



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
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**Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.**

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### *Further Information*

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### *Submission of Applications*

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### *Fixed-Term Appointment*

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### *Fixed-Term Employment Registers*

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

#### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6233 6687

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6233 3148**

#### ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

##### CULTURE, RECREATION AND SPORT

##### *Arts Tasmania*

#### **Programme Officer, North West (424760).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time (0.6 FTE).

Location:—Burnie.

Duties:—To actively represent Arts Tasmania and arts@work's services in the north-west of Tasmania. To assist artists in generating higher financial returns through specific projects aimed at seeking employment and export opportunities for artists through business, industry and government bodies and public art programmes and to provide high level advice to inform and administer programmes of assistance to the arts.

This position is a partnership between Arts Tasmania, arts@work and the Cradle Coast Authority (CCA).

Desirable Requirements:—Tertiary qualifications or commensurate professional experience in the arts environment.

Current driver's licence.

Enquiries to Lisa Morris for a copy of the Statement of Duties on (03) 6237 6322 or email **Lisa.Morris@artsatwork.com.au**. For further information about the position please contact Fiona Barber, Manager, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5939, email **Fiona.Barber@artsatwork.com.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5864, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

Applications should include a statement addressing the selection criteria outlined in the Statement of Duties and a current Curriculum Vitae.

#### ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

##### CULTURE, RECREATION AND SPORT

##### *Sport and Recreation Tasmania*

##### Sport and Recreation Services

#### **Client Manager (424752).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide client management services, policy and project advice to the sport and recreation sector, including peak and state organisations. As a member of Sport and Recreation Services liaise with members of other teams to identify and develop strategies to address emerging sport and recreation issues.

Desirable Requirements:—· Relevant tertiary or industry recognised qualifications and affiliations.

A current driver's licence.

Enquiries to Renee Watson for a copy of the Statement of Duties on (03) 6233 5615 or email **Renee.Watson@development.tas.gov.au**. For further information about the position please contact Alison Lai, Manager South, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5315, email **Alison.Lai@development.tas.gov.au**.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5864, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

Applications should include a statement addressing the selection criteria outlined in the Statement of Duties and a current Curriculum Vitae.

#### ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

##### CULTURE, RECREATION AND SPORT

##### *Sport and Recreation Tasmania*

##### Sport and Recreation Services

#### **Client Manager (424513).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Launceston.

Duties:—Provide client management services, policy and project advice to the sport and recreation sector, including peak and state organisations. As a member of Sport and Recreation Services liaise with members of other teams to identify and develop strategies to address emerging sport and recreation issues.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications and affiliations.

A current driver's licence.

Enquiries to Lyn Jackson for a copy of the Statement of Duties on (03) 6336 2206 or email [Lyn.Jackson@development.tas.gov.au](mailto:Lyn.Jackson@development.tas.gov.au). For further information about the position please contact Keith Ryan, Acting Manager N/NW, Department of Economic Development, Tourism and the Arts, phone (03) 6336 2011, email [Keith.Ryan@development.tas.gov.au](mailto:Keith.Ryan@development.tas.gov.au).

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5864, fax (03) 6233 5703, email [applications@development.tas.gov.au](mailto:applications@development.tas.gov.au).

Applications should include a statement addressing the selection criteria outlined in the Statement of Duties and a current Curriculum Vitae.

## ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

### INDUSTRY DEVELOPMENT DIVISION

#### *Regional Development*

#### ***Regional Manager, North (424026).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$93,755 – \$100,987 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Launceston.

Duties:—Lead and manage the Northern Regional Office (the regional office) of the Department. The Regional Manager is responsible for delivering economic benefits to Northern Tasmania, specifically:—To stimulate business and regional economic development activities throughout Northern Tasmania by working with the private and public sectors to attract investment, foster innovation and create employment opportunities. To co-ordinate and contribute to the development of a regional economic development plan for the Northern region in conjunction with key stakeholders, including Regional Development Australia (Tasmania), local government and regional development organisations.

Desirable Requirements:—Relevant tertiary or business recognised qualifications and affiliations are highly desirable.

Enquiries to Glenys Holt for a copy of the Statement of Duties on (03) 6336 2822 or email [Glenys.Holt@development.tas.gov.au](mailto:Glenys.Holt@development.tas.gov.au). For further information about the position please contact Tom Black, General Manager Regional Development, Department of Economic Development, Tourism and the Arts, phone (03) 6336 2891, email [Tom.Black@development.tas.gov.au](mailto:Tom.Black@development.tas.gov.au).

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5864, fax (03) 6233 5703, email [applications@development.tas.gov.au](mailto:applications@development.tas.gov.au).

Applications should include a statement addressing the selection criteria outlined in the Statement of Duties and a current Curriculum Vitae.

## ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

### INDUSTRY DEVELOPMENT DIVISION

#### *Regional Development*

#### ***Regional Manager, North-West (424045).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$93,755 – \$100,987 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Burnie.

Duties:—Lead and manage the North West Regional Office (the regional office) of the Department. The Regional Manager is responsible for delivering economic benefits to North West Tasmania, specifically:—To stimulate business and regional economic development activities throughout North West Tasmania by working with the private and public sectors to attract investment, foster innovation and create employment opportunities. To co-ordinate and contribute to the development of a regional economic development plan for the North West region in conjunction with key stakeholders, including Regional Development Australia (Tasmania), local government and regional development organisations.

Desirable Requirements:—Relevant tertiary or business recognised qualifications and affiliations are highly desirable.

Enquiries to Glenys Holt for a copy of the Statement of Duties on (03) 6336 2822 or email [Glenys.Holt@development.tas.gov.au](mailto:Glenys.Holt@development.tas.gov.au). For further information about the position please contact Tom Black, General Manager Regional Development, Department of Economic Development, Tourism and the Arts, phone (03) 6336 2891, email [tom.black@development.tas.gov.au](mailto:tom.black@development.tas.gov.au).

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5864, fax (03) 6233 5703, email [applications@development.tas.gov.au](mailto:applications@development.tas.gov.au).

Applications should include a statement addressing the selection criteria outlined in the Statement of Duties and a current Curriculum Vitae.

## ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

### INDUSTRY DEVELOPMENT DIVISION

#### *Sectoral Development*

#### ***Director, Antarctic Tasmania, Science and Research (424997).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$93,755 – \$100,987 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Make a significant contribution to the Tasmanian economy through the provision of leadership and strategic direction to the Antarctic Tasmania, Science and Research section (ATSandR) of the Sectoral Development Unit and the government's policies and strategies in this area.

Represent the State government's interests through the development of relationships and networks with national and international stakeholders in the ATS&R sectors.

Lead and manage the human, physical and financial resources of ATSandR and provide the government and the department with authoritative, high-level advice on science, research and

development, innovation, emerging industries and Antarctic affairs issues, and provide support to the General Manager.

**Desirable Requirements:**—Relevant tertiary qualification and/or professional affiliations.

Enquiries to Melissa Honey for a copy of the Statement of Duties on (03) 6233 5869 or email [Melissa.Honey@development.tas.gov.au](mailto:Melissa.Honey@development.tas.gov.au). For further information about the position please contact Matt McGee, General Manager, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5733, email [Matt.McGee@development.tas.gov.au](mailto:Matt.McGee@development.tas.gov.au).

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5864, fax (03) 6233 5703, email [applications@development.tas.gov.au](mailto:applications@development.tas.gov.au).

Applications should include a statement addressing the selection criteria outlined in the Statement of Duties and a current Curriculum Vitae.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North-West)*

##### Penguin Primary School

#### ***School Administration Clerk (964384).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$43,406 – \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time 20 hours per fortnight for up to 42 week per year from ASAP up to 17 December 2010.

Location:—Penguin Primary School.

**Description of the Role:**—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

**Essential Requirements:**—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:.. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jim Rundling, Department of Education, phone (03) 6437 2379, email [jim.rundling@education.tas.gov.au](mailto:jim.rundling@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### OFFICE OF THE TASMANIAN QUALIFICATIONS AUTHORITY (OTQA)

#### ***Client Service Officer (964274).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

**Description of the Role:**—Act as first point of contact for the Office of the Tasmanian Qualifications Authority (OTQA) as well as providing other clerical and secretarial support for the Office as required.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:.. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to John Brooks, Department of Education, phone (03) 6233 6364, email [john.brooks@tqa.tas.gov.au](mailto:john.brooks@tqa.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## HEALTH AND HUMAN SERVICES

#### ***Staff Specialist (Emergency Medicine) (514795).***

Applications Close:—Friday, 28 May 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with oncall). To commence as soon as possible for a 2 year period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

**Duties:**—To provide specialist emergency medicine care to patients attending the Department of Emergency Medicine at the North West Regional Hospital and/or Mersey Community Hospital within the NWAHS. This position will provide opportunity for undergraduate, post-graduate and other teaching. Participation in retrieval and support of district hospitals and rural GPs is also a requirement of this position. This position may be suitable for doctors seeking part-time employment.

**Essential Requirements:**—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Dr Peter Renshaw, Department of Health and Human Services, phone (03) 61 63487007, email [peter.renshaw@dhhs.tas.gov.au](mailto:peter.renshaw@dhhs.tas.gov.au) or Melissa Richards, Human Resources Manager, Department of Health and Human



Services, phone (03) 61 64908964, email melissa.richards@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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#### HEALTH AND HUMAN SERVICES

##### **Staff Specialist (Medicine)—2 Vacancies.**

Applications Close:—Friday, 28 May 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Vacancy No. 514940.

