



TASMANIAN STATE SERVICE NOTICES

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All State Service employees and Officers are entitled to access to a copy of these Notices within 7 days of publication.

Vacancy notices and statements of duties are also available at:
www.jobs.tas.gov.au

If you do not obtain access, contact your supervisor.

Vacancies—General Information

The Government of Tasmania encourages and appreciates the benefits of a diverse workforce. Workplace Diversity and the State Service Principles are about making sure that everyone who works or wants to work in the Tasmanian State Service receives fair treatment.

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

All vacancies in this Gazette are normally only advertised once.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144–148 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 16 days after the date of the Gazette in which the vacancy appears, unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency but this will only apply in exceptional circumstances.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Gazette

Copy can be faxed to Print Applied Technology Pty Ltd on (03) 6216 4294; or electronically mailed via EMAIL at govt.gazette@pat.tas.gov.au

Please Note:—All copy must be typed in Upper and Lower Case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices**Vacancy, Direct Selection and Staff Movement Notices**

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or Email: jobsadmin@dpac.tas.gov.au.

Order Information

When using this facility please ensure that your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines

Government Gazette:—Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication. Telephone (03) 6233 6687.

These deadlines will be strictly adhered to.

For subscription and account enquiries please telephone (03) 6233 3148

ECONOMIC DEVELOPMENT AND TOURISM

FOOD, MANUFACTURING AND ICT

Senior Project Manager (424804).

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Permanent full-time.

Location:—Hobart.

Duties:—Stimulate sustainable economic development through identification and facilitation of food industry development projects, which support the achievement of departmental goals and objectives and align with the Tasmanian Food Industry Strategy.

Desirable Requirements:—A current drivers licence. Relevant tertiary or industry recognised qualifications and/or professional affiliations.

Enquiries to Sarah Phipps for a copy of the Statement of Duties on (03) 6233 5757 or email Sarah.Phipps@development.tas.gov.au. For further information about the position please contact Debra Hill, General Manager FMI, phone (03) 6233 5801, email Debra.Hill@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

GOVERNANCE AND STRATEGY DIVISION

*Organisational Development and Strategy***Manager Organisational Development (425005).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Permanent full-time.

Location:—Hobart.

Duties:—Develop and co-ordinate implementation of organisational development policies, procedures and programmes for the department. Identify and develop strategies which contribute to positioning the department as a benchmark performer in organisational leadership and management performance and as an employer of choice.

Desirable Requirements:—Relevant tertiary qualifications and affiliations and/or relevant industry experience.

Enquiries to Brianna Hen for a copy of the Statement of Duties on (03) 6233 5762 or email Brianna.Hen@development.tas.gov.au. For further information about the position please contact Felicity Novy, Director Organisational Development and Strategy, Department of Economic Development and Tourism, phone (03) 6233 5945, email Felicity.Novy@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

INDUSTRY DEVELOPMENT DIVISION

*Export and Market Development***Project Support Officer (424096).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$44,019–\$47,675 per annum.

Administrative and Clerical Employees Award, Level 4.

Permanent full-time.

Location:—Hobart.

Duties:—Ensure a high standard of administrative and project support to the Assistant General Manager and other staff within the Export and Market Development unit.

Desirable Requirements:—Current drivers licence.

Interest in and awareness of Tasmanian industry sectors and international markets.

Enquiries to Fransina Barns for a copy of the Statement of Duties on (03) 6233 5752 or email Fransina.Barns@development.tas.gov.au. For further information about the position please contact George Chambers, Department of Economic Development and Tourism, phone (03) 6233 5639, email George.Chambers@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

SPORT AND RECREATION TASMANIA

*Tasmanian Institute of Sport***Hockey Coach (424854).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,927–\$45,854 per annum.

Technical Employees Award, Level 2.

Permanent full-time.

Location:—Hobart.

Duties:—Assist in the planning, co-ordination and administration of the TIS National Training Centre for hockey, including the design and implementation of comprehensive training and competition programmes for selected high performance hockey players within the national and state programme.

Essential Requirements:—Current Level 1, 2 or 3 accreditation of the National Coaching Accreditation Scheme for Hockey as provided by the Australian Sports Commission or equivalent international qualifications and/or experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted at a National level:—conviction check, crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and identification check.

Desirable Requirements:—Current driver's license. Current First Aid Certificate.

Enquiries to Tania Paterson for a copy of the Statement of Duties on (03) 6336 2034 or email Tania.Paterson@development.tas.gov.au. For further information about the position please contact Geoff Masters, Programme Manager, phone (03) 6336 2291, email Geoff.Masters@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

TOURISM TASMANIA

Manager International Industry Support (425007).

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,763 per annum.

