



# TASMANIAN STATE SERVICE NOTICES

PUBLISHED BY  
AUTHORITY  
ISSN 0039-9795

WEDNESDAY 28 APRIL 2010

OVER THE COUNTER  
SALES \$1.10  
INCLUDING G.S.T.

## CONTENTS

### VACANCIES—

Education.....	794
Health and Human Services .....	797
Infrastructure, Energy and Resources.....	808
Justice .....	808
Police and Emergency Management .....	809
Port Arthur Historic Site Management .....	809
Premier and Cabinet .....	809
Primary Industries, Parks, Water and Environment .....	809
Tasmanian Polytechnic.....	810
Treasury and Finance.....	811

### STAFF MOVEMENTS—

Appointments .....	812
Promotions.....	813
Resignations .....	813
Retirements.....	813

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

#### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6233 6687

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6233 3148**

#### EDUCATION

##### EDUCATIONAL PERFORMANCE SERVICES

#### **Data Analyst (964280).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$49,097 – \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-Term full-time From as soon as possible for 2 Years.

Location:—Hobart.

Description of the Role:—To assist in the development, coordination, analysis, interpretation and reporting of data as part of the Department's accountability and improvement processes.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Tertiary qualifications in research and statistics, or a related discipline. The willingness to gain additional expertise as required in, for example, Microsoft SQL, Reporting Services and Analysis Services, Crystal Reports and VBA.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant

personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Andrew Oakley, phone (03) 6233 2012, email **andrew.oakley@education.tas.gov.au**

Enquiries to Irene Gray, Department of Education, phone (03) 6216 4400, email **irene.gray@education.tas.gov.au**

Applications to Establishment Recruitment and Reporting Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**

#### EDUCATION

##### LEARNING SERVICES

*Learning Services (North-West)*

Boat Harbour Primary School

#### **Teacher ECE (200031).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time.

Location:—Boat Harbour Primary School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Ability to teach Early Childhood Education. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Cheryl Kingston, Department of Education, phone (03) 6445 1187, email **cheryl.kingston@education.tas.gov.au**

Applications to Establishment Recruitment and Reporting Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au)

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North-West)*

##### Reece High School

#### **TAPPS Liaison Officer (963522).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$54,106 – \$63,737 pro rata.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 14.7 hours per fortnight.

Location:—Reece High School.

Description of the Role:—To provide general clerical and administrative support for the Traineeship and Apprenticeship Placement TAPPS Program as well as the whole school as required, including organising work placements, supporting students with resumes and job applications, word processing operations and other duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Knowledge of, and experience in sourcing work experience placements and assisting host employers meet all government requirements as needed.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anne Stewart, Department of Education, phone (03) 6420 8100, email [anne.m.stewart@education.tas.gov.au](mailto:anne.m.stewart@education.tas.gov.au)

Applications to Establishment Recruitment and Reporting Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au)

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

##### Kingston High School

#### **Uniform Shop Supervisor (963170).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$49,097 – \$53,441 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-Term part-time 4 hours per fortnight for 40 weeks per year from as soon as possible to 16 December 2011.

Location:—Kingston High School.

Description of the Role:—Coordinate and supervise all of the procurement and financial operations of the Kingston High School Uniform Shop. Coordinate and facilitate the work of the Kingston High School Association Uniform Sub-committee.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for: crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Helen Gourley, Department of Education, phone (03) 6229 4388, email [helen.gourley@education.tas.gov.au](mailto:helen.gourley@education.tas.gov.au)

Applications to Establishment Recruitment and Reporting Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au)

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South)*

##### Windemere Primary School

#### **Advanced Skills Teacher (964222).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher,, Band 2.

Permanent full-time.

Location:—Windemere Primary School (Amalgamation of Mt Faulkner and Roseneath Primary Schools).

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in

either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jenny Leppard, Department of Education, phone (03) 6249 1173, email [jenny.leppard@education.tas.gov.au](mailto:jenny.leppard@education.tas.gov.au)

Applications to Establishment Recruitment and Reporting Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au)

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South-East)*

##### Bridgewater High School

#### ***School Administration Clerk (954086).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$43,406 – \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 66.15 hours per fortnight, from 15 June 2010.

Location:—Bridgewater High School.

Description of the Role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Tanya Kerfoot, Department of Education, phone (03) 6262 5503, email [tanya.kerfoot@education.tas.gov.au](mailto:tanya.kerfoot@education.tas.gov.au)

Applications to Establishment Recruitment and Reporting Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au)

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South-East)*

##### Cambridge Primary School

#### ***Teacher Aide (953736).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 40 hours per fortnight, for up to 42 weeks per year.

Location:—Cambridge Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Kim Harvey, Department of Education, phone (03) 6248 5168, email [kim.harvey@education.tas.gov.au](mailto:kim.harvey@education.tas.gov.au)

Applications to Establishment Recruitment and Reporting Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au)

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (South-East)*

##### Lindisfarne Primary School

#### ***School Administration Clerk (953045).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$43,406 – \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 36 hours per fortnight, for up to 42 weeks per year.

Location:—Lindisfarne Primary School.

Description of the Role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt

of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Libby Arnold, phone (03) 6243 9232, or email [libby.arnold@education.tas.gov.au](mailto:libby.arnold@education.tas.gov.au)

Enquiries to Wes Beattie, Department of Education, phone (03) 6243 9232, email [wes.beattie@education.tas.gov.au](mailto:wes.beattie@education.tas.gov.au)

Applications to Establishment Recruitment and Reporting Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au)

## EDUCATION

### STRATEGIC POLICY AND PERFORMANCE

#### *Early Years*

#### Child Care Unit

#### ***Licensing Officer (951193).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-Term full-time 73.5 hours per fortnight from asap to 18 February 2011.

Location:—Devonport.

Description of the Role:—To promote the provision of high quality childcare through the provision of licensing, monitoring, information and related services to child care providers, users and other interested parties.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Early childhood and/or tertiary qualifications in a relevant field. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Lyn Chapman, Department of Education, phone (03) 6421 7790, email [lyn.chapman@education.tas.gov.au](mailto:lyn.chapman@education.tas.gov.au)

Applications to HR Staffing & Establishment Services, Department of Education, GPO Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### CARE REFORM

#### *Statewide Medication Policy & Reform*

#### Statewide Medication Services

#### ***Pharmaceutical Reform Project Support Officer (519374).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term full-time day work from as soon as possible until 31 March 2011.

Location:—Hobart.

Duties:—Provide high level project and administrative support to the Pharmaceutical Reform Project Manager including co-ordination of multidisciplinary meetings, preparation of training materials, development and production of communications, and liaison with internal and external stakeholders.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check.

