



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.



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For further information or to apply, contact your nearest Home Finance Manager:

Hobart:	Ryan Manning	Mob: 0418 915 589
	Suzie Bennetto	Mob: 0418 122 400
Launceston:	Matt Eiszele	Mob: 0417 067 430
	Tony Manson	Mob: 0418 302 658
Burnie/Devonport:	Scott Malone	Mob: 0418 148 641
	Carina Cooper	Mob: 0417 564 263

* Conditions apply

Gazette

Email copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au

system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication.

Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

Front-Of-House Assistant:—Duties include providing a high level of customer service. Respond to the needs of the Silverdome patrons. Provide general information about Silverdome activities, programmes, service and retail products to visitors. Operate the point of sale/EFTPOS and sell tickets and merchandise to patrons.

Senior Front-Of-House Assistant:—Duties include performing booking and ticketing duties, including processing payments and issuing tickets. Provide supervision and direction to the Front-Of-House Assistants. Operate the Point of Sale Terminal/EFTPOS and complete reconciliations at the end of each day.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted at a National level: conviction check, crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check.

Desirable Requirements:—Front-Of-House and Senior Front-Of-House Assistant, Prior experience in a customer service focussed role would be considered an advantage. Workplace II Senior First Aid Certificate. Computer Skills.

Operations and Senior Operations Assistant, One or more of the following: Forklift Licence; Chainsaw Operators Certificate, Elevated Work Platform Certificate; Workplace II Senior First Aid Certificate; Rigging Certificate, Certificate II in Security Operations; Scaffolding Certificate.

Enquiries to Rebecca Hardman, Executive Officer, Silverdome, Department of Economic Development, Tourism and the Arts, phone (03) 6344 9988, email Rebecca.Hardman@development.tas.gov.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

SPORT AND RECREATION TASMANIA

Tasmanian Institute of Sport

Silverdome

Fixed-Term Casual Employment Register (Various).

Applications Close:—Sunday, 31 July 2011.

Salary:—\$32,500 – \$40,482 p.a..

Tasmanian State Service Award, General Stream, Band 1.

Register for up to 2 years.

Location:—Silverdome, Launceston.

Categories of Employment:—Operations Assistant, Duties include ensuring the safety and security of the buildings, its patrons and the general environment. Ensure appropriate behaviour by patrons and monitor on site security. Attend to and maintain the cleanliness and upkeep of the buildings, public areas, facilities and toilets. Assist in the moving, installation or removal of equipment for major and minor events including sport, exhibitions, conferences and live entertainment.

Senior Operations Assistant:—Duties include liaising with and supervise the use of the Silverdome and its equipment by sporting organisations and other user groups. Provide supervision and direction to the Operations Assistants. Be responsible for the opening and closure of the facility for hirers. Monitor and maintain the cleanliness and upkeep of the buildings, public areas, facilities and toilets.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TASMANIAN MUSEUM AND ART GALLERY

Design Manager (Readvertised) (706364).

Applications Close:—Friday, 28 August 2009.

Salary:—\$67,660 – \$79,920 p.a..

Tasmanian State Service Award, General Stream, Band 6.

Fixed-Term full-time for 3 years, 6 months.

Location:—Hobart.

Duties:—Design, manage and deliver a number of three-dimensional (3D) design services and concurrent outputs at a highly innovative and creative standard for Redevelopment content projects that satisfy the Museum's future business objectives.

Enquiries to Bill Seager, Redevelopment Content Manager, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4156, email Bill.Seager@tmag.tas.gov.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

*Office of the CEO***Executive Assistant (670009).**

Applications Close:—Friday, 28 August 2009.

Salary:—\$47,437 – \$51,634 p.a..

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—To provide executive support to the Chief Executive Officer (CEO) as well as high level administrative and clerical support to the Office of the CEO, including researching and co-ordinating background notes and briefings, managing information systems and ensuring the efficient flow of information to and from the office. Provide personal and telephone reception facilities and an efficient secretarial service.

Desirable Requirements:—Tertiary qualifications in, or progress towards a qualification in a business related discipline for example Certificate IV in Business Management.

Enquiries to Adam Sproule, Head of the Office of the Chief Executive, Department of Economic Development, Tourism and the Arts, phone (03) 6230 8140, email Adam.Sproule@tourism.tas.gov.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.

Applications must address the selection criteria outlined in the Statement of Duties.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Bowen Road Primary School

Teacher Aide Special—4 Vacancies.

Applications Close:—Friday, 28 August 2009.

Salary:—\$37,833 – \$40,814 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 954375.

Permanent part-time 20 hours per fortnight for up to 42 weeks per year.

Location:—Bowen Road Primary School.

Vacancy No. 954522.

Permanent part-time 20 hours per fortnight for up to 42 weeks per year.

Location:—Bowen Road Primary School.

Vacancy No. 950161.

Permanent part-time 20 hours per fortnight for up to 42 weeks per year.

Location:—Bowen Road Primary School.

Vacancy No. 954494.

Permanent part-time 20 hours per fortnight for up to 42 weeks per year.

Location:—Bowen Road Primary School.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students with special needs.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jan Breen, Department of Education, phone (03) 6228 1549, email jan.breen@education.tas.gov.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.

HEALTH AND HUMAN SERVICES

Assistant Data Manager (501116).

Applications Close:—Friday, 28 August 2009.

Salary:—\$51,579 – \$60,746 p.a..

