



TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY
AUTHORITY
ISSN 0039-9795

WEDNESDAY 24 FEBRUARY 2010

OVER THE COUNTER
SALES \$1.10
INCLUDING G.S.T.

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

of Duties on (03) 6434 6261 or email **Dorothy.Corbett@development.tas.gov.au** For further information about the vacancy please contact Vern Cazaly, Manager North West Region, Department of Economic Development, Tourism and the Arts, phone (03) 6434 6294, email **Vern.Cazaly@development.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5864, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

INDUSTRY DEVELOPMENT DIVISION

Sectoral Development

Senior Project Manager (425124).

Applications Close:—Friday, 12 March 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Identify, develop and implement food industry development projects, programmes and policies, which support the achievement of departmental goals and objectives and align with the Government's strategic priorities in the food and agribusiness sectors.

Desirable Requirements:—Current driver's licence. Relevant tertiary or industry recognised qualifications and/or professional affiliations.

Enquiries to Melissa Honey for a copy of the Statement of Duties on (03) 6233 5869 or email **Melissa.Honey@development.tas.gov.au** For further information about the vacancy please contact Carole Rodger, Assistant General Manager, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5784, email **Carole.Rodger@development.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5864, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

Applications must address the Selection Criteria as outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TASMANIAN MUSEUM AND ART GALLERY

Technical Officer (Cultural Heritage) (706133).

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—To provide technical support to the Senior Curator in day-to-day care and maintenance of the Cultural Heritage collections.

Desirable Requirements:—A current motor vehicle licence.

Essential Requirements:—An Associate Diploma from a recognised TAFE institution, or an equivalent qualification appropriate to the nature of the work.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

INDUSTRY DEVELOPMENT DIVISION

Regional Development

Client Manager (424426).

Applications Close:—Friday, 5 March 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time asap to 28 January 2011.

Location:—Burnie.

Duties:—Deliver sustainable economic benefits through implementation and delivery of selected strategies, programmes, and services targeted at enterprises in Southern Tasmania to maximise employment, investment and growth outcomes in accordance with the Government's Industry Development Plan and broader economic objectives.

Desirable Requirements:—Current motor vehicle licence.

Relevant tertiary, or industry recognised qualifications or experience, and/or professional affiliations.

Enquiries to Dorothy Corbett for a copy of the Statement

The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stella Obrien for a copy of the Statement of Duties on (03) 6211 4178 or email stella.obrien@tmag.tas.gov.au. For further information about the vacancy please contact Elspeth Wishart, Curator/Content Driver, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4139, email elspeth.wishart@tmag.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5864, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

Strategy and Operational Performance

Survey Interviewer (Various).

Applications Close:—Friday, 24 February 2012.

Salary:—\$33,637 – \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Register Fixed term Casual Appointment until 24 February 2012.

Location:—Various.

Casual Hourly Rate: \$21.04-\$26.21 including a 20% loading in lieu of leave entitlements.

Duties:—Conduct face-to-face interviews with departing passengers on selected flights, ferries and cruise ships, and patrons of selected events within the region to enable the collection of quality information and data for the compilation of the Tasmanian Visitor Survey for Tourism Tasmania.

Enquiries to Nicholas Tomlin, Coordinator Survey Management, Department of Economic Development, Tourism and the Arts, phone (03) 6230 8141, email nicholas.tomlin@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5836, fax (03) 6233 5703, email applications@development.tas.gov.au.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

LINC's East

Rosny LINC

Customer Service Officer (700508 and 700509).

Applications Close:—Friday, 5 March 2010.

Salary:—\$33,637 – \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time up to 73.5 hours per fortnight for each vacancy, from ASAP to 1 September 2010.

Location:—Rosny LINC.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Mary Steel, phone (03) 6233 8415, email mary.steel@education.tas.gov.au.

Enquiries to Rhona Lindsay, Department of Education, phone (03) 6233 8410, email rhona.lindsay@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

LINC's East

Rosny LINC

Customer Service Officer (700510 and 700511).

Applications Close:—Friday, 5 March 2010.

Salary:—\$33,637 – \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time 36.75 hours per fortnight for each vacancy, from ASAP to 1 September 2010.

Location:—Rosny LINC.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for: crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Mary Steel, phone (03) 6233 8415, email mary.steel@education.tas.gov.au.

Enquiries to Rhona Lindsay, Department of Education, phone (03) 6233 8410, email rhona.lindsay@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

LINC's West

Burnie LINC

Customer Service Officer (700522).

Applications Close:—Friday, 5 March 2010.

Salary:—\$33,637 – \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time 58.8 hours per fortnight, from as soon as possible to 30 June 2010.

Location:—Burnie LINC.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:.

Conviction check for:—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to John Tucker, Department of Education, phone (03) 6434 6311, email john.tucker@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

LINC's West

Glenorchy LINC

Customer Service Officer (700527).

Applications Close:—Friday, 5 March 2010.

Salary:—\$33,637 – \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time up to 73.5 hours per fortnight, from ASAP to 30 June 2010.

Location:—Glenorchy LINC.

Description of Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:.

Conviction check for:—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Tania Coleman, phone (03) 6233 8665, email tania.coleman@education.tas.gov.au.

Enquiries to Elizabeth Roberts, Department of Education, phone (03) 6233 8661, email elizabeth.roberts@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

LINC's West

Kingston LINC

Customer Service Officer (700518 and 700519).

Applications Close:—Friday, 5 March 2010.

Salary:—\$33,637 – \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time up to 73.5 hours per fortnight for each vacancy, from ASAP to 30 June 2010.

