



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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CONTENTS

VACANCIES—

| | |
|---|------|
| Economic Development, Tourism and the Arts..... | 1744 |
| Health and Human Services | 1744 |
| Infrastructure, Energy and Resources..... | 1752 |
| Justice | 1752 |
| Police and Emergency Management | 1753 |
| Port Arthur Historic Site Management Authority | 1753 |
| Primary Industries, Parks, Water and Environment | 1753 |
| Public Trustee | 1756 |
| Tasmanian Audit Office..... | 1756 |
| Tasmanian Polytechnic..... | 1757 |

STAFF MOVEMENTS—

| | |
|--------------------|------------|
| Appointments | 1757, 1758 |
| Promotions..... | 1758 |
| Resignations | 1758 |
| Retirements..... | 1758 |

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Gazette

Email copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au

system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication.

Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, GPO Box 646, Hobart TAS 7001, phone (03) 6233 5797, fax (03) 6233 5703, email applications@development.tas.gov.au

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TASMANIAN MUSEUM AND ART GALLERY

Co-ordinator Art Education (706269).

Applications Close:—Friday, 18 September 2009.

Salary:—\$63,838 – \$66,761 p.a.

Tasmanian State Service Award, General Stream Band 5.

Fixed-term full-time for 2 years.

Location:—Hobart.

Duties:—Develop, co-ordinate and implement visitor programmes focused on the Arts, including education services for school groups and the general public, school holiday programmes, volunteer art guide programmes and other public programmes. Market and promote these services where required, and the TMAG generally. Provide supervisory roles to the Arts Educator and Art Guide facilitator.

Desirable Requirements:— A current driver's licence. An appropriate tertiary degree or diploma from a recognised institution. Previous experience in the education and/or public programmes area of a museum or cultural attraction.

Enquiries to Joyce Kloosterman for a copy of the Statement of Duties on (03) 6211 4132 or email Joyce.Kloosterman@tmag.tas.gov.au For further information about the position please contact Andy Baird, Manager, Centre for Learning and Discovery, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4127, email Andy.Baird@tmag.tas.gov.au

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, GPO Box 646, Hobart TAS 7001, phone (03) 6233 5852, fax (03) 6233 5703, email applications@development.tas.gov.au

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

INDUSTRY DEVELOPMENT DIVISION

Regional Development

Client Manager (2 vacancies).

Applications Close:—Friday, 18 September 2009.

Salary:—\$67,660 – \$79,920 p.a.

Tasmanian State Service Award, General Stream Band 6.

Vacancy No. 424399T (Launceston), 424832T (Burnie).

Fixed-term full-time 424399T (Launceston) Fixed-term to 29/01/2010 and 424832T (Burnie) Fixed-term until 02/07/2010.

Location:—Launceston and Burnie.

Duties:—Deliver sustainable economic benefits to the region through support and assistance to enterprises in the area, with the objective of maximising employment, investment and growth outcomes in accordance with the Department's economic objectives.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications and/or professional affiliations.

Current drivers licence.

Enquiries to Glenys Holt for a copy of the Statement of Duties on (03) 6336 2822 or email Glenys.Holt@development.tas.gov.au For further information about the position please contact Vern Cazaly, Manager, North West Office, Department of Economic Development, Tourism and the Arts, phone (03) 6434 6294, email Vern.Cazaly@development.tas.gov.au

HEALTH AND HUMAN SERVICES

CARE REFORM

Human Resources and Workforce

Pay/Personnel

North

Pay/Personnel Advisor (516258).

Applications Close:—Friday, 18 September 2009.

Salary:—\$63,041 – \$65,916 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream Band 5.

Permanent full-time day work.

Location:—Launceston.

Duties:—Co-ordinate the payroll and personnel functions of a Pay/Personnel team, including the supervision of staff responsible for the processing and production of the Department's payroll and personnel functions including leave, workers compensation payroll management, vacancy control, recruitment, selection and transfer services.

Desirable Requirements:—A sound knowledge of and experience in the co-ordination of the accurate, effective and efficient payroll and personnel functions including leave, workers compensation payroll management, vacancy control, recruitment, selection and transfer services. Demonstrated ability to lead and work effectively as part of a team including the

ability to guide, motivate, train and develop staff of a Pay/Personnel processing team. Demonstrated understanding of Federal and State employment legislation combined with an ability to interpret and apply awards, agreements and policy documents.

Enquiries to Sue Strugnell, Department of Health and Human Services, phone (03) 62 334884, email sue.strugnell@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CARE REFORM

Human Resources and Workforce

Pay/Personnel

South

Pay/Personnel Advisor—2 Vacancies (516238).

Applications Close:—Friday, 18 September 2009.

Salary:—\$63,041 – \$65,916 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream Band 5.

Permanent full-time day work.

Location:—Hobart.

Duties:—Co-ordinate the payroll and personnel functions of a Pay/Personnel team, including the supervision of staff responsible for the processing and production of the Department's payroll and personnel functions including leave, workers compensation payroll management, vacancy control, recruitment, selection and transfer services.

Desirable Requirements:—A sound knowledge of and experience in the co-ordination of the accurate, effective and efficient payroll and personnel functions including leave, workers compensation payroll management, vacancy control, recruitment selection and transfer services. Demonstrated ability to lead and work effectively as part of a team including the ability to guide, motivate, train and develop staff of a Pay/Personnel processing team. Demonstrated understanding of Federal and State employment legislation combined with an ability to interpret and apply awards, agreements and policy documents.

Enquiries to Sue Strugnell, Department of Health and Human Services, phone (03) 6233 8869, email sue.strugnell@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Senior Advisor Tobacco (513771).

Applications Close:—Friday, 18 September 2009.