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Archer Street, New Town.

Duties:—As a member of the multi-skilled Tasmanian Cervical Cytology Registry (TCCR) team, provide high-level assistance to the Co-ordinator/Data Manager, Cervical Cancer Prevention Programme (CCPP) in the management of the TCCR, including day to day tasks, undertaking Registry projects, Registry planning and the production of Registry reports for Cancer Screening and Control Services (CSandCS). In accordance with Cancer Screening and Control Services agreed standards, processes and protocols and within the service's governance framework, promote adherence to the Public Health Act (PHA); National Cervical Screening Programme (NCSP) and the National Health and Medical Research Council Guidelines (NHandMRC).

Desirable Requirements:—Relevant/Appropriate tertiary qualification and experience in information technology and in a health related field. Knowledge and understanding of the operations of the Tasmanian Cervical Cytology Registry or the ability to rapidly acquire this. Well developed interpersonal and communication skills, together with the proven ability to effectively liaise with a broad range of internal and external stakeholders to resolve complex issues.

Enquiries to Lorraine Wright, Department of Health and Human Services, phone (03) 6216 4305, email lorraine.wright@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Client Support Officer (501490).**

Applications Close:—Friday, 28 August 2009.

Salary:—\$41,427 – \$45,142 p.a..

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term full-time day work commencing 28 September 2009 until 24 September 2010.

Location:—Children and Family Services, North.

Duties:—In a multi skilled environment, provide a high level of administrative and secretarial support as required to professional staff, management and clients to ensure the efficient and effective delivery of Child and Family Services.

Desirable Requirements:—A high level of communication and interpersonal skills, with the ability to maintain a calm, efficient manner during sensitive and demanding situations. Demonstrated capacity to exercise initiative and discretion in a team environment. Demonstrated ability to undertake computer related tasks including word processing, spreadsheets and databases.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Davey, Department of Health and Human Services, phone (03) 6336 2376, email michelle.davey@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Procurement and Reporting Officer (500012).**

Applications Close:—Friday, 28 August 2009.

Salary:—\$63,041 – \$65,916 p.a..

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Housing Tasmania, Hobart.

Duties:—Design, develop, implement and administer procurement, performance and data reporting frameworks.

Desirable Requirements:—Demonstrated experience in the use of software reporting tools, such as Microsoft Excel and Access, including the development of executive and management information reports. Knowledge and understanding of quality management and quality assurance principles and practice. Well developed ability to effectively design and implement programmes and undertake project management.

Enquiries to Paul Gray, Department of Health and Human Services, phone (03) 6233 2607, email paul.gray@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Mersey Community Hospital***Nurse Unit Manager (514679).**

Applications Close:—Friday, 28 August 2009.

Salary:—\$77,219 – \$79,045 p.a..

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medical Ward.

Duties:—Provide leadership to the Medical Ward. Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Medical Ward.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Karen Linegar, Department of Health and Human Services, phone (03) 64265263, email karen.linegar@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Mersey Community Hospital***Physiotherapy Team Leader (517481).**

Applications Close:—Friday, 4 September 2009.

Salary:—\$80,262 – \$88,771 p.a..

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Fixed-Term full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence on 1 October 2009 until 31 July 2010.

Location:—Physiotherapy Services.

Description:—Provide leadership and direction in the strategic development and management of Physiotherapy Services in the Mersey Community Hospital and North West Area Health Service (NWAHS). Provide effective management of human, physical and financial resources of the Physiotherapy Department predominately based at the Mersey Community Hospital. To provide high level clinical leadership and/or specialised clinical services and contribute to clinical governance within the department. Work as an effective member of the clinical support services team in the Hospital and actively review the quality and safety of services provided. Ensure the physiotherapy service complements and integrates with the NWAHS, acute and primary health. The incumbent can expect to be allocated duties, not specifically mentioned in

this document, that are within the capacity, qualifications and experience normally expected from persons occupying jobs at this classification level.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Lisa Sanderson, Department of Health and Human Services, phone (03) 6426 5189, email lisa.sanderson@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Community Options Case Manager (507488).

Applications Close:—Friday, 28 August 2009.

Salary:—\$51,579 – \$60,746 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent part-time day work, working 32 hours per fortnight.

Location:—Deloraine District Hospital.

Duties:—To provide a Community Options model of case management service to frail older and younger disabled clients and their carers with complex needs within the HACC target population.

Desirable Requirements:—Current unrestricted driver's licence.

Enquiries to Pat Wrigley, Department of Health and Human Services, phone (03) 6336 4128, email pat.wrigley@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Enrolled Nurse (507234).

Applications Close:—Friday, 28 August 2009.

Salary:—\$46,204 – \$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-Term part-time shift work (fully rotational), working 32 hours per fortnight, commencing 27 September 2009 to 2 January 2010.

Location:—St Helens District Hospital, St Helens, Tasmania.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Cumming, Department of Health and Human Services, phone (03) 6376 5222, email janette.cumming@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Enrolled Nurse (Pool) (507391).

Applications Close:—Friday, 28 August 2009.

Salary:—\$46,204 – \$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-Term casual shift work (fully rotational), as and when required, commencing 7 September 2009 to 5 September 2011.

Location:—St Helens District Hospital, St Helens, Tasmania.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Cumming, Department of Health and Human Services, phone (03) 6376 5222, email janette.cumming@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Primary Health Services South

ACAP Dementia Quality Consultant (512900).

