



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Gazette

Email copy to.

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the

www.jobs.tas.gov.au

system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines

Government Gazette :—Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication. Telephone (03) 6233 6687.

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

EDUCATION

CLAREMONT COLLEGE

Assistant Principal (953271)

Applications Close:—Friday, 30 October 2009.

Salary:—\$91,307 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time from as soon as possible.

Location:—Claremont College.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Lynne Hanlon, Department of Education, phone (03) 6249 6801, email lynne.hanlon@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

Cleaner (700420).

Applications Close:—Friday, 30 October 2009.

Salary:—\$31,554 pro rata.

Miscellaneous Workers (Public Sector) Award, Cleaner.

Permanent part-time 1 hour per fortnight.

Location:—Whitemark Library Flinders Island.

Description of the Role:—As part of a team or alone clean and maintain library facilities to a hygienic, safe and presentable level, this includes the minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sadie Roberts, Department of Education, phone (03) 6336 2646, email sadie.roberts@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

*Learning Services (North)***Senior Speech and Language Pathologist (308722).**

Applications Close:—Friday, 30 October 2009.

Salary:—\$81,050 – \$89,558 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Fixed-Term part-time 30.4 hours per fortnight from 1 January 2010 to 31 December 2010.

Location:—Learning Services (North).

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. Eligibility for membership of Speech Pathology Australia. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shane Frost, Department of Education, phone (03) 6336 2594, email shane.frost@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

*Learning Services (North)***Speech and Language Pathologist - 2 Vacancies.**

Applications Close:—Friday, 30 October 2009.

Salary:—\$46,148 – \$73,844 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Vacancy No. 963582.

Fixed-Term full-time 76 hours per fortnight from 1 January 2010 to 31 December 2010.

Location:—Learning Services (North).

Vacancy No. 962659.

Fixed-Term part-time 45.6 hours per fortnight from 1 January 2010 to 31 December 2010.

Location:—Learning Services (North).

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. Eligibility for membership of Speech Pathology Australia. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shane Frost, Department of Education, phone (03) 6336 2594, email shane.frost@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Summerdale Primary School

Principal (205758).

Applications Close:—Friday, 30 October 2009.

Salary:—\$107,950 p.a.

Teaching Service (TPS) Award, Band 3, Level 6.

Permanent full-time from 1 January 2010.

Location:—Summerdale Primary School.

Description of the Role:—To lead and direct the educational program and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email liz.banks@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

West Launceston Primary School

School Administration Clerk (952595).

Applications Close:—Friday, 30 October 2009.

Salary:—\$41,938 – \$45,740 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 56 hours per fortnight for up to 42 weeks per year.

Location:—West Launceston Primary School.

Description of the Role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic

application will be acknowledged by return email within two working days.

Enquiries to Helene Boyer, Department of Education, phone (03) 6331 4160, email helene.boyer@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South)

Speech and Language Pathologist (956101).

Applications Close:—Friday, 30 October 2009.

Salary:—\$46,148 – \$73,844 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-Term full-time from as soon as possible to 31 December 2010.

Location:—Learning Services (South).

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. Eligibility for membership of Speech Pathology Australia. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Linda Williams, Department of Education, phone (03) 6212 3607, email linda.williams@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Dodges Ferry Primary School

Teacher Aide Special (956146).

Applications Close:—Friday, 30 October 2009.

Salary:—\$37,833 – \$40,814 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time from as soon as possible for 22 hours per fortnight for up to 42 weeks per year.

Location:—Dodges Ferry Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Judith O'Doherty phone (03) 6265 8116, email judith.odoherty@education.tas.gov.au

Enquiries to Amanda Beams, Department of Education, phone (03) 6265 8116, email amanda.beams@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Risdon Vale Primary School

School Administration Clerk (956108).

Applications Close:—Friday, 30 October 2009.

Salary:—\$41,938 – \$45,740 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 26 hours per fortnight for up to 42 weeks per year.

Location:—Risdon Vale Primary School.

Description of the Role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Jodie Gaul, phone (03) 6233 5445, email jodie.gaul@education.tas.gov.au

Enquiries to Mark Koppelman, Department of Education, phone (03) 6233 5445, email mark.koppelman@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

HEALTH AND HUMAN SERVICES

Registered Nurse (510453).

Applications Close:—Friday, 30 October 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-Term casual shift work (as and when required), commencing as soon as possible for a period of 2 years.

Location:—New Norfolk District Hospital.

Duties:—Opportunities exist for Registered Nurses for employment in a casual capacity at the New Norfolk District Hospital. You will be part of a highly skilled and friendly multidisciplinary team and will be expected to collaborate with other members of the team to ensure the delivery of high quality health care. The hospital is a 14 bed sub acute facility and offers post acute, rehabilitation and palliative care. Also provided is a 24 hour on call General Practitioner service.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Colleen Smith, Department of Health and Human Services, phone (03) 6262 2888, email colleen.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

*IT Services***IT Officer (500360).**

Applications Close:—Friday, 30 October 2009.

