



# TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY  
AUTHORITY  
ISSN 0039-9795

WEDNESDAY 17 MARCH 2010

OVER THE COUNTER  
SALES \$1.10  
INCLUDING G.S.T.

## CONTENTS

### VACANCIES—

Economic Development, Tourism and the Arts.....	509
Education.....	509
Health and Human Services .....	512
Justice .....	520
Port Arthur Historic Site Management Authority .....	521
Premier and Cabinet .....	522
Tasmanian Polytechnic.....	522
The Skills Institute.....	523
Whole of Government.....	523

### STAFF MOVEMENTS—

Appointments .....	524
Promotions.....	524
Resignations .....	524
Retirements.....	524

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.



Interested in a career in the public sector? Or looking for career advancement but need to enhance your skills and knowledge?

The Skills Institute offers a range of qualifications, and is now accepting enrolments in:

**Certificate IV In Government**

Suited to those working in an environment requiring multi-skilled staff.

**Certificate IV in Government (Investigation)**

Aimed at those responsible for statutory investigation under a range of legislation, regulations, mandated government and organisational policy and instructions.

**Diploma of Government**

Covers competencies required for independent and self-directed work, which also includes supervisory skills.

**Diploma of Government (Management)**

Provides the skills and knowledge required of specialist managers in the public sector.

**Diploma of Government (Contract Management)**

Suited for independent and self-directed work as a contract manager in the public sector.

**Diploma of Government (Workplace Inspection)**

Aimed at those responsible for the conduct of statutory investigation and enforcement of legislative requirements under workplace OH&S legislation and/or workers compensation, injury management or workplace relations legislation.

Courses are offered in Hobart and Launceston.

For more information email [govtadmin@skillsinstitute.tas.edu.au](mailto:govtadmin@skillsinstitute.tas.edu.au)

Contact us on 1300 362 175,  
[www.skillsinstitute.com.au](http://www.skillsinstitute.com.au) or  
email [info@skillsinstitute.tas.edu.au](mailto:info@skillsinstitute.tas.edu.au)



## Tasmanian Government Gazette

Email text copy to

**[govt.gazette@thepat.com.au](mailto:govt.gazette@thepat.com.au)**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

## State Service Notices

### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone

(03) 6233 6687 or email: [jobsadmin@dpac.tas.gov.au](mailto:jobsadmin@dpac.tas.gov.au)

### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:*—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6233 3148**

## ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

## TOURISM TASMANIA

*Strategy and Operational Performance***Co-ordinator Market Research (705927).**

Applications Close:—Monday, 29 March 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Facilitate, identify and develop tourism opportunities that build on the Tourism Tasmania Corporate Plan and provide a consultative service to senior management in implementing the Plan.

Support the business activities of Tourism Tasmania through the provision of strategic intelligence on the composition of the tourism industry and tourism trends generally with specific emphasis on the impact of Tourism Tasmania's marketing, distribution and industry development intervention points.

Desirable Requirements:—A relevant tertiary qualification and/or proven management experience and achievement in a similar role.

Enquiries to Mark Poll, Manager Consumer Research, Tourism Tasmania, Department of Economic Development, Tourism and the Arts, phone (03) 6230 8135, email Mark.Poll@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart 7001, phone (03) 6233 9685, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

## ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

## TOURISM TASMANIA

*Marketing and Commercial Operations***Co-ordinator Distribution Partnerships (425127).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Provide both strategic and operational distribution and sales support to Tourism Tasmania's distribution partners. This role will involve working closely with key travel agent networks, wholesaler and digital distributor head offices to deliver sales and marketing campaigns to drive commercial outcomes for all partners in the relationship.

Desirable Requirements:—A relevant tertiary qualification or proven management experience and achievement in a similar senior role.

Enquiries to Pam von Stieglitz, Head of Distribution, Department of Economic Development, Tourism and the Arts, phone (03) 6336 3200, email pam.vonstieglitz@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart 7001, phone (03) 6233 9685, fax (03) 6233 5703, email applications@developments.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties and include a current CV.

## EDUCATION

## LEARNING SERVICES

*Learning Services (North)*

## Deloraine Primary School

**School Library Technician (952343).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,097 – \$53,441 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 10 hours per fortnight from 15 June 2010.

Location:—Deloraine Primary School.

Description of the Role:—Undertake technical duties in a school library including implementing collection management procedures and bibliographic tasks including cataloguing, record creation and amendment for both monographs and serials. Apply established solutions to procedural and related problems and issues. Provide technical advice about access to publications and information generally and assist staff and students to access information generally.

