



# TASMANIAN STATE SERVICE NOTICES

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## CONTENTS

### VACANCIES—

Education.....	1086
Health and Human Services .....	1093
Infrastructure, Energy and Resources.....	1103
Justice .....	1105
Premier and Cabinet .....	1105
Primary Industries, Parks, Water and Environment .....	1106
Public Trustee .....	1107
Treasury and Finance.....	1108

### SENIOR EXECUTIVE SERVICE—

Premier and Cabinet .....	1108
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### STAFF MOVEMENTS—

Appointments .....	1109-1110
Promotions.....	1108
Resignations .....	1110
Retirements.....	1110
Transfers .....	1108

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

**Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.**

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### *Further Information*

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### *Submission of Applications*

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### *Fixed-Term Appointment*

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### *Fixed-Term Employment Registers*

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

#### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6233 6687

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6233 3148**

#### EDUCATION

##### COMMUNITY KNOWLEDGE NETWORK

##### *LINC's East*

##### Regional Services and Support

#### **Customer Service Officer, Bicheno Library (700543).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 8 hours per fortnight.

Location:—Bicheno Library.

Description of Role:—Undertake a range of multiple, diverse and complex tasks and provide support to a range of customer-focused services and programmes in a Learning and Information Network Centre (LINC) environment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Pauline Anderson, Department of Education, phone (03) 6336 2646, email **pauline.anderson@education.tas.gov.au**.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

#### EDUCATION

##### CORPORATE SERVICES

##### *Finance, Facilities and Business Support*

##### Business Support Service

#### **Service Centre Officer (960914).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Description of the Role:—Provide client focused support and advice to clients of the Corporate Service Centre; the general public, schools and divisions of the Department, by the operation of the BSS Service Centre. Initial major role of the Service Centre will be non-technical support for users of the School Administrative Computing System (SACS), however the role will expand as new systems and service delivery tasks are identified for the BSS Service Centre.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

For a copy of the Statement of Duties please contact Dale Robertson, phone (03) 6233 5494, email **dale.robertson@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Phil Dilger, Department of Education, phone (03) 6233 6989, email **phil.dilger@education.tas.gov.au**.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

## EDUCATION

## LEARNING SERVICES

*Learning Services (North)***Principal Education Officer, ESL (598337).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$102,245 p.a.

Teaching Service (TPS) Award, Teacher (Non Teaching).

Fixed-term full-time from 1 July 2010 to 22 December 2011 (Band 3, Level 4, non-teaching conditions apply).

Location:—To be negotiated.

Description of the Role:—Co-ordinate the provision of English language education for students from linguistically and culturally diverse backgrounds in Tasmanian schools. Provide high level advice to departmental management on curriculum and educational programmes for students from linguistically and culturally diverse backgrounds.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email [liz.banks@education.tas.gov.au](mailto:liz.banks@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

## LEARNING SERVICES

*Learning Services (North)*

## Beaconsfield Primary School

**Advanced Skills Teacher, Beaconsfield Primary School (205059).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time from 20 September 2010.

Location:—Beaconsfield Primary School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Peter Fraser, Department of Education, phone (03) 6383 1215, email [peter.fraser@education.tas.gov.au](mailto:peter.fraser@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

## LEARNING SERVICES

*Learning Services (North)*

## Bicheno Primary School

**Teacher Aide Special, Bicheno Primary School (960144).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$39,157 – \$42,242 p.a.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Fixed-term part-time 38 hours per fortnight, for up to 42 weeks per year from As soon as possible to 17 December 2010.

Location:—Bicheno Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education. Ability to work with special needs students.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jeanagh Viney, Department of Education, phone 0447 981 906, email [jeanagh.viney@education.tas.gov.au](mailto:jeanagh.viney@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North)*

##### Brooks High School

#### ***Teacher Maths/Science, Brooks High School (203808).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time.

Location:—Brooks High School.

Description of Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach maths and science. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Kelly Hudson, Department of Education, phone (03) 6324 7200, mobile 0419 590 089, email [kelly.hudson@education.tas.gov.au](mailto:kelly.hudson@education.tas.gov.au).

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North)*

##### Riverside High School

#### ***Advanced Skills Teacher, Riverside High School (205630).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time from 14 February 2011.

Location:—Riverside High School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Roxanne House, Department of Education, phone (03) 6327 3969, email [roxanne.house@education.tas.gov.au](mailto:roxanne.house@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).



## EDUCATION

## LEARNING SERVICES

*Learning Services (North-West)*

## Ulverstone Primary School

***School Executive Officer, Ulverstone Primary School (952798).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Ulverstone Primary School.

Description of Role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Russell Horton, Department of Education, phone (03) 6425 1726, email russell.horton@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

## LEARNING SERVICES

*Learning Services (South)****Manager School Support (963275).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$116,207 p.a.

Teaching Service (TPS) Award, Band 3, Level 7.

Fixed-term full-time for up to 2 years. Non-teaching conditions apply.

Location:—Learning Services (South).

Manage support to schools and colleges, including resources,

HR services, and co-ordination of professional support staff. Collaborate with principals and Learning Services staff to ensure that schools and colleges have effective and timely information, staffing, support and professional services to lead school based educational improvement. Provide high-level educational leadership to school and college communities, in optimising the management and use of available resources.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

A proven senior management and leadership record in a large private or public sector organisation.

A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Brendan Kelly, Department of Education, phone (03) 6212 3242, email brendan.kelly@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

## LEARNING SERVICES

*Learning Services (South)****National Partnerships Project Officer (964286).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Teacher (Non Teaching).

Fixed-term full-time from As soon as possible to 31 December 2011 (Band 3, Level 3, non-teaching conditions apply).

Location:—Learning Services South.

Description of the Role:—To provide detailed research, informed advice and support for school leaders as they develop and implement National Partnerships Plans. To consult with principals, the General Manager and the Manager Learning, (South) and other groups as appropriate.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the

Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3238, email [judy.travers@education.tas.gov.au](mailto:judy.travers@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

#### ***Senior Education Officer Professional Learning ICT (960517).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Advanced Skills (Non Teaching), Band 2.

Fixed-term full-time from As soon as possible to 31 December 2011, non-teaching conditions apply.

Location:—Learning Services South.

Description of the Role:—Assist the Manager, Professional Learning, in the application of teaching and learning perspectives to the delivery of professional development in the use of information technology in the school system. The officers will have specific responsibility for provision of support to schools in planning and delivery of this professional development as part of the over all school plan.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3238, email [judy.travers@education.tas.gov.au](mailto:judy.travers@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

#### Bruny Island District School

#### ***Principal, Bruny Island District High School (204111).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time.

Location:—Bruny Island District High School.

Description of the Role:—To lead and direct the educational programme and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria not exceeding 2000 words, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic

application will be acknowledged by return email within two working days.

Enquiries to Brendan Kelly, Department of Education, phone (03) 6212 3242, email [brendan.kelly@education.tas.gov.au](mailto:brendan.kelly@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

#### Montrose Bay High School

#### ***Education Facility Attendant, Montrose Bay High School (953393).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$34,160 – \$38,873 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant Level 1-3.

Fixed-term full-time from 1 July 2010 to 17 December 2010.

Location:—Montrose Bay High School.

Description of Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sharon Lacey, Department of Education, phone (03) 6273 1677, email [sharon.lacey@education.tas.gov.au](mailto:sharon.lacey@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

#### Moonah Primary School

#### ***Teacher Aide (Stephanie Alexander Kitchen Garden Programme), Moonah Primary School—2 Vacancies.***

Applications Close:—Friday, 25 June 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 964398.