Fixed-term full-time day work (with oncall).

Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Vacancy No. 514927.

Fixed-term full-time day work (with oncall).

Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—To provide specialist general medicine services for patients of the North West Regional Hospital and/or Mersey Community Hospital within the NWAHS. Successful applicants will have the opportunity to develop sub speciality interests within the context of a generalist service. This position will provide opportunity for undergraduate, post-graduate and other teaching.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Dr Peter Renshaw, Director of Medical Services, Department of Health and Human Services, phone (03) 61 487007, email [peter.renshaw@dhhs.tas.gov.au](mailto:peter.renshaw@dhhs.tas.gov.au) or Melissa Richards, Human Resource Manager, Department of Health and Human Services, phone (03) 61 64908964, email [melissa.richards@dhhs.tas.gov.au](mailto:melissa.richards@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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#### HEALTH AND HUMAN SERVICES

##### **Staff Specialist (Rehabilitation) (518651).**

Applications Close:—Friday, 28 May 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with oncall). To commence as soon as possible for a 2 year period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—To provide specialist rehabilitation medicine services for patients of the North West Regional Hospital and/or Mersey Community Hospital within the NWAHS. This position will provide opportunity for undergraduate, post-graduate and other teaching.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Dr Peter Renshaw, Director of Medical Services, Department of Health and Human Services, phone (03) 61 63487007, email [peter.renshaw@dhhs.tas.gov.au](mailto:peter.renshaw@dhhs.tas.gov.au) or Melissa Richards, Human Resource Manager, Department of Health and Human Services, phone (03) 61 64908964, email [melissa.richards@dhhs.tas.gov.au](mailto:melissa.richards@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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#### HEALTH AND HUMAN SERVICES

##### **Transition to Practice Placements for Graduate Registered Nurses Mid-year Intake 2010 (Various Positions).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$49,012 p.a.

Nurses (TPS) Award, Graduate Nurse RN, Level 1.

Permanent full-time.

Location:—Various locations within the State.

Duties:—We offer a contemporary approach to your transition as a newly registered nurse with diverse and rewarding opportunities.

With the choices offered, we are sure to meet your individual needs or interests. Varied practice settings are available for placement including metropolitan hospitals, mental health, community nursing, child health and parenting, alcohol and drug services, correctional health and rural hospitals.

Graduate/ Registered Nurse Transition to Practice Placement:—Facilitates your transition to practice as a newly registered nurse commencing with a comprehensive orientation which meets your individual needs. Orientation provides information relating to workplace policies, practices and processes and facilitates your socialisation to the organisation.

Facilitates the consolidation of core skills that are transferable across a range of practice settings; builds on your knowledge and clinical skills providing a strong foundation for your future career pathway.

Provides the opportunity for you to commence a specialised career pathway in a practice area of your choice.

Provides professional development opportunities that recognise the unique requirements of you as a newly registered nurse, with a focus on commencing your career pathway development.

Is supported by a dedicated team of Transition to Practice Co-ordinators, Clinical Preceptors and Nurse Educators who will assist you to achieve your clinical objectives and professional development goals and provide clinical support in practice.

Highly Desirable:—Less than six months experience as a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Deanna Ellis, Department of Health and Human Services, phone (03) 6336 5558, email [deanna.ellis@dhhs.tas.gov.au](mailto:deanna.ellis@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### CARE REFORM

#### *Safety and Quality*

#### **Senior Policy Officer, Open Disclosure (518682).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work from as soon as possible for a period of 12 months (Flexible working arrangements may be considered).

Location:—Hobart.

Duties:—In accordance with the Department's Safety and Quality Framework and priorities and in consultation with Co-ordinator Safety and Quality facilitate the implementation of the National Open Disclosure Standard into DHHS Operational Units. Work with Operational Units to undertake policy development and implementation activities to establish the systems that will result in relevant staff being appropriately skilled, trained and supported in communicating effectively with patient/clients when an adverse event occurs.

Desirable Requirements:—Excellent interpersonal and communication skills, customer focus, flexibility and conflict resolution skills. Experience and skills in project management, including preparation and maintenance of project documentation, scheduling of activities, progress monitoring and stakeholder management. Experience in leading the implementation of policy/projects through liaison with a wide range of stakeholders, which demonstrates capability in forging useful partnerships and building and maintaining effective working relationships across all organisational levels.

Enquiries to Adrienne Prendergast, Department of Health and Human Services, phone (03) 62338012, email [adrienne.prendergast@dhhs.tas.gov.au](mailto:adrienne.prendergast@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### CHIEF HEALTH OFFICER

#### *Population Health*

#### **Programme and Policy Officer, Injury Prevention (500753).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$69,202 – \$81,965 pro rata.

Health and Human Services (Tasmanian State Service)

Award, General Stream, Band 6.

Fixed-term part-time day work from ASAP until 28 January 2011.

Location:—Hobart.

Duties:—This exciting position will oversee the development of the Falls Prevention Strategy for Tasmania. It provides the opportunity for a self motivated and enthusiastic person to join the team in Population Health to help initiate this important framework that will become a key strategy in the prevention of avoidable injuries and the promotion of health and well being in older Tasmanians.

Desirable Requirements:—Experience in falls prevention and a demonstrated understanding of the political, social and organisational issues that may impact on the provision of injury prevention initiatives at a service and community level within Tasmania. Demonstrated skills and experience in planning, implementing, evaluating and reporting on population health/health promotion programmes or projects. Demonstrated high level communication skills, including the capacity to communicate accurately, clearly and succinctly both verbally and in writing. Highly developed interpersonal skills including the demonstrated ability to develop partnerships and liaise effectively with a broad range of internal and external stakeholders.

Enquiries to Sue Frendin, Department of Health and Human Services, phone (03) 6222 7774, email [sue.frendin@dhhs.tas.gov.au](mailto:sue.frendin@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Child and Family Health Nurse (519471).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$58,055 – \$69,363 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Permanent part-time day work (60.8 hours per fortnight).

Location:—DCYFS, Children and Family Services, North.

Duties:—Within a Primary Health Care framework and in accordance with the philosophy of Child Health and Parenting Service, Agency policy and legal requirements, the Child and Family Health Nurse will work interdependently and in collaboration with the Manager and the community to:—Provide a high standard of contemporary nursing practice in the area of family and child health. Assess, plan, implement and evaluate health care with individuals/groups, families and communities.

Desirable Requirements:—Minimum of 3 years post basic registration nursing experience and holds a relevant tertiary qualification or is working towards same. Comprehensive knowledge of the principles of primary health care and ability to apply these principles in practice. Demonstrated clinical skills appropriate to the area of family and child health nursing.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Roslyn Wilson, Department of Health and Human Services, phone (03) 6336 2155, mobile 0419 574 527, email [ros.wilson@dhhs.tas.gov.au](mailto:ros.wilson@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Review and Response Officer (505527).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$81,065 – \$89,659 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—DCYFS, Disability Services, South.

Duties:—The Review and Response Officer provides clinical leadership and direction in the strategic development of responses for clients with complex and exceptional needs across the Department of Health and Human Services (DHHS) through:—Ensuring the effective implementation of Agency Collaboration Strategy through the facilitation of integrated collaborative practices and the provision of independent assessment, clinical review, supervision and support across DHHS.

High level advice to the Area Director, Disability, Child, Youth and Family Services (DCYFS) in relation to key trends in support and intervention models for complex client presentations and on individual client circumstances, clinical risk, and risk management.

Provision of clinical leadership and direction for the DCYFS's Area Review and Response Team to ensure the effective and early implementation of specialised service plans to meet the needs of clients with complex and/or exceptional issues.

Extensive knowledge and skill of, and significant post-graduate experience in, the delivery of specialist clinical assessment and therapeutic interventions for individuals with complex and exceptional needs across the health and human service sectors.

Demonstrated capacity to provide clinical leadership to, and work collaboratively within, fluid teams to achieve mutually acceptable solutions in the situations of differing interests and high sensitivity.

Demonstrated ability to undertake projects related to ongoing service and workforce development together with significant experience in the provision of clinical supervision, mentoring and training to support complex service responses.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Annie Curtis, Department of Health and Human Services, phone (03) 6230 7600, email [annie.curtis@dhhs.tas.gov.au](mailto:annie.curtis@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Youth Justice Worker (513986).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$45,990 – \$73,789 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term part-time day work (61 hours per fortnight) commencing 21 May 2010 for a period of 12 months.

Location:—DCYFS, Youth Justice Services, North West.

Duties:—As part of a restorative justice practice framework and subject to the statutory provisions of the Youth Justice Act 1997 assess the complex risks and rehabilitative needs of young people referred by the police and the courts, participate in youth diversionary programmes and case manage a caseload of identified clients on legal orders.

Desirable Requirements:—Demonstrated ability to work within a legislative framework, together with a good knowledge and understanding of the Youth Justice Act 1997 or the ability to acquire the same. Demonstrated high standard of communication skills, in particular strong interpersonal, conflict resolution, counselling and group work skills together with the ability to present confidently in public with groups and stakeholders. Demonstrated knowledge of and ability to work within restorative justice and community capacity building principles or the ability to acquire the same.

Essential Requirements:—University acquired degree or diploma in a humanities field.