Salary:—\$41,427 – \$60,746 p.a.

Health and Human Services (Tasmanian State Service) Award, ICT Technician.

Permanent full-time day work.

Location:—Hobart, Launceston or Burnie.

Duties:—As a member of the IT Client Services section you will provide first point of contact support for IT Services' clients through the Statewide IT Service Centre and second level support services through local IT support teams. These services include PC hardware and software installation, problem resolution, call logging, escalation, and follow-up to completion and client satisfaction.

Desirable Requirements:—Knowledge and experience in the provision of technical support to users of computers, computer systems and application software. The ability to provide technical support in the operation of networks and in basic server administration. Demonstrated conceptual, analytical and creative skills including the ability to identify relevant solutions and provide support and advice to clients.

Enquiries to Richard Eccles, Department of Health and Human Services, phone (03) 62 33 8979, email Richard.Eccles@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Professional Officer - Clinical Psychologist (505690).**

Applications Close:—Friday, 6 November 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-Term full-time day work commencing as soon as possible for a period of 2 years.

Location:—Disability Services - South.

Duties:—Advise and work with carers and people who have challenging behaviours, multiple disabilities, communication disorders, significant social and legal needs who are vulnerable to exploitation and abuse and are unable to gain access to generic services. Plan, develop, implement, monitor, review and co-ordinate critical services and innovative client programs within the specialist area. Provide specialist Psychological consultancy services on complex issues for carers, service providers, the wider community and peers within the same profession throughout the state. Identify needs, develop, conduct and review education programs for carers, service providers, educational institutions and the wider community. Identify needs, develop or acquire specialised resources to support consumers with complex needs, including new and established technology.

Desirable Requirements:—Relevant post graduate experience working with people with disabilities and a well developed ability to effectively design and manage specialist Psychological programs. Ability to demonstrate by example, actions and behaviours valued by the community, which enhances the image of people with disabilities. Demonstrated specialist skills in the disability field and contemporary knowledge clinical psychology.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Wendy Wolf, Department of Health and Human Services, phone (03) 6230 7 613, email coordinator.resourceteam@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Professional Officer - Speech Pathologist (515583).**

Applications Close:—Friday, 6 November 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-Term part-time day work (60.8 hours per fortnight) commencing as soon as possible for a period for 2 years.

Location:—Disability Services - Hobart.

Duties:—. Advise and work with carers and people who have challenging behaviours, multiple disabilities, communication disorders, significant social and legal needs who are vulnerable to exploitation and abuse and are unable to gain access to generic services. . Plan, develop, implement, monitor, review and co-ordinate critical services and innovative consumer programs within the specialist area. Provide specialist speech pathology consultancy services on complex issues for carers, service providers and the wider community throughout the state. Identify needs, develop, conduct and review education programs for carers, service providers, educational institutions and the wider community. Initiate and develop professional and policy advice on services and related issues to senior and corporate management. Identify needs, develop or acquire specialised resources to support consumers with complex needs, including new and established technology.

Desirable Requirements:—Relevant post-graduate experience working with people with disabilities and a well developed ability to effectively design and manage specialist programs. Ability to demonstrate by example, actions and behaviours valued by the community, which enhances the image of people with disabilities. Demonstrated specialist skills

in the disability field and contemporary knowledge of speech pathology.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Wendy Wolf, Department of Health and Human Services, phone (03) 6230 7613, email coordinator.resource@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Youth Justice Worker Casual Pool (516266).

Applications Close:—Friday, 30 October 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-Term casual day work (as and when required) commencing 16 November 2009 for a period of 12 months.

Location:—Youth Justice - North.

Duties:—As part of a restorative justice practice framework and subject to the statutory provisions of the Youth Justice Act 1997 assess the complex risks and rehabilitative needs of young people referred by the police and the courts, participate in youth diversionary programs and case manage a caseload of identified clients on legal orders.

Desirable Requirements:—Demonstrated ability to work within a legislative framework, together with a good knowledge and understanding of the Youth Justice Act 1997 or the ability to acquire the same. Demonstrated high standard of communication skills, in particular strong interpersonal, conflict resolution, counselling and group work skills together with the ability to present confidently in public with groups and stakeholders. Demonstrated knowledge of and ability to work within restorative justice and community capacity building principles or the ability to acquire the same.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Jane Douglas, Department of Health and Human Services, phone (03) 6336 2751, email jane.douglas@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Clinical Nurse - 2 Vacancies.

Applications Close:—Friday, 30 October 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Vacancy No. 504840.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Diabetes Clinic.

