



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
SALES \$1-10
INCLUDING G.S.T.

CONTENTS.

VACANCIES—

Education	393
Environment, Parks, Heritage and the Arts .	395
Health and Human Services	397
Infrastructure, Energy and Resources.....	404
Justice	404
Primary Industries and Water	405
Treasury and Finance.....	405

STAFF MOVEMENTS—

Appointments.....	406
Promotions.....	407
Resignations.....	407
Retirements.....	407
Terminations	407

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

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	Public	Hobart H Launceston L	In-house (6 – 16 people)
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The skilled negotiator	\$595	23 & 24 Apr H	\$1795 / day
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**TASMANIAN GOVERNMENT GAZETTE
AND
TASMANIAN STATE SERVICES NOTICES**

**PUBLICATION AND COPY
CLOSURE DATES**

Easter 2009

COPY deadlines for the *Tasmanian Government Gazette* and State Service Notices to be published on Wednesday, 15 April 2009:—

All copy for the General Gazette must be received by 12 noon on Thursday 9 April 2009.

Copy for the State Services must be received by 12 noon on Thursday 9 April 2009.

NOTE: Applications for positions advertised in the State Service Notices of 15 April 2009 will close at 5 p.m. on 24 April 2009.

Gazette

Email copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines

Government Gazette:—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication. Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.

Subscription or account enquiries phone (03) 6233 3148

EDUCATION

LEARNING SERVICES

Learning Services (North)

Riverside High School

Teacher Aide (960385).

Applications Close:—Friday, 3 April 2009.

Salary:—\$37,833 – \$40,814 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 14.70 hours per fortnight for up to 42 weeks per year.

Location:—Riverside High School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Paul Cox, Department of Education, phone (03) 6327 3969, email paul.cox@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Taroona High School

School Administrative Officer (Withdrawn 1808).

Applications Close:—Friday, 3 April 2009.

Salary:—\$41,938 – \$45,740 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 16 hours per fortnight for up to 42 weeks per year.

Location:—Taroona High School.

Description of the Role:—To provide general clerical and administrative support in the school/college office, including client service, maintenance of the School Administration and Accounting system database, records management, word processing and other duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Please note that the Statement of Duties for this vacancy has yet to be assessed under the Public Sector Union Wage Agreement Translation Process.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Christine Mitchell, Department of Education, phone (03) 6233 27 7700, email christine.mitchell@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Campania District High School

Principal (201496).

Applications Close:—Friday, 3 April 2009.

Salary:—\$85,656 p.a.

Teaching Service (TPS) Award, Band 3, Level 2.

Permanent full-time from 15 June 2009.

Location:—Campania District High School.

Description of the Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Irene Gray, Department of Education, phone (03) 6212 3117, email irene.gray@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Lindisfarne North Primary School

Clerk (963829).

Applications Close:—Friday, 3 April 2009.

Salary:—\$32,500 – \$40,482 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 7.35 hours per fortnight for up to 42 weeks per year.

Location:—Lindisfarne North Primary School.

Description of the Role:—Under direction carry out routine clerical and keyboard support duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Please note that the Statement of Duties for this vacancy has yet to be assessed under the Public Sector Union Wage Agreement Translation Process.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Philippa Roberts, Department of Education, phone (03) 6243 0101, email philippa.roberts@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Richmond Primary School

Principal (201936).

Applications Close:—Friday, 3 April 2009.

Salary:—\$85,656 p.a.

Teaching Service (TPS) Award, Band 3, Level 2.

Permanent full-time.

Location:—Richmond Primary School.

Description of the Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Irene Gray, Department of Education, phone (03) 6233 7704, email irene.gray@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

Fixed-term Employment Register (Various).

Applications Close:—Tuesday, 23 February 2010.

Salary:—See Below.

Register.

Location:—Statewide.

Employment Agencies, Searson Buck and Jet Recruitment, are contracted to manage fixed term employment registers for roles arising from the Department of Environment, Parks, Heritage and the Arts. These employment agencies provide a statewide service to clients.

Applications are invited from persons interested in being considered for full-time, part-time or casual employment in fixed term roles for periods of up to 12 months. Vacancies arise from time to time in a variety of locations throughout Tasmania in the categories of employment listed below. These are not actual vacancies but a guide to roles that may potentially become available.

Categories of Employment.

Administrative and Clerical Officer:—duties may vary according to the role and may include data entry, sales, keyboard, clerical support and providing advice to visitors.

Salary Range:—\$32,500 to \$40,482 per annum, Tasmanian State Service Award 2008, General Stream, Band 1.

Administrative Officer:—Duties include secretarial, clerical and administrative support, schedule meetings and minute taking, high quality personal and telephone enquiries.

Salary Range:—\$47,437 - \$51,634 per annum, Tasmanian State Service Award 2008, General Stream, Band 3.

Accounts/Finance Officer:—duties include accurate preparation, verification and processing of financial accounting transactions, assist with financial reporting and reconciliation processes.

