



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: *jobsadmin@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Facilities Co-ordinator (706025).

Applications Close:—Friday, 6 August 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—The position co-ordinates the operations and management of TMAG facilities, and related functions that include maintenance and works contracts, building infrastructure compliance, co-ordination of Occupational Health and Safety, physical security and emergency management.

The position contributes to TMAG future projects, in particular the major redevelopment of the Tasmanian Museum and Art Gallery organisational improvement initiatives including the development, implementation, monitoring and reporting of approved policies, practices, systems and compliance matters.

The position manages and co-ordinates activities across all TMAG sites.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check, crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, identification check, Disciplinary action in previous employment check.

Desirable Requirements:—Tertiary qualifications in an appropriate field or equivalent experience. Knowledge of the operations of a contemporary cultural institution. Current Driver's Licence for a manual transmission motor car.

Enquiries to Steven de Haan, Redevelopment Facilities and Operations Manager, phone (03) 6211 4188, email *steven.dehaan@tmag.tas.gov.au*.

Applications to Erin Johnson, Senior HR Officer, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5836, fax (03) 6233 5703, email *applications@development.tas.gov.au*.

Applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

Infrastructure and Industry Development

Co-ordinator Industry Development (705969).

Applications Close:—Friday, 6 August 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Launceston.

Duties:—Facilitate, identify and develop tourism opportunities that build on the goals of DEDTA and Tourism Tasmania's Corporate Plan and provide a consultative service to senior management of Tourism Tasmania and the key stakeholders in the northwest and west in implementing the Plan.

The Co-ordinator Industry Development provides a range of services focussing on the North-Western and western region that support and promote the work of DEDTA and Tourism Tasmania's programs; particularly those programs that grow the tourism industry in the northwest and west and improve key stakeholder's knowledge, involvement and decision making regarding tourism in the north west and west.

Desirable Requirements:—A relevant tertiary qualification or proven management experience and achievement in a similar senior role.

Enquiries to Robyn Geason for a copy of the Statement of Duties on (03) 6230 8360 or email *Robyn.Geason@tourism.tas.gov.au*. For further information about the role please contact Deb Lewis, Head of Insights and Destination Development, phone (03) 6230 8138, email *Deb.Lewis@tourism.tas.gov.au*.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9685, fax (03) 6233 5703, email *applications@development.tas.gov.au*.

Applications must address the selection criteria as outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

CORPORATE SERVICES

Information and Technology Services

Schools and Client IT Support

IT Support Officer (IT Services) (962516).

Applications Close:—Friday, 6 August 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—This vacancy is based in Hobart within Learning Services (South).

Description of Role:—To provide customer focused information technology support services and assist with the support and development of departmental computer infrastructure. Plan and implement troubleshooting, hardware support and software management strategies. Provide supervision and training for other ICT support staff.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Appropriate post secondary qualification and/or industry experience relevant to the position. At least two years experience in the delivery of ICT support and infrastructure services. A current driver's licence. Department of Education ITS Accreditation.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Neville Laird, Department of Education, phone (03) 6233 6880, email neville.laird@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

St Leonards Primary School

School Administrative Clerk, St Leonards Primary School (306032).

Applications Close:—Friday, 6 August 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.50 hours per fortnight up to 42 weeks per year from 20 September 2010.

Location:—St Leonards Primary School.

Description of the Role:—As part of the school office team provide a broad range of general administrative support

consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jane Bovill, Department of Education, phone (03) 6339 1462, email jane.bovill@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Latrobe High School

Teacher Aide General, IT Support, Latrobe High School (981339).

Applications Close:—Friday, 6 August 2010.

Salary:—\$36,554 – \$39,434 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 10 hours per fortnight up to 42 weeks per year.

Location:—Latrobe High School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria and the local task list, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to John Febey, Department of Education, phone (03) 6426 1061, email john.febey@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Miandetta Primary School

Teacher Aide Special, Miandetta Primary School (960667).

Applications Close:—Friday, 6 August 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 44 hours per fortnight for 42 weeks per year.

Location:—Miandetta Primary School.

Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Mandy Beard, Principal, Department of Education, Miandetta Primary School, phone (03) 6424 4428, email mandy.beard@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Nixon Street Primary School

Teacher Aide General, Nixon Street Primary School (002713).

Applications Close:—Friday, 6 August 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 24 hours per fortnight up to 42 weeks per year.

Location:—Nixon Street Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Gail Harington, Department of Education, phone (03) 6424 7733, email gail.harington@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Distance Education Tasmania

Teacher Aide General, Distance Education Tasmania, Hobart (302635).

Applications Close:—Friday, 6 August 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 44.10 hours per fortnight up to 42 weeks per year.

Location:—Distance Education Tasmania.

Please Note:—Distance Education Tasmania will cease at the end of 2010 and be replaced by Tasmanian eSchool. This will not effect the appointment to this vacancy.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple

vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Janine Bowes, Department of Education, phone (03) 6233 7786, email janine.bowes@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Programs, Students

Inclusive Learning Support Service

Services to Vision Impaired Students

Braille Interpreter, Vision Services South (002468).

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,097 – \$53,441 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 28 hours per fortnight up to 42 weeks per year.

Location:—based at Clarendon Vale Primary School.

Description of the Role:—Give visually impaired students access to the language of the school community and vice versa, via the translation and use of alternate resources. Liaise with Vision Impaired (VI) resource teachers to assist with planning for students across all curriculum areas and provide communication links between the support team, the school community, families and students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Experience with Braille.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Lynne James, Department of Education, phone 0419 588 062, email lynne.james@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, phone 0 36233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Teacher Tasmanian eSchool, Early Childhood K-2 (964480).

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Demonstrated high level ICT skills, or capability, appropriate to online teaching and learning.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Janice Fitzmaurice, phone (03) 6233 7786, email janice.fitzmaurice@education.tas.gov.au.