Current Driver's Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to David Fischmann, Department of Health and Human Services, phone (03) 6434 6229, email [david.fischmann@dhhs.tas.gov.au](mailto:david.fischmann@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

**Staff Specialist (Emergency Medicine) (518650).**

Applications Close:—Friday, 28 May 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time day work (with oncall), working 38 hours per fortnight. To commence as soon as possible for a 2 year period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Area Health Service.

Duties:—To provide specialist emergency medicine care to patients attending the Department of Emergency Medicine at the North West Regional Hospital and/or Mersey Community Hospital within the NWAHS. Participation in retrieval and support of district hospitals and rural GPs is also a requirement of this position. This position may be suitable for doctors seeking part-time employment.

Essential Requirements:—A registered Medical Practitioner who holds Australian Fellowship OR is a registered Medical Practitioner who holds Overseas Fellowship and is employed to a Specialist Medical Practitioner position by the Employer.

Enquiries to Dr Peter Renshaw, Director of Medical Services, Department of Health and Human Services, phone (03) 61 63487007, email [peter.renshaw@dhhs.tas.gov.au](mailto:peter.renshaw@dhhs.tas.gov.au) or Melissa Richards, Human Resource Manager, Department of Health and Human Services, phone (03) 61 64908964, email [melissa.richards@dhhs.tas.gov.au](mailto:melissa.richards@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Clinical Nurse (502137).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day work.

Location:—Pre Admission Clinic, North West Regional Hospital.

Duties:—To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Katrina Willis, Department of Health and Human Services, mobile (03) 6430 6969, email [katrina.willis@dhhs.tas.gov.au](mailto:katrina.willis@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***OH&S Co-ordinator (515537).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$65,248 – \$68,223 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Burnie.

Duties:—A key role in ensuring the health and safety of staff, visitors and contractors across the North West Area Health Service which encompasses both hospitals and community health services. Working within a team environment, it is expected that the successful applicant will have a broad knowledge and experience in contemporary occupational health and safety delivery, preferably in a health setting. Demonstrated skills in communication, adult training and education, audit, incident investigation, risk management and worker's compensation management will be required.

Highly Desirable :—OHandS qualification or willingness to obtain Current Certificate 4 – Workplace Trainer and Assessor or equivalent.

Enquiries to John England, Department of Health and Human Services, phone (03) 6490 8969, email [john.england@dhhs.tas.gov.au](mailto:john.england@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*Primary Health Services North West***Administrative Assistant -Casual/Relief (516943).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work, as and when required, commencing asap to 30 November 2010.

Location:—Rosebery Hospital and Community Health.

Duties:—To provide an efficient and effective administrative support service to the Rosebery Community Health Centre.

Enquiries to Jan Seen, Department of Health and Human Services, phone (03) 6472 2300, email [jan.seen@dhhs.tas.gov.au](mailto:jan.seen@dhhs.tas.gov.au).



You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Clinical Nurse (Midwife) (504477).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$65,595 – \$69,363 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work, working 64 hours a fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Womens and Childrens, Launceston General Hospital.

Duties:—Functions as an advanced clinical practitioner within the area of Maternity and provides management support to the Nurse Unit Manager (NUM) including participation in patient and staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania, with authorisation to practice as a Midwife.

Enquiries to Wendy Newman, Department of Health and Human Services, phone (03) 62488950, email [wendy.newman@dhhs.tas.gov.au](mailto:wendy.newman@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Deputy Chief Physicist (Education) (519027).**

Applications Close:—Friday, 4 June 2010.

Salary:—\$99,097 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager, Level 5, Grade 1.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W. P. Holman Clinic, Launceston General Hospital.

Duties:—The Tasmanian Department of Health and Human Services seeks to appoint a Deputy Chief Physicist (Education) to a new position which has been created within the W.P. Holman Clinic.

Located within the Launceston General Hospital complex, the Clinic provides outpatient medical oncology, radiation oncology and clinical haematology Services of the highest quality and offers an active support of cancer research within Tasmania.

The position has been created due to the commencement of the ACPSEM training of registrars and also to support the expansion of the service from two to three multi-modality accelerators. Accelerators are fitted with CBCT. We are currently working towards the implementation of respiratory-gated radiotherapy. The Clinic also has a high dose rate brachytherapy unit, Philips CT-Sim and Pinnacle3 planning system.

The role includes the planning, development and supervision of radiation oncology physicist post-graduate training within a clinical setting, in collaboration with professional colleagues and the ACPSEM. It also includes the provision of high quality, comprehensive medical physics support to W. P. Holman Clinic.

Essential Requirements:—Eligibility for Ordinary Membership of the Australian College of Physical Scientists and Engineers in Medicine.

Enquiries to Martin Pracy, Department of Health and Human Services, phone (03) 63487140, email [martin.pracy@dhhs.tas.gov.au](mailto:martin.pracy@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Dietitian (519469).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$45,990 – \$73,789 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent part-time day work, working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Nutrition Unit, Launceston General Hospital.

Duties:—Provide the clinical dietetic service in designated work areas and assist in the development and operation of the Nutrition and Dietetic Service. Be a resource for the community and for other health workers.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Tracey Denmen, Department of Health and Human Services, phone (03) 6348 7493, email [tracey.denmen@dhhs.tas.gov.au](mailto:tracey.denmen@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### ***Food Services Assistant (Relief) (515599).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$36,266 – \$37,915 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual shift worker, commencing as soon as possible for a period of 12 months.

Location:—Food Services, Launceston General Hospital.

Duties:—To provide a high standard of meal service to hospital patients, and patrons of the LGH Cafeteria.

Desirable Requirements:—Knowledge of food hygiene practices and their importance in the Food Service industry. An understanding of workplace safety. An understanding and personal cleanliness and hygiene and its importance in the Food Service industry.

Enquiries to Alice Cordwell, Department of Health and Human Services, phone (03) 6348 7530, email [alice.cordwell@dhhs.tas.gov.au](mailto:alice.cordwell@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Primary Health Services North*

#### ***Specialist Rural Social Worker (507514).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Beaconsfield District Health.

Duties:—To develop, provide and evaluate specialist rural social work services as part of a multi-disciplinary or inter-disciplinary service.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Helen McClean, Department of Health and Human Services, phone (03) 6383 1104, email [helen.mclean@dhhs.tas.gov.au](mailto:helen.mclean@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### POLICY, INFORMATION AND COMMISSIONING

#### *Purchasing and Performance*

#### *Performance Management*

#### ***Senior Performance Analyst (500335).***

Applications Close:—Friday, 23 April 2010.

Salary:—\$69,202 – \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—The role of the Policy, Information and Commissioning Group within the Department of Health and Human Services is to work in partnership with key stakeholders to provide the Department of Health and Human Services with a central point for the strategic development, co-ordination, liaison, consultation and/or management of its consumer focused service delivery framework, including policy and planning, information (demographics and activity, purchasing services and performance management).

Desirable Requirements:—Significant expertise and experience in performance and/or policy analysis, development, review, research and evaluation. Extensive knowledge and understanding of the current issues impacting on the health and human services industry with a particular knowledge of the issues affecting Tasmania. Proven project and change management skills including planning, managing risk, co-ordinating resources, interpersonal relations, the ability to influence people and time management skills.

Enquiries to Damien Smith, Department of Health and Human Services, phone (03) 6233 2519, email [Damien.Smith@dhhs.tas.gov.au](mailto:Damien.Smith@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### ***Administrative Officer (509495).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$48,439 – \$52,727 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time day work, working 38 hours per fortnight, commencing ASAP until 24 December 2010.

Location:—Pain Management Unit, Royal Hobart Hospital.

**Duties:**—The key duties for Administrative Officer for the Pain Management Unit (PMU) will be:—Liaise with health professionals regarding surgical procedures and associated theatre bookings to ensure the integrity of the data entry to the waiting lists and theatre booking systems in line with established guidelines. Provide administrative support to the Director, Nurse Unit Manager and other staff as required. Undertake data collection and data audits as required under the direction of the Nurse Unit Manager. This would include information sourced from patient questionnaires, satisfaction surveys, clinical and service KPIs. Contribute towards service planning and business process restructuring activities. Participate in policy, planning and quality improvement activities. Co-ordinate the referral system into PMU including issuing and collation of referral questionnaires to patients in line with established hospital policies and procedures. Assist in the preparation of research, reports and submissions as requested by staff of the PMU.

The incumbent can expect to be allocated duties not specifically mentioned in statement of duties, that are within the capacity, qualifications and experience normally expected from persons occupying jobs at this classification level.

Enquiries to Meghan Mann-Leonard, Department of Health and Human Services, phone (03) 6222 8284, mobile 0423 169 070, email [meghan.mann-leonard@dhhs.tas.gov.au](mailto:meghan.mann-leonard@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### ***Specialist Radiographer (Sonographer) (515053).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$70,674 – \$81,065 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital.

**Duties:**—The Tasmanian Department of Health and Human Services seeks to appoint a Specialist Radiographer to join the welcoming and dynamic team at Tasmania's only tertiary referral centre, the Royal Hobart Hospital.

This position provides Sonographers with the opportunity to continue to develop professionally with exposure to all subspecialties of sonography. These include obstetrics (including high risk obstetrics), women's health, vascular, general, paediatrics (including neonatal ICU) and small parts.