Salary Range:—\$41,938 to \$45,740 per annum, Tasmanian State Service Award 2008, General Stream, Band 2.

Computer Systems Officer:—duties vary and may include simple analysis and design of information technology systems, technical system support functions, high level computer skills.

Salary Range:—\$41,938 to \$61,582 per annum, Tasmanian State Service Award 2008, ICT Level 1.

Field Officer:—duties may include minor construction work, maintain public facilities, operate Department vehicles, tools and machinery. Some work may be in rough and isolated environments in inclement weather conditions.

Salary Range:—\$36,034 - \$37,370 per annum, Parks and Wildlife Service Agreement 1996, Level 1.

Cave Guide/Information Officer:—duties may vary according to the role and may include conducting guided tours, provide site security, supervise and direct visitors, collect monies, assist with maintenance of minor site and visitor facilities.

Salary Range:—\$36,034 - \$37,370 per annum, Parks and Wildlife Service Agreement 1996, Level 1.

Discovery Ranger:—duties include conducting programmes of interpretative and educational activities such as night walk wildlife presentations, guided walks, children's activities, assist in Park maintenance.

Salary Range:—\$36,034 - \$37,370 per annum, Parks and Wildlife Service Agreement 1996, Level 1.

Fire-fighter:—As a member of a team, fight fires and perform other fire management related tasks including prescribed burning, clearing of vegetation, clearing of vegetation, and maintenance of fire trails, firebreaks and waterholes. Undertake the maintenance of fire-fighting and other equipment used in these tasks. Assist in other regional operations when not required for fire management.

Salary Range:—\$35,947- \$37,788 per annum, AWU (Australian Workers Union) 1996, Level 2-Level 3.

Laboratory Technical Officer:—duties may include analyses of contaminants in environmental samples, draft reports on analyses performed, perform sample preparations and clean-ups for subsequent instrumental analyses, operate laboratory instruments, prepare solutions and reagents.

Salary Range:—\$47,437- \$51,634 per annum, Tasmanian State Service Award 2008, General Stream, Band 3.

Horticulturist:—duties include maintaining and developing living collections and plant displays, ensure sound plant hygiene practices are maintained and implement and assist in planning horticultural work programmes.

Salary Range:—\$39,376 per annum, AWU (Australian Workers Union) Trades Person, Level 4.

Food and Beverage Assistant:—duties include providing food and beverage services to the highest standards to all clients of the RTBG, providing high level food and beverage service and preparing and presenting simple food lines.

Salary Range:—\$35,851 per annum, Tasmanian State Service Award 2008, General Stream, Band 1.

Ranger:—duties include assistance in preparing, implementing and monitoring work programmes, operational plans and development proposals, under the direction of the Ranger in Charge and/or Assistant Regional Manager, Assist in the preparation and monitoring of district budgets and the collection and accounting of public monies. Control allocated expenditure up to delegated limits.

Salary Range:—\$41,318 - \$42,169 per annum, Parks and Wildlife Service Agreement 1996, Level 2.

Gallery Assistant:—duties include providing the highest level of customer service to all visitors to the Tasmania Museum and Art Gallery (TMAG), anticipate and respond to the needs of visitors to the museum, providing information directly and indirectly in a proactive manner and provide general information about TMAG activities, programmes, services and retail products to visitors.

Salary Range:—\$41,938 per annum, Tasmanian State Service Award 2008, General Stream, Band 2.

Environmental Officer (Assessments):—duties include undertaking the environmental assessment of new and existing level 2 activities and other environmentally relevant activities, seeking and evaluating information provided by proponents, the public and consultants and specialist advice from other staff and government agencies as necessary, and providing an assessment report and recommendations to senior staff.

Salary Range:—\$47,437 – \$63,838 per annum, Tasmanian State Service Award 2008, Professional Stream, Band 1.

Environmental Officer (Environmental Management):—As an Environmental Officer, the occupant will be undertaking the ongoing management of environmentally relevant activities according to the objectives, principles and requirements of the Environmental Management and Pollution Control Act 1994, and other relevant legislation and policies. Relevant activities include the areas of mining, food and textiles, chemical and mineral processing, wood processing, and waste management.

Salary Range:—\$47,437 – \$63,838 per annum, Tasmanian State Service Award 2008, Professional Stream, Band 1.

Horticultural Assistant:—duties include assisting in the following tasks, implementing routine horticultural works, implementation of horticultural and related project works; the operation of the Gardens' vehicles, plant and equipment; and the Gardens' recycling and composting operations.

Salary Range:—\$37,898 per annum, AWU (Australian Workers Union) Advanced Trades Assistant, Level 3.

Landscape Assistant:—duties include assisting with maintenance and construction of the Gardens landscape elements including drainage and pathway construction, ensure sound plant hygiene practices are maintained as well as developing the Gardens living collections and plant displays.

Salary range:—\$37,898 per annum, AWU (Australian Workers Union) Advanced Trade Assistant, Level 3.