Applications Close:—Friday, 4 September 2009.

Salary:—\$72,136 – \$77,219 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 3.

Fixed-Term part-time day work, working 38 hours per fortnight, commencing As soon as possible for a period of twelve months.

Location:—Southern Region.

Duties:—In accordance with Agency policies and statutory requirements and the stated goals and objectives of the Tasmanian Aged Care Assessment Programme, provide a specialist dementia assessment 'consultancy service' to the Aged Care Assessment Teams, assisting in the development, implementation, co-ordination and monitoring of quality initiatives within the Aged Care Assessment Programme.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Chris Priest, Department of Health and Human Services, phone (03) 6222 7781, email christine.priest@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Primary Health Services South

Community Health Nurse (506487).

Applications Close:—Friday, 28 August 2009.

Salary:—\$56,230 – \$67,183 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-Term casual shift work (as and when required) commencing As soon as possible for a period of 2 years.

Location:—New Norfolk District Hospital.

Duties:—Functions as an advanced clinical practitioner in nursing, using evidenced based practices. In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies the Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programmes. Collaborates with other members of the health care team to ensure the delivery of high quality health care. Recognises that the health of individuals and the community is influenced by social and environmental factors as well as individual's access to health services, therefore plans and delivers services accordingly.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Colleen Smith, Department of Health and Human Services, phone (03) 6262 2888, email colleen.smith@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Primary Health Services South

Hospital Aide (506292).

Applications Close:—Friday, 28 August 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-Term casual shift work (as and when required) commencing As soon as possible for a period of 2 years.

Location:—Midlands Multi Purpose Centre, Oatlands.

Duties:—Provide assistance to nursing staff by maintaining services relevant to the care of patients and residents of the Midlands Multi Purpose Health Centre. Work as part of a multi disciplinary health care team in providing both direct and indirect care in a safe harmonious environment.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Judy Bradford, Department of Health and Human Services, phone (03) 6254 5032, email judy.bradford@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Clinical Nurse (509783).

Applications Close:—Friday, 28 August 2009.

Salary:—\$62,802 – \$67,183 p.a..

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time Shift Work (Fully Rotational), part-time will be considered.

Location:—Maternity Unit Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Becky French, Department of Health and Human Services, phone 6222 8299, email matgynae@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Clinical Nurse Educator (516783).

Applications Close:—Friday, 28 August 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Nurse Educator, Level 3.

Fixed-Term full-time day worker for a period of 2 years.

Location:—Royal Hobart Hospital, Medical Nursing.

Duties:—This position is a rare opportunity for a motivated and experienced clinician to advance his or her career in Medical Nursing. As RHH embraces the reform agenda set for Tasmania, Clinical Nurse Educators are needed to support Nurses, at all levels, to promote a modern, high quality, patient centred service. Association with the Nurse Education Unit, led by a Professor of Nursing, will provide opportunities to research and engage in practice development.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Professor Mary FitzGitzgerald, Department of Health and Human Services, phone (03) 6222 7558, email mary.fitzgerald@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Food Service Officer (Relief Pool) (507950).

Applications Close:—Friday, 28 August 2009.

Salary:—\$35,040 – \$35,956 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-Term casual working as and when required for a period of 12 months.

Location:—Royal Hobart Hospital.

Duties:—To assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

Desirable Requirements:—Knowledge and experience and/or relevant TAFE qualifications in food preparation and production

including knowledge of cook-chill procedures. Understanding and experience of working in a large organisation. A knowledge and understanding of general food handling and food hygiene regulations. Proven ability to maintain all work areas and equipment in a hygienic state. Ability to maintain a high standard of personal cleanliness and hygiene.

Enquiries to Gwen Bloomfield, Department of Health and Human Services, phone (03) 62 228544, email gwen.bloomfield@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Radiographer—2 Vacancies.

Applications Close:—Friday, 28 August 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Vacancy No. 510140.

Permanent full-time Shift Work (Set Rotational).

Location:—Medical Imaging, Royal Hobart Hospital.

Vacancy No. 510150.

Permanent full-time Shift Work (Set Rotational).

Location:—Medical Imaging, Royal Hobart Hospital.

Duties:—The radiographer is responsible for the use of ionising and non-ionising radiation to provide images of the highest diagnostic value.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB) OR attainment of a provisional statement of accreditation from the Professional Accreditation Education Board (PAEB) of the Australian Institute of Radiography.

Enquiries to Shane Morgan, Department of Health and Human Services, phone (03) 6222 8363, mobile 0407 050 663, email shane.morgan@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Senior Physiotherapist, Pain Management (516151).

Applications Close:—Friday, 28 August 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Physiotherapy Department, Royal Hobart Hospital.

Duties:—To provide physical assessments, maintain optimal physiotherapy care and contribute to patient management within the multidisciplinary function of the Pain Management Unit, RHH.

Essential Requirements:—Registered or entitled to be registered as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone 62228326, email paul.shinkfield@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Staff Specialist Renal and General Medicine (518626).

Applications Close:—Saturday, 26 September 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner, Level I-IV (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital.

