Nurse	K. Lipert	18.03.10
Health & Human Services	Registered Nurse EBA	M. Armstrong	07.03.10
Health & Human Services	Team Leader	P. Tuffin	21.02.10
Health & Human Services	Registered Nurse	H. Chandler	17.03.10
Health & Human Services	DHHS Employee	A. Williams	06.03.10
Health & Human Services	Child Protection Worker	D. Fuller	19.03.10
Health & Human Services	Registered Nurse	A. Methorst	24.03.10
Health & Human Services	Team Leader Youth Health Centre	L. McDonald	26.02.10

### *Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	K. Henry	24.03.10
Justice	Correctional Officer	C. Murtagh	26.03.10

*Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Administration & Systems Assistant	T. Hyland	6 months	23.03.10
Economic Development, Tourism & the Arts	Project Officer	S. Roberts	6 months	29.03.10
Education	School Executive Officer	M. Quinn	6 months	18.03.10
Education	Teacher Aide Special	A. Webster	6 months	18.03.10
Education	Teacher	J. Turner	6 months	12.04.10
Education	LINC Manager	S. Howard	6 months	29.03.10
Health & Human Services	Tradesperson (Carpenter/Joiner)	P. Oddy	6 months	19.03.10
Health & Human Services	Senior IT Officer	L. King	6 months	26.04.10
Health & Human Services	Safety & Quality Consultant	A. Genford	6 months	22.03.10
Health & Human Services	Tradesperson (Carpenter/Joiner)	J. Reinkowsky	6 months	12.04.10
Health & Human Services	Child and Family Health Nurse	C. Pearce	6 months	29.03.10
Health & Human Services	Enrolled Nurse	K. Whatley	6 months	21.03.10
Health & Human Services	Child Protection Worker	C. Whitehouse	6 months	01.03.10
Health & Human Services	Senior Dietitian	J. Plantinga	6 months	07.04.10
Health & Human Services	Registered Nurse	A. Wise	6 months	02.05.10
Health & Human Services	Clinical Nurse Educator	E. McLeod	6 months	29.03.10
Health & Human Services	Home Help	I. Triffitt	6 months	24.03.10
Health & Human Services	Registered Nurse	A. Riley	6 months	12.04.10
Health & Human Services	Registered Nurse	V. Hill	6 months	07.03.10
Health & Human Services	Registered Nurse	G. Clifford	6 months	25.03.10
Health & Human Services	Registered Nurse	J. Mollison	6 months	12.04.10
Health & Human Services	Registered Nurse	A. Zuydam	6 months	21.03.10
Health & Human Services	Registered Nurse	N. Holliday	6 months	28.03.10
Health & Human Services	Food Services Officer	B. Speakman	6 months	24.03.10
Health & Human Services	Registered Nurse	K. Hingston	6 months	12.04.10
Health & Human Services	Tradesperson (Carpenter/Joiner)	G. Street	6 months	19.03.10
Health & Human Services	Child Protection Worker	D. Kamaron	6 months	15.03.10
Health & Human Services	Registered Nurse	A. Verdouw	6 months	28.03.10
Justice	District Registrar & Manager Civil Division	D. Bower	6 months	29.03.10
Primary Industries, Parks, Water & Environment	Policy Analyst (Innovation)	A. Bastock	6 months	29.03.10
Treasury & Finance	Technical Officer	R. Mitchelmore	6 months	24.03.10
Tasmanian Polytechnic	IT Customer Support Officer	S. Coy	6 months	22.03.10
Tasmanian Polytechnic	Standards Consultant	A. Howards	6 months	21.01.10
Tasmanian Polytechnic	Manager School-Based Apprenticeships	L. Richardson	6 months	15.03.10
Tasmanian Polytechnic	Teacher	S. Wilkins	6 months	18.01.10
Tasmanian Polytechnic	Teacher	R. Sansom	6 months	15.02.10
Tasmanian Polytechnic	Teacher	H. Vincent	6 months	15.02.10
Tasmanian Polytechnic	Teacher	K. Maslen	6 months	01.02.10
Tasmanian Polytechnic	Teacher	J. Lynch	6 months	25.01.10
Tasmanian Polytechnic	Education Facility Attendant (Cafe Supervisor)	L. Wright	3 months	29.03.10
Tasmanian Polytechnic	Teacher	B. McLaughlan	6 months	22.01.10
The Skills Institute	Teacher	P. Hay	6 months	11.01.10
The Skills Institute	Teacher	D. Hobba	6 months	22.02.10

*Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Gallery Assistant	A. McCrindle	18 months	29.03.10
Primary Industries, Parks, Water & Environment	Effluent Management Officer	K. Tangney	18 months	01.04.10



# Our conscience is crystal clear.

## Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'Ecoclean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

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For further information please contact Print Applied Technology or visit [www.fscaustralia.org](http://www.fscaustralia.org)



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