Vacancy No. 515881.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Diabetes Clinic.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and professional competencies, the Clinical Nurse (Diabetes Educator) provides clinical expertise in all aspects of diabetes care. The clinical practice will reflect a specialist interdisciplinary approach to all aspects of service delivery.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Andrea Radford, Department of Health and Human Services, phone (03) 6348 7812, email andrea.radford@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Graduate Midwife (5 Vacancies) (504551).

Applications Close:—Friday, 30 October 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-Term part-time shift work (fully rotational), working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. Commence on 14 February 2010 - 12 February 2011.

Location:—Queen Victoria Maternity Unit.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Veronica Zupan, Department of Health and Human Services, phone (03) 6348 8964, email veronica.zupan@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Director of Nursing (St Helens) (504588).

Applications Close:—Friday, 6 November 2009.

Salary:—\$83,605 p.a.

Nurses (TPS) Award, Registered Nurse, Level 5 Grade 1.

Permanent full-time day work.

Location:—St Helens District Hospital, St Helens, Tasmania.

Duties:—Are you seeking to progress your nursing career in a relaxed rural setting with an enviable lifestyle. If so, then a permanent vacancy exists at St Helens which is situated on the East Coast of Tasmania only a short drive from some of Tasmania's pristine beaches. This position will suit a dedicated, flexible and resourceful health professional who will be expected to undertake a leadership role in developing a collaborative working relationship across government and private sectors enabling the provision of an effective balance of care and preventative health services to the St Helens community. You will also be required to manage a range of community and hospital-based services and demonstrate your commitment to the nursing profession through continued involvement in professional development activities. If you are looking for the opportunity to advance your nursing career, build relationships and networks, then enquire today to find out how you can make a real difference.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Sophie Legge, Department of Health and Human Services, phone (03) 6336 4141, email sophie.legge@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Health Services Assistant (507516).

Applications Close:—Friday, 30 October 2009.

Salary:—\$36,293 – \$37,180 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work, working 28 hours per fortnight.

Location:—Beaconsfield District Health Service.

Duties:—To assist in the provision of indirect care and to ensure the delivery of a high standard of care in the Care Centre.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 1104, email helen.mclean@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Community Health Nurse (506487).

Applications Close:—Friday, 30 October 2009.

Salary:—\$56,230 – \$67,183 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-Term casual shift work (as and when required) commencing as soon as possible for a period of 2 years.

Location:—New Norfolk District Hospital.

Desirable Requirements:—Community Health Nurses are required to work on a casual basis (as and when required) by New Norfolk Community Health to provide nursing care to individuals and families. You will be required to participate in community needs assessments and in the development and implementation of health promotion programs. You will be expected to collaborate with other members of the health care team to ensure the delivery of high quality health care. Consideration of social and environmental factors affecting the individual's ability to access health services when planning and delivering services accordingly.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Colleen Smith, Department of Health and Human Services, phone (03) 6262 2888, email colleen.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Continence Nurse Advisor (513609).

Applications Close:—Friday, 6 November 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time day work, working 56 hours per fortnight.

Location:—North West.

Duties:—The Clinical Nurse provides clinical expertise in aspects of nursing care for people suffering with bladder and bowel dysfunction. Collaborates with other members of the health care team to ensure the delivery of high quality health care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Tess Steel, Department of Health and Human Services, phone (03) 6222 7321, email tess.steel@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Assistant Director of Nursing (Womens and Childrens Services) (518589).

Applications Close:—Friday, 30 October 2009.

Salary:—\$89,994 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4 Grade 2.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—The Assistant Director of Nursing provides effective leadership and management in a complex multi-disciplinary environment to achieve the defined objectives of the clinical services within WACS Acute Operations. Provides the Nursing & Services Director WACS with high quality and authoritative advice and support. As a member of the senior nursing team within WACS Acute Operations, provide a high level of operational leadership and direction, ensuring resources are efficiently utilised, services are effectively integrated within the Hospital and community, and the highest standards of service delivery are achieved in accordance with Hospital policy directions, service standards and financial performance targets. In order to achieve quality patient outcomes, the Assistant Director of Nursing ensures the integration of Royal Hobart Hospitals Safety and Quality, Learning and Research, and Service Redesign priorities into the day to day operations of their area. This includes the development of integrated multi-disciplinary models of care and patient focused pathways across sectors, agencies and divisions to optimise patient outcomes and experience. To achieve nursing excellence and ensure a sustainable nursing service for our community, the Assistant Director of Nursing works as a member of the hospital wide Senior Nursing Leadership team: accepting a professional portfolio as agreed with the Executive Director of Nursing to ensure effective professional governance and partnerships, and quality teaching and practice development; and to collaboratively progress and maximise strategic nursing initiatives including the development of a sustainable work.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Julie Viecieli, Executive Director, Acute Operations, Department of Health and Human Services, phone (03) 6222 6803, email executivedirector.acuteoperations@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Clinical Nurse (509170).**

Applications Close:—Friday, 30 October 2009.