Description:—The Tasmanian Department of Health and Human Services seeks to appoint a Renal and General Physician for a conjoint appointment to the Departments of Nephrology (0.5) and General Medicine (0.5). The Nephrology Unit is comprised of two sites, including renal inpatients services and the acute dialysis unit at the Royal Hobart Hospital and the outpatient dialysis facility at Nephrology South, St Johns Park in New Town. The Nephrology Unit is responsible for 60 haemodialysis, 30 peritoneal dialysis and over 100 transplant patients. All acute transplantation occurs at the Royal Melbourne Hospital with ongoing care from second post-transplant month occurring in Hobart. Ample opportunity is available for involvement in the research programme with current interests including CKD, vitamin D and haemodiafiltration. The Department of General Medicine presently comprises five medical units each lead by two consultants with basic trainee registrar and intern as well as a full multidisciplinary team. The general medical component of this post would entail the acute take and subsequent inpatient care arranged within your unit as decided by you and your colleague. The on-call commitment is presently one in ten and we have a recently opened a Medical Assessment and Planning Unit. On average there are 10-12 admissions each day. The unit is supported and complimented by an active ICU, specialist cardiology and respiratory services as well as other specialities.

Duties:—Provide a consultant role in General Internal Medicine (0.5) and Renal Medicine (0.5). Provide inpatient and outpatient care to public and private patients of the Royal Hobart Hospital in General Internal Medicine and Renal Medicine. Be involved in undergraduate and postgraduate teaching, and to be actively involved in research. Undertake quality improvement activities.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

Enquiries to Dr Cameron Hunter, Department of Health

and Human Services, phone (03) 6222 7436, email cameron.hunter@dhhs.tas.gov.au or Dr Matthew Jose, Department of Health and Human Services, phone (03) 6222 7199, email matthew.jose@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Clinical Nurse—5 Vacancies.

Applications Close:—Friday, 4 September 2009.

Salary:—\$62,802 – \$67,183 p.a..

Nurses (TPS) Award, Registered Nurse, Level 2.

Vacancy No. 501032.

Permanent full-time shift work.

Location:—Withdrawal Unit, St Johns Park, New Town.

Vacancy No. 518503.

Permanent full-time shift work.

Location:—Withdrawal Unit, St Johns Park, New Town.

Vacancy No. 518504.

Permanent full-time shift work.

Location:—Withdrawal Unit, St Johns Park, New Town.

Vacancy No. 518505.

Permanent full-time shift work.

Location:—Withdrawal Unit, St Johns Park, New Town.

Vacancy No. 518506.

Permanent full-time shift work.

Location:—Withdrawal Unit, St Johns Park, New Town.

Duties:—The occupant of this job will work as part of a multidisciplinary team and be responsible for providing quality treatment and interventions, specifically In Patient withdrawal, for individuals who may be physically and or psychologically dependent on legal or illegal substances. The occupant will also be required to develop and maintain partnerships with other agencies, health professionals, community members and organizations to ensure effective service provision to individuals with substance abuse issues. This includes providing education and support services on issues that may be directly concerned or involved with people who use alcohol or other drugs.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and d) Crimes involving dishonesty, identification check and disciplinary action in previous employment check.

Enquiries to Calum Ross, Department of Health and Human Services, mobile 0400 616 928, email calum.ross@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Wilfred Lopes Centre

Consultant Psychiatrist (516124).

Applications Close:—Friday, 4 September 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner, Level I-IV (Salary commensurate with qualifications and experience).

Permanent full-time day work.

Location:—Wilfred Lopes Centre, Risdon.

Duties:—In collaboration with other psychiatrists and mental health professionals within Forensic Mental Health Services provide a wide range of psychiatric services to inmates within the Statewide Prison Service, patients of the Wilfred Lopes Centre and to clients of the Community Forensic Mental Health Service, functioning as a fully qualified and self motivated professional capable of providing clinical leadership within a multi-disciplinary team.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences; and d) Crimes involving dishonesty, identification check and disciplinary action in previous employment check.

Enquiries to Professor Mark Oakley Browne, Department of Health and Human Services, phone (03) 6230 7732, mobile 0417 115 759, email mark.oakley-browne@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Oral Health Services

Dental Officer (501350).

Applications Close:—Friday, 28 August 2009.

Salary:—To be negotiated.

Dentist Award, Advanced Clinical Head, Class 1 Grade 2.

Permanent full-time day work.

Location:—Northern Region.

Duties:—To provided dental services consistent with the policies and guidelines of the Tasmanian Oral Health Service for eligible adults and children including the management of referrals from Dental Therapists for the provision of dental services for children up to the age of 18 years.

Essential Requirements:—Registered, or eligible for registration, as a Dentist under the Dental Practitioners Registration Act 2001.

Enquiries to Richard Annis, Department of Health and Human Services, phone (03) 6336 4427, email richard.annis@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Psychogeriatric Liaison Officer (517398).

Applications Close:—Friday, 4 September 2009.

Salary:—\$56,230 – \$67,183 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-Term full-time day work, commencing as soon as possible until 30 June 2010.

Location:—North.

Duties:—Provide a high level consultancy service in the field of Dementia Care for consumers with dementia and challenging behaviours to the Aged Care Assessment Teams, a range of service providers and to older people with dementia and their carers and provide expert assessment support in the management and care of people with dementia in residential care services.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jackie Morling, Department of Health and Human Services, phone (03) 6230 7541, email jackie.morling@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North

Service Co-ordinator (512619).

Applications Close:—Friday, 28 August 2009.

Salary:—\$66,862 – \$79,193 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Business Support.

Duties:—Working as the Team Leader of the Area Management Unit providing high-level management advice and support to the Northern Area Manager and the management team; managing and co-ordinating the day to day administrative

and business support activities within the Northern area office, and other designated units, to achieve agreed financial and service delivery performance targets.