Enquiries to Christine Storey, Department of Education, phone (03) 6233 7786, email christine.storey@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION
LEARNING SERVICES
Tasmanian eSchool

Teacher Tasmanian eSchool, English/Society/History Secondary 7-10 (960627).

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time from 20 September 2010 to 6 February 2011 at Distance Education Tasmania Southern Campus and then from 7 February 2011 to 20 December 2013 in the Northern Campus under the Tasmanian eSchool.

Location:—Distance Education Tasmania (Southern Campus) and Tasmanian eSchool Northern Campus.

Please note:—This vacancy is based in the Distance Education Tasmania from 20 September 2010 and then the employee will transfer to the Tasmanian eSchool Northern Campus from 7 February 2011 to 20 December 2013.

The successful applicant may be eligible for relocation expenses.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Demonstrated high level ICT skills, or capability, appropriate to online teaching and learning.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Janice Fitzmaurice, phone (03) 6233 7786, email janice.fitzmaurice@education.tas.gov.au.

Enquiries to Christine Storey, Department of Education, phone (03) 6233 7786, email christine.storey@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION
LEARNING SERVICES
Tasmanian eSchool

Teacher Tasmanian eSchool, Maths/Science Secondary 7-10 (964408).

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time from 20 September 2010 to 6 February 2011 at Distance Education Tasmania Southern Campus and then from 7 February 2011 to 20 December 2013 in the Northern Campus under the Tasmanian eSchool.

Location:—Distance Education Tasmania (Southern Campus) and Tasmanian eSchool Northern Campus.

Please note:—This vacancy is based in the Distance Education Tasmania from 20 September 2010 and then the employee will transfer to the Tasmanian eSchool Northern Campus from 7 February 2011 to 20 December 2013.

The successful applicant may be eligible for relocation expenses.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Demonstrated high level ICT skills, or capability, appropriate to online teaching and learning.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

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Enquiries to Christine Storey, Department of Education, phone (03) 6233 7786, email christine.storey@education.tas.gov.au.

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EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Northern Campus

Principal Leader Tasmanian eSchool, E Learning Programs (964491).

Applications Close:—Friday, 6 August 2010.

Salary:—\$102,245 p.a.

Teaching Service (TPS) Award, Band 3, Level 4.

Fixed-term full-time from 20 September 2010 to 31 December 2012.

Location:—Tasmanian eSchool Northern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To lead, direct and support educational programs and activities, particularly those online, in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Janice Fitzmaurice, phone (03) 6233 7786 email janice.fitzmaurice@education.tas.gov.au.

Enquiries to Lyn Dunn, Department of Education, phone (03) 6233 7786, email lyn.dunn@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Northern Campus

Teacher Tasmanian eSchool, English/Society/History Secondary 7-10 (964483).

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Demonstrated high level ICT skills, or capability, appropriate to online teaching and learning.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

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EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Northern Campus

Teacher Tasmanian eSchool, Learning Advisor (Health and Wellbeing/Pastoral Care) 7-8 (964485).

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Demonstrated high level ICT skills, or capability, appropriate to online teaching and learning.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

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EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Northern Campus

Teacher Tasmanian eSchool, Learning Advisor (Health/Pastoral Care) 9-10—2 Vacancies.

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 964489.

Fixed-term full-time from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Vacancy No. 964488.

Fixed-term part-time 35 hours per fortnight from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Demonstrated high level ICT skills, or capability, appropriate to online teaching and learning.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

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EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Northern Campus

Teacher Tasmanian eSchool, Maths/Science Secondary 7-10 (964484).

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage

appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Demonstrated high level ICT skills, or capability, appropriate to online teaching and learning.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Northern Campus

Teacher Tasmanian eSchool, Primary, Years 3-6—2 Vacancies.

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 964481.

Fixed-term part-time 35 hours per fortnight from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Vacancy No. 964482.

Fixed-term full-time from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT

has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Demonstrated high level ICT skills, or capability, appropriate to online teaching and learning.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

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EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Northern Campus

Teacher Tasmanian eSchool, VAL/Technology 7-10—2 Vacancies.

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 964486.

Fixed-term part-time 35 hours per fortnight from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Vacancy No. 964487.

Fixed-term full-time from 7 February 2011 to 20 December 2013.

Location:—Tasmanian eSchool Northern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Demonstrated high level ICT skills, or capability, appropriate to online teaching and learning.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

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Enquiries to Christine Storey, Department of Education, phone (03) 6233 7786, email christine.storey@education.tas.gov.au.

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EDUCATION

LEARNING SERVICES

Tasmanian eSchool

Southern Campus

Principal Leader Tasmanian eSchool, Curriculum and Infrastructure (964498).

Applications Close:—Friday, 6 August 2010.

Salary:—\$102,245 p.a.

Teaching Service (TPS) Award, Band 3, Level 4.

Fixed-term full-time from 20 September 2010 to 31 December 2012.

Location:—Tasmanian eSchool Southern Campus.

Context:—Using the Smarter Schools Low SES School Communities National Partnerships resource, the Flexible Learning Tasmania (FLT) program began in early 2010. FLT has two components: support and co-ordination to enable Tasmanian Government schools and Learning Services to develop and extend flexible learning opportunities for students; and implementation of a new Tasmanian eSchool which integrates and extends many of the existing services of the Online Learning Network and Distance Education Tasmania.

Description of the Role:—To lead, direct and support educational programs and activities, particularly those online, in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

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Enquiries to Lyn Dunn, Department of Education, phone (03) 6233 7786, email lyn.dunn@education.tas.gov.au.

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EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Project Manager, PY10 Education and Training Reform (964422).

Applications Close:—Friday, 6 August 2010.

Salary:—\$130,275 – \$149,816 p.a.

Tasmanian State Service Award, General Stream, Band 10.

Fixed-term full-time from As soon as possible for 12 months.

Location:—Hobart.

The successful applicant may be eligible for relocation expenses.