Salary:—\$62,802 – \$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift worker (fully rotational), working 70 hours per fortnight.

Location:—Cardiothoracic Unit.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Sue Sanderson, Department of Health and Human Services, phone (03) 6222 6815, email sue.sanderson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Food Service Officer (Relief Pool) (507950).**

Applications Close:—Friday, 30 October 2009.

Salary:—\$35,040 – \$35,956 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-Term casual working as and when required, commencing as soon as possible until 16 October 2010.

Location:—Royal Hobart Hospital.

Duties:—To assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

Desirable Requirements:—Knowledge and experience and/or relevant TAFE qualifications in food preparation and production including knowledge of cook-chill procedures. Understanding and experience of working in a large organisation. A knowledge and understanding of general food handling and food hygiene regulations. Proven ability to maintain all work areas and equipment in a hygienic state. Ability to maintain a high standard of personal cleanliness and hygiene.

Enquiries to Gwen Bloomfield, Department of Health and Human Services, phone (03) 6222 8544, email gwen.bloomfield@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Visiting Medical Practitioner (509330).**

Applications Close:—Friday, 6 November 2009.

Salary:—To be negotiated.

Tasmanian Visiting Medical Practitioners (Public Sector) Agreement 2002, Visiting Medical Practitioner, Level I - II (Salary commensurate with qualifications and experience).

Fixed-Term casual on call basis.

Location:—Maxillofacial Unit Royal Hobart Hospital.

Duties:—In accordance with hospital policy, procedures and statutory regulations the Orthodontist will: Provide specialist clinical services of the highest possible standard to patients of the Departments of the Oral and Maxillofacial Unit. Actively pursue improved outcomes for patients by participating in teaching and research relevant to Oral and Maxillofacial Unit.

Essential Requirements:—A medical practitioner who has had at least 5 years post graduate experience in the practice of medicine, holds a senior qualification appropriate to the speciality concerned, and has practical experience in that speciality.

Enquiries to Mr Graham Hall, Department of Health and Human Services, phone (03) 6222 7802, email graham.hall@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Alcohol and Drug Services***Registered Nurse (Casual Pool) (501039).**

Applications Close:—Friday, 6 November 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-Term casual shift work (as and when required) commencing as soon as possible for a period of 2 years.

Location:—St Johns Park, New Town.

Duties:—Alcohol and Drug Services South is seeking Registered Nurses to work on a casual basis (as and when required) to be involved in the assessment and management of persons presenting with alcohol and drug related problems. You will be required to work in a clinical setting, providing medicated and non-medicated detoxification services, together with medical and para-professional staff within the Unit.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Allan Purcell, Department of Health and Human Services, phone (03) 6230 7982, mobile 0400 616 928, email

adpurcell@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Alcohol and Drug Services

Senior Service Development Consultant (517910).

Applications Close:—Friday, 6 November 2009.

Salary:—\$83,606 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4 Grade 1.

Permanent full-time day work.

Location:—St Johns Park, New Town.

Duties:—Are you interested in a career where you will support and drive the implementation of change and reform across the Alcohol, Tobacco and Other Drug (ATOD) service sector in Tasmania? As a member of the Alcohol and Drug Services Executive Unit, you will project manage and support program development across the ATOD sector giving consideration to the establishment of evidence based service models, policies and guidelines, procedures and protocols, professional standards and practice. You will be expected to provide leadership and strategic thinking in the development of workforce capacity within the ATOD sector and provide management, leadership and strategic thinking in the development of pharmacotherapy and withdrawal management services in Tasmania. If you enjoy a challenge and like working as a member of a highly skilled and professional team, then consider coming to work with us.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. .

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to John Alderdice, Department of Health and Human Services, phone (03) 6230 7802, mobile 0417 327 637, email john.alderdice@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Forensic Mental Health Services
Community Forensic MHS

Clinical Psychologist (512880).

Applications Close:—Friday, 6 November 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-Term full-time day work, commencing as soon as possible until 29 May 2010.

Location:—South.

Duties:—In accordance with primary health care principles, Agency policy and direction, legal requirements and professional competencies, undertake the delivery of quality patient care services, based on best practice and within a collaborative and multidisciplinary framework.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Damien Minehan, Department of Health and Human Services, phone (03) 6233 4561, email damien.minehan@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES
Mental Health Services North

Clinical Nurse Community Liaison (519060).

Applications Close:—Friday, 6 November 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day work.

Location:—St Mary's Community Health Centre.