The Department of Medical Imaging is about to undertake an exciting redevelopment which will include a new and expanded Ultrasound Department. In this new environment we aim to capitalise on our high-end equipment and facilities to be at the forefront of emerging ultrasound technologies.

Working in Hobart offers the unique combination of all the facilities and attractions of a modern capital city, a laid back lifestyle and natural beauty such as spectacular rivers, coastal reserves, pristine old growth forests and majestic mountain ranges at your doorstep. Hobart's affordable housing, quality education system and stress-free commutes are just a few of the benefits offered in our temperate climate with four distinct seasons.

We offer:—The ability to be a part of the design of the

new Department. State of the art, cutting edge technology. Accommodation and relocation assistance. Access to salary packaging. Professional development opportunities. An unbeatable lifestyle.

Experienced Sonographers and recent graduates encouraged to apply.

Find out more about Tasmanian life at [www.discovertasmania.com](http://www.discovertasmania.com).

**Essential Requirements:**—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Shane Morgan, Department of Health and Human Services, phone (03) 6222 8363, mobile 0407 050 663, email [shane.morgan@dhhs.tas.gov.au](mailto:shane.morgan@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### ***CNC Assessor, Transition Care Programme (519367).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Fixed-term full-time day work, commencing as soon as possible until 29 April 2011.

Location:—Repatriation Centre, Hobart.

**Duties:**—The CNC Assessor will assess the needs of older persons identified as medically stable ready for discharge from the acute care sector (includes Public and Private hospitals) and who would benefit from goal orientated, time limited, therapy focussed restorative care, within the Southern region. You will facilitate access to Transition Care Programme. You will work in consultation with Case Managers, Allied Health and the Acute Care Sector, to Promote and facilitate access to the Transition Care Programme.

**Essential Requirements:**—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Christine Priest, Department of Health and Human Services, phone (03) 6222 7781, email [christine.priest@dhhs.tas.gov.au](mailto:christine.priest@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Community Health Nurse—2 Vacancies.**

Applications Close:—Friday, 30 April 2010.

Salary:—\$58,055 – \$69,363 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Vacancy No. 519290.

Permanent part-time shift work, working 40 hours per fortnight.

Location:—Alonnah District Centre, Bruny Island.

Vacancy No. 519291.

Permanent part-time shift worker, working 40 hours per fortnight.

Location:—Alonnah District Centre, Bruny Island.

Duties:—The Community Health Nurse functions as an advanced clinical practitioner, using evidenced based practices. In accordance with Primary Health Care principles, Agency Policies, legal requirements and professional competencies; the Community Health nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programmes. Collaborates with other members of the health care team to ensure the delivery of high quality health care. Recognises that the health of individuals and the community is influenced by social and environmental factors as well as individual's access to health services, therefore plans and delivers services accordingly.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Chris Bodger, Department of Health and Human Services, phone (03) 6293 1143, email [christine.bodger@dhhs.as.gov.au](mailto:christine.bodger@dhhs.as.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Community Social Worker (513650).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$70,674 – \$81,065 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day work, working 15.2 hours per fortnight, commencing ASAP until 30 June 2012.

Location:—Bruny Island Community Health Centre.

Duties:—The community Social Worker will within a Primary Health Care Model, provide a Social Work service to individuals, families, groups and communities with a focus on developing innovative services. You will function according to the standards and ethics accepted by Community Health Social Work. You will be responsible as a sole practitioner for the Community Health Social Work service in a Community Health Centre and the communities within its district. You will assess and analyse social and health needs of diverse communities, to implement and evaluate programmes to meet needs.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Chris Bodger, Department of Health and Human Services, phone (03) 6293 1143, mobile 0428 336 321, email [christine.bodger@dhhs.tas.gov.au](mailto:christine.bodger@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Home Help Relief (506360).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual day work (hours as and when required) commencing as soon as possible for a period of 2 years.

Location:—Repatriation Centre, Hobart.

Duties:—The Home Help staff will within a Primary Health Care framework function effectively as a member of a health care team concerned with the care of the individual and family unit within the community. You will provide essential household duties as assessed by the nominated assessor and approved by the relevant supervisor. These duties could include cleaning, cooking, shopping assistance, washing and ironing. You will Provide feedback about significant changes to the client's circumstances to the relevant supervisor. You will maintain accurate work records and follow established documentation guidelines.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Robyn Rylands, Department of Health and Human Services, phone (03) 6222 7618, email [homecaresouth@dhhs.tas.gov.au](mailto:homecaresouth@dhhs.tas.gov.au).



You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Home Help Relief (506354).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual day work (hours as and when required) commencing ASAP for a period of 2 years.

Location:—Southern Area.

Duties:—The Home Help staff will within a Primary Health Care framework function effectively as a member of a health care team concerned with the care of the individual and family unit within the community. You will provide essential household duties as assessed by the nominated assessor and approved by the relevant supervisor. These duties could include cleaning, cooking, shopping assistance, washing and ironing. You will provide feedback about significant changes to the client's circumstances to the relevant supervisor. You will maintain accurate work records and follow established documentation guidelines. In this role you will be required to cover the area from Bridgewater to Opossum Bay.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Robyn Rylands, Department of Health and Human Services, phone 6222 7618, email [homecaresouth@dhhs.tas.gov.au](mailto:homecaresouth@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Primary Health Services South*

#### **Nurse Unit Manager (505558).**

Applications Close:—Friday, 7 May 2010.

Salary:—\$79,725 – \$83,496 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work.

Location:—Huon Community Health Centre.

Duties:—The Nurse Unit Manager will provide leadership to the Huon Community Nursing Service and the Social Work Service at Huon Community Health. You will ensure the efficient and effective provision of care, based on clinical

standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Huon Community Nursing and Social Work Teams. You will manage and continue to develop both the Huon Community Health Centre and the Cygnet Community Health Centre to support the provision of best practice primary health services. You will develop positive linkages with internal and external health service providers in the planning and co-ordination of services for the Huon Municipality.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Catherine Jones, Department of Health and Human Services, phone (03) 6222 7674, mobile 0459 071 992, email [catherine.jones@dhhs.tas.gov.au](mailto:catherine.jones@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital.*

#### **Administrative Assistant (GEM) (516177).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time shift worker for 32 hours per fortnight.

Location:—Hobart.

Duties:—Provide efficient administration and clerical support to staff of the allocated unit and carry out associated duties in providing an efficient and effective administrative and reception service for the unit.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Jennifer Batt, Department of Health and Human Services, phone (03) 6222 6861, email [jennifer.batt@dhhs.tas.gov.au](mailto:jennifer.batt@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Bone Marrow Transplant Programme Quality Officer (517977).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$83,041 – \$90,513 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—Royal Hobart Hospital (with regular travel to Launceston General Hospital).

Duties:—Establish, implement and maintain the quality management system for the Statewide Bone Marrow Transplant Service as well as identifying and implementing service delivery improvements and developments.

Desirable Requirements:—Provide authoritative advice to the Service Director, clinicians, Hospital Executive and the Department in relation to all aspects of the Statewide BMTS quality management system and other relevant regulated cellular therapy activities. Resilience – experience in delivering outcomes in an environment subject to time and resource constraints that demonstrates ability to overcome obstacles and achieve deliverables in a changing environment. Tertiary qualifications in health, science or other appropriate field relevant to the role, and/or significant experience and knowledge in blood cell collection, processing and transplantation.

Enquiries to Scott Ragg, Department of Health and Human Services, phone (03) 6222 8431, email [scott.ragg@dhhs.tas.gov.au](mailto:scott.ragg@dhhs.tas.gov.au)

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Clinical Nurse (518247).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shiftwork, working 48 hours per fortnight.

Location:—Ward 2B South, Royal Hobart Hospital.

Duties:—Ward 2B South specialises in acute general medicine and provides opportunities to extend both clinical and managerial skills in a supportive environment.

As a clinical nurse you will function as an advanced clinical practitioner and provide management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Judith Voute, Department of Health and Human Services, phone (03) 6222 8295, email [judy.voute@dhhs.tas.gov.au](mailto:judy.voute@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Clinical Nurse, Patient Flow (518265).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time daywork, part-time hours will be considered.

Location:—Repatriation Centre, Hobart.

Duties:—Functions as an advanced clinical practitioner within the Transition Care Unit and Geriatric Evaluation and Management Unit, ensuring efficient and effective provision of care based on best practice principles within a collaborative and multidisciplinary practice framework. Provides management support to the Nurse Unit Manager (NUM) including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Jenny Batt, Department of Health and Human Services, phone (03) 6222 6861, mobile 0417126910, email [jennifer.batt@dhhs.tas.gov.au](mailto:jennifer.batt@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Clinical Nurse, TCU (515251).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time daywork or shiftwork (part-time hours will be considered).

Location:—Repatriation Centre, Hobart.

Duties:—Functions as an advanced clinical practitioner

within the Transition Care Unit and Geriatric Evaluation and Management Unit, ensuring efficient and effective provision of care based on best practice principles within a collaborative and multidisciplinary practice framework. Provides management support to the Nurse Unit Manager (NUM) including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Jenny Batt, Department of Health and Human Services, phone (03) 6222 6861, mobile 0417126910, email [jennifer.batt@dhhs.tas.gov.au](mailto:jennifer.batt@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### ***Clinical Nurse Consultant, Organ and Tissue Donation (518730).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Fixed-term full-time day work (with oncall), commencing from the 1 June 2010 to 30 June 2013.