Enquiries to Susan Crave, Department of Health and Human Services, phone (03) 6336 2123, email susan.crave@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Rehabilitation Psychiatrist Consultant (519020).

Applications Close:—Friday, 4 September 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner, Level I-IV (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall).

Location:—South.

Duties:—The Rehabilitation Consultant Psychiatrist will provide a wide range of psychiatric rehabilitation services to forensic and civil patients within the Wilfred Lopes Centre, the Community Forensic Mental Health Service and Inpatient and Extended Treatment Mental Health Services. The Rehabilitation Consultant Psychiatrist will also provide consultation to and liaison with governmental and non-governmental community services involved in rehabilitation of persons with psychiatric disorders.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Professor Mark Oakley Browne, Department of Health and Human Services, phone (03) 6230 7732, mobile 0417 115 759, email mark.oakley-browne@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Ward Aide, Relief (512436).

Applications Close:—Friday, 4 September 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-Term casual shift work, working as and when required, commencing As soon as possible for a period of twelve months.

Location:—South.

Duties:—Provide support to nursing and allied health professional staff in the delivery of care to clients of Mental Health Services across a variety of settings.

Desirable Requirements:—Demonstrated capacity to work with people with a mental illness, along with an understanding of their rehabilitation and care needs, or the ability to acquire the same.

An understanding of legal requirements and relevant policies of the practice setting, including occupational health and safety requirements, or the ability to acquire the same.

Ability to work independently with minimal direct supervision and work harmoniously as a member of multi-disciplinary team.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas:—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Baker, Department of Health and Human Services, phone (03) 6261 8011, mobile 0438 313 601, email peter.baker@dhhs.tas.gov.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Operations

Network Manager (371677).

Applications Close:—Friday, 28 August 2009.

Salary:—\$67,660 – \$79,920 p.a..

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 36.75 hours per week.

Location:—Launceston.

Duties:—Manage the Regional Maintenance Team to ensure the State's Road Network is managed in accordance with established policies and procedures.

To achieve this objective the position is responsible for:— Monitoring the outcomes of the Regions' audit and surveillance activities to ensure the road network is managed in accordance with the set performance standards and other contractual requirements. Ensuring all operational issues on the State's Road Network are managed consistently and in a timely manner. Managing the Region's minor works programme and other contracted works to ensure they are undertaken in accordance with contractual requirements, deliver value for money to the Tasmanian community and are prioritised in line with the Agencies priorities.

Essential Requirements:—Current Driver Licence.

Desirable Requirements:—Technical qualifications in a relevant discipline.

Enquiries to David Sondergeld, Manager Northern Operations, Department of Infrastructure, Energy and Resources, phone (03) 6336 2104, email david.sondergeld@diar.tas.gov.

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart 7001, phone (03) 6233 5004, fax (03) 6233 5337, email recruitment@dier.tas.gov.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Operations

Station Officer(s).

Applications Close:—Monday, 31 August 2009.

Salary:—\$73,802 p.a.

Tasmania Fire Fighting Industry Employees Award 2000, Station Officer.

Vacancy No. 520000(various) and 521417.

Permanent full-time.

Location:—Statewide.

There are up to 15 Station Officer positions available in North, North West and Southern Regions, in the roles of Brigade Operations, Field, Planning and Capability, Operational Support, Learning and Development and State Operations.

Duties:—Manage assigned personnel and physical resources to provide effective emergency response and community preparedness, including the supervision of operations at emergency incidents and implementation of community fire safety and education programmes.

Essential Requirements:—Tasmanian Fire Fighting Industry Employees Award 2000 (or equivalent) qualifications for appointment/promotion to the rank of Station Officer.

These qualifications require the acquisition of competencies required by the TFS up to and including Leading Firefighter and evidence of current competence for those competencies.

Desirable Requirements:—Meet the medial requirements of the TFS. Have a high standard of health and fitness. Able to work at heights or in confined spaces. Hold a current driver's licence with 'MR' endorsement.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Tony Davidson on (03) 6230 8600 or from www.jobs.tas.gov.

Enquires to Tony Davidson on (03) 6230 8600.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ENVIRONMENT

Environmental Officer (334237).

Applications Close:—Friday, 28 August 2009.

Salary:—\$47,437 – \$63,838 p.a..

Tasmanian State Service Award, Professional Stream, Band 1.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake the environmental assessment and ongoing management of environmentally relevant activities to protect Tasmania's natural and cultural assets from environmental harm associated with industrial activities; particularly in the areas of the chemical, metallurgical, smelting, and other related heavy industries.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Viki Loring, Human Resource Officer, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 771, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 5907, email applications@dpipwe.tas.gov.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ENVIRONMENT

Environmental Technical Officer (Air Quality Monitoring) (701781).

Applications Close:—Friday, 28 August 2009.

Salary:—\$52,276 – \$61,582 p.a..

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time or part-time 0.8FTE.

Location:—Hobart.

Note:—This is ideally a full-time role, however, skilled and experienced applicants wishing to work at 0.8FTE are encouraged to apply.

Duties:—Undertake laboratory operations and management, and field based technical monitoring; assist with the maintenance of the air monitoring network; carry out scientific instrument calibration, maintenance and operation, and ensure quality control in accordance with the Tasmanian Air Monitoring Plan.

