



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
SALES \$1-10
INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.



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Hobart:	Ryan Manning	Mob: 0418 915 589
	Suzie Bennetto	Mob: 0418 122 400
Launceston:	Matt Eiszele	Mob: 0417 067 430
	Tony Manson	Mob: 0418 302 658
Burnie/Devonport:	Scott Malone	Mob: 0418 148 641
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* Conditions apply

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Gazette

Email copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notice is through the www.jobs.tas.gov.au

system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication.

Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction Check for the following crimes—crimes of violence; sex related offences; serious drug offences; crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Desirable Requirements:—Tertiary qualifications in an appropriate field or equivalent experience. Knowledge of the operations of a contemporary cultural institution. A current drivers licence.

Enquiries to Anna Hawkes for a copy of the Statement of Duties on (03) 6211 4177 or email Anna.Hawkes@tmag.tas.gov.au. For further information about the position contact Steven de Haan, Redevelopment Facilities and Operations Manager, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4188, email Steven.deHaan@tmag.tas.gov.au

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5852, fax (03) 6233 5703, email applications@development.tas.gov.au

Applications must address the selection criteria outlined in the Statement of Duties.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Rosebery District High School

Teacher English/SOSE (200412).

Applications Close:—Friday, 9 October 2009.

Salary:—\$47,067 – \$75,323 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time 70 hours per fortnight from 8 February 2010.

Location:—Rosebery District High School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Ability to teach English/SOSE. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Facilities Coordinator (706025).

Applications Close:—Friday, 9 October 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—The position co-ordinates the operations and management of TMAG facilities and related functions that include maintenance and works contracts, building infrastructure compliance, co-ordination of Occupational Health and Safety, physical security and emergency management.

The position contributes to TMAG future projects, in particular the major redevelopment of the Tasmanian Museum and Art Gallery organisational improvement initiatives including the development, implementation, monitoring and reporting of approved policies, practices, systems and compliance matters.

The position manages and co-ordinates activities across all TMAG sites.

through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Alex Downes, Department of Education, phone (03) 6473 1223, email alex.downes@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Smithton Primary School

Teacher, Early Childhood Education (957021).

Applications Close:—Friday, 9 October 2009.

Salary:—\$47,067 – \$75,323 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time 70 hours per fortnight from 8 February 2010.

Location:—Smithton Primary School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Ability to teach Early Childhood Education. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jim Dineen, Department of Education, phone (03) 6452 1955, email jim.dineen@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Smithton Primary School

Teacher, Primary (200499).

Applications Close:—Friday, 9 October 2009.

Salary:—\$47,067 – \$75,323 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time 70 hours per fortnight from 8 February 2010.

Location:—Smithton Primary School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Ability to teach Primary. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history. Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jim Dineen, Department of Education, phone (03) 6452 1955, email jim.dineen@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South)

Geeveston District High School

Re-advertised, Principal (204511).

Applications Close:—Friday, 9 October 2009.

Salary:—\$86,795 p.a.

Teaching Service (TPS) Award, Band 3 Level 2.

Permanent full-time.

Location:—Geeveston District High School.

Description of the Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Judy Travers, Department of Education, phone (03) 6212 3238, email judy.travers@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Senior Social Worker (963167).

Applications Close:—Friday, 9 October 2009.

Salary:—\$81,050 – \$89,558 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Fixed-term full-time from as soon as possible to 26 Oct 2010.

Location:—Learning Services South-East.

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service support team to provide a social work service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students. Provide high level advice and undertake professional social work practice leadership to the Learning Services as identified by the General Manager Learning Services.

Essential Requirements:—A degree in Social Work from a University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—A current driver's licence. Eligibility for membership of the Australian Association of Social Workers.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Contact Officer:—For a copy of the Statement of Duties please contact Tamika Ross, phone 0438 043 797, email tamika.ross@education.tas.gov.au

Enquiries to Karen Medcraft, Department of Education, mobile 0417 548 341, email karen.medcraft@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

New Norfolk Primary School

Re-advertised, Canteen Supervisor (981226).

Applications Close:—Friday, 9 October 2009.

Salary:—\$32,500 – \$40,482 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 20 hours per fortnight for 40 weeks per year.

Location:—New Norfolk Primary School.

Description of the Role:—Supervise, maintain and deliver the school canteen services.

Tas. Canteen Associations Gold Accreditation experience and relevant Food Safety Qualifications would be desirable.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anna Viney, Department of Education, phone (03) 6261 2488, email anna.viney@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

New Norfolk Primary School

WITHDRAWN, Canteen Supervisor (981226).