Location:—South.

Duties:—Work with the State Manager and Hospital-based Medical Director in a range of clinical processes, and education and awareness raising activities to optimise organ and tissue donation. Provide clinical leadership to support hospital teams to sensitively assess and identify potential donors, support the conversion to actual donation, provide high quality care, and evaluate outcomes. This includes developing programmes that ensure empathic and person centred care for partners, families and friends of donors and recipients. In conjunction with the State Medical Director and Manager of Organ and Tissue Donation, facilitate the development and implementation of nationally consistent policies and protocols aligned with the direction and goals of the Australian Organ and Tissue Donation and Transplantation Authority.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Dr Rob Thornton, Department of Health and Human Services, phone (03) 6270 2209, email [robert.thornton@dhhs.tas.gov.au](mailto:robert.thornton@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### ***CSSD Technician (509500).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time shift worker (fully rotational) for 22 hours per fortnight.

Location:—Central Sterilizing Department, Royal Hobart Hospital.

Duties:—As a member of the health care team the CSSD Technician, decontaminates, packages, and sterilises theatre and ward equipment and sterile supplies appropriate to the specialist and general areas and maintains clean and hygienic surroundings to facilitate the control of infection in the Central Sterilising Department.

Desirable Requirements:—Knowledge of, and experience in, sterilising technology and/or qualifications in, or willingness to undertake, a Sterilising Technology course. Ability to obtain a thorough knowledge of instruments/equipment and supplies processed in CSSD, and to initiate appropriate action and follow protocols for the decontamination and sterilisation of equipment. Demonstrated ability to work individually or as a member of a team and assist in the training of new staff, under the direction of the Nurse Unit Manager.

Enquiries to Carol Barber, Department of Health and Human Services, phone (03) 6222 8918, email [carol.barber@dhhs.tas.gov.au](mailto:carol.barber@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### ***Customer Service Officer (Relief) (508147).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$42,877 – \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual working as and when required, commencing ASAP to 9 May 2011.

Location:—South.

Duties:—In a multi skilled environment, provide internal and external clients with a professional and efficient service, including switchboard, online directory and general reception duties for patients, visitors and staff of the Hospital.

Enquiries to Lee Dunn, Department of Health and Human Services, phone (03) 6222 7999, email [lee.dunn@dhhs.tas.gov.au](mailto:lee.dunn@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Graduate Midwifery Programme (509830).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term full-time and part-time shift work (fully rotational), multiple position, to commence on 20 June 2010 to 18 December 2010.

Location:—Maternity Unit, Royal Hobart Hospital.

Duties:—Graduate Midwifery Programme for student midwives who have completed training.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Becky French, Department of Health and Human Services, phone (03) 6222 8299, email [matgynae@dhhs.tas.gov.au](mailto:matgynae@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Hospital Aide -Casual (519400).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$38,264 – \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shiftwork, hours as and when required, commencing ASAP to 30 June 2011.

Location:—Royal Hobart Hospital.

Duties:—Maintain clean and hygienic surroundings to facilitate the control of infection in specialty areas. Contribute to, and participate as a member of the health team. Decontaminate, sterilise and maintain specialised equipment.

Desirable Requirements:—Demonstrated ability to maintain the cleanliness of equipment and the environment according to infection control principles. Demonstrated ability to monitor equipment/stores levels and initiate appropriate action. Demonstrated ability to work as a member of a team. Demonstrated ability to communicate effectively with other staff and the public.

Enquiries to Dellece Munro, Department of Health and Human Services, phone (03) 6222 6720, email [dellece.munro@dhhs.tas.gov.au](mailto:dellece.munro@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Hospital Aide-CASUAL POOL (509344).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$37,809 – \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shiftwork, working hours as and when required, commencing ASAP to 30 June 2011.

Location:—Royal Hobart Hospital.

Duties:—Maintain clean hygienic surrounding to facilitate the control of infection. Maintenance of basic ward equipment. Ensure patient confidentiality.

Desirable Requirements:—Demonstrated knowledge of the standards required to prevent infection. Demonstrated ability to communicate effectively with hospital staff and public. Ability and willingness to work as part of a team in promoting a harmonious work environment. Ability to monitor ward/unit stock and stores, ordering when appropriate.

Enquiries to Dellece Munro, Department of Health and Human Services, phone (03) 6222 6720, email [dellece.munro@dhhs.tas.gov.au](mailto:dellece.munro@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Laboratory Technician (515906).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$48,439 – \$52,727 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time shift work, working 42 hours per fortnight (mainly 5:00am to 9:00am weekdays, with some weekend work).

Location:—Pathology Services, Royal Hobart Hospital.

Duties:—The person in this position is a qualified technical practitioner. The duties include technical work performed in accordance with conventional practices, methods and standards and requires sufficient understanding to adjust, adapt and modify parameters where necessary. The work is performed under the general technical direction and the general technical supervision of the Deputy Manager. If complex technical work is required it is performed under detailed technical direction and close technical supervision.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position:—An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work, or Relevant Training and/or experience determined in accordance with the provisions of Section 37 of the Tasmanian State Service Act appropriate to the nature of the work.



Enquiries to Brett Clem, Department of Health and Human Services, phone (03) 6222 8776, email [brett.clem@dhhs.tas.gov.au](mailto:brett.clem@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Manager, Tasmanian Organ and Tissue Donation Agency (519079).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$86,319 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4, Grade 1.

Fixed-term full-time day work, commencing as soon as possible to 30 June 2013.

Location:—South.

Duties:—The Manager is responsible for overseeing the operations of the Organ and Tissue Donation Agency TAS (OTDA-TAS) to ensure delivery of an integrated clinical and cost effective service, consistent with the guidelines of the Australian Organ and Tissue Donation and Transplantation Authority. The role provides key support to the State Medical Director OTDA-TAS in providing leadership, strategic and operational management of the Service.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Dr Andrew Turner, Department of Health and Human Services, phone (03) 6222 8857, email [andrew.turner@dhhs.tas.gov.au](mailto:andrew.turner@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Health and Wellbeing Services*

#### *Cancer Screening and Control Service*

#### **Community Education Officer (519321).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$53,384 – \$62,872 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term part-time day work, working 30.4 hours per fortnight commencing as soon as possible until 30 Jun 2011.

Location:—25 Argyle Street, Hobart.

Duties:—Within a primary health care framework the Community Education Officer will be required to plan, develop, implement and evaluate community based promotion and public education programmes for Cancer Screening and Control Services focussing on primary and secondary prevention of bowel cancer. Conduct promotion and education

sessions for community and professional groups and represent the Cancer Screening Programmes on committees or working groups as required.

Desirable Requirements:—Relevant tertiary qualifications or demonstrated experience in health promotion and education programme development, implementation and evaluation. Proven ability to identify key stakeholders and engage them in collaborative planning processes to deliver optimal outcomes. Ability to be self motivated, use initiative and work cooperatively in a team environment. Skills in prioritising tasks, meeting deadlines, researching and appropriately filtering information.

Enquiries to Karen Forster, Department of Health and Human Services, phone (03) 6216 4331, email [karen.forster@dhhs.tas.gov.au](mailto:karen.forster@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North West*

#### **Community Mental Health Nurse (CATT)—2 Vacancies.**

Applications Close:—Friday, 30 April 2010.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Vacancy No. 519297.

Permanent full-time shift work (fully rotational).

Location:—North West.

Vacancy No. 519298.

Permanent full-time shift work (fully rotational).

Location:—North West.

Duties:—Crisis Assessment and Treatment Team nurses work in collaboration with a multi-disciplinary team providing short to medium term recovery-focused clinical services including triage, crisis response, assessment, treatment and assertive case-management to consumers and their families. They are also required to support and work in collaboration with primary health care professionals and community service organisations to providing services to clients in the community.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Susan Ballard, Department of Health and Human Services, phone (03) 6434 6434, email [susan.ballard@dhhs.tas.gov.au](mailto:susan.ballard@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services North West*

**Team Leader (515894).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$81,065 – \$89,659 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—North West Region.

PLEASE NOTE: This vacancy is also advertised as Team Leader, Older Persons Mental Health Service (515894m) Nurse Unit Manager. There is only one vacancy and one vacancy will be filled on merit.

Duties:—The Team Leader will act as a professional member of the Older Persons Mental Health multidisciplinary team and provide a specialised assessment and treatment service to older persons and their families, carers in relation to mental health issues in accordance with discipline specific skills and abilities. You will ensure the provision of a high quality multidisciplinary Older Persons Mental Health service. You will provide day-to-day practical guidance, generic professional/clinical leadership, supervision and direction to the Team. You will undertake evaluation, assessment and treatment of a range of older persons behavioural, emotional, cognitive and social problems using recognised assessment and therapeutic techniques.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Christine Lander, Department of Health and Human Services, phone (03) 6434 4070, mobile 0408 124 269, email [christine.lander@dhhs.tas.gov.au](mailto:christine.lander@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services North West*

**Team Leader (515894m).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$79,725 – \$83,496 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work.

Location:—North West Region.

Please Note: This vacancy is also advertised as Team Leader, Older Persons Mental Health Service (515894) Allied Health Professional, Level 4. There is only one vacancy and one vacancy will be filled on merit.