Description of the Role:—Provide high level leadership and management of the multi-discipline team established to implement the Government's announced reforms to Post Year 10 education and training. Co-ordinate the implementation of the evolved PY10 model in accordance with Cabinet direction and legislation enacted by Parliament to ensure that Colleges and the Polytechnic will be operating in the evolved model by the start of the 2011 school year.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jenny Gale, Acting Secretary, Department of Education, phone (03) 6233 7060, email jenny.gale@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Manager Preventative Health (519522).

Applications Close:—Friday, 13 August 2010.

Salary:—\$92,929 – \$100,076 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—Manage the teams and staff within the Preventative Health Unit in order to develop and implement population health policies, projects and responses that promote the health and wellbeing of Tasmanians, focus on preventing chronic conditions and reduce inequities within population groups.

Desirable Requirements:—Extensive knowledge of health promotion theory and practice, the determinants of population health and wellbeing and the underlying factors that contribute to differences in health and wellbeing gain between population sub groups. Extensive knowledge of and demonstrated experience in high-level policy development, project management, change management and leadership skills including and ability to initiate, formulate and manage complex and diverse projects. Proven strategic, conceptual, analytical and creative skills, with the ability to understand the

political, social and organisational environment impacting on the Agency.

Enquiries to Carole Owen, Department of Health and Human Services, phone (03) 6222 7383, email carole.owen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Administrative Support Officer (501583, 501584)—2 Vacancies.

Applications Close:—Friday, 6 August 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work (58.0 hours per fortnight) and Permanent part-time day work (58.0 hours per fortnight).

Location:—DCYFS, Children and Family Services (Adoptions and Permanency Services), Hobart.

Duties:—In a multi skilled environment provide a high level of administrative and secretarial support as required to professional staff, management and clients to ensure the efficient and effective delivery of the Adoption and Information Service.

Desirable Requirements:—A high level of communication and interpersonal skills, with the ability to maintain a calm, efficient manner during sensitive and demanding situations. Demonstrated capacity to exercise initiative and discretion in a team environment. Demonstrated ability to undertake computer related tasks including word processing, spreadsheets and databases.

Enquiries to Glenda Wright, Department of Health and Human Services, phone (03) 6233 2218, email glenda.wright@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Manager Child Health and Parenting Services NW (500794).

Applications Close:—Friday, 13 August 2010.

Salary:—\$86,319 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4, Grade 1.

Permanent full-time day work.

Location:—DCYFS, Children and family Services, CHAPS North.

The Manager is a senior member of the Children and Family

Services (CAFS) area management team and has primary responsibility for managing and co-ordinating effective and efficient professional and administrative service delivery for CHAPS in the designated region.

The Manager acts in accordance with agreed National and State strategic directions, service standards and best practice, works to achieve agreed Agency financial and service delivery performance targets, and contributes to ongoing policy and strategic agendas.

As a member of the Children and Family Services, this position sits within a framework of human service reform that places priority on ensuring the safety and well being of Tasmanian children.

Desirable Requirements:—Holds a recognised child health and other relevant tertiary qualifications.

Demonstrated knowledge and understanding of contemporary child health and family well-being issues and the management of nursing practice in a variety of settings.

Demonstrated recent management and leadership experience and sound knowledge of contemporary management.

Demonstrated experience in the provision of clinical services in the area of child and family health.

Essential Requirements:—Registered with the relevant National Health Practitioner Board established under the Health Practitioner Regulation National Law in the nursing profession as a Registered Nurse (Division1).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Malcolm Phillips, Department of Health and Human Services, phone (03) 6434 6402, email malcolm.phillips@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Occupational Therapist (502038).

Applications Close:—Friday, 6 August 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy, North West Regional Hospital.

Duties:—To assess, plan and carry out treatment programs in accordance with organisational policies and professional code of conduct, for clients referred to Occupational Therapy services. Rotation across acute clinical caseloads in the area will be required including medical, surgical, rehabilitation and

orthopaedic inpatients, orthopaedic outpatients, community clients and paediatrics. Assist senior Occupational Therapists in ensuring that best practice standards are provided to clients of the occupational therapy service at the North West Area Health Service (NWAHS), including actively promoting the role of occupational therapy and participation in the education of service users.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson, Department of Health and Human Services, phone (03) 6430 6600, email brad.birleson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Home Help Personal Carer (502686).

Applications Close:—Friday, 13 August 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual day work, hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—Smithton District Hospital and Community Health Centre.

Duties:—Within a primary health care framework the Home Help/Personal Care staff will function effectively as a member of a health team concerned with the care of an individual and family unit within the community.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sandra Schuurin, Department of Health and Human Services, phone (03) 6452 4650, email sandra.schuuring@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Cleaner (ORS) (503941).

Applications Close:—Friday, 6 August 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual day work, hours as and when required, commencing As soon as possible for a period of 6 months.

Location:—ORS, Launceston General Hospital.

Duties:—Within the established guidelines and procedures, provide an efficient and effective cleaning support service to the Operating Room Suite.

Desirable Requirements:—Previous cleaning experience in a large health or public facility; together with the ability to use and control various items of industrial cleaning equipment, safely and efficiently. Competent working knowledge in the use of cleaning chemicals or the ability to acquire the same. Knowledge and practical understanding of health and safety issues relevant to the position, with the ability to recognize hazards and take effective action.

Enquiries to Ross Mace, Department of Health and Human Services, phone (03) 6348 7626, email rmace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Technical Officer (Biomedical Engineering) (503769).

Applications Close:—Friday, 6 August 2010.

Salary:—\$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Biomedical Engineering, Launceston General Hospital.

Duties:—To provide a Biomedical and Clinical Engineering service to the Launceston General Hospital and all regional health centre's/hospitals in the North and North West districts, providing complex technical support and advice in relation to a range of medical instrumentation and undertaking other technical activities as required.

Essential Requirements:—An Associate Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work; or relevant training and/or experience determined in accordance with the provisions of section 37 of the State Service Act 2000 appropriate to the nature of the work.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before

taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alan Parnell, Department of Health and Human Services, phone (03) 6348 7424, email alan.parnell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Administrative Assistant (514107).