Location:—Kingston LINC.

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:.

Conviction check for:—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:

Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Mandy Oliver, Department of Education, phone (03) 6211 8504, email mandy.oliver@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Queechey High School

School Attendant (Cleaning) (305551).

Applications Close:—Friday, 5 March 2010.

Salary:—\$36,750 p.a.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Permanent full-time from ASAP. 37.5 hours shift will apply to this vacancy).

Location:—Queechey High School

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

Conviction check for:—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Tanya Smart, Department of Education, phone (03) 6341 4455, email tanya.smart@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

St Leonards Primary School

School Attendant (Grounds and Cleaning), (2 Vacancies).

Applications Close:—Friday, 5 March 2010.

Salary:—\$36,750 pro rata.

Miscellaneous Workers (Public Sector) Award, School Attendant Level 2.

Vacancy No.:—306030.

Fixed-term part-time 14 hours per fortnight (Grounds), from 12 April 2010 to 31 December 2010.

Location:—St Leonards Primary School.

Vacancy No.:—306030.

Fixed-term part-time 25.2 hours per fortnight (Cleaning), from 12 April 2010 to 31 December 2010.

Location:—St Leonards Primary School.

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Angela Bailey, Department of Education, phone (03) 6339 1462, email angela.bailey@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie High School

Teacher, Drama/PE (960180).

Applications Close:—Friday, 5 March 2010.

Salary:—\$47,067 – \$75,323 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time from asap up to 3 September 2010.

Location:—Burnie High School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach Drama/PE. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Judith Fahey, Department of Education, phone (03) 6431 2744, email judith.fahey@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie High School

Teacher, HEC/Special Education (200081).

Applications Close:—Friday, 5 March 2010.

Salary:—\$47,067 – \$75,323 p.a.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time from 15 June 2010 up to 3 September 2010.

Location:—Burnie High School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be

employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach HEC and Special Education. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Judith Fahey, Department of Education, phone (03) 6431 2744, email judith.fahey@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Claremont College

Advanced Skills Teacher (953150).

Applications Close:—Friday, 5 March 2010.

Salary:—\$81,584 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time.

Location:—Claremont College.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—AST Information Technology, to support teachers using information technology to enhance learning. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Lynne Hanlon, Department of Education, phone (03) 6249 6801, email lynne.hanlon@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Moonah Primary School

Principal (202948).

Applications Close:—Friday, 5 March 2010.

Salary:—\$102,245 p.a.

Teaching Service (TPS) Award, Band 3, Level 4.

Permanent full-time.

Location:—Moonah Primary School.

Description of role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Brendan Kelly, Department of Education, phone (03) 6212 3242, email brendan.kelly@education.tas.gov.au.

Applications to Recruitment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Princes Street Primary School

Advanced Skills Teacher (952927).

Applications Close:—Friday, 5 March 2010.

Salary:—\$81,584 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time.

Location:—Princes Street Primary School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sue Scott, Department of Education, phone (03) 6223 6635, email suzanne.scott@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Glenora District High School

Laboratory Technician (981028).

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,097 – \$53,441 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time from ASAP to 17 December 2010, 14.7 hours per fortnight.

Location:—Glenora District High School.

Description of the Role:—Provide technical support to a school or college's science unit and undertake associated administrative duties.

Essential Requirements:—Diploma of Laboratory Technology, or equivalent TAFE or post-secondary qualification appropriate to the nature of the work.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Post secondary studies in the fields of science and/or technology.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sonya Plunkett-Smith, Department of Education, phone (03) 6286 1301, email sonya.plunkett-smith@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

CARE REFORM

System Development

Chronic Disease Clinical Network Support Officer (519135).

Applications Close:—Friday, 12 March 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work from ASAP until 30 June 2012.

Location:—Hobart.

Duties:—As part of the Tasmania's Health Plan Clinical Networks are being established in a number of service areas with a focus on clinician and consumer engagement in improving services. Clinical Networks will span the primary, secondary and tertiary sectors and advise on diverse issues including policy, planning, governance, training of health professionals and service quality.

Desirable Requirements:—Project management: experience in the development and implementation of projects that demonstrate ability in consultation, interpersonal relations and time management. Demonstrated high level organisational and co-ordination skills, including capacity to support the activities of the Clinical Network Steering Committee, subcommittees and working parties. Demonstrated ability to undertake policy

and service development, analysis and review, research and evaluation.

Enquiries to Amanda Daly, Department of Health and Human Services, phone (03) 6236 5622, email amanda.daly@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Manager, Communicable Disease Prevention Unit (519233).

Applications Close:—Friday, 12 March 2010.

Salary:—\$92,929 – \$100,076 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—As a member of the Population Health management team, provide leadership and management of the statewide communicable disease prevention and control programmes and strategies (including blood borne viruses and statewide co-ordination of immunisation programmes).

Desirable Requirements:—Proven high level strategic, conceptual, analytical and decision making skills with the ability to understand the political, social and organisational environment impacting on the Agency and the ability to make sound decisions based on consideration of facts and alternatives available. Proven ability to inspire a team with a clear sense of direction, a focus on success and a client orientation including respecting diversity. Proven ability to manage significant human, financial and physical resources and to apply contemporary management techniques. Demonstrated high level project management skills including the ability to clearly define objectives, relate actions to objectives, monitor performance against objectives, optimally use resources and time and liaise with key stakeholders.

Enquiries to Roscoe Taylor, Department of Health and Human Services, phone (03) 6222 7729, email roscoe.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Programme Officer, Population Health Surveillance (519153).

