



TASMANIAN STATE SERVICE NOTICES

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

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Gazette

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or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au

system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication.

Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

and the Arts, phone (03) 6233 6995, email Karena.Slaninka@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart, TAS, 7001, phone (03) 6233 5797, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Sport and Recreation Tasmania

Tasmanian Institute of Sport

Administrative Assistant (424692).

Applications Close:—Friday, 21 August 2009.

Salary:—\$32,500 – \$40,482 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time.

Location:—Silverdome, Launceston.

Duties:—Provide reception and administrative services to support the staff of the Tasmanian Institute of Sport (TIS) and Sport and Recreation Tasmania at the Silverdome Complex.

Enquiries to Rebecca Hardman, Executive Officer, Silverdome, Department of Economic Development, Tourism and the Arts, phone (03) 6336 4491, email Rebecca.Hardman@tis.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TASMANIAN MUSEUM AND ART GALLERY

Design Manager (706364).

Applications Close:—Friday, 21 August 2009.

Salary:—\$67,660 – \$79,920 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time for 3 years, 6 months.

Location:—Hobart.

Duties:—Design, manage and deliver a number of three-dimensional (3D) design services and concurrent outputs at a highly innovative and creative standard for Redevelopment content projects that satisfy the Museum's future business objectives.

Essential Requirements:—A graduate qualification relevant to the duties to be undertaken is required by the employer, as provided by a university, in a discipline relevant to three-dimensional design such as Bachelor of Design (Industrial Design), Bachelor of Arts (Three Dimensional Design) or other equivalent qualification together with significant applied experience relevant to Redevelopment content.

The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check, crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Screen Tasmania

Programme Manager (425055) (Re-advertised).

Applications Close:—Friday, 21 August 2009.

Salary:—\$63,838 – \$66,761 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent part-time 0.6 FTE.

Location:—Hobart.

Duties:—Contribute to the growth and expansion of Tasmania's screen industries, including film, television and digital media, through the implementation of a range of programmes and initiatives designed to provide vital practitioner and project development support and to maximise production activity in the state.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications in Arts administration, grant funding, and/or relevant industry experience. Filemaker Pro, Microsoft Office suite. Current Drivers Licence.

Enquiries to Anne Hutchinson for a copy of the Statement of Duties on (03) 6233 6995 or email Anne.Hutchinson@development.tas.gov.au. For further information about the position please contact Karena Slaninka, Director Screen Tasmania, Department of Economic Development, Tourism

Enquiries to Bill Seager, Redevelopment Content Manager, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4156, email Bill.Seager@tmag.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

TOURISM TASMANIA

International Markets

Manager International Operations (425006T).

Applications Close:—Friday, 21 August 2009.

Salary:—\$81,031 – \$86,548 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time to 11 July 2010.

Location:—Hobart.

Duties:—Influence the development of the Tasmanian tourism industry and Tourism Tasmania programmes by providing specialist consultative advice to the Group Manager Destination Marketing. Actively participate and contribute to strategic programme development within the business unit, identifying and developing international marketing opportunities that align to Tourism Tasmania's corporate plan.

Enhance the dissemination of tourism knowledge across Tourism Tasmania, to external stakeholders and other interest groups.

Desirable Requirements:—A relevant tertiary qualification and/or proven management experience and achievement in a similar senior role.

Enquiries to Chris Griffin, Group Manager, Destination Marketing, Tourism Tasmania, Department of Economic Development, Tourism and the Arts, phone (03) 6230 8119, email chris.griffin@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 5836, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Rosebery District High School

Teacher, PE and Home Economics (200405).

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,067 – \$75,323 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time.

Location:—Rosebery District High School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration

Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format) Do not send additional paper copies of applications through the mail When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Alex Downes, Department of Education, phone (03) 6473 1223, email alex.downes@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Swansea Primary School

School Attendant (954388).

Applications Close:—Friday, 21 August 2009.

Salary:—\$35,507 p.a.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Permanent full-time.

Location:—Swansea Primary School.

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences and serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format) Do not send additional paper copies of applications through the mail When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Melissa Quinn, phone (03) 6257 8126, email melissa.quinn@education.tas.gov.au.

Enquiries to David Wells, Department of Education, phone (03) 6257 8126, email david.wells@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Senior Advisor Food Safety (Food Officer) (500979).

Applications Close:—Friday, 21 August 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing As soon as possible until 3 December 2010.

Location:—25 Argyle Street, Hobart.

Duties:—Manage, co-ordinate and undertake a range of Department of Health and Human Services' activities in relation to the promotion and monitoring of food safety, and the management of unsafe foods. Co-ordinate and implement major parts of new legislation concerning food and food safety.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Eric Johnson, Department of Health and Human Services, phone (03) 6222 7705, email eric.johnson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Senior Advisor Tobacco Policy and Programmes (518276).

Applications Close:—Friday, 28 August 2009.

Salary:—\$66,862 – \$79,193 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term part-time day work, working 53.2 hours per fortnight commencing As soon as possible until 12 March 2010.

Location:—25 Argyle Street, Hobart.

PLEASE NOTE: Reduced hours over an extended period will also be considered.

Duties:—Develop, co-ordinate and manage the Smoking Cessation Project to ensure establishment of a Smoking Cessation Programme and implementation of the outcomes identified in the Review of Smoking Cessation Interventions. Consult and liaise with members of the Tobacco Coalition to progress implementation of the Tasmanian Tobacco Action Plan and the National Tobacco Strategy including promotion, collaborative development, monitoring and evaluation of policies and strategies under the Plan.