Utility Officer:—duties include undertaking maintenance duties as directed which may include (where competent); carpentry, plumbing, painting, fencing, metalwork, welding and mechanical repairs, maintenance of infrastructure, plant, equipment and services within established parameters, assisting the Co-ordinator Projects and Infrastructure with the development of work programmes and rolling maintenance programmes for assets and infrastructure.

Salary Range:—\$37,931 per annum, Tasmanian State Service Award 2008, General Stream, Band 1.

Visitor Services Officer:—duties include good level of retail skills and assist with receiving and display of retail stock, assist with the reconciliation of retail sales, retail stock and collect and account for donations, ensuring quality visitor services and facilities within the Visitor Centre, including the Discovery Centre and Botanical Shop by undertaking daily quality control checks and by collecting and recording visitor feedback, provide a quality information service for visitors to the Gardens.

Salary Range:—\$32,500 – \$40,482 per annum, Tasmanian State Service Award 2008, General Stream, Band 1.

If you wish to be considered for any potential vacancies for any of the listed categories of employment you should contact the employment agencies to register your interest. The employment agencies will provide advice on the management of registers, the information they require and the process for registration.

The register will remain open to applicants at all times until 23 February 2010 and will be reviewed on a regular basis.

Enquiries to Jet Recruitment, Amy Yaxley, Level 8, 65 Murray Street, Hobart, Tas, 7000, phone (03) 6234 7966, fax (03) 6234 7260, email reception@jetrecruitment.com.au or Danica Foy, Level 1, 87 Brisbane Street, Launceston, Tas, 7250, phone (03) 6331 6322, fax (03) 6331 7466, email info@jetrecruitment.com.au or enquiries to Searson Buck, Anna Wilson, G.P.O. Box 1559, Hobart, Tas, 7001, phone (03) 6223 3055, fax (03) 6223 3099 or Cameron Clarke, P.O. Box 2020, Launceston, Tas, 7250, phone (03) 6333 3888, fax (03) 6333 3899 or Rowena Shadbolt, G.P.O. Box 1499, Burnie, Tas, 7320, visit www.searsonbuck.com.au, phone (03) 6431 5155, fax (03) 6431 5166.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

ENVIRONMENT

Scientific and Technical

Scientific Officer: Air Monitoring (BLANkET) (706357).

Applications Close:—Friday, 3 April 2009.

Salary:—\$47,437 – \$63,838 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Fixed-term full-time - for a period of two years.

Location:—Hobart.

Duties:—As a professional practitioner, undertake a range of activities associated with Air Quality monitoring for the Base-Line Air Network of EPA Tasmania (BLANkET), including software development; data validation; field work, instrument calibration, maintenance and operation; publication of data on the web and elsewhere; and scientific investigation of trends and events recorded in the BLANkET database.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required by the employer, as provided by a university, such as a degree in Science.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to John Innis, Senior Scientific Officer - Air, phone (03) 6233 6705, email john.innis@environment.tas.gov.au.

Applications to address the selection criteria outlined in the Statement of Duties, quote vacancy number and be addressed to Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

OFFICE OF THE SECRETARY

Information Management Branch

Manager Projects and Change Management (705691).

Applications Close:—Friday, 3 April 2009.

Salary:—\$67,660 – \$79,920 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent part-time, .9 FTE.

Location:—Hobart.

Please Note:—Pro-rata salary is based on the above full-time rates.

Duties:—Advise and manage the delivery of key information management projects and programmes, ensuring that desired outcomes are achieved for the Department.

Provide high level advice and support to Directors and Senior Managers in the Department on a range of Information Management subjects relating to resources, administrative, risk management and support issues.

As a member of the Information Management leadership group, participate in the development of the strategic direction for information management for the Department and for information systems relating to policy and legislation impacting on Tasmania.

Desirable Requirements:—Current accreditation as a Registered Project Manager through the Australian Institute of Project Management or a Project Manager Professional through the Project Management Institute.

Tertiary qualification in information technology or information systems or a related discipline along with appropriate experience in a management capacity.

Current driver's licence.

Enquiries to Richard Mitchell, Manager, Technical Projects Office, phone (03) 6233 9288, email Richard.Mitchell@depha.tas.gov.au.

Applications to address the selection criteria outlined in the Statement of Duties, quote vacancy number and be addressed to Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au.

HEALTH AND HUMAN SERVICES

Residential Care Practice Consultant (518684).

Applications Close:—Friday, 3 April 2009.

Salary:—\$80,262 – \$88,771 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Fixed-term full-time day work commencing as soon as possible for a period of 2 years.

Location:—Children and Family Services, Hobart.

Duties:—Undertake the role of principal clinician and adviser to the Department on the Residential care practice of Disability, Child, Youth and Family Services (DCYFS). The job sets and monitors Residential Care service delivery standards, reviews and develops modes of service delivery practice and has a strong research component. The Residential Care Practice Consultant will provide specialist strategic advice on professional practice in Residential Care and act on behalf of DCYFS in managing professional relationships with external stakeholders and key investigations.