Fixed-term part-time 25 hours per fortnight, for up to 42 weeks per year from as soon as possible to 17 December 2010.

Location:—Moonah Primary School.

Kitchen Specialist.

Vacancy No. 964399.

Fixed-term part-time 20 hours per fortnight, for up to 42 weeks per year from as soon as possible to 17 December 2010.

Location:—Moonah Primary School.

Garden Specialist.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with Stephanie Alexander Kitchen Garden Programme.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Angela Mieztis, Department of Education, phone (03) 6272 9868, email [angela.mieztis@education.tas.gov.au](mailto:angela.mieztis@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South-East)*

#### New Norfolk Primary School

#### ***Canteen Supervisor, New Norfolk Primary School (981226).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$43,406 – \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 20 hours per fortnight, for up to 40 weeks per year.

Location:—New Norfolk Primary School.

Description of the Role:—Supervise, maintain and deliver the school canteen services.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.



Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anker Fuglsang, Department of Education, phone (03) 6261 2488, email [anker.fuglsang@education.tas.gov.au](mailto:anker.fuglsang@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [anna.viney@education.tas.gov.au](mailto:anna.viney@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South-East)*

##### Tasman District School

#### ***School Administration Clerk, Tasman District School (964396).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 14.70 hours per fortnight, 42 weeks per year.

Location:—Tasman District School.

As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

**Essential Requirements:**—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Steve Bowes, Department of Education, mobile (03) 6250 2126, email [steve.bowes@education.tas.gov.au](mailto:steve.bowes@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Programmes, Curriculum*

#### ***Manager CSIRO Science Education Centre (953129).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Advanced Skills (Non Teaching) Band 2.

Fixed-term full-time from As soon as possible to 31 December 2010.

Location:—CSIRO Science Education Centre.

**Description of the Role:**—Under limited direction, co-ordinate the operation of CSIRO Education in Tasmania relevant and rigorous education for youth in the area.

**Essential Requirements:**—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

**Desirable Requirements:**—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A degree in Science and/or equivalent experience. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Denise Devitt, Department of Education, phone (03) 6212 3543, email [denise.devitt@education.tas.gov.au](mailto:denise.devitt@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### LEARNING SERVICES

#### *Programmes, Students*

##### Aboriginal Education

#### ***Learning Support Leader Aboriginal Education (106322).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.



Fixed-term full-time from 1 July 2010 to 31 December 2011, non teaching conditions apply.

Location:—Hobart.

Description of the Role:—Provide high level advice, leadership and support to principals, schools and Learning Service staff in the development and delivery of Aboriginal Education services.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Greg Lehman, phone (03) 6233 4040, email greg.lehman@education.tas.gov.au.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email liz.banks@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

### STRATEGIC POLICY AND PERFORMANCE

#### *Early Years*

#### Child Care Unit

#### ***Transition Leader National Reform Agenda (964394).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time from 4 August 2010 to 3 April 2012.

Location:—Letitia House Mt Nelson.

Description of the Role:—The Transition Leader, (National Reform Agenda) will work with the Director, (Early Years) and representatives from the Commonwealth Department of Education Employment and Workplace Relations (DEEWR), other State Regulatory Agencies and National Child Care Accreditation Council (NCAC) to meet Agency requirements relating to National Reform. The Transition Leader will also

work in a collaborative and consultative manner with relevant members of the Department to build the skills, understanding and dispositions needed to meet the underpinning philosophy and goals of National Quality Reform and the National Partnership Agreement across both the child care and kindergarten sectors.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—A current drivers licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Judy Hebblethwaite, Department of Education, phone (03) 6233 5099, email judy.hebblethwaite@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## HEALTH AND HUMAN SERVICES

#### ***Pharmacy Intern Campaign 2011 (Various).***

Applications Close:—Friday, 2 July 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work. To commence as soon as possible after the completion of the degree for a 12 month period.

Location:—Various locations.

Duties:—Assisting in the provision of a comprehensive range of pharmacy services for the hospitals while undertaking a structured pre-registration training programme recognised by the Pharmacy Board of Australia.

Essential Requirements:—Satisfactory completion of a 4-year degree in Pharmacy from a recognised tertiary institution acceptable to the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Horne, Launceston General Hospital, Department of Health and Human Services, phone (03) 63487733, email john.horne@dhhs.tas.gov.au or Suzette Seaton, North West Regional Hospital and Mersey Community Hospital, Department of Health and Human Services,

phone (03) 64306717, email [suzette.seaton@dhhs.tas.gov.au](mailto:suzette.seaton@dhhs.tas.gov.au) or Maurice Curtis, Royal Hobart Hospital, Department of Health and Human Services, phone (03) 62226693, email [maurice.curtis@dhhs.tas.gov.au](mailto:maurice.curtis@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### AMBULANCE TASMANIA

#### **Clinical Deployment Officer—4 Vacancies (518987).**

Applications Close:—Friday, 2 July 2010.

Salary:—\$67,862 p.a.

Tasmanian Ambulance Service Award, Clinical Deployment Officer.

Permanent full-time day work (12 month Fixed-term appointments may be considered).

Location:—Hobart, State Communications Centre.

Duties:—To effectively supervise communications centre employees and co-ordinate the provision of ambulance services through the efficient deployment of ambulance resources. Provide clinical advice, direction and operational support.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Bob Holton, Department of Health and Human Services, mobile 0417315605, email [bob.holton@dhhs.tas.gov.au](mailto:bob.holton@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### BUSINESS SERVICES NETWORK

#### *BSN HR Services*

#### **Change Leader—2 Vacancies (519604).**

Applications Close:—Friday, 2 July 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work from As soon as possible for a period of 2 years.

Location:—Hobart, Launceston or Burnie.

Duties:—The positions contribute to moving HR Services to a more effective and efficient service driven organisation and use structured change management techniques and tools to refocus culture and business processes across a range of areas. The positions are responsible for leading change across multiple units within HR Services which is specifically focused

within the region they are based. The roles provide opportunity to shape the business to support the implementation of state-wide service improvement with a focus on using HR systems technology. Position (519604) is based in Hobart and position (519605) is based in Launceston or Burnie and covers both the North and North West Region and works closely with the Southern position to maintain consistency of service delivery.

Desirable Requirements:—Drive and commitment for the development and delivering of high quality HR service to the Area Health Services. High level communications skills both written and oral with the demonstrated capacity to build and maintain effective networks and apply negotiation and conflict resolution skills to engage, influence and persuade a broad range of stakeholders. Highly developed reasoning and conceptual skills supplemented by well developed facilitation and influencing skills.

Enquiries to Justin Giles-Clark, Department of Health and Human Services, phone (03) 6233 6046, email [justin.giles-clark@dhhs.tas.gov.au](mailto:justin.giles-clark@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### CARE REFORM

#### *Safety and Quality*

#### **Project Support Officer (EIMS) (518430).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work from As soon as possible for a period of 12 months.

Location:—Hobart.

Duties:—The co-ordination and delivery of a wide variety of executive and project support activities associated with the ongoing provision and sustainability of the Agency's electronic incident monitoring system (EIMS). The development and production of incident reports and participation in programmes to foster a reporting culture, including ongoing education and advice, training support and promotional activities.