Desirable Requirements:—Detailed understanding of tobacco issues and strategies to reduce the prevalence of tobacco use including legislation, cessation, reduction of availability, promotion and education. High level of skills and experience in planning, policy development, implementation and evaluation; and team management. Highly developed project management and time management skills including the ability to plan, organise, set priorities and work autonomously in an environment subject to work pressure and change. High level strategic, conceptual, research, analytical and creative skills including an ability to understand the political, social and organisational environment and identify relevant issues.

Enquiries to Marina Brkic, Department of Health and Human Services, phone (03) 6222 7628, email marina.brkic@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Child Protection Worker (Relief) (501541).

Applications Close:—Friday, 21 August 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-term casual day work (as and when required) commencing 05 October 2009 until 07 October 2011.

Location:—Children and Family Services, North.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young person's home.

Desirable Requirements:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young person's home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Leonie Watson, Department of Health and Human Services, phone (03) 6336 2376, email leonie.watson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Co-ordinator Respite Services (504983).

Applications Close:—Friday, 21 August 2009.

Salary:—\$63,041 – \$65,916 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Fixed-term full-time day work (See Note below).

Location:—Disability Services, North.

Note:—This role is from As soon as possible for a period of 12 months, or until the duties of Co-ordinator Respite Services (504983) are transferred to the Non Government Sector, under the Human Services Reform Programme, whichever is the sooner.

Duties:—Effectively and efficiently co-ordinate the delivery of services to people with disabilities, supervise staff, set priorities for the work unit, liaise with other agencies, service providers, clients and/or carers. Manage the resources of the work unit for the achievement of Organisational and divisional goals.

Desirable Requirements:—A diploma in Community Services and Health (Disability Work) from a recognised academic/training organisation, or qualification deemed equivalent, or progressing towards attaining this qualification. Successful completion of medication training from a recognized training organization. Demonstrated ability in managing services for people with disabilities and sound knowledge of developments and trends in the Disability Field.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Melinda Ferrier, Department of Health and Human Services, phone (03) 6336 7600, email melinda.ferrier@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Support Worker (Casual Pool) (517957).

Applications Close:—Friday, 21 August 2009.

Salary:—\$36,748 – \$40,884 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day work (as and when required) commencing 05 October 2009 until 07 October 2011.

Location:—Children and Family Services, North.

Duties:—Under the supervision of the Co-ordinator, provide support to children, young persons and families with the aim to enable children to grow up in a safe and supportive environment including providing transport and supervision of client access visits.

Desirable Requirements:—A good knowledge of the tasks performed by Child and Family Services or the ability to quickly acquire that knowledge. Demonstrated personal qualities including sensitivity and perseverance and the ability to work in an environment subject to work pressure and change and maintain a high level of confidentiality. Good written, verbal and interpersonal skills including conflict resolution and negotiation skills.

Essential Requirements:—Current driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Davey, Department of Health and Human Services, phone (03) 6336 2376, email michelle.davey@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Administrative Officer (517046).

Applications Close:—Friday, 21 August 2009.

Salary:—\$41,427 – \$45,142 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work (40 hours per fortnight).

Location:—Housing Tasmania, Hobart.

Duties:—Provide administrative support services to ensure the efficient and effective delivery of housing services in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:—Experience and skills in office administration, including the ability to undertake telephone, reception, filing and general clerical and administrative duties. Knowledge of account payable and receivable processes, including coding and the ordering and invoicing of goods. Sound interpersonal skills, including written and verbal communication, the ability to provide information to clients and staff and to prepare documents.

Enquiries to Euan Bennett, Department of Health and Human Services, phone (03) 6233 2153, email euan.bennett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Project Officer, Aboriginal Housing (518886).**

Applications Close:—Friday, 28 August 2009.

Salary:—\$51,579 – \$60,746 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work commencing As soon as possible for a period of 12 months.

Location:—Housing Tasmania, Hobart.

Duties:—Under the support and direction of the Manager, Aboriginal Housing Services Tasmania (AHST):—Support national and state reporting obligations, Provide assistance to implement Remote Indigenous Housing National Partnership Agreement reforms and Provide support to Indigenous Community Housing Organisations (ICHOs) to implement national reforms.

Desirable Requirements:—Demonstrated knowledge of Aboriginal housing issues together with the ability to communicate sensitively and effectively with Aboriginal people. Well developed interpersonal, written and verbal communication, negotiation and conflict resolution skills and an ability to negotiate mutually acceptable solutions in situations of differing interests. Well developed strategic, conceptual, analytical and creative skills including an ability to understand the political, social and organisational environment and identify relevant issues.

Essential Requirements:—Aboriginality. The State Service Commissioner has determined that this is an Aboriginal Identified Position and that it will be filled in accordance with Ministerial Direction No 12 on Aboriginal Employment.

Enquiries to Kylie Fidanza, Department of Health and Human Services, phone (03) 6233 9433, email kylie.fidanza@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Tenancy Officer (517029).**

Applications Close:—Friday, 21 August 2009.

Salary:—\$46,801 – \$50,944 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work commencing As soon as possible until 29 January 2009.

Location:—Housing Tasmania, Hobart.

Duties:—Provide a range of tenancy management services to a portfolio of public housing clients and properties in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:—Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change. Demonstrated ability to interpret client circumstances and requirements, use initiative and utilise problem solving skills to make well-informed recommendations in relation to tenancy management, within

legislation, policy and guidelines. Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards.