Salary:—\$66,862 – \$79,193 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent part-time day work, working 53.2 hour per fortnight.

Location:—25 Argyle Street, Hobart.

Duties:—The Senior Advisor (Tobacco) is responsible for contributing to the reduction in the prevalence of tobacco use through the development, management and implementation of tobacco control policy and will manage and oversee the day-to-day implementation of the tobacco provisions of the Public Health Act and associated policies by the Tobacco Team.

Desirable Requirements:—Sound understanding of tobacco control issues and strategies to reduce the prevalence of tobacco use including regulation, reduction of availability, promotion and education. Demonstrated skills and experience in planning, policy development, implementation and evaluation and team management. Strategic, conceptual, analytical and creative skills including an ability to understand the political, social and organisational environment and identify relevant issues.

Enquiries to Stuart Heggie, Department of Health and Human Services, phone (03) 6222 7732, email stuart.heggie@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Tenancy Officer (517026).

Applications Close:—Friday, 18 September 2009.

Salary:—\$46,801 – \$50,944 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream Band 3.

Permanent full-time day work.

Location:—Housing Tasmania, South West.

Duties:—Provide a range of tenancy management services to a portfolio of public housing clients and properties in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:—Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change. Demonstrated ability to interpret client circumstances and requirements, use initiative and utilise problem solving skills to make well-informed recommendations in relation to tenancy management, within legislation, policy and guidelines. Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards.

Enquiries to Kim Bomford, Department of Health and Human Services, phone (03) 6233 8635, email kim.bomford@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Clinical Nurse—2 Vacancies.

Applications Close:—Friday, 18 September 2009.

Salary:—\$62,802 – \$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Vacancy No. 502141.

Permanent part-time shift work, working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Suite.

Vacancy No. 517596.

Permanent part-time shift work, working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Suite.

Duties:—To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Bill Kerr, Department of Health and Human Services, phone (03) 64306650, email william.kerr@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Administrative Assistant (519018).

Applications Close:—Friday, 18 September 2009.

Salary:—\$41,427 – \$45,142 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day worker, working 30.4 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Women's and Children's Services, Administration.

Duties:—To provide effective and efficient clerical, administration and telephone support to the operation of the Sexual Assault Forensic Examinations service with duties and tasks undertaken under general direction from Co - Director of Nursing of Women's and Children's Services and Forensic Nurse Examiners.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue McBeath, Department of Health and Human Services, phone (03) 6348 8976, email sue.mcbeath@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

House Services Assistant (513392).

Applications Close:—Friday, 18 September 2009.

Salary:—\$35,040 – \$35,956 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term part-time day worker, working 30 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 5 September 2010.

Location:—House Keeping and Accommodation.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

Desirable Requirements:—Basic cleaning skills and knowledge of cleaning procedures and machinery. Physical capacity to handle heavy objects, operate machinery and climb and work up ladders. Sound interpersonal and communications skills. Well developed literacy and numeracy skills. An understanding of the uses of chemicals required in cleaning services.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 63487482, email colleen.horton@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

House Services Assistant (503523).

Applications Close:—Friday, 18 September 2009.

Salary:—\$35,040 – \$35,956 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 4 September 2010.

Location:—Housekeeping and Accommodation.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

Desirable Requirements:—Basic cleaning skills and knowledge of cleaning procedures and machinery. Physical capacity to handle heavy objects, operate machinery and climb and work up ladders. Sound interpersonal and communications skills. Well developed literacy and numeracy skills. An understanding of the uses of chemicals required in cleaning services.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 63487482, email colleen.horton@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***House Services Assistant (519029).**

Applications Close:—Friday, 18 September 2009.

Salary:—\$35,040 – \$35,956 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Housekeeping and Accommodation.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

Desirable Requirements:—Basic cleaning skills and knowledge of cleaning procedures and machinery. Physical capacity to handle heavy objects, operate machinery and climb and work up ladders. Sound interpersonal and communications skills.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 63487482, email colleen.horton@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Registered Nurse—2 Vacancies.**

Applications Close:—Friday, 18 September 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 513648.

Permanent part-time shift work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Room Suite.

Vacancy No. 503900.

Permanent part-time shift work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Room Suite.

Duties:—Perioperative experience required, scrub, circulation, anaesthetics and recovery skills. Must have minimum of 18 months post graduate experience in Operating Room nursing.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ross Mace, Department of Health and Human Services, phone (03) 63487626, email rcmace@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Research Assistant (517288).**

Applications Close:—Friday, 18 September 2009.

Salary:—\$46,801 – \$50,944 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time day worker, working 30.4 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 25 September 2010.

Location:—W.P. Holman Clinic.

Duties:—Provide clerical and administrative support to the Clinical Trials Manager by maintaining patient information and clinical data and undertaking a liaison role with participants and health service providers involved in clinical research trials.

Desirable Requirements:—Previous experience in data management. Sound research skills, including the ability to plan, analyse and interpret information. Demonstrated experience in the provision of general administrative and clerical services, including the ability to effectively respond to enquiries, facilitate the accurate transfer of information and safeguard confidentiality. Previous experience in a health related environment considered desirable. Competent level of computer literacy in the use of computer office management software, including word processing and data processing, together with experience in utilising database and desktop applications.

Enquiries to Grant Smith, Department of Health and Human Services, phone (03) 6348 7159, email grant.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Deloraine Day Centre, Community Shed Co-ordinator (518891).**

Applications Close:—Friday, 18 September 2009.

Salary:—\$41,427 – \$45,142 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work.

Location:—Deloraine District Hospital.