Desirable Requirements:—An understanding of the current issues impacting on the health and human services sector, particularly those relating to incident management and quality and safety issues across the Agency. High level verbal and written communication skills, as well as conflict and negotiation skills with a proven ability to work with a range of stakeholders. Knowledge and understanding of project management principles with the ability to undertake research and assist in the planning and co-ordination of activities.

Enquiries to Adrienne Prendergast, Department of Health and Human Services, phone (03) 6233 8012, email [adrienne.prendergast@dhhs.tas.gov.au](mailto:adrienne.prendergast@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## CHIEF HEALTH OFFICER

*Office of the Chief Health Officer***Adolescent and Young Adult Project Officer (519437).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work from as soon as possible until 27 January 2012.

Location:—Hobart.

Duties:—To lead and co-ordinate the Tasmanian Adolescent and Young Adult Project in consultation with the Senior Network Co-ordinator (Cancer Care), ensuring the integrity of the project in relation to expenditure and timeframes. Manage the implementation of key strategies and activates contained in the Tasmanian Project proposal.

Desirable Requirements:—Knowledge of the Tasmanian health system as it relates to the care of adolescents and young adults with cancer in Tasmania. Project management experience in the development and implementation of projects including strong organisational, consultation, interpersonal and time management skills. High-level strategic, conceptual and analytical skills including a demonstrated ability to be self-motivated in determining priorities and initiating activity.

Enquiries to Nicole Lewis, Department of Health and Human Services, phone (03) 6233 4583, email [nicole.lewis@dhhs.tas.gov.au](mailto:nicole.lewis@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## HUMAN SERVICES

*Disability, Child, Youth and Family Services***Professional Officer Clinical Psychologist (505666).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing as soon as possible for a period of 12 months.

Location:—Resource Team, Hobart.

Duties:—Provide specialist habilitation Psychological services to people with disabilities in a range of settings within a transdisciplinary model. Provide and co-ordinate supportive and specialist educational and consultancy services to carers, service providers and the wider community. Initiate and facilitate the establishment and development of services and resources for clients. Initiate and develop professional and policy advice on specialist Psychological services and related issues for senior and corporate management.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Wolf, Department of Health and Human Services, phone (03) 6230 7600, email [Co-ordinator.ResourceTeam@dhhs.tas.gov.au](mailto:Co-ordinator.ResourceTeam@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## HUMAN SERVICES

*Disability, Child, Youth and Family Services***Youth Worker (517171).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$42,877 – \$45,538 p.a.

Health and Human Services (Tasmanian State Service) Award, Youth Worker, Class 1.

Permanent full-time day work.

Location:—Youth Justice Services, North West.

Duties:—As part of Youth Justice Team provide operational and outcome focused restorative justice services in the community to clients who are subject to diversionary programmes and legal orders.

Essential Requirements:—Class 1: Drivers License.

Class 2: A Diploma qualification appropriate for the work to be performed or an equivalent qualification determined by the State Service Commissioner under Section 37(5) of the State Service Act 2000 to be equivalent thereto AND a Drivers License.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to David Fischmann, Department of Health and Human Services, phone (03) 6434 6229, email [david.fischmann@dhhs.tas.gov.au](mailto:david.fischmann@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

**Diabetes Specialist Podiatrist (519188).**

Applications Close:—Friday, 9 July 2010.

Salary:—\$81,065 – \$89,659 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.



Fixed-term full-time day work, commencing as soon as possible to 10 July 2011. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital and Devonport Community and Health Services Centre.

Duties:—A fantastic opportunity exists to develop a new highly specialised diabetes podiatry assessment and therapeutic service in the north west of Tasmania. The Tasmanian Department of Health and Human Services seeks a motivated and enterprising individual able to develop and provide this highly specialised diabetes podiatry assessment and therapeutic service at the north west Diabetes Centre.

This role will work closely with the multidisciplinary team, however, the person will be expected to utilise independent professional judgement in the resolution of complex podiatry cases. The individual will be encouraged to develop innovative best practice strategies for podiatry care in patients with diabetes. The North West Area Health Service Diabetes Centre is situated amongst a number of National Parks and close to many coastal towns. The Diabetes Centre is well established and has close ties to general practice and community services.

Desirable Requirements:—Holds or is working towards Credentialed Diabetes Educator status.

Essential Requirements:—Degree or Diploma from a recognised tertiary institution and registered or eligible for registration by the Tasmanian Podiatrist Registration Board.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Giuliana Murfet, Department of Health and Human Services, phone (03) 6430 6591, email [giuliana.murfet@dhhs.tas.gov.au](mailto:giuliana.murfet@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### **Senior Community Podiatrist (502774).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Devonport Community and Health Services Centre.

Duties:—To provide a high standard of Podiatric service to patients of the North West Area Health Service. Work with other service providers in the local community to enable an early intervention, assessment and support programme for the relevant district/s. Participate as a member and provide leadership in the continued development of the North West Area Podiatry/Foot Health Service. Mentor junior members of staff in specialised areas of podiatry. Involvement in the

development of objectives, policies and priorities in the North West Area.

Desirable Requirements:—Current drivers license.

Essential Requirements:—Degree or Diploma from a recognised tertiary institution and registered or eligible for registration by the Tasmanian Podiatrist Registration Board.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Andrew Chappell, Department of Health and Human Services, phone (03) 6421 7738, email [andrew.chappell@dhhs.tas.gov.au](mailto:andrew.chappell@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Mersey Community Hospital*

#### **Communication Support Officer (514993).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$48,439 – \$52,727 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term casual shift work, working as and when required. To commence as soon as possible until 1 July 2011.

Location:—Mersey Community Hospital.

Duties:—In a multi-skilled environment, provide clients with a professional and confidential service, through the Switchboard, Main Reception and Emergency Department Reception. To provide an efficient and effective switchboard, reception and emergency reception service, including immediate attention to patients presenting for treatment and undertaking all administrative functions associated with the processing of emergency admissions, maternity admissions and after hours direct admissions.

Desirable Requirements:—A thorough knowledge of the operation of a large communication network and attendant console. Sound knowledge or ability to acquire a sound knowledge of the hospital's admission and discharge policy. Demonstrated capacity to communicate effectively at all levels and to handle sensitive situations with diplomacy and confidentiality in all situations.

Enquiries to Jenny Jenkins, Department of Health and Human Services, phone (03) 64265155, email [jennifer.jenkins@dhhs.tas.gov.au](mailto:jennifer.jenkins@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Registered Nurse (502216).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Hayley Elmer, Department of Health and Human Services, phone (03) 6430 6565, email hayley.elmer@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Food Services Assistant—2 Vacancies.**

Applications Close:—Friday, 25 June 2010.

Salary:—\$36,266 – \$37,915 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Vacancy No. 503493.

Permanent part-time day work, 68 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services Department, Launceston General Hospital.

Vacancy No. 503470.

Permanent part-time day work, 28 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services Department, Launceston General Hospital.

Duties:—To provide a high standard of meal service to patients, and optimum levels of hygiene throughout the Food Services Department.

Desirable Requirements:—Ability to acquire an understanding of in-patient meal delivery including cook-chill.

Ability to acquire knowledge of the range of menus and basic restrictions associated with styles of meals and diets. A practical understanding of workplace safety and personal cleanliness and hygiene and how it relates to the delivery of food services.

Enquiries to Alice Cordwell, Department of Health and Human Services, phone (03) 6348 7530, email [alice.cordwell@dhhs.tas.gov.au](mailto:alice.cordwell@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Manager Social Work Department (503861).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$99,097 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager, Level 5, Grade 1.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Social Work Department.