Tourism Tasmania Staff Award, Administrative and Clerical, Level 10.

Permanent full-time.

Location:—Hobart.

Duties:—To influence the development of the Tasmanian tourism industry and Tourism Tasmania programmes by providing specialist consultative advice to the Group Manager Destination Marketing. Actively participate and contribute to strategic programme development within the business unit, identifying and developing international operator development opportunities for the Tasmanian tourism industry that align to Tourism Tasmania's corporate plan.

Enhance the dissemination of tourism knowledge across Tourism Tasmania, to external stakeholders and other interest groups.

Desirable Requirements:—A relevant tertiary qualification and/or proven management experience and achievement in a similar senior role.

Enquiries to Nicki Broughton for a copy of the Statement of Duties on (03) 6230 8296 or email Nicki.Broughton@tourism.tas.gov.au. For further information about the position please contact Chris Griffin, Group Manager Destination Marketing, phone (03) 6230 8119, email Chris.Griffin@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

TOURISM TASMANIA

Manager International Operations (425006).

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,763 per annum.

Tourism Tasmania Staff Award, Administrative and Clerical, Level 10.

Permanent full-time.

Location:—Hobart.

Duties:—To influence the development of the Tasmanian tourism industry and Tourism Tasmania programmes by providing specialist consultative advice to the Group Manager Destination Marketing. Actively participate and contribute to strategic programme development within the business unit, identifying and developing international marketing opportunities that align to Tourism Tasmania's corporate plan.

Enhance the dissemination of tourism knowledge across Tourism Tasmania, to external stakeholders and other interest groups.

Desirable Requirements:—A relevant tertiary qualification and/or proven management experience and achievement in a similar senior role.

Enquiries to Nicki Broughton for a copy of the Statement of Duties on (03) 6230 8296 or email Nicki.Broughton@tourism.tas.gov.au. For further information about the position please contact Chris Griffin, Group Manager Destination Marketing, phone (03) 6230 8119, email Chris.Griffin@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

TOURISM TASMANIA

Manager Operations (425009).

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,763 per annum.

Tourism Tasmania Staff Award, Administrative and Clerical, Level 10.

Permanent full-time.

Location:—Launceston.

Duties:—Establish a process of ongoing evaluation, review and oversight of the Operations area within the Distribution Unit to ensure it functions within contact centre best practices and principles and delivers on Tourism Tasmania's objectives.

Desirable Requirements:—A relevant tertiary qualification or proven management experience and achievement in a similar senior role. An understanding of the travel and tourism industry and trends nationally and internationally.

Enquiries to Tracey Clark for a copy of the Statement of Duties on (03) 6336 3183 or email Tracey.Clark@tourism.tas.gov.au. For further information about the position please contact Pam von Stieglitz, Head of Distribution, phone (03) 6336 3200, email Pam.vonstieglitz@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

TOURISM TASMANIA

Manager Trade and Industry Support (425008).

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,763 per annum.

Tourism Tasmania Staff Award, Administrative and Clerical, Level 10.

Permanent full-time.

Location:—Launceston.

Duties:—Influence the development of the Tasmanian tourism industry and Tourism Tasmania programmes by providing specialist consultative advice to Head of Distribution. Actively participate and contribute to identifying and developing traditional and non-traditional distribution and product opportunities for the tourism industry that align to Tourism Tasmania's corporate plan.

Enhance the dissemination of tourism knowledge across Tourism Tasmania, to external stakeholders and other interest groups.

Desirable Requirements:—Substantial experience in travel/tourism operations in particular trade support and product development.

Enquiries to Tracey Clark for a copy of the Statement of Duties on (03) 6336 3183 or email Tracey.Clark@tourism.tas.gov.au. For further information about the position please contact Pam von Stieglitz, Head of Distribution, phone (03) 6336 3200, email Pam.vonstieglitz@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

EDUCATION

ELIZABETH COLLEGE

Assistant Principal (204830).

Applications Close:—Friday, 6 June 2008.

Salary:—\$86,228 per annum.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time.

Location:—Elizabeth College.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment Form 201 with a statement addressing the selection criteria and relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant position numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Graeme Young, Department of Education, phone (03) 6235 6555, email graeme.young@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, 116 Bathurst Street, Hobart, 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Edith Creek Primary School

Teacher K-6 (200132).

Applications Close:—Friday, 6 June 2008.

Salary:—\$44,449–\$71,133 per annum.

Teaching Service (TPS) Award, Teacher.

Permanent full-time.

Location:—Edith Creek Primary School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—An ability to teach Physical Education, LOTE and Music. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment Form 201 with a statement addressing the selection criteria and relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant position numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to John Hudson, Department of Education, phone (03) 6456 4192, email john.hudson@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, 116 Bathurst Street, Hobart, 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Mount Stuart Primary School

School Office Clerk (953042).