Applications Close:—Friday, 5 March 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work from ASAP until 16 December 2011.

Location:—Hobart.

Duties:—Under the general direction of the Specialist Medical Advisor, Population Health/Manager Population Health Epidemiology Unit, investigate and make recommendations to the Population Health Executive regarding an appropriate system for selected aspects of monitoring and surveillance of Population health and wellbeing.

Desirable Requirements:—Demonstrated high level of organisation and co-ordination skills including experience in project management. High level strategic, conceptual, creative and change management skills. Well developed understanding of the concepts underlying population health surveillance systems, together with a good understanding of the collection and use of population health data, particularly in relation to databases.

Enquiries to Carole Owen, Department of Health and Human Services, phone (03) 62 227383, email carole.owen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Team Leader (511865).

Applications Close:—Friday, 5 March 2010.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—DCYFS, Child Protection Services, South East.

Duties:—To co-ordinate the service delivery, including the management of financial, human and physical resources, of Child Protection staff employed to perform all functions of the statutory Child Protection programme.

Desirable Requirements:—Significant post graduate experience in a relevant field. A demonstrated ability to provide supervision, leadership and direction to field staff. A high level of knowledge and understanding of current statutory requirements and Departmental procedures or the ability to acquire such knowledge.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Angela McCrossen, Department of Health and Human Services, phone (03) 6230 7755, email angela.mccrossen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Clinical Nurse Educator (517135).

Applications Close:—Friday, 5 March 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Nurse Educator Level 3.

Fixed-term full-time day work, commencing as soon as possible to 31 October, 2010. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie.

Duties:—The role of the clinical nurse educator is to facilitate and support the development of the nursing workforce, including students, by planning, promoting, co-ordinating, implementing and evaluating education programmes in the clinical practice setting. The Department of Health and Human Services has established a clinical learning and education framework for nursing and midwifery. The framework recognises that the development of the nurse is optimised when theoretical knowledge is integrated with practice within a structured education environment. The principal outputs of the framework are education programmes including transition programmes; clinical practice placement programmes as a component of pre and post registration and enrolment courses; and, professional development programmes. In recognition of the requirements of the different settings, the clinical nurse educator role may incorporate activities associated with some or all of the principal outputs.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Marg Nicholson, Department of Health and Human Services, phone (03) 6430 6503, email margaret.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Physiotherapist (502052).

Applications Close:—Friday, 5 March 2010.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie.

Duties:—To provide a range of Physiotherapy services, and ensure the competent and effective delivery of Physiotherapy to appropriately referred clients.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Ali Macrae, Department of Health and Human Services, phone (03) 6430 6608, email ali.macrae@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Quality Coordinator NWAHS (515190).

Applications Close:—Friday, 5 March 2010.

Salary:—\$74,477 – \$79,725 pro rata.

Nurses (TPS) Award, Nurse Educator, Level 3.

Permanent part-time day work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie.

Duties:—To ensure that the principles of continuous quality improvement are applied in the delivery of the services within the North West Area Health Service (NWAHS). Co-ordinate the accreditation process for the NWAHS, according to the requirements of the Australian Council of Healthcare Standards through the Evaluation and Quality Improvement Programme (EQuIP). In accordance with Agency and Hospital policies and statutory requirements, the position of Quality Co-ordinator is responsible for ensuring and promoting a proactive, integrated, innovative and multi disciplinary approach to quality improvement.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Anne Cabalzar, Department of Health and Human Services, phone (03) 6490 8968, email anne.cabalzar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Director of Nursing/Manager (502381).

Applications Close:—Friday, 12 March 2010.

Salary:—\$86,319 p.a.

Nurses (TPS) Award, Registered Nurse, Level 5, Grade 1.

Permanent full-time day work.

Location:—King Island Hospital and Health Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and professional competencies, undertake the management of the King Island Hospital and Health Centre including responsibility for the provision of direct care services and the effective utilisation

of human, financial and material resources, provide leadership and direction in the co-ordination, planning, development, implementation and evaluation of health services delivery, and facilitate the development of team based service delivery between hospital and community settings and provide guidance and support to staff.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The person nominated for this position must not be a disqualified individual in respect of the responsibilities and obligations of key personnel as prescribed by the Aged Care Act 1997, Division 10A. As such the following checks must be undertaken: Not convicted of an indictable offence. Not insolvent under an administrator. Not of unsound mind.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Noni Morse, Department of Health and Human Services, phone (03) 6440 7000, email noni.morse@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Enrolled Nurse Medication Endorsed (515613).

Applications Close:—Friday, 5 March 2010.

Salary:—\$47,703 – \$50,454 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent part-time shift work (fully rotational) working 40 hours per fortnight.

Location:—St Marys Community Health Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Walker, Department of Health and Human Services, phone (03) 6372 2111, email julie.walker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Registered Nurse (504497).**

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, working 72 hours per fortnight.

Location:—Campbell Town Health and Community Service.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kaye McCoy, Department of Health and Human Services, phone (03) 6381 3360, email kaye.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Community Paediatrician (518811).

Applications Close:—Friday, 26 March 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with on call).

Location:—South, with state-wide responsibilities for planning and co-ordination.