Duties:—Are you seeking to progress and diversify your nursing career in a picturesque location with an enviable, relaxed lifestyle? The Tasmanian Department of Health and Human Services is introducing a Clinical Nurse Community Liaison role which will support and drive the implementation of a new joint initiative by both the Mental Health and Alcohol and Drug Services in Northern Tasmania. This position will suit a dedicated, flexible and resourceful health professional who is able to forge a path forward in a unique role which is the first for Tasmania. You will be required to develop collaborative working relationships across government and private sectors through the provision of consultation services and active participation in the delivery of clinical services. You will also be required to initiate intervention strategies to identify, assess and manage clients with mental illness and/or alcohol and drug issues, including illicit drug diversion. Ensuring that clients with complex needs have access to more comprehensive and appropriate treatment centres is also a responsibility. You will be part of a highly skilled multidisciplinary team and will be based in the St Mary's Community Health Centre and will serve both the Break O'Day and Fingal Municipalities where mental health services are limited. If you're looking to make a real

difference, build relationships and networks and play a pivotal role is scoping out a new model, then enquire today and find out more.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2185, email raelene.tabor@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Psychogeriatric Liaison Officer (517398).

Applications Close:—Friday, 6 November 2009.

Salary:—\$56,230 – \$67,183 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-Term full-time day work commencing as soon as possible until 30 June 2010.

Location:—John L Grove Centre, Launceston.

Duties:—This Psychogeriatric Liaison role will require the Community FCH Nurse to provide a high level 'consultancy service' in the field of 'Dementia Care' for consumers with dementia and challenging behaviours to the Aged Care Assessment Teams, a range of service providers and to older people with dementia and their carers. You will also be required to provide expert assessment support in the management and care of people with dementia in residential care services.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Matthew Aston, Department of Health and Human Services, phone (03) 6230 7702, email matthew.aston@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Clinical Nurse Consultant (505048).

Applications Close:—Friday, 6 November 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work.

Location:—South.

Duties:—Provide professional clinical leadership, support and direction to nursing staff in the practice setting in the delivery of specialist services to clients of Older Persons Mental Health Services utilising evidence based practice and recovery principles.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practicing certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Jan Smith, Department of Health and Human Services, phone (03) 6230 7702, email janifer.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Psychiatrist (506595).

Applications Close:—Friday, 30 October 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner, Level I-IV (Salary commensurate with qualifications and experience).

Permanent full-time day work.

Location:—Clare House, New Town.

Duties:—The Psychiatrist will be required to provide a comprehensive child and adolescent community and inpatient psychiatric service in the southern region of Tasmania. Act as a consultant to mental health professionals and health service providers including general practitioners and other agencies with regard to the assessment and management of individuals with mental health disorders. Undertake supervisory responsibilities with Psychiatric Registrars and other medical staff as required/appropriate.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the

provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Chris Fox, Department of Health and Human Services, phone (03) 6230 7549, email chris.fox@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Vehicle Operations

Transport Inspector (371485).

Applications Close:—Friday, 30 October 2009.

Salary:—\$52,276 – \$66,761 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To perform education, compliance, enforcement duties and inspect vehicles in the application of traffic law in accordance with Departmental operating policies and procedures.

Essential Requirements:—A Current Driver's Licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—1) Conviction check for: Crimes of violence, Sex related offences, Serious drug related offences, Crimes involving dishonesty and Serious traffic offences 2) Identification check 3) Disciplinary action in previous employment.

Desirable Requirements:—. Trade certificate in automotive mechanic or a relevant field or. Extensive enforcement experience.

Enquiries to Paul Olendrowsky, Manager Transport Compliance, Department of Infrastructure, Energy and Resources, phone (03) 6336 2633, email paul.olendrowsky@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS & TRAFFIC

Operations

Engineering Manager Maintenance Services (372321).

Applications Close:—Wednesday, 11 November 2009.

Salary:—\$94,609 – \$102,588 p.a.

DIER Roads and Traffic Engineers Industrial Agreement 2008, Band C.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Effectively manage the Maintenance Service's resources to maximise, in collaboration with stakeholders, the State's investment in maintaining the road and bridge network in Tasmania. Provide high-level specialist advice on complex technical issues to facilitate the effective delivery of the State's Road and Bridge Maintenance Program in accordance with Government and Agency policies and objectives.

Essential Requirements:—Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia or satisfactory completion of academic qualifications in Engineering that are recognised by Engineers Australia as being an equivalent qualification.

A current driver's licence.

Desirable Requirements:—Other relevant qualifications.

Enquiries to Phil Cantillon, Director, Department of Infrastructure, Energy and Resources, phone (03) 6233 3367, email phil.cantillon@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

JUSTICE

CONSUMER AFFAIRS AND FAIR TRADING

Executive Assistant (355816).