Enquiries to Kim Bomford, Department of Health and Human Services, phone (03) 6233 8635, email kim.bomford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Human Resources Consultant (Health Services) (518256).

Applications Close:—Friday, 21 August 2009.

Salary:—\$66,862 – \$79,193 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital or North West Regional Hospital.

Duties:—The HR Consultant provides high level human resource consultancy services to senior managers and employees and works closely with individual business units to help diagnose and manage HR needs within the operational units. This includes managing localized industrial and performance management issues. The job provides high-level HR advice to the HR Manager and is also responsible for effectively facilitating and implementing a range of initiatives within the operational units.

Desirable Requirements:—Demonstrated high-level human resource management skills with knowledge and experience in the complete range of HR services including effective management of industrial relations issues and the ability to apply these within the Tasmanian State Service context. Demonstrated strategic, conceptual, diagnostic and analytical skills including the ability to provide high-level advice and consultancy services on HR issues at a range of levels and to broker appropriate solutions in a complex environment. High-level interpersonal, liaison, facilitation and communication (both written and verbal) skills and significant experience and skills in negotiating with management, employees and unions in the resolution of disputes and grievances.

Enquiries to Jane Holden, Department of Health and Human Services, phone (03) 64306516, email jane.holden@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Mersey Community Hospital***Clinical Nurse (514647).**

Applications Close:—Friday, 21 August 2009.

Salary:—\$62,802 – \$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work (fully rotational), working 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medical Ward.

Duties:—To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Lindy Earl-Cooper, Department of Health and Human Services, phone (03) 64265431, email lindy.earl-cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Clinical Nurse (514692).

Applications Close:—Friday, 21 August 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medical Ward.

Duties:—To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Lindy Earl-Cooper, Department of Health and Human Services, phone (03) 64265431, email lindy.earl-cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Registered Nurse (514884).

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational), working 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medical Ward.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lindy Earl-Cooper, Department of Health and Human Services, phone (03) 6426 5431, email lindy.earl-cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Registered Nurse (514886).

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift work (fully rotational). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medical Ward.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Registered Nurse (502233).**

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medical East.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mandy Tasker, Department of Health and Human Services, phone (03) 64306565, email mandy.tasker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Registered Nurse (502216).**

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medical East.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Mandy Tasker, Department of Health and Human Services, phone (03) 64306565, email mandy.tasker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

*Primary Health Services North West***Community Health Nurse (504674).**

Applications Close:—Friday, 21 August 2009.

Salary:—\$56,230 – \$67,183 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-term casual shift work, as and when required, commencing 1 September 2009 to 1 September 2011.

Location:—Devonport Community Health Centre.

Duties:—Functions as an advanced clinical practitioner in nursing, using evidenced based practices in accordance with Primary Health Care principles, Agency Policies, legal requirements and professional competencies; the Community Health nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programmes. Collaborates with other members of the health care team to ensure the delivery of high quality health care. Community Health Nurse to work in a casual 'as and if required' capacity to cover annual leave and sick leave.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jacky Taylor, Department of Health and Human Services, phone (03) 6421 7700, email jacky.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Telephonist/Enquiries Officer (Relief) (503302).**

Applications Close:—Friday, 21 August 2009.

Salary:—\$41,427 – \$45,142 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual shift work, working as and when required. To commence as soon as possible until 7 August 2010.

Location:—Telecommunications.

Duties:—The Switchboard Operator at the Launceston General Hospital is responsible for providing clients with a professional and efficient service in regard to incoming/outgoing telephone enquiries.

Desirable Requirements:—A thorough knowledge or demonstrated capacity to gain knowledge of the operations of a large intelligent network and attendant console. Sound knowledge of or an ability to acquire the knowledge of the communication network and support service provided by TASINET. Demonstrated capacity to communicate effectively at all levels and to handle sensitive situations with diplomacy and confidentiality with enquiries from external and internal clients.

Enquiries to Kim Lonergan, Department of Health and Human Services, phone (03) 63487791, email kim.lonergan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Registered Nurse (Relief) (504350).

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift work (fully rotational), as and when required, commencing 17 August 2009 to 12 August 2011.

Location:—Flinders Island Multi Purpose Centre.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Barry Herberts, Department of Health and Human Services, phone (03) 6359 2122, email barry.herberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Cardiac Technologist-Echocardiographer (518976).

Applications Close:—Friday, 28 August 2009.

Salary:—\$69,974 – \$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day work for 38 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—To assist staff in the overall investigation and management of patients of the Royal Hobart Hospital through provision of a quality cardiac technology and echocardiography service. To provide safe and compassionate patient care founded on excellence in practice, teaching, research, respect and leadership.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Dr Richard Wood-Baker, Department of Health and Human Services, phone 0438 213113, email richard.wood-baker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Clinical Nurse (508921).

Applications Close:—Friday, 21 August 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shiftwork (fully rotational).

Location:—Renal Unit, St Johns Park, New Town.

Duties:—An excellent opportunity for a Renal Nurse with experience of Haemodialysis and home haemodialysis training.

Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Stephen Harris, Department of Health and Human Services, phone (03) 6222 5404, email stephen.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Clinical Nurse (518834).

Applications Close:—Friday, 21 August 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time day work, working 40 hours per fortnight.

Location:—Paediatric Ambulatory Care Unit, Royal Hobart Hospital.

