



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Gazette

Email copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices**Vacancy, Direct Selection and Staff Movement Notices**

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the

Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines*Government Gazette:—*

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—*Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication. Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.**Subscription or account enquiries phone (03) 6233 3148****ECONOMIC DEVELOPMENT AND TOURISM****SPORT AND RECREATION TASMANIA***Tasmanian Institute of Sport***Sports Performance Officer (424180).**

Applications Close:—Friday, 20 March 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-Term full-time to March 2011.

Location:—Launceston.

Duties:—Provide sports science services to Tasmanian Institute of Sport (TIS) athletes and coaches, with special emphasis on performance analysis.

Essential Requirements:—An Associate Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work.

Desirable Requirements:—A Bachelor of Human Movement or equivalent qualifications. Current driver's license. First Aid Certificate (Work place 2 – Senior First Aid).

Enquiries to John Gregory, Manager, Sports Performance, Department of Economic Development and Tourism, phone (03) 6336 2256, email John.Gregory@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

EDUCATION**LEARNING SERVICES***Learning Services (North)***Kings Meadows High School****Assistant Principal (205349).**

Applications Close:—Friday, 20 March 2009.

Salary:—\$86,228 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time from 15 June 2009.

Location:—Kings Meadows High School.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Charlotte Marshall, Department of Education, phone (03) 6343 1000, email charlotte.marshall@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION**LEARNING SERVICES***Learning Services (South)***Special Education Advisor (963395).**

Applications Close:—Friday, 20 March 2009.

Salary:—\$77,046 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Fixed-Term full-time from As soon as possible to 11 February 2011.

Location:—South.

Description of the Role:—Support students on the Severe Disability Register in regular schools. Work with schools and families, to support the learning of students and building the

capacity of the school community to meet the individual needs of students. Work with a multi-disciplinary Learning Service Support Team.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. Qualifications in the area of Special Education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Felicity Gifford, Department of Education, phone (03) 6212 3242, email felicity.gifford@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

New Norfolk High School

Assistant Principal (202970).

Applications Close:—Friday, 20 March 2009.

Salary:—\$86,228 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time.

Location:—New Norfolk High School.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Malcolm Elliott, Department of Education, phone (03) 6261 7800, email malcolm.elliott@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

Professional Officer, Occupational Therapist (505662).

Applications Close:—Friday, 20 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-Term full-time day work (See Note below).

Location:—Disability Services, South.

Note:—This role is from As soon as possible until 25 February 2011, or until the duties of Professional Officer, Occupational Therapist (505662) are transferred to the Non Government Sector, under the Human Services Reform Programme, whichever is the sooner.

Duties: Provide specialist habilitation services to people with disabilities in a range of settings within a transdisciplinary model. Provide and co-ordinate supportive and specialist educational and consultancy services to carers, service providers and the wider community. Initiate and facilitate the establishment and development of services and resources for clients. Initiate and develop professional and policy advice on specialist Occupational Therapy services and related issues for senior and corporate management.

Desirable Requirements:—Relevant post graduate experience working with people with disabilities and a well developed ability to effectively design and manage specialist programmes. Ability to demonstrate by example, actions and behaviours valued by the community, which enhances the image of people with disabilities. Demonstrated specialist skills in the disability field and contemporary knowledge of occupational therapy.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Wolf, Department of Health and Human Services, phone (03) 6230 7600, email co-ordinatorrt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

Specialist Radiographer (513066).

Applications Close:—Friday, 27 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Cancer Screening and Control Service, Launceston.

Duties:—Take a close look at breast imaging in Tasmania.

The Department of Health and Human Services has a range of opportunities available for Radiographers to join their BreastScreen team. If you are seeking a change and want to expand your horizons, then take a look at Tasmania.

Based in Launceston, this role forms part of a small and committed team who provide highly valuable screening services to the Northern community. The role also offers the opportunity to enhance your expertise in mammography.

We offer: Family friendly policies and flexible work options, a supportive and dynamic work environment, generous leave entitlements including annual, carers, long service, sick and parental leave and an incredible lifestyle.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Jenny Huntley, Senior Specialist Radiographer, Department of Health and Human Services, phone (03) 6216 4324, email jenny.huntley@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Information Services

Project Officer (518748).

Applications Close:—Friday, 20 March 2009.

Salary:—\$51,579 – \$60,746 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-Term full-time day work from as soon as possible until December 2009.

Location:—Burnie or Devonport.

Duties:—The Project Officer (Implementation) will assist and support the Project Manager and Senior Project Consultant (Implementation) in the planning, co-ordination and delivery of project activities and outputs associated with the implementation of a new Patient Administration System

(PAS) including activities associated with the acquisition, planning, co-ordination, implementation and support of a new Patient Administration System within Acute Health Services and relevant areas of Community Health Services.

Desirable Requirements:—Good understanding of the complex environment of health service delivery and the impact of major e-health initiatives on this environment. A good understanding of project management principles. High level time and task management skills including the ability to plan, co-ordinate and be responsible for several concurrent activities whilst working in an environment subject to strict time frames.

Enquiries to Barbara Ringeisen, Department of Health and Human Services, phone (03) 6440 8016, email barbara.ringeisen@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

CARE REFORM

Human Resources

HR Relationship Manager, North West Area Health Service (518512).

Applications Close:—Friday, 20 March 2009.

Salary:—\$89,786 – \$96,692 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work or fixed-term day work from as soon as possible until March 2010.

Location:—North West.

Duties:—Exciting and challenging new senior HR leadership role. This outstanding opportunity will suit a talented achievement oriented generalist who thrives on variety and challenge. Providing leadership and strategic direction to the North West Area Health Service, you will be responsible for delivery of high quality, flexible responsive, best practice HR Services that maximise business outcomes.

Desirable Requirements:—Demonstrated high level human resource management skills, knowledge and experience in the complete range of HR services. Demonstrated change management, organisational development and leadership skills, experience and ability. High level knowledge of and experience in management of Industrial Relations issues.