Duties:—Utilising a Primary Health Care approach co-ordinate the activities of the Deloraine District Hospital's Day Centre Community Shed Campus, including responsibility for planning, implementing, and evaluating quality individual and group client woodworking programmes, both within the Community Shed and broader community.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Health Care Assistant (512770).

Applications Close:—Friday, 18 September 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day work, as and when required, commencing 28 September 2009 to 28 September 2011.

Location:—Deloraine District Hospital.

Duties:—Under the supervision of a Community Nurse and in line with Agency policies and procedures provide personal care services to frail aged and disabled clients living in a community setting, respite and support for community members in a caring role and activities and services which promote independent living.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Primary Health Services South

Administrative Assistant (506943).

Applications Close:—Friday, 18 September 2009.

Salary:—\$35,040 – \$35,956 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual day work (as and when required) commencing As soon as possible for a period of 2 years.

Location:—New Norfolk District Hospital.

Duties:—The Administrative Assistant is responsible for the provision of quality customer services via administrative and clerical support, reception duties and the co-ordination of Centre activities at various Primary Health facilities in southern Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Smith, Department of Health and Human

Services, phone (03) 6262 2888, email colleen.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Primary Health Services South

Domestic Services Officer Relief (504287).

Applications Close:—Friday, 18 September 2009.

Salary:—\$36,293 – \$37,180 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift work (as and when required), commencing As soon as possible for a period of 2 years.

Location:—New Norfolk District Hospital.

Duties:—To clean specified areas within wards and other areas within the New Norfolk District Hospital. To provide infection control cleaning as per Infection Control Policies and Procedures. To provide a catering support service in preparation of food and to deliver patients' meals.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Smith, Department of Health and Human Services, phone (03) 6262 2888, email colleen.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Primary Health Services South

Youth Health Worker (500940).

Applications Close:—Friday, 25 September 2009.

Salary:—\$45,535 – \$73,058 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent part-time day work, working 68.4 hours per fortnight.

Location:—Youth Health Centre, Glenorchy.

Duties:—Are you committed to promoting young people's health and wellbeing? Do you have experience working with young people from a range of different backgrounds and cultures? If so this job provides an opportunity to work as part of a multi-disciplinary team providing high quality services to young people in Southern Tasmania.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following

checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Simone Zell, Department of Health and Human Services, phone (03) 6233 8900, email simone.zell@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Clinical Nurse Educator, Perioperative Nursing (518832).

Applications Close:—Friday, 25 September 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Nurse Educator, Level 3.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—This position is a rare opportunity for a motivated and experienced clinician to advance his or her career in Perioperative Nursing. As the Royal Hobart Hospital embraces the reform agenda set for Tasmania, Clinical Nurse Educators are needed to support Nurses, at all levels, to promote a modern, high quality, patient centred service. Association with the Nurse Education Unit, led by a Professor of Nursing, will provide opportunities to research and engage in practice development.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Professor Mary FitzGerald, Department of Health and Human Services, phone (03) 62227558, email mary.fitzgerald@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Nurse (509426).

Applications Close:—Friday, 18 September 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift worker (fully rotational). Applicants wishing to work less than full-time hours are encouraged to apply (salary pro-rata for part-time hours).

Location:—Orthopaedics Unit.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Lynda Styles, Department of Health and Human Services, phone (03) 6222 8566, email lynda.styles@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Team Leader South (500978).

Applications Close:—Friday, 25 September 2009.

Salary:—\$80,262 – \$88,771 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Alcohol and Drugs (South).

PLEASE NOTE:—This vacancy is also advertised as a Team Leader (500978m), Registered Nurse, Level 3. There is only one vacancy and one vacancy will be filled, based on merit.

Duties:—The Team Leader will manage the delivery of services provided by the Community Team, including the allocation of human resources and provision of professional leadership and direction in treatment intervention strategies, health promotion and community education. The occupant will also act as a specialist in their field, providing advice and support across a broad range of alcohol and other drug issues. As a member of the area management team, the Team Leader will contribute to the overall management of the regional service, including the development of partnerships with key stakeholders, professional development, contemporary best practice and future directions. The Team Leader will contribute to strategic service delivery issues, including policy review, developing new business initiatives and undertaking project work as required.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Geoff Clifford, Department of Health and Human Services, phone (03) 6230 7904, mobile 0458 338 588, email geoff.clifford@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Team Leader South (500978m).

Applications Close:—Friday, 25 September 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work.

Location:—Alcohol and Drugs (South).

PLEASE NOTE:—This vacancy is also advertised as a Team Leader (500978), Allied Health Professional, Level 4. There is

only one vacancy and one vacancy will be filled, based on merit.

Duties:—The Team Leader will manage the delivery of services provided by the Community Team, including the allocation of human resources and provision of professional leadership and direction in treatment intervention strategies, health promotion and community education. The occupant will also act as a specialist in their field, providing advice and support across a broad range of alcohol and other drug issues. As a member of the area management team, the Team Leader will contribute to the overall management of the regional service, including the development of partnerships with key stakeholders, professional development, contemporary best practice and future directions. The Team Leader will contribute to strategic service delivery issues, including policy review, developing new business initiatives and undertaking project work as required.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Geoff Clifford, Department of Health and Human Services, phone (03) 6230 7904, mobile 0458 338 588, email geoff.clifford@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Youth Alcohol and Drug Worker (518396).

Applications Close:—Friday, 18 September 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Alcohol and Drug Services (North).