Duties:—This is a Community Paediatrician job with state-wide planning and co-ordination responsibilities in relation to child protection issues and clinical responsibilities in Southern Tasmania in relation to community paediatrics, child protection issues, developmental and general paediatrics. This is a new position and the person appointed will be expected to plan and co-ordinate a state-wide clinical service for patients involved with the child protection services and lead the provision of a clinical service in Southern Tasmania. There is also an opportunity to play a lead role in the planning and provision of community paediatric services and involvement in developmental and/or general paediatric services can be negotiated. The position is based in the Southern Tasmanian Area Health Service with close ties to the Department of Paediatrics at Royal Hobart Hospital. An affiliation with

the School of Medicine, University of Tasmania could be negotiated.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Michelle Williams, Department of Health and Human Services, phone (03) 6222 7034, email michelle.williams@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Home Maintenance Officer/Personal Care Worker (505579).**

Applications Close:—Friday, 5 March 2010.

Salary:—\$38,264 – \$42,315 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time day work.

Location:—St Johns Park New Town.

Duties:—The Home Maintenance Officer/Personal Care Worker will carry out a wide range of non trade maintenance and gardening services for home based clients referred to Home Maintenance Services. You will assist nursing and other health service staff in the provision of personal care to the frail, aged and the younger disabled. You will work as a member of a multi disciplinary health care team maintaining close liaison with Community Nursing and Allied Health Services and Home Care South.

Essential Requirements:—Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Shane Cook, Department of Health and Human Services, phone (03) 6230 7518, email shane.cook@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Billing Assistant (518986).**

Applications Close:—Friday, 5 March 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, working 14 hours per fortnight, days and times negotiable, to commence as soon as possible to 14 May 2010.

Location:—South.

Duties:—Co-ordinate a wide range of administrative services associated with the billing of all Cardiology services.

Enquiries to Linda Carmichael, Department of Health and Human Services, phone (03) 6222 8620, email linda.carmichael@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Nurse Transition to Practice Coordinator (2 Vacancies).**

Applications Close:—Friday, 5 March 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Nurse Educator Level 3.

Vacancy No.:—513382.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Vacancy No.:—508386.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—This position is a rare opportunity for a motivated and experienced nurse to advance his or her career in nursing. As STAHS embraces the reform agenda set for Tasmania, the successful transition to practice for nurses entering, and those returning to the workforce is essential for a high quality, patient centred service. Association with the Practice Development Unit, Nursing and Midwifery, led by a Professor of Nursing, will provide opportunities to research and engage in practice development.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Professor Mary FitzGerald, Department of Health and Human Services, phone (03) 6222 7558, email mary.fitzgeralds@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Alcohol and Drug Services***Registrar, Alcohol and Drug Services (517648).**

Applications Close:—Friday, 12 March 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner in Training, Level I (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with oncall), commencing ASAP for a period of up to 2 years.

Location:—Alcohol and Drugs Services (South).

Duties:—This is a specialist medical training position for doctors wishing to gain qualifications of an addiction medicine specialist under the Royal Australasian College of Physicians. The Addiction Medicine Registrar is employed through Alcohol and Drug Services, the Department of Health and Human Services and participates in an Addiction Medicine Training Programme approved by the Australasian Chapter of Addiction Medicine with rotations to other services within Alcohol and Drug Services and to other agencies providing drug and alcohol or related services. The Registrar will be accountable for the delivery of clinical services to patients with drug and/or alcohol problems, through the provision of high quality clinical services, contributing to service valuation and research and displaying a commitment to ongoing learning and professional development in Addiction Medicine.

Essential Requirements:—A Medical Practitioner who holds general, conditional or conditional registration for special purposes, registration under the provisions of the Medical Practitioners Registration Act 1996 and who has had a minimum of two year's post graduate experience and is undertaking a course of study to obtain a specialist qualification. To be employed at this level the medical practitioner must be employed in a recognised Registrar position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Adrian Reynolds, Department of Health and Human Services, phone (03) 6214 5706, email adrian.reynolds@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Community Forensic MHS

Clinical Coordinator Community Forensic MHS (512547).

Applications Close:—Friday, 5 March 2010.

Salary:—\$80,262 – \$88,771 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—4 Liverpool Street, Hobart.

PLEASE NOTE: This vacancy is also advertised as Clinical Coordinator Community Forensic MHS (512547m) Registered Nurse Level 3. There is only one vacancy and one vacancy will be filled based on merit.

This vacancy attracts 6.5% Correctional Health Allowance.

Duties:—The Clinical Coordinator will be responsible for the day to day operational direction and co-ordination of the Community Forensic Mental Health Service (CFMHS) multi disciplinary teams. Provide day to day operational direction to the (CFMHS) multidisciplinary team members in relation to case management, theoretical and ethical considerations. Oversee the effective information exchange between CFMHS team members and other staff members within the Correctional Health Services Prison Hospital, and Secure Mental Health Unit in relation to client assessment and ongoing management.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Beswick, Department of Health and Human Services, phone (03) 63362 627, email scott.beswick@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Wilfred Lopes Centre

Occupational Therapist (512551).

Applications Close:—Friday, 5 March 2010.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Wilfred Lopes Centre.

PLEASE NOTE: This vacancy attracts 6.5% Correctional Health Allowance.

Duties:—In accordance with primary health care principles, Agency policy and direction, legal requirements and professional competencies, the Occupational Therapist will undertake the delivery of quality patient and client care services, based on best practice principles and within a collaborative and multidisciplinary framework. You will be required to provide a comprehensive clinical service through assessment, case management and individual therapies with clients of the Forensic Mental Health Service.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Beswick, Department of Health and Human Services, phone (03) 6336 2627, email scott.beswick@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Post Graduate Nurse Rotation Mental Health—2 Vacancies.