Duties: Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance. Co-ordinates and

delivers advanced nursing care based on best practice principles and legal requirements within the multidisciplinary environment. Assists in the provision of quality patient care by participating in the education, guidance and support of other staff. Co-ordinates and participates in the preceptorship programme to assist in the achievement of unit and organisational goals.

Essential Requirements: Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. For midwifery must also hold an authorisation to practice as a Midwife by the Nursing Board of Tasmania.

Enquiries to Janine Sawford, Nurse Unit Manager, Department of Health and Human Services, phone 62228332, email janine.sawford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Conjoint Physiologist in Clinical Respiratory Medicine/ Senior Research Fellow (518445).

Applications Close:—Friday, 28 August 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term full-time day work for a 2 year period.

Location:—Royal Hobart Hospital.

Duties:—Manage the Lung Function Unit at the Royal Hobart Hospital, including performing arrange of diagnostic lung function tests, and work within a multidisciplinary team to support research activities of the Respiratory Research Group at the Menzies Research Institute.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Co-ordinator Paediatric Statewide Cystic Fibrosis (518731).

Applications Close:—Friday, 21 August 2009.

Salary:—\$80,262 – \$88,771 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time daywork.

Location:—Royal Hobart Hospital.

PLEASE NOTE: Nurses with the appropriate qualification may also apply.

Co-ordinate and evaluate the Care Management processes for Paediatric CF patients within the State, in collaboration with other treating healthcare professionals, in particular the paediatric CF nurse specialists in the north and the north-west.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Sean Beggs, Department of Health and Human Services, phone (03) 6222 7424, email sean.beggs@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Extended Care Assistant, TCU (515487).

Applications Close:—Friday, 21 August 2009.

Salary:—\$36,748 – \$40,884 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shiftwork, hours as and when required, commencing As soon as possible for a period of 12 months.

Location:—Transition Care Unit, Repatriation Centre, Hobart.

Duties:—In consultation with the Nurse Unit Manager/ Clinical Nurse Consultant and Registered Nurse, the Extended Care Assistant will provide clients of the GEM and TCU with a range of activities and diversional therapies to assist with them with daily living. The Extended Care Assistant will assist patients of the GEM and TCU with personal care needs, as directed by nursing staff. The Extended Care Assistant in consultation with the Registered Nurse will design, implement and evaluate a range of diversional therapy programmes.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jenny Batt, Department of Health and Human Services, phone (03) 6222 7829, email jennifer.batt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Occupational Therapist (Relief) (513885).

Applications Close:—Friday, 21 August 2009.

Salary:—\$45,535 – \$73,058 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-term casual daywork, hours as and when required, commencing As soon as possible for a period of 12 months.

Location:—Royal Hobart Hospital.

Duties:—Assess and treat patients and to maintain optimal patient care. Maintain the Code of Ethics of O.T. Australia, the Australian Association of Occupational Therapists.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Michael Bishop, Department of Health and Human Services, phone (03) 6222 8633, email michael.bishop@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Nurse (500638).

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time Shift Work (Fully Rotational), part-time will be considered.

Location:—Maternity Unit Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Becky French, Department of Health and Human Services, phone 6222 8299, email matgynae@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Nurse (511325).

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time Shift Work (Fully Rotational), part-time will be considered.

Location:—Maternity Unit Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by

provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Becky French, Department of Health and Human Services, phone 6222 8299, email matgynae@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Nurse (509828).

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time Shift Work (Fully Rotational), part-time will be considered.

Location:—Maternity Unit Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Becky French, Department of Health and Human Services, phone 6222 8299, email matgynae@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

SOUTHERN AREA HEALTH SERVICE

Royal Hobart Hospital

Visiting Medical Specialist (515648).

Applications Close:—Friday, 21 August 2009.

Salary:—To be negotiated.

Tasmanian Visiting Medical Practitioners (Public Sector) Agreement 2002, Visiting Medical Specialist, Level I-IV (Salary commensurate with qualifications and experience).

Fixed-term part-time daywork, working 14 hours per fortnight (2 sessions per week) from As soon as possible to 9 July 2010.

Location:—Calvary Rehabilitation Campus, Lenah Valley.

Duties:—Provide clinical services of the highest possible standard to paediatric patients and their families. Facilitate the development and delivery of best practice developmental paediatrics in Tasmania. Provide service to the School of Medicine through the Discipline of Paediatrics and Child Health, University of Tasmania in undergraduate and postgraduate teaching and learning. Actively pursue improved outcomes for paediatric and adolescent Patients by participating in teaching and research relevant to developmental paediatrics.

Please Note: Medical Practitioners with less than 5 years experience may apply, however should contact Dr Flett prior to applying.

Essential Requirements:—A medical practitioner who has had at least 5 years post graduate experience in the practice of medicine, holds a senior qualification appropriate to the speciality concerned, and has practical experience in that speciality.

Enquiries to Dr Peter Flett, Department of Health and Human Services, phone (03) 6238 1801, email p.flett@calvarytas.com.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Wilfred Lopes Centre

Enrolled Nurse—2 Vacancies.

Applications Close:—Friday, 21 August 2009.

Salary:—\$46,204 – \$48,420 p.a.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Vacancy No. 515453.

Permanent full-time shift work (fully rotational).

Location:—Wilfred Lopes Centre.

Vacancy No. 515464.

Permanent full-time shift work (fully rotational).

Location:—Wilfred Lopes Centre.