Duties:—Are you interested in working with young people with complex issues? If so, a vacancy exists within the Alcohol and Drug Service North for a Youth Alcohol and Drug Worker. You will be expected to provide direct clinical care, including comprehensive alcohol and drug assessments and clinical interventions based on evidence based practice to young people who may be physically and or psychologically dependant on legal and or illegal substances. You will also be expected to have a good understanding of the developmental needs of young people as well as appropriate intervention strategies. Consult and liaise with service providers who deliver specific services to young people in the region. If you enjoy a challenge and like working as a member of a highly skilled and professional team, then consider coming to work with us.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug

offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tua Agaiava, Department of Health and Human Services, phone (03) 6336 5577, email tua.agaiava@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Correctional Health Services

Registered Nurse (512528).

Applications Close:—Friday, 18 September 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift work, working as and when required, commencing As soon as possible for a period of twelve months.

Location:—South.

PLEASE NOTE: This position attracts a 6.5% Correctional Health Service Allowance.

Duties:—The Registered Nurse will utilise a problem solving approach and established nursing procedures in the delivery of direct nursing care and collaborate with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Shirley Wyper, Department of Health and Human Services, phone (03) 6216 8241, email shirley.wyper@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Attendant (502810).

Applications Close:—Friday, 18 September 2009.

Salary:—\$36,748 – \$40,884 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time shift work (fully rotational).

Location:—North West Regional Hospital – Spencer Clinic Inpatient Unit.

Duties:—To provide psychiatric nursing staff with assistance and support in relation to the care and safety of patients, and to participate in the maintenance of a clean and tidy ward environment.

Desirable Requirements:—Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Linda Rose, Department of Health and Human Services, phone (03) 6430 6579, email linda.rose@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Clinical Nurse Consultant (515675).

Applications Close:—Friday, 18 September 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work.

Location:—South.

Duties:—Provide professional clinical leadership, support and direction to Registered Nurses in the practice setting, in the delivery of specialist services to clients of Inpatient and Extended Treatment Mental Health Services, utilising evidence based practice and recovery principles. Work in collaboration with relevant senior staff in the development and implementation of agreed professional development strategies and activities, to foster service improvement and meet the statewide strategic plan.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Baker, Department of Health and Human Services, phone (03) 6261 8000, mobile 0438 313 601, email peter.baker@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

TASMANIAN AMBULANCE AND HEALTH TRANSPORT SERVICE

Ambulance Officer (516406).

Applications Close:—Friday, 18 September 2009.

Salary:—\$47,819 – \$48,561 pro rata.

Tasmanian Ambulance Service Award, Ambulance Officer (Certificate of Equivalence).

Fixed-term casual shift worker, working as and when required.

To commence as soon as possible until 18 September 2011.

Location:—Ambulance, Burnie.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current Driver's Licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services, phone (03) 6434 6974, email paul.templar@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

TASMANIAN AMBULANCE AND HEALTH TRANSPORT SERVICE

Branch Station Officer (510664).

Applications Close:—Friday, 18 September 2009.

Salary:—\$60,879 p.a.

Tasmanian Ambulance Service Award, Branch Station Officer (Advanced Life Support).

Permanent full-time shift work.

Location:—Ambulance, Smithton.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) and current accreditation in the Advanced Life Support programme, or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current drivers licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services, phone (03) 6434 6974, email paul.templar@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

TASMANIAN AMBULANCE AND HEALTH TRANSPORT SERVICE

Branch Station Officer (510667).

Applications Close:—Friday, 18 September 2009.

Salary:—\$60,879 p.a.

Tasmanian Ambulance Service Award, Branch Station Officer (Advanced Life Support).

Permanent full-time shift worker.

Location:—Ambulance, Zeehan.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) and current accreditation in the Advanced Life Support programme, or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current drivers licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: Crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services, phone (03) 6434 6974, email paul.templar@dhhs.tas.com.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

*Traffic and Infrastructure***Asset Engineer Bridges (372566).**

Applications Close:—Friday, 25 September 2009.

Salary:—\$77,268 – \$91,722 p.a.

DIER Roads and Traffic Engineers Industrial Agreement 2008, Band B.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Strategically manage bridge infrastructure and provide specialist advice in respect to structures on the Classified State Road Network.

Essential Requirements:—Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia; or satisfactory completion of academic qualifications in Engineering that are recognised by Engineers Australia as being an equivalent qualification.

Desirable Requirements:—Extensive experience in relevant professional engineering duties since becoming a qualified engineer. Post graduate qualifications in a relevant discipline. Current drivers licence.

Enquiries to Barry Walker, Manager Asset Management, Department of Infrastructure, Energy and Resources, phone (03) 6233 8682, email barry.walker@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, GPO Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

*Traffic and Infrastructure***Environmental Officer (371308).**

Applications Close:—Friday, 18 September 2009.

Salary:—\$66,761 – \$75,292 p.a.

Tasmanian State Service Award, Professional Stream, Band 2.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To ensure that: DIER maintains a level of awareness of, and compliance with, the requirements of State and Federal Environmental and Heritage legislation;.

Environmental and Heritage issues are properly considered and integrated into the planning and delivery of projects;.

Environmental programmes are developed for implementation by operational groups.

Essential Requirements:—Satisfactory completion of an appropriate graduate qualification at a recognised University.

Desirable Requirements:—A degree in environmental science or associated discipline. Experience in heritage issues including aboriginal heritage.

Enquiries to Shane Gregory, Manager Planning and Design, Department of Infrastructure, Energy and Resources, phone (03) 6233 6129, email shane.gregory@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, GPO Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

JUSTICE

COMMUNITY CORRECTIONS

*Southern Region***Probation Officer—2 Vacancies.**

Applications Close:—Friday, 18 September 2009.

Salary:—\$47,437 – \$63,838 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Vacancy No. 350788.

Fixed-term full-time working 73.50 hours per fortnight from As soon as possible for six months.

Location:—Southern Region.

Vacancy No. 350818.

Fixed-term full-time working 73.50 hours per fortnight from As soon as possible for six months.