Enquiries to Gabrielle Peacock, Department of Health and Human Services, phone (03) 62 333536, email gabrielle.peacock@dhhs.tas.gov.au or Jane Holden, Department of Health and Human Services, phone (03) 64 306516, email jane.holden@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Health and Well Being Services

Cancer Screening and Control Service

Sonographer (514105).

Applications Close:—Friday, 27 March 2009.

Salary:—\$69,974 – \$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day work, working 30.4 hours per fortnight.

Location:—Cancer Screening and Control Service, Hobart.

Duties:—Take a close look at breast imaging in Tasmania.

The Department of Health and Human Services has a range of opportunities available for Sonographers to join their BreastScreen team. If you are seeking a change and want to expand your horizons, then take a look at Tasmania.

This role is part of a dedicated team at BreastScreen Tasmania assessment clinics and offers the flexibility of part-time employment (two days per week). This position offers a unique opportunity to secure great work/life balance and suits those returning to the work force or engaged in other employment.

We offer: Family friendly policies and flexible work options, a supportive and dynamic work environment, generous leave entitlements including annual, carers, long service, sick and parental leave and an incredible lifestyle.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Jenny Huntley, Senior Specialist Radiographer, Department of Health and Human Services, phone (03) 6216 4324, email jenny.huntley@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Health and Well Being Services

Cancer Screening and Control Service

Specialist Radiographer (513065).

Applications Close:—Friday, 27 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Cancer Screening and Control Service, based in the North West with statewide travel.

Duties:—Take a close look at breast imaging in Tasmania.

The Department of Health and Human Services has a range of opportunities available for Radiographers to join their BreastScreen team. If you are seeking a change and want to expand your horizons, then take a look at Tasmania.

Applicants will be attracted to this full-time position by the opportunity to work in a mobile environment with state-of-the-art digital equipment. This role provides highly valuable services to communities across the State and suits those who enjoy independence and the chance to utilise their skills outside of the traditional environment. An ideal opportunity to see the State while working.

We offer: Family friendly policies and flexible work options, a supportive and dynamic work environment, generous leave entitlements including annual, carers, long service, sick and parental leave and an incredible lifestyle.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Jenny Huntley, Senior Specialist Radiographer, Department of Health and Human Services, phone (03) 6216 4324, email jenny.huntley@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Emergency Management Co-ordinator (503516).

Applications Close:—Friday, 20 March 2009.

Salary:—\$63,041 – \$65,916 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Corporate, Building and Engineering.

Duties:—Plan and co-ordinate the systemic implementation throughout the Launceston General Hospital (LGH) of a comprehensive emergency response strategy for internal and external threats. Plans and processes will take a risk management approach. Maintain current emergency management standards, policies and procedures within emergency risk management framework in the LGH.

Desirable Requirements:—Emergency Management qualification or willingness to obtain.

Enquiries to Cameron Matthews, Department of Health and Human Services, phone (03) 6348 7434, email cameron.matthews@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Food Services Assistant (514150).

Applications Close:—Friday, 20 March 2009.

Salary:—\$35,040 – \$35,956 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Permanent part-time shift worker, working 18 hours per fortnight.

Location:—Corporate, Food Services.

Duties:—To provide a high standard of meal service to patients, and optimum levels of hygiene throughout the Food Services Department.

Desirable Requirements:—Ability to acquire an understanding of in-patient meal delivery including cook-chill. Ability to acquire knowledge of the range of menus and basic restrictions associated with styles of meals and diets. A practical

understanding of workplace safety and personal cleanliness and hygiene and how it relates to the delivery of food services.

Enquiries to Anna Campbell, Department of Health and Human Services, phone (03) 6348 7529, email anna.campbell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Food Services Assistant (Distribution) (503494).

Applications Close:—Friday, 20 March 2009.

Salary:—\$35,040 – \$35,956 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-Term casual shift worker, working as and when required. To commence as soon as possible until 27 September 2009.

Location:—Corporate, Food Services.

Duties:—To provide a high standard of meal service to patients, and optimum levels of hygiene throughout the Food Services Department.

Desirable Requirements:—Ability to acquire an understanding of in-patient meal delivery including cook-chill. Ability to acquire knowledge of the range of menus and basic restrictions associated with styles of meals and diets. A practical understanding of workplace safety and personal cleanliness and hygiene and how it relates to the delivery of food services.

Enquiries to Anna Campbell, Department of Health and Human Services, phone (03) 63487529, email anna.campbell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

House Services Assistant (503571).

Applications Close:—Friday, 20 March 2009.

Salary:—\$35,040 – \$35,956 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Permanent part-time shift worker not working weekends or public holidays, 35 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Corporate, House Services.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

Desirable Requirements:—Basic cleaning skills and knowledge of cleaning procedures and machinery. Physical capacity to handle heavy objects, operate machinery and climb

and work up ladders. Sound interpersonal and communications skills. Persons interested in fixed term and casual positions may also apply.

Enquiries to Colleen Horton or David Webb, Department of Health and Human Services, phone (03) 63 487459, email colleen.horton@dhhs.tas.gov.au or david.webb@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Linen Assistant (3 Vacancies) (513945).

Applications Close:—Friday, 20 March 2009.

Salary:—\$36,293 – \$37,180 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day worker, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Corporate, Linen/Boiler House.

Duties:—In an industrial laundry environment, undertake duties relating to the processing of clean and soiled linen.

Desirable Requirements:—Experience in, or the ability to gain knowledge and understanding in, all aspects of the processing of laundry, including the capacity to competently operate large commercial laundry equipment. Basic numeracy and literacy skills, together with good interpersonal and communication skills. Physical capacity to manoeuvre linen bags and imprest trolleys and to undertake other manual tasks relating to the processing of laundry items.

Enquiries to Tony Burgess, Department of Health and Human Services, phone (03) 6348 7934, email tony.burgess@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Technical Officer (Biomedical Engineering) (515077).

Applications Close:—Friday, 20 March 2009.

Salary:—\$51,579 – \$60,746 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-Term full-time day work. To commence as soon as possible until 5 June 2009. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Corporate, Biomedical Engineering.