Essential Requirements:—Diploma in Library and Information Studies from a TAFE Institute (Previously Associate Diploma in Applied Science (Library Technician)).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Peter Daniel, Department of Education, phone (03) 6362 2012, email peter.daniel@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

## LEARNING SERVICES

*Learning Services (North)*

## Lilydale District School

***School Executive Officer (960994).***

Applications Close:—Friday, 26 March 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Lilydale District School.

Duties:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, Serious drug offences.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Greg Morgan, Department of Education, phone (03) 6395 0100, email [greg.morgan@education.tas.gov.au](mailto:greg.morgan@education.tas.gov.au).

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

## LEARNING SERVICES

*Learning Services (North)*

## Prospect High School

***School Attendant (Grounds) (952076).***

Applications Close:—Friday, 26 March 2010.

Salary:—\$36,750 p.a.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Permanent full-time.

Location:—Prospect High School.

Under supervision perform various facets of the school attendant position which may involve cleaning, grounds

keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Debbie Chancellor, Department of Education, phone (03) 6344 4744, email [debbie.chancellor@education.tas.gov.au](mailto:debbie.chancellor@education.tas.gov.au).

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

## LEARNING SERVICES

*Learning Services (North-West)*

## Latrobe High School

***Teacher, English/SOSE (964009).***

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,058 – \$78,509 pro rata.

Teaching Service (TPS) Award, Teacher.

Permanent part-time 35 hours per fortnight, from 12 April 2010.

Location:—Latrobe High School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach English/SOSE. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.



Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Philip McKenzie, Department of Education, phone (03) 6426 1061, email philip.mckenzie@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

#### Huonville Primary School

#### **Assistant Principal (204187).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time.

Location:—Huonville Primary School.

To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to John O'rourke, Department of Education, phone (03) 6264 1064, email john.orourke@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South-East)*

#### Herdsmans Cove Primary School

#### **School Psychologist (964379).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,058 – \$78,509 pro rata.

Teaching Service (TPS) Award, Teacher.

Permanent part-time 28 hours per fortnight.

Location:—Herdsmans Cove Primary School.

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—

Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 1976 or Possession of a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, Serious drug offences.

Desirable Requirements:—A current driver's licence. Eligible for membership of the Australian Psychological Society.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Diana Williams, Department of Education, phone (03) 6261 7808, mobile 0458 389 406, email diana.williams@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

## LEARNING SERVICES

*Learning Services (South-East)*

## Lauderdale Primary School

**Teacher Aide Special (964378).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 12 hours per fortnight for up to 42 weeks per year.

Location:—Lauderdale Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Helen Street, Department of Education, phone (03) 6248 6270, email [helen.street@education.tas.gov.au](mailto:helen.street@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

## LEARNING SERVICES

*Learning Services (South-East)*

## Rokeby High School

**Advanced Skills Teacher (954801).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$85,053 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time.

Location:—Rokeby High School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Gill Berriman, Department of Education, phone (03) 6247 7800, email [gill.berriman@education.tas.gov.au](mailto:gill.berriman@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## AMBULANCE TASMANIA

**Administrative Assistant (515168).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day worker, working as and when required from as soon as possible for a period of 12 months.

Location:—Burnie.

Duties:—Provide administrative, clerical and secretarial support to the Regional Superintendent; the Supervisor (Tactical Operations) and other Operational Staff as authorised by the Regional Superintendent. Undertake reception and organisational duties associated with the day-to-day operation of the office, including an efficient flow of information to and from the region and co-ordinating the daily business of the office.

Desirable Requirements:—Ability to complete a wide range of tasks with a high degree of accuracy and within set deadlines with routine supervision and within established guidelines. Sound office management and organization skills with a demonstrated ability to organise, manage and prioritise the workload of a busy office with a capacity to exercise initiative, judgement and discretion. Sound oral and written communication skills together with good interpersonal skills to effectively liaise with Agency Staff as well as clients.

Enquiries to Jacinta Fielding, Department of Health and Human Services, phone (03) 6434 6964, email [jacinta.fielding@dhhs.tas.gov.au](mailto:jacinta.fielding@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### AMBULANCE TASMANIA

#### **Ambulance Officer (516406).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$47,819 – \$48,561 pro rata.

Tasmanian Ambulance Service Award, Ambulance Officer (Certificate of Equivalence).

Fixed-term casual shift worker, working as and when required for a period of 12 months.

Location:—Burnie.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current Driver's Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. and disciplinary action in previous employment check.

Enquiries to Norris Hayes, Department of Health and Human Services, phone (03) 6434 6965, email [norris.hayes@dhhs.tas.gov.au](mailto:norris.hayes@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### AMBULANCE TASMANIA

#### **Branch Station Officer (518656).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$60,879 p.a.

Tasmanian Ambulance Service Award, Branch Station Officer (Advanced Life Support).