Applications Close:—Friday, 9 October 2009.

Salary:—\$32,500 – \$40,482 pro rata.

Tasmanian State Service Award, General Stream, Band 6.
Permanent part-time 20 hours per fortnight for 36 weeks per year.

Location:—New Norfolk High School.

Description of the Role:—Supervise, manage and deliver the school canteen services.

Essential Requirements:—The Commissioner has determined that the person nominated for the position is to satisfy a pre-employment check before taking the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anna Viney, Department of Education, phone (03) 6261 2488, email anna.viney@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

HEALTH AND HUMAN SERVICES

FINANCE AND BUSINESS PERFORMANCE

*Financial Management***Senior Business Analyst (515504).**

Applications Close:—Friday, 16 October 2009.

Salary:—\$66,862 – \$79,193 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—The Senior Business Analyst, as part of the Budget Management Team, assists the Principal Finance Officer in co-ordinating and managing the preparation and monitoring of the Department's operational, capital and administered budgets, including appropriate liaison with a variety of business unit finance managers and personnel and regular reporting to the Departmental Executive, Ministers and Treasury on the Department's financial position.

Desirable Requirements:—Demonstrated skills to work well with others in the pursuit of team and section goals. Demonstrated ability to respond professionally and adjust easily to changing work demands, circumstances, priorities, and timeframes. Demonstrated ability to analyse issues, draw sound inferences and make appropriate recommendations; ability to

confidently convey ideas and information to a variety of people with differing levels of financial acumen. Demonstrated skills in exercising judgement and the ability to write clear and concise documents. Possess a detailed knowledge and understanding of complex accounting and budgetary systems, procedures and practices.

Enquiries to Pam Marriott, Department of Health and Human Services, phone (03) 62 365808, email pam.marriott@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

FINANCE AND BUSINESS PERFORMANCE

*Financial Services***Manager Procurement Advisory Services (500643).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$89,786 – \$96,692 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—The Manager, Procurement Advisory Services is responsible for ensuring effective outcomes and on-going development in the areas of procurement across the Agency to deliver outcomes that are of significant strategic importance to the Department; and the operational and financial performance of Procurement Advisory Services in accordance with Agency strategic directions, policies and service specifications.

Desirable Requirements:—Extensive knowledge of and demonstrated experience in contemporary procurement practices and financial management, and public sector financial management and procurement requirements. High level conceptual and analytical skills, including a demonstrated capacity to develop and provide advice on a wide range of policy issues. High level communication, liaison, conflict resolution and negotiations skills. Demonstrated capacity to represent the Agency in high level and complex negotiations.

Enquiries to Penny Egan, Department of Health and Human Services, phone (03) 6236 5894, email penny.egan@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Professional Officer, Allied Health (502851).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term full-time day work, to commence as soon as possible until 31 January 2010.

Location:—Disability Services NW.

Duties:—Provide specialist habilitation services to people with disabilities in a range of settings within a transdisciplinary model. Provide and co-ordinate supportive and specialist educational and consultancy services to carers, service providers and the wider community. Initiate and facilitate the establishment and development of services and resources for consumers. Initiate and develop professional and policy advice on specialist habilitation services and related issues for senior and corporate management.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers; OR A Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; OR Graduate of an approved School of Occupational Therapy and eligibility for membership to Australian Association of Occupational Therapists (AAOT); OR A degree or diploma in Applied Science, Speech Pathology, or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Kristen Webb, Department of Health and Human Services, phone (03) 6434 4103, email kristen.webb@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Speech Pathologist (519034).

Applications Close:—Friday, 9 October 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital.

Duties:—To provide Speech Pathology services to inpatients and outpatients of the North West Regional Hospital and North West Area Health Services.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

Enquiries to Lynelle Wyllie-Smith, Department of Health and Human Services, phone (03) 64217720, email lynelle.wylliesmith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Clinical Nurse—2 Vacancies.

Applications Close:—Friday, 9 October 2009.

Salary:—\$62,802 – \$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Vacancy No. 504465.

Permanent part-time shift work (fully rotational) working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Queen Victoria Maternity Unit, Out Patients Department, Parentcraft Education.

Vacancy No. 504502.

Permanent part-time shift work (fully rotational) working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Queen Victoria Maternity Unit, Out Patients Department, Parentcraft Education.

Duties:—Functions as an advanced clinical practitioner within the area of Maternity and provides management support to the Clinical Nurse Manager (CNM) including participation in patient and staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a registered nurse in Tasmania, with authorisation to practice as a midwife.

Enquiries to Janette Tonks, Department of Health and Human Services, phone (03) 63488990, email janette.tonks@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Clinical Nurse (504117).