Location:—Southern Region.

Duties:—Undertake comprehensive investigations and make critical assessments and submit reports, written and oral on complex matters as requested by the Courts and Parole Board and recommend where appropriate, departmental intervention in accordance with statutory requirements.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: arson and fire setting, violent crimes and crimes against the person, sex related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the administration of justice, crimes against executive or the legislative power, crimes involving conspiracy. Disciplinary action in previous employment and identification check.

Information for Applicants:—Shortlisted applicants may be required to undergo a psychological assessment prior to the interview being conducted. At the interview stage, the panel may discuss and clarify with the applicant any issues raised from the psychological assessment.

Enquiries to Pamela Honan, Southern Regional Manager, Community Corrections, Department of Justice, phone (03) 6233 4635, email Pamela.Honan@justice.tas.gov.au

Applications to Daphne Webb, HR Officer, Recruitment and Establishment, Department of Justice, GPO Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Pamela Honan on (03) 6233 4635.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Communications Division

Communications Technician B (520037).

Applications Close:—Monday, 21 September 2009.

Salary:—\$54,785 – \$64,538 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—To assist in the delivery of effective communication networks for the Tasmania Fire Service (TFS) by providing workshop and field service for electronic communications systems.

Essential Requirements:—Electro-technology Communications, Certificate III and Certificate IV or equivalent qualifications determined by the State Service Commissioner under Section 37(5) of the.

Desirable Requirements:—Hold a current driver's licence.

ACMA cabling licence.

Hold a workplace first aid certificate.

Ability to work at heights.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Paul Lewis on (03) 6230 8695 or from www.jobs.tas.gov.au.

Enquires to Paul Lewis on (03) 6230 8695.

Applications to Tasmania Fire Service, GPO Box 1526, Hobart 7001 or fax (03) 6234 6647 or email fire@tas.gov.au

PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

Fixed Term and Casual Employment Register (FTR 2009).

Applications Close:—Saturday, 31 July 2010.

Salary:—See Below.

Port Arthur Historic Site Staff Agreement 2009.

Register, Fixed Term and Casual for up to 12 months.

Location:—Port Arthur.

PAHSMA is seeking applications from suitably qualified candidates for fixed term roles in the following positions: Bookings and Ticketing Assistant; Food and Beverage Assistant; Retail Assistant; Courtesy Vehicle Driver; Tour Guide; Historic Ghost Tour Guide; Cleaner; Labourer; Administrative and Clerical Assistant.

Intending applicants should obtain the Statement of Duties (SoD) for the position(s) which they may be interested in, the Application Form and the Information for Applicants brochure. Intending applicants should follow the instructions on how to apply carefully. These instructions are contained in the Information for Applicants brochure.

The Fixed Term and Casual Employment Register will be used to fill short term vacancies which occur during the period 1 August 2009 and 31 July 2010. Interested applicants can lodge their applications at any time during this period, but as most vacancies will occur during the 2009/10 summer tourist season intending applicants are encouraged to lodge their application as early as possible. It is recommended that to be considered for this summer season, applications are lodged prior to Friday, 9 October 2009.

All applications must be completed according the instruction given in the Information for Applicants brochure. For further information on the Register, specific roles or to obtain copies of the selection documentation please contact Philip Johnston, Human Resources Co-ordinator on (03) 6251 2357 or email recruitment@portarthur.org.au Selection documentation can also be obtained from the www.jobs.tas.gov.au or www.portarthur.org.au websites.

Applications can be forwarded by mail, fax, email or personally delivered. Application forms in Microsoft Word format are available from the jobs website for those who wish to lodge an application electronically. Applications submitted electronically need to be in Microsoft Word format.

Enquiries to Philip Johnston, Human Resources Co-ordinator, Port Arthur Historic Site Management Authority, phone (03) 6251 2357, fax (03) 6251 2322, email recruitment@portarthur.org.au

Applications to Philip Johnston, Human Resources Co-ordinator, Port Arthur Historic Site Management Authority, Arthur Highway, Port Arthur, 7182, phone (03) 6251 2357, fax (03) 6251 2322, email recruitment@portarthur.org.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Diagnostic Services

Veterinary Pathologist (Save the Tasmanian Devil Programme) (703022).

Applications Close:—Friday, 18 September 2009.

Salary:—\$66,761 – \$75,292 p.a.

Tasmanian State Service Award, Professional Stream, Band 2.

Fixed-term full-time until 30 June 2012.

Location:—Mt Pleasant, Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time or job share arrangement with the successful applicant/s.

Pro rata salary is based on the above full-time rates.

Duties:—Working under the direction of the Senior Veterinary Pathologist, the occupant provides specialist support in the area of gross pathology and histopathology for the Animal Health Laboratory. The successful applicant will be part of a small team of pathologists investigating animal diseases in production

animals and wildlife and will have a significant role in the provision of diagnostic capacity for research into the Tasmanian Devil Facial Tumour Disease.

Essential Requirements:—A degree in Veterinary Science from a recognised tertiary institution enabling eligibility for registration under the Veterinary Surgeons Act 1987.

Desirable Requirements:—A post graduate academic qualification in a relevant area or experience in a relevant field of veterinary science would be well regarded. A current motor vehicle driver's licence is desirable.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Robyn Campain, phone (03) 6336 5406, email robyn.campain@dpiipwe.tas.gov.au

Applications to Robyn Campain, Administrative Assistant, Department of Primary Industries, Parks, Water and Environment, P.O. Box 46, Kings Meadows, Tas, 7249, phone (03) 6336 5406, fax (03) 6336 5374, email robyn.campain@dpiipwe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Field Assistant (Dog Handler), Macquarie Island Pest Eradication Project (706378, 706378)—2 Vacancies.