As a member of Human Services, this job sits within a framework of human service reform that places priority on ensuring the safety and well being of Tasmanian children.

Desirable Requirements:—Demonstrated management skills within the Human Services field. A proven capacity to provide strong professional practice leadership across Human Services that is contemporary and evidence based. Strategic, conceptual, analytical and creative skills with the ability to take into account the political, social and organisational environment as it impacts on Disability, Child, Youth and Family Services.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mark Byrne, Department of Health and Human Services, phone (03) 6233 4719, email mark.byrne@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Health and Well Being Services

Cancer Screening and Control Service

McGrath Breast Care Clinical Nurse Consultant (518492).

Applications Close:—Friday, 3 April 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Fixed-term full-time day work, commencing as soon as possible for a period of 4 years.

Location:—25 Argyle Street, Hobart/Royal Hobart Hospital (RHH).

PLEASE NOTE: This position is a joint arrangement between BreastScreen Tasmania and the Royal Hobart Hospital (RHH) and will be working across both sites.

Duties:—In accordance with Health Care principles, Agency policies, legal requirements and ANMC competencies, the Breast Care Nurse Consultant provides a pivotal contact point for continuity of care for people diagnosed with breast cancer. The position supports and co-ordinates the patient's care from diagnosis through surgery, the post-operative period, discharge from hospital back to the community and is an integral part of the multi-disciplinary team throughout the patient's treatment.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Jane Wood, Department of Health and Human Services, phone (03) 6216 4310, email jane.wood@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Emergency Department Support Officer (515877).**

Applications Close:—Friday, 3 April 2009.

Salary:—\$36,293 – \$37,180 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work, working 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medicine, DEM.

Duties:—To provide support to medical and nursing staff of DEM. To assist in the maintenance of a safe environment in DEM. To assist Tasmanian Ambulance Service and other allied services as necessary. To undertake duties as assigned by Management Team in DEM.

Desirable Requirements:—Comprehensive knowledge of aggression management and the ability to apply same. Knowledge of safe lifting practice and Occupational Health and Safety principles. High level of verbal, written, communication and interpersonal skills. Ability to work within a multidisciplinary team, demonstrate initiative, and prioritise and organise workload according to demand.

Highly Desirable:—Security Qualifications.

Enquiries to Maree Dakin, Department of Health and Human Services, phone (03) 63487392, email maree.dakin@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Specialist Radiographer (MRI or CT) (517831).**

Applications Close:—Friday, 24 April 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work (with oncall). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Clinical Services, Radiology.

Duties:—Responsible for performing basic and advanced (MRI or CT) radiographic imaging examinations, procedures and associated administrative tasks.

Highly Desirable:—Eligible for ordinary membership of the Australian Institute of Radiography.

Evidence of post graduate study or accreditation is desirable.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Garth Faulkner, Department of Health and Human Services, phone (03) 6348 7085, email garth.faulkner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Supervisory Physiotherapist Inpatient Rehab (518544).**

Applications Close:—Friday, 24 April 2009.

Salary:—\$80,262 – \$88,771 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Clinical Services, Allied Health.

Duties:—Leadership and direction in the provision of Physiotherapy to enable patients in Rehabilitation, Stroke unit and related areas of the LGH. Co-ordinate efficient and effective Physiotherapy services in these wards and associated areas, to enable provision of service across the continuum of care. Contribute to the evaluation and development of the service at the unit and organisational level.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Dennis Holzberger, Department of Health and Human Services, phone (03) 6348 7209, email dennis.holzberger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Mersey Community Hospital***Communication Support Officer (514486).**

Applications Close:—Friday, 3 April 2009.

Salary:—\$46,801 – \$50,944 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time shift work, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital.

Duties:—In a multi-skilled environment, provide clients with a professional and confidential service, through the Switchboard, Main Reception and Emergency Department Reception. To provide an efficient and effective switchboard, reception and emergency reception service, including immediate attention to patients presenting for treatment and undertaking all administrative functions associated with the processing of emergency admissions, maternity admissions and after hours direct admissions.

Desirable Requirements:—A thorough knowledge of the operations of a large communication network and attendant console. Sound knowledge or ability to acquire a sound knowledge of the hospital's admission and discharge policy.

Demonstrated capacity to communicate effectively at all levels and to handle sensitive situations with diplomacy and confidentiality in all situations.

Enquiries to Robert Haslock, Department of Health and Human Services, phone 0419347571, email robert.haslock@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Director Allied Health Services (515478).

Applications Close:—Friday, 3 April 2009.

Salary:—\$98,116 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional Manager Level 5, Grade 1.

Fixed-term full-time day work. To commence as soon as possible until 1 April 2010.

Location:—North West Area Health Service.