Duties:—Responsible to the Director of Allied Health Professionals for implementation of and management of the Social Work Department in accordance with the policy directions, service standards and service and financial performance of the Launceston General Hospital. Ensure that the Social Work services are efficiently and effectively utilised throughout the Launceston General Hospital. Responsible for contributing to advice on Social Work Services related policies and their implementation and evaluation throughout the northern region.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

Enquiries to Michael Bishop, Department of Health and Human Services, phone (03) 63487216, email [michael.bishop@dhhs.tas.gov.au](mailto:michael.bishop@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Social Worker (519470).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P. Holman Clinic.

Duties:—To develop, provide and evaluate a Social Work service for patients of the Launceston General Hospital and their families as part of a multidisciplinary team.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

Enquiries to Helen (Nella) Davis, Department of Health and Human Services, phone (03) 6348 7140, email [helen.davis@dhhs.tas.gov.au](mailto:helen.davis@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Telephonist (503296).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time shift work, 16 hours per fortnight. 2 shifts on, 4 shifts off working 11.00PM to 7.00AM. To commence 4 August until 29 May 2011.

Location:—Telecommunications.

Duties:—The Switchboard Operator at the Launceston General Hospital is responsible for providing clients with a professional and efficient service in regard to incoming/outgoing telephone enquiries.

Desirable Requirements:—A thorough knowledge or demonstrated capacity to gain knowledge of the operations of a large intelligent network and attendant console. Sound knowledge of or an ability to acquire the knowledge of the communication network and support service provided by TASINET. Demonstrated capacity to communicate effectively at all levels and to handle sensitive situations with diplomacy and confidentiality with enquiries from external and internal clients.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 6348 7482, email [colleen.horton@dhhs.tas.gov.au](mailto:colleen.horton@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Primary Health Services North*

#### **Cook (504519).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Campbell Town Health and Community Service.

Duties:—This position has responsibility for the co-ordination of the delivery of catering services at Campbell Town Health and Community Service including preparing and producing all food and nutritional requirements for clients and residents and delivered meal recipients, providing supervision and support to the catering team, and providing services within the kitchen/catering environment as per Food Safe Plan, continuous quality improvement and legislative requirements.

Essential Requirements:—A relevant trades qualification.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Patsy Burgess, Department of Health and Human Services, phone (03) 6381 3300, email [patsy.burgess@dhhs.tas.gov.au](mailto:patsy.burgess@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Primary Health Services North*

#### **Enrolled Nurse Medication Endorsed (515613).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$47,703 – \$50,454 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term part-time shift work (fully rotational), working 48 hours per fortnight, commencing as soon as possible to 9 January 2011. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—St Marys Community Health Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Gunton, Department of Health and Human Services, phone (03) 6372 2111, email [julie.gunton@dhhs.tas.gov.au](mailto:julie.gunton@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Physiotherapist (Community)—2 Vacancies.**

Applications Close:—Friday, 2 July 2010.

Salary:—\$70,674 – \$81,065 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Vacancy No. 506714.

Permanent part-time day work, working 34 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—St Helens District Hospital, St Helens, Tasmania.

Vacancy No. 507417.

Permanent part-time day work, working 30 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—St Marys Community Health Centre.

Duties:—In accordance with organisational policies and professional code of ethics, to be responsible for the efficient and effective provision of Physiotherapy Services to clients living in the St Helens Community and/or St Marys communities. Co-ordinate the physiotherapy services in the St Helens and/or St Marys communities including supervision and support of staff and students, and contribute to health promotion in the St Helens and/or St Marys municipalities.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Denise Callister, Department of Health and Human Services, phone (03) 6376 5222, email [denise.callister@dhhs.tas.gov.au](mailto:denise.callister@dhhs.tas.gov.au) or Yvonne Webber, Department of Health and Human Services, phone (03) 6372 2111, email [yvonne.webber@dhhs.tas.gov.au](mailto:yvonne.webber@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Receptionist/Admin Assistant (504619).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, working 16 hours per fortnight, commencing 3 September 2010 to 2 September 2012. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Primary Health North.

Duties:—To provide effective and efficient reception, administrative and clerical support service to the Community Health Centre.

Desirable Requirements:—A sound knowledge of, and experience in, administration and clerical procedures. Well developed oral, written and interpersonal communication skills, utilising discretion and confidentiality, as well as good computer skills.

Enquiries to Lesley Dawkins, Department of Health and Human Services, phone (03) 6336 5155, email [lesley.dawkins@dhhs.tas.gov.au](mailto:lesley.dawkins@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Registered Nurse (506572).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—George Town Hospital and Community Centre.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Beth Smith, Department of Health and Human Services, phone (03) 6380 3607, email [beth.smith@dhhs.tas.gov.au](mailto:beth.smith@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Registered Nurse (507413).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$49,012 – \$64,842 p.a.



Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational), working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—St Marys Community Health Centre.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Gunton, Department of Health and Human Services, phone (03) 6372 2111, email julie.gunton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Clinical Nurse (508479).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day work (with oncall).

Location:—Renal Unit, Royal Hobart Hospital.

Duties:—Function as an advanced clinical practitioner within the peritoneal dialysis area and provide management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

\*Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

\*Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Jo Wilkinson or Victoria Wood, Department of Health and Human Services, phone (03) 6222 5400, email joanne.wilkinson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Director eHealth STAHS (519500).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$92,929 – \$100,076 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—The goal of this position is to ensure that Southern Tasmania Area Health Service (STAHS) needs are identified and represented to the broader Department of Health and Human Services, and to provide strategic advice to internal stakeholders. The position will provide leadership on information systems and E-Health to STAHS. This position is strategic in nature, rather than technical taking on the CIO role within the STAHS. The role will have a focus on strategic and clinical issues related to health system processes and ICT capabilities.

Desirable Requirements:—Demonstrated experience in providing consultancy services, business analysis, and strategic advice in relation to information systems, and in particular e-health systems. Demonstrable understanding and knowledge of the Australian health system, and the Australian ICT agenda for healthcare. Broad experience in managing projects relating to the implementation of IT systems to improve quality and efficiency.

Enquiries to Tom Simpson, Department of Health and Human Services, phone (03) 6222 7061, email tom.simpson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Staff Specialist, Radiation Oncology (509115).**

Applications Close:—Friday, 16 July 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital.

Duties:—The Tasmanian Department of Health and Human Services invites applications for the position of Staff Specialist, Radiation Oncologist at the Royal Hobart Hospital's Department of Radiation Oncology (W P Holman Clinic). The W P Holman Clinic provides a cancer treatment service for a population of approximately 250,000 in southern Tasmania. The Clinic currently has two Varian multi-modality linear accelerators both with MLC and EPI. One linear accelerator has CBCT and respiratory gating functionality. The Clinic has a dedicated Phillips Big Bore CT simulator and a Gulmay superficial X-Ray therapy unit. Treatment planning is carried out using a Phillips Pinnacle3 planning system. The Clinic has an active IGRT and IMRT programme.

We offer:—a salary commensurate with qualification and



experience plus, superannuation and salary packaging, relocation assistance, motor vehicle and associated expenses, a supportive and dynamic work environment, access to teaching, education and research funds, strong professional and social networks.

Hobart offers a temperate climate, excellent restaurants and entertainment and the full range of services expected of a capital city. With breathtaking World Heritage wilderness and pristine beaches on your door step those inclined towards outdoor pursuits are also right at home. Hobart's affordable housing, quality education system and stress-free commutes are just a few of the benefits offered in our temperate climate with four distinct seasons.