Permanent full-time shift worker (fully rotational).

Location:—Queenstown.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) and current accreditation in the Advanced Life Support programme, or equivalent qualifications

recognised by the Director Tasmanian Ambulance Service. Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. and disciplinary action in previous employment check.

Enquiries to Norris Hayes, Department of Health and Human Services, phone (03) 6434 6965, email [norris.hayes@dhhs.tas.gov.au](mailto:norris.hayes@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### AMBULANCE TASMANIA

#### **Operational Support Officer (518282).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work from 21 June 2010–30 January 2011.

Location:—Burnie.

Duties:—Provide operational and technical support services to the Regional Superintendent and Tactical Operations Supervisors for areas of establishment management, operational coverage, fleet and equipment repairs, programmed maintenance and the management of regional assets.

Desirable Requirements:—Demonstrated knowledge and/or experience of ambulance and/or emergency services operations. Knowledge and/or experience of working with emergency services volunteers and rural communities with a good understanding of related issues. Demonstrated ability to provide operational and logistical support to senior operational staff in a time critical environment.

Enquiries to Norrie Hayes, Department of Health and Human Services, phone (03) 62346965, email [norris.hayes@dhhs.tas.gov.au](mailto:norris.hayes@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### CHIEF HEALTH OFFICER

#### *Population Health*

#### **Deputy Director Population Health (519213).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$105,195 – \$115,715 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 9.

Permanent full-time day work.

Location:—Hobart.

Duties:—Leads a multi-disciplinary prevention programme delivering population health outcomes including chronic disease prevention, promoting health and wellbeing, and reducing inequities for identified population groups.

Desirable Requirements:—Demonstrated significant experience and achievements in population health approaches to chronic disease reduction and improving equity for disadvantaged groups. High level expertise and leadership skills in population health and wellbeing, with the ability to lead and inspire a multidisciplinary team in developing and implementing successful, evidence-based policy and programmes. Ability to represent the Agency with expert authority regarding objectives, concepts, strategies and policies relating to population health.

Enquiries to Roscoe Taylor, Department of Health and Human Services, phone (03) 6222 7729, email [roscoe.taylor@dhhs.tas.gov.au](mailto:roscoe.taylor@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Child Protection Worker (519103).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent part-time day work (45.6 hours per fortnight).

Location:—DCYFS, Children and Family Services, North West.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and wellbeing of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young persons home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility. Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public. A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units

of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email [selina.mcguire@dhhs.tas.gov.au](mailto:selina.mcguire@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Child Protection Worker (501580, 501691, 513364)—3 Vacancies.**

Applications Close:—Friday, 26 March 2010.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing as soon as possible until 30 June 2010 and Fixed-term full-time day work commencing as soon as possible until 30 June 2010 and Fixed-term part-time day work (45.6 hours per fortnight) commencing as soon as possible until 30 June 2010.

Location:—DCYFS, Children and Family Services, North West.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and wellbeing of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young persons home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility. Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public. A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.



The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email [selina.mcguire@dhhs.tas.gov.au](mailto:selina.mcguire@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Mersey Community Hospital*

#### **Clinical Nurse (514556).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$65,595 – \$69,363 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital, High Dependency Unit.

Duties:—To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Jacqueline Roberts-Thomson, Department of Health and Human Services, phone (03) 64265385, email [jacqueline.roberts-thomson@dhhs.tas.gov.au](mailto:jacqueline.roberts-thomson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *North West Regional Hospital*

#### **Registered Nurse (519311).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time day work, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. and disciplinary action in previous employment check.

Enquiries to Nicola Pearson, Department of Health and Human Services, phone (03) 6430 6523, email [nicola.pearson@dhhs.tas.gov.au](mailto:nicola.pearson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *North West Regional Hospital*

#### **Registered Nurse (502262).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. and disciplinary action in previous employment check.

Enquiries to Wayne Smith, Department of Health and Human Services, phone (03) 6430 6632, email [wayne.smith@dhhs.tas.gov.au](mailto:wayne.smith@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*Primary Health Services North West****Social Worker (503093).***

Applications Close:—Friday, 26 March 2010.

Salary:—\$70,674 – \$81,065 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day work, working 20 hours per fortnight, commencing 29 March 2010 to 30 June 2011. Not withstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Devonport Community Health Centre.

Duties:—As a member of the North West Area Health Service Social Work team the incumbent will contribute to the development, provision and evaluation of Social Work services for individual clients and client groups and/or the community; in accordance with the Code of Ethics of the Australian Association of Social Workers and the Code of Conduct of the Department of Health and Human Services. This position involves direct practice with clients eligible for HACC (Home and Community Care) services, that is predominately the frail, aged members of our community.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers. Current Drivers Licence.