Duties:—To provide a Biomedical and Clinical Engineering service to the Launceston General Hospital and all regional health centres/hospitals in the North and North West districts, providing complex technical support and advice in relation to a range of medical instrumentation and undertaking other technical activities as required.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position: An Associate Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work, or Relevant Training and/or experience determined in accordance with the provisions of Section 37 of the Tasmanian State Service Act 1984 appropriate to the nature of the work. Current Driver's Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kyril Belle, Department of Health and Human Services, phone (03) 63487492, email kyril.belle@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Pharmacist (518579).

Applications Close:—Friday, 20 March 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day worker.

Location:—Allied Health, Pharmacy.

Duties:—Responsible to the relevant senior pharmacist for the provision of inpatient and outpatient pharmacy services ensuring compliance with legal requirements, professional ethics, departmental and hospital policies.

Essential Requirements:—Registered or entitled to be registered as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lorraine Smith, Department of Health and Human Services, phone (03) 64265638, email lorraine.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Clinical Nurse (502176).

Applications Close:—Friday, 27 March 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day work (with oncall).

Location:—Nursing Services, Diabetes.

Duties:—The North West Regional Hospital offers an experienced Diabetes Educator or an experienced RN willing to develop skills in diabetes assessment and education, the opportunity to join a dynamic team of educators working with a diverse client base including paediatric, adult Type 1 and 2, inpatient and outpatient clinics, pump clinics, CGMS and group education sessions.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Giuliana Murfet, Department of Health and Human Services, phone (03) 6430 6590, email giuliana.murfet@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Clinical Nurse (502141).

Applications Close:—Friday, 20 March 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift worker, working 64 hours per fortnight.

Location:—Nursing Services/Operating Room Suite.

Duties:—To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Bill Kerr, Department of Health and Human Services, phone (03) 6430 6652, email william.kerr@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*North West Regional Hospital***Physiotherapist (502049).**

Applications Close:—Friday, 20 March 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day worker.

Location:—Clinical Services, Allied Health/Physiotherapy.

Duties:—To provide a range of Physiotherapy services. To ensure the competent and effective delivery of Physiotherapy to appropriately referred clients.

Highly Desirable:—Current Driver's licence, which is acceptable in Tasmania.

Essential Requirements:—Registered or entitled to be registered as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Ali Macrae, Department of Health and Human Services, phone (03) 6430 6608, email physio.burnie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Cook, Casual Relief (512891).

Applications Close:—Friday, 20 March 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-Term casual shift work, as and when required, commencing as soon as possible to 29 March 2011.

Location:—St Marys Community Health Centre.

Duties:—General cooking and catering duties, and direction and supervision of kitchen staff in the performance of their duties.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karen O'Shea, Department of Health and Human Services, phone (03) 6372 2111, email smchc.manager@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Enrolled Nurse Medication Endorsed (515613).

Applications Close:—Friday, 20 March 2009.

Salary:—\$46,204 – \$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent part-time shift work (fully rotational), working 24 hours per fortnight.

Location:—St Marys Community Health Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Walker, Department of Health and Human Services, phone (03) 6372 2111, email julie.walker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Clinical Nurse (Community) (516096).

Applications Close:—Friday, 20 March 2009.

Salary:—\$62,802 – \$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work, working 60 hours per fortnight.

Location:—Rosebery Community Health Centre.

Duties:—Functions as an advanced clinical practitioner and provides management support to the Clinical Nurse Manager (CNM) including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Yvonne Armstrong, Department of Health and Human Services, phone (03) 6473 5700, email yvonne.armstrong@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Home Maintenance/Attendant (502770).

Applications Close:—Friday, 20 March 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-Term casual shift work, as and when required, commencing as soon as possible to 23 February 2011.

Location:—Community Nursing North West.

Duties:—Within a primary health care framework and in accordance with Agency policies and legal requirements, carry out a wide range of non trade maintenance services for home based clients referred to the Home Maintenance Services, assist nursing and other health service staff in the provision of personal care to the frail, aged and the younger disabled, and work as a member of a multidisciplinary health care team maintaining close liaison with Community Nursing and Home Care North West.

Essential Requirements:—A current driver's license.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jacky Taylor, Department of Health and Human Services, phone (03) 6421 7702, email jacky.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Maintenance Officer (502990).

Applications Close:—Friday, 27 March 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work, working 38 hours per fortnight.

Location:—King Island Hospital and Health Centre.

Duties:—To provide general maintenance and driving services to the King Island Hospital and Health Centre. Undertake routine and preventative maintenance to mechanical plant, machinery, buildings and equipment, including painting, major and minor repairs within the facility and outbuildings, including the installation of new plant machinery and provide written reports on mechanical/electrical equipment and buildings. Undertake driving duties which include pick up and delivery from the airport and travel to off site properties. Routine care of the centres motor vehicles, including cleaning and ensuring regular servicing.

Essential Requirements:—Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Catherine Donnellan, Department of Health and Human Services, phone (03) 6462 9900, email kihhcdon@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Deputy Manager Occupational Therapy (505488).

Applications Close:—Friday, 27 March 2009.

Salary:—\$80,262 – \$88,771 p.a.

Tasmanian Public Sector, Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Repatriation Centre, 90 Davey Street, Hobart.

Duties:—Participate as a senior member of the management team at the Community Rehabilitation Unit, Southern Tasmania (CRU) and in the wider community in southern Tasmania with the provision of strategic direction and leadership in the design, operation and evaluation of rehabilitation and occupational therapy services.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Kerry Williams, Department of Health and Human Services, phone (03) 6222 7312, email kerry.williams@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Primary Health Rumney

Maintenance Officer/Ambulance Driver (Relief) (506991).

Applications Close:—Friday, 20 March 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day work (as and when required) for a period of 2 years.

Location:—Midlands Multi Purpose Health Center.