Essential requirements:—The employer may determine that a qualification is essential according to the nature of the work to be undertaken. The qualification may be provided by a university, a vocational education organisation or a registered and accredited training provider. S085 33.

Desirable Requirements:—A current motor vehicle driver's licence, several years experience with sensitive scientific measurement procedures and equipment operation and maintenance, along with experience appropriate to the level of the role.

Enquiries to Elaine Adams, for a copy of the Statement of Duties or for more information about the vacancy, phone (03) 6233 3373 or email Elaine.Adams@environment.tas.gov.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Viki Loring, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 771, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 5907, email applications@dpipwe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ENVIRONMENT

Litter Administration Officer (706289).

Applications Close:—Friday, 28 August 2009.

Salary:—\$41,938 – \$45,740 p.a..

Tasmanian State Service Award, General Stream, Band 2.

Fixed-Term part-time 0.6% FTE for 2 years.

Location:—Hobart.

Duties:—Contribute to the administration of Environment Division's litter reporting system, administrative functions and enforcement responsibilities.

Desirable Requirements:—Excellent keyboard data entry skills in terms of speed and accuracy, along with demonstrated ability to work effectively as a team member, with the ability to be flexible and responsive to varying work demands.

Enquiries to Greg Cowen, for a copy of the Statement of Duties or for more information about the vacancy, phone (03) 6233 6176 or email Greg.Cowen@environment.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Viki Loring, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 771, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 5907, email applications@dpipwe.tas.gov.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

ENVIRONMENT

Stormwater Officer (Tamar) (705885).

Applications Close:—Friday, 28 August 2009.

Salary:—\$47,437 – \$63,838 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Fixed-Term part-time (0.6 FTE) for 11 months.

Location:—Launceston.

Pro rata salary is based on the above full-time rates.

Duties:—Promote and implement best-practice stormwater management in the Tamar estuary, by implementing the Tamar Estuary Stormwater Pollution Improvement Project; funded by the Australian Government's Community Coastcare Programme.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required by the employer, as provided by a university, in a discipline relevant to Science, Environmental Sciences or an equivalent tertiary qualification.

Desirable Requirements:—Current motor vehicle driver's licence.

Enquiries to Fiona Wells, Co-ordinator Derwent Estuary Programme, for a copy of the Statement of Duties or for more information regarding the role, phone (03) 6233 3742, email Fiona.Wells@environment.tas.gov.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Viki Loring, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 771, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 5907, email applications@dpipwe.tas.gov.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

ENVIRONMENT

Technical Assistant (706018).

Applications Close:—Friday, 28 August 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 0.39 FTE.

Location:—Hobart.

Salary:—Pro rata salary is based on the above full-time rate.

Duties:—Work as part of a team of professional and technical staff in the Air Section to provide high quality, timely and accurate test samples. The Technical Assistant carries out the conditioning, weighing, storage and preparation of air sampling filters in accordance with set standards and guidelines. The position also operates, calibrates and maintains air sampling instruments and performs associated administrative, activities as required.

Desirable Requirements:—Diploma in Laboratory Technology or similar from a recognised TAFE institution and a current motor vehicle driver's licence.

Enquiries to Michael Groth, Senior Scientific Officer, for a copy of the Statement of Duties or for more information about the vacancy, phone (03) 6233 5478, email Michael.Groth@environment.tas.gov.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Viki Loring, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 771, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 5907, email applications@dpipwe.tas.gov.

PUBLIC TRUSTEE

TRUSTEE SERVICES

Trust Officer/Client Account Manager (790185).

Applications Close:—Friday, 28 August 2009.

Salary:—\$47,437 – \$51,634 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Burnie.

Duties:—The Trust Officer/Client Account Manager will provide effective management of a basic estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions while exercising a formal discretion in relation to the management of these estates and trusts.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences and sex related offences.

Desirable Requirements:—Candidates should have a good knowledge of or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Michael Brindley, North West Branch Manager, Public Trustee, P.O. Box 138, Burnie, Tas, 7320, phone 6434 6411, email mbrindley@publictrustee.tas.gov.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email kjohns@publictrustee.tas.gov.

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TASMANIAN POLYTECHNIC

STRATEGIC DEVELOPMENT

Creative Arts

Teacher (Ceramics and Sculpture) (330721).

Applications Close:—Friday, 28 August 2009.

Salary:—\$48,577 – \$75,323 pro rata.

Post Year 10 Teaching Staff Award, Band 1.

Permanent part-time 0.8 FTE, 56 hours per fortnight.

Location:—North.

An increased salary may be negotiated in lieu of additional recreation leave entitlements.

Duties:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required within the specified area of ceramics and sculpture.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Steve Watts, Workforce Learning Leader, Tasmanian Polytechnic, mobile 0408 130 305, email steve.watts@polytechnic.tas.edu.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Intergovernment and Financial Policy Branch

Policy Analyst (723257).

Applications Close:—Friday, 4 September 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-Term full-time until 30 July 2010.

Location:—Hobart.

Duties:—Working both individually and as a member of a small team, the Policy Analyst will undertake research, investigations and analysis on economic and financial issues to support the formulation of policy proposals and advice in relation to intergovernment and financial policy issues. In addition, the Policy Analyst will provide support to the State Grants Commission, which makes recommendations to the Treasurer concerning the distribution of Commonwealth financial assistance grants and identified local road funds to local government.