Duties:—The Team Leader will act as a professional member of the Older Persons Mental Health multidisciplinary team and provide a specialised assessment and treatment service to older persons and their families, carers in relation to mental health issues in accordance with discipline specific skills and abilities. You will ensure the provision of a high quality multidisciplinary Older Persons Mental Health service. You will provide day-to-day practical guidance, generic professional/clinical leadership, supervision and direction to the Team. You will undertake evaluation, assessment and treatment of a range of older persons behavioural, emotional, cognitive and social problems using recognised assessment and therapeutic techniques.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Christine Lander, Department of Health and Human Services, phone (03) 6434 4070, mobile 0408 124 269, email [christine.lander@dhhs.tas.gov.au](mailto:christine.lander@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services South*

**Clinical Nurse (518330).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work.

Location:—Mental Health, South.

Duties:—The Clinical Nurse will as part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Nurse will provide leadership in all aspects of nursing care and is responsible for prioritising and co-ordinating the delivery of clinical care to all clients within the designated unit in an efficient and effective manner. You will collaborate with staff to formulate and implement quality improvement activities consistent with best practice and consumer-focused outcomes. You will support the CNC/NUM/Team Leader in a team approach to implementing policies and procedures and practices to meet the model of care within the designated unit.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered

Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Joanne Triffitt, Department of Health and Human Services, phone (03) 6228 9055, email joanne.triffitt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services South*

#### **Medical Officer (512151).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$77,682 – \$84,366 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner, Level 1 (Salary commensurate with qualifications and experience).

Permanent full-time day work.

Location:—Mental Health Services South.

Duties:—The Medical Officer will under the direction of the Southern Clinical Director or their delegate, provide medical and general psychiatric services to patients of the Millbrook Rise and Roy Fagan Centre as well as other designated Units within the framework of established Medical Services practice. You will make comprehensive medical assessment of admissions and regular physical examination of long-stay patients/residents. You will provide an appropriate medical care and treatment of patients/residents. You will be an active member of the multidisciplinary treating team, including attendance at ward rounds as required. You will participate in the psychiatric assessment and management of patients in designated Mental Health units or community teams.

Essential Requirements:—A medical practitioner who holds general, conditional or conditional registration for special purposes, registration under the Medical Practitioners Registration Act 1996 and has had a minimum of four year's relevant post graduate experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Chris Fox, Department of Health and Human Services, phone (03) 6230 7549, email [chris.fox@dhhs.tas.gov.au](mailto:chris.fox@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

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## INFRASTRUCTURE, ENERGY AND RESOURCES

### LAND TRANSPORT SAFETY

#### *Registration and Licensing Branch*

#### **Service Delivery Consultant (371546).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Duties:—To provide a courteous, accurate and efficient call centre service on a broad range of Land transport Safety functions by:—Providing timely and accurate response to client enquiries relating to registration and licensing transactions. Providing advice and information on Transport Access Scheme, Student Concessions and Conveyance Allowance. Providing support to Vehicle Operations Branch through the Vehicle Inspection Booking System and advising clients on related requirements. Undertaking a range of tasks such as processing mail transactions, change of address requests, notices of disposal or motor vehicles and cancellation of security interests. Accessing, interpreting and updating information on a Motor Registry database including creating bookings on the Driver Test Booking System. Checking source documents for accuracy and completing performance-monitoring reports when necessary. Operating the TES equipment including the entering of statistical data relating to enquiry types.

Enquiries to Geoff Doyle, Manager Client Services, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 62 33 5417, email [geoff.doyle@dier.tas.gov.au](mailto:geoff.doyle@dier.tas.gov.au).

Applications to HR Operations, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## JUSTICE

### COMMUNITY CORRECTIONS

#### **Probation Officer—6 Vacancies.**

Applications Close:—Friday, 30 April 2010.

Salary:—\$54,106 – \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 350797.

Permanent full-time 73.5 hours per fortnight.

Location:—North West Region.

Vacancy No. 350803.

Permanent full-time 73.5 hours per fortnight.

Location:—North West Region.

Vacancy No. 350787.

Permanent full-time 73.5 hours per fortnight.

Location:—Southern Region.

Vacancy No. 355985.

Permanent full-time 73.5 hours per fortnight.

Location:—Southern Region.

Vacancy No. 350788.

Permanent full-time 73.5 hours per fortnight.

Location:—Southern Region.

Vacancy No. 355611.

Fixed-term full-time 73.5 hours per fortnight commencing as soon as possible until 30 April 2011.

Location:—Southern Region.



**Duties:**—Conduct interviews and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending behaviours with the aim of assisting offenders to reduce the risk of re-offending.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

**Desirable Requirements:**—A relevant tertiary or industry qualification. A current driver's licence.

**Additional Information:**—All Probation Officer applicants are required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Pam Honan, State-wide Operations Manager, Community Corrections, Department of Justice, phone (03) 6233 4753, email [pamela.honan@justice.tas.gov.au](mailto:pamela.honan@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Pam Honan on (03) 6233 4753.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### COMMUNITY CORRECTIONS

#### **Team Leader—3 Vacancies.**

Applications Close:—Friday, 30 April 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Vacancy No. 356227.

Permanent full-time 73.5 hours per fortnight.

Location:—Southern Region.

Vacancy No. 356228.

Permanent full-time 73.5 hours per fortnight.

Location:—Southern Region.

Vacancy No. 356229.

Permanent full-time 73.5 hours per fortnight.

Location:—Northern Region.

**Duties:**—Lead and manage the day to day human, physical and financial resources and delivery of services for a team to meet the needs of the client group and to ensure the safety of staff. Prioritise and allocate tasks associated with managing offenders on a daily basis and assist operational staff to maintain an appropriate case load.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

**Desirable Requirements:**—Relevant tertiary or industry qualifications. A current driver's licence.

**Additional Information:**—All Team Leader applicants are required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Ginna Webster, Director Community Corrections, Department of Justice, phone (03) 6233 4753, email [ginna.webster@justice.tas.gov.au](mailto:ginna.webster@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Ginna Webster on (03) 6233 4753.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### CONSUMER AFFAIRS AND FAIR TRADING

#### *Directorate*

#### **Investigation Officer (356225).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$66,073 – \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time working 73.50 hours per fortnight.

Location:—Hobart.

**Duties:**—Provide authoritative support through the provision of consultative advice, guidance, coaching, mentoring and education in relation to legislation administered by Consumer Affairs and Fair Trading to staff, stakeholders, industry and the community in general. Promote, develop and implement programmes, policy and guidelines to improve compliance of Tasmanian business with fair trading and other legislation administered by Consumer Affairs and Fair Trading.

Enquiries to Chris Batt, Director, Consumer Affairs and Fair Trading, Department of Justice, phone (03) 6233 4555, email [chris.batt@justice.tas.gov.au](mailto:chris.batt@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If



a Statement of Duties cannot be downloaded, please contact Chris Batt on (03) 6233 4555.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### OFFICE OF THE OMBUDSMAN AND HEALTH COMPLAINTS COMMISSIONER

#### ***Senior Investigation and Review Officer (Re-Advertised) (356218).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Assist the Ombudsman in the fulfilment of the Ombudsman's responsibilities under the Ombudsman Act 1978 and other statutes, including the Freedom of Information Act 1991 and the Right to Information Act 2009. Conduct enquiries and investigations into complaints under the Ombudsman Act and other legislation administered by the Ombudsman, including enquiries and investigations of a more complex and sensitive nature. This will include high level negotiations with senior managers and officials of public authorities.

Desirable Requirements:—Relevant tertiary qualifications. A current driver's licence.

Enquiries to Simon Allston, Ombudsman, Department of Justice, phone (03) 6233 6217, email [simon.allston@ombudsman.tas.gov.au](mailto:simon.allston@ombudsman.tas.gov.au).

Applications to Human Resources, Recruitment and Establishment, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager on (03) 6233 6217.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### SULLIVANS COVE WATER AUTHORITY

#### ***Senior Development Planner (356126).***

Applications Close:—Friday, 7 May 2010.

Salary:—\$83,867 – \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time 73.5 hours per fortnight commencing 21 June 2010 until 30 June 2011.

Location:—Hobart.

Duties:—Sullivans Cove is at the heart of Hobart's historic waterfront and is renowned for its rich diversity of arts, entertainment and dining opportunities.

The Authority has assessed in excess of \$120 million of development in the last financial year, with a number of further developments on government-owned sites anticipated in the coming months.

The Sullivans Cove Waterfront Authority offers excellent working conditions, including flexible working hours, support for professional development and well-appointed premises with modern office systems and equipment. Our statutory planning environment is supported with planning, building and plumbing services from a multi-disciplined consultancy.

An opportunity exists for an experienced and enthusiastic individual to join our Planning team, supporting not only the statutory responsibilities of the Authority but with an opportunity to assist in the review of the Authority's planning scheme.

The successful applicant will initially work for two months as a senior member of the planning team under the direction of the current Senior Development Planner. After this period, the current incumbent will take maternity leave and the successful applicant will assume responsibility for managing and directing other members of the planning team.

Among other duties the position includes:—providing high level management and co-ordination of the Authority's statutory planning and building functions, including administration, referral, assessment, reporting, review and enforcement; assessment of planning applications and participating in planning appeals; participating in the review of the Authority's planning scheme to meet the Authority's obligations to the Southern Regional Planning Initiative.