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,927–\$42,233 pro rata.

Administrative and Clerical Employees Award, Level 3.

Permanent part-time 56 hours per fortnight 40 weeks per year.

Location:—Mt Stuart Primary School.

Description of the Role:—To provide general clerical and administrative support in the school/college office, including client service, maintenance of the School Administration and Accounting System database, records management, word processing and other duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment Form 201 with a statement addressing the selection criteria and relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant position numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties and Local Task List please contact Sandi Johnson phone (03) 6234 1705 email sandra.johnson@education.tas.gov.au.

Enquiries to Penny Fried, Department of Education, phone (03) 6234 1705, email penelope.fried@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Administrative Officer (963607).

Applications Close:—Friday, 6 June 2008.

Salary:—\$44,019–\$47,675 pro rata.

Administrative and Clerical Employees Award, Level 4.

Permanent part-time 44.1 hours per fortnight 52 weeks per year.

Location:—Learning Services (South-East).

Description of the Role:—Provide high level clerical and administrative support to Learning Services Management Team and other team members. Contribute to the efficient operation of Learning Services including the provision of high level customer services.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant position numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Helen Page, Department of Education, phone (03) 6233 8057, email helen.page@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Glenora District High School

Laboratory Technician (981028).

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,927–\$45,854 pro rata.

Technical Employees Award, Level 2.

Fixed-term part-time 14.7 hours per fortnight 52 weeks per year from 16 June 2008 to 30 April 2009.

Location:—Glenora District High School.

Description of the Role:—Provide technical support to a school or college's science unit and undertake associated administrative duties.

Essential Requirements:—An Associate Diploma in Laboratory Technology from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Post secondary studies in the fields of science and/or technology.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant position numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sonya Plunkett-Smith, Department of Education, phone (03) 6286 1301, email sonya.plunkett-smith@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Programmes, Personalised Learning

Guaranteeing Futures

Administrative Assistant (421835).

Applications Close:—Friday, 6 June 2008.

Salary:—\$44,019–\$47,675 per annum.

Administrative and Clerical Employees Award, Level 4.

Permanent full-time.

Location:—Hobart.

Description of the Role:—Carry out administrative and support tasks for the Youth Transitions and Adult Learning Section including control of accounting for all budgets maintained by the Section. Assist in the preparation of correspondence, budgets, returns and financial statements. Requisition supplies and equipment and control associated inventories.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications. Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant position numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Maggie Aird, Department of Education, phone (03) 6233 7132, email maggie.aird@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

OFFICE OF THE SECRETARY

Information Management Branch

Senior Systems Administrator (706170).

Applications Close:—Friday, 6 June 2008.

Salary:—\$64,096–\$67,714 per annum.

Administrative and Clerical Employees Award, Computer Systems Officer Level 3 (A and C Level 8).

Permanent full-time.

Location:—Hobart.

Duties:—As a highly skilled senior technical member of the Infrastructure Management team contribute to the provision of information and communications technology management services to assist the department in improving the efficiency and effectiveness of its business. To be a technical leader to implement best practice/world class ICT infrastructure.

Desirable Requirements:—To successfully perform the duties of this position it is desirable that you have a tertiary qualification in information technology or a similar discipline, appropriate experience in managing ICT infrastructure in a corporate environment, a current driver's licence and proven experience with Microsoft server Applications, including Microsoft Exchange.

Enquiries to Mark Siegemund, ICT Manager for a copy of the Statement of Duties or for further information about the position phone (03) 6233 5860, email Mark.Siegemund@depha.tas.gov.au.

Applications to address the selection criteria outlined in the Statement of Duties, quote position number and be addressed to, Viki Loring, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart, 7001, phone (03) 6233 3873, fax (03) 6233 5907, email applications@depha.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

PARKS AND WILDLIFE SERVICE

Operations and Performance

Parks and Reserves Manager, South East Coast (705996).

Applications Close:—Friday, 6 June 2008.

Salary:—\$71,326–\$73,143 per annum.

Administrative and Clerical Employees Award, Level 9.

Permanent full-time.

Location:—Seven Mile Beach.

Duties:—Manage the PWS South East Coast Area within the Southern Region to deliver high quality visitor experiences, best practice approaches to the promotion, protection and conservation of the States natural and cultural heritage with operational excellence in all facets of community, stakeholder, people, resources and infrastructure management.

Desirable Requirements:—To successfully perform the duties of this position it is desirable that you have a Diploma of Environmental and Cultural Resources (Park Management) or relevant tertiary qualification, a current motor vehicle driver's licence and relevant experience in the management of small businesses.