Enquiries to Jaclyn Baker, Department of Health and Human Services, phone (03) 62365695, email [jaclyn.baker@dhhs.tas.gov.au](mailto:jaclyn.baker@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### CARE REFORM

#### *Statewide Medication Policy & Reform*

#### Statewide Medication Services

#### ***Pharmaceutical Reform Project Support Officer NAHS (519376).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term full-time day work from as soon as possible until 1 April 2011.

Location:—Launceston General Hospital.

Duties:—Provide project and administrative support to the NAHS Pharmaceutical Reform Co-ordinator and be an active member of the Statewide Pharmaceutical Reform Project Team.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check.

Enquiries to Jaclyn Baker, Department of Health and Human Services, phone (03) 6236 5695, email [jaclyn.baker@dhhs.tas.gov.au](mailto:jaclyn.baker@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## CARE REFORM

*Statewide Medication Policy & Reform*

## Statewide Medication Services

***Pharmaceutical Reform Project Support Officer NWAHS (519377).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term full-time day work from as soon as possible until 31 March 2011.

Location:—North West Regional Hospital and Mersey Hospital.

Duties:—Provide project and administrative support to the Pharmaceutical Reform Coordinator and be an active member of the Statewide Pharmaceutical Reform Project Team.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check.

Enquiries to Jaclyn Baker, Department of Health and Human Services, phone (03) 6236 5695, email [jaclyn.baker@dhhs.tas.gov.au](mailto:jaclyn.baker@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## CARE REFORM

*Statewide Medication Policy & Reform*

## Statewide Medication Services

***Pharmaceutical Reform Project Support Officer STAHS (519375).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$48,439 – \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-Term full-time day work from as soon as possible until 31 March 2011.

Location:—Royal Hobart Hospital.

Duties:—Provide project and administrative support to the Pharmaceutical Reform Co-ordinator and be an active member of the Statewide Pharmaceutical Reform Project Team.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check.

Enquiries to Jaclyn Baker, Department of Health and Human Services, phone (03) 6236 5695, email [jaclyn.baker@dhhs.tas.gov.au](mailto:jaclyn.baker@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## CHIEF HEALTH OFFICER

*Population Health****Population Health Planning & Evaluation Consultant (516629).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$83,041 – \$90,513 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-Term full-time day work from as soon as possible until 24 June 2011.

Location:—Hobart.

Duties:—The Planning and Evaluation Consultant in Population Health plays a key role in supporting staff to plan and evaluate initiatives that aim to enhance the health and well-being of the Tasmanian population. This exciting position will support the establishment of planning and evaluation frameworks for the Healthy Workers, Healthy Communities and Healthy Children initiatives under the National Partnership Agreement on Preventive Health. This fixed term position provides the opportunity for a self motivated and enthusiastic person, with sound skills in program planning and evaluation to join the team in Population Health to support this national initiative that will be a key strategy in the prevention of chronic conditions and promotion of health and well-being for Tasmanians.

Desirable Requirements:—High level population health/health promotion planning, evaluation and implementation skills, particularly in relation to common risk and protective factors for chronic conditions. High level leadership skills and experience in population health, including the ability to successfully influence and advocate for population health approaches including the proven ability to work in partnership with others. High level written and oral communication skills, including the ability to prepare, present and evaluate reports, briefings and other documents, to translate complex material to a broad audience.

Enquiries to Sue Frendin, Department of Health and Human Services, phone (03) 6222 7774, email [sue.frendin@dhhs.tas.gov.au](mailto:sue.frendin@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## HUMAN SERVICES

*Disability, Child, Youth and Family Services****Child and Family Health Nurse (500928).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time day work (Part time hours may be

available by negotiation).

Location:—DCYFS, Children & Family Services, South West.

Duties:—Within a Primary Health Care framework and in accordance with the philosophy of Child Health and Parenting Service, Agency policy and legal requirements, the Child and Family Health Nurse will provide assessment, care and support to individuals and groups; undertake all aspects of early identification and early intervention activities; and participate in community development and health promotion activities.

Desirable Requirements:—Minimum of 3 years post basic registration nursing experience and holds a relevant tertiary qualification or is working towards same. Comprehensive knowledge of the principles of primary health care and ability to apply these principles in practice. Demonstrated clinical skills appropriate to the area of family and child health nursing.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Raylene Cox, Department of Health and Human Services, phone (03) 6230 7865, mobile 0417 520 929, email raylene.cox@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Child and Family Health Nurse, Nurse Home Visitor (516581).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$58,055 – \$69,363 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Permanent part-time day work (45.6 hours per fortnight).

Location:—DCYFS, Children & Family Services, South West.

Duties:—Within a Primary Health Care framework and in accordance with the philosophy of Child Health and Parenting Service, Agency policy and legal requirements, the Child and Family Health Nurse Home Visitor will: provide assessment, care and support to individuals and groups; undertake aspects of early identification and early intervention activities within the structured home visit program.

Desirable Requirements:—Minimum of three years Post basic registration nursing experience and holds a relevant tertiary qualification or is working towards same. Comprehensive knowledge of the principles of primary health care and ability to apply these principles in practice. Demonstrated clinical skills appropriate to the area of child and family health nursing with a focus on teen parents, ie. infant and child development including social and emotional, attachment principles, understanding of adult mental health issues especially postpartum.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Judy Austen, Department of Health and Human Services, phone (03) 6230 7874, email judy.austen@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Housing Tasmania*

#### **Leading Technical Consultant (511224).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$65,248 – \$68,223 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Housing Tasmania, North.

Duties:—Contribute to Statewide Maintenance Services business improvement and development activities by identifying and facilitating programmed maintenance works required on Housing Tasmania properties, in accordance with contractual agreements, service delivery, quality standards and strategic direction. Lead the activities and provide instruction and guidance to the Technical Consultant to meet performance benchmarks and related activities.

Desirable Requirements:—High levels of adaptability and flexibility including an ability to work within an environment subject to pressure, ambiguity and change. High level knowledge and experience in strategic asset management, as it relates to quality management and quality assurance principles and practice together with well developed knowledge of the building and maintenance industry or the ability to acquire. Well developed ability to implement and monitor quality control guidelines and to audit contractor performance.