Applications Close:—Friday, 18 September 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time up to 9 months. Note: period of employment will be from approximately July 2010 to March 2011 subject to shipping schedules. and Fixed-term full-time up to 9 months. Note: period of employment will be from approximately July 2010 to March 2011 subject to shipping schedules.

Location:—Macquarie Island.

Duties:—The objectives of this position are to assist the Eradication Team Leader in the delivery of programmes and services on Macquarie Island as part of the Macquarie Island Pest Eradication Project.

Assist the Eradication Team Leader with overseeing the welfare, training, working and transportation of dogs as necessary. Assist the Eradication Team Leader to conduct rabbit hunting dog operations as part of the Macquarie Island Pest Eradication Project, oversee the health and welfare of rabbit hunting dogs and undertake field-based pest animal eradication and monitoring programmes for the Macquarie Island Pest Eradication Plan.

Employees who are required to undertake duties on Macquarie Island may be entitled to appropriate allowances.

Desirable Requirements:—Qualifications in dog handling and welfare, relevant experience in sub-Antarctic reserve management programmes or similar reserved land management, experience in relevant animal pest eradication programmes, a coxswain (restricted) certificate or equivalent, a current motor vehicle driver's licence and a Wilderness First Aid Certificate. An appropriate natural resource management qualification or trade qualification is desirable but not essential.

Essential Requirements:—The Department has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, sex related offences, Serious drug or alcohol offences.

Successful applicants will also be required to pass medical and adaptability tests, as well as a departmental fitness test, before being appointed to a position, and may be required to undergo additional physical training prior to working on Macquarie Island.

1. Be certified as fit for Macquarie Island service by the Australian Antarctic Division's Polar Medicine Branch after tests conducted by or on behalf of a Health Services Australia Medical Officer.

2. Be rated as suitable for Macquarie Island service against core behavioural criteria (some assessments will be made by the Directorate of Psychology, Army).

3. A current St John's Workplace, Level 2 first aid certificate.

4. Firearms license or ability to acquire one before deployment to Macquarie Island.

5. Chemical Handling Certificate (Agsafe) or ability to acquire prior to being deployed to Macquarie Island.

Enquiries to Yeutha May for a copy of the Statement of Duties or for more information about the vacancy, Department of Primary Industries, Parks, Water and Environment, phone (03) 6233 0449, email Yeutha.May@parks.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Melissa Chan, Human Resources, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart 7001, phone (03) 6233 3873, fax (03) 6233 3682, email applications@dpiipwe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Field Assistant Macquarie Island Pest Eradication Project (706377).

Applications Close:—Friday, 18 September 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time up to 11 months. Note: period of employment will be from approximately April 2010 to March 2011 subject to shipping schedules.

Location:—Macquarie Island.

Duties:—The objectives of this position are to assist the Project Manager and the Eradication Team Leader in the delivery of programmes and services on Macquarie Island as part of the Macquarie Island Pest Eradication Project.

Assist the Project Manager and the Eradication Team Leader with the purchase, packaging and dispatch of supplies and equipment. Assist the Project Manager and the Eradication Team Leader to undertake field-based pest animal eradication and monitoring programmes for the Macquarie Island Pest Eradication Project, undertake helicopter bait-bucket loading operations during the aerial baiting phase of the Macquarie Island Pest Eradication Project and monitor on-ground bait distribution following bait drops.

Employees who are required to undertake duties on Macquarie Island may be entitled to appropriate allowances.

Desirable Requirements:—Relevant experience in sub-Antarctic reserve management programmes or similar reserved land management experience, experience in relevant animal pest eradication programmes, a coxswain (restricted) certificate or equivalent, a current motor vehicle driver's licence, and a Wilderness First Aid Certificate. An appropriate natural resource management qualification or trade qualification is desirable but not essential.

Essential Requirements:—Successful applicants will be required to pass medical and adaptability tests, as well as a departmental fitness test before being appointed to a position, and may be required to undergo additional physical training prior to working on Macquarie Island.

The Department has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for crimes of violence, sex related offences, serious drug or alcohol offences.

1. Be certified as fit for Macquarie Island service by the Australian Antarctic Division's Polar Medical Branch after tests conducted by or on behalf of a Health Services Australia Medical Officer.

2. Be rated as suitable for Macquarie Island service against core behavioural criteria (Some assessments will be made by the Directorate of Psychology, Army).

3. A current St John's Workplace, Level 2 first aid certificate.

4. Firearms licence or ability to acquire one before deployment to Macquarie Island.

5. Chemical Handling Certificate (Agsafe) or ability to acquire one prior to being deployed to Macquarie Island.

Enquiries to Yeutha May for a copy of the Statement of Duties or for more information about the vacancy, Department of Primary Industries, Parks, Water and Environment, phone (03) 6233 0449, email Yeutha.May@parks.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Melissa Chan, Human Resources, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart 7001, phone (03) 6233 3873, fax (03) 6233 3682, email applications@dpiwpe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Track Ranger (Generic)

Applications Close:—Friday, 18 September 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time (0.8FTE) October 2009–30 April 2010.

Location:—Overland Track, North West Region.

Pro-rata salary is based on the above full-time rates.

Duties:—Implement operation plans, work programmes and projects along the Overland Track to achieve conservation and sustainable use of natural and cultural resources; through undertaking maintenance of huts, tracks and other facilities, providing information and delivering interesting interpretation.

Essential Requirements:—A current St John's Workplace, Level 2 first aid certificate or equivalent.

Desirable Requirements:—Immunisation for Hepatitis A and B or the willingness to acquire prior to appointment, a current drivers licence, Statement of competency in Chainsaw and Brush cutter use, and a Wilderness First Aid qualification.