**Essential Requirements:**—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Dr Marketa Skala, Department of Health and Human Services, phone (03) 6222 8000, email [marketa.skala@dhhs.tas.gov.au](mailto:marketa.skala@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Community Physiotherapist (506451).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Southern Tasmania Area Health Service.

**Duties:**—Are you a practical physiotherapist who likes to work collaboratively with local communities and assist clients to optimise their physical health and well being? This position is requires an enthusiastic person who wishes to develop or consolidate these skills through the provision of high quality outpatient services in a supportive environment.

**Essential Requirements:**—Registered or entitled to be registered as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jennie Delaney, Department of Health and Human Services, phone (03) 6222 7280, email [jennie.delaney@dhhs.tas.gov.au](mailto:jennie.delaney@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Co-ordinator Spectacles Assistant Scheme (519175).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Repatriation Centre, Hobart.

**Duties:**—The Co-ordinator Spectacle Assistant Scheme will co-ordinate activities in support of the Spectacles and Intra Ocular Lens Assistance Scheme for Tasmania. You will be required to interview and assess clients against eligibility guidelines for the processing and approval of applications. You will liaise and when appropriate negotiate with service providers, optometrists and clients on a range of matters relating to the effective administration of the scheme. You will be required to prepare correspondence and provide advice to service providers and clients on a wide range of issues.

**Desirable Requirements:**—Ability to interpret and apply legislation, together with the ability to contribute to the review and development of operational policies and procedures. Demonstrated ability to effectively communicate, negotiate and liaise with a wide range of stakeholders, ensuring a high level of confidentiality, whilst exercising initiative, flexibility and judgement. Demonstrated knowledge of basic accounting functions, together with the capacity to operate electronic based financial and administrative systems. Previous experience with Finance 1 desirable.

Enquiries to Wendy Rowell, Department of Health and Human Services, phone (03) 6222 8261, email [wendy.rowell@dhhs.tas.gov.au](mailto:wendy.rowell@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Music Therapist, Palliative Care (519528).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$70,674 – \$81,065 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Level 3.

Fixed-term part-time day work, working 19 hours per fortnight commencing As soon as possible for a period of 2 years.

Location:—Repatriation Centre, Hobart.

**Duties:**—The Music Therapist in accordance with Agency policy and legal requirements, provides direct clinical assessment and provision of music therapy to referred patients and/or families and carers, to establish a music therapy programme that is specific to palliative care in collaboration with both the individual patient's needs and the multidisciplinary team. You will be required to provide professional support, consultancy and leadership on music therapy within the multidisciplinary team including nurses,

social workers and medical staff of palliative care within the community and Whittle Unit in accordance with the Australian Music Therapy Association. You will participate as a member of the multidisciplinary palliative care team in the provision of optimum palliative care, and contribute to the strategic direction and evaluation of outcomes.

**Essential Requirements:**—Recognised Degree in Music Therapy and eligible for registration with the Australian Music Therapy Association.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ann Allanby, Department of Health and Human Services, phone (03) 6220 2431, email [ann.allanby@dhhs.tas.gov.au](mailto:ann.allanby@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### SOUTHERN TASMANIA AREA HEALTH SERVICE

###### *Royal Hobart Hospital*

#### **Clinical Nurse (508530).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-term full-time shiftwork, commencing as soon as possible to 29 November 2010.

Location:—1B North, Royal Hobart Hospital.

**Duties:**—As an advanced clinical practitioner within the designated area and provide management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

**Essential Requirements:**—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Geoff Wieczorski, Department of Health and Human Services, phone (03) 6222 8663, email [geoff.wieczorski@dhhs.tas.gov.au](mailto:geoff.wieczorski@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

#### HEALTH AND HUMAN SERVICES

##### SOUTHERN TASMANIA AREA HEALTH SERVICE

###### *Royal Hobart Hospital*

#### **Clinical Nurse (509169).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$65,595 – \$69,363 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-term part-time shiftwork, working 48 hours per

fortnight, commencing As soon as possible to 27 May 2011.

**Location:**—Cardio-Thoracic Unit, Royal Hobart Hospital.

**Duties:**—As an advanced clinical practitioner within the designated area and provide management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

**Essential Requirements:**—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Anna Hodgetts, Department of Health and Human Services, phone (03) 6222 8572, email [anna.hodgetts@dhhs.tas.gov.au](mailto:anna.hodgetts@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### STATEWIDE AND MENTAL HEALTH SERVICES

###### *Mental Health Services North*

#### **Attendant Casual Pool (516559).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift work commencing as soon as possible for a period of 2 years.

**Location:**—Northside Clinic.

**Duties:**—This position requires that the incumbent operates in a team environment with the support and guidance provided by the Clinical Nurse Manager and/or designated Registered Nurse in charge of the shift and provides orderly services to patients and staff.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services, phone (03) 6348 7765, email [jan.dorman@dhhs.tas.gov.au](mailto:jan.dorman@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### STATEWIDE AND MENTAL HEALTH SERVICES

###### *Mental Health Services North West*

#### **Administrative Assistant (519271).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Mental Health Services North West.

Duties:—Mental Health Services North West is seeking to appoint an Administrative Assistant to undertake specialised administrative functions. We are looking for someone who is motivated and shows initiative and who can operate in a busy office environment. You will be the first point of contact for mental health clients, carers and other service providers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Cindy Petersen, Department of Health and Human Services, phone (03) 6434 6434, email [cindy.petersen@dhhs.tas.gov.au](mailto:cindy.petersen@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## INFRASTRUCTURE, ENERGY AND RESOURCES

### CORPORATE SERVICES DIVISION

#### *Human Resources*

#### **Human Resources Consultant (371887).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide the primary contact and escalation point for the branch managers in relation to a range of diverse HR matters. Provide advice, consultative services and assist in the management of employee relations issues in collaboration with Branch management, including representing the Department. Assist in the development, implementation and review of contemporary HR policies and procedures. Contribute to the analysis of leadership, management, workforce planning, employee relations, recruitment and selection, performance management and organisational development needs of Divisions and facilitate effective business solutions. Provide advice and support to stakeholders with respect to job analysis and job design and the classification of positions. Participate and contribute to HR and branch management forums and represent DIER on committees and liaise with external stakeholders. Preparation of correspondence, reports and briefing materials as required.

Desirable Requirements:—A current drivers' licence. Relevant tertiary qualification in human resource management or related discipline.

Enquiries to Angela Dougan, Senior HR Consultant, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 62 33 5441, email [Angela.Dougan@dier.tas.gov.au](mailto:Angela.Dougan@dier.tas.gov.au).

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## INFRASTRUCTURE, ENERGY AND RESOURCES

### CORPORATE SERVICES DIVISION

#### *Human Resources*

#### **Senior HR Consultant (371582).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Provide the primary contact and escalation point for senior Management in relation to complex HR matters. Provide leadership, management and direction to a team of professionals who provide a broad range of HR services to line management and staff in the Agency. Develop and facilitate the implementation and review of contemporary HR strategies and policies to support business improvement initiatives and meet legislative requirements. Diagnose leadership, management, workplace planning, employee relations, recruitment and selection and organisational development needs of Divisions and initiate and monitor effective business solutions. Participate and contribute to relevant HR and Divisional management forums and represent DIER on committees and undertake high level liaison with external stakeholders. Prepare complex correspondence, reports, and briefing materials.