Enquiries to Robyn Massie, Department of Health and Human Services, phone (03) 6434 7233, mobile 0438 312 009, email robyn.massie@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Senior Physiotherapist (502065).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-Term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—Provide and maintain an evidence-based physiotherapy service to inpatient Respiratory Wards and associated areas, ICU/HDU/CCU, Paediatric Wards and Outpatient services as required. Provide professional guidance and support to, Level 1/2 Physiotherapists along with other members of the multi disciplinary team including clinical governance for competency for on-call work.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Ali Macrae, Department of Health and Human Services, phone (03) 6430 6608, email physio.burnie@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Staff Specialist (Anaesthetist) (515813).**

Applications Close:—Friday, 28 May 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-Term full-time day work (with oncall). To commence as soon as possible for a 2 year period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—To provide specialist anaesthetic services for patients of the North West Regional Hospital and/or Mersey Community Hospital and intensive care in our rural community within the NWAHS. This position will provide opportunity for undergraduate, post-graduate and other teaching.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Dr Peter Renshaw, Director of Medical Services,

Department of Health and Human Services, phone (03) 61 6348 7007, email [peter.renshaw@dhhs.tas.gov.au](mailto:peter.renshaw@dhhs.tas.gov.au) or Melissa Richards, Human Resource Manager, Department of Health and Human Services, phone (03) 61 6490 8964, email [melissa.richards@dhhs.tas.gov.au](mailto:melissa.richards@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Staff Specialist, General Physician (518510).**

Applications Close:—Friday, 28 May 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-Term full-time day work (with oncall). To commence as soon as possible for a 2 year period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—To provide specialist general medicine services for patients of the North West Regional Hospital and/ or Mersey Community Hospital within the NWAHS. Successful applicants will have the opportunity to develop sub speciality interests within the context of a generalist service. This position will provide opportunity for undergraduate, post-graduate and other teaching.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Dr Peter Renshaw, Director of Medical Services, Department of Health and Human Services, phone (03) 61 6348 7007, email [peter.renshaw@dhhs.tas.gov.au](mailto:peter.renshaw@dhhs.tas.gov.au) or Melissa Richards, Human Resource Manager, Department of Health and Human Services, phone (03) 61 6490 8964, email [melissa.richards@dhhs.tas.gov.au](mailto:melissa.richards@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Visiting Medical Specialist (Orthopaedics) (515383).**

Applications Close:—Friday, 28 May 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-Term full-time day work (with oncall). To commence as soon as possible for a 2 year period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—To provide specialist orthopaedic services for patients of the North West Regional Hospital and/or Mersey Community Hospital within the NWAHS. This position will provide opportunity for undergraduate, post-graduate and other teaching and may be suitable for Visiting Medical Practitioners.

Essential Requirements:—A medical practitioner who has had at least 5 years post graduate experience in the practice of medicine, holds a senior qualification appropriate to the speciality concerned, and has practical experience in that speciality.

Enquiries to Dr Peter Renshaw, Director of Medical Services, Department of Health and Human Services, phone (03) 61 6348 7007, email [peter.renshaw@dhhs.tas.gov.au](mailto:peter.renshaw@dhhs.tas.gov.au) or Melissa Richards, Human Resource Manager, Department of Health and Human Services, phone (03) 61 6490 8964, email [melissa.richards@dhhs.tas.gov.au](mailto:melissa.richards@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Clinical Nurse, Operating Room (503916).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$65,595 – \$69,363 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time day work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Room Suite.

Duties:—Applicant must have minimum of 2 years current Operating Room experience and have expertise in the area of Obstetrics and Gynaecology.

The role incorporates clinical teaching and mentoring of junior staff.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Ross Mace, Department of Health and Human Services, phone (03) 63487626, email [rmace@dhhs.tas.gov.au](mailto:rmace@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Occupational Therapist (514473).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Occupational Therapy Unit, Mersey Community Hospital.

Duties:—To assess, plan and carry out treatment programs in accordance with organisational policies and professional code of conduct, for clients referred to Occupational Therapy services. Rotation across acute clinical caseloads in the area will be required including medical, surgical, rehabilitation and orthopaedic inpatients, orthopaedic outpatients, community clients and paediatrics. Assist senior Occupational Therapists in ensuring that best practice standards are provided to clients of the occupational therapy service at the North West Area Health Service (NWAHS), including actively promoting the role of occupational therapy and participation in the education of service users.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty; and serious traffic offences. Identification check. Disciplinary check in previous employment check.

Enquiries to Brad Birleson, Department of Health and Human Services, phone (03) 6430 6600, email [brad.birleson@dhhs.tas.gov.au](mailto:brad.birleson@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Senior Accountant & Business Analyst (512864).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital.

Duties:—Responsible to the Finance Director (FD) of the Launceston General Hospital (LGH) for the preparation of the LGH budget and the monitoring of financial resources within the Hospital. The job will offer high level business and financial support and guidance to the Hospitals Business Unit Managers and maintain Hospital-wide financial management information. The job will also be required to work on other specific projects as directed by the FD.

Desirable Requirements:—An extensive knowledge and understanding of contemporary financial management, budgeting procedures, government accounting practices and capacity to provide support, advice and guidance to senior managers. Knowledge and demonstrated experience in the use of a computer based financial management information system. Demonstrated experience in high level management planning, together with an understanding of the provision of clinical and non-clinical services in a health care organisation.

Enquiries to Sonia Purse, Department of Health and Human Services, phone (03) 6348 7021, email [sonia.purse@dhhs.tas](mailto:sonia.purse@dhhs.tas)

gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Senior Radiation Therapist (519462).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$88,969 – \$93,533 p.a.

Radiation Therapists (Public Sector) Industrial Agreement 2009, Radiation Therapist, Level 3.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P Holman Clinic, Launceston General Hospital.

Duties:—To act as team leader in charge of the efficient planning and delivery of Radiation Therapy treatment. To utilise specialist skills to resolve novel and complex problems in the radiation therapy treatment and planning areas.

Essential Requirements:—Entitled to be granted registration as a Radiation Therapist by the Medical Radiation Science Professionals Registration Board of Tasmania.

Enquiries to Grant Smith, Department of Health and Human Services, phone (03) 6348 7140, email [grant.smith@dhhs.tas.gov.au](mailto:grant.smith@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Sonographer (503735).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$70,674 – \$81,065 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent part-time day work, working 12 hours per fortnight.

Location:—Radiology.

Duties:—To perform basic imaging examinations and ultrasound examinations. To perform novel or complex imaging procedures in Ultrasound, to facilitate patient diagnosis, clinical management and care, without supervision, to contemporary professional standards.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Garth Faulkner, Department of Health and Human Services, phone (03) 6348 7085, email [garth.faulkner@dhhs.tas.gov.au](mailto:garth.faulkner@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward

your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Supervisor – Medical Orderlies (503587).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$37,809 – \$38,933 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Attendants, LGH.

Duties:—To supervise the routine operation and delivery of Medical Orderly services at the Launceston General Hospital To provide assistance to Medical, Nursing and Para Medical staff in the lifting, positioning and general care of patients. Transportation within the hospital environment by means of wheel-chair, trolleys and beds.

Desirable Requirements:—Well developed communication skills, written and oral. Ability to effectively supervise and roster staff. Physical ability to lift and move patients.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted. conviction check for: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check.

Enquiries to David Webb, Department of Health and Human Services, phone (03) 63487460, email [david.webb@dhhs.tas.gov.au](mailto:david.webb@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Primary Health Services North*

#### **Home Care Worker (506937).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$37,809 – \$38,933 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-Term casual day work, as and when required, commencing as soon as possible for a two year period.