Desirable Requirements:—Corporate membership of the Planning Institute of Australia (PIA) or qualifications deemed acceptable for corporate membership of PIA, are highly desirable for this position. An appropriate number of years of statutory planning experience.

Enquiries to Marietta Wong, General Manager, Planning and Development, Sullivans Cove Waterfront Authority, Department of Justice, phone (03) 6216 4286, email [marietta.wong@waterfront.tas.gov.au](mailto:marietta.wong@waterfront.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [susan.johnson@justice.tas.gov.au](mailto:susan.johnson@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Natalie Venettacci on (03) 6216 4288.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### TASMANIA PRISON SERVICE

#### ***Prison Administration Clerk (356226).***

Applications Close:—Friday, 30 April 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time Every Monday, Wednesday and Friday for six months.

Location:—Risdon.

Duties:—Undertake reception duties including sorting of incoming and outgoing correspondence, telephone reception and providing general customer service to clients. Provide administrative support to Correctional Managers and staff as required.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Demonstrated working knowledge of clerical administration procedures or the capacity to quickly acquire this knowledge within a reasonable timeframe. Demonstrated experience and proficiency in the use of current office technology, together with the capacity to adapt to new technology and procedures as required.

Enquiries to Greg Chaplin, Correctional Manager, Tasmania Prison Service, Department of Justice, phone (03) 6216 8264, email greg.chaplin@justice.tas.gov.au.

Applications to Daphne Webb, Human Resources Officer, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Jenita Deverell on (03) 6216 8285.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

### NORTHERN DISTRICT

#### *Launceston Division*

#### **Clerical Support Officer (002570).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Launceston.

Duties:—Contribute to the operational effectiveness of the Northern District, by ensuring timely and accurate clerical, administrative, keyboard and data entry processes are undertaken.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Desirable Requirements:—Knowledge and expertise

consistent with qualifications recognised at Certificate 3 or equivalent level.

Enquiries to Mr Kevin Osborne, Executive Officer, Northern District, Department of Police and Emergency Management, phone (03) 6336 3749, email kevin.osborne@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

### STATE EMERGENCY SERVICE

#### *State Headquarters*

#### **Clerical Support Officer (001161).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$43,406 – \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Duties:—To provide administrative, keyboard and clerical support within the State Emergency Service regional headquarters.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Desirable Requirements:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 or equivalent level.

Enquiries to Ms Elke Browne, Assistant Director, State Emergency Service, Department of Police and Emergency Management, phone (03) 6230 2705, email elke.browne@police.tas.gov.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format, PDF or RTF (rich text format).

## PREMIER AND CABINET

## CORPORATE SERVICES DIVISION

## Ministerial Drivers

**Driver (Various).**

Applications Close:—Friday, 30 April 2010.

Salary:—p.a.

Ministerial Drivers Industrial Agreement.

Permanent full-time.

Location:—Hobart.

Base salary of \$40,837 per annum plus a Industry Allowance.

Duties:—As part of a team, provide a car transportation service for Ministers, certain Members of Parliament and other dignitaries (clients).

Desirable Requirements:—Holder of a current and valid non-probationary driving licence.

Successful completion of an defensive driving test.

Successful completion of a medical examination.

Satisfactory driving record including a pre employment check relating to driving or other offences.

Enquiries to Alison Wood, Manager Ministerial Services, Department of Premier and Cabinet, phone (03) 6270 5509, email Alison.Wood@dpac.tas.gov.au.

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

## PREMIER AND CABINET

## MINISTERIAL AND PARLIAMENTARY SERVICES

**Head of Office (Various).**

Applications Close:—Friday, 30 April 2010.

Salary:—See Below.

Classification:—See Below.

Contract Position Term of the current Tasmanian State Government.

Location:—Hobart.

The Tasmanian Government is seeking applications from suitably qualified or experienced persons for the role of Head of Office.

Salaries will be appropriate to the background and experience of suitable applicants.

Duties:—Provide strategic leadership and direction within a ministerial office responsible for a defined range of portfolios, a diverse range of whole-of-government issues and critical projects related to those portfolios. Undertake strategic surveillance of developments and emerging issues inside and outside of Tasmania with the potential to have a significant impact on the responsibilities of the portfolios. Manage the ministerial office processes to ensure effective administration, and to monitor major issues and the implementation of major policy initiatives, programmes and projects within the portfolios.

Desirable Requirements:—A degree or other tertiary qualification.

Enquiries to Alison Wood, Manager Ministerial Services, Department of Premier and Cabinet, phone (03) 6270 5509, email Alison.Wood@dpac.tas.gov.au.

Applications to Terry Field, Chief of Staff, Office of the Premier, Department of Premier and Cabinet, Job Application G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5539, fax (03) 6234 1572, email job.application@dpac.tas.gov.au.

## PREMIER AND CABINET

## MINISTERIAL AND PARLIAMENTARY SERVICES

**Senior Media Adviser (000801).**

Applications Close:—Friday, 30 April 2010.

Salary:—p.a.

Classification:—See Below.

Contract Position Term of the current Tasmanian State Government.

Location:—Hobart.

Applications are sought from suitably qualified persons for the role of Senior Media Advisor to the Premier.

Salary will be appropriate to the background and experience of the successful applicant.

Duties:—Provide media analysis and advice, co-ordinate Government communications, and liaise with media.

Desirable Requirements:—Tertiary qualification in a relevant discipline or experience to a similar level.

Enquiries to Rod Scott, Department of Premier and Cabinet, phone (03) 6270 5545, mobile 0419 879 696, email Rod.Scott@dpac.tas.gov.au.

Applications to Terry Field, Chief of Staff, Office of the Premier, Department of Premier and Cabinet, Job Application Senior Media Adviser, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5539, fax (03) 6234 1572, email job.application@dpac.tas.gov.au.

PORT ARTHUR HISTORIC SITE MANAGEMENT  
AUTHORITY

## CONSERVATION AND INFRASTRUCTURE

**Heritage Programmes Manager (HPM04/10).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$82,217 – \$91,369 p.a.

Port Arthur Historic Site Management Authority Award, Professional Stream, Band 3.

Permanent full-time.

Location:—Port Arthur.

Duties:—To provide strategic heritage advice and planning and to manage interpretive and learning programmes and the collections for the Port Arthur Historic Site Management Authority (PAHSMA); to work with adopted management plans to design and creatively manage access to the experiences and collections available at the Sites; to plan, design and creatively manage programmes that help visitors understand the cultural heritage significance of the Sites, and to ensure the cultural heritage values of the Port Arthur Historic Sites are maintained and protected.

Desirable Requirements:—Postgraduate qualification in a relevant cultural heritage conservation discipline.

Industry recognised professional affiliations.

Essential Requirements:—An appropriate degree of at least three years duration, or equivalent, as provided by a University relevant to the professional duties to be undertaken.

Enquiries to Jo Lyngcoln, Conservation Manager, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2363, fax (03) 6251 2322, mobile 0428 141 652, email jo.lyngcoln@portarthur.org.au.

Applications to Jane Bale, HR Administrator, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2306, fax (03) 6251 2322, email jane.bale@portarthur.org.au.

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

ENVIRONMENT

**Section Head, Inorganic Chemistry, Metals Section (701918).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$82,717 – \$91,369 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time.

Location:—New Town.

Duties:—Manage the Inorganic Chemistry, Metals Section of Analytical Services Tasmania (AST). Provide an analytical and advisory service in environmental analytical chemistry to government and external clients across Tasmania.

Essential Requirements:—A Degree in Science, or an equivalent qualification, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—Have previously held or currently hold NATA signatory status.

Enquiries to David Nichols, Section Head Organic Chemistry, phone (03) 6230 7008, email David.Nichols@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

ENVIRONMENT

**Section Head, Inorganic Chemistry, Nutrient Section (706436).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$82,717 – \$91,369 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time.

Location:—New Town.

Duties:—Manage the Inorganic Chemistry, Nutrients Section of Analytical Services Tasmania (AST). Provide an analytical and advisory service in environmental analytical chemistry to government and external clients across Tasmania.

Essential Requirements:—A Degree in Science, or an equivalent qualification, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—Have previously held or currently hold NATA signatory status.

Enquiries to David Nichols, Section Head, Organic Chemistry, phone (03) 6230 7008, email david.nichols@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, mobile (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

TASMANIAN POLYTECHNIC

COMMUNICATION AND ORGANISATIONAL LEARNING

*Flexible Learning*

**Senior Librarian (322412).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$82,717 – \$91,369 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time.

Location:—South.

Duties:—Manage the operation and development of a Region of educational libraries and contribute directly to formulation of Agency policies.

Essential Requirements:—Degree in librarianship or information studies at a recognised university or a postgraduate diploma in librarianship or information studies. Eligibility for admission to membership of the Australian Library and Information Association (ALIA).

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Dallas Williams, Flexible Learning Leader, Tasmanian Polytechnic, phone (03) 6421 5105, mobile 0458 887 363, email dallas.williams@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.



## TASMANIAN POLYTECHNIC

## GOVERNMENT EDUCATION AND TRAINING INTERNATIONAL UNIT

**International Student Advisor (330310).**

Applications Close:—Friday, 30 April 2010.

Salary:—\$70,028 – \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—South.

Duties:—Ensure that the Tasmanian Polytechnic complies with Standard 6 Student Support Services of the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007.