Enquiries to Ally Smith, Department of Health and Human Services, phone (03) 6421 7784, email allyson.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North****Specialist Rural Social Worker (513765).***

Applications Close:—Friday, 26 March 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Deloraine District Hospital.

Duties:—To develop, provide and evaluate specialist rural social work services as part of a multi-disciplinary or inter-disciplinary service and in line with identified community needs, enhanced access to multidisciplinary health care services with a Primary Health care focus, increased participation and access to services, which assist clients to develop personal skills, strengthen community action, and develop environments, which are supportive of positive mental, psychological, and physical health.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers. Current Drivers Licence.

Enquiries to Lester Jones, Department of Health and

Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

***Clinical Nurse, Permanent Pool, Multiple Vacancies (509346).***

Applications Close:—Friday, 2 April 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time and part-time shift work (fully rotational).

Location:—Royal Hobart Hospital.

PLEASE NOTE: This advertisement is to fill multiple vacancies. We have full-time and part-time positions available working across a variety of wards and units through the permanent pool.

Duties:—Function as an advanced clinical practitioner within the designated area and provide management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Marc Bester, Department of Health and Human Services, phone (03) 6222 8152, email marc.bester@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

***Medical Scientist (519366).***

Applications Close:—Friday, 26 March 2010.

Salary:—\$45,990 – \$73,789 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term part-time shift work, working 38 hours per fortnight.

Location:—South.

Duties:—This job is located in the Core Laboratory which provides a 24 hour, 7 days a week diagnostic service in Clinical Chemistry, Haematology, Coagulation and Blood Bank. The

individual is expected to work as the sole scientist in this multidisciplinary environment on the out-of-hours roster.

**Essential Requirements:**—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Brett Clem, Department of Health and Human Services, phone (03) 6222 8776, email [brett.clem@dhhs.tas.gov.au](mailto:brett.clem@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Registered Nurse, Permanent Pool, Multiple Vacancies (509353).**

Applications Close:—Friday, 2 April 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time and part-time shift work (fully rotational).

Location:—Royal Hobart Hospital.

**PLEASE NOTE:** This advertisement is to fill multiple vacancies. We have full-time and part-time positions available working across a variety of wards and units through the permanent pool.

**Duties:**—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

**Essential Requirements:**—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Marc Bester, Department of Health and Human Services, phone (03) 6222 8152, email [marc.bester@dhhs.tas.gov.au](mailto:marc.bester@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Senior Physiotherapist, Rehabilitation (508327).**

Applications Close:—Friday, 2 April 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

**Duties:**—Provide and maintain optimal physiotherapy care to patients in the area of rehabilitation and medical units of the Royal Hobart Hospital.

**Essential Requirements:**—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03) 6222 8326, email [paul.shinkfield@dhhs.tas.gov.au](mailto:paul.shinkfield@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Admissions Officer, Client Services (511330).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$48,439 – \$52,727 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time shift work, working 38 hours per fortnight, working Monday to Friday every alternative week.

Location:—Royal Hobart Hospital.

**Duties:**—Provide clerical support and assistance associated to all administrative functions related to the admission process within all areas of the Admissions Department.

Enquiries to Lisa Wickham, Department of Health and Human Services, phone (03) 6222 8645, email [lisa.wickham@dhhs.tas.gov.au](mailto:lisa.wickham@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Admissions Officer, Client Services (511715).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time day work, working 30 hours per fortnight, Monday to Wednesday (4pm to 9pm) including public holidays.

Location:—Royal Hobart Hospital.

**Duties:**—Provide clerical support and assistance associated to all administrative functions related to the admission process within the Admissions Department.

Enquiries to Lisa Wickham, Department of Health and Human Services, phone (03) 6222 8645, email [lisa.wickham@dhhs.tas.gov.au](mailto:lisa.wickham@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Clinical Nurse-Midwife (509800).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shiftwork, working 36 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Please Note: Applicants must be Midwives with Practising Midwifery Certificates.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Becky French, Department of Health and Human Services, phone (03) 6222 8299, email [matgynae@dhhs.tas.gov.au](mailto:matgynae@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Infection Control Clinical Nurse (510274).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Royal Hobart Hospital.

Under the supervision of the Clinical Nurse Manager, Infection Control, assists in provision of an Infection Control Service including surveillance of healthcare associated infections.

Duties:—Under the supervision of the Clinical Nurse Manager, Infection Control, assists in provision of an Infection Control Service including surveillance of healthcare associated infections.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Rachel Thomson, Department of Health and Human Services, phone (03) 6222 7882, email [rachel.thomson@dhhs.tas.gov.au](mailto:rachel.thomson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Registered Nurse (509426).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shiftwork.