Duties:—An opportunity exists in the field of Forensic Mental Health Services in the secure mental health unit for an appropriately qualified medication endorsed enrolled nurse who is looking for a challenge.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Styles, Department of Health and Human Services, phone (03) 6216 8007, email susan.styles@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services North West

Clinical Psychologist (515554).

Applications Close:—Friday, 21 August 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing as soon as possible to 21 July 2010.

Location:—Child and Adolescent, Mental Health Services North West.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Psychologist undertakes the delivery of quality psychological services utilising evidence-based best practice, principles and within a collaborative and multi-disciplinary framework, and provides a specialist psychological assessment and treatment service to clients of the Child and Adolescent Mental Health Service, and their families in relation to mental health issues in accordance with discipline specific skills and abilities.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Nesham, Department of Health and Human Services, phone (03) 6434 7280, email sue.nesham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Allied Health Professional (512593).

Applications Close:—Friday, 21 August 2009.

Salary:—\$69,974 – \$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term casual day or shift work, working as and when required, commencing As soon as possible for a period of 2 years.

Location:—South.

Duties:—Undertake the delivery of quality care to clients of Mental Health Services South, based on best practice principles and within a collaborative and multi-disciplinary framework.

Provide a specialist assessment and treatment service to clients and their families or carers. Promote community awareness in relation to mental health and act as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers, or a Masters Degree in Clinical Psychology and registrable to practice as a Psychologist in the State of Tasmania; or a four year degree in Psychology with two years supervised clinical experience and registrable to practice as a Psychologist in the State of Tasmania; or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ian Munday, Department of Health and Human Services, phone (03) 6211 4580, email ian.munday@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Mental Health Services South

Community Mental Health Nurse (512594).

Applications Close:—Friday, 21 August 2009.

Salary:—\$56,230 – \$67,183 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time day work.

Location:—Hobart and Southern Districts (currently Huonville area).

Duties:—Provide a specialist mental health service within the community setting for a designated client group, utilising evidence based practices and recovery principles. Work within a multi-disciplinary team to deliver co-ordinated assertive case management including triage, crisis, intake and assessment and the development and implementation of individual service plans for designated clients. Support and works in collaboration with primary health care professionals within an identified region to provide care to clients in the community setting.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Phil Tilley, Department of Health and Human Services, phone (03) 6230 6011, email phil.tilley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Operations

Engineer Project Manager (372185).

Applications Close:—Friday, 21 August 2009.

Salary:—\$77,268 – \$91,722 p.a.

DIER Roads and Traffic Engineers Industrial Agreement 2008, Band B.

Permanent full-time 36.75 hours per week.

Location:—Hobart.

Duties:—Manage the delivery of road and bridge maintenance and construction projects within the Operations Branch.

Desirable Requirements:—Experienced engineering level and work may include that of a technical specialist, project manager, contract manager and/or supervisor/manager.

Essential Requirements:—Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia; or satisfactory completion of academic qualifications in Engineering that are recognised by Engineers Australia as being an equivalent qualification.

Current Drivers Licence.

Enquiries to Daryl Watson, Manager Maintenance Services, Department of Infrastructure, Energy and Resources, phone (03) 6233 3011, email Daryl.Watson@dier.tas.gov.au.

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

JUSTICE

COMMUNITY CORRECTIONS

Directorate

Policy Support Officer (356158).

Applications Close:—Friday, 21 August 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time working 73.5 hours per fortnight from As soon as possible until 23 December 2009.

Location:—Hobart.

Duties:—Under the direction of the Director, contribute to the research, preparation, implementation and review of Community Corrections policies and procedures. Prepare accurate and concise documents, including briefings, issues papers and correspondence. Undertake research in relation to contemporary corrections practice.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction checks in the following; Arson and fire setting; Violent crimes and crimes

against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Ginna Webster, Acting Director, Community Corrections, Department of Justice, phone (03) 6233 4753, email Ginna.Webster@justice.tas.gov.au.

Applications to Daphne Webb, Administrative Support Officer, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 6809, fax (03) 62133 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ginna.Webster@justice.tas.gov.au or 'phone (03) 6233 4753.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Secretary, Family Law (350226).

Applications Close:—Friday, 21 August 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Launceston.

Duties:—Co-ordinate Family Law secretarial and administrative functions for Family Law practitioners to ensure best practice delivery of services to clients. Be the first point of contact between Family Law practitioners and clients, members of the public, legal profession and staff in other government agencies and instrumentalities, and receive all mail and incoming telephone calls on behalf of the Commission's Family Law practice. Provide secretarial and administrative support in the Commission's Family Law practice including maintaining Family Law practitioners' files within the Commission's computer system, resubmit systems, diary and any other systems used for support of the in-house Family Law practice, carrying out of electronic lodgement of application forms for legal assistance, electronic claims on behalf of Family Law practitioners and disbursement invoices and electronic closing of files on completion of each matter, producing and processing confidential documents and correspondence using a broad range of computer software, audio equipment and word processing systems.

Desirable Requirements:—Significant current secretarial experience in the area of Family Law.

Contact:—An Application for Employment, Statement of Duties and Information for Applicants can be obtained from www.jobs.tas.gov.au or by contacting Leesa Bevan on (03) 6236 3820 or Leesa.Bevan@legalaid.tas.gov.au.

Enquiries to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

Applications to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart, Tas, 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au.

JUSTICE

TASMANIA PRISON SERVICE

Integrated Offender Management

Facilitator Intervention Programmes (355575).