Duties:—Assist in the provision of an efficient emergency and routine Ambulance service for the Midlands Multi Purpose Health Centre and the surrounding community. Carry out a wide range of non trade maintenance services for the Midlands Multi Purpose Health Centre and ancillary buildings and equipment. Assist nursing staff in the provision of personal care to patients/residents as required. Assist in the maintenance of gardens and grounds of the Midlands Multi Purpose Health Centre and ancillary buildings.

Essential Requirements:—Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Cooper, Department of Health and Human Services, phone (03) 6254 5033, email julie.cooper@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Primary Health Rumney

Nurse Unit Manager (505922).

Applications Close:—Friday, 27 March 2009.

Salary:—\$77,219 – \$79,045 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work.

Location:—Glamorgan Spring Bay Municipality, Based at Triabunna.

Duties:—This position is located on the east coast of Tasmania, approximately 1 hours drive from Hobart. The position is based in Triabunna but works with the community health nursing team throughout the Glamorgan Spring Bay Municipality. The position involves the management of

a community nursing team and also two community health facilities. There are significant opportunities to work with other health care providers towards the provision of health care across the Municipality. The key elements of the role include leading the Glamorgan Spring Bay Community Nursing Service in the provision of high quality nursing care, managing the operation and ongoing development of the Spring Bay Community Health Centre and Swansea Community Health Centre to support the provision of best practice primary health services and to work with health service providers in the planning and co-ordination of health and community services across the Municipality.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Powell, Department of Health and Human Services, phone (03) 6211 4501, email susan.powell@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Business Manager (518596).**

Applications Close:—Friday, 20 March 2009.

Salary:—\$66,862 – \$79,193 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent part-time day worker, working 38 hours per fortnight.

Location:—Hobart.

Duties:—Provide the Director of Clinical Research specialist support and assistance in the Business management of Services within their management. This includes strategic planning, business planning, management of procurement processes and management of both financial and non-financial operations of the relevant Service. Act as the key Services link for the Chief Financial Officer for the overall business management of the Hospital operations. This includes financial management (both operational and capital), statistical information, budgetary issues, performance monitoring, specific or major research, investigations or reviews as required. Provide specialist consultancy advice to the Director of Clinical Research on business strategy, resource management and budget performance. Participate in development of standards, performance indicators and financial target for the Services. Represent the Services on committees as required.

Desirable Requirements:—High level management skills including a demonstrated ability to manage financial, human and physical resources and to monitor effectiveness and efficiency and to apply contemporary management techniques. High level strategic, conceptual, analytical and creative skills including an ability to understand the political, social and organizational environment, to identify relevant issues and

make sound judgments about Agency strategies and directions. High level communication, negotiation and conflict resolution skills, proven ability to work constructively as part of a management team, and the ability to represent the Service, explain its goals, policies, products and services and to identify mutually acceptable solutions of differing interests. Experience in a hospital or acute care environment with particular emphasis in a financial management role. Tertiary qualifications or significant progress thereto in a Business/Management related field.

Enquiries to Wendy Rowell, Department of Health and Human Services, phone (03) 6222 8261, email wendy.rowell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Clinical Nurse (Endoscopy Liaison Nurse) (508780).

Applications Close:—Friday, 20 March 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time daywork.

Location:—Royal Hobart Hospital.

Duties:—Endoscopy Liaison Booking Nurse, Endoscopy Unit. As a clinical practitioner within the Endoscopy Unit provide management support to the Clinical Nurse Manager and the specialist area in management and booking of patients from the Endoscopy waiting list.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Michelle Muir, Department of Health and Human Services, phone (03) 6222 7365, email michelle.muir@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Conjoint Physiologist in Clinical Respiratory Medicine/ Senior Research Fellow (518445).

Applications Close:—Friday, 27 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-Term full-time daywork, commencing As soon as possible for a period of 2 years.

Location:—Respiratory Medicine, Royal Hobart Hospital.

This is a Conjoint Appointment between The Menzies Research Institute, University of Tasmania (UTAS) and The Royal Hobart Hospital, Department of Health and Human Services.

Duties:—Manage the Lung Function Unit at the Royal Hobart Hospital, including performing arrange of diagnostic lung function tests, and work within a multidisciplinary team to support research activities of the Respiratory Research Group at the Menzies Research Institute.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Dr Richard Wood-Baker, Department of Health and Human Services, phone (03) 6222 7353, mobile 0438 213 113, email richard.wood-baker@dhhs.tas.gov.au.

Manage the Lung Function Unit at the Royal Hobart Hospital, including performing arrange of diagnostic lung function tests, and work within a multidisciplinary team to support research activities of the Respiratory Research Group at the Menzies Research Institute.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Medical Scientist (513601).

Applications Close:—Friday, 20 March 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-Term full-time day worker (with oncall), commencing As soon as possible until 31 December 2010.

Location:—Hobart.

Duties:—We are seeking an enthusiastic medical scientist with demonstrable professionalism to join our team in the Specialised Haematology Unit at the Royal Hobart Hospital. Duties include flow cytometry, immunoassays and blood stem cell processing. Prior experience in these areas is not essential as full training will be provided.

The person appointed to this position will be a member of a team of professional staff engaged in the provision of an efficient and high quality diagnostic haematology laboratory service.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Dr Scott Ragg, Senior Specialist Medical Scientist, Department of Health and Human Services, phone (03) 6222 8431, mobile 0429 173 335, email scott.ragg@dhhs.tas.gov.au.

You are encouraged to apply (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse (518389).

Applications Close:—Friday, 20 March 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-Term full-time daywork, commencing as soon as possible to 6 September 2009.

Location:—Endoscopy Unit Admissions and Recovery, Royal Hobart Hospital.

Duties:—Endoscopy Unit Admissions and Recovery. Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Michelle Muir, Department of Health and Human Services, phone (03) 6222 7365, email michelle.muir@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Senior Physiotherapist, Critical Care/Acute Cardio-Respiratory Services (508320).

Applications Close:—Friday, 27 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, allied Health Professional, Level 3.

Fixed-Term full-time day work, commencing June 2009 for a 12 month period.

Location:— Hobart .