Applications Close:—Friday, 9 October 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5D.

Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager (NUM) and Nurse Educators including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Mr Kerry Leonard, Department of Health and Human Services, phone (03) 63487481, email kerry.leonard@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Executive Assistant-Residential Aged Care Liaison Team (516917).

Applications Close:—Friday, 9 October 2009.

Salary:—\$46,801 – \$50,944 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time day work, working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence 16 November 2009 until 30 June 2010.

Location:—Launceston General Hospital, Residential Aged Care Liaison Team.

Duties:—To provide a high level of administrative and clerical support to senior medical and nursing staff of the Residential Aged Care Liaison Team. Under general direction and supervision and in the absence of senior nursing staff initiate actions relating to the provision of geriatric services.

Highly Desirable:—Microsoft Access database experience is preferable.

Desirable Requirements:—Ability to undertake administrative duties, including the efficient operation of keyboard and word processing equipment, office automation systems, and possess an understanding of medical terminology. High level computer skills including the ability to undertake research of statistical data, recording and maintenance of data base information systems and report production. High level interpersonal, organisational and communication skills and the ability to participate effectively in a small team.

Enquiries to Sharon Williams, Department of Health and Human Services, phone (03) 63487919, email sharon.williams@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Registered Nurse—2 Vacancies.

Applications Close:—Friday, 9 October 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 504016.

Permanent part-time shift work, working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 3R.

Vacancy No. 504040.

Permanent part-time shift work, working 59 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 3R.

Duties:—Ward 3R is a 26 bed rehabilitation ward, the registered nurse would be working in a multidisciplinary team.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Lee Wallace, Department of Health and Human Services, phone (03) 63487094, email lee.wallace@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Registered Nurse (Midwife) (504575).

Applications Close:—Friday, 9 October 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational), working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 4B.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Veronica Zupan, Department of Health and Human Services, phone (03) 63488964, email veronica.zupan@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Theatre Support Officer (503930).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$41,427 – \$45,142 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 5.

Permanent full-time shift work not working weekends or public holidays. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Room Suite, Orthopaedic Clinic and Day Procedure Unit.

Duties:—Theatre Support Officer is responsible for the preparation of the room, provide technical assistance to medical and nursing staff and assist with positioning of patients. They also are required to assist with inservice training of perioperative staff, participate in equipment evaluations, maintain service records and document equipment service history. They are expected to participate in an on call roster, assist with the rostering and allocation of Theatre Support Officers.

Enquiries to Ross Mace, Department of Health and Human Services, phone (03) 63487626, email rsmace@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Community Health Nurse (504713, 504711)—2 Vacancies.**

Applications Close:—Friday, 9 October 2009.

Salary:—\$56,230 – \$67,183 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Permanent part-time day work, working 16 hours per fortnight and Permanent part-time day work, working 24 hours per fortnight. Hours to be negotiated with successful applicant/s.

Location:—St Marys Community Health Centre and St Helens District Hospital, St Helens, Tasmania.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies, the Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programmes. Collaborate with other members of the health care team to ensure the delivery of high quality health care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Miriam Deacon, Department of Health and Human Services, phone (03) 6376 5200, email miriam.deacon@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Cook, Casual Relief (512891).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Fixed-term casual shift work, as and when required, commencing 3 November 2009 to 2 November 2011.

Location:—St Marys Community Health Centre.

Duties:—Provide general cooking and catering duties with direction and supervision of kitchen staff in the performance of their duties. Ensure a high standard of food preparation and presentation for patient and staff meals, Meals on Wheels and catering for special functions while ensuring adherence to the food hygiene regulations throughout the kitchen and maintain regular cleaning checks, which are to be documented in accordance with Food Safe guidelines.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas Crimes of Violence; Sex related Offences; Serious Drug Offences; and Crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Karen O'shea, Department of Health and Human Services, phone (03) 6372 2111, email smchc.manager@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Enrolled Nurse RELIEF (506126).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$46,204 – \$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse Level 2.

Fixed-term casual shift work, as and when required, commencing 19 October 2009 to 17 October 2011.

Location:—Campbell Town Health and Community Service.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered

Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Kaye McCoy, Department of Health and Human Services, phone (03) 6381 3300, email kaye.mccoy@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Health Services Assistant (Relief) (507172).

Applications Close:—Friday, 9 October 2009.

Salary:—\$36,293 – \$37,180 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 3.

Fixed-term casual shift work, as and when required, commencing asap to 22 September 2011.

Location:—Beaconsfield District Health Service.