Duties:—Within an Area Health Service setting and in accordance with Agency policy and legal requirements provide leadership and direction in the strategic development and management of Allied Health Services. Oversee the provision of clinical leadership, professional support and best practice standards, in accordance with organisational policies and professional codes of conduct, for services provided in a multi disciplinary environment. Provide effective management of human, physical and financial resources. Provide leadership and direction in the provision of clinical, teaching and research activities. Develop effective linkages with professional staff within the Agency and key external stakeholders including professional bodies, the private sector and other Government Departments in relation to the provision of an integrated professional health service.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Highly Desirable:—Current drivers licence.

Enquiries to Jane Holden, Department of Health and Human Services, phone (03) 64306516, email jane.holden@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Occupational Therapist (502039).

Applications Close:—Friday, 17 April 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day worker.

Location:—Clinical Services, Allied Health/Occupational Therapy.

Duties:—To assess, plan and carry out treatment programmes, in accordance with organisational policies and professional code of conduct, for clients referred to occupational therapy services. Rotation across clinical work areas in the region will be required including medical/surgical inpatients, orthopaedic inpatients, outpatients, community clients, and paediatrics. Assist senior occupational therapists in ensuring best practice standards for occupational therapy services provided by the North West Regional Hospital, including actively promoting the role of occupational therapy within both an acute hospital and community setting, and participate in education of service users.

Highly desirable:—Current driver's licence.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson, Department of Health and Human Services, phone (03) 6430 6600, email brad.birleson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Senior Physiotherapist (502067).

Applications Close:—Friday, 3 April 2009.

Salary:—\$69,974 – \$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day worker, working 15.2 hours per fortnight.

Location:—Clinical Services, Allied Health/Physiotherapy.

Duties:—To promote, provide and maintain optimal Physiotherapy care for clients attending the Devonport outpatients service. To co-ordinate and lead the Physiotherapy out-patients team at DCandHSC, and provide a consultancy service to other Physiotherapy staff in the area of outpatient treatment.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Alison Macrae, Department of Health and Human Services, phone (03) 6430 6608, email physio.burnie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services***Continence Nurse Advisor - 2 Vacancies.**

Applications Close:—Friday, 10 April 2009.

Salary:—\$62,802 – \$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Vacancy No. 513609.

Permanent part-time day work, working 56 hours per fortnight.

Location:—North West Region.

Vacancy No. 514102.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Southern Region.

Duties:—We are seeking two committed and motivated nursing professionals to join the continence team. You will have specialist knowledge in bowel and bladder incontinence together with the ability to work with a wide range of health professionals to provide the best nursing care for your clients. You enjoy working autonomously while being strongly supported by a specialist team. The vacancies offer the opportunity to use traditional and more technologically based nursing practices such as Telehealth.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tess Steel, Department of Health and Human Services, phone (03) 6222 7321, email tess.steel@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services**Palliative Care***Clinical Nurse Relief (510440).**

Applications Close:—Friday, 3 April 2009.

Salary:—\$62,802 – \$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-term casual day work, commencing as soon as possible for a period of 2 years.

Location:—Repatriation Centre.

Duties:—In accordance with agency policy and legal

requirements, the Palliative Care Clinical Nurse assesses and responds to palliative care needs and issues as expressed by patients, their families and carers, and other health providers including nursing, medical and allied health workers. They assist with planning, co-ordinating and evaluation of service provision to palliative care clients and their families in collaboration with the Palliative Care Co-ordinator and other staff. The nursing practice will reflect a specialist interdisciplinary team approach.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ann Allanby, Department of Health and Human Services, phone (03) 6220 2431, email ann.allanby@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services**Primary Health North***Enrolled Nurse (506172).**

Applications Close:—Friday, 3 April 2009.

Salary:—\$46,204 – \$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term part-time shift work (fully rotational), working 32 hours per fortnight, commencing as soon as possible to 27 February 2010.

Location:—Flinders Island Multi Purpose Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Barry Herberts, Department of Health and Human Services, phone (03) 6359 2122, email barry.herberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Registered Nurse (Relief) (504321).

Applications Close:—Friday, 3 April 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift work, as and when required, commencing 20 April 2009 to 14 March 2011.

Location:—Deloraine District Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brigid Riall, Department of Health and Human Services, phone (03) 6362 5000, email brigid.riall@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Home Help Personal Carer—2 Vacancies.

Applications Close:—Friday, 3 April 2009.

Salary:—\$36,293 – \$37,180 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Vacancy No. 502659.

Permanent part-time day work, working 15.2 hours per fortnight.

Location:—Primary Health North West.

Vacancy No. 502660.

Permanent part-time day work, working 33 hours per fortnight.

Location:—Primary Health North West.

Duties:—Within a primary health care framework the Support Worker will function effectively as a member of a health team concerned with the care of an individual and family unit within the community.

Highly Desirable:—Current drivers licence.

First Aid Certificate.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lorraine Hyland, Department of Health and Human Services, phone (03) 6434 6454, email lorraine.hyland@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Customer Service Officer (509339).