Duties:—Provide and maintain optimal physiotherapy care to intensive care and other acute cardio-respiratory patients at the Royal Hobart Hospital (RHH).

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03)6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Senior Social Worker, Aged Care Services (514996).

Applications Close:—Friday, 20 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:— Hobart .

Duties:—Provide specialised clinical social work services

to aged care patients of the Royal Hobart Hospital and their families.

Provide clinical expertise and comprehensive social work services in accordance with organisational policies and Australian Association of Social Workers Standards of Practice and Code of Ethics.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Barbara Moerd, Department of Health and Human Services, phone (03) 6222 8354, email barbara.moerd@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Co-ordinator Adoptions Information Services (501589).

Applications Close:—Friday, 20 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Children and Family Services, Hobart .

Duties:—Responsible to the manager for the Co-ordination of the Adoption Information Service with special responsibility for the ongoing review, development and management of the Information Service.

Desirable Requirements:—High level of knowledge of adoption matters and related issues or an ability to gain this knowledge. Well developed communication, negotiation and conflict resolution skills. A high level of knowledge of tasks performed in the work area together with a good knowledge of the operations of the Department and other agencies providing services in the same field, or an ability to acquire them.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Una Hobday, Department of Health and Human Services, phone (03) 6233 7397, email una.hobday@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Customer Support Officer (2 Vacancies) (511146, 511039).**

Applications Close:—Friday, 27 March 2009.

Salary:—\$41,427 – \$45,142 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work (both vacancies).

Location:—Housing Tasmania, Hobart.

Duties:—As part of a multi-skilled Customer Services Team, perform a range of duties including reception, administrative, clerical and customer support services for staff and clients, to ensure the efficient and effective delivery of housing services across Areas as required.

Desirable Requirements:—Ability to liaise and communicate effectively with clients on a range of matters relating to Housing Tasmania services, other housing options and maintenance issues. Good interpersonal and communication skills both written and verbal. Ability to adequately determine client needs and to treat clients with dignity and respect.

An Information evening will be held on Wednesday 18th March at Housing Tasmania offices 46 Bligh Street Rosny, 5.30pm – 6.30 pm.

Enquiries to Andrew Muskett, Department of Health and Human Services, phone (03) 6233 4721, email andrew.muskett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

POPULATION HEALTH

*Public and Environmental Health***Administrative Assistant (515315).**

Applications Close:—Friday, 20 March 2009.

Salary:—\$41,427 – \$45,142 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term full-time day work, commencing As soon as possible for a period of twelve months.

Location:—25 Argyle Street, Hobart.

PLEASE NOTE: Part time hours will also be considered.

Duties:—As a member of the Business Support Unit, the Administrative Assistant provides high level administrative and business support to the staff of the Population Health Business Unit as required.

Desirable Requirements:—Demonstrated ability to effectively exercise initiative, judgement and discretion in an environment subject to work pressures and strict deadlines.

Effective organisational and office management skills including the ability to complete a wide range of tasks with a high degree of accuracy with a minimum of supervision and within established guidelines.

Proficient keyboard skills including knowledge and experience in the use of word processing, spreadsheets, databases and graphics functions and email, and the ability to provide assistance to other Population Health staff as required.

Enquiries to Kerriane Taylor, Department of Health and Human Services, phone (03) 6222 7700, email kerriane.taylor@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Alcohol and Drug Services***Psychologist (511064).**

Applications Close:—Friday, 27 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Alcohol and Drug (North/North West).

Duties:—Are you interested in the area of alcohol and other drugs? Are you a professional psychologist with a passion for clinical service delivery and a commitment to the development of psychology services? If so then this is the role for you. This position is part of an innovative and rapidly developing service that provides specialist services to people and their families affected by alcohol and other drug issues. We are looking for a psychologist with at least three years practice experience to provide clinical services and to contribute to the development of psychology services across the Alcohol and Drug Service North/North West. This is a permanent full-time day work position requiring someone who is enthusiastic, innovative and is able to contribute to and work as part of a supportive and high performing team. This position would also provide the opportunity to further develop knowledge and skills in the provision of professional clinical supervision and in evidence based research relevant to the delivery of specific treatment interventions. Access to experienced senior psychologists for professional support and supervision is also available within the service.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Reimann, Department of Health and Human Services, phone (03) 6336 5571, email anita.reimann@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health and Statewide Services

Correctional Primary Health

Co-morbidity Clinical Nurse Consultant (513713).

Applications Close:—Friday, 20 March 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work.

Location:—Southern Region.

Duties:—In accordance with primary health care principles, Agency policy and directions, legal requirements and professional competencies, undertake the development, co-ordination, delivery and evaluation of programmes for prisoners/detainees with complex co-morbid diagnoses, specific alcohol and other drug issues using research based principles within a collaborative and multidisciplinary framework.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ann Marie Mallett, Department of Health and Human Services, phone (03) 6216 8240, email annmarie.mallett@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health and Statewide Services

Mental Health Services

Clinical Nurse Specialist (515953).

Applications Close:—Friday, 20 March 2009.

Salary:—\$71,562 – \$72,245 p.a.

Nurses (TPS) Award, Clinical Nurse Specialist.

Permanent full-time day work.

Location:—Child and Adolescent Mental Health Services North.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Nurse Specialist undertakes the delivery of specialist services, to clients of the Child and Adolescent Mental Health Services (CAMHS), based on best practice principles and within a collaborative and multi-disciplinary framework. Promotes community awareness in relation to mental health.

Essential Requirements:—Must provide current practising

certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Team Leader, Department of Health and Human Services, phone (03) 6336 2867, email teamleader.camshn@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health and Statewide Services

Mental Health Services

Clinical Psychologist (504807).

Applications Close:—Friday, 27 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Mental Health Services North.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Psychologist undertakes the delivery of quality psychological services utilising evidence-based best practice, principles and within a collaborative and multi-disciplinary framework.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2185, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

*Industrial Minerals and Land Management***Mine Liaison and Leasing Officer (370992).**

Applications Close:—Friday, 20 March 2009.