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,437 – \$63,838 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Fixed-term full-time working 73.50 hours per fortnight from As soon as possible until 30 April 2010.

Location:—Risdon Prison.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Duties:—Facilitate or co-facilitate the delivery of individual and group-based rehabilitation or intervention programmes to offenders, which may include the Sex Offender Programme. Undertake assessments of offenders to determine their suitability for participation in programmes and monitor progress as a result of such participation. Maintain offender case notes, records and administrative information and prepare formal assessments and other reports in accordance with programme standards.

Additional Information:—Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Integrated Offender Management Staff Policy' from the job kit available on the jobs website.

Enquiries to Matt Bain, Senior Facilitator, Risdon Prison, Department of Justice, phone (03) 6216 8099, email Matt.Bain@justice.tas.gov.au.

Applications to Daphne Webb, Administrative Support Officer, Department of Justice, G.P.O. Box 825, Hobart, Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Vanessa Cobern on (03) 6216 8226.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE
WORKPLACE STANDARDS TASMANIA
Electricity Standards and Safety

Chief Electrical Inspector (355818).

Applications Close:—Friday, 21 August 2009.

Salary:—\$81,031 – \$86,548 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time working 73.5 hours per fortnight.

Location:—Rosny.

Duties:—Manage the strategic development of the Electrical Regulatory Unit to meet the changing needs of a challenging Electricity Industry and co-ordinate the various functions carried out by the Unit, to ensure the objectives of the Unit are met. Develop and manage a highly competent and committed work team, ensure staff are motivated through the provision of appropriate training, development, career opportunities and job satisfaction. Manage the budget, including the control of expenditure and the preparation of future budget targets and ensure that appropriate reports are provided accurately and on time.

Desirable Requirements:—A current Electrician's Licence, Diploma of Government (Workplace Inspection).

Essential Requirements:—A current Tasmanian Drivers Licence.

Enquiries to Fred Sears, Director of Major Infrastructure, Workplace Standards Tasmania, Department of Justice, phone (03) 6233 8360, email Fred.Sears@justice.tas.gov.au.

Applications to Daphne.Webb@justice.tas.gov.au, Administrative Support Officer, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Christine.Wilcock@justice.tas.gov.au or 'phone on (03) 6233 7851.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Northern Region

Senior Clerical Officer, Northern Region (521493).

Applications Close:—Monday, 24 August 2009.

Salary:—\$50,283 – \$54,732 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart Road Youngtown.

Duties:—Co-ordinate a small team that provides clerical and reception services support that contribute to the delivery of an efficient and effective service to Tasmania Fire Service (TFS) business units within the Northern Region and the general public.

Desirable Requirements:—Certificate III or IV in Business or equivalent qualification or progress towards attaining this qualification.

Knowledge of Microsoft Office applications a distinct advantage.

A current Driver's Licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Andrew Comer on (03) 6336 5630 or from www.jobs.tas.gov.au.

Enquires to Andrew Comer on (03) 6336 5630.

Applications to Tasmania Fire Service, GPO, Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au.

TASMANIAN POLYTECHNIC

GOVERNMENT EDUCATION AND TRAINING INTERNATIONAL UNIT

Executive Assistant (331466).

Applications Close:—Friday, 21 August 2009.

Salary:—\$47,437 – \$51,634 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—South.

Duties:—Provide high level administrative, secretarial and organisational support to the Executive Manager, including liaison between the Executive Manager and outside Agencies.

Manage the flow of information and correspondence to and from that office including confidential correspondence and reports.

The CEO has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Anne Ripper, Executive Manager, Government Education and Training International Unit, Tasmanian Polytechnic, phone (03) 6233 7272, mobile 0407 311 512, email anne.ripper@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

LEARNING AND ORGANISATIONAL DEVELOPMENT

Flexible Learning Leader (000971).

Applications Close:—Friday, 21 August 2009.

Salary:—\$98,096 p.a.

Post Year 10 Teaching Staff Award, Band 3, Level 4.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Duties:—To provide educational leadership, ensure mentoring support for learning leaders, operational support, including budget management, business development; and educational outcomes that meet national standards. Principle adviser to the Executive Manager, Communications and Organisational Learning on all aspects of flexible learning and delivery.

Essential Requirements:—A relevant post-secondary educational qualification.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:— Experience in a post-year 10 educational environment:—Experience at a senior management level in an educational/training environment.

Enquiries to Jules Carroll, Executive Director, Strategy and Operations, Tasmanian Polytechnic, phone (03) 6233 2458, email jules.carroll@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

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TASMANIAN POLYTECHNIC

LEARNING AND ORGANISATIONAL DEVELOPMENT

Professional Learning Leader (001738).

Applications Close:—Friday, 21 August 2009.

Salary:—\$98,096 p.a.

Post Year 10 Teaching Staff Award, Band 3, Level 4.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Duties:—To provide educational leadership; ensure mentoring support for learning leaders; operational support, including budget management; and educational outcomes that meet national standards. Principle advisor to the Executive Manager, Communications and Organisational Learning on all aspects of professional learning.

Essential Requirements:—A relevant post-secondary educational qualification.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:— Experience in a post-year 10 educational environment:— Experience at a senior management level in an educational/training environment.

Enquiries to Jules Carroll, Executive Director, Strategy and Operations, Tasmanian Polytechnic, phone (03) 6233 2458, email jules.carroll@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant

must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

LEARNING AND ORGANISATIONAL DEVELOPMENT

Quality Assurance Leader (001739).