Location:—North East Soldiers Memorial Hospital, Scottsdale.

Duties:—Within a primary health care framework the provision of a range of basic home care support services for frail aged people, and people with disabilities and their carers.

Essential Requirements:—Current Drivers Licence.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Jo Hayes, Department of Health and Human Services, phone (03) 6352 5522, email jo.hayes@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Primary Health Services North*

#### **Multiskilled Domestic (507048).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-Term casual shift work, as and when required, commencing as soon as possible for a 2 year period.

Location:—North East Soldiers Memorial Hospital, Scottsdale.

Duties:—To clean allocated areas of the hospital, nursing home and day centre, complying with standards of infection control. To assist in the preparation and delivery of meals in accordance with FoodSafe guidelines. To provide a laundry service in compliance with established hospital guidelines.

Enquiries to Jo Hayes, Department of Health and Human Services, phone (03) 6352 5522, email jo.hayes@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Primary Health Services North*

#### **Physiotherapist (514752).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-Term part-time day work, 40 hours per fortnight, commencing as soon as possible till 30 June 2010. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Deloraine District Hospital.

Duties:—In accordance with organisational policies and professional code of ethics, to be responsible for the efficient and effective provision of Physiotherapy Services to clients living in the Deloraine District. Co-ordinate the physiotherapy services in the Deloraine District including supervision and support of staff and students. Contribute to health promotion in the Meander Valley municipality.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Primary Health Services North*

#### **Registered Nurse (504497).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, 72 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Campbell Town Multi Purpose Service.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Kaye McCoy, Department of Health and Human Services, phone (03) 6381 3360, email kaye.mccoy@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Administrative Support Officer (513110).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$42,877 – \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term casual day work (hours as and when required) commencing as soon as possible for a period of 2 years.

Location:—Midlands Multi Purpose Centre.

Duties:—The administrative officer will manage and coordinate the administrative, clerical and financial support systems for the effective and efficient operation of the Midlands Multi Purpose Centre and ensures the efficient flow of information and correspondence in relation to the activities of the site. The Midlands Multi Purpose Centre is looking for a dynamic and efficient people person to fulfil the role of Administrative Officer at the Midlands Multi Purpose Centre. The role requires a high level of communication and interpersonal skills whilst maintaining confidentiality when dealing with residents, inpatients staff and visitors. The applicant must have sound office management practices and ability to use Microsoft Windows Packages, Word, Excell, Access and Outlook as well as electronic diary management, word processing and spread sheet skills.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Sarah Kitchin, Department of Health and Human Services, phone (03) 6254 5044, email sarah.kitchin@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Community Health Nurse—2 Vacancies.**

Applications Close:—Friday, 7 May 2010.

Salary:—\$58,055 – \$69,363 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Vacancy No.:—519290.

Permanent part-time shift work, working 40 hours per fortnight.

Location:—Alonnah District Centre, Bruny Island.

Vacancy No.:—519291.

Permanent part-time shift worker, working 40 hours per fortnight.

Location:—Alonnah District Centre, Bruny Island.

Duties:—The Community Health Nurse functions as an advanced clinical practitioner, using evidenced based practices. In accordance with Primary Health Care principles, Agency Policies, legal requirements and professional competencies; the Community Health nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programs. Collaborates with other members of the health care team to ensure the delivery of high quality health care. Recognises that the health of individuals and the community is influenced by social and environmental factors as well as individual's access to health services, therefore plans and delivers services accordingly.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Chris Bodger, Department of Health and Human Services, phone (03) 6293 1143, email christine.bodger@dhhs.as.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Physiotherapist (513440).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$45,990 – \$73,789 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Repatriation Centre, Hobart.

Duties:—The Physiotherapist will assess, plan and carry out treatment programs, in accordance with organisational policies and the professional code of conduct, for clients referred to the Community Rehabilitation Unit in southern Tasmania. Rotation across clinical work areas in rehabilitation may be required. You will assist senior physiotherapists in quality improvement activities, ensuring best practice standards for physiotherapy services provided by the Community Rehabilitation Unit.

Essential Requirements:—Registered or entitled to be registered as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Robert Evans, Department of Health and Human Services, phone (03) 6222 7626, email robert.t.evans@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Primary Health Care Coordinator (513107).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$69,202 – \$81,965 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-Term part-time day work, working 60.8 hours per fortnight commencing as soon as possible until 30 June 2012.

Location:—Midlands Multi Purpose Centre.

Duties:—The regional Health Service needs a dynamic and enthusiastic person with a passion for primary health care to fulfil the role of Primary Health Care Coordinator. The role of the Primary Health Care Coordinator is to develop and manage the planning, implementation and evaluation of the Commonwealth Regional Health Services [RHS] program within the Southern Midlands Municipality. The Southern Midlands currently has a population of more than 5800 people and covers an area of 2611 square kilometres. The Primary Health Care Co-ordinator is required to work within a primary health care framework and facilitate programs/activities towards improving the health and well being of the residents of the Southern Midlands municipality. The role requires the Primary Health Care Co-ordinator to maintain and develop strong linkages with new and existing service providers to promote the quality of health service delivery within the municipality.

Desirable Requirements:—Demonstrated experience in, and knowledge of the management and delivery of health services, particularly in a rural environment, with a commitment to primary health care principles, community development and multi disciplinary teamwork. Demonstrated strategic, conceptual, analytical and creative skills with the ability to plan and prioritise activities and to identify and make sound judgements about relevant issues.

Demonstrated effective management and leadership skills, together with high level communication, interpersonal, negotiation and conflict resolution skills including the ability to negotiate mutually acceptable solutions in situations of differing interests.

Enquiries to Sarah Kitchin, Department of Health and Human Services, phone (03) 6254 5044, email sarah.kitchin@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Clinical Nurse (509460).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shiftwork, working 64 hours per fortnight.

Location:—Neurosurgery, Royal Hobart Hospital.

Duties:—Functioning as an advanced clinical practitioner

within the Neurosurgical Unit you will also provide management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Andrea Hitchens, Department of Health and Human Services, phone (03) 6222 8466, email rhcnm.neurosurgery@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Clinical Nurse Educator (518832).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Nurse Educator, Level 3.

Permanent full-time day work.

Location:—Neonatal and Paediatric Intensive Care Unit, Royal Hobart Hospital.

Duties:—This position is a rare opportunity for a motivated and experienced midwife to advance his or her career in Neonatal and Paediatric Intensive care nursing. As RHH embraces the reform agenda set for Tasmania, Clinical Nurse Educators are needed to support nurses, at all levels, to promote a modern, high quality, patient centred service. Association with the Practice Development Unit, Nursing and Midwifery, led by a Professor of Nursing, will provide opportunities to research and engage in practice development.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Mary Fitzgerald, Department of Health and Human Services, phone (03) 6222 7558, email mary.fitzgerald@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Food Services Officer (507976).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$36,266 – \$37,915 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Permanent part-time Shift Work (Fully Rotational) working 30 hours per fortnight.