Applications Close:—Friday, 6 August 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work, commencing as soon as possible for a period of 6 months. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Primary Health, Launceston.

Duties:—To provide effective and efficient administrative and clerical support service to the offices of Primary Health North and, where required, provide the same assistance to other Primary Health North services located in and around the Launceston area.

Desirable Requirements:—A sound knowledge of office management principles and capacity to effectively manage the day-to-day operation of the offices of the Primary Health North Co-ordinators. Demonstrated understanding of meeting procedures and the ability to provide secretarial and administrative support to committees. Well developed computer skills including the ability to efficiently operate word processing, spreadsheet, calendar, mail and database systems and the internet.

Enquiries to Sophie Legge, Department of Health and Human Services, phone (03) 6336 4140, email sophie.legge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Community Options Scheme (COS) Field Worker (512503).

Applications Close:—Friday, 6 August 2010.

Salary:—\$38,264 – \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day work, hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—Campbell Town Health and Community Service.

Duties:—To provide a flexible range of in-home services that encourage independence and enhance the quality of life for frail, aged people, younger people with disabilities and their carers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Harvey, Department of Health and Human Services, phone (03) 6381 3300, email jan.harvey@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

POLICY, INFORMATION AND COMMISSIONING

Senior Policy Analyst (513371).

Applications Close:—Friday, 6 August 2010.

Salary:—\$69,202 – \$81,965 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent part-time day work from for 30.4 hours per fortnight.

Location:—Hobart.

Duties:—Provide advice through the Manager, Policy, on policy issues relating to the development and planning of the Group. Promote, co-ordinate and support projects and initiatives through the implementation and evaluation of agreed strategies and tasks.

Desirable Requirements:—Significant expertise and experience in policy and service development, analysis, review, research and evaluation. Extensive knowledge and understanding of the current issues impacting on the health and human services industry with a particular knowledge of the issues affecting Tasmania, particularly the Department of Health and Human Services. Proven project and change management skills including planning, managing risk, co-ordinating resources, interpersonal relations, the ability to influence people and time management skills.

Enquiries to Helen Mulcahy, Department of Health and Human Services, phone (03) 6233 7456, email helen.mulcahy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

POLICY, INFORMATION AND COMMISSIONING

Senior Policy Analyst—2 Vacancies (518620).

Applications Close:—Friday, 6 August 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—Provide advice through the Manager, Policy, on policy issues relating to the development and planning of the Group. Promote, co-ordinate and support projects and initiatives through the implementation and evaluation of agreed strategies and tasks.

Desirable Requirements:—Significant expertise and experience in policy and service development, analysis, review, research and evaluation. Extensive knowledge and understanding of the current issues impacting on the health and human services industry with a particular knowledge of the issues affecting Tasmania, particularly the Department of Health and Human Services. Proven project and change management skills including planning, managing risk, co-ordinating resources, interpersonal relations, the ability to influence people and time management skills.

Enquiries to Helen Mulcahy, Department of Health and Human Services, phone (03) 6233 7456, email helen.mulcahy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Clinical Nurse, Diabetes Educator (508475).

Applications Close:—Friday, 6 August 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

PLEASE NOTE: Part-time hours will also be considered.

Duties:—Function as an advanced clinical practitioner within the designated area and provide management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Registered with the relevant National Health Practitioner Board established under the Health Practitioner Regulation National Law in the nursing profession as a Registered Nurse (Division1).

Enquiries to Anne Muskett, Department of Health and Human Services, phone (03) 6222 8788, email anne.muskett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Home Help (506707).**

Applications Close:—Friday, 6 August 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service)
Award, Health Services Officer, Level 3.

Permanent part-time day work, working 30 hours per fortnight.

Location:—Cygnet Area.

Duties:—The Home Help staff will work within a Primary Health Care framework and will function effectively as a member of a health care team concerned with the care of the individual and family unit within the community. You will provide essential household duties as assessed by the nominated assessor and approved by the relevant supervisor. These duties could include cleaning, cooking, shopping assistance, washing and ironing. You will provide feedback about significant changes to the client's circumstances to the relevant supervisor. This role will cover the Cygnet Area.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Robyn Rylands, Department of Health and Human Services, phone (03) 6222 7618, email homecaresouth@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Staff Specialist/Clinical Director, Surgery (516450).**

Applications Close:—Friday, 27 August 2010.

Salary:—To be negotiated.

Salariat Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—The Royal Hobart Hospital invites applications for a combined Staff Specialist and Clinical Director, Surgery position at Tasmania's tertiary referral hospital. This position is offered as a permanent Staff Specialist and Fixed-term for two years as Clinical Director, Surgery. This role is required to undertake a full clinical load equal to that of the other Staff Specialists who have a portfolio of non-clinical work such as research, education and other required work. As a member of the Hospital Acute Operations Executive Committee, the Clinical Director, Surgery provides high level of strategic leadership and direction, and ensures resources are efficiently

utilised and services are effectively integrated. Ensuring the highest standards of service delivery are achieved in accordance with Hospital policy directions, service standards and financial performance targets is also a focus of this role, along with providing the Chief Medical Officer with high quality and authoritative advice and support. As Staff Specialist, this role provides quality specialist and subspecialty medical services to the Royal Hobart Hospital within the limits of specified clinical privileges. Please note all disciplines will be considered.

Essential Requirements:—General Registration under the Health Practitioner Regulation National Law (Tasmania) in the medical profession and a qualification recognised as a specialist medical qualification which is relevant to the appointment.

Enquiries to Dr Craig Quarmby, Department of Health and Human Services, phone (03) 6222 7364, email craig.quarmby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

LTS Policy

Marketing Manager Road Safety (371071) (Re-advertised).

Applications Close:—Monday, 9 August 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the RSTF public education program including determining the behavioural objectives of media campaigns (based on local statistics and available research) overseeing development of media plans and monitoring performance of media investment. Plan and manage public relations activities to support RSTF strategic objectives and related public education activities.