In the context of the selection criteria, to be successful in the position applicants will have:—the ability to research issues and identify problems and possible solutions, the ability to communicate precisely and succinctly to internal and external stakeholders and initiative when undertaking research and investigation, in the context of the direction and guidance provided by the supervisor.

Desirable Requirements:—Diploma or Advanced Diploma, completion, or partial completion, of relevant tertiary qualifications.

Enquiries to Alex Tay, Assistant Director, Intergovernment and Financial Policy Branch, Department of Treasury and Finance, phone (03) 6233 8819, email alex.tay@treasury.tas.gov.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TASMANIAN AUDIT OFFICE

Fixed-Term Employment Registers (TAO-FA-Generic).

Applications Close:—Friday, 28 August 2009.

Salary:—\$47,437 – \$75,292 p.a.

Register.

Location:—Statewide.

Applications are invited from persons interested in being considered for full-time or part-time employment for periods of up to 6 months. Vacancies arise from time to time in either Hobart or Launceston in the categories of employment listed below. These are not actual vacancies but a guide to vacancies that may potentially become available.

Categories of Employment:—Applications are invited from persons interested in being considered for full-time or part-time employment for periods of up to 6 months. Vacancies arise from time to time in either Hobart or Launceston in the categories of employment listed below.

A range of vacancies requiring tertiary qualifications in the discipline of financial auditing:—Financial Auditor, Senior Financial Auditor.

Duties vary according to the particular role but will require meeting the essential qualifications for the role as well as specific field of knowledge and skills related to financial auditing.

Financial Auditor:—duties include providing support and assistance to deliver the Audit Office's statutory financial audit programme.

Salary Range:—\$47,437.00 to \$63,838.00 per annum; Professional Employees Award, Level 1.

Senior Financial Auditor:—duties include providing support and assistance to deliver the Audit Office's statutory financial audit programme.

Salary Range:—\$66,761.00 to \$75,292.00 per annum; Professional Employees Award, Level 2.

Further Information:—If you wish to be considered for any potential vacancies for any of the listed categories of employment you should contact Jess Balding to register your interest. You will be provided advice on the management of the registers, the information we require and the process for registration.

The registers will remain open to applicants at all times until 31 August 2011 and will be reviewed on a regular basis.

Jess Balding, Executive Officer, Human Resources and Financial Audit Services, G.P.O. Box 851, Hobart, 7001. Phone: (03) 6226 0100 or via email, jessica.balding@audit.tas.gov.au, quoting 'Fixed Term Register' in the subject line.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Permanent Replacement Teacher	A. Blake	6 months	31.07.09
Education	Permanent Replacement Teacher	J. Parish	6 months	31.07.09
Education	Permanent Replacement Teacher	D. Loader	6 months	31.07.09
Education	Permanent Replacement Teacher	J. Larissey	6 months	31.07.09
Education	Permanent Replacement Teacher	M. Deegan	6 months	31.07.09
Education	Permanent Replacement Teacher	D. Spangaro	6 months	31.07.09
Education	Permanent Replacement Teacher	L. McLean	6 months	31.07.09
Education	Permanent Replacement Teacher	M. Holmes	6 months	31.07.09
Education	Permanent Replacement Teacher	J. Weatherburn	6 months	31.07.09
Education	Permanent Replacement Teacher	A. Blair	6 months	31.07.09
Education	Permanent Replacement Teacher	R. Niekamp	6 months	31.07.09
Education	Permanent Replacement Teacher	L. Lewer	6 months	31.07.09
Education	Permanent Replacement Teacher	J. Ziegler	6 months	31.07.09
Education	Permanent Replacement Teacher	A. Curtayne	6 months	31.07.09
Education	Permanent Replacement Teacher	M. Sonntag	6 months	31.07.09
Education	Permanent Replacement Teacher	S. McKee	6 months	31.07.09
Education	Permanent Replacement Teacher	S. Harris	6 months	31.07.09
Education	Permanent Replacement Teacher	T. Vass	6 months	31.07.09
Education	Permanent Replacement Teacher	S. Barnes	6 months	31.07.09
Education	Permanent Replacement Teacher	B. Newman	6 months	31.07.09
Education	Permanent Replacement Teacher	E. Langton	6 months	31.07.09
Education	Permanent Replacement Teacher	M. Youl	6 months	31.07.09
Education	Permanent Replacement Teacher	C. Chapman	6 months	31.07.09
Education	Permanent Replacement Teacher	E. Skrastins	6 months	31.07.09
Education	Permanent Replacement Teacher	C. McCall	6 months	31.07.09
Education	Permanent Replacement Teacher	M. Bardaker	6 months	31.07.09
Education	Permanent Replacement Teacher	J. Tither	6 months	31.07.09
Education	Permanent Replacement Teacher	A. Baker	6 months	31.07.09
Education	Permanent Replacement Teacher	J. Neal	6 months	31.07.09
Education	Permanent Replacement Teacher	K. Lamb	6 months	31.07.09
Education	Permanent Replacement Teacher	E. Woodcock	6 months	31.07.09
Education	Permanent Replacement Teacher	S. Burbury	6 months	31.07.09
Education	Permanent Replacement Teacher	N. Rockliff	6 months	31.07.09
Education	Permanent Replacement Teacher	E. Marshall	6 months	31.07.09
Education	Permanent Replacement Teacher	B. Hanlon	6 months	31.07.09
Education	Permanent Replacement Teacher	E. Langton	6 months	31.07.09
Education	Permanent Replacement Teacher	J. Musgrave	6 months	31.07.09
Education	Permanent Replacement Teacher	R. Krueger	6 months	31.07.09
Education	Permanent Replacement Teacher	L. Webster	6 months	31.07.09
Education	Permanent Replacement Teacher	J. Broad	6 months	31.07.09
Education	Permanent Replacement Teacher	E. Robertson	6 months	31.07.09
Education	Permanent Replacement Teacher	E. Marshall	6 months	31.07.09
Education	Permanent Replacement Teacher	B. Green	6 months	31.07.09