Enquiries to Trevor Norris, Ranger in Charge for further information regarding the role or for a copy of the Statement of Duties, phone (03) 6289 1172, email Trevor.Norris@parks.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Viki Loring, Human Resources, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email applications@dpiwpe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Trackworker Fixed-term Employment Register (Various).

Applications Close:—Friday, 18 September 2009.

Salary:—p.a.

AWU (Tasmanian Public Sector) Award.

Register.

Location:—Statewide.

Salary: Full-time employees: Level 2, \$36,486, Level 3,

\$38,355, Level 4, \$47,341 per annum Casual employees: Level 2, \$22.07, Level 3, \$23.20, Level 4, \$28.63 per hour. A 20% casual loading will apply in lieu of leave entitlements.

Applications are invited from persons interested in registering for Fixed-term employment as trackworkers.

The work is physically demanding and is undertaken in remote and isolated conditions. Applicants need to be physically fit and able to work in rough terrain which may be subject of harsh weather extremes. Further information is available on the Trackworker Information Sheet.

This will be the only request for workers this season and all existing trackworkers need to re-apply to be considered.

Duties:—Level 2 and 3: To assist with the maintenance, restoration and reconstruction of walking tracks and other duties as directed by the Senior Ranger, Ranger in Charge of Supervisor.

Level 4: To assist with the planning, maintenance, restoration and reconstruction of walking tracks and other duties as directed by the Senior Ranger, Ranger in Charge or Supervisor.

Essential Requirements:—A current St John's Workplace, Level 2 first aid certificate or equivalent.

Desirable Requirements:—It is desirable that you have a current driver's licence, a current statement of competency in Chainsaw and Brushcutter use, along with a basic understanding of the principles of managing land for conservation and recreational use.

Enquiries to Martin O'Dea, Administrative Officer, for a copy of the Statement of Duties or for further information about the register, phone (03) 6233 2336, email Martin.Odea@parks.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, and be submitted with an application form and resume. Applications are to be emailed to Martin O'Dea, Martin.Odea@parks.tas.gov.au, or alternatively can be posted to Parks and Wildlife Service, Department of Primary Industries, Parks, Water and Environment, GPO Box 1751, Hobart 7001.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Fox Eradication

Administrative Assistant (703023).

Applications Close:—Friday, 18 September 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time (from as soon as possible for 2 years).

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide clerical and administrative support to the Manager and other staff including efficient running of the office, preparing routine reports on issues affecting the Team, preparing routine correspondence and co-ordinating and arranging meetings such as team meetings.

Desirable Requirements:—A current motor vehicle drivers licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Jane McGee, phone (03) 6336 5031, email jane.mcgee@dpiwpe.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

WATER AND MARINE RESOURCES

Water Management

Administrative Officer (Groundwater) (703016).

Applications Close:—Friday, 18 September 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time (from as soon as possible for 2 years).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Contribute to the efficient operation of the water management activities of the Branch by providing administrative and clerical support to the Water Management Team, Regional Water Management Officers and the Administrative Officer (Water Information Management System).

Desirable Requirements:—Knowledge of water management in Tasmania.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kris Andrews, phone (03) 6233 2584, email kris.andrews@dpipwe.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, GPO Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au

PUBLIC TRUSTEE

TRUSTEE SERVICES

Genealogical Researcher (791173).

Applications Close:—Friday, 18 September 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream Band 4.

Fixed-term part-time 0.5 FTE.

Location:—Hobart.

Duties:—The Genealogical Researcher will conduct research worldwide to locate heirs in estates, draw up family trees to establish heirs and their entitlements, meet agreed targets and provide training and advice to other employees within the organisation in regard to genealogical research and its application within the context of estates.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. the following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences and sex related offences.

Desirable Requirements:—The successful applicant will have demonstrated experience in genealogical research, or a similar field, with experience and knowledge in estate administration or the capacity to acquire same quickly; demonstrated initiative; judgement and discretion and well developed problem solving and self management skills; a proven ability to work effectively either individually or as part of a team in the efficient delivery of client services; well developed organisation, planning and communication skills, including liaison, negotiation and conflict resolution; high level skills in promoting excellent client service through identifying client needs and building effective relationships; and a commitment to contemporary workplace practices.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Gaylene Cunningham, Manager Client Services, Public Trustee, GPO Box 1565, Hobart 7001, phone (03) 6233 7606, email gcunningham@publictrustee.tas.gov.au

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email kjohns@publictrustee.tas.gov.au

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au

TASMANIAN AUDIT OFFICE

Fixed-term Employment Registers (TAO-FA-Generic).

Applications Close:—Friday, 18 September 2009.

Salary:—\$47,437 – \$75,292 p.a.

Register.

Location:—Statewide.

Applications are invited from persons interested in being considered for full-time or part-time employment for periods of up to 6 months. Vacancies arise from time to time in either Hobart or Launceston in the categories of employment listed below. These are not actual vacancies but a guide to vacancies that may potentially become available.

Categories of Employment:—Applications are invited from persons interested in being considered for full-time or part-time employment for periods of up to 6 months. Vacancies arise from time to time in either Hobart or Launceston in the categories of employment listed below.

A range of vacancies requiring tertiary qualifications in the discipline of financial auditing:—

Financial Auditor.

Senior Financial Auditor.

Duties vary according to the particular role but will require meeting the essential qualifications for the role as well as specific field of knowledge and skills related to financial auditing.

Financial Auditor:—duties include providing support and assistance to deliver the Audit Office's statutory financial audit programme.

Salary Range:—\$47,437.00 to \$63,838.00 per annum; Professional Employees Award, Level 1.

Senior Financial Auditor:—duties include providing support and assistance to deliver the Audit Office's statutory financial audit programme.