Salary:—\$66,761 – \$75,292 p.a.

Tasmanian State Service Award, Professional Stream, Band 2.

Permanent full-time 73.5 hours per fortnight.

Location:—Rosny Park.

Duties:—Contribute directly to the development and implementation of the Government's mining, quarrying, rehabilitation and mining heritage policies and strategies aimed at improving productivity in Tasmanian industry by optimal use of the State's mineral resources.

Maintain liaison with the major mines and quarries.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Desirable Requirements:— Degree or diploma in mining engineering, a field of geoscience or environmental science. Experience with earth moving operations and working with and managing sub contractors. A current driver's licence.

Enquiries to Brett Stewart, Senior Mine Leasing and Liaison Officer, Department of Infrastructure, Energy and Resources, phone (03) 6233 8356, email brett.stewart@dier.tas.gov.au.

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

*Royalty, Finance and Administration***Manager Tenement Administration (421181).**

Applications Close:—Friday, 20 March 2009.

Salary:—\$75,292 – \$79,920 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:—Rosny Park.

Duties:—To keep a register of mineral tenements and associated documentation and manage and prioritise the workload of the Tenement Administration section.

To ensure that mineral tenements are processed within statutory timeframes and that through the life of the tenement all requirements of the Mineral Resources Development Act 1995 are met.

To provide advice to senior management at Mineral Resources Tasmania on issues relating to mineral tenement administration and management.

Desirable Requirements:—Drivers Licence.

Enquiries to Matthew Fitzgerald, Manager Royalty Finance and Administration, Department of Infrastructure, Energy and Resources, phone (03) 6233 8370, email matthew.fitzgerald@dier.tas.gov.au.

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

TASMANIAN ACADEMY

2009 Post-Year 10 Fixed-term, Sessional and Relief Employment Register (Various).

Applications Close:—Friday, 27 November 2009.

Salary:—To be negotiated.

Register.

Location:—Statewide.

The Tasmanian Polytechnic, Tasmanian Academy and Tasmanian Skills Institute will from time to time require the services of employees for specified fixed terms and on a sessional or relief basis in a number of skill areas and disciplines. Such appointments fill a valuable role in complementing the existing permanent workforce.

Accordingly, persons interested in full-time, part-time, sessional or relief employment in the following categories should record their details on the above 2009 Register: Teacher; Technical Employee; Library Technician; Administrative Assistant; IT Customer Support Officer; Participation Assistant, Librarian; Operational Employee; Education Facility Attendant (cleaner, groundsperson, utility,) and Kitchen Hand/Cafeteria Assistant.

A web based system is used for the Post Year 10 Fixed Term, Sessional and Relief Employment Register that enables a person to self lodge their application. As such, applicants wishing to be registered for employment for the 2009 calendar year need to register on line at <http://appregister.shareservices.tas.edu.au/> Applicants will be assessed for suitability against outlined criteria prior to being placed on the register, and confirmation details will be individually provided.

Current applicants from 2008 register.

Please note that persons registered in the 2008 web based Register and wanting to be considered for vacancies in 2009 must re-register and update any information applicable to their application via the 2009 Post-Year 10 Fixed-term, Sessional and Relief Employment Register.

Selection from the Register.

Where a suitable vacancy is identified, the 2009 Fixed Term, Sessional and Relief Employment Register will be examined to identify those persons who possess the necessary knowledge, skills, currency and qualifications to undertake the duties of the vacancy and who will be available to work when the particular vacancy occurs. Where vacancies are identified and more than one applicant is regarded as being suitable to undertake the particular appointment, a merit based selection process will be undertaken to determine the most meritorious applicant for that particular vacancy. The selection process may involve formal interviews.

Vacancies will be filled progressively and early submission of applications is strongly recommended. **Please note that admission to the register does not guarantee, nor does it imply, that employment will be offered.** Towards the end of the 2009 year a new Fixed Term, Sessional and Relief Employment register will be advertised for the following calendar year.

Enquiries to Organisational Design and Recruitment, Human Resource Services, Shared Services, 75 Campbell Street, Hobart 7000, phone 6233 4668, fax 6231 2254, email recruitment@shareservices.tas.edu.au.

TASMANIAN POLYTECHNIC

2009 Post-Year 10 Fixed-term, Sessional and Relief Employment Register (Various).

Applications Close:—Friday, 27 November 2009.

Salary:—To be negotiated.

Register.

Location:—Statewide.

The Tasmanian Polytechnic, Tasmanian Academy and Tasmanian Skills Institute will from time to time require the services of employees for specified fixed terms and on a sessional or relief basis in a number of skill areas and disciplines. Such appointments fill a valuable role in complementing the existing permanent workforce.

Accordingly, persons interested in full-time, part-time, sessional or relief employment in the following categories should record their details on the above 2009 Register: Teacher; Technical Employee; Library Technician; Administrative Assistant; IT Customer Support Officer; Participation Assistant; Librarian; Operational Employee; Education Facility Attendant (cleaner, groundsperson, utility,) and Kitchen Hand/Cafeteria Assistant.

A web based system is used for the Post Year 10 Fixed Term, Sessional and Relief Employment Register that enables a person to self lodge their application. As such, applicants wishing to be registered for employment for the 2009 calendar year need to register on line at <http://appregister.sharedservices.tas.edu.au/>. Applicants will be assessed for suitability against outlined criteria prior to being placed on the register, and confirmation details will be individually provided.

Current applicants from 2008 register.

Please note that persons registered in the 2008 web based Register and wanting to be considered for vacancies in 2009 must re-register and update any information applicable to their application via the 2009 Post-Year 10 Fixed-term, Sessional and Relief Employment Register.

Selection from the Register.

Where a suitable vacancy is identified, the 2009 Fixed Term, Sessional and Relief Employment Register will be examined to identify those persons who possess the necessary knowledge, skills, currency and qualifications to undertake the duties of the vacancy and who will be available to work when the particular vacancy occurs. Where vacancies are identified and more than one applicant is regarded as being suitable to undertake the particular appointment, a merit based selection process will be undertaken to determine the most meritorious applicant for that particular vacancy. The selection process may involve formal interviews.