Duties:—To assist in the provision of indirect care and to ensure the delivery of a high standard of care in the Care Centre.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas Crimes of Violence; Sex related Offences; Serious Drug Offences; and Crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 1104, email helen.mclean@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Registered Nurse (504193).

Applications Close:—Friday, 9 October 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift work (fully rotational), as and when required, commencing 9 November 2009 to 7 November 2011.

Location:—St Helens District Hospital, St Helens, Tasmania.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Janette Cumming, Department of Health and Human Services, phone (03) 6376 5222, email janette.cumming@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Registered Nurse (Relief) (505964).

Applications Close:—Friday, 9 October 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift work, as and when required, commencing 19 October 2009 to 17 October 2011.

Location:—Campbell Town Health and Community Service.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and d) crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Kaye McCoy, Department of Health and Human Services, phone (03) 6381 3300, email kaye.mccoy@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Transport Driver/Handyman (512732).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Fixed-term casual shift work, as and when required, commencing 26 October 2009 to 21 October 2011.

Location:—North East Soldiers Memorial Hospital, Scottsdale.

Duties:—To provide an efficient transport service to the Dorset municipality area for HACC clients and to assist with general maintenance activities at the North East Soldiers Memorial Hospital, Scottsdale.

Essential Requirements:—Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas: Crimes of Violence; Sex related Offences; Serious Drug Offences; and Crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Sue Bucher, Department of Health and Human Services, phone (03) 6352 5523, email sue.bucher@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NURSING AND ALLIED HEALTH

*Nursing and Midwifery Policy, Practice and Education***Assistant Director of Nursing (ADON), Policy and Practice (516424).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$89,994 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4 Grade 2.

Permanent full-time day work.

Location:—Hobart.

Duties:—The Assistant Director of Nursing, Policy and Practice in accordance with Departmental policies, legal and ethical requirements will set the strategic direction for policy and practice policies and strategies across the Agency for nursing and midwifery. Provide specialist expert advice on policy and practice, best practice, strategies and priorities.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Francine Douce, Department of Health and Human Services, phone (03) 6233 9049, email francine.douce@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

*Primary Health Services South***Domestic Services Officer (Relief) (510394).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$36,293 – \$37,180 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 3.

Fixed-term casual shift work (as and when required), commencing as soon as possible for a period of 2 years.

Location:—Midlands Multi Purpose Centre, Oatlands.

Duties:—The Domestic Services Officer is required to clean specified areas within the Midlands Multi-Purpose Health Centre facility. Provide infection control cleaning as per Infection Control policies and procedures. Provide a laundry service and catering support for the Midlands Multi-Purpose Health Centre facility.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Julie Cooper, Department of Health and Human Services, phone (03) 6254 5033, email julie.cooper@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

*Primary Health Services South***Enrolled Nurse, Medication Endorsed (505533).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$46,204 – \$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse Level 2.

Permanent part-time day work, working 32 hours per fortnight (Thursdays and Fridays).

Location:—Repatriation Centre, Hobart.

Duties:—An Enrolled Nurse (Medication Endorsed) is required to work part-time hours for a busy urban Community Health Nursing Service. You will provide direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Cheryl Hoggett, Department of Health and Human Services, phone (03) 6222 7602, email cheryl.hoggett@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

WITHDRAWN, Head of Department, (Anaesthetist) (518465).

Applications Close:—Friday, 9 October 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner Level I-IV (Salary commensurate with qualifications and experience).

Permanent full-time Permanent.

Location:—Anaesthetics Department, Royal Hobart Hospital.

Duties:—An opportunity exists to undertake the function of Head of Department to Specialist Medical Practitioners/Visiting Medical Specialist employed in the Royal Hobart Hospital. You will provide clinical services of the highest possible standard to patients and their families and actively pursue improved outcomes for patients participating in teaching and research relevant to anaesthesia.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

Enquiries to Mr Craig Quarmby, Department of Health and Human Services, phone 0438 886 482, email craig.quarmby@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Manager Alcohol and Drug Service South (500982m).

Applications Close:—Friday, 16 October 2009.

Salary:—\$96,382 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4 Grade 3.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—As a member of the Alcohol and Drug Service Senior Management Team, provide high level advice and leadership in the delivery of specialist alcohol and other drugs services including change management and service development, in accordance with evidence based best practice and Alcohol and Drug Service principles, National ATODS Standards, agency policy, legal requirements and relevant professional competencies. Work in partnership with the Clinical Director of

the Alcohol and Drug Service, State Manager Alcohol and Drug Service to ensure the effective and efficient provision of a variety of contemporary professional clinical services and programmes and appropriate clinical governance structures. As a member of the Alcohol and Drug Service Senior Management Team, provide high level advice on policy and management issues to the State Manager.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to John Alderdice, Department of Health and Human Services, phone (03) 6230 7802, mobile 0417 327 637, email john.alderdice@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Senior Clinical Psychologist (501050).