Applications Close:—Friday, 21 August 2009.

Salary:—\$98,096 p.a.

Post Year 10 Teaching Staff Award, Band 3, Level 4.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Duties:—To provide educational leadership, ensure mentoring support for learning leaders, operational support, including budget management, and educational outcomes that meet national standards on a statewide basis. Principle adviser to the Executive Manager, Communications and Organisational Learning on all aspects of quality assurance.

Essential Requirements:—A relevant post-secondary educational qualification.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Experience in a post-year 10 educational environment. Experience at a senior management level in an educational/training environment.

Enquiries to Jules Carroll, Executive Director, Strategy and Operations, Tasmanian Polytechnic, phone (03) 6233 2458, email jules.carroll@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

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If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC
STUDENT SUPPORT SERVICES

Student Co-ordinator—9 Vacancies.

Applications Close:—Friday, 21 August 2009.

Salary:—\$98,096 p.a.

Post Year 10 Teaching Staff Award, Band 3, Level 4.

Vacancy No. 001416.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—South.

Vacancy No. 001776.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—South.

Vacancy No. 001777.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—South.

Vacancy No. 001778.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—South.

Vacancy No. 001413.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—North.

Vacancy No. 001433.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—North.

Vacancy No. 001410.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—North West.

Vacancy No. 001547.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—North West.

Vacancy No. 001409.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—North West.

Duties:—To develop and provide high level student support programmes to a campus and/or region of the Tasmanian Polytechnic, including the development of a supportive campus culture and an inclusive learning environment. To ensure that processes are in place to assist all students in pathway planning and achievement of successful learning outcomes.

Essential Requirements:—A relevant post-secondary educational qualification.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Experience in a post-year 10 educational environment. Experience at a senior management level in an educational/training environment.

Enquiries to Jules Carroll, Executive Director, Strategy and Operations, Tasmanian Polytechnic, phone (03) 6233 2458, email jules.carroll@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC
STUDENT SUPPORT SERVICES

Student Services Manager (001652).

Applications Close:—Friday, 21 August 2009.

Salary:—\$98,096 p.a.

Post Year 10 Teaching Staff Award, Band 3, Level 4.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Duties:—Manage the statewide provision of co-ordinated, integrated and responsive professional student services for the Tasmanian Polytechnic.

Essential Requirements:—A relevant post-secondary educational qualification.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Experience in a post-year 10 educational environment. Experience at a senior management level in an educational/training environment.

Enquiries to Jules Carroll, Executive Director, Strategy and Operations, Tasmanian Polytechnic, phone (03) 6233 2458, email jules.carroll@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC
WORKFORCE FUTURES

Workforce Sector Leader—9 Vacancies.

Applications Close:—Friday, 21 August 2009.

Salary:—\$98,096 p.a.

Post Year 10 Teaching Staff Award, Band 3, Level 4.

Vacancy No. 001444 Science and Environment.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Vacancy No. 001779 Creative Arts.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Vacancy No. 001426 Technology and Trades.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Vacancy No. 001780 Tourism and Hospitality.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Vacancy No. 001443 Business and ICT.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Vacancy No. 001781 Business and ICT.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Vacancy No. 001782 Health and Wellbeing.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Vacancy No. 001445 Community Services.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Vacancy No. 001783 Foundation Programmes.

Permanent full-time 70 hours per fortnight, 4 weeks recreational leave per annum.

Location:—Negotiable.

Duties:—To lead the delivery of education and training programmes through inspiring, managing and supporting learning teams. To ensure the sector as a whole and the individual delivery teams have the capability to meet student and industry needs. To undertake management functions involving staff, resource allocation, monitoring, planning and student administration within a framework defined by the objectives of the Tasmanian Polytechnic.

Essential Requirements:—A relevant post-secondary educational qualification.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:— Experience in a post-year 10 educational environment. Experience at a senior management level in an educational/training environment.

Enquiries to Jules Carroll, Executive Director, Strategy and Operations, Tasmanian Polytechnic, phone (03) 6233 2458, email jules.carroll@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

*Intergovernment and Financial Policy Branch***Senior Policy Analyst (723287).**

Applications Close:—Friday, 21 August 2009.

Salary:—\$63,838 – \$66,761 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Working both individually and as a member of a small team the Senior Policy Analyst, will undertake economic and financial policy research and investigations to support the formulation of policy proposals and advice in relation to gaming, liquor licensing, superannuation and related matters.

In the context of the selection criteria, to be successful in the position applicants will:—demonstrate the ability to research issues, identify problems and possible solutions; be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate initiative when undertaking research and investigation in the context of the direction and guidance provided by the supervisor.

Desirable Requirements:—Completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Damien Febey, Assistant Director, Intergovernment and Financial Policy Branch, Department of Treasury and Finance, phone (03) 6233 2094, email damien.febey@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

OFFICE OF THE TASMANIAN ECONOMIC REGULATOR

Senior Policy Analyst (724130).

Applications Close:—Friday, 28 August 2009.

Salary:—\$63,838 – \$66,761 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—In the context of the selection criteria, to be successful in the position applicants will:—have responsibility for the management of licensing processes and maintenance of regulatory codes applicable to Tasmanian gas and electricity industries and assist in the development of policy advice on:— electricity market structure issues arising from the State's participation in the National Electricity Market and the development of electricity retail competition and gas market structure issues in relation to the administration and implementation of the regulatory codes applicable to Tasmanian gas industries.