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,012 – \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No.:—506423.

Fixed-term part-time shift work (fully rotational), working 40 hours per fortnight, commencing ASAP for a period of 2 years.

Location:—Northside Clinic.

Vacancy No.:—506424.

Fixed-term part-time shift work (fully rotational), working 40 hours per fortnight, commencing ASAP for a period of 2 years.

Location:—Northside Clinic.

Duties:—In accordance with Primary Health Care Principles, National Standards, Agency Directions, policies, legal requirements and professional competencies the Registered Nurse will utilise a problem solving approach and established nursing procedures in the delivery of direct nursing care. You will be required to collaborate with other members of the health care team to ensure the delivery and evaluation of nursing care and complete the Graduate Diploma in Advanced Nursing (Mental Health/Psychiatric Nursing). Provide nursing care within the scope of practice for a registered nurse and a beginning practitioner in Mental Health Nursing. In collaboration with the multidisciplinary team provide clinical case management to a designated number of clients.

Essential Requirements:—Registration as a nurse with the Nursing Board of Tasmania. Holder of a current practising certificate. Acceptance as a student in the relevant diploma or certificate programme.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services, phone (03) 6348 7765, email jan.dorman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Allied Health Professional (502825).

Applications Close:—Friday, 5 March 2010.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Mental Health Services North West.

Duties:—The Allied Health Professional will provide specialist mental health services to consumers in accordance with professional discipline skills and standards, and promote community awareness and collaborative responses to mental health issues in the NW region. You will provide a comprehensive clinical service to clients and their families/carers through intake, triage, assessment, case management and individual and specialised therapies and provide continuity of care across in-patient, out-patient and community settings.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Ballard, Department of Health and Human Services, phone (03) 6434 6434, email susan.ballard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Clinical Nurse (502798).

Applications Close:—Friday, 12 March 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work (fully rotational).

Location:—Spencer Clinic North West Regional Hospital.

Duties:—Looking for a challenge? The Mental Health Services North West Tasmania is seeking a dedicated, flexible Clinical Nurse to provide leadership in all aspects of nursing care and be responsible for prioritising and co-ordinating the delivery of clinical care to all clients within the designated unit in an efficient and effective manner. You will collaborate with staff to formulate and implement quality improvement activities consistent with best practice and consumer-focused outcomes. You will support the CNC/NUM/Team Leader in a team approach to implementing policies and procedures and practices to meet the model of care within the designated unit.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practicing certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Alden Thynne, Department of Health and Human Services, mobile 0438 075 780, email alden.thynne@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Community Mental Health Nurse (CATT) (519235).

Applications Close:—Friday, 5 March 2010.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time shift work (fully rotational).

Location:—North West Region.

Duties:—The Community Mental Health Nurse will provide a specialist mental health service according to the CAT Model of Care within the community setting for a designated client group, utilising evidence based practices and recovery principles. You will provide a short to medium term comprehensive recovery-focused clinical service including triage, crisis response, assessment, treatment and assertive case-management to a designated number of consumers and their families. Work with consumers and their families/significant others in the identification of their needs, formulation of goals, development of individual service plans implement care and provide support and psycho-education as appropriate.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practicing certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Ballard, Department of Health and Human Services, phone (03) 6434 6434, email susan.ballard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE FORENSIC MEDICAL SERVICES

Clinical Coordinator Community Forensic MHS (512547m).

Applications Close:—Friday, 5 March 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work.

Location:—4 Liverpool Street, Hobart.

PLEASE NOTE: This vacancy is also advertised as Clinical Coordinator Community Forensic MHS (512547) Allied Health Professional, Level 4. There is only one vacancy and one vacancy will be filled based on merit.

This vacancy attracts 6.5% Correctional Health Allowance.

Duties:—The Clinical Coordinator will be responsible for the day to day operational direction and co-ordination of the Community Forensic Mental Health Service (CFMHS) multi disciplinary teams. Provide day to day operational direction to the (CFMHS) multidisciplinary team members in relation to case management, theoretical and ethical considerations. Oversee the effective information exchange between CFMHS team members and other staff members within the Correctional Health Services Prison Hospital, and Secure Mental Health Unit in relation to client assessment and ongoing management.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practicing certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Beswick, Department of Health and Human Services, phone (03) 6336 2627, email scott.beswick@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Registration and Licensing Branch

Operations Officer (371673).

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 36.75 hours per fortnight.

Location:—Hobart.

Duties:—Undertake duties associated with the administration of the B-Pay system including the monitoring and reconciliation of payments. Assist and support the business processes and objectives of the Vehicle Registration Unit.

Enquiries to Michael Males, Manager Registration Unit, Department of Infrastructure, Energy and Resources, phone (03) 6233 5075, email michael.males@dier.tas.gov.au.

Applications to Human Resource, Operations, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Office of the General Manager

Project Officer (372079).

Applications Close:—Friday, 5 March 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 36.75 hours per week.

Location:—Hobart.

Duties:—To undertake activities and projects that support the General Manager's Office and Roads and Traffic Division to achieve its whole of Division administrative and strategic outcomes.

Enquiries to Peter Todd, General Manager, Department of Infrastructure, Energy and Resources, phone (03) 6233 6361, email Peter.Todd@dier.tas.gov.au.

Applications to Human Resources, Operations, Department of Infrastructure, Energy and Resources, G P O Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Operations

Executive Assistant (372048).

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time 36.75 per week for 12 months.

Location:—Hobart.

Duties:—Provide administrative and clerical support to the management and staff of various offices of the Operations Branch as required.