Enquiries to David Whitelaw, Regional Operations Manager, South, phone (03) 6233 4756, email David.Whitelaw@parks.tas.gov.au. For a copy of the Statement of Duties please contact, Brad Griggs, Administrative Officer, phone (03) 6233 8532, email Bradley.Griggs@parks.tas.gov.au.

Applications to address the selection criteria outlined in the Statement of Duties, quote position number and be addressed to, Viki Loring, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart, 7001, phone (03) 6233 3903, fax (03) 6233 5907, email applications@depha.tas.gov.au.

HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

*Launceston General Hospital***Clinical Nurse (514749).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$60,828–\$65,071 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day work.

Location:—Surgery-Day Procedure Unit.

Duties:—In consultation with Clinical Nurse Consultant/Manager undertakes delegated management and delivery of quality patient care/patient flow, through efficient and effective utilisation of human and material resources in conjunction with other members of the Health Care Team in the Day Procedure Unit.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Annette Galvin-Ridge, Department of Health and Human Services, phone (03) 63488723, mobile 0408 362 671, email annette.galvin-ridge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

*North West Regional Hospital***Community Dietitian (502056).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$65,522–\$75,155 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day worker.

Location:—Clinical Services, Allied Health/Dietetics.

Duties:—Support the provision of a comprehensive and effective dietetics service to all patients of the NWRH and NW Nutrition and Dietetic service.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

Enquiries to Paula Hyland, Department of Health and Human Services, mobile 0438519453, email paula.hyland@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

*North West Regional Hospital***Cook (501949).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,464 pro rata.

Community and Health Services (Public Sector) Award, Operational Stream, Level 7.

Fixed-term casual shift work, working as and when required. To commence as soon as possible until 17 May 2009.

Location:—Corporate Services-Physical Resources.

Duties:—To prepare and produce all food and nutritional requirements for patients and staff at the North West Regional Hospital, delivered meal recipients and satellite divisions.

Desirable Requirements:—Capable of following production sheets, recipes and cook fresh procedures. Previous experience in cooking operations together with relevant trade qualifications in cookery. Ability to maintain and understand the importance of a high standard of personal cleanliness, hygiene and punctuality. Demonstrated ability to be adaptable to change in the work environment. Proven ability to understand both written and verbal instructions and ability to communicate effectively with other personnel within the department. Includes effectively resolving problems that may arise in the daily performance of duties.

Enquiries to Andrew Groves, Department of Health and Human Services, phone (03) 64306969, email andrew.groves@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

*North West Regional Hospital***Registered Nurse (502270).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$43,859–\$58,704 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift worker, working 40 hours per fortnight.

Location:—Nursing Services, Surgical Central/Rehabilitation.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Johanna Lodge, Department of Health and Human Services, phone (03) 6430 6558, email johanna.lodge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

Royal Hobart Hospital

Admissions Officer, Client Services—2 Vacancies.

Applications Close:—Friday, 6 June 2008.

Salary:—\$43,431–\$47,038 pro rata.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 4.

Vacancy No. 511330.

Permanent part-time shift work, 38 hours per fortnight. Hours are from 2.30pm until 10.36pm, Monday to Friday on alternating weeks.

Location:—Royal Hobart Hospital.

Vacancy No. 511330.

Permanent part-time shift work, 38 hours per fortnight. Hours are from 2.30pm until 10.36pm, Monday to Friday on alternating weeks.

Location:—Royal Hobart Hospital.

Duties:—Provide clerical support and assistance associated to all administrative functions related to the admission process within the Admissions Department.

Enquiries to Lisa Wickham, Department of Health and Human Services, phone (03) 6222 8645, email lisa.wickham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

Royal Hobart Hospital

Clinical Nurse, Midwife (509794).

Applications Close:—Friday, 6 June 2008.

Salary:—\$60,828–\$65,071 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work (fully rotational) 64 hours per fortnight.

Location:—Womens and Childrens Services, Maternity Unit, Royal Hobart Hospital.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania, with authorisation to practice as a Midwife.

Enquiries to Katrina Greenwood, Department of Health and Human Services, phone (03) 6222 8299, email katrina.greenwood@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

Royal Hobart Hospital

Clinical Nurse/Midwife (Birth and Parenting Health) (510017).

Applications Close:—Friday, 6 June 2008.

Salary:—\$60,828–\$65,071 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time day work (48 hours per fortnight).

Location:—Womens and Childrens Services, Outpatient Clinics, Royal Hobart Hospital.

Duties:—Co-ordination of the planning, implementation, evaluation and promotion of the birth and parenting service within the Hospital in collaboration with the multidisciplinary team. Development of measurable outcome-based antenatal educational strategies to meet the needs of maternity clients and staff.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania, with authorisation to practice as a Midwife.