Applications Close:—Friday, 16 October 2009.

Salary:—\$80,262 – \$88,771 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—As a senior clinician in a multi-disciplinary team delivering high quality alcohol and drug services in accordance with alcohol and drug service policies, agency policies, legal requirements and professional standards, the Senior Clinical Psychologist will provide specialist clinical psychological assessment and treatment to clients of the Alcohol and Drug Service ADS (South). Assist the team leader in providing clinical leadership and direction in the development and management of a comprehensive treatment model for a community focused team. Ensure the quality of all clinical service in ADS (South) through the implementation of an appropriate model of professional accountability and supervision. Act as a consultant to other agencies with regard to the support and management of clients with substance use issues and associated complex needs.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Geoff Clifford, Department of Health and Human Services, phone (03) 6230 7904, mobile 0458 338 588, email

geoff.clifford@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Wilfred Lopes Centre

Social Worker (516015).

Applications Close:—Friday, 16 October 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Wilfred Lopes Centre, Hobart.

PLEASE NOTE: This vacancy also attracts a 6.5% Correctional Health Services Allowance.

Duties:—In accordance with primary health care principles, Agency policy and direction, legal requirements, Service policy and procedures and professional competencies, undertake the delivery of quality patient care services, based on best practice and within a collaborative and multidisciplinary framework.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Tracey Withers, Department of Health and Human Services, phone (03) 6233 4561, email tracey.withers@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Social Worker (504805).

Applications Close:—Friday, 9 October 2009.

Salary:—\$69,974 – \$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Adult Community Mental Health Services, Launceston.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service

principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies. The Huntingtons Social Worker will provide a comprehensive social work service to individuals and families affected by Huntingtons disease, including co-ordination of service delivery to individuals with Huntingtons disease and their families in response to specific identified needs and promote awareness of issues and provide education concerning Huntingtons disease to health and welfare workers and the wider community.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers. Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2185, email raelene.tabor@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Cleaner (Casual Relief), Multiple Vacancies (512466).

Applications Close:—Friday, 16 October 2009.

Salary:—\$35,040 – \$35,956 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 2.

Fixed-term casual day work, working as and when required, commencing as soon as possible until 30 June 2010.

Location:—South.

Duties:—Undertake general and high level cleaning duties within a designated team/service and assist the Team Leader/ Unit Manager to maintain an optimal work environment.

Desirable Requirements:—Knowledge of and experience in general and high level cleaning procedures, or the ability to acquire knowledge as required. Good communication and interpersonal skills. Ability to perform tasks in a team situation with minimal direct supervision. Knowledge of hospital policies and procedures.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Sharmayne Batt, Department of Health and Human Services, mobile 0439 011 203, email sharmayne.batt@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Enrolled Nurse, Multiple Vacancies (512465a).

Applications Close:—Friday, 16 October 2009.

Salary:—\$46,204 – \$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse Level 2.

Fixed-term casual shift work, working as and when required, commencing as soon as possible until 30 June 2010.

Location:—South.

Duties:—The Enrolled Nurse provides direct and indirect nursing care to the resident/client/patient under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Craig Fraser, Department of Health and Human Services, phone (03) 6228 9055, email craig.fraser@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STRATEGY, PLANNING AND PERFORMANCE

Aged Care and Rehabilitation

Senior Consultant Community and Aged Care (518895).

Applications Close:—Friday, 9 October 2009.

Salary:—\$80,233 – \$85,737 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Permanent full-time day work.

Location:—Hobart.

Duties:—Undertake research, analysis and provide high level advice in relation to HACC and ACAP Programme Business Planning, Reporting and Administration, National Programme Development, Community Care Reform Common Arrangements, Planning and development of service models for community care services and Population ageing. This position requires the ability to engage a very varied stakeholder group along with sound project management skills. Most importantly the successful applicant needs to be extremely flexible and have a working knowledge of or the ability to immediately assimilate, a very challenging set of mid stage projects.

Desirable Requirements:—Extensive knowledge and understanding of the current issues impacting on the health and human services industry with a particular knowledge of the

issues affecting Tasmania in the areas of community and aged care. Demonstrated sound knowledge and understanding of Commonwealth/State relations in health and human services. Proven high levels of adaptability and flexibility including an ability to deal with pressure, ambiguity and change, to modify approach and to adapt to new situations.