Enquiries to Madelaine Wilbow, Acting Executive Officer Business Services, Department of Infrastructure, Energy and Resources, phone (03) 6233 3522, email madelaine.wilbow@dier.tas.gov.au

Applications to Human Resource, Operations, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 62335337, email recruitment@dier.tas.gov.au.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Practitioner (354780).

Applications Close:—Friday, 5 March 2010.

Salary:—\$42,391 – \$53,848 p.a.

Legal Practitioners Award, Level 1.

Fixed-term full-time.

Location:—Devonport.

Duties:—To appear in the Magistrates Court on bail applications and pleas of guilty for adults and young people, and to conduct hearings. Engage in community legal education activities fostered by the Legal Aid Commission as directed. To perform such other professional work in the civil, family and criminal law areas as directed from time to time.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

Contact:—Statement of Duties, Information for Applicants and an Application for Employment are available at www.jobs.tas.gov.au or by contacting Leesa Bevan on (03) 6236 3820 or Leesa.Bevan@legalaid.tas.gov.au.

Enquiries to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, 158 Liverpool Street, Hobart, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

Applications to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Personal and Administrative Assistant (356219).

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,097 – \$53,441 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 58.8 hours per fortnight (days and hours of work will be negotiated with the successful applicant) for a period of 12 months.

Location:—Hobart.

Duties:—Assist the Ombudsman in the efficient day-to-day running of the Office by providing administrative and secretarial assistance to the Ombudsman, and at the Ombudsman's direction, to other staff. Assist the Ombudsman in the development and production of annual reports, promotional material and other publications arising in the work of the Office. Assist in maintaining the Office websites.

Desirable Requirements:—Current drivers licence.

Enquiries to Lianne Jager, Business Manager, Office of the Ombudsman, Department of Justice, phone (03) 6233 6217, email lianne.jager@justice.tas.gov.au.

Applications to Daphne Webb, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

Senior Review Officer (356218).

Applications Close:—Friday, 5 March 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Provide the Ombudsman with high quality advice and support in the fulfilment of the Ombudsman's responsibilities under the Freedom of Information Act, the Right to Information Act, the Ombudsman Act, the Personal Information Protection Act, and other statutes. Prepare written decisions in relation to applications for review of decisions under the Freedom of Information Act and the Right to Information Act, and assist and advise other officers with the preparation of such decisions.

Desirable Requirements:—Tertiary qualifications in law, and a current drivers licence.

Enquiries to Simon Allston, Ombudsman, Department of Justice, phone (03) 6233 6217, email simon.allston@ombudsman.tas.gov.au.

Applications to Daphne Webb, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE
SUPREME COURT
Hobart

Judges Attendant (350396).

Applications Close:—Friday, 5 March 2010.

Salary:—\$33,637 – \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term casual Hours as required.

Location:—Hobart.

Duties:—Provide administrative assistance to the judges of the Supreme Court by attending judges in court and in Chambers. Provide security support to the Court by ensuring court rooms are secure and that files and exhibits are protected whilst in court room and in transit. Provide administrative support to other members of the Judge's staff and the Court Librarian.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—Arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving Conspiracy. Disciplinary action in previous employment check and identification check.

Desirable Requirements:—A current driver's licence.

Enquiries to Ian Roberts, Manager, Supreme Court Southern Region, Department of Justice, phone (03) 6233 7158, email Ian.Roberts@justice.tas.gov.au.

Applications to Daphne Webb, Human Resources Officer, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ian Roberts on (03) 6233 7158.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE
VICTIMS SUPPORT SERVICES

Research Officer (355235).

Applications Close:—Friday, 5 March 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time working 73.50 hours per fortnight from ASAP until 23 June 2010.

Location:—Hobart.

Duties:—Undertake the day-to-day operations of the applications for Victims of Crime Assistance including registration of new applications, response to correspondence, liaison with applicants and/or solicitors and finalisation of applications for hearing or decision on papers along with general administrative functions. Assess applications made under the Victims of Crime Assistance Act and provide relevant information and advice as required.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following—Arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the Administration of Law and Justice, crimes against Executive or the Legislative Power, crimes involving Conspiracy. Disciplinary action in previous employment check and identification check.

Desirable Requirements:—A current driver's licence.

Enquiries to Debra Rabe, Manager, Victims Support Services, Department of Justice, phone (03) 6233 5002, email Debra.Rabe@justice.tas.gov.au.

Applications to Daphne Webb, Human Resources Officer, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jenny Powell on (03) 6233 5002 or alternatively, Jenny.Powell@justice.tas.gov.au.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Northern Region

Deputy Regional Chief North (520058).

Applications Close:—Tuesday, 9 March 2010.

Salary:—\$93,755 – \$100,987 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Launceston.

Duties:—Assist the Regional Chief North with the strategic management of the Northern Region to enable the achievement of regional and organisational strategic direction.

Desirable Requirements:—Hold appropriate post-secondary qualifications in management and fire technology.

Current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties

including selection criteria and Application for Employment form is available from Andrew Comer on (03) 6336 5630 or from www.jobs.tas.gov.au.

Enquires to Andrew Comer on (03) 6336 5630.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Human Resources Management

Manager HRM Operations (706419).

Applications Close:—Friday, 5 March 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full time, DPIPWE may be prepared to negotiate a part-time or job share arrangement with the successful applicant/s.

Duties:—Manage the day to day human resource management operations of the HRM Branch and the ongoing development of the Department's Occupational Health and Safety Management System, workers compensation and rehabilitation services. Develop, implement and review practices and procedures that are aligned with business needs of the Department and provide authoritative advice in relation to a wide range of HR matters.