Develop and manage partnerships with external organisations, including contractors and consultants. Identify prospective partners and partnership opportunities, develop and present appropriate partnership proposals, assess and report on the value of partnerships and make recommendations on future activities with partners.

Oversee the RSTF research program and report to RSTF members on appropriate strategies in line with emerging research, and tracking and attitudinal research commissioned by the RSTF.

Oversee the smooth operation of the RSTF office including budget management, management and co-ordination of correspondence, management of the RSTF public website, and preparation and co-ordination of reports as required.

Co-ordinate and oversee the development of the RSTF strategic plan. In line with RSTF strategic plan, identify appropriate activities to assist with reaching performance objectives and manage their delivery to completion. Develop and monitor performance indicators for RSTF activity.

Desirable Requirements:—Relevant tertiary qualifications and/or appropriate media/public relations experience.

Enquiries to Angela Conway, Manager Land Transport Safety Policy, Department of Infrastructure, Energy and Resources, 10

Murray Street, phone (03) 62 33 6622, email Angela.Conway@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

LTS Policy

Marketing Manager Road Safety (371071).

Applications Close:—Monday, 2 August 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent part-time.

Location:—Hobart.

Duties:—Manage the RSTF public education program including determining the behavioural objectives of media campaigns (based on local statistics and available research) overseeing development of media plans and monitoring performance of media investment. Plan and manage public relations activities to support RSTF strategic objectives and related public education activities.

Develop and manage partnerships with external organisations, including contractors and consultants. Identify prospective partners and partnership opportunities, develop and present appropriate partnership proposals, assess and report on the value of partnerships and make recommendations on future activities with partners.

Oversee the RSTF research program and report to RSTF members on appropriate strategies in line with emerging research, and tracking and attitudinal research commissioned by the RSTF.

Oversee the smooth operation of the RSTF office including budget management, management and co-ordination of correspondence, management of the RSTF public website, and preparation and co-ordination of reports as required.

Co-ordinate and oversee the development of the RSTF strategic plan. In line with RSTF strategic plan, identify appropriate activities to assist with reaching performance objectives and manage their delivery to completion. Develop and monitor performance indicators for RSTF activity.

Desirable Requirements:—Relevant tertiary qualifications and/or appropriate media/public relations experience.

Enquiries to Angela Conway, Manager Land Transport Safety Policy, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 62 33 6622, email Angela.Conway@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Operations

Senior Technical Officer, North (373261).

Applications Close:—Friday, 6 August 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Launceston.

Duties:—Develop an annual works program by providing input regarding the operation and state of equipment in the field and observed changes in traffic behaviour.

Identify traffic flow problems associated with traffic controller malfunctions and equipment faults.

Respond to public enquiries about the traffic signals system.

Undertake special class electrical trades work associated with the manufacture, testing, installation and maintenance of traffic control and associated equipment including faultfinding and repair at PCB level.

Monitor the performance of road network and use SCATS to identify signals faults and provide intervention as required.

Manage the human and material resources of the respective region, including provision of support and backup for other regions as required. Provide support, training and supervision for trades and labour staff (including apprentices); engage and oversee the work of external contractors; and co-ordinate and organise materials ordering as required.

Manage the delivery of the annual works program in the respective region, including liaising with local government, contractors, statutory bodies and other stakeholders, scheduling tasks and allocating staff and resources to tasks, providing progress reports to Manager Traffic Signals and maintaining technical records.

Essential Requirements:—Electrician's licence, Industrial Electronics Certificate or equivalent and A current driver licence.

Enquiries to Shaun Caris, Senior Technical Officer, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 62 33 5321, email Shaun.Caris@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Manager, Offender Programs (356009).

Applications Close:—Friday, 6 August 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart, Launceston or Burnie (negotiable).

Duties:—Develop, implement, facilitate and evaluate the delivery of group-based rehabilitation or intervention programs to offenders. Develop and maintain a quality assurance and validation process for criminogenic programs offered by Community Corrections. Develop and maintain a calendar of programs for Community Corrections, based on assessed need and stakeholder negotiation.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage

and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Tertiary qualifications in a related field such as psychology, criminology etc.

Information for Applicants:—Applicants will be required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Ginna Webster, Director Community Corrections, Department of Justice, phone (03) 6233 4753, email ginna.webster@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ginna Webster on (03) 6233 4753.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CORPORATE SERVICES

Human Resources Branch

Senior Human Resources Officer (356069).

Applications Close:—Friday, 6 August 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Undertake the accurate and timely completion of complex payroll and pay and conditions tasks in accordance with agreed procedures and performance standards. Provide an advice and information service to employees and management on pay and conditions matters.

Desirable Requirements:—Extensive knowledge of and experience in human resources processes, especially in the fields of pay and conditions management or a demonstrated capacity to develop such extensive knowledge within a reasonable timeframe. Sound knowledge and understanding of State Service procedures and legislation and experience in the delivery of client services or a demonstrated capacity to develop such knowledge within a reasonable timeframe.

Enquiries to Amanda Fox, Co-ordinator Pay and Conditions, Human Resources, Department of Justice, phone (03) 6233 6637, email amanda.fox@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Amanda Fox on (03) 6233 6637.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Administrative Assistant (Reception) (350454).

Applications Close:—Friday, 6 August 2010.

Salary:—\$43,406 – \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 29.40 hours per fortnight, working every Thursday and Friday.

Location:—Hobart.

Duties:—Provide reception duties including, answering all incoming telephone calls; screening callers to determine if complaints are within jurisdiction, and referring them to the relevant officer or an external body. Process the incoming and outgoing mail for all jurisdictions.

Desirable Requirements:—A current drivers licence.

Enquiries to Lianne Jager, Business Manager, Office of the Ombudsman and Health Complaints Commissioner, Department of Justice, phone (03) 6233 6217, email lianne.jager@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Conciliation and Investigation Officer (355307).

Applications Close:—Friday, 6 August 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent part-time 44.10 hours per fortnight (three days per week).

Location:—Hobart.