Location:—Royal Hobart Hospital.

Please Note: Applicants wishing to work less than full-time are encouraged to apply.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide practising certificates (s) as evidence of a right to practice as a Registered Nurse in Tasmania.

Enquiries to Lynda Styles, Department of Health and Human Services, phone (03) 6222 8903, email [lynda.styles@dhhs.tas.gov.au](mailto:lynda.styles@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Registered Nurse-Midwife (509809).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shiftwork, working 45 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right



to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Becky French, Department of Health and Human Services, phone (03) 6222 8299, email [matgynae@dhhs.tas.gov.au](mailto:matgynae@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Registered Nurse-Midwife (509830).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,012 – \$64,842 See Below.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time and permanent part-time shiftwork vacancies are available, hours can be negotiated.

Location:—Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Becky French, Department of Health and Human Services, phone (03) 6222 8299, email [matgynae@dhhs.tas.gov.au](mailto:matgynae@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Theatre Cleaner (518480).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$37,809 – \$38,933 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work, working 32 hours per fortnight from 12pm to 8pm, working weekends and public holidays.

Location:—Royal Hobart Hospital.

Duties:—Maintain a high standard of specialised cleaning within the Operating Theatre Complex.

Enquiries to Tony Barrett, Department of Health and Human Services, phone (03) 6222 8211, email [anthony.barrett@dhhs.tas.gov.au](mailto:anthony.barrett@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Alcohol and Drug Services*

#### **Clinical Nurse, Pharmacotherapy (518219).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work.

Location:—St Johns Park, New Town.

Duties:—The occupant of this job will work as part of a multidisciplinary team and be responsible for providing quality treatment and interventions, specifically pharmacotherapy, for individuals who may be physically and or psychologically dependent on legal or illegal substances. The occupant will also be required to develop and maintain partnerships with other agencies, health professionals, community members and organisations to ensure effective service provision to individuals with substance abuse issues. This includes providing education and support services on issues that may be directly concerned or involved with people who use alcohol or other drugs.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. and disciplinary action in previous employment check.

Enquiries to Allan Purcell, Department of Health and Human Services, phone (03) 6230 7970, email [allan.purcell@dhhs.tas.gov.au](mailto:allan.purcell@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Forensic Mental Health Services*

#### *Community Forensic MHS*

#### **Community Health Nurse (514025).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-term full-time day work commencing as soon as possible for a period of 12 months.

Location:—Community Forensic Mental Health Services, North.

PLEASE NOTE: This position attracts a 6.5% Correctional Health Allowance.

Duties:—The Community Health Nurse will undertake the delivery of quality patient care service, based on best practice and within a collaborative and multidisciplinary framework. You will be expected provide a comprehensive clinical service through assessment, planning, implementation and evaluation of a range of treatments and interventions with community based clients in the north and north west of Tasmania.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check, and disciplinary action in previous employment check.

Enquiries to Scott Beswick, Department of Health and Human Services, phone (03) 6336 2627, email [scott.beswick@dhhs.tas.gov.au](mailto:scott.beswick@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services South*

#### **Occupational Therapist (515625).**

Applications Close:—Friday, 2 April 2010.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Mental Health Services South.

Duties:—This position would suit a creative person who is enthusiastic and committed to the principles and application of occupational therapy within the adult community mental health setting. The role involves delivery of quality client care utilising evidence-based, best practice and recovery principles within a collaborative and multi-disciplinary framework. There is an active discipline-specific support structure and the Southern Region Mental Health Service also offers professional development opportunities.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check, and disciplinary action in previous employment check.

Enquiries to Rosalind Cole, Department of Health and Human Services, phone (03) 6211 5000, email [rosalind.cole@dhhs.tas.gov.au](mailto:rosalind.cole@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## JUSTICE

### SUPREME COURT

#### *Hobart*

#### **Registry Administration Officer (355916).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time working 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Maintain Court diaries administered by the registry. Undertake general administrative and clerical functions associated with the day-to-day operations of the Hobart Registry including accepting, checking and recording documents; dealing with routine correspondence, liaising with legal practitioners, Judge's staff and members of the public; and assisting with the management of Court Exhibits. Settle Judgements and orders and issue documentation under the authority of the Registrar.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Appointed Justice of the Peace or willingness to qualify for appointment.

Enquiries to Malcolm Farmer, Civil Registry Supervisor, Supreme Court, Department of Justice, phone (03) 6233 3699, email [Malcolm.Farmer@justice.tas.gov.au](mailto:Malcolm.Farmer@justice.tas.gov.au).