Location:—South.

Duties:—To assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

Enquiries to Gwen Bloomfield, Department of Health and Human Services, phone (03) 6222 8544, email gwen.bloomfield@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Nurse Unit Manager (508737).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$79,725 – \$83,496 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time daywork.

Location:—Royal Hobart Hospital.

Duties:—Provide leadership to the Cardiology Department & the Cardiac Interventional Suite. Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by coordinating the clinical, management, education and nursing research functions within the Cardiology Department & the Cardiac Interventional Suite. Contribute to and provide leadership and support of strategies, initiatives and operations across the organisation.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Alan Wales, Department of Health and Human Services, phone (03) 6222 8203, email alan.wales@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Psychiatric Emergency Nurse (519371).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-Term full-time shiftwork, part time hours will be considered, commencing as soon as possible for a period of 2 years.

Location:—Royal Hobart Hospital.

Multiple vacancies are available, salary includes superannuation and access to salary packaging.

Improving Mental Health Emergency Care in Tasmania.

Several new positions have been created to provide specialist mental health nursing cover at the Royal Hobart Hospitals Emergency Department. These unique roles offer diversity, autonomy and the opportunity to join an innovative and dynamic team. Applicants drawn to these positions will be self-motivated and offer superior assessment and interpersonal skills. These positions work closely with the Emergency Crisis Assessment and Treatment team and liaise with other psychiatric services.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practicing certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Don Burton, Department of Health and Human Services, phone (03) 6222 8425, email don.burton@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Registered Nurse (518483).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shiftwork.

Location:—Neurosurgery, Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals. In collaboration with members of the healthcare team plan, implement and evaluate patient/client care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Andrea Hitchens, Department of Health and Human Services, phone (03) 6222 8466, email rhhcnm.neurosurgery@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Senior Phlebotomy Technician (516552).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$53,384 – \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital.

Duties:—Undertake testing for inpatient and outpatients referred to Centrepark for phlebotomy services. Supervise and lead a small team of technical support staff.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position: An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work, or relevant Training and/or experience determined in accordance with the provisions of Section 37 of the Tasmanian State Service Act appropriate to the nature of the work.

Enquiries to Jane Stevenson, Department of Health and Human Services, phone (03) 6222 7121, email jane.stevenson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Visiting Medical Practitioner, Urology (509380).**

Applications Close:—Friday, 7 May 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-Term part-time daywork working 14 hours per fortnight, with on call as per Unit roster, commencing as soon as possible for a period of 2 years.

Location:—Department of Urology, Royal Hobart Hospital.

Duties:—Provide clinical services of the highest possible standard to Urology patients. Actively pursue improved outcomes for urology patients by participating in teaching and research relevant to Urology.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Mr Fadi Nuwayhid, Department of Health and Human Services, mobile 0411 343 628, email fadi.nuwayhid@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## STATEWIDE AND MENTAL HEALTH SERVICES

*Health and Wellbeing Services*

## Oral Health Services.

**Dental Therapist (501249, 501255)—2 Vacancies.**

Applications Close:—Friday, 14 May 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-Term casual day work (hours as and when required) commencing as soon as possible for a period of 2 years and Permanent full-time day work.

Location:—North West Region.

Duties:—The Dental Therapist will provide dental care for eligible clients of the Children's Dental Service of the Oral Health Service. You will provide dental health education and health promotional and preventive programs for clients, their families or carers, communities and other relevant stakeholders. You will provide dental treatment for children up to eighteen years of age, within the scope of the Dental Practitioners Registration Act 2001 and Oral Health Service policies and guidelines, including participation in quality improvement initiatives and the notification and management of all clinical incidents. You will organise and operate a community dental clinic / facility in accordance with Oral Health Service protocols and guidelines.

Essential Requirements:—Registered, or eligible for registration, as a Dentist Therapist under the Dental Practitioners Registration Act 2001.

Enquiries to Anne Summers, Department of Health and Human Services, phone 0364 407121, mobile 0409 963 159, email anne.summers@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

## STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services North West***Service Coordinator (516674).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Mental Health Services North West.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies: Provide high-level management advice and support to the North West Area Manager and the management team. Manage and co-ordinate the day to day administrative and business support activities within the North West area office and other designated units to achieve agreed financial and service delivery performance targets.

Desirable Requirements:—Significant management and leadership experience, along with knowledge of contemporary management practice, including change management, best practice, human resource management, working with ambiguity

and pressure together with the ability to contribute and lead a team. Highly developed interpersonal, communication, conflict resolution and negotiation skills, including the ability to negotiate and work collaboratively with stakeholders. High-level strategic, conceptual, analytical and creative skills, along with the ability to plan and prioritise activities and to identify and make sound judgments about relevant issues.

Enquiries to Christine Lander, Department of Health and Human Services, phone (03) 6434 4070, email [christine.lander@dhhs.tas.gov.au](mailto:christine.lander@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services South*

#### **Community Mental Health Nurse E-CAT (519236).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-Term full-time shiftwork, part time hours will also be considered, commencing as soon as possible for a period of 2 years.

Location:—Mental Health Services, Southern Region.

Multiple vacancies are available, salary includes superannuation and shift allowances.

Improving Mental Health Emergency Care in Tasmania.

These positions provide specialist support to Royal Hobart Hospital's Emergency Department in the management and treatment of patients presenting with significant mental illness. Working primarily in the community, these roles will work closely with the Psychiatric Emergency Nurse as part of a specialist team to plan discharges from the Emergency Department and to deliver intensive short-term case management for clients within their own home. In addition the ECAT nurses will form strong links with other services providers including Community Mental Health Services in coordinating ongoing care. Successful applicants will have the opportunity to be part of a new and innovative service, will enjoy working in a dynamic team environment, possess excellent interpersonal skills and will be flexible and creative in the delivery of care to the clients.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practicing certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Vicki Polanowski, Department of Health and Human Services, phone (03) 6211 4580, email [vicki.polanowski@dhhs.tas.gov.au](mailto:vicki.polanowski@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au)

## INFRASTRUCTURE, ENERGY AND RESOURCES

### RACING SERVICES TASMANIA

#### *Stewards*

#### **Chief Steward, Greyhound Racing (371487).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-Term full-time 5 years.

Location:—Launceston.