Enquiries to Katrina Greenwood, Department of Health and Human Services, phone (03) 6222 8299, email katrina.greenwood@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

Royal Hobart Hospital

Clinical Services Support Officer (509746).

Applications Close:—Friday, 6 June 2008.

Salary:—\$43,431–\$47,038 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 4.

Permanent full-time day work.

Location:—Royal Hobart Hospital, Women's and Children's Services.

Duties:—Provide high-level business, secretarial and administrative support for the Clinical Service including the management of clinical/financial/administrative information. Manage the day to day running of the Clinical Service office and ensure the efficient flow of information and correspondence relating to the activities of the Clinical Service. Co-ordinate a wide range of administrative services within the Division. Undertake specific projects as required.

Enquiries to Jon Hughson, Department of Health and Human Services, phone (03) 6222 8935, email jon.hughson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

Royal Hobart Hospital

Enrolled Nurse Transition Programme September 2008 (Multiple positions).

Applications Close:—Friday, 27 June 2008.

Salary:—\$40,040–\$43,433 per annum.

Nurses (TPS) Award, Enrolled Nurse.

Fixed-term full-time shiftwork, for a period of 12 months.

Location:—Royal Hobart Hospital.

Duties:—In accordance with Agency policies and legal requirements, the Enrolled Nurse delivers direct patient/client care of a prescribed recurrent nature under the supervision of a Registered Nurse and participates in the educational requirements of the Transitional Enrolled Nurse Programme.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

Enquiries to Louise Moore, Department of Health and Human Services, phone (03) 6222 7987, email louise.moore@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

Royal Hobart Hospital

Project Officer (Jack Jumper Desensitisation Programme) (516201).

Applications Close:—Friday, 6 June 2008.

Salary:—\$52,481–\$54,291 pro rata.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 6.

Fixed-term part-time day work, 30.4 hours per fortnight, commencing 30 May 2008 for 2 years.

Location:—Royal Hobart Hospital.

Duties:—Assist the Project Manager of the Jack Jumper Allergy Programme to manage the project aimed at establishing a desensitization programme for patients who have a life threatening allergy to the sting of the Jack Jumper Ant. Co-ordinate clinics and appointments across the State. Maintain patient database. Organise billing for patients.

Enquiries to Sandra Ahokas, Department of Health and Human Services, phone (03) 6222 8609, email sandra.ahokas@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

ACUTE HEALTH SERVICES

Tasmanian Ambulance Service

Branch Station Officer (510648).

Applications Close:—Friday, 6 June 2008.

Salary:—\$56,833 per annum.

Tasmanian Ambulance Service Award, Branch Station Officer (Advanced Life Support).

Permanent full-time shift worker.

Location:—Ambulance, Zeehan.

Urgently Required, Branch Station Officer, Zeehan.

Duties:—Provision of pre-hospital care and the transport of patients by Ambulance or other means. Operation of a country or urban Branch Station including activities associated with public education and community relations, staff supervision, recruitment, training and development of local Volunteer Ambulance Officers.

Salary quoted is the base salary for this position.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) and current accreditation in the Advanced Life Support programme, or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current drivers licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services, phone (03) 64346974, email paul.templar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Mental Health Services

North

Clinical Psychologist (515556).

Applications Close:—Friday, 6 June 2008.

Salary:—\$65,522–\$75,155 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time.

Location:—Cameron Street, Launceston.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Psychologist undertakes the delivery of quality psychological services utilising evidence-based best practice, principles and within a collaborative and multi-disciplinary

framework, provides a specialist psychological assessment and treatment service to clients of the Child and Adolescent Mental Health Service, and their families in relation to mental health issues in accordance with discipline specific skills and abilities, acts as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Allison Reader, Department of Health and Human Services, phone (03) 6336 2867, email teamleader.camhsn@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Mental Health Services

North

Psychogeriatric Liaison Officer (517398).

Applications Close:—Friday, 6 June 2008.

Salary:—\$60,828–\$65,071 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-term full-time day work, from as soon as possible until 30 June 2009.

Location:—Northern Region.

Duties:—The Dementia Behaviour Management Advisory Service Liaison Officer will provide a high level 'consultancy service' in the field of 'Dementia Care' for consumers with dementia and challenging behaviours to the Aged Care Assessment Teams, a range of service providers and to older people with dementia and their carers and provide expert assessment support in the management and care of people with dementia in residential care services.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jackie Morling, Department of Health and Human Services, phone (03) 6230 7541, email jackie.morling@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Mental Health Services

North West

Administrative Assistant (514801).

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,464–\$41,681 pro rata.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Permanent part-time day work, working 40 hours per fortnight.