Applications Close:—Friday, 30 October 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Manage the flow of critical correspondence, including Ministerial, Parliamentary Briefing Notes, Cabinet and Executive Council documents, to ensure the provision of timely advice. Provide comprehensive administrative support to the Director and Branch Managers, including high quality document production, travel arrangements and the co-ordination of meetings, conferences and functions.

Enquiries to Chris Batt, Director Consumer Affairs and Fair Trading, Department of Justice, phone (03) 6233 4555, email chris.batt@justice.tas.gov.au

Applications to Daphne Webb, Administrative Support Officer, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Chris Batt on (03) 6233 4555.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CROWN LAW

*Director of Public Prosecutions****Crown Counsel (355994).***

Applications Close:—Friday, 30 October 2009.

Salary:—\$84,283 – \$98,184 p.a.

Legal Practitioners Award, Level 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To act primarily as Solicitor and Counsel in summary prosecutions and lower court appeals on behalf of the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court and Tribunals. To act as Solicitor and Counsel in such other litigious and criminal matters involving the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court (all divisions) and Tribunals as may be allocated by the Director of Public Prosecutions.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Kerry Worsley, Manager Crown Law, Department of Justice, phone (03) 6233 8732, email kerry.worsley@justice.tas.gov.au

Applications to Daphne Webb, Administrative Support Officer, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 8732, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Practitioner (355211).

Applications Close:—Friday, 30 October 2009.

Salary:—\$65,808 – \$80,010 p.a.

Legal Practitioners Award, Level 2.

Fixed-Term full-time.

Location:—Launceston, Devonport, Burnie.

Duties:—To attend and advise, and support clients in family violence matters and co-operate with other Safe at Home services. To appear in the Magistrates Court in relation to family violence orders. Participate in the Commission's free legal advice service. To engage in service development and community legal education activities fostered by the Legal Aid Commission as directed. To perform such other professional work in the Family Law area.

Essential Requirements:—Admitted or eligible for admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

Desirable Requirements:—Experience as a practitioner in the Family Law jurisdiction, including experience in matters involving family violence and in the Safe at Home Project. Current drivers licence.

Contact:—An Application for Employment, Statement of Duties and Information for Applicants are available at www.jobs.tas.gov.au or by contacting Leesa Bevan on (03) 6236 3820 or Leesa.Bevan@legalaid.tas.gov.au

Enquiries to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, 158 Liverpool Street, Hobart, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au

Applications to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au

JUSTICE

MONETARY PENALTIES ENFORCEMENT SERVICE

Enforcement Officer (355154).

Applications Close:—Friday, 30 October 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-Term full-time 73.5 hours per fortnight for a period of 12 months or the return of the substantive employee (whichever occurs first).

Location:—Hobart.

Duties:—Attend to telephone and counter enquiries from members of the general public, other agencies and organisations in relation to the recovery of monetary penalties. Undertake routine investigations into Monetary Penalties Enforcement Service queries.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Keryn Reynolds, Manager Operations, Monetary Penalties Enforcement Service, Department of Justice, phone (03) 6233 8962, email keryn.reynolds@justice.tas.gov.au

Applications to Daphne Webb, Administrative Support Officer, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax

(03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jeana Whitbread on (03) 6233 6213.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

OFFICE OF THE SECRETARY

Senior Policy Officer (355963).

Applications Close:—Friday, 30 October 2009.

Salary:—\$67,660 – \$79,920 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 Hours per fortnight.

Location:—Hobart.

Duties:—Conduct high level research and analysis relating to policy and legislation administered in Corrective Services, providing appropriate recommendations and solutions. Provide high level policy advice and support to the Deputy Secretary. Prepare and review submissions, briefings, correspondence and reports as required.

Desirable Requirements:—Knowledge and understanding of Criminal Justice issues and Corrections legislation, policy and practice or the ability to obtain that knowledge within a reasonable time frame. Relevant studies or tertiary qualifications.

Enquiries to Robert Williams, Deputy Secretary, Department of Justice, phone (03) 6233 3201, email robert.williams@justice.tas.gov.au

Applications to Susan Johnson, Senior Adviser, Recruitment & Establishment, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Pavlina Matt on (03) 6233 0457.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

STATE EMERGENCY SERVICE

State Headquarters

Planning Officer (003030).

Applications Close:—Friday, 30 October 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-Term full-time 14 months.

Location:—Hobart.

Duties:—Assist with the revision and implementation of emergency management plans for Tasmania required under the Emergency Management Act 2006. Support the Manager Planning to develop resources for validation of arrangements at municipal, regional and state level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Desirable Requirements:—Unrestricted drivers licence and project management experience is desirable.

Knowledge and expertise consistent with qualifications recognised at Certificate 3 or equivalent level.