Vacancies will be filled progressively and early submission of applications is strongly recommended. **Please note that admission to the register does not guarantee, nor does it imply, that employment will be offered.** Towards the end of the 2009 year a new Fixed Term, Sessional and Relief Employment register will be advertised for the following calendar year.

Enquiries to Organisational Design and Recruitment, Human Resource Services, Shared Services, 75 Campbell Street, Hobart 7000, phone 6233 4668, fax 6231 2254, email recruitment@sharedservices.tas.edu.au.

TASMANIAN POLYTECHNIC

EXECUTIVE SERVICES

Senior Project Officer, Executive Services (001558).

Applications Close:—Friday, 20 March 2009.

Salary:—\$67,660 – \$79,920 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—South.

Duties:—This role encompasses a broad range of administrative duties including roles on various project teams. This position would suit an energetic person with the ability to turn their hand to anything of a high-level administrative nature. The role is diverse, ranging from project work, to provision of support for the Minister's Office, to Executive support activities.

Enquiries to Karina Groenewoud, Manager, Executive Services, Tasmanian Polytechnic, phone (03) 6233 8937, email Karina.Groenewoud@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

STRATEGIC DEVELOPMENT

*Health and Wellbeing***Teacher (Health and Wellbeing) (000926).**

Applications Close:—Friday, 20 March 2009.

Salary:—\$45,875 – \$71,133 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Permanent full-time.

Location:—North/North West.

Duties:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Chris Fletcher, Workforce Learning Leader, Tasmanian Polytechnic, Hellyer Campus, mobile 0400 845 874, email chris.fletcher@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN SKILLS INSTITUTE

2009 Post-Year 10 Fixed-term, Sessional and Relief Employment Register (Various).

Applications Close:—Friday, 27 November 2009.

Salary:—To be negotiated.

Register.

Location:—Statewide.

The Tasmanian Polytechnic, Tasmanian Academy and Tasmanian Skills Institute will from time to time require the services of employees for specified fixed terms and on a sessional or relief basis in a number of skill areas and disciplines. Such appointments fill a valuable role in complementing the existing permanent workforce.

Accordingly, persons interested in full-time, part-time, sessional or relief employment in the following categories should record their details on the above 2009 Register: Teacher; Technical Employee; Library Technician; Administrative Assistant; IT Customer Support Officer; Participation Assistant, Librarian; Operational Employee; Education Facility Attendant (cleaner, groundsperson, utility,) and Kitchen Hand/Cafeteria Assistant.

A web based system is used for the Post Year 10 Fixed Term, Sessional and Relief Employment Register that enables a person to self lodge their application. As such, applicants wishing to be registered for employment for the 2009 calendar year need to register on line at <http://appregister.sharedservices.tas.edu.au/> Applicants will be assessed for suitability against outlined criteria prior to being placed on the register, and confirmation details will be individually provided.

Current applicants from 2008 register.

Please note that persons registered in the 2008 web based Register and wanting to be considered for vacancies in 2009 must re-register and update any information applicable to their application via the 2009 Post-Year 10 Fixed-term, Sessional and Relief Employment Register.

Selection from the Register.

Where a suitable vacancy is identified, the 2009 Fixed Term, Sessional and Relief Employment Register will be examined to identify those persons who possess the necessary knowledge, skills, currency and qualifications to undertake the duties of the vacancy and who will be available to work when the particular vacancy occurs. Where vacancies are identified and more than one applicant is regarded as being suitable to undertake the particular appointment, a merit based selection process will be undertaken to determine the most meritorious applicant for that particular vacancy. The selection process may involve formal interviews.

Vacancies will be filled progressively and early submission of applications is strongly recommended. **Please note that admission to the register does not guarantee, nor does it imply, that employment will be offered.** Towards the end of the 2009 year a new Fixed Term, Sessional and Relief Employment register will be advertised for the following calendar year.

Enquiries to Organisational Design and Recruitment, Human Resource Services, Shared Services, 75 Campbell Street, Hobart 7000, phone 6233 4668, fax 6231 2254, email recruitment@sharedservices.tas.edu.au.

TASMANIAN SKILLS INSTITUTE

OPERATIONS

Automotive

Teacher (Automotive) (001572).

Applications Close:—Friday, 20 March 2009.

Salary:—\$45,875 – \$71,133 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Permanent full-time.

Location:—South.

It would be beneficial for applicants to have transport and logistics qualifications at a high level or the vocational experience, and be able to demonstrate a high level of numeracy and literary which is contextualised to trades.

Duties:—Responsible to the designated Unit Leader for teaching and co-ordination duties as may be required.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Jamie Dodd, Group Leader, Automotive, Tasmanian Skills Institute, phone (03) 6421 5521, mobile 0448 337 440, email Jamie.Dodd@skillsinstitute.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Budget Management Branch

Specialist Budget Analyst (722136).

Applications Close:—Friday, 27 March 2009.

Salary:—\$81,031 – \$86,548 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—To provide high-level advice to Government on:—the development and monitoring of the State Budget, the provision of agency services and the financial performance of government agencies and budgetary and financial issues and reforms as they arise.

As a senior member of the Branch, the occupant will be expected to provide direction to and management of other Branch officers.

In the context of the selection criteria, to be successful in the position applicants will have:—a high level of financial analysis and accounting skills including knowledge of contemporary budget management, demonstrated ability to understand complex issues and identify possible solutions and good verbal and written communications skills.

Desirable Requirements:—Relevant tertiary, or industry recognised, qualifications and affiliations are highly desirable.

Enquiries to Michael Reynolds, Director, Budget Management Branch, Department of Treasury and Finance, phone (03) 6233 2234, email michael.reynolds@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Intergovernment and Financial Policy Branch

Principal Policy Analyst (723798).

Applications Close:—Friday, 27 March 2009.