Location:—Oldaker Street Clinic, Devonport.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Administrative Assistant provides day to day Administrative Support to a designated team/unit and contributes towards optimal administrative and business support processes at the local level.

Desirable Requirements:—Ability to exercise initiative, judgement, and confidentiality to work in a senior management and clinical environment under pressured circumstances, to undertake administrative duties, including the efficient operation of keyboard and word processing equipment, office automation systems and facsimile machine and possess a high standard of secretarial skills and able to work either individually or as a member of a team.

Enquiries to Amanda-Jane Pearce, Department of Health and Human Services, phone (03) 6434 4070, email amanda-jane.pearce@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Mental Health Services

North West

Psychogeriatric Liaison Officer (503106).

Applications Close:—Friday, 6 June 2008.

Salary:—\$60,828–\$65,071 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-term full-time day work, from As soon as possible until 30 June 2009.

Location:—North West Region.

Duties:—The Dementia Behaviour Management Advisory Service Liaison Officer will provide a high level 'consultancy service' in the field of 'Dementia Care' for consumers with

dementia and challenging behaviours to the Aged Care Assessment Teams, a range of service providers and to older people with dementia and their carers and provide expert assessment support in the management and care of people with dementia in residential care services.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jackie Morling, Department of Health and Human Services, phone (03) 6230 7541, email jackie.morling@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Mental Health Services

North West

Senior Clinical Psychologist (515955).

Applications Close:—Friday, 6 June 2008.

Salary:—\$75,155–\$83,123 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Child and Adolescent Service, Burnie.

Duties:—As a senior clinician in a multidisciplinary team delivering high quality mental health services in accordance with Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, provide a specialist clinical psychological assessment and treatment service to clients of the regional Child and Adolescent Mental Health Service, ensure the quality of clinical psychological services in the Child and Adolescent Mental Health Service through the implementation of the model of professional accountability and supervision, take a lead role in ongoing service development and intersectoral liaison, act as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Christine Lander, Department of Health and Human Services, phone (03) 6434 7280, mobile 0437 956 233, email christine.lander@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Oral Health

Programme Manager (517748).

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,007 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 10.

Permanent full-time day work.

Location:—3 Warragul Ave, New Town.

Duties:—In collaboration with members of the Oral Health Services Tasmania (OHST) Executive and senior clinical staff, manage the development, implementation, and ongoing delivery of the Commonwealth Dental Health Programme (CDHP). Provide a leadership, mentor and support role to staff within Oral Health Services Tasmania and other key stakeholders involved in the programme.

Desirable Requirements:—Highly developed understanding of the complex environment of oral health service delivery in both the public and private sectors and of government services as a whole, and the impact of this environment on Oral Health Services Tasmania.

High level interpersonal and negotiation skills including the ability to develop and maintain networks, liaison, and consult with senior management within the Agency and external stakeholders; and work collaboratively with peers to achieve agreed outcomes.

Highly developed skills and experience in project management, computer skills and proven ability to undertake and deliver on key projects in a complex environment.

Enquiries to Emma Bridge, Department of Health and Human Services, phone (03) 6214 5424, email emma.bridge@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Primary Health

Directorate

Senior Clerk (Community Fees) (505440).

Applications Close:—Friday, 6 June 2008.

Salary:—\$43,431–\$47,038 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 4.

Permanent full-time day work.

Location:—34 Davey Street, Hobart.

Duties:—As part of the HACC Fees Unit, participate in the statewide operations associated with generation of accounts and receipting of fees for Home and Community Care and other services to ensure that maximum collections are attained on a regular basis.

Desirable Requirements:—A sound knowledge and demonstrated experience in the management of computer applications including word processing, database and debtor systems. A good knowledge of government accounting/financial requirements. An ability to work as a member of a team in an environment subject to work pressure and change and to complete tasks with accuracy and within set deadlines. Demonstrated high level of interpersonal, problem solving and negotiation skills. Ability to operate with a high degree of initiative and demonstrated ability to exercise judgment and discretion when dealing with clients and service providers. Demonstrated knowledge and experience in sound office management practices.

Enquiries to Daniel Longstaff, Department of Health and Human Services, phone (03) 6336 5596, email dan.longstaff@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Primary Health

North

Registered Nurse (506173).

Applications Close:—Friday, 6 June 2008.

Salary:—\$43,859–\$58,704 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shiftwork, 64 hours per fortnight.

Location:—Beaconsfield District Health Service.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 1104, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Primary Health

North West

Community Health Nurse (504674).

Applications Close:—Friday, 6 June 2008.

Salary:—\$54,463–\$65,071 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-term casual shiftwork, hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—Devonport Community Health Centre.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies, the Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programmes. Collaborate with other members of the health care team to ensure the delivery of high quality health care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jacky Taylor, Department of Health and Human Services, phone (03) 6421 7700, email jacky.taylor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Primary Health

North West

Community Speech Pathologist (502772).