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Permanent Replacement Teacher	M. Symmons	6 months	31.07.09
Education	Permanent Replacement Teacher	A. McQuitty	6 months	31.07.09
Education	Permanent Replacement Teacher	K. Kaur	6 months	31.07.09
Education	Permanent Replacement Teacher	L. Webster	6 months	31.07.09
Education	Permanent Replacement Teacher	E. Blight	6 months	31.07.09
Education	Permanent Replacement Teacher	P. Randazzo	6 months	31.07.09
Education	Permanent Replacement Teacher	H. Lucas	6 months	31.07.09
Education	Permanent Replacement Teacher	R. Finster	6 months	31.07.09
Education	Permanent Replacement Teacher	R. Sweeney	6 months	31.07.09
Education	Permanent Replacement Teacher	J. McNeill	6 months	31.07.09
Education	Permanent Replacement Teacher	J. Howell	6 months	31.07.09
Education	Permanent Replacement Teacher	D. Webster	6 months	31.07.09
Health & Human Services	Registered Nurse	H. Ladd	6 months	16.08.09
Health & Human Services	Customer Service Officer	K. Trezise	6 months	10.08.09
Health & Human Services	Clinical Neuropsychologist	C Davis	6 months	17.08.09
Health & Human Services	Registered Nurse	P. Graham	6 months	24.08.09
Health & Human Services	Finance Services Officer	D. Adams	6 months	17.08.09
Health & Human Services	Finance Services Officer	P. Griffiths	6 months	10.08.09
Health & Human Services	Registered Nurse	A. Barber	6 months	17.08.09
Health & Human Services	Registered Nurse	J Cherian	6 months	17.08.09
Health & Human Services	Hydrotherapy Assistant	S. Bailey	6 months	10.08.09
Health & Human Services	Nurse Unit Manager	S. Wendon	6 months	10.08.09
Health & Human Services	Administrative Assistant	S. Hull	6 months	14.09.09
Health & Human Services	Registered Nurse	M Thomas	6 months	17.08.09
Health & Human Services	Customer Service Officer	E. Speed	6 months	10.08.09
Tasmanian Academy	Teacher	E. Norris	6 months	13.08.09
Tasmanian Academy	Teacher	R. Bessell	6 months	11.08.09
Tasmanian Academy	Teacher	A. Mason	6 months	30.07.09
Tasmanian Academy	Teacher	M. Dalziel	3 months	05.08.09
Tasmanian Academy	Teacher	O. McIntosh	3 months	05.08.09

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	E. Murfet	Health Care Assistant	10.08.09
Health & Human Services	R. Drever	Clinical Nurse	07.08.09
Health & Human Services	S. Cowell	Senior Social Worker - RACL Team	14.09.09
Health & Human Services	S. Mythen	Executive Assistant - Nurse Education Unit	06.08.09
Health & Human Services	C. Brett	Clinical Nurse	31.07.09
Justice	A McBain	Psychologist	17.08.09

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
J. Parkes	Tasmanian Audit Office	Principal Financial Auditor	17.08.09	

Fixed-Term Appointments of greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Development Assessment Officer	E. Regent	2 years	31.08.09
Treasury & Finance	National Electronic Conveyancing System Project Manager	S. Hayes	22 months	13.08.09

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	G. Watkins	18.08.09
Education	Teacher	D. Morgan	06.08.09
Health & Human Services	Home Maintenance Support Officer	P. Quinn	11.08.09
Primary Industries, Parks, Water & Environment	Senior Inspector	V. Spencer	19.08.09
Primary Industries, Parks, Water & Environment	Farm Hand	B. Russell	19.08.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Trade Support Officer	Georgina Nichols	13.08.09
Health & Human Services	Orthotist/Prosthetist	A. Stonehouse	31.07.09
Health & Human Services	Food Services Assistant	M. Mathers	11.08.09
Health & Human Services	Registered Nurse	R. LaCroix	11.08.09
Health & Human Services	DHHS Employee	C. Goff	23.07.09
Health & Human Services	Branch Station Officer	A Weller	09.08.09
Health & Human Services	Child Protection Worker	N. Palamara	31.07.09
Health & Human Services	Staff Specialist (Critical Care Medicine)	G. Wright	07.08.09
Health & Human Services	Maintenance Asst/Cleaner	A Matthey	26.07.09
Health & Human Services	Patient Services Officer	O. Carney	05.08.09
Infrastructure, Energy & Resources	Aboriginal Heritage Officer	S Everett	13.08.09
Police & Emergency Management	Communications Technician	M. Wiggins	24.08.09
Premier & Cabinet	Senior Policy Analyst	L. Jamieson	14.08.09
Premier & Cabinet	Program Manager	K. Kuryl	14.08.09
Treasury & Finance	Specialist Policy Analyst	S. Sharples	18.08.09



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