Duties:—Administer greyhound racing in Tasmania in accordance with the Rules of Racing, relevant legislation or directions from the Director, including the management or conduct of investigations or inquiries into breaches of the Rules of Racing, including the determination of penalty, and represent the greyhound code at hearings before the Tasmanian Racing Appeal Board. Manage the supervision and control of the conduct of greyhound racing including race meetings, trials and training. Develop and maintain effective working relationships with industry associations, race clubs, officials, industry participants and other government bodies, and represent Tasmania as required at National forums. Monitor Occupational, Health and Safety developments and ensure appropriate measures are taken to facilitate compliance within the framework of the Rules of Racing and policy. Manage the provision of specialist advice and recommendations to the Registrar for the assessment of licence applications or renewals. Provide support and assistance to the Chief Stewards of the other codes of racing as required.

Provide authoritative and specialist high level policy advice and recommendations to the Director on integrity control relating to the greyhound code of racing and then manage the implementation of integrity control policy decisions.

Essential Requirements:—A Current Driver Licence The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

Conviction check for: Crimes involving dishonesty eg fraud, embezzlement etc, Crimes involving illegal betting or gambling, Driving offences, due to the need for stewards to hold a current driver's licence so they can travel to racing fixtures state wide, Offences relating to the mistreatment of, or cruelty to, animals.

Enquiries to Tony Murray, Director of Racing, Department of Infrastructure, Energy and Resources, 2nd Floor, Henty House, Civic Centre Launceston, phone (03) 63 36 2931, email [tony.murray@dier.tas.gov.au](mailto:tony.murray@dier.tas.gov.au)

## JUSTICE

### WORKCOVER

#### **OHS Advisor (355896).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Develop, deliver, monitor and evaluate OHS advisory programs to high-risk industry sectors, industry groups and individual businesses through the implementation of appropriate intervention strategies. In consultation with agency staff, business groups and key stakeholders, implement a range of intervention strategies for identified high risk industry sectors.

Desirable Requirements:—Relevant tertiary qualifications and industry experience. A current motor vehicle driver's licence.

Enquiries to Ray Pickett, Assistant Director, WorkCover, Department of Justice, phone (03) 6233 2655, email [ray.pickett@justice.tas.gov.au](mailto:ray.pickett@justice.tas.gov.au)

Applications to Recruitment and Establishment, Human Resources, Department of Justice, GPO Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au)

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Callum Gorringe on (03) 6233 3928.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

### NORTHERN DISTRICT

#### *Northern Prosecution Services*

#### **Clerical Support Officer (001449).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Launceston.

Duties:—Provide administrative, clerical and keyboard support to the Officer-in-Charge and police personnel attached to Northern Prosecution.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 or equivalent level.

Enquiries to Mr Kevin Osborne, District Executive Officer, Department of Police and Emergency Management, GPO Box 308, Hobart 7001, phone (03) 6336 3749, email [kevin.osborne@police.tas.gov.au](mailto:kevin.osborne@police.tas.gov.au)

Applications to Coordinator, Employee Relations, Department of Police and Emergency Management, GPO Box 308, Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au)

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

## PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

### CONSERVATION AND INFRASTRUCTURE

#### **Tradesperson (Painter) (PA104/10).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$49,097 – \$53,441 p.a.

Port Arthur Historic Site Management Authority Award, General Stream, Band 3.

Permanent full-time.

Location:—Port Arthur.

Duties:—To provide specialised painting and decorating trade skills and other support as required in maintenance, new works and conservation at the Port Arthur Historic Sites.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Certificate III in Painting and Decorating or equivalent.

Enquiries to John Featherstone, Building & Works Manager, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2341, fax (03) 6250 1004, mobile 0417 505 953, email [john.featherstone@portarthur.org.au](mailto:john.featherstone@portarthur.org.au).

Applications to Jane Bale, HR Administrator, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2306, fax (03) 6251 2322, email [recruitment@portarthur.org.au](mailto:recruitment@portarthur.org.au).

## PREMIER AND CABINET

### MINISTERIAL AND PARLIAMENTARY SERVICES

#### **Adviser (Various).**

Applications Close:—Friday, 7 May 2010.

Salary:—p.a.

Classification:—See Below.

Contract Position for the term of the current Tasmanian State Government.

Location:—Statewide.

The Tasmanian Government is seeking applications from suitably qualified or experienced persons for the role of Adviser or Senior Adviser.

Salaries will be appropriate to the background and experience of suitable applicants.

Duties:—Provide high level political and policy advice to the Minister within a ministerial office responsible for a defined range of portfolios, a diverse range of whole-of-government issues and critical projects related to those portfolios.

Desirable Requirements:—Tertiary qualification in a relevant discipline or research experience to a similar level.

Enquiries to Alison Wood, Manager Ministerial Services, Department of Premier and Cabinet, phone (03) 6270 5509, email [Alison.Wood@dpac.tas.gov.au](mailto:Alison.Wood@dpac.tas.gov.au)

Applications to Terry Field, Chief of Staff, Office of the Premier, Department of Premier and Cabinet, Job Application, GPO Box 123, Hobart Tasmania 7001, phone (03) 6270 5539, fax (03) 6234 1572, email [job.application@dpac.tas.gov.au](mailto:job.application@dpac.tas.gov.au)

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### AGRICULTURAL POLICY GROUP

#### *Innovation Branch*

#### **Program Leader (Women in Rural Industries) (703104).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-Term full-time for a period of 11 months, or until the return of the occupant of 702412, whichever is the sooner.

Location:—Hobart or Launceston (subject to negotiation).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Facilitate networking opportunities between rural women and industry. This includes providing project management support (when requested) to networks such as Tasmanian Women in Agriculture.

Desirable Requirements:—A tertiary qualification in a relevant discipline. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal & Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Deidre Wilson, phone (03) 6233 2663, email [deidre.wilson@dpipwe.tas.gov.au](mailto:deidre.wilson@dpipwe.tas.gov.au)

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpipwe.tas.gov.au](mailto:job.applications@dpipwe.tas.gov.au)

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### ENVIRONMENT

#### **Administrative Assistant (706435).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-Term part-time 40 hours per fortnight for 12 months.

Location:—New Town.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full time rates.

Duties:—Provide business support to ensure timely and effective support to Analytical Services Tasmania in the areas of reception, administration, facilities management, and procurement.

Desirable Requirements:— A current motor vehicle driver's licence and a certificate III in Business Administration or equivalent qualification.

Enquiries to Amanda Freeman, Business Services Officer, phone (03) 6230 7002, email [Amanda.Freeman@environment.tas.gov.au](mailto:Amanda.Freeman@environment.tas.gov.au)

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpipwe.tas.gov.au](mailto:job.applications@dpipwe.tas.gov.au)

Applications should quote vacancy title and number, be marked Personal & Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

### PARKS AND WILDLIFE SERVICE

#### **Wildlife Ranger (705638).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-Term full-time from August 2010 until April 2011.

Location:—Macquarie Island.