Applications Close:—Friday, 6 June 2008.

Salary:—\$65,522–\$75,155 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time daywork.

Location:—Devonport Community and Health Centre.

Duties:—We are seeking an enthusiastic speech pathologist to continue to develop and provide our community based speech pathology services for eligible people throughout the North West Region of Tasmania, including the West Coast and King Island. This is a fantastic opportunity to work in a primary health setting with people with dysphagia and communication needs and their families. The role includes opportunities to work with other allied health professionals and provide education programmes to other health providers and community members.

Essential Requirements:—Degree or diploma in Applied Science, Speech Pathology or equivalent and eligibility for membership of the Speech Pathology Australia (SPA).

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Ruth Chalk or Sonia Doran, Department of Health and Human Services, phone (03) 6421 7720, email ruth.chalk@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Primary Health

South

Administrative Assistant (506137).

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,464–\$41,681 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Permanent full-time day work.

Location:—94 Davey Street, Hobart.

Duties:—Provide a high level administrative service to Orthotic Prosthetic Services Tasmania (OPST) South including efficient clerical, reception and client support services.

Desirable Requirements:—Knowledge and experience of sound office management, particularly in relation to reception and administrative services.

Ability to exercise initiative, time management, judgement and discretion related to working in a professional environment.

Demonstrated experience or understanding of the needs of people with physical disabilities.

Enquiries to Andrew Nuss, Department of Health and Human Services, phone (03) 6222 7375, email andrew.nuss@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Primary Health

South

Clinical Nurse—4 Vacancies.

Applications Close:—Friday, 6 June 2008.

Salary:—\$60,828–\$65,071 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Vacancy No. 505645.

Permanent full-time shift work.

Location:—Midlands Multi Purpose Health Center, Oatlands.

Vacancy No. 506296.

Permanent part-time shift work, working 40 hours per fortnight.

Location:—Midlands Multi Purpose Health Center, Oatlands.

Vacancy No. 516180.

Permanent part-time shift work, working 38 hours per fortnight.

Location:—Midlands Multi Purpose Health Center, Oatlands.

Vacancy No. 516179.

Permanent part-time shift work, working 38 hours per fortnight.

Location:—Midlands Multi Purpose Health Center, Oatlands.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies, the Clinical Nurse provides clinical leadership in all aspects of nursing care within the practice setting.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Christine Bodger, Department of Health and Human Services, phone (03) 6254 5044, email christine.bodger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

COMMUNITY HEALTH SERVICES

Primary Health

South

Maintenance Officer/Ambulance Driver (505649).

Applications Close:—Friday, 6 June 2008.

Salary:—\$36,936–\$37,478 per annum.

Community and Health Services (Public Sector) Award, Operational Stream, Level 6.

Permanent full-time day work.

Location:—Midlands Multi Purpose Health Centre, Oatlands.

Assist in the provision of an efficient emergency and routine Ambulance service for the Midlands Multi Purpose Health Centre and the surrounding community. Carry out a wide range of non trade maintenance services for the Midlands Multi Purpose Health Centre and ancillary buildings and equipment. Assist nursing staff in the provision of personal care to patients/residents as required. Assist in the maintenance of gardens and grounds of the Midlands Multi Purpose Health Centre and ancillary buildings.

Essential Requirements:—Current Driver's Licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Cooper, Department of Health and Human Services, phone (03) 6254 5033, email julie.cooper@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

North West Area

Child Protection

Client Support Officer (501498).

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,464–\$41,681 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Fixed-term full-time day work, commencing as soon as possible until 20 June 2009.

Location:—Child Protection, Burnie.

Duties:—In a multi skilled environment, provide a high level of administrative and secretarial support as required to professional staff, management and clients to ensure the efficient and effective delivery of Child and Family Services.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 7202, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing

Finance Support Officer (500037).

Applications Close:—Friday, 6 June 2008.

Salary:—\$43,431–\$47,038 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 4.

Fixed-term full-time day work commencing as soon as possible until 11 May 2009.

Location:—State Administration, Hobart.

Duties:—The Finance Support Officer will be required to undertake a range of financial and clerical duties including maintaining financial records, undertaking reconciliation processes, account processing, preparing and inputting journals, assisting in the development of budgetary and financial systems and controls and liaising with clients and staff from Housing Tasmania and other Divisions on financial and budgetary issues.

Desirable Requirements:—Experience in an accounting and financial environment. An understanding of internal control and reconciliation processes. Well developed ability to communicate and negotiate effectively.

Enquiries to David Harrison, Department of Health and Human Services, phone (03) 6233 5154, email david.harrison@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing

Housing Access Officer (517020).