Duties:—Seek to resolve, by conciliation, any complaint that the Health Complaints Commissioner has referred to conciliation under the Health Complaints Act 1995, by

managing negotiations between the parties and assisting them to reach agreement. Seek to resolve, by conciliation, any complaint that the Ombudsman has referred to conciliation under the Ombudsman Act 1978 or otherwise, by managing negotiations between the parties and assisting them to reach agreement.

Enquiries to Philippa Whyte, Principal Officer Health, Office of the Ombudsman and Health Complaints Commissioner, Department of Justice, phone (03) 6233 6217, email philippa.whyte@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

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JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Energy Ombudsman

Investigation Officer (356187).

Applications Close:—Friday, 6 August 2010.

Salary:—\$66,073 – \$69,098 pro rata.

Tasmanian State Service Award, General Stream, Band 5.

Permanent part-time hours and days negotiable between 2-4 days per week (29.40 hours to 58.80 hours per fortnight).

Location:—Hobart.

Duties:—Assist the Ombudsman in the fulfilment of the Ombudsman's responsibilities under the Energy Ombudsman Act 1998, the Ombudsman Act 1978 and other statutes, as may be required. Enquire into and investigate complaints to the Energy Ombudsman and Ombudsman, including complaints of a complex nature. This may involve high-level negotiation with energy entities and public authorities.

Enquiries to Ray McKendrick, Principal Officer Energy, Office of the Ombudsman, Department of Justice, phone (03) 6233 6217, email ray.mckendrick@ombudsman.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more

than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Integrated Offender Management

Case Co-ordination and Assessment Officer (355359).

Applications Close:—Friday, 6 August 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Risdon Prison.

Duties:—Provide evidence based criminogenic assessment for offenders identified as suitable for a co-ordinated intervention. Discuss with inmates the results of assessment and formulate sentence goals. Develop comprehensive case plans and make referrals and or recommendations inline with individual case plans.

Essential Requirements:-

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:-

1) Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. 2) Disciplinary action in previous employment check. 3) Identification check.

Desirable Requirements:—Degree in social work, psychology or counselling.

Additional Information:—Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Integrated Offender Management Staff Policy' from the job kit available on the jobs website.

Enquiries to Denise Leonard, Team Leader Case Co-ordination, Tasmania Prison Service, Department of Justice, phone (03) 6216 8203, email denise.leonard@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Denise Leonard on (03) 6216 8203.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Integrated Offender Management

Facilitator Intervention Programs (355528).

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time 73.5 hours per fortnight for a period of 12 months with the possibility of a 3 month extension.

Location:—Risdon Prison.

Duties:—Facilitate or co-facilitate the delivery of individual and group-based rehabilitation or intervention programs to offenders, which may include the Sex Offender Program. Undertake assessments of offenders to determine their suitability for participation in programs and monitor progress as a result of such participation. Maintain offender case notes, records and administrative information and provide formal assessments and other reports in accordance with programs standards.

Essential Requirements:—A graduate qualification of at least three years duration, or equivalent, relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Additional Information:—Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Integrated Offender Management Staff Policy' from the job kit available on the jobs website.

Enquiries to Jonathon Field, Senior Consultant, Tasmania Prison Service, Department of Justice, phone (03) 6216 8119, email jonathon.field@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jonathon Field on (03) 6216 8119.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

WORKPLACE STANDARDS TASMANIA

*Major Infrastructure Branch****Electrical Safety Officer (Compliance and Education) (355653).***

Applications Close:—Friday, 6 August 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Work with and provide direction to key stakeholders to ensure the development of appropriate training programs to improve levels of competency and safety within the electrical industry. Facilitate implementation of industry skill and competency development programs to achieve a high level of industry competency, safety and compliance with relevant legislation. Provide high level consultative advice, support and guidance to staff, stakeholders, industry and the community in general on electrical safety matters.

Essential Requirements:—Tertiary qualifications relevant to/or experience and demonstrated knowledge and capacity in electrical safety and electrical regulatory issues.

A current Tasmanian electrical practitioner's licence.

A current driver licence.

Desirable Requirements:—A minimum of five years working as an Electrical Compliance Inspector or as a Nominated Manager for an Electrical Contractor's licence.

Enquiries to Tony Millhouse, Electrical Safety Officer, Workplace Standards Tasmania, Department of Justice, phone (03) 6233 2087, email tony.millhouse@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lee Steedman on (03) 6233 2087.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

WORKPLACE STANDARDS TASMANIA

*Building Control****Hazardous Plant Compliance Advisor (355748).***

Applications Close:—Friday, 6 August 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Exercise specialised knowledge and expertise in devising practical and economic solutions to complex technical

issues that are sometimes not covered by national standards or industry codes of practice. Review and appraise national standards and industry codes of practice, in relation to matters dealing with hazardous plant, to ensure consistency and harmonisation with the Tasmanian legislation and mainland OHS requirements.

Essential Requirements:—A current Tasmanian Drivers Licence.

Enquiries to Keven Williams, Manager Accreditation and Licensing, Workplace Standards Tasmania, Department of Justice, phone (03) 6233 7652, email keven.williams@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Julie White on (03) 6233 8346.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

OPERATIONS SUPPORT

*Firearms Services****Clerical Support Officer (002921).***

Applications Close:—Friday, 6 August 2010.

Salary:—\$33,637 – \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time.

Location:—Hobart.

Duties:—Contribute to the operational effectiveness of the work unit in Firearms Services by providing assistance with administration and clerical tasks, as directed by the Supervisor/Officer in Charge.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Qualifications and Experience:—Knowledge and expertise consistent with entry level work with defined functions.

Enquiries to Ms Cheryl Ames, Team Leader, Firearms Services, Department of Police and Emergency Management, phone (03) 6230 2782, email cheryl.ames@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308 HOBART TAS 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system

error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

PREMIER AND CABINET

PUBLIC SECTOR MANAGEMENT OFFICE

Reception and Support Assistant (001282).

Applications Close:—Friday, 6 August 2010.

Salary:—\$33,637 – \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time.