Employees who are required to undertake duties on Macquarie Island may be entitled to appropriate allowances.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Assist the Macquarie Island Executive Officer in the delivery of programs. Assist the Macquarie Island Ranger-in-charge in the delivery of programs and services on Macquarie Island, in accordance with the Island's status as a Nature Reserve, Biosphere Reserve and World Heritage Area, and as described in the annual works program. The works program will include nature conservation, historic heritage, tourism and infrastructure management.

Essential Requirements:—Be certified as fit for Macquarie Island service by the Australian Antarctic Division's Polar Medicine Branch after tests conducted by or on behalf of a Health Services Australia Medical Officer. Be rated as suitable for Macquarie Island service against core behavioural criteria. (Some assessments will be made by the Directorate of Psychology – Army). A current St John's Workplace, Level 2 first aid certificate. Holder of a current motor vehicle driver's licence.

Desirable Requirements:—A relevant tertiary qualification. Relevant experience in the management of sub-antarctic reserved areas or similar land management reserves experience would be an advantage. A Wilderness First Aid Certificate. Firearms license or ability to acquire one before deployment to Macquarie Island. A coxswain (restricted) certificate or equivalent.

Applications should quote vacancy title and number, be marked Personal & Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Noel Carmichael, phone (03) 6233 7876, email [noel.carmichael@dpipwe.tas.gov.au](mailto:noel.carmichael@dpipwe.tas.gov.au)

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 3682, email [job.applications@dpipwe.tas.gov.au](mailto:job.applications@dpipwe.tas.gov.au)

## TASMANIAN POLYTECHNIC

### REGIONAL AND COMMUNITY ENGAGEMENT

#### **Manager, Regional and Community Projects (001372).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Negotiable.

Duties:—Manage and provide consultative advisory support to high level projects and processes (including the implementation of Trade Training Centres, Smarter Schools National Partnerships and research into policy responses to regional and transition issues).

Essential Requirements:—

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Relevant academic qualifications.

A current drivers licence.

Enquiries to Maree Gerke, Director, Regional and Community Engagement, Tasmanian Polytechnic, phone (03) 6336 2270, mobile 0439 001 713, email [maree.gerke@polytechnic.tas.edu.au](mailto:maree.gerke@polytechnic.tas.edu.au).

Please note: to be considered for an interview an applicant must

address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

Applications to Human Resource Services (Recruitment), Shared Services, GPO Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email [recruitment@sharedservices.tas.edu.au](mailto:recruitment@sharedservices.tas.edu.au). All applications are formally acknowledged within 3 working days of the closing date. Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services. If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

## TASMANIAN POLYTECHNIC

### WORKFORCE FUTURES

#### **Administrative Assistant (001640).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—North West.

Duties:—To undertake various administrative and clerical duties that support the function of a campus, team or business unit, including providing a client focussed reception service. Assist with operational processes including the maintenance of databases and related matters.

Essential Requirements:—The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Mark Geeves, Workforce Sector Leader, Tasmanian Polytechnic, mobile 0408 031 917, email [alison.oates@polytechnic.tas.edu.au](mailto:alison.oates@polytechnic.tas.edu.au).

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

Applications to Human Resource Services (Recruitment), Shared Services, GPO Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email [recruitment@sharedservices.tas.edu.au](mailto:recruitment@sharedservices.tas.edu.au).

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

## TREASURY AND FINANCE

### BUDGET AND FINANCE DIVISION

#### *Shareholder Policy and Markets Branch*

#### **Administrative Assistant (723843).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$43,406 – \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 14.7 hours per week (0.4 FTE).

Location:—Hobart.

Duties:—Provide administrative support to the Director and Senior Officers and other members of the Shareholder Policy and Markets Branch.

In the context of the selection criteria, to be successful in the position applicants will: possess very good organisational and administrative skills; demonstrate initiative, tact and discretion (while ensuring confidentiality is maintained); and have well developed communication skills.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

Enquiries to Anne Morgan, Executive Support Officer, Office of the Secretary, Department of Treasury and Finance, phone (03) 6233 6708, email [anne.morgan@treasury.tas.gov.au](mailto:anne.morgan@treasury.tas.gov.au)

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, phone (03) 6233 3483, fax (03) 6233 3851, email [recruitment@treasury.tas.gov.au](mailto:recruitment@treasury.tas.gov.au)

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## TREASURY AND FINANCE

### REVENUE, GAMING AND LICENSING DIVISION

#### *Revenue Branch*

#### **Principal Communications Officer (724079).**

Applications Close:—Friday, 14 May 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—As a member of the Revenue Branch, the Principal Communications Officer will support and assist the Commissioner and Deputy Commissioner of State Revenue in the development and delivery of the functions associated with effective internal and external communication. The Principal Communications Officer will contribute to and support the achievement of the corporate objectives of the Department.

In the context of the selection criteria, to be successful in the position applicants will have: high level communications expertise and knowledge of contemporary communication practices and have excellent written skills in both print and electronic media; high-level inter-personal skills; and the ability to create and maintain client relationships and target information effectively to specific client needs.

Highly Desirable:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Carol Williams, Manager Business Development, Revenue Branch, Department of Treasury and Finance, phone (03) 6233 2561, email [carol.williams@treasury.tas.gov.au](mailto:carol.williams@treasury.tas.gov.au)

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, phone (03) 6233 3483, fax (03) 6233 3851, email [recruitment@treasury.tas.gov.au](mailto:recruitment@treasury.tas.gov.au)

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Technical Officer (Cultural Heritage)	K. Brett	3 months	03.05.10
Economic Development, Tourism & the Arts	Coordinator Distribution Operations	K. Bertino	6 months	17.05.10
Economic Development, Tourism & the Arts	Graduate Officer	A. Wright	6 months	10.05.10
Economic Development, Tourism & the Arts	Graduate Officer	D. Baldwin	6 months	11.05.10
Economic Development, Tourism & the Arts	Graduate Officer	J. Kerr	6 months	03.05.10
Health & Human Services	Youth Worker (AYDC)	S. Bartlett	6 months	27.04.10
Health & Human Services	Clinical Nurse (Diabetes Educator)	S. Beattie	6 months	19.04.10
Health & Human Services	Food Services Officer	C. Sheppard	6 months	26.04.10
Health & Human Services	Registered Nurse	J. Semmler	6 months	26.04.10
Health & Human Services	Training Coordinator	S. Francia	6 months	26.04.10
Health & Human Services	Allied Health Professional	R. Pearce	6 months	19.04.10
Health & Human Services	Registered Nurse	T. Williams	6 months	18.04.10
Health & Human Services	Clinical Psychologist	T. Martin Cole	6 months	14.04.10
Health & Human Services	Registered Nurse	B. Hilliar	6 months	18.04.10
Health & Human Services	Customer Service Officer	T. Dickson	6 months	26.04.10
Health & Human Services	Registered Nurse	K. Ogilvy	6 months	19.04.10
Health & Human Services	Team Leader-Children & Young Persons Program, FVCSS, NW	B. Bennett	6 months	15.04.10
Health & Human Services	Registered Nurse	H. Strong	6 months	18.04.10
Health & Human Services	Youth Worker (AYDC)	G. How	6 months	02.05.10
Health & Human Services	Pathology Clerk	K. Bannister	6 months	19.04.10
Health & Human Services	Physiotherapist	I. Payne	6 months	02.05.10
Health & Human Services	Personal Care Worker	A. Haskin	6 months	19.04.10
Health & Human Services	Youth Worker (AYDC)	N. Griffiths	6 months	02.05.10
Health & Human Services	Administrative Assistant	C. Woodberry	6 months	19.04.10
Health & Human Services	Food Services Officer	A. Verasdonck	6 months	26.04.10
Health & Human Services	Youth Worker (AYDC)	M. Walters	6 months	27.04.10
Health & Human Services	Administrative Assistant	S. Dragt	6 months	19.04.10
Health & Human Services	Food Services Officer	A. Nagy	6 months	26.04.10
Infrastructure, Energy & Resources	AIS Support Officer	N. Hill	6 Months	13.04.10
Primary Industries, Parks, Water & Environment	Cadastral Service Officer	M. Goodsell	6 months	21.04.10
Treasury & Finance	Administrative Assistant	E. Sward	6 months	10.05.10