Enquiries to Kate Kosmala, Manager, Planning, State Emergency Service, Department of Police and Emergency Management, phone (03) 6230 2712, email kate.kosmala@ses.tas.gov.au

Applications to Coordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au

PREMIER AND CABINET

COMMUNITY DEVELOPMENT DIVISION

Multicultural Tasmania

Graduate Research Officer (001305).

Applications Close:—Friday, 30 October 2009.

Salary:—\$47,437 – \$57,114 p.a.

Tasmanian State Service Award, Graduate.

Permanent full-time.

Location:—Hobart.

Duties:—To assist in the research, analysis and development of policy issues across government. This work will involve problem solving, analysis of complex issues, investigation and research into policy issues and liaison with line agencies on the broad range of policy issues.

Desirable Requirements:—A degree or tertiary qualification in a relevant discipline.

Enquiries to Janet Ong, Manager, Multicultural Tasmania, Department of Premier and Cabinet, phone (03) 6232 7060, email Janet.Ong@dpac.tas.gov.au

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PREMIER AND CABINET

CORPORATE SERVICES DIVISION

Information Systems Branch

Computer Support Officer - Web Programmer (472473).

Applications Close:—Friday, 30 October 2009.

Salary:—\$41,938 – \$61,582 p.a.

Tasmanian State Service Award, ICT, Level 1 Technician.

Permanent full-time.

Location:—Hobart.

Duties:—As a member of a small client focused team, assist the Web Manager to support and further develop the Department's web presence. This position will involve providing technical support for the Agency Content Management System, maintenance of existing static and database driven sites, and liaising with clients regarding the creation of new or redesigned sites and some database design work. There will be opportunities to work creatively to design and develop small web projects. It will also involve provision of training and support to clients using Agency web applications.

Desirable Requirements:—IT-related qualifications including industry certifications or progress towards qualifications gained through satisfactory completion of an appropriate course of study at a tertiary institution would be an advantage.

Enquiries to Ryan Morgan, Web Manager, Information Systems Branch, Department of Premier and Cabinet, phone (03) 6270 5618, email Ryan.Morgan@dpac.tas.gov.au

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Ranger in Charge - Macquarie Island (705665).

Applications Close:—Friday, 30 October 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-Term full-time for 12 months. Note: period of employment will commence in March 2010. Employees who are required to undertake duties on Macquarie Island may be entitled to appropriate allowances.

Location:—Macquarie Island.

Duties:—Assist the Macquarie Island Executive Officer in the delivery of programs and services on Macquarie Island, in accordance with the Island's status as a Nature Reserve, Biosphere Reserve and World Heritage Area, as described in the annual works program. The Macquarie Island Ranger-in-charge will be required to manage a small team in a remote and isolated location, and co-ordinate and assist in the implementation of field programs as described in the annual works program. Such programs will include nature conservation, cultural heritage management, tourism management and infrastructure management. Represent the Department on reserve management issues and undertake administrative functions in accordance with set guidelines.

Essential Requirements:—Be certified as fit for Macquarie Island service by the Australian Antarctic Division's Polar Medicine Branch after tests conducted by or on behalf of a Health Services Australia Medical Officer, be rated as suitable for Macquarie Island service against core behavioural criteria (some assessments will be made by the Directorate of Psychology – Army), a current St John's Workplace, Level 2 first aid certificate, a firearms license or ability to acquire one before deployment to Macquarie Island and be the holder of a current motor vehicle driver's licence.

Desirable Requirements:—A relevant tertiary qualification, relevant experience in the management of sub-antarctic

reserves areas or similar land management reserves experience would be an advantage, a Wilderness First Aid Certificate and a coxswain (restricted) certificate or equivalent.

Enquiries to Noel Carmichael, Macquarie Island Executive Officer, for a copy of the Statement of Duties or for more information about the vacancy, phone (03) 6233 7876, email Noel.Carmichael@parks.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Melissa Chan, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3873, fax (03) 6233 3682, email applications@dipw.tas.gov.au

TASMANIAN POLYTECHNIC

WORKFORCE FUTURES

Business and ICT

Teacher (Accounting and Finance) (001665).

Applications Close:—Friday, 30 October 2009.

Salary:—\$48,577 – \$75,323 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Permanent full-time.

Location:—North.

An increased salary may be negotiated in lieu of additional recreation leave entitlements.

Duties:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required within the specified area of Accounting and Finance in the Business and ICT sector.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—(i) Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area, and (ii) a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority.

(iii) Certificate IV in Training and Assessment, or equivalent.

Enquiries to Monika Hills, Learning Leader, Business and ICT, Tasmanian Polytechnic, phone (03) 6336 4307, mobile 0408 308 409, email monika.hills@polytechnic.tas.edu.au

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

*Budget Management Branch***Assistant Director (724201).**

Applications Close:—Friday, 6 November 2009.