Applications to Daphne Webb, HR Officer, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Malcolm Farmer on (03) 6233 3699.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### TASMANIA PRISON SERVICE

#### *Integrated Offender Management*

#### **Manager Integrated Offender Management (355930).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$93,755 – \$100,987 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time 73.50 Hours per fortnight.

Location:—Risdon Prison.

Duties:—Effectively manage allocated human, physical, financial and information resources in accordance with Government policy and the strategic directions of the Tasmanian Prison Service (TPS). Contribute to the strategic direction of the TPS through effective leadership and active participation in the TPS Senior Management Team in its planning, policy development, decision making and problem solving processes.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A comprehensive understanding and substantial experience in contemporary inmate management, case management, vocational education and training, offender behaviour management and reintegration programmes. High level management skills including the ability to manage financial, information and physical resources and to monitor the effectiveness and efficiency of resource usage.

Enquiries to Graeme Barber, Director of Prisons, Department of Justice, phone (03) 6216 8191, email [graeme.barber@justice.tas.gov.au](mailto:graeme.barber@justice.tas.gov.au).

Applications to Daphne Webb, Human Resources Officer, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Graeme Barber on (03) 6216 8191.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

### TOURISM OPERATIONS

#### **Bookings and Ticketing Assistant.**

Applications Close:—Monday, 29 March 2010.

Salary:—\$42,046 – \$52,374 pro rata.

Port Arthur Historic Site Management Authority Award, General Stream, Band 1, RDW.

Vacancy No. Band T0310.

Permanent part-time.

Location:—Port Arthur Historic Site.

Duties:—To deliver the highest level of customer service, to collect fees from visitors to the Port Arthur Historic Site and to provide accurate information regarding site activities, features and facilities.

Desirable Requirements:—Certificate II in Tourism (Visitor Information Services).

Enquiries to Karen Hooi-Collings, Visitor Services Co-ordinator, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2313, fax (03) 6251 2311, mobile 0404 871 797, email [karen.hooi-collings@portarthur.org.au](mailto:karen.hooi-collings@portarthur.org.au).

Applications to Jane Bale, HR Administrator, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2306, fax (03) 6251 2322, email [recruitment@portarthur.org.au](mailto:recruitment@portarthur.org.au).

## PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

### TOURISM OPERATIONS

#### **Food and Beverage Assistant.**

Applications Close:—Monday, 29 March 2010.

Salary:—\$42,046 – \$52,374 pro rata.

Port Arthur Historic Site Management Authority Award, General Stream, Band 1, RDW.

Vacancy No. FandB0310.

Permanent part-time.

Location:—Port Arthur Historic Site.

Duties:—To deliver the highest level of customer service in the food and beverage outlets at the Port Arthur Historic Site and to provide accurate information to visitors regarding site activities, features and facilities.

Desirable Requirements:—Certificate II in Hospitality.

Enquiries to Sarah Morse, Acting Food and Beverage Co-ordinator, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2314, fax (03) 6251 2764, email [sarah.morse@portarthur.org.au](mailto:sarah.morse@portarthur.org.au).

Applications to Jane Bale, HR Administrator, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2306, fax (03) 6251 2322, email [recruitment@portarthur.org.au](mailto:recruitment@portarthur.org.au).

PORT ARTHUR HISTORIC SITE MANAGEMENT  
AUTHORITY

TOURISM OPERATIONS

**Retail Assistant.**

Applications Close:—Monday, 29 March 2010.

Salary:—\$42,046 – \$52,374 pro rata.

Port Arthur Historic Site Management Authority Award, General Stream, Band 1 RDW.

Vacancy No. RET0310.

Permanent part-time.

Location:—Port Arthur Historic Site.

Duties:—To deliver the highest level of customer service in the provision of retail assistance to visitors to the Port Arthur Historic Site and to provide accurate information to visitors regarding site activities, features and facilities.

Desirable Requirements:—Certificate II in Retail.

Enquiries to Robyn Bradshaw, Retail Manager, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2316, fax (03) 6251 2333, mobile 0428 596 857, email robyn.bradshaw@portarthur.org.au.

Applications to Jane Bale, HR Administrator, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2306, fax (03) 6251 2322, email recruitment@portarthur.org.au.

PORT ARTHUR HISTORIC SITE MANAGEMENT  
AUTHORITY

TOURISM OPERATIONS

**Tour Guide.**

Applications Close:—Monday, 29 March 2010.

Salary:—\$42,046 – \$52,374 pro rata.

Port Arthur Historic Site Management Authority Award, General Stream, Band 1 RDW.

Vacancy No. GUI0310.