Desirable Requirements:—Desirable – completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Ray Chan, Assistant Director, Office of the Tasmanian Economic Regulator, Department of Treasury and Finance, phone (03) 6233 6204, email ray.chan@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Tasmanian Government Senior Executive Service

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS STRATEGIC POLICY AND RESEARCH

General Manager Strategic Policy and Research (424374).

Applications Close:—Monday, 24 August 2009.

Salary:—\$119,876 – \$131,863 p.a.

Senior Executive, Level 2.

Fixed-term full-time for 5 years.

Location:—Hobart.

Duties:—Working with the Tasmanian Government offers you the best of all worlds! Our challenges are bigger, more varied and more stimulating than most offering you job satisfaction and the chance of a unique personal and career opportunity. This is an exciting time for a suitably experienced

professional to join the Department of Economic Development, Tourism and the Arts. The General Manager Strategic Policy and Research, based in Hobart will provide leadership and the highest level specialist advice in relation to the development of strategic policy issues, projects and programmes aimed at the development of the Tasmanian economy by:—Provide highest level specialist advice to the development of strategic policy issues, projects and programmes aimed at the development of the Tasmanian economy. Provide leadership and direction across the agency in strategic policy, planning, research development and implementation, and evaluation. Lead and manage the human, physical, financial and information resources of the Strategic Policy and Research Unit and provide high level strategic advice on a broad range of issues relating to the economic development of Tasmania.

Desirable Requirements:—A relevant degree or other tertiary qualification.

Enquiries to Belinda Beltz, Manager HR Relationships, for enquiries regarding Salary and Employment Conditions on (03) 6233 5505 or Belinda.Beltz@development.tas.gov.au. For further information about the position, please contact Mark Kelleher, Secretary, Department of Economic Development, Tourism and the Arts, phone (03) 6233 5811, email Mark.Kelleher@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart, TAS, 7001, phone (03) 6233 9537, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

Staff Movements

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Assistant Principal	S. Coltheart	30.06.09
Education	Senior Library Technician	G. Apps	05.08.09
Education	Advanced Skills Teacher	J. van Tienen	31.07.09
Health & Human Services	Telephonist	E. French	03.08.09
Infrastructure, Energy & Resources	Administrative Assistant	S. Kochanowski	30.06.09
Justice	Chief Electrical Inspector	J. Hammersley	07.08.09
Police & Emergency Management	Utility Officer	J. Henricks	14.08.09
Primary Industries, Parks, Water & Environment	Project Team Supervisor	T. Parker	12.08.09
Primary Industries, Parks, Water & Environment	Fisheries Inspector	V. Causby	07.08.09

Retirement of Officers

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Premier & Cabinet	Manager Business Management & Support	I. Scott	31.07.09

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Support Worker	T. Jeffrey	03.08.09

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	N. Hayes	Operations Manager	31.08.09
Health & Human Services	J. King	Project Officer	31.07.09
Health & Human Services	L.Lockley	Team Leader	05.08.09
Health & Human Services	J.Penman	Team Leader	05.08.09
Health & Human Services	J. Bradshaw	Clinical Nurse	10.08.09
Health & Human Services	K.Murray	Team Leader	08.03.10
Health & Human Services	K. Merriman	Clinical Nurse	17.08.09
Health & Human Services	S. Grant	Clinical Nurse	17.08.09
Health & Human Services	D. Donegan	Clinical Nurse	05.08.09
Primary Industries, Parks, Water & Environment	H. Stedman	Senior Cave Guide	29.07.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Library Technician	J. Ainslie	28.07.09
Health & Human Services	Finance Services Officer	D. Niel	31.07.09
Health & Human Services	Support Worker	K. Crates	31.07.09
Health & Human Services	Coordinator of Volunteers	M Bennett	03.08.09
Health & Human Services	Child Protection Worker	Z. Kelly	28.07.09
Justice	Clerk	S Rees	07.08.09
Justice	Clerk	N. Maxwell	05.08.09
Police & Emergency Management	Activities Coordinator	H. Chambers	20.07.09
Premier & Cabinet	Computer Systems Officer	S. Rasmussen	06.08.09
Treasury & Finance	Research Officer	J.Inglis	07.08.09

Resignation of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Premier & Cabinet	B. Andrews	Manager Telecommunications Strategy	31.07.09

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Aide	D. Greeves	6 months	06.08.09
Education	Teacher Aide	M. Cordwell-Steane	6 months	06.08.09
Education	Teacher Aide	N. Wilson	6 months	06.08.09
Health & Human Services	Regional Cessation Coordinator	L. Feickert	6 months	03.08.09
Health & Human Services	CSSD Technician	K. Currie	6 months	09.08.09
Health & Human Services	Cleaner	H. Booth	6 months	09.08.09
Health & Human Services	CSSD Technician	N. Bishop	6 months	09.08.09
Health & Human Services	Play Specialist	A Wiggins	6 months	03.08.09
Health & Human Services	Home Help	F. Richards	6 months	07.08.09
Health & Human Services	Administrative Officer	C.Steers	6 months	03.08.09
Health & Human Services	Clinical Nurse	A. Grigg	6 months	04.08.09
Infrastructure, Energy & Resources	Hylogger Technician	B Chandler	6 months	03.08.09
Justice	Co-ordinator Special Programs	M Hughes	6 Months	06.08.09



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