Provide expert specialist industrial relations advice and guidance and represent the Agency before Industrial forums and in formal negotiations.

Desirable Requirements:— A current drivers' licence. Relevant tertiary qualification in human resource management or related discipline.

Enquiries to Janine Pearson, Manager HR, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 62 33 3369, email [Janine.Pearson@dier.tas.gov.au](mailto:Janine.Pearson@dier.tas.gov.au).

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## INFRASTRUCTURE, ENERGY AND RESOURCES

### INFRASTRUCTURE STRATEGY DIVISION

#### **Principal Planning Analyst (371345).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time Until 31 January 2011.

Location:—Hobart.

Duties:—Scope, lead and contribute to initiatives in two key areas: strengthened State Government policy direction in strategic planning, and improved infrastructure planning and approval processes.

Provide high-level, expert advice to the Agency and Government on transport, land use planning and other infrastructure issues, with a focus on the above two key areas..

Manage and participate in the development of integrated policies, strategies and plans on infrastructure and land use planning to address complex public policy issues.

Work effectively as part of a professional multi-disciplinary team to deliver high-quality, innovative and informed outcomes.

Work with the Tasmanian Planning Commission, other Agencies, local government, and key stakeholders to deliver key planning system reform initiatives and outcomes. Effectively represent the Department in external forums, as required.



Prepare high-level correspondence, including Cabinet submissions and responses to Ministerial and stakeholder enquiries on transport, land use and infrastructure issues.

Desirable Requirements:—Relevant tertiary qualifications.

Enquiries to Di Gee, Director Infrastructure Planning, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 62 33 4867, email [Di.Gee@dier.tas.gov.au](mailto:Di.Gee@dier.tas.gov.au).

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## INFRASTRUCTURE, ENERGY AND RESOURCES

### MINERAL RESOURCES TASMANIA

#### *Royalty, Finance and Administration*

#### **Tenement Administration Officer (371128).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Rosny Park.

Duties:—Prepare and finalise documentation for granting of mining leases and licences including liaison with external and internal clients and the preparation of ministerial briefing material. Record returns indicating expenditure, performance and production on Tasmanian Mining Tenements in an accurate and timely manner. Maintenance of the TASXPLORE database. Attend promptly to mining title correspondence and client queries as directed by Registry Manager. Provide secretarial/administrative support to senior branch managers, MRT staff, and provide backup support to the Executive Assistant as required during periods of leave or absence. Undertake executive support tasks including preparation of meetings, minutes, conferences, workshops, management of appointments and other functions as required. Produce quarterly statistical returns in a timely and efficient manner and forward to users of mineral data including other Agencies and Bureaus, ensuring that client-agency confidentiality is maintained at all times.

Co-ordinate the quarterly distribution of production returns to all tenement holders and operators.

Enquiries to Matt Fitzgerald, Manager Royalty, Finance and Admin, Department of Infrastructure, Energy and Resources, 30 Gordons Hill Road, Rosny, phone (03) 62 33 8370, email [Matthew.Fitzgerald@dier.tas.gov.au](mailto:Matthew.Fitzgerald@dier.tas.gov.au).

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## INFRASTRUCTURE, ENERGY AND RESOURCES

### RACING SERVICES TASMANIA

#### *Stewards*

#### **Stipendiary Steward (372009).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 5 Years.

Location:—Launceston.

Duties:—Check race field information for eligibility, general race conditions and accuracy and maintain registers of databases. Supervise training at registered racecourses and

training venues and assist the Chairman with the conduct of apprentice/junior drivers' school, including the presentation of lectures. Liaise with and provide advice to clubs, officials and industry participants on regulatory matters. Undertake general office duties relating to the day-to-day administration of stewards' records. Assist the Registrar and Handicapper/Grader as required.

Assist the Chairman of Stewards in the conduct of race meetings, trials and preparation of reports.

Essential Requirements:—A Current Driver Licence The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes involving dishonesty eg fraud, embezzlement etc, crimes involving illegal betting or gambling, Driving offences, due to the need for stewards to hold a current driver's licence so they can travel to racing fixtures state wide, Offences relating to the mistreatment of, or cruelty to, animals.

Enquiries to Tony Murray, General Manager, Racing Services, Department of Infrastructure, Energy and Resources, 2nd Floor, Henty House, Civic Centre Launceston, phone (03) 62 33 2104, email [Tony.Murray@dier.tas.gov.au](mailto:Tony.Murray@dier.tas.gov.au).

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## INFRASTRUCTURE, ENERGY AND RESOURCES

### OFFICE OF ENERGY PLANNING AND CONSERVATION

#### **Senior Research Officer (371187).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Provide analysis and advice on the economics of various policies. Assist with the development and maintenance of energy supply security arrangements in Tasmania. Conduct high level research and analysis, and develop proposals and recommendations, in relation to State and National energy policy issues. Develop, implement and manage projects using effective project management methods to achieve high quality project outcomes within specified timeframes and resource limits. Work with external stakeholders and other Government agencies (both Tasmanian and National) on State and National policy developments and their implementation. Monitor and analyse developments in the energy sector, including national reforms affecting electricity and gas, and suggest policy responses appropriate to changing community needs and circumstances. Prepare high level written correspondence, including Ministerials, Minutes, Issues Briefs and submissions to Cabinet.

Maintain a data repository of energy supply and demand information in Tasmania and produce regular reports.

Desirable Requirements:—Experience in providing high level advice. Knowledge or experience relevant to the Government and/or the energy sector.

Appropriate tertiary qualifications.

Enquiries to Tim Astley, Manager, Energy Planning and Security, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 62 33 3091, email [Tim.Astley@dier.tas.gov.au](mailto:Tim.Astley@dier.tas.gov.au).

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).



JUSTICE  
COMMUNITY CORRECTIONS

*Southern Region*

**Community Service Order Support Officer (356056).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time 73.5 hours per fortnight commencing As soon as possible until 22 June 2011.

Location:—Southern Region.

Duties:—Perform a range of administrative tasks associated with the Community Service Order Scheme, including the preparation of correspondence and maintenance of electronic records and data. Assist Probation Officers with the co-ordination and delivery of the induction programme to offenders undertaking Community Service Orders, including facilitation of the workplace health and safety sessions.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Current motor vehicle drivers licence and relevant tertiary qualifications.

Enquiries to Pam Honan, State Wide Operations Manager, Community Corrections, Department of Justice, phone (03) 6233 4753, email [pamela.honan@justice.tas.gov.au](mailto:pamela.honan@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Pam Honan on (03) 6233 4753.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE  
MAGISTRATES COURT

*North West*

**Clerk (350242).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$43,406 – \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time (job share) 36.75 hours per fortnight,

working Thursday and Friday one week and Monday, Tuesday, Wednesday the next week.

Location:—Burnie.

Duties:—Registration and filing of documents relating to the Magistrates Court and various tribunals including daily court listings and notice board lists in an efficient and accurate manner. Data entry of court listings and outcomes, financial processes and civil division documents in the various Magistrates Court computerised data bases and manual systems.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—High level keyboard skills.

Enquiries to Natalie Luttrell, Manager Burnie, Magistrates Court, Department of Justice, phone (03) 6434 6398, email [natalie.luttrell@justice.tas.gov.au](mailto:natalie.luttrell@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Natalie Luttrell on (03) 6434 6398.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

PREMIER AND CABINET

CORPORATE SERVICES DIVISION

*Information Systems Branch*

**Computer Support Officer (001444).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$43,406 – \$63,737 p.a.

Tasmanian State Service Award, ICT Level 1 Technician.