Location:—Hobart.

Duties:—Provide reception and administrative support to the units within the Public Sector Management Office.

Enquiries to Donna Price, Executive Assistant, Department of Premier and Cabinet, phone (03) 6232 7038, email Donna.Price@dpac.tas.gov.au.

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart TAS 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Quarantine Services

Quarantine Support Officer (706488 to 706495) (8 vacancies).

Applications Close:—Friday, 6 August 2010.

Salary:—\$33,637 – \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time (variable hours) from September and December until 31 March 2011.

Location:—706488 to 706494 Hobart, 706495 Devonport.

2 Hobart positions will commence in September 2010, 5 Hobart positions and the Devonport position will commence in December 2010.

Appointees will be advised of required hours of duty on a weekly basis.

If applying for Hobart and Devonport positions please indicate order of preference. Please also indicate order of preference for commencement date.

Please note: Hobart applicants may be required to assist in Devonport.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Assist with undertaking routine duties associated with pest and disease surveys following documented methods and procedures. Assist with undertaking pest and disease surveys for current, new and developing market access arrangements. Assist with processing documentation and record keeping associated with pest and disease surveys. Communicate with internal and external clients, such as private land and home owners, import premises personnel and orchard management staff on routine matters relating to surveys. Assist with the clearance of cruise vessels and export facilitation.

Essential Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Sam Allen, phone (03) 6233 3626, email sam.allen@dpiuwe.tas.gov.au.

Applications to Sam Allen, Administration Officer (Quarantine), Department of Primary Industries, Parks, Water and Environment, Macquarie Wharf No. 1, Hunter Street, Hobart, Tas, 7000, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INFORMATION AND LAND SERVICES

Geospatial Infrastructure

Geodetic Surveyor (706485).

Applications Close:—Friday, 6 August 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Undertake duties associated with the design, development, implementation and continuing operation and maintenance of the Geodetic Survey System, with a particular focus on the statewide Continuously Operating Reference Station (CORS) network. Undertake technical and policy research on matters relating to geodesy, spatial information and surveying. Participate in a range of property survey work.

Essential Requirements:—A Degree in Surveying, Spatial Information Science or Geomatics, relevant to the professional duties to be undertaken, as provided by a university.

A current motor vehicle driver's licence.

Desirable Requirements:—A minimum of two years post graduate professional experience in surveying, spatial information science or geomatics or a related professional environment.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Peter Bakes, phone (03) 6233 2513, email peter.bakes@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Discovery Ranger (5 positions).

Applications Close:—Friday, 6 August 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time until 30 May 2011.

Location:—Statewide.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To provide interpretive and educational services to park visitors, school children and communities.

Essential Requirements:—A current motor vehicle drivers licence.

The Commissioner has determined that the person nominated for this role is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification Check and disciplinary Action in Previous Employment Check.

Desirable Requirements:—A current Workplace Level 2 First Aid certificate or equivalent.

Enquiries to Lyn Robertson, Administration Officer, phone (03) 6233 2270, email Lyn.Robertson@parks.tas.gov.au.

Applications to Manager, Human Resources Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3903, fax (03) 6233 3038, email job.applications@dpiwpe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Wildlife Management

Science Manager (Save the Tasmanian Devil Program) (706477).

Applications Close:—Friday, 6 August 2010.

Salary:—\$82,717 – \$91,369 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Fixed-term full-time until 30 June 2013.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIWPE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—Work as an effective member of the Program's leadership team and contribute to the strategic development of the Save the Tasmanian Devil Program.

Essential Requirements:—A Degree in Science, or an equivalent qualification, relevant to the professional duties to be undertaken, as provided by a University.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to Kathryn Lambert, phone (03) 6233 3295, email kathryn.lambert@dpiwpe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

SECRETARIAT

Administrative Assistant (706486).

Applications Close:—Friday, 6 August 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time (14.7 hours per week).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience. Pro rata salary is based on the above full-time rates.

Duties:—Provide an efficient administrative support service to the Secretariat Branch, in particular assist with the co-ordination of Ministerial correspondence and the maintenance of the Department's central computerised database for Ministerial information.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Josie Doering, phone (03) 6233 3504, email josie.doering@dpiwpe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

WATER AND MARINE RESOURCES

Licensing and Fisheries Monitoring

Fisheries Monitoring Officer (702256).

Applications Close:—Friday, 6 August 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide an accurate and timely electronic data processing service in the Licensing and Fisheries Monitoring Section while maintaining confidentiality of all information.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to John Adams, phone (03) 6233 6514, email john.adams@dpiwpe.tas.gov.au.

Applications to Katrina Edwards, Administrative Officer, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 6061, fax (03) 6223 1539, email katrina.edwards@dpiwpe.tas.gov.au.

TASMANIAN POLYTECHNIC

SHARED SERVICES

*Student Information Management****SIM Support Officer—2 Vacancies.***

Applications Close:—Friday, 6 August 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 330835.

Permanent full-time.

Location:—South.

Vacancy No. 331402.

Permanent full-time.

Location:—South.

Duties:—To provide practical and technical support and training for student information systems and applications.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Ian James, Manager SIM, Tasmanian Polytechnic, phone (03) 6233 2938, mobile 0438 435 796, email ian.james@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

*Information Systems Branch****Principal.Net Developer (724224).***

Applications Close:—Friday, 6 August 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, ICT Level 3.

Fixed-term full-time until 30 June 2012.

Location:—Hobart.

Duties:—This position is a senior role that will lead the development of .Net applications to replace existing Lotus Notes applications in the Department.

The role is hands on and the occupant will be required to undertake high level analysis, develop applications and provide advice on the Agency's information systems.

The role will provide assistance to the Manager to define the development framework and standards within the unit and

work with stakeholders to create technical specifications from business requirements.

In the context of the selection criteria, to be successful in the position applicants will have:—demonstrated high level skills and experience in application design and development using .Net. Experience in ASP.Net web development and Microsoft Sharepoint are considered an advantage; demonstrated strong analytical and problem solving skills including, but not limited, to the ability to resolve complex technical or business related issues and demonstrated excellent communication skills that enable clear and effective communication with internal and external stakeholders.