Salary Range:—\$66,761.00 to \$75,292.00 per annum; Professional Employees Award, Level 2.

Further Information:—If you wish to be considered for any potential vacancies for any of the listed categories of employment you should contact Jess Balding to register your interest. You will be provided advice on the management of the registers, the information we require and the process for registration.

The registers will remain open to applicants at all times until 31 August 2011 and will be reviewed on a regular basis.

Jess Balding, Executive Officer, Human Resources and Financial Audit Services, GPO Box 851, Hobart, 7001. Phone: (03) 6226 0100 or via email, jessica.balding@audit.tas.gov.au, quoting 'Fixed Term Register' in the subject line.

TASMANIAN POLYTECHNIC

SHARED SERVICES

*Student Information Management***SIM System Consultant (001763).**

Applications Close:—Friday, 18 September 2009.

Salary:—\$67,660 – \$79,920 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—South.

Duties:—Manage the core student information management system, QL-S, and related applications used by the Tasmanian Academy, the Tasmanian Polytechnic and the Tasmanian Skills Institute including system administration; providing database management support and problem solving for users and for members of the SIM team.

Provide high-level specialised advice to management and users of the student information management system in relation to functionality and enhancements.

Manage a range of complex activities and projects associated with improvements to the student information management system.

Essential Requirements:—The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Ian James, Manager SIM, Tasmanian Polytechnic, phone 6233 2938, email ian.james@polytechnic.tas.edu.au

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Applications to Human Resource Services (Recruitment), Shared Services, GPO Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

WORKFORCE FUTURES

Teacher Aide (Technical and Trades) (001788).

Applications Close:—Friday, 18 September 2009.

Salary:—\$41,938 – \$45,740 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 40 hours per fortnight.

Location:—North West.

Duties:—Provide assistance to the teacher(s) by assisting with the management and learning of student.

Essential Requirements:—The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education.

Enquiries to Phil Holbrook, Workforce Learning Leader, Tasmanian Polytechnic, phone (03) 6424 0200, email phillip.holbrook@polytechnic.tas.edu.au

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Applications to Human Resource Services (Recruitment), Shared Services, GPO Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au

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Staff Movements

Permanent Appointments

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Probation Period</i> | <i>Date of Effect</i> |
|-------------------------|--------------------------------------|-----------------|-------------------------|-----------------------|
| Health & Human Services | Domestic Services Officer | C. McGlone | 6 months | 06.09.09 |
| Health & Human Services | Senior Accountant & Business Analyst | D. Wilson | 6 months | 14.09.09 |
| Health & Human Services | Theatre Attendant | W. Dixon | 6 months | 13.09.09 |
| Health & Human Services | Communications Officer | L. Crombie | 6 months | 21.09.09 |
| Health & Human Services | Registered Nurse | L. Potgieter | 6 months | 07.09.09 |
| Health & Human Services | Quality Improvement Nurse | J. Lawton | 6 months | 07.09.09 |
| Health & Human Services | Registered Nurse | T. Booth | 6 months | 07.09.09 |
| Health & Human Services | Registered Nurse | C Jacobs | 6 months | 07.09.09 |
| Health & Human Services | Aboriginal Tenancy Officer Tm 1 | A.Newman | 6 months | 07.09.09 |
| Justice | Enforcement Officer | S Catherall | 6 Months | 17.06.09 |
| Tasmanian Polytechnic | Technical Officer | P. Beams | 1 month | 19.08.09 |

Appointment of Officers

| <i>Agency</i> | <i>Officers Name</i> | <i>Title</i> | <i>Date of Appointment</i> | <i>Duration</i> |
|--------------------|----------------------|--|----------------------------|-----------------|
| Treasury & Finance | J. Craigie | Director, Intergovernment and Financial Policy | 28.09.09 | 5 years |

Promotion of Permanent Employees

| <i>Agency</i> | <i>Employee</i> | <i>Duties Assigned</i> | <i>Date of Effect</i> |
|-------------------------|-----------------|----------------------------|-----------------------|
| Health & Human Services | A. Cooper | Pay/Personnel Officer | 01.09.09 |
| Health & Human Services | P. Leishman | Senior Radiation Therapist | 31.08.09 |

Retirement of Permanent Employees

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Date of Effect</i> |
|--|-----------------------------------|-----------------|-----------------------|
| Health & Human Services | Allied Health Professional | D. McCallum | 31.08.09 |
| Health & Human Services | Enrolled Nurse | J. Headford | 30.08.09 |
| Health & Human Services | Physiotherapy Aide | M. Berry | 28.08.09 |
| Infrastructure, Energy & Resources | Network Manager | I Wooldridge | 01.09.09 |
| Primary Industries, Parks, Water & Environment | IMS Asset Managment Systems Coord | A. Todd | 28.08.09 |

Resignation of Permanent Employees

| <i>Agency</i> | <i>Duties Assigned</i> | <i>Employee</i> | <i>Date of Effect</i> |
|-------------------------|-------------------------------------|-----------------|-----------------------|
| Health & Human Services | Senior Executive Officer | D Colgrave | 14.08.09 |
| Health & Human Services | Communications Support Officer | S. Newman | 31.08.09 |
| Health & Human Services | Registered Nurse | J. Reid | 14.08.09 |
| Health & Human Services | Disability Officer | M. Phillips | 04.09.09 |
| Health & Human Services | Finance Services Officer | A. Clark | 04.09.09 |
| Health & Human Services | Manager Quality and System Services | H. Collins | 03.09.09 |
| Justice | Correctional Officer (Escort) | P. Kelly | 01.09.09 |
| Treasury & Finance | Principal Property Officer | F. Hall | 28.08.09 |

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