Desirable Requirements:—Tertiary qualifications in a business related discipline. Current drivers licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Greg Burgess, phone (03) 6233 3025, email greg.burgess@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Information Services

Information Advisor (703072).

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,097 – \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time from asap until 29/10/10.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full time, DPIPWE may be prepared to negotiate a part-time or job share arrangement with the successful applicant/s.

Duties:—Provide a professional information service to clients throughout the State. Maintain, acquire and participate in the management of information (Records and Library) resources, undertaking specialised tasks and projects as necessary. Promoting and, depending upon relevant experience, provide training in information services and resources to clients and other library staff, as well as liaising with Agency staff to ensure the effective use of the library and other information resources that support the activities of the Agency.

Essential Requirements:—A Degree in Information Management, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—A motor vehicle driver's licence as some intrastate travel will be required.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Fiona Preston, phone (03) 6233 6505, email fiona.preston@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

INFORMATION AND LAND SERVICES

Service Tasmania Operations

Client Service Officer (2 vacancies) (332289 and 331287).

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time for 36.75 hours per fortnight.

Location:—Hobart/Southern Region.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience. Pro rata salary is based on the above full-timerates.

Duties:—Accurately receipt and reconcile monies while providing high level client service in a busy information and transaction environment.

Essential Requirements:—.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted:.

Crimes Involving Dishonesty.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Linda Gunn, phone (03) 6233 5447, email linda.gunn@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

INFORMATION AND LAND SERVICES

Service Tasmania Operations

Client Service Officer (2 vacancies) (333213 and 701375).

Applications Close:—Friday, 5 March 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time for 36.75 hours per fortnight.

Location:—Glenorchy/Southern Region.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience. Pro rata salary is based on the above full-timerates.

Duties:—Accurately receipt and reconcile monies while providing high level client service in a busy information and transaction environment.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted:.

Crimes Involving Dishonesty.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Linda Gunn, phone (03) 6233 5447, email linda.gunn@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Fox Eradication

Dog Handler (Fox Scent Tracking) (703066).

Applications Close:—Friday, 5 March 2010.

Salary:—\$33,637 – \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term full-time for four years.

Location:—New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—The ongoing deployment, care and maintenance of a scent tracking dog as part of the statewide programme to eradicate foxes from Tasmania.

Essential Requirements:—A current motor vehicle driver's licence. A current firearms licence.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted:.

Conviction check for: Crimes involving dishonesty.

Desirable Requirements:—Relevant qualifications in dog handling and welfare. Workplace Level 2 First Aid Certificate or equivalent.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kristy Withers, phone (03) 6336 5324, email Kristy.Withers@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PUBLIC TRUSTEE

LEGAL SERVICES

Legal Practitioner (790166).

Applications Close:—Friday, 5 March 2010.

Salary:—\$65,808 – \$80,010 p.a.

Legal Practitioners Award, Level 2.

Permanent full-time.

Location:—Hobart.

Duties:—The Legal Practitioner, as directed, will attend to clients of the Public Trustee and advise concerning estate planning and testamentary dispositions, take and check instructions, draw and engross Wills and other legal documents. As directed, have the carriage and conduct of actions as Counsel for and instructing solicitor, provide legal advice and opinions to and for clients and officers of the Public Trustee and research questions of law accordingly. Assist in training and coaching throughout the State to non-legal staff employed by the Public Trustee as required. Carry out all functions of a legal practitioner as directed from time to time.

Essential Requirements:—Admitted or eligible for admission to the Supreme Court as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences and sex related offences.

Desirable Requirements:—A minimum of three years practical experience as a Legal Practitioner.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties.

The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Tim Levis, Corporate Solicitor, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 6233 7590, email tlevis@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

TASMANIAN POLYTECHNIC

GOVERNMENT EDUCATION AND TRAINING INTERNATIONAL UNIT

Marketing Officer (RE-ADVERTISED) (002060).

Applications Close:—Friday, 5 March 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time ASAP until 31 January 2011.

Location:—South.

Duties:—To provide support in developing strategies and actions to address marketing, communication and public relations needs of the Government Education and Training International Unit.

This role requires regular overseas travel.

Essential Requirements:—Drivers Licence.

Ability to hold an Australian Passport.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification and/or experience in sales and marketing.

Enquiries to Anne Ripper, Executive Manager, Government Education and Training International Unit, Tasmanian Polytechnic, phone (03) 6233 7272, mobile 0407 311 512, email anne.ripper@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

GOVERNMENT EDUCATION AND TRAINING INTERNATIONAL UNIT

Marketing Officer (002060).

Applications Close:—Friday, 5 March 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—South.

Duties:—To provide support in developing strategies and actions to address marketing, communication and public relations needs of the Government Education and Training International Unit.

This role requires regular overseas travel.

Essential Requirements:—Drivers Licence.

Ability to hold an Australian Passport.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

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TASMANIAN POLYTECHNIC

SHARED SERVICES

Client Services

Client Services Officer (001604).

Applications Close:—Friday, 5 March 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—North West.

Duties:—Experienced clerical level involved in maintenance of Shared Services' processes and/or maintenance of databases, and/or provision of a client focussed reception service.

Essential Requirements:—.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Jude Harris, Client Services Regional Manager NW, Tasmanian Polytechnic, phone (03) 6424 0200, mobile 0438 710 080, email jude.harris@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

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TASMANIAN POLYTECHNIC

SHARED SERVICES

Information Communication Technology

Regional IT Manager North (002065).