Highly Desirable Requirements:—completion or partial completion of relevant or industry qualifications, and/or professional affiliation.

Enquiries to Glenn Lewis, Director, Information Support Branch, Department of Treasury and Finance, phone (03) 6233 6123, email glenn.lewis@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Tasmanian Government Senior Executive Service

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Chief Information Officer (519728).

Applications Close:—Friday, 6 August 2010.

Salary:—\$144,694 – \$166,398 p.a.

Senior Executive, Level 3.

Senior Executive Fixed-term, full-time day work from as soon as possible for a period of 5 years.

Location:—Hobart.

Duties:—The Chief Information Officer (CIO) is responsible for providing strategic leadership in the development and implementation of information systems and information and communication technologies within the Department of Health and Human Services to enable the delivery of safe, effective and high quality integrated patient and client care.

Desirable Requirements:—Extensive experience and demonstrated ability in senior level management of information technologies and systems, preferably in a health and human services environment. Demonstrated ability to deliver enterprise level IT strategy and excellent knowledge of all layers of technology and IT services. Strong desire to be an agent for change and a commitment to improvement, including proven leadership qualities, including a capacity to impart vision and establish long-term strategic goals.

Enquiries to David Spencer, EWK International, phone (03) 86260600, email david.spencer@ewki.com.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services	Registered Nurse	R. Palmer	6 months	26.07.10
Health & Human Services	Hospital Services Aide (Multi Skilled)	G. Johnson	6 months	31.07.10
Health & Human Services	Hospital Aide	C. Wheeler	6 months	02.08.10
Health & Human Services	Occupational Therapist	C. Adriel	6 months	16.06.10
Health & Human Services	Disability Worker	M. Pullen	6 months	02.07.10
Health & Human Services	Case Manager - Community Options	D. Massa	6 months	26.07.10
Health & Human Services	Women's Health Officer (North)	J. Magee	6 months	25.07.10
Health & Human Services	Patient Services Officer	C. Gardner	6 months	26.07.10
Health & Human Services	Registered Nurse	S. Haywood	6 months	18.07.10
Health & Human Services	Patient Services Officer	S. Manion	6 months	26.07.10
Health & Human Services	Registered Nurse	A. Stott	6 months	18.07.10
Health & Human Services	Administrative Assistant	B. Mallett	6 months	02.07.10
Justice	Legal Secretary	L. Mulcahy	6 months	26.07.10
Primary Industries, Parks, Water & Environment	Project Chemist	A. Wilkinson	6 months	26.07.10
Primary Industries, Parks, Water & Environment	Ranger in Charge	B. Correy	6 months	26.07.10
Primary Industries, Parks, Water & Environment	Field Officer	S. Thornton	6 months	16.08.10
Primary Industries, Parks, Water & Environment	Field Officer	N. Norris	6 months	28.07.10
Treasury & Finance	Information Management Coordinator	B. McNally	1 month	22.07.10
Tasmanian Polytechnic	HR Operations Officer	V. Millhouse	6 months	09.07.10

Extension or Renewal of Fixed-term Appointments Beyond 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Hatchery Technical Officer	S. Horbushko	2 years	31.08.10

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	K. Seaberg	Internal Communications Consultant	02.08.10
Health & Human Services	S. Nesham	Team leader	31.07.10
Health & Human Services	V. Young	Clinical Nurse	25.07.10
Health & Human Services	J. Kitchener	Policy and Project Officer	01.08.10
Health & Human Services	T. Hynes	Manager PAS Support	23.07.10
Health & Human Services	P. Claridge	Clinical Nurse	26.07.10
Health & Human Services	J. O'Sullivan	Coordinator Medical Recruitment	21.07.10
Health & Human Services	T. Clark	Clinical Nurse	19.07.10
Primary Industries, Parks, Water & Environment	C. Jackson	Financial Support Officer	22.07.10
Treasury & Finance	J. Dunne	Policy Analyst	02.08.10
Tasmanian Academy	J. Fahey	Senior Business Manager	19.07.10
Tasmanian Polytechnic	A. Lewis	Team Leader IT Customer Support	22.07.10
Tasmanian Polytechnic	M. Carr	Manager Operations	20.07.10
Tasmanian Polytechnic	F. Ison	Workforce Learning Leader	19.07.10

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Coordinator Industry Development	R. King	23.07.10
Health & Human Services	Screening Support Officer	N. Elmer	16.04.09
Health & Human Services	Manager Information Standards & Monitoring	V. Sherburd	04.06.10
Health & Human Services	Clinical Nurse	E. Rumbold	16.07.10
Health & Human Services	Senior Specialist Radiographer	E. Vidler	16.07.10
Health & Human Services	Registered Nurse	A. Evans	16.07.10
Justice	Correctional Officer	B. Cutler	18.07.10
Primary Industries, Parks, Water & Environment	Manager - Project Management and Support	E. Aplin	30.07.10

Retirement of Permanent Employees

<i>Agency</i>	<i>Position No. and Title</i>	<i>Occupant's Name</i>	<i>Date Effective</i>
Health & Human Services	Branch Station Officer	P. Davy	11.07.10
Justice	Probation Officer	B. Anderson	21.07.10
Justice	Sheriff's Officer	B. Crawford	21.07.10
Police & Emergency Management	Communications Technician	G. Harwood	23.07.10
Primary Industries, Parks, Water & Environment	Project Manager (Rural Support Programs)	D. King	21.07.10

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Tasmanian Polytechnic	Facilities Officer	M. Butters	22.07.10



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Our conscience is crystal clear.

Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'Ecoclean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

You too can help to protect our environment, by promoting and using FSC products.

For further information please contact Print Applied Technology or visit www.fscaustralia.org



print applied
TECHNOLOGY
PTY LTD

"environmentally responsible printer"



The mark of responsible forestry
Cert no. SA-COC-002363

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