Ensure that staff of the Tasmanian Polytechnic who interact directly with international students are aware of the providers obligations under the Educational Services for Overseas Students Act (ESOS) framework and the potential implications for students arising from the exercise of these obligations.

Provide counselling, pastoral care, administrative and clerical services in the International Education Unit across a range of community, human and educational resource issues concerning fee-paying international students in line with the requirements of the ESOS act. Deal with the complexity of providing these student services while working within this specialised legislated framework.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate tertiary qualifications in social work, psychology, welfare or behavioural science.

Enquiries to Anne Ripper, Executive Manager, Government Education and Training International, Tasmanian Polytechnic, phone (03) 6233 7272, mobile 0407 311 512, email [anne.ripper@polytechnic.tas.edu.au](mailto:anne.ripper@polytechnic.tas.edu.au).

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email [recruitment@sharedservices.tas.edu.au](mailto:recruitment@sharedservices.tas.edu.au).

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

## Staff Movements

### Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Advanced Skills Teacher	S. Innes-Wayling	16.04.10
Education	School Administration Clerk	H. House	18.01.10
Education	Education Facility Attendant	M. Neal	26.03.10
Education	Teacher	P. Bird	07.04.10
Education	Teacher Aide	S. Southwell	26.03.10
Education	Teacher	L. Hodges	14.04.10
Health & Human Services	Senior Budget Analyst	E. France	09.04.10
Health & Human Services	Access & Support Planning Officer	B. Johnson	09.04.10
Health & Human Services	Administrative Assistant	M. Sharman	30.03.10
Health & Human Services	Registered Nurse	G. McGregor	06.04.10
Health & Human Services	Clinical Nurse	R. Drever	10.04.10
Health & Human Services	Dental Therapist	A. Simson	24.03.10
Health & Human Services	Registered Nurse	A. Lewis	07.04.10
Health & Human Services	Registered Nurse	C. Hunt	02.03.10
Health & Human Services	Consultant	R. McWaldron	13.04.10
Infrastructure, Energy & Resources	School Crossing Patrol Officer	L. Westbrook	31.03.10
Justice	Coordinator CMD Program	M. Hughes	16.04.10
Justice	Policy Officer	R. Jaffray	16.04.10
Police & Emergency Management	Clerical Support Officer	C. Hersey	07.04.10
Police & Emergency Management	Information and Communication Technology Officer	M. Fewings	14.04.10
Primary Industries, Parks, Water & Environment	Client Service Officer	L. Richardson	23.04.10

*Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Project Officer	A. Sturges	6 months	19.04.10
Economic Development, Tourism & the Arts	Manager Distribution Partnerships	D. Cox	6 months	15.04.10
Education	Teacher	A. Sadler	6 months	12.04.10
Education	Social Worker	J. North	6 months	20.04.10
Education	Teacher	J. Turner	6 months	12.04.10
Education	Teacher Aide Special	D. Dare	6 months	12.04.10
Education	Teacher Aide Technical	B. Edwards	6 months	14.04.10
Education	Teacher Aide Special	R. Kearon	6 months	12.04.10
Education	Teacher	L. Rawlings	12 months	12.04.10
Education	School Administration Clerk	J. Pearce	6 months	12.04.10
Education	Teacher	A. Tassell	6 months	12.04.10
Education	School Executive Officer	J. Budgeon	6 months	01.04.10
Education	Teacher Aide	R. Thomas	6 months	15.04.10
Education	Teacher Aide Technical	B. Edwards	6 months	14.04.10
Education	Teacher Aide Special	R. Hall	6 months	12.04.10
Education	Teacher	H. Higgs	6 months	12.04.10
Education	Education Facility Attendant	D. Legg	6 months	01.04.10
Education	Teacher	M. Newall	6 months	12.04.10
Education	Teacher	J. Biscoe	6 months	02.04.10
Education	School Administration Clerk	K. Rootes	6 months	12.04.10
Health & Human Services	Technical Officer	J. Ross	6 months	26.04.10
Health & Human Services	HR Advisor	I. Evans	1 month	09.04.10
Health & Human Services	Maintenance and Service Coordinator	R. Paine	6 months	19.04.10
Health & Human Services	Tenancy Officer	C. Luckman	6 months	19.04.10
Health & Human Services	Director Of Nursing (St Marys)	Y. Webber	6 months	26.04.10
Health & Human Services	Home Maintenance Officer/Personal Care Worker	B. Ling	6 months	12.04.10
Health & Human Services	HR Advisor	T. Sales	1 month	09.04.10
Health & Human Services	Registered Nurse	H. Strong	6 months	18.04.10
Health & Human Services	Registered Nurse	A. White	6 months	08.04.10
Health & Human Services	Catering / Stores Utility Officer	I. Richardson	6 months	13.04.10
Health & Human Services	Executive Officer	K. Pickering	6 months	26.04.10
Health & Human Services	Enrolled Nurse	D. Machin	6 months	12.04.10
Health & Human Services	Registered Nurse	M. Smith	6 months	08.04.10
Health & Human Services	Administrative Assistant	K. Mathers	6 months	14.04.10
Health & Human Services	Registered Nurse	L. Hogg	6 months	31.03.10
Health & Human Services	Registered Nurse	A. Musafar	6 months	14.04.10
Health & Human Services	Registered Nurse	B. Hilliar	6 months	18.04.10
Health & Human Services	Registered Nurse	J. Worsley	6 months	08.04.10
Health & Human Services	Registered Nurse	J. Lohrbacher	6 months	15.04.10
Health & Human Services	HR Advisor	A. Powell	1 month	09.04.10
Health & Human Services	Clinical Nurse Specialist - Occupational Medicine	K. Wolter-Saler	6 months	07.04.10
Health & Human Services	Registered Nurse	K. Mullins	6 months	19.04.10
Health & Human Services	Community FCH Nurse	J. Gordon	6 months	19.04.10
Justice	Court Clerk	N. Earle	6 months	19.04.10
Justice	Educator Offender Services	S. Duncan	6 months	12.04.10
Police & Emergency Management	Utility Officer	G. Parsons	6 months	14.04.10
Police & Emergency Management	Clerical Support Officer	D. Jackson	1 month	09.04.10
Primary Industries, Parks, Water & Environment	Client Service Officer	H. Lockley	6 months	19.04.10
Primary Industries, Parks, Water & Environment	Client Service Officer	P. Slater	6 months	19.04.10

*Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Manager, Business Information Centre	I. Clark	13 months	19.04.10

*Extension or Renewal of Fixed-term Appointments Beyond 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Technical Officer (TASAG ELISA)	S. Hossel	2 years	28.05.10

*Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	T. Ryan	Client Manager	19.04.10
Education	C. Woolley	LINC Operations Coordinator	02.04.10
Education	S. Witek	Manager Resource Discovery and Collections	15.04.10
Education	S. Kennerley	School Administration Officer	15.04.10
Education	G. Anderson	LINC Operations Coordinator	09.04.10
Education	C. Nichols	Manager Strategic Directions (Learners)	15.04.10
Education	S. Lacey	School Executive Officer	09.04.10
Education	A. Ferrier	Senior Consultant IT - School Support	12.04.10
Health & Human Services	A. Rogers	HR Advisor	09.04.10
Health & Human Services	B. Sims	Senior Social Worker	12.04.10
Health & Human Services	A. Hicks	Clinical Nurse Consultant (Stomal Therapy)	02.05.10
Health & Human Services	S. Duncombe	Manager, CDPU	19.04.10
Health & Human Services	J. Mercer	Project Officer DEM Redevelopment LGH	19.04.10
Health & Human Services	Y. Loh	Communications Officer	12.04.10
Justice	S. Gates	Legal Practitioner	08.04.10
Police & Emergency Management	J. Thurley	Team Leader	06.04.10
Port Arthur Historic Site Management Authority	S. Morse	Food & Beverage Coordinator	08.04.10
Tasmanian Polytechnic	T. McWaide	Student Support Leader	01.04.10
Tasmanian Polytechnic	G. Gebert	Student Support Leader	19.04.10
Tasmanian Polytechnic	H. Mason	Student Support Leader	01.04.10
Tasmanian Polytechnic	S. Perkins	Student Support Leader	12.04.10
Tasmanian Polytechnic	S. Cunningham	Student Support Leader	01.04.10
Tasmanian Polytechnic	P. Harding	Student Support Leader	12.04.10
Tasmanian Polytechnic	S. Burdach	Student Support Leader	01.04.10
Tasmanian Polytechnic	J. Johnson	Student Support Leader	12.04.10
Tasmanian Polytechnic	K. Elliott	Student Support Leader	12.04.10
Tasmanian Polytechnic	M. Gray	Regional IT Manager	19.04.10
Tasmanian Polytechnic	R. Batge	Student Support Leader	12.04.10
The Skills Institute	K. Foss	Manager Vocational Education & Training (VET) Strategy and Product Development	12.04.10



*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Cleaner	C. Chatwin	10.04.10
Justice	Legal Practitioner (Crown Counsel - Civil)	L. Neasey	15.04.10

*Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	D. Hallam	Tasmanian Polytechnic	Education Facility Attendant (Supervisor)	26.04.10
Primary Industries, Parks, Water & Environment	K. Cook	Tasmanian Polytechnic	Client Services Officer	19.04.10
The Skills Institute	F. French	Tasmanian Polytechnic	Student Support Leader	24.05.10

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