Applications Close:—Friday, 5 March 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—North.

Duties:—Manage the day to day ICT issues in the North and North-West of the State including providing high level advice, strategy and planning around the implementation of Information Communication Technologies as well as management of the ICT Services staff and stakeholder liaison within the region.

Essential Requirements:—Drivers licence.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Possession of an appropriate post secondary qualification and/or industry experience relevant to the position.

At least five years' experience in the delivery of IT Infrastructure services.

Enquiries to Marg Carr, Manager Operations, ICT Branch, Tasmanian Polytechnic, phone (03) 6233 5465, mobile 0447 303 349, email marg.carr@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

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TASMANIAN POLYTECHNIC

WORKFORCE FUTURES

FOUNDATION PROGRAMMES

Teacher (Literacy and Numeracy) (330796).

Applications Close:—Friday, 5 March 2010.

Salary:—\$48,577 – \$75,323 pro rata.

Post Year 10 Teaching Staff Award, Band 1.

Fixed-term part-time ASAP to 15 December 2010, 0.6 FTE, 42 hours per fortnight.

Location:—South.

Duties:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required within the specified area of literacy and numeracy.

Specific focus on numeracy and ability to deliver training within the literacy area.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Patricia Hopwood-Wade, Workforce Learning Leader, Tasmanian Polytechnic, phone (03) 6233 7323, mobile 0437 851 804, email patricia.hopwood-wade@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

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THE SKILLS INSTITUTE

OPERATIONS

Manager, Vocational Education and Training (VET) Strategy and Product Development (002069).

Applications Close:—Friday, 5 March 2010.

Salary:—\$104,133 p.a.

Post Year 10 Teaching Staff Award, Band 3, Level 5.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Duties:—Manage vocational education and training activities including product development and determine and implement

strategies to ensure excellence in the practice of teaching and learning.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A proven record of senior management experience in a vocational education and training environment.

Tertiary qualifications in Education or other relevant discipline.

Enquiries to Gail Eaton-Briggs, General Manager Operations, The Skills Institute, phone (03) 6233 5325, email gail.eaton-briggs@skillsinstitute.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

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THE SKILLS INSTITUTE

OPERATIONS

Teacher (Electrotechnology/Telecommunications) (002086).

Applications Close:—Friday, 5 March 2010.

Salary:—\$48,577 – \$75,323 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Fixed-term full-time ASAP until 23 December 2010.

Location:—North or North West.

Duties:—Responsible to the designated Unit Leader for undertaking training and assessing duties as may be required within the specified area of Electrotechnology/ Telecommunications. This person should have strong experience in Fibre Optics and be prepared to travel across the North and North West coast.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Greg Corfield, Unit Leader, The Skills Institute, phone (03) 6336 4313, mobile 0448 514 313, email greg.corfield@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

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Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Media Officer	K. Uziallo	6 months	15.03.10
Health & Human Services	Administrative Assistant	W. Schwanda	6 months	19.02.10
Health & Human Services	Registered Nurse	E. Anderson	6 months	15.02.10
Health & Human Services	Child & Family Health Nurse	S. Tyson	6 months	22.02.10
Health & Human Services	Registered Nurse	S. Piyayidilokchai	6 months	17.01.10
Health & Human Services	Registered Nurse	C. Beswick	6 months	15.02.10
Health & Human Services	Specialist Medical Practitioner - Psychiatrist	F. Wagg	1 month	09.02.10
Health & Human Services	Administrative Assistant	S. Groombridge	6 months	22.02.10
Tasmanian Academy	Teacher	M. Morgan	6 months	01.02.10
Tasmanian Academy	Teacher	M.L. Jarvis	6 months	19.01.10
Tasmanian Academy	Teacher	D. Westmore	6 months	15.01.10
Tasmanian Academy	Teacher	D. Smith	6 months	01.01.10
Tasmanian Academy	Teacher	M. Jennison	6 months	01.02.10

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Front of House Assistant	H. Turner	17 months	10.02.10

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Assistant Coordinator Volunteer Service	B. Whitehouse	12.02.10
Health & Human Services	Nurse Unit Manager	M. Trobbiani	13.02.10
Health & Human Services	Food Services Officer	T Howard	15.02.10
Health & Human Services	Project Officer	S.Ong	16.02.10
Health & Human Services	Youth Worker (AYDC)	R. Stoward	18.01.10
Health & Human Services	Patient Services Officer	J Vant	01.02.10
Health & Human Services	Registered Nurse	W. Thomas	19.02.10
Health & Human Services	Pathology Data Entry Clerk	R. Gall	12.02.10
Health & Human Services	Physiotherapist	D. McCann	05.02.10
Health & Human Services	Coordinator Volunteer Service	S. Cumming	12.02.10
Justice	Administrative Officer	J. Young	16.02.10
Primary Industries, Parks, Water & Environment	Client Service Officer	N. Nelson	19.02.10
Treasury & Finance	Administrative Assistant	E. Read	26.02.10

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	A. Curtis	Manager Disability Services - SW	16.02.10
Health & Human Services	L. Baulch	OTS System Administrator and Consultant	10.02.10
Tasmanian Academy	S. Rigby	Advanced Skills Teacher	15.02.10

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	K. Sage	Premier & Cabinet	Senior HR Policy Consultant	18.02.10

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Hospital Aide	A. Sutcliffe	19.02.10
Health & Human Services	Registered Nurse	L. Roberts	08.02.10

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