Enquiries to Janet Carty, Department of Health and Human Services, phone (03) 6233 8514, email janet.carty@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

RACING SERVICES TASMANIA

Racing Administration

Racing Clerk (371530).

Applications Close:—Friday, 9 October 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.5 hour per fortnight.

Location:—Launceston.

Duties:—Provide high level clerical and administrative support to the Division to ensure the delivery of timely and accurate information to racing industry participants and the public.

Desirable Requirements:—A current Drivers Licence.

Enquiries to Mike Stiles, Handicapper/Grader, Department of Infrastructure, Energy and Resources, phone (03) 6336 2796, email mike.stiles@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

Applicant must be willing and able to commence work at 7:00am at least once a week.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Operations

Network Supervisor (372084).

Applications Close:—Friday, 9 October 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.5 hours per fortnight for 12 months.

Location:—Hobart.

Duties:—As a member of the Regional Maintenance Services Team effectively manage a designated section of the State's Road network in accordance with established policies and procedures.

To achieve this objective the position is responsible for: Performing audit and surveillance activities to ensure the road network is managed in accordance with set performance standards. The effective and proactive management of operational issues within the designated section of the Road Network. Ensuring minor works and other contracted works are undertaken in accordance with contractual requirements and works are effectively prioritised within f minor works budget allocations.

Essential Requirements:—A current full car driver's licence.

Desirable Requirements:—Diploma in Civil Engineering or an equivalent Diploma in a similar field.

Enquiries to Les Braid, Network Manager, Department of Infrastructure, Energy and Resources, phone (03) 6233 0436, email les.braid@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

JUSTICE

COMMUNITY CORRECTIONS

North West Region

Probation Officer—2 Vacancies.

Applications Close:—Friday, 9 October 2009.

Salary:—\$47,437 – \$63,838 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Vacancy No. 350800.

Fixed-term full-time commencing as soon as possible for a period of 6 months.

Location:—North West Region.

Vacancy No. 350803.

Fixed-term full-time commencing as soon as possible for a period of 6 months.

Location:—North West Region.

Duties:—Undertake comprehensive investigations and make critical assessments and submit reports, written and oral on complex matters as requested by the Courts and Parole Board and recommend where appropriate, departmental intervention in accordance with statutory requirements.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Additional Information:—Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Probation Officer Policy' from the job kit available on the jobs website.

Enquiries to Georgette Chilcott, Regional Manager North West, Community Corrections, Department of Justice, phone (03) 6434 6335, email georgette.chilcott@justice.tas.gov.au

Applications to Daphne Webb, Administrative Support Officer, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Georgette Chilcott on (03) 6434 6335.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

COMMUNITY CORRECTIONS

North West Region

Probation Officer (350809a).

Applications Close:—Friday, 9 October 2009.

Salary:—\$47,437 – \$63,838 pro rata.

Tasmanian State Service Award, Professional Stream, Band 1.

Fixed-term part-time 58.8 hours per fortnight, commencing as soon as possible for a period of 6 months.

Location:—North West Region.

Duties:—Undertake comprehensive investigations and make critical assessments and submit reports, written and oral on complex matters as requested by the Courts and Parole Board and recommend where appropriate, departmental intervention in accordance with statutory requirements.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Additional Information:—Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Probation Officer Policy' from the job kit available on the jobs website.

Enquiries to Georgette Chilcott, Regional Manager North West, Community Corrections, Department of Justice, phone (03) 6434 6335, email georgette.chilcott@justice.tas.gov.au

Applications to Daphne Webb, Administrative Support Officer, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Georgette Chilcott on (03) 6434 6335.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

ENVIRONMENT

Manager Analytical Services (700070).

Applications Close:—Friday, 9 October 2009.

Salary:—\$87,398 – \$97,572 p.a.

Tasmanian State Service Award, Professional Stream, Band 4.
Permanent full-time.

Location:—New Town.

Duties:—Ensure the provision of high quality analytical services to key Government clients, including a priority fast turn-around service to the EPA for incident response and rapid toxicity testing capacity for the Director of Public Health. Provide high quality and strategically important analytical services for Tasmanian commercial clients.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required by the employer, as provided by a university, in a discipline relevant to Science.

Desirable Requirements:—Experience in the management of an analytical laboratory.

Enquiries to Warren Jones, Deputy Secretary/General Manager Environment, for further information regarding the role or for a copy of the Statement of Duties, phone (03) 6233 6336, email Warren.Jones@environment.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Viki Loring, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email applications@dpipwe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Discovery Ranger (4 x vacancies) (Generic).