Applications Close:—Friday, 3 April 2009.

Salary:—\$41,427 – \$45,142 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual hours as required.

Location:—Royal Hobart Hospital.

Duties:—The Customer Service Officer, PIMS provides clerical support throughout all areas of the service. The position involves a high standard of customer focused reception skills and wide range of clerical functions in support of patient care in accordance with established policies and procedures relating to clinical, financial and administrative requirements for patient services.

Enquiries to Frances Boyle, Department of Health and Human Services, phone (03) 6222 8448, email frances.boyle@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Hospital Aide (516898).

Applications Close:—Friday, 3 April 2009.

Salary:—\$36,293 – \$37,180 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift worker, working 24 hours per fortnight.

Location:—Hobart.

Description:—Hours of work for this vacancy are four six hour evening shifts per fortnight, working from 3pm until 9pm. Week 1, Wednesday, Thursday and Friday evenings and Week 2, Friday evening only.

Duties:—Maintain clean hygienic surrounding to facilitate the control of infection. Maintenance of basic ward equipment. Ensure patient confidentiality.

Desirable Requirements:—Demonstrated knowledge of the standards required to prevent infection. Demonstrated ability to communicate effectively with hospital staff and public. Ability and willingness to work as part of a team in promoting a harmonious work environment. Ability to monitor ward/unit stock and stores, ordering when appropriate.

Enquiries to Diana Coombes, Department of Health and Human Services, phone (03) 6222 8481, email diana.coombes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Nurse Unit Manager (517199).

Applications Close:—Friday, 17 April 2009.

Salary:—\$77,219 – \$79,045 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time daywork.

Location:—Neonatal Paediatric Intensive Care Unit, Royal Hobart Hospital.

The Royal Hobart Hospital Neonatal and Paediatric Intensive Care Unit (NPICU) is entering the next important phase in its history. The Royal Hobart Hospital provides level 3 tertiary referral services for Tasmania. In 2007 we developed Australia's first combined NPICU and we are now seeking an exceptional Nurse Unit Manager to consolidate and lead the unit into the future. Working in partnership with the Director of Neonatology, you will provide leadership and direction to achieve the current and future strategic and operational goals of the NPICU, Royal Hobart Hospital and for the State of Tasmania. You will be registered nurse with exceptional team leadership skills. Highly motivated and an excellent communicator, you will have demonstrated prior experience in a similar position.

Make a big difference to your life and to those that matter most with a rewarding career at the Royal Hobart Hospital.

For more information call: Ms Julie Viecegli, Executive Director Acute Operations.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Julie Viecegli, Department of Health and Human Services, phone (03) 6222 8766, email julie.viecegli@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse (509840).

Applications Close:—Friday, 3 April 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational), 48 hours per fortnight.

Location:—Hobart.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania, with authorisation to practice as a Midwife.

Enquiries to Becky French, Department of Health and Human Services, phone (03) 6222 8299, email becky.french@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse, Transition Care Unit (515259).

Applications Close:—Friday, 3 April 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time day worker, working 48 hours per fortnight.

Location:—Hobart.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenny Batt, Department of Health and Human Services, phone (03) 6222 7829, mobile 0417126910, email jennifer.batt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health and Statewide Services

Mental Health Services

Allied Health Professional (515961).

Applications Close:—Friday, 3 April 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing asap to 31 August 2009.

Location:—Mental Health Services North.

Duties:—As part of a multidisciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Allied Health Professional will assist the Team Leader within the adult community area to provide specialist mental health services to consumers in the Northern region of Tasmania in accordance with professional discipline skills and standards and promote community awareness in relation to mental health, including first assessments, psychological therapies and case work/case management across a variety of settings.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2185, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health and Statewide Services

Mental Health Services

Attendant (503169).

Applications Close:—Friday, 3 April 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work (fully rotational), as and when required, commencing as soon as possible to 28 March 2010.

Location:—North West Regional Hospital, Spencer Clinic Inpatient Unit.

Duties:—To provide psychiatric nursing staff with assistance and support in relation to the care and safety of patients. To participate in the maintenance of a clean and tidy ward environment, as outlined in the Duties Statement.

Desirable Requirements:—Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Linda Rose, Department of Health and Human Services, phone (03) 6430 6579, email linda.rose@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health and Statewide Services

Mental Health Services

Occupational Therapist (511431).

Applications Close:—Friday, 3 April 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Southern Region.

Duties:—Are you an Occupational Therapist looking for a challenge? We have an exciting new role available for a motivated and enthusiastic person who will develop and support occupational therapy in our Older Persons Mental Health Service. This role will work across both the community and inpatient settings within a supportive multidisciplinary team. To be successful in this role you will require both physical and mental health knowledge with the capacity to integrate this knowledge into your clinical practice.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Deidre Tranter, Department of Health and Human Services, phone (03) 6230 7549, email deidre.tranter@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Traffic and Infrastructure

Property Officer (370558).