Permanent part-time.

Location:—Port Arthur Historic Site.

Duties:—To provide the highest level of customer service, answer enquiries and to deliver a range of informative and historically accurate commentaries to visitors to the Port Arthur Historic Sites.

Desirable Requirements:—Certificate II Tourism (Guiding).

Workplace 2 First Aid Certificate.

Enquiries to Jake Bradshaw, Guiding Manager, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2342, fax (03) 6251 2323, mobile 0417 519 967, email jake.bradshaw@portarthur.org.au.

Applications to Jane Bale, HR Administrator, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2306, fax (03) 6251 2322, email recruitment@portarthur.org.au.

PREMIER AND CABINET

PUBLIC SECTOR MANAGEMENT OFFICE

**Senior Consultant (001491).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Provide strategic direction and manage the Health and Wellbeing budget initiative (Healthy@Work) within the People Directions Framework. Provide the Public Sector Management Office management team, State Service Agencies and other stakeholders with advice and support in the development and implementation of Health and Wellbeing.

Desirable Requirements:—Tertiary qualifications in a relevant discipline.

Enquiries to Frank Ogle, Director, Public Sector Management Office, Department of Premier and Cabinet, phone (03) 6232 7042, email Frank.Ogle@dpac.tas.gov.au.

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

TASMANIAN POLYTECHNIC

LEARNING AND TEACHING

*Flexible Learning*

**Resource Development Advisor—2 Vacancies.**

Applications Close:—Friday, 26 March 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Vacancy No. 001549.

Permanent full-time.

Location:—South.

Vacancy No. 001552.

Permanent full-time.

Location:—North West.

Duties:—Responsible for supporting teachers and delivery teams to develop and implement flexible and engaging learning and assessment resources through advice, consultancy and professional development activities.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:— Relevant tertiary qualification in vocational education or equivalent.

Experience as a vocational teacher/trainer or equivalent.

Enquiries to Kirsty Sharp, Resource Development Manager, Tasmanian Polytechnic, phone (03) 6233 8604, mobile 0408 003 933, email kirsty.sharp@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.



## THE SKILLS INSTITUTE

## OPERATIONS

*Automotive***Technical Employee (331471).**

Applications Close:—Friday, 26 March 2010.

Salary:—\$49,097 – \$53,441 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 0.6 FTE, 44.1 hours per fortnight.

Location:—South.

Duties:—To provide technical support to teachers engaged in the delivery of programmes, requiring the application of conventional practices.

Essential Requirements:—An Associate Diploma from a recognised TAFE Institution, or an equivalent qualification appropriate to the nature of the work OR relevant training and/or experience determined in accordance with the provision of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Automotive or Metal trade qualification.

Current Drivers licence. Fork Truck licence.

Enquiries to Tim Cartwright, Unit Leader, The Skills Institute, phone (03) 6233 7433, mobile 0417 037 436, email [tim.cartwright@skillsinstitute.tas.edu.au](mailto:tim.cartwright@skillsinstitute.tas.edu.au).

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email [recruitment@sharedservices.tas.edu.au](mailto:recruitment@sharedservices.tas.edu.au).

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

## WHOLE OF GOVERNMENT PROGRAMMES

## TASMANIAN STATE SERVICE

***Aboriginal and Torres Strait Islander Fixed-term and Casual Employment Register (Various).***

Applications Close:—Sunday, 28 August 2011.

Tasmanian State Service Award.

Register.

Location:—Statewide.

The Office of Aboriginal Affairs, Department of Premier and Cabinet invites applications from Aboriginal people and Torres Strait Islanders interested in being considered for full-time, part-time or casual employment in fixed term positions for periods up to 12 months.

Salary Rates:—Applicants who are successful in undertaking work in the State Sector will be paid in accordance with the relevant award and will be entitled to conditions of employment as prescribed under the State Services Act 2000 and the State Service Regulations 2001.

The Register is also utilised for filling Aboriginal Identified Positions, as well as vacancies targeted to be filled under Aboriginal specific recruitment strategies.

Potential applicants should note that in accordance with the policy on Eligibility for Aboriginal and Torres Strait Islander Specific Programmes and Services delivered by the Tasmanian Government, individuals may be requested to provide information relating to eligibility for inclusion on the Register.

Enquiries:—For any enquiries and to obtain an application for the Employment Register either download an application form from [www.dpac.tas.gov.au/divisions/oaa/](http://www.dpac.tas.gov.au/divisions/oaa/). Or alternatively please contact Sonia Smith on (03) 6232 7082 or email [Sonia.Smith@dpac.tas.gov.au](mailto:Sonia.Smith@dpac.tas.gov.au).