Applications Close:—Friday, 9 October 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time until May 2010.

Location:—Statewide.

Duties:—Develop and conduct interpretive and educational activities for visitors at an assigned National Park, Reserve or other community setting to promote a greater awareness of the value of reserves and conservation of Tasmania's natural and cultural assets; and the services the Parks and Wildlife Service provides.

Activities might include: guided walks; cultural heritage interpretation; slide shows; children's activities; "night walk" wildlife presentations.

Compile progress reports and a final report on activities undertaken and attendances at completion of summer seasons.

Assist with reserve maintenance and site management activities including some visitor reception duties as directed including emptying of rubbish bins and cleaning public facilities.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

It is also essential that you have a current motor vehicle driver's licence.

Desirable Requirements:—A current Workplace Level 2 First

Aid certificate or equivalent.

Enquiries to Mindy Youd, Trainee Administrative Officer, for a copy of the Statement of Duties or for more information about this role, phone (03) 6233 6197, fax (03) 6224 0884, email Mindy.Youd@parks.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Melissa Chan, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3873, fax (03) 6233 3682, email applications@dpipwe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Working on Country Aboriginal Trainee Ranger (5 vacancies) (Generic).

Applications Close:—Friday, 23 October 2009.

Salary:—\$35,217 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term full-time for a period of up to four years.

Location:—Various.

Duties:—Undertake a professional development programme, incorporating Certificate IV and/or Diploma, Conservation and Land Management, to develop the skills and knowledge required to: Carry out planned development, maintenance, operational and monitoring tasks associated with the management of reserves natural, recreational and cultural assets. Source and compile information for use in the preparation of environmental assessments associated with proposals for development or use. Provide information and feedback to assist with the preparation and implementation of field centre operational plans, works programmes and budgets. Provide information and feedback to help develop and maintain practices to ensure safe work places and public safety. Provide information, advice and assistance to visitors, community members regarding the use or management of reserved land and issues affecting neighbouring land. Assist with the implementation of community consultation and engagement programmes. May coach and guide less experienced staff in routine operational tasks. Undertake fire operations including fuel management and wildfire suppression. Undertake enforcement procedures dealing principally with minor offences involving the issuing verbal cautions and park infringement notices. Provide support and assistance in the case of emergencies, including administering First Aid where appropriate. Undertake any other duties as directed.

The above amount is the commencing salary only. Please note, allowances of up to 28% may be available dependant on work roster availability and location.

Essential Qualifications:—Aboriginality. As this is an Aboriginal specific employment programme, applicants must be an Aboriginal person or Torres Strait Islander and must be assessed as eligible under the Policy on Eligibility for Aboriginal and Torres Strait Islander Specific Programmes and Services delivered by the Tasmanian Government. A current motor vehicle driver's licence. Physical fitness and a medical clearance to undertake an 'arduous' task based assessment (4.83km walk, carrying 20.5kg in 45 minutes). A Workplace Level 2 First Aid Certificate or ability to acquire.

Desirable Requirements:—Certificate III in Conservation and Land Management or a similar qualification and/or at least 12 months practical experience in a related field.

Enquiries to Carol Jackson, for a copy of the Statement of Duties or for more information about the vacancy, phone (03) 6233 7083, email Carol.Jackson@dpac.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Carol Jackson, Employee and Career Development Officer, Department of Premier and Cabinet, G.P.O. Box 1156, Hobart 7001, phone (03) 6233 7083, fax (03) 6233 4506, email Carol.Jackson@dpac.tas.gov.au

TASMANIAN ACADEMY

HOBART CAMPUS

Advanced Skills Teacher (Amended) (001026).

Applications Close:—Monday, 5 October 2009.

Salary:—\$81,584 p.a.

Post Year 10 Teaching Staff Award, Band 2.

Permanent full-time.

Location:—South.

Please note this vacancy was originally advertised in the Gazette 16/9/09 and has now been readvertised with an amended end date.

Duties:—The Academy Advanced Skills Teacher models best teaching practice and is a leader of learning and learners who promotes the success of all students on an Academy campus. The occupant works closely with the Academy campus leadership to implement key elements of the Academy Corporate Plan. For students and staff, the AST provides a critically important link between teachers' work and the achievement of the Academy's broader vision and goals.

Essential Requirements:—Appropriate Tertiary qualifications and eligibility for Teachers Registration in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Di Batten, Acting Academy Principal, Hobart Campus, Tasmanian Academy, phone (03) 6220 3133, mobile 0439 433 562.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

STRATEGIC DEVELOPMENT

*Business and ICT***Teacher (Library and Museum Technology Programme) (980690).**

Applications Close:—Friday, 9 October 2009.