Permanent full-time.

Location:—Hobart.

Duties:—Provide information technology help-desk support for Agency clients and infrastructure.

Desirable Requirements:—IT-related qualifications including industry certifications or progress towards qualifications gained through satisfactory completion of an appropriate course of study at a tertiary institution would be an advantage.

Enquiries to Carey Nairn, Manager, Information Systems Branch, Department of Premier and Cabinet, phone (03) 6270 5619, email [Carey.Nairn@dpac.tas.gov.au](mailto:Carey.Nairn@dpac.tas.gov.au).

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5482, fax (03) 6233 2769, email [job.application@dpac.tas.gov.au](mailto:job.application@dpac.tas.gov.au).

## PREMIER AND CABINET

## CORPORATE SERVICES DIVISION

*Records Management Branch***Information Management Co-ordinator (001503).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—To deliver high quality information management service to the Department of Premier and Cabinet and the Office of the Premier through the maintenance and development of an efficient, equitable and prompt records and information management service. Support the agency's TRIM users.

Desirable Requirements:—Knowledge and expertise equivalent to Certificate level III or IV in Business.

Enquiries to Jeanette Donohue, TRIM Systems Co-ordinator, Department of Premier and Cabinet, phone (03) 6270 5602, email Jeanette.Donohue@dpac.tas.gov.au.

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

## PREMIER AND CABINET

## CORPORATE SERVICES DIVISION

*Records Management Branch***Information Management Officer (000421).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Duties:—Within an electronic records environment, assist with the daily operations of the Information Management Services section, including processing and dissemination of mail received.

Desirable Requirements:—Knowledge and expertise equivalent to Certificate level III in Business.

Enquiries to Jeanette Donohue, TRIM System Co-ordinator, Department of Premier and Cabinet, phone (03) 6270 5602, email Jeanette.Donohue@dpac.tas.gov.au.

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

## PREMIER AND CABINET

## LOCAL GOVERNMENT DIVISION

**Executive Officer (001500).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the administrative functions of the Local Government Division and the day-to-day activities of the

office of the Director. Co-ordinate the division's production of ministerial documents including meeting papers, briefing notes, minutes and reports.

Enquiries to Jessie Byrne, Director, Local Government Division, Department of Premier and Cabinet, phone (03) 6232 7027, email Jessie.Byrne@dpac.tas.gov.au.

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

## ENVIRONMENT PROTECTION AUTHORITY

*Environmental Operations***Senior Compliance Officer (706342).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term part-time (22.05 hours per week) for 12 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Undertake and oversee compliance investigations into referred breaches of environmental laws and obligations in accordance with the enforcement policy of the agency and any specific policies for legislation administered by, or relevant to, the Division. Collect, analyse and prepare scientific and technical evidence for civil and criminal litigation.

Desirable Requirements:—A degree in Science, Engineering or Environmental Studies or an equivalent qualification as provided by a university would be advantageous. A degree in Law, Certificate IV in Government (Investigation) and preferably Certificate IV in Government (Statutory Compliance). A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

## PARKS AND WILDLIFE SERVICE

*Operations and Performance*

## Northern Region

**Fire Operations Officer (705877).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Prospect.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

**Duties:**—To plan and execute operations of the fire management programme, with a specific focus on the co-ordination, planning and supervision of prescribed burning.

**Desirable Requirements:**—A current motor vehicle driver's licence. A Workplace Level 2 First Aid Certificate or equivalent or the ability to acquire prior to appointment. Successful completion of the fire-fighter fitness assessment at the 'Arduous' level (4.83 km walk carrying 20.5 kg in 45 minutes or less). Progress towards a Diploma in Forest Fire Management or equivalent qualification. Current competency in 'Fire Ground Supervision' (FFOP301A – Forestry Tasmania accredited course) or a nationally accredited competency deemed to be equivalent. Current competency in 'Low Intensity Burning' (FFOP401A – Forestry Tasmania accredited course) or a nationally accredited competency deemed to be equivalent, or working towards gaining that competency. A current driver licence Class MR or HR. A current Chainsaw Operator's Certificate or the ability to acquire prior to appointment.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Anne-Maree.Smith@parks.tas.gov.au, phone (03) 6336 5308, mobile 0439 036 745, email Anne-Maree.Smith@parks.tas.gov.au.

Applications to Manager, Human Resources Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

## PUBLIC TRUSTEE

### TRUSTEE SERVICES

#### ***Assistant Client Account Manager (791217).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time 6 months.

Location:—Hobart.

**Duties:**—The Assistant Client Account Manager will carry out general clerical tasks supporting the management of estates and trusts as directed in accordance with relevant legislation, procedural guidelines and client instructions.

**Essential Requirements:**—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. the following checks are to be conducted: crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

**Desirable Requirements:**—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information

about our services is available at [www.publictrustee.tas.gov.au](http://www.publictrustee.tas.gov.au).

Enquiries to Jamie Lawrence, Southern Branch Manager, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6233 7607, email [jlawrence@publictrustee.tas.gov.au](mailto:jlawrence@publictrustee.tas.gov.au).

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email [kjohns@publictrustee.tas.gov.au](mailto:kjohns@publictrustee.tas.gov.au).

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website.

## TREASURY AND FINANCE

### REVENUE, GAMING AND LICENSING DIVISION

#### *Revenue Branch*

#### ***Senior Compliance Data Analyst (724177).***

Applications Close:—Friday, 25 June 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

**Duties:**—Working both individually and as a member of a team, the Senior Compliance Data Analyst will carry out research and analysis activities. The position requires operational knowledge of Revenue Branch data and computer systems, as well as an ability to examine data received from external sources that will aid in case selection.

In the context of the selection criteria, to be successful in the position applicants will have:—knowledge of, or the ability to quickly acquire knowledge of, taxes administered by the Branch and the associated risks; technical knowledge of computerised data manipulation as well as excellent analytical skills, including the ability to identify and report on possible compliance risks posed by individuals or groups, utilising complex data sets and effective communication skills, both verbally and in writing, in a range of forums.

**Desirable Requirements:**—Completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Cameron Dinnessen, Assistant Director, Compliance, Revenue Branch, Department of Treasury and Finance, phone (03) 6233 8859, email [cameron.dinnessen@treasury.tas.gov.au](mailto:cameron.dinnessen@treasury.tas.gov.au).

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email [recruitment@treasury.tas.gov.au](mailto:recruitment@treasury.tas.gov.au).

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## Tasmanian Government— Senior Executive Service

### PREMIER AND CABINET

#### GOVERNMENT INFORMATION AND SERVICES DIVISION

#### *Service Tasmania Unit*

#### **Director (000083).**

Applications Close:—Friday, 25 June 2010.

Salary:—\$101,638 – \$111,802 p.a.

Senior Executive.

Contract Position 5 years.

Location:—Hobart.

Duties:—The Director Service Tasmania is responsible for the overall management and co-ordination of Service Tasmania including strategic direction, the development of whole-

of-government programmes that are critical to the delivery of government services; the identification of solutions for emerging issues that enhance the delivery of services; and the provision of authoritative advice and support to the Service Tasmania Board.

Enquiries to Rebekah Burton, Deputy Secretary, Department of Premier and Cabinet, phone (03) 6233 6062, email [Rebekah.Burton@dpac.tas.gov.au](mailto:Rebekah.Burton@dpac.tas.gov.au).