Applications Close:—Friday, 17 April 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Manage the acquisition of land required for departmental purposes through participation on project teams and liaison with all parties involved in the process including project managers, consultants, other government agencies, property owners and their representatives.

Current driver licence.

Enquiries to Graeme Dennis, Manager Land Assets, Department of Infrastructure, Energy and Resources, phone (03) 6233 3613, email graeme.dennis@dier.tas.gov.au.

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart 7001, phone (03) 6233 5004, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

JUSTICE

CROWN LAW

Crown Counsel (356143).

Applications Close:—Friday, 3 April 2009.

Salary:—\$65,808 – \$80,010 p.a.

Legal Practitioners Agreement 2005, Level 2.

Permanent full-time Working 73.50 hours per fortnight.

Location:—Launceston.

Duties:—To act as Solicitor and Counsel in criminal matters on behalf of the State of Tasmania, its instrumentalities and Agencies before the Supreme Court, Magistrates Court and Tribunals. To assist more experienced legal practitioners in relation to complex criminal matters. Conduct negotiations and consultations relevant to the nature of the duties performed.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following, arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the administration of law and justice, crimes against executive or the legislative power, crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A current driver's license.

Enquiries to Kerry Worsley, Manager Crown Law,

Department of Justice, phone (03) 6233 8732, email Kerry.Worsley@justice.tas.gov.au.

Applications to Ms Lee Steedman, Administrative Support Officer, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 9265, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley at Kerry.Worsley@justice.tas.gov.au on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

SUPREME COURT

Launceston

Transcription Typist (350139).

Applications Close:—Friday, 3 April 2009.

Salary:—\$32,500 – \$40,482 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term casual as required.

Location:—Launceston.

Duties:—Produce accurate and timely transcription services including transcribing records of criminal and civil court proceedings. Experience in using current office technology to deliver services including high level audio typing and document production.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following, arson and fire setting, violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the administration of law and justice, crimes against executive or the legislative power, crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Typing speed of 80 words per minute.

Enquiries to Kath Kinsella, Co-ordinator, Transcribing Services, Supreme Court, Department of Justice, phone (03) 6233 6048, email kath.kinsella@justice.tas.gov.au.

Applications to Ms Lee Steedman, Administrative Office Support, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 9265, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kath Kinsella at Kath.Kinsella@justice.tas.gov.au on (03) 6233 6048.

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Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

PRIMARY INDUSTRIES AND WATER

INFORMATION AND LAND SERVICES

*Office of the Valuer General***Valuer (702724).**

Applications Close:—Friday, 3 April 2009.

Salary:—\$77,210 – \$86,548 p.a.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Perform the range of statutory valuations as required under provisions of the Valuation of Land Act 2001 and provide guidance and training of less experienced staff in valuation techniques. Undertake client valuation and compulsory acquisition valuations across Tasmania when required. Examine and review valuations for statutory rating purposes, sale, purchase and rental of property undertaken by both internal and contract valuers, on behalf of the Valuer-General.

Essential Requirements:—Meet the necessary qualifications to practice as a Land Valuer in accordance with the Land Valuers Act 2001.

A current motor vehicle driver's licence.

Desirable Requirements:—A Degree in Business Studies (or similar), majoring in property valuations is highly desirable. Working experience in statutory rating valuations and compulsory property acquisition valuations.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Nadine Cleary, phone (03) 6233 2440, email Nadine.Cleary@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

*Government Finance and Accounting Branch***Financial Analysts—2 Vacancies.**

Applications Close:—Friday, 17 April 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 722463.

Permanent full-time.

Location:—Hobart.

Vacancy No. 723964.

Permanent full-time.

Location:—Hobart.

Duties:—Participate in the preparation of financial statements required to be produced as part of the State's financial reporting framework, including the associated accounting, system maintenance and budgeting functions.

In the context of the selection criteria, to be successful in the position applicants will have:—sound financial analysis and accounting skills, sound verbal and written communication skills and an ability to understand complex issues and identify possible solutions.

Desirable Requirements:—Diploma or Advanced Diploma, completion, or partial completion, of relevant tertiary qualifications.

Enquiries to Doug Clow, Principal Financial Analyst, Government Finance and Accounting Branch, Department of Treasury and Finance, phone (03) 6233 3696, email doug.clow@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

*Procurement and Property Branch***Property Officer (724062).**

Applications Close:—Friday, 17 April 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—As a member of the Property Unit, you will participate in a range of tasks associated with property project investigations, the management of office accommodation, and in the sale of surplus Crown properties. You will assist with other Treasury property programmes and you will also undertake administrative tasks in relation to property management.

In the context of the selection criteria, to be successful in the position applicants will have, good general IT skills, sound organisational and time management skills and the ability to contribute to a positive team environment.

Desirable Requirements:—Diploma or Advanced Diploma, completion, or partial completion, of relevant tertiary qualifications are desirable.