Salary:—\$48,577 – \$75,323 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Permanent full-time.

Location:—North.

An increased salary may be negotiated in lieu of additional recreation leave entitlements.

Duties:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required within the specified area of Library and Museum Training Package.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area, and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Graham Ratcliffe, Workforce Learning Leader, Tasmanian Polytechnic, phone (03) 6421 5503, mobile 0407 215 503, email graham.ratcliffe@polytechnic.tas.edu.au

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au

All applications are formally acknowledged within 3 working days of the closing date.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

*Shareholder Policy and Markets Branch***Executive Officer (724205).**

Applications Close:—Friday, 16 October 2009.

Salary:—\$67,660 – \$79,920 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—As part of a small and dynamic multi-skilled team, the Executive Officer will be responsible for providing high level executive support to the Chair of the Director Selection Panels established to provide advice to the Treasurer and Portfolio Minister on suitable candidates for vacancies on the Boards of Government businesses. In the context of the selection criteria, to be successful in the position applicants will have: high level verbal and written communication skills; an ability to liaise with a wide range of stakeholders; and, project management and self-management skills.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Richard Sulikowski, Director, Shareholder Policy and Markets Branch, Department of Treasury and Finance, phone (03) 6233 2600, email richard.sulikowski@treasury.tas.gov.au

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Recruitment on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services	Communication Support Officer	S. Verhoeven	6 months	27.08.09
Health & Human Services	Administrative Support Officer	D. Chugg	6 months	27.08.09
Health & Human Services	Pay/Personnel Officer	E. Oldenhof	6 months	21.09.09
Health & Human Services	Business Manager - Capital Works	W. Duncanson	6 months	19.10.09
Health & Human Services	Community Health Nurse	D. Parsons	6 months	28.09.09
Health & Human Services	Senior Occupational Therapist	A Harris	6 months	21.09.09
Health & Human Services	Community Health Nurse	B. Beattie	6 months	28.09.09
Premier & Cabinet	Computer Systems Officer	D. Fahey	6 months	03.09.09

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	A. Potito	Advanced Skills Teacher	22.09.09

Fixed-Term Appointments of greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Front of House Assistant	A Salter	22 months	17.09.09

Extension or Renewal of Fixed-Term Appointments beyond 12 months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Project Officer (Threatened Fauna)	S. Thurstans	10.02.09 - 30.06.10	09.10.09

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	L. Watson	23.09.09
Education	Teacher	G. Hales	18.09.09
Infrastructure, Energy & Resources	Manager Data Management	K Bird	30.09.09
Premier & Cabinet	Driver	L. Netherton	30.09.09
Primary Industries, Parks, Water & Environment	Senior Fish Pathologist	J. Handler	30.09.09
Primary Industries, Parks, Water & Environment	Geomatic Specialist	A. Naughton	30.09.09
Primary Industries, Parks, Water & Environment	Cleaner	M. Skerke	30.09.09
Primary Industries, Parks, Water & Environment	Fisheries Inspector	J. Potter	30.09.09
Primary Industries, Parks, Water & Environment	Farm Hand	R. Henzler	30.09.09
Primary Industries, Parks, Water & Environment	Clerk	C. Davey	30.09.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Accommodation Planning Consultant	P.Stanwix	24.09.09

Health & Human Services	Registered Nurse	T. Millen	24.09.09
Health & Human Services	Community Nurse	G Reid	20.09.09
Health & Human Services	Branch Station Officer	M Fletcher	20.09.09
Health & Human Services	Customer Service Officer	L. Calitz	23.09.09
Infrastructure, Energy & Resources	Racing Clerk	S Johnston	17.09.09
Police & Emergency Management	Clerical Support Officer	E. Ogilvie	30.09.09
Police & Emergency Management	Communications Officer	L. Glover	26.09.09
Premier & Cabinet	Assistant Director	J. Willcox	28.09.09
Premier & Cabinet	Asset Manager	P. Jacobs	30.09.09
Primary Industries, Parks, Water & Environment	Land Information Officer	B. Graham	30.09.09
Primary Industries, Parks, Water & Environment	Chemicals Coordinator	I. Parr	30.09.09
Primary Industries, Parks, Water & Environment	Administration Officer	J. Galloway	30.09.09
Port Arthur Historic Site Management Authority	Comm Chef	K MacFadgen	25.09.09

Cessation of Employees

<i>Agency</i>	<i>Duties assigned</i>	<i>Employee name</i>	<i>Date of Effect</i>
Premier & Cabinet	Driver	L. Quarrell	13.09.09

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