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5482, fax (03) 6233 2769, email [job.application@dpac.tas.gov.au](mailto:job.application@dpac.tas.gov.au).

## Staff Movements

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	J. Triffitt	Principal - Burnie Primary School	14.06.10
Education	J. Fielding	Advanced Skills Teacher - Princes Street Primary School	14.06.10
Education	A. Hall	Assistant Principal - Huonville Primary School	15.06.10
Education	C. Davis	Advanced Skills Teacher - Claremont College	27.05.10
Education	K. Morgan	Principal - Cygnet Primary School	15.06.10
Education	S. Grave	Assistant Principal - Devonport High School	14.06.10
Health & Human Services	B. Edmunds	Community Mental Health Nurse	19.05.10
Health & Human Services	A. Hay	Clinical Nurse Educator	13.06.10
Health & Human Services	N. Banks-Smith	Financial Analyst	01.06.10
Health & Human Services	J. Rosewell	Senior Policy Analyst	02.06.10
Health & Human Services	C. Lander	Area Manager North West	30.04.10
Health & Human Services	A. Tague	Community Mental Health Nurse	13.06.10
Health & Human Services	M. Stevens	Senior Radiation Therapist	01.07.10
Justice	P. Dixon	Crown Counsel	14.06.10
Justice	L. Haremza	Legal Practitioner	03.05.10
Police & Emergency Management	M. Lyons	Information & Communications Technology Officer	21.06.10
Tasmanian Polytechnic	R. Black	International Student Advisor	16.06.10

### *Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	G. Gregg	Justice	OHS Advisor	07.06.10



*Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Social Worker - Learning Services South	A. Hodge	6 Months	14.05.10
Education	Teacher Aide Technical - Cressy District High School	R. Frankcombe	6 Months	15.06.10
Education	Teacher - Latrobe High School	J. Hendricks	6 Months	14.06.10
Education	Teacher - Havenview Primary School	S. Cobbing	6 Months	14.06.10
Education	Canteen Supervisor - Launceston College	C. MacKean	6 Months	15.06.10
Education	Teacher - Burnie Primary School	T. Munday	6 Months	15.06.10
Education	Teacher - Cooe Primary School	P. Williams	6 Months	14.06.10
Education	Teacher Aide Special - Nixon Street Primary School	L. Bird	6 Months	15.06.10
Education	Teacher Music - Burnie High School	N. Hart	6 Months	14.06.10
Education	Teacher Maths/Science - Parklands High School	B. Milbourne	6 Months	14.06.10
Health & Human Services	Registered Nurse	D. Johnson	6 Months	05.05.10
Health & Human Services	Enrolled Nurse	M. Howard	6 Months	05.05.10
Health & Human Services	Cleaner	M. Pickrell	6 months	15.06.10
Health & Human Services	Community Mental Health Nurse	J. McGrath	6 months	19.05.10
Health & Human Services	Registered Nurse Level 1	P. Armstrong	6 Months	05.05.10
Health & Human Services	Administrative Assistant	S. Maxwell	6 months	25.05.10
Health & Human Services	Cleaner	N. Stephens	6 months	15.06.10
Health & Human Services	Administration Assistant	M. King	6 months	01.06.10
Health & Human Services	Cleaner	T. Weston	6 months	15.06.10
Health & Human Services	Dental Officer	W. Labuschagne	6 months	07.06.10
Health & Human Services	Policy Officer	G. Vaughan	6 months	21.06.10
Health & Human Services	Registered Nurse	S. Cannon	6 months	13.06.10
Health & Human Services	Senior Accountant and Business Analyst	D. Wilson	6 months	15.06.10
Health & Human Services	Cleaner	F. Sankoh	6 months	15.06.10
Health & Human Services	Community Mental Health Nurse	R. Byrne	6 months	19.05.10
Health & Human Services	Cleaner	L. Gay	6 months	15.06.10
Health & Human Services	Community Mental Health Nurse	P. Truman	6 months	19.05.10
Infrastructure, Energy & Resources	Road Safety Consultant	D. McIntee	6 months	25.05.10
Infrastructure, Energy & Resources	Project Officer	W. McKenna	6 Months	05.05.10
Infrastructure, Energy & Resources	Road Safety Consultant	L. Maynard	6 months	25.05.10
Infrastructure, Energy & Resources	Policy and Research Officer	C. Miller	6 Months	05.05.10
Infrastructure, Energy & Resources	Gis, Database & Systems Support Officer	D. Livingston	6 months	25.05.10
Justice	Coordinator CMD Program	H. Carter	6 months	07.06.10
Justice	Legal Practitioner	A. Smith	6 months	03.05.10
Police & Emergency Management	Clerical Support Officer	K. Green	6 months	05.07.10
Police & Emergency Management	Clerical Support Officer	A. Sullivan	6 months	21.06.10
Primary Industries, Parks, Water & Environment	Client Service Officer	D. Burrows	6 months	14.06.10
Primary Industries, Parks, Water & Environment	Client Service Officer	K. Anderson	6 months	14.06.10
Primary Industries, Parks, Water & Environment	Ranger	R. Connell	6 months	02.08.10
Primary Industries, Parks, Water & Environment	Client Service Officer	K. Kendall	6 months	14.06.10
Public Trustee	Legal Practitioner	G. Stevens	6 months	28.05.10

*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Library Technician	J. Botting	28.05.10
Education	Teacher	C. McAlpine	18.05.10
Education	Teacher	J. Nettleton	18.05.10
Education	Education Facility Attendant	C. Braid	12.05.10
Education	Teacher	J. Vertigan	05.05.10
Education	Teacher	S. Reeve	28.05.10
Education	Teacher	C. Bett	28.05.10
Education	Advanced Skills Teacher	G. Cossins	28.05.10
Education	Teacher	D. Bruce	27.05.10
Education	Teacher	L. Furnage	07.06.10
Education	Teacher	P. Chalmers	28.05.10
Education	Teacher	M. Elphinstone	28.05.10
Education	Teacher	S. Newstead	26.05.10
Education	Teacher	J. Grubb	28.05.10
Education	Library Technician	J. Moore	14.05.10
Education	Teacher	P. Kelly	28.05.10
Education	Teacher	K. Dell	28.05.10
Health & Human Services	Home Help Personal Carer	R. Costello	03.06.10
Primary Industries, Parks, Water & Environment	Senior HRM Consultant (Client & Business Services)	D. Bracken	11.06.10

*Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Library Technician	S. Hennighausen	14.06.10
Education	Administrative Officer	C. Woodberry	14.04.10
Education	Educational Interpreter	L. Pennington	28.04.10
Health & Human Services	Rostered Carer	S. Lord	21.05.10
Health & Human Services	Therapy Assistant	J. Sheedy	04.06.10
Health & Human Services	Rostered Carer	P. Scott-Perry	21.05.10
Health & Human Services	Clinical Nurse	B. Gleeson	14.05.10
Health & Human Services	Rostered Carer	M. Robertson	21.05.10
Police & Emergency Management	Property Officer	S. Edwards	28.05.10
Police & Emergency Management	Information & Communications Technology Officer	D. Dacey	14.06.10
Police & Emergency Management	Radio Despatch Operator	A. Mackay	26.03.10
Primary Industries, Parks, Water & Environment	Quarantine Officer	S. Kube	16.06.10

*Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Program Delivery Officer	N. Hobbs	15 months	15.06.10
Treasury & Finance	Publications Officer	A. Thompson	21 months	10.06.10



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