You are encouraged to forward your application to:—Sonia Smith, Executive Officer, Office of Aboriginal Affairs, G.P.O. Box 1156, Hobart 7001.

Essential Requirements:—The State Service Commissioner has determined that this is an Aboriginal Identified position and that it will be filled in accordance with Ministerial Direction No. 12: Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Position No. and Title</i>	<i>Occupant's Name</i>	<i>Probation Period</i>	<i>Date of Appointment</i>
Economic Development, Tourism & the Arts	Manager Infrastructure Development	A. Macdonald	3 months	09.03.10
Health & Human Services	Registered Nurse	R. Johny	6 months	11.01.10
Health & Human Services	Pharmacist	G. Yek	6 months	04.02.10
Health & Human Services	Registered Nurse	P. Ndayishimiye	6 months	02.02.10
Health & Human Services	Registered Nurse	M. Shaji	6 months	25.01.10
Health & Human Services	Registered Nurse	A. Nystrom	6 months	22.02.10
Health & Human Services	Patient services Officer	M. Sing	6 months	10.03.10
Health & Human Services	Registered Nurse	D. Sowden	6 months	01.02.10
Health & Human Services	Registered Nurse	R. Hitchcox	6 months	15.03.10
Health & Human Services	Registered Nurse	K. Owen	6 months	15.03.10
Health & Human Services	Registered Nurse	D. Stohr	6 months	10.01.10
Premier & Cabinet	Policy Analyst	C. Saunders	6 months	09.03.10
Treasury & Finance	Senior Business Analyst	C. Frost	1 month	10.03.10

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	K. Newman	Business Manager	15.03.10
Health & Human Services	N. Horsey	Safety & Quality Support Officer	17.02.10
Infrastructure, Energy & Resources	S. Newham	Traffic Information Officer	18.02.10
Justice	J. Kelleher	Senior Human Resources Officer	09.03.10

### *Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Clinical Nurse	C. Hyde	28.02.10
Health & Human Services	Director of Nursing / Manager	C. Donnellan	27.02.10
Health & Human Services	Registered Nurse	S. McKellar	06.03.10
Health & Human Services	Clerical Officer (DEM)	M. Dickens	08.03.10
Health & Human Services	Community Speech Pathologist	G. Hazelwood	04.03.10
Health & Human Services	Administrative Assistant	K. Atkins	15.02.10
Justice	Manager - Civil Division	E. Robertson	08.03.10

### *Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Administrative Assistant	L. Ransley	05.03.10
Health & Human Services	Clinical Nurse	R. Tomaszewski	10.03.10
Justice	Probation Officer	P. Warren	05.03.10
Police & Emergency Management	Forensic Scientist	C. McKenzie	14.04.10



# We can produce a document the whole world will want to see.

## We can also make sure they don't.

No matter how good it looks, sometimes your publication contains information that you would prefer to keep under lock and key.

At Print Applied Technology, Tasmania's number one printer, that's just where we keep it.

How good is our security? Well, in 159 years of

printing the most sensitive government and business documents we've never had any leaks.

Your job will not be any different. So now you can sleep at night knowing your document is safe. Won't that make a world of difference!

Have a chat with one of our sales representatives on 03 6233 3168.



print applied  
TECHNOLOGY  
PTY LTD

"environmentally responsible printer"

### HOBART

123 Collins Street,  
Hobart TAS 7000  
P 03 6233 3289 F 03 6216 4294

### TECHNOPARK

33 Innovation Drive,  
Dowsing Point TAS 7010  
P 03 6233 3168 F 03 6233 5346

GPO Box 307, Hobart TAS 7001  
sales@thepat.com.au  
www.thepat.com.au



# Our conscience is crystal clear.

## Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'EcoClean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

You too can help to protect our environment, by promoting and using FSC products.

For further information please contact Print Applied Technology or visit [www.fscaustralia.org](http://www.fscaustralia.org)



**print applied**  
TECHNOLOGY  
PTY LTD

"environmentally responsible printer"



#### HOBART

123 Collins Street,  
Hobart TAS 7000  
P 03 6233 3289 F 03 6216 4294

#### TECHNOPARK

33 Innovation Drive,  
Dowsing Point TAS 7010  
P 03 6233 3168 F 03 6233 5346

GPO Box 307, Hobart TAS 7001  
[sales@thepat.com.au](mailto:sales@thepat.com.au)  
[www.thepat.com.au](http://www.thepat.com.au)

#### Disclaimer.

Products and services advertised in this publication are not endorsed by the State of and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

#### Copyright.

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Service Notices may be reproduced except in accordance with the Copyright Act.

Printed by Print Applied Technology Pty Ltd under authority of the Government of the State of Tasmania.