Enquiries to Cate Leaman, Senior Property Officer, Procurement and Property Branch, Department of Treasury and Finance, phone (03) 6233 6146, email cate.leaman@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	School Attendant	M. Hill	6 months	17.03.09
Education	Library Technician	K. Chick	6 months	20.01.09
Education	Library Technician	A. Reading	6 months	10.11.08
Education	Social Worker	D. Butler	6 months	20.01.09
Education	Social Worker	M. Langford	6 months	20.01.09
Education	Social Worker	N. Wright	6 months	20.01.09
Health & Human Services	Administrative Assistant	L. Bennett	6 months	23.03.09
Health & Human Services	Occupational Therapist	J. King	6 months	16.03.09
Health & Human Services	Tradesperson - Painter	G. Townsend	6 months	23.03.09
Health & Human Services	Registered Nurse	H. Osborn	6 months	14.03.09
Health & Human Services	Registered Nurse	J. Nelson	6 months	14.03.09
Health & Human Services	Registered Nurse	E. Jenner	6 months	01.03.09
Health & Human Services	Senior Diabetes Dietitian	S. Date	6 months	01.04.09
Health & Human Services	Ambulance Officer	B. Robertson	6 months	01.03.09
Health & Human Services	Registered Nurse	C. Lucas	6 months	08.03.09
Health & Human Services	Registered Nurse	N. Ervin	6 months	08.03.09
Health & Human Services	Registered Nurse	J. Keys	6 months	02.04.09
Health & Human Services	Registered Nurse	L. Davey	6 months	16.04.09
Health & Human Services	Registered Nurse	W. Thomas	6 months	15.04.09
Health & Human Services	Registered Nurse	R. Spiteri	6 months	22.03.09
Health & Human Services	Policy Officer	J House	6 months	20.04.09
Health & Human Services	Policy Officer	S Fountain	6 months	30.03.09
Health & Human Services	Registered Nurse	C Heaney	6 months	23.03.09
Health & Human Services	Senior Physiotherapist Rehabilitation	K. Lane	6 months	23.03.09
Health & Human Services	Registered Nurse	N Perkins	6 months	23.03.09
Health & Human Services	Registered Nurse	J. Bovill	6 months	22.03.09
Health & Human Services	Registered Nurse	S. Coates	6 months	03.05.09
Health & Human Services	Occupational Therapist	M. Anderson	6 months	19.03.09
Health & Human Services	Clinical Nurse	D Dakin	6 months	22.03.09
Infrastructure, Energy & Resources	Manager Planning & Design	S. Gregory	6 months	23.03.09
Justice	Graduate Research Officer	E Gilligan	6 months	19.03.09
Primary Industries & Water	Assistant Valuer	W. Breier	6 months	19.03.09
Primary Industries & Water	Wildlife Biologist	S.Huxtable	6 Months	19.03.09
The Public Trustee	Trust Officer	J. Watson	6 months	20.03.09

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries & Water	Orchid Seed Bank Officer	J.Janes	14 Months	01.07.09

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	E. Humphries	Advanced Skills Teacher	25.02.09
Health & Human Services	J. Gilligan	Clinical Service Pharmacist	23.03.09
Health & Human Services	M. Roberts	Clinical Nurse Educator	30.03.09
Health & Human Services	T. Wieczorski	Cardiac Rehabilitation Nurse	02.02.09
Health & Human Services	A. McKay	Nurse Educator	22.03.09
Health & Human Services	J. Hodgson	Senior Speech Pathology	23.03.09
Justice	L. Yovich	Senior Inspector	16.03.09
Treasury & Finance	A. Gregg	Budget Officer	16.03.09
The Public Trustee	A. Docking	Manager Marketing & Business Development	19.03.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Technical Officer	H Scales	20.03.09
Health & Human Services	Pay/Personnel Officer	J Mangione	13.03.09
Health & Human Services	Administrative Assistant	R Lillis	13.03.09
Health & Human Services	Support Worker	J. Chivers	01.01.09
Health & Human Services	Support Worker	D. Charlton	27.02.09
Health & Human Services	Support Worker	R. Giles	01.01.09
Health & Human Services	Youth Worker AYDC	L. Kelly	07.03.09
Health & Human Services	Occupational Therapist	F Innes	16.03.09
Health & Human Services	Registered Nurse	C. Tanarte	20.03.09
Treasury & Finance	Executive Assistant	S. Rowan	01.04.09
Port Arthur Historic Site Management Authority	Grounds & Gardens Assistant	B Tarasenko	12.03.09

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Manager Support Services	N. Davie	13.03.09

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Diversional Therapist	K. Ager	03.03.09
Health & Human Services	Home Help	K. Ager	03.03.09
Health & Human Services	Registered Nurse	C. Stanton	13.03.09
Health & Human Services	Youth Worker AYDC	M. Williamson	13.03.09
The Public Trustee	Trust Officer	R. Cutcliffe	21.01.09

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