Salary:—\$101,638 – \$111,802 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Permanent full-time.

Location:—Hobart.

Duties:—The Assistant Director, as a senior member of the Budget and Finance Division, is responsible for defining the long-term strategic direction and policy framework in relation to management of the State Budget; including the development of whole-of-government policies that are critical to the sustainable provision of government services; the identification of emerging budget management issues and reforms; and the provision of authoritative and creative solutions to unprecedented budgetary issues that enable improved outcomes for the Tasmanian community.

In the context of the selection criteria, to be successful in the position applicants will have:—a high level of policy development and financial analysis skills, including high

level expertise around contemporary budget management practices and a high level of understanding of the operational cultures of government; a demonstrated and proven ability to apply expertise to complex issues that span multiple sectors and disciplines and identify practicable solutions that can be implemented at a whole-of-government level; and a proven ability to influence strategic outcomes across whole-of-government and define long-term strategic direction in a high pressure, political environment.

Highly Desirable Requirements:—completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Michael Reynolds, Director, Budget Management Branch, Department of Treasury and Finance, phone (03) 6233 2234, email michael.reynolds@treasury.tas.gov.au

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Client Support Officer	T.Plummer	6 months	26.10.09	
Economic Development, Tourism & the Arts	Football (Soccer) Coach - Women	M. Edwards	6 months	12.10.09
Health & Human Services	Diversional Therapy Assistant	E. Walker	6 months	21.10.09
Health & Human Services	Enrolled Nurse Medication Endorsed	G. Jenkins	6 months	26.10.09
Health & Human Services	Diversional Therapy Assistant	S. Langmaid	6 months	19.10.09
Health & Human Services	Customer Service Officer	E. Cazaly	6 months	10.10.09
Health & Human Services	Home Help	R. Hutchins	6 months	19.10.09
Health & Human Services	Registered Nurse	A King	6 months	30.08.09
Health & Human Services	Community Health Nurse	M.Eiszele	6 months	10.10.09
Health & Human Services	Child Protection Worker	T.Dwyer	6 months	17.09.09
Health & Human Services	Registered Nurse	A Hay	6 months	04.10.09
Police & Emergency Management	Senior Clerical Officer, Northern Region	L. Robins	6 months	12.10.09
Treasury & Finance	Information & Communication Technology Officer	P. Thé	6 months	15.10.09

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	H. Rosar	Administration & Rostering Support Officer	12.10.09
Health & Human Services	A. Plummer	Clinical Nurse Educator	12.10.09
Tasmanian Polytechnic	G. Kirkwood	Professional Learning Leader	15.10.09
Tasmanian Polytechnic	M. Eastman	Director Workforce Futures	15.10.09

Tasmanian Polytechnic	D. Williams	Flexible Learning Leader	15.10.09
Tasmanian Polytechnic	S. Paine	Quality Assurance Leader	15.10.09
Tasmanian Skills Institute	S. Dalton	Unit Leader	14.10.09
Tasmanian Skills Institute	S. Crane	Unit Leader	09.10.09
Tasmanian Skills Institute	S. Kirkman	Unit Leader	06.10.09

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	C. Davidson	Premier & Cabinet	Human Resources Officer	12.10.09

Extension or Renewal of Fixed-Term Appointments beyond 12 months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Fisheries Biologist (Carp Management)	A. Taylor	19/10/09 - 18/10/2011	19.10.09

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Justice	Senior Investigation & Liaison Officer	A Perks	16.10.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Nurse Unit Manager	S Yong	12.10.09
Health & Human Services	Social Worker	S. O'Beirne	09.10.09
Justice	Legal Practitioner	S. Bender	13.10.09
Primary Industries, Parks, Water & Environment	Horticulturist	K. Butler	14.10.09
Primary Industries, Parks, Water & Environment	Compliance Leader (Biosecurity)	D. Pammenter	26.10.09
Primary Industries, Parks, Water & Environment	Scientific Officer (Devil Facial Tumour Disease)	L. Donachie	06.11.09
Port Arthur Historic Site Management Authority	Tour Guide	A Green	20.10.09



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- Use scrap paper for notes
- Print two pages per A4 page, if you have duplex printing, print on both sides of the page
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Ensure access to recycling services

- Place all used paper in paper recycling bin
- Collect cardboard boxes for recycling and place into your recycling bin
- Place your plastic bottles, aluminium cans, tin cans, milk and juice cartons in a separate recycling bin

Reduce energy consumption:

- Turn off office lighting when not in use
- Activate sleep mode on your computer to switch off the screen after ten minutes
- Switch off office equipment when leaving the office

Reducing waste

- Bring a mug to work and have some set aside for visitors
- Bring lunch from home or eat in a local café to avoid packaging waste generated by take away foods.



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