### *Fixed-Term Appointments of greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Coordinator Stakeholder Communications	F. Armstrong-Bunker	10 May 2010 to 13 May 2011	20.04.10

*Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	M. Chandler	Graduate Officer	19.04.10
Health & Human Services	A. Natera	Nurse Transition to Practice Coordinator	26.04.10
Health & Human Services	J. Joyce	Nurse Educator	19.04.10
Health & Human Services	E. Rist	Registered Nurse	19.03.10
Health & Human Services	A. Bresnehan	Clinical Nurse Consultant	26.04.10
Health & Human Services	S. Rooke	Clinical Nurse Consultant	26.04.10
Health & Human Services	A. Moore	Nurse Transition to Practice Coordinator	26.04.10
Tasmanian Polytechnic	B. Henry	Workforce Project Officer	03.05.10
Tasmanian Polytechnic	C. Fletcher	Workforce Learning Leader	20.04.10
Tasmanian Polytechnic	W. Bartlett	Executive Assistant	21.04.10
The Skills Institute	G. Corfield	Unit Leader	19.04.10

*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Audiologist	L. Higgins	23.04.10
Health & Human Services	Registered Nurse Level 3	K. Radcliffe	17.04.10
Infrastructure, Energy & Resources	Utility Officer	J. Hawkes	19.04.10
Primary Industries, Parks, Water & Environment	Ranger In Charge	J. Luttrell	23.04.10
Primary Industries, Parks, Water & Environment	Information Officer	C. Nasuti	16.04.10

*Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Co-ordinator Patient Volunteer Services	R. George	01.04.10
Health & Human Services	Filing Clerk	S. Kennedy	19.03.10
Health & Human Services	Policy Officer	M. Wilson	31.03.10
Health & Human Services	Registered Nurse	C. Herron	17.04.10
Health & Human Services	Community Mental Health Nurse	C. Kirrane	23.04.10
Health & Human Services	Disability Worker	R. Davis	23.04.10
Primary Industries, Parks, Water & Environment	Quarantine Officer	B. Huzzey	08.04.10
Treasury & Finance	Policy Analyst	A. Sutherland	23.04.10



# We can produce a document the whole world will want to see.

## We can also make sure they don't.

No matter how good it looks, sometimes your publication contains information that you would prefer to keep under lock and key.

At Print Applied Technology, Tasmania's number one printer, that's just where we keep it.

How good is our security? Well, in 159 years of

printing the most sensitive government and business documents we've never had any leaks.

Your job will not be any different. So now you can sleep at night knowing your document is safe. Won't that make a world of difference!

Have a chat with one of our sales representatives on 03 6233 3168.



print applied  
TECHNOLOGY  
PTY LTD

"environmentally responsible printer"

**HOBART**  
123 Collins Street,  
Hobart TAS 7000  
P 03 6233 3289 F 03 6216 4294

**TECHNOPARK**  
33 Innovation Drive,  
Dowsing Point TAS 7010  
P 03 6233 3168 F 03 6233 5346

GPO Box 307, Hobart TAS 7001  
sales@thepat.com.au  
www.thepat.com.au



**P**  
**MS**  
**GSM**  
**CMYK**

## A bit fuzzy on your printing jargon?

Dont worry, our sales team know more than enough.

They also know one other very important fact: that it's just that - jargon.

Talk to one of our experienced sales representatives and you'll come away with a crystal clear understanding of the ins and outs of your printing job. We know what you want

because we know the right questions to ask.

No guesses, no hazy ideas, no fudging...just the information needed to be assured that your publication will be a sight for sore eyes.

Call us on 6233 3168 for the bottom line on all your printing requirements.



**print applied**  
**TECHNOLOGY**  
PTY LTD

"environmentally responsible printer"

**HOBART**  
123 Collins Street,  
Hobart TAS 7000  
P 03 6233 3289 F 03 6216 4294

**TECHNOPARK**  
33 Innovation Drive,  
Dowsing Point TAS 7010  
P 03 6233 3168 F 03 6233 5346

GPO Box 307, Hobart TAS 7001  
sales@thepat.com.au  
www.thepat.com.au



# Our conscience is crystal clear.

## Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'EcoClean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

You too can help to protect our environment, by promoting and using FSC products.

For further information please contact Print Applied Technology or visit [www.fscaustralia.org](http://www.fscaustralia.org)



**print applied**  
TECHNOLOGY  
PTY LTD

"environmentally responsible printer"



The mark of responsible forestry  
Cert no. SA-COC-002363

#### HOBART

123 Collins Street,  
Hobart TAS 7000  
P 03 6233 3289 F 03 6216 4294

#### TECHNOPARK

33 Innovation Drive,  
Dowsing Point TAS 7010  
P 03 6233 3168 F 03 6233 5346

GPO Box 307, Hobart TAS 7001  
[sales@thepat.com.au](mailto:sales@thepat.com.au)  
[www.thepat.com.au](http://www.thepat.com.au)

#### Disclaimer.

Products and services advertised in this publication are not endorsed by the State of and the State does not accept any responsibility for the content or quality of reproduction. The Contractor reserves the right to reject any advertising material it considers unsuitable for government publication.

#### Copyright.

The Tasmanian Government Gazette and Tasmanian State Services are subject to the Copyright Act. No part of any material published in the Tasmanian Government Gazette or the Tasmanian State Service Notices may be reproduced except in accordance with the Copyright Act.

Printed by Print Applied Technology Pty Ltd under authority of the Government of the State of Tasmania.