Salary:—\$67,660 – \$79,920 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Working individually and sometimes as a member of a small team, the Principal Policy Analyst, IGFP, will undertake research, investigations and analysis and provide executive support to the State Grants Commission, which makes recommendations to the Treasurer concerning the distribution of Commonwealth financial assistance grants and identified local road funds to local government.

In the context of the selection criteria, to be successful in the position applicants will:—demonstrate the ability to understand complex issues and identify possible solutions, be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate initiative when undertaking high-level research and investigation.

Desirable Requirements:—Relevant tertiary, or industry recognised, qualifications and affiliations are highly desirable.

Enquiries to Alex Tay, Assistant Director, Intergovernment and Financial Policy Branch, Department of Treasury and Finance, phone (03) 6233 8819, email alex.tay@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Staff Movements

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	J. Guiver	Information Technology Consultant	26.02.09
Health & Human Services	C Gard	Clinical Nurse	22.02.09
Health & Human Services	S Horne	Service Contact Officer	27.02.09
Health & Human Services	K. Linegar	Executive Director of Nursing and Care Redesign	03.03.09
Health & Human Services	K. Hall	Rehabilitation Therapy Assistant	16.03.09
Health & Human Services	C Drummond	Specialist Pharmacist Correctional Health	02.03.09
Health & Human Services	M Artis	Specialist Pharmacist Clinical Trials	02.03.09
Health & Human Services	M. Smith	Transport Officer	23.02.09
Health & Human Services	L. Earl-Cooper	Clinical Nurse Educator	01.03.09
Health & Human Services	V. Giles	Clinical Nurse	22.03.09
Health & Human Services	E. Frost	Clinical Nurse	08.03.09
Health & Human Services	G. Cooper	Manager, Major Projects	02.03.09
Health & Human Services	M. Demange	Clinical Nurse	25.02.09
Health & Human Services	K. Tighe	Clinical Nurse Educator- Neurosurgery	20.02.09
Premier & Cabinet	C Anderson	Manager Customer Service	02.03.09
Primary Industries & Water	S. Latham	Finance Systems Officer	05.03.09
Treasury & Finance	G. O'Donnell	Assistant Director	04.03.09

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	School Attendant	S. Elliott	6 months	05.03.09
Education	Teacher	J. Dwyer	6 months	02.03.09
Health & Human Services	Senior Communications Consultant	F. Noakes	6 months	23.03.09
Health & Human Services	Director Of Nursing - Flinders Island	B. Herberts	6 months	09.03.09
Health & Human Services	Enrolled Nurse	L. Nicklason	6 months	08.03.09
Health & Human Services	Hospital Aide	T de Vries	6 months	01.03.09
Health & Human Services	Clinical Psychologist	S O'Meagher	6 months	02.03.09
Health & Human Services	Technician Dispensary	A. Barrett	6 months	10.03.09
Health & Human Services	Technician Dispensary	N. Berns	6 months	23.03.09
Health & Human Services	Technician Dispensary	A. Cash	6 months	23.03.09
Health & Human Services	Cleaner/Kitchen Hand	L. Lee	6 months	02.03.09
Health & Human Services	Cleaner/Kitchen Hand	L. Pears	6 months	02.03.09
Health & Human Services	Hospital Aide	L Broadbent	6 months	10.12.08
Health & Human Services	Community Education and Quality Officer	D. Chapman	6 months	02.02.09
Health & Human Services	Rehabilitation Therapy Assistant	S. Owens	6 months	16.03.09
Health & Human Services	Rehabilitation Therapy Assistant	C. Howitt	6 months	16.03.09
Health & Human Services	Senior Clinical Psychologist	P. Tilley	6 months	02.02.09
Health & Human Services	Customer Service Officer	J. McGrath	6 months	27.02.09
Health & Human Services	Clinical Nurse	L. Windsor	6 months	25.02.09
Health & Human Services	Registered Nurse	T. Downie	6 months	19.04.09
Health & Human Services	Kitchen Hand	L. Powe	6 months	17.02.09
Health & Human Services	Senior Physiotherapist	N. Eaton	6 months	20.04.09
Police & Emergency Management	Firefighter	V. Ansett	6 months	02.03.09
Police & Emergency Management	Firefighter	P. Dowling	6 months	02.03.09
Police & Emergency Management	Firefighter	G. Howard	6 months	02.03.09
Police & Emergency Management	Clerical Support Officer	J. Laredo	6 months	23.03.09
Primary Industries & Water	Graduate Wildlife Policy Officer	K. Carlyon	6 Months	06.03.09

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development & Tourism	Executive Director Corporate Support	C. Watson	5 years	05.03.09
Police & Emergency Management	Community Development Officer	K. Sakariassen	2 years	02.03.09
Treasury & Finance	Technical Officer	R. Mitchelmore	15 months	23.03.09

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	J. Wolbang	27.02.09
Infrastructure, Energy & Resources	Senior Aboriginal Heritage Officer	D. West	04.03.09
Justice	Property Officer	M Eberhardt	10.03.09
Primary Industries & Water	Client Service Officer	J Forbes	05.03.09
Primary Industries & Water	Manager (Land Data Registration)	P Harris	09.03.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Receptionist	E. Giovanoglou	27.02.09
Education	Aboriginal Education Officer	L. Oates	02.03.09
Environment, Parks, Heritage & the Arts	Regional Operations Manager-South	D Whitelaw	03.03.09
Health & Human Services	Dental Officer	J Cawood	06.03.09
Health & Human Services	Social Worker - Residential Aged Care Liason	S Lovell	27.02.09
Health & Human Services	Hospital Aide	M McFarlane	27.02.09
Infrastructure, Energy & Resources	Senior Planning Analyst	J Guy	04.03.09
Police & Emergency Management	Senior Firefighter	K. Saward	05.03.09
Police & Emergency Management	Senior Consultant	P. Mackrill	05.03.09
Treasury & Finance	Principal Policy Analyst	A. Chisholm	06.03.09

Resignation of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Title</i>	<i>Date of Effect</i>
Treasury & Finance	A. Christian	Director	06.03.09

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