Applications Close:—Friday, 6 June 2008.

Salary:—\$43,431–\$47,038 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 4.

Permanent full-time day work.

Location:—SW Housing Services.

Duties:—Ensure client access to appropriate housing services in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:—Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change. Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards. Demonstrated ability to, use initiative and utilise problem solving skills.

Enquiries to Merlene Walker, Department of Health and Human Services, phone (03) 6233 8970, email merlene.walker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing

Team Leader Maintenance Services (511171).

Applications Close:—Friday, 6 June 2008.

Salary:—\$48,862–\$50,671 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 5.

Permanent full-time Day work.

Location:—Housing Tasmania, Burnie.

Duties:—Supervise a team of customer support officers in the management of the day to day delivery of Maintenance Services to clients and stakeholders in accordance with Housing Tasmania's policies, principles and standards.

Desirable Requirements:—Well developed ability to supervise staff in a customer service environment subject to work pressure and change. Well developed interpersonal skills, including written and verbal communication, the ability to liaise, negotiate and prepare reports and documents. Demonstrated ability to exercise problem solving skills, initiative, judgement and discretion in recommending or deciding on appropriate action according to legislation, policy, guidelines, political environment and client circumstances.

Enquiries to Ian Vallance, Department of Health and Human Services, phone (03) 6336 2846, email ian.vallance@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

OFFICE OF THE SECRETARY

Internal Audit

Senior Audit Consultant (500719).

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,007 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 10.

Permanent full-time day work.

Location:—Hobart.

Duties:—Either autonomously or as the lead auditor, undertake high level audit reviews as specified in the approved internal audit work programme that add value and improve operations for the purpose of enhancing departmental effectiveness, efficiency and economy in pursuit of strategic and operational goals. Assist the Manager Internal Audit with the co-ordination and provision of approved internal audit services and the day to day administration of the internal audit branch.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Platten, Department of Health and Human Services, phone (03) 62334838, email Helen.Platten@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

JUSTICE

CONSUMER AFFAIRS AND FAIR TRADING

Measurement and Standards

Assistant Inspector, Weights and Measures (354429a).

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,927–\$45,854 per annum.

Technical Employees Award, Level 2.

Fixed-term full-time commencing as soon as possible for a period of 2 years.

Location:—Ulverstone.

Duties:—Contribute to the efficient operation of the office of Consumer Affairs and Fair Trading by assisting in the development and implementation of Government trade measurement policies and strategies aimed at ensuring equitable trade by reference to measurement.

Essential Requirements:—An Associate Diploma from a recognised TAFE Institution, preferably in Engineering, or an equivalent qualification, appropriate to the nature of the work.

Current motor vehicle driver's licence.

Enquiries to Ron Plummer, Acting Manager, Measurement and Standards, Consumer Affairs and Fair Trading, Department of Justice, phone (03) 6233 7698, email ron.plummer@justice.tas.gov.au.

Applications to Daphne Webb, Administrative Support Officer, Recruitment and Establishment, Department of Justice, G.P.O. Box 825 Hobart 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ron Plummer on (03) 6233 7698.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CONSUMER AFFAIRS AND FAIR TRADING

Measurement and Standards

Research and Standards Officer (355456).

Applications Close:—Friday, 6 June 2008.

Salary:—\$53,188–\$55,020 pro rata.

Administrative and Clerical Employees Award, Level 6.

Fixed-term part-time working 44.10 hours per fortnight (3 days a week) commencing as soon as possible until 5 May 2010.

Location:—Moonah.

Duties:—Contribute to the efficient operation of the office of Consumer Affairs and Fair Trading by assisting in the development and implementation of Government trade measurement policies and strategies aimed at ensuring equitable trade by reference to measurement.

Desirable Requirements:—A sound knowledge and understanding of, together with the capacity to interpret relevant legislation, policies and guidelines, or the ability to obtain that knowledge within a reasonable time frame. Understanding of trade measurement standards and issues, including compliance and enforcement or the ability to acquire such knowledge and understanding within a reasonable time frame.

Enquiries to Ron Plummer, Acting Manager Measurement and Standards, Consumer Affairs and Fair Trading, Department of Justice, phone (03) 6233 7698, email ron.plummer@justice.tas.gov.au.

Applications to Daphne Webb, Administrative Support Officer, Recruitment and Establishment, Department of Justice, G.P.O. Box 825 Hobart 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ron Plummer on (03) 6233 7698.

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Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

VICTIMS SUPPORT SERVICES

Manager Victims Support Services (355303).

Applications Close:—Friday, 6 June 2008.

Salary:—\$80,382–\$85,813 per annum.

Administrative and Clerical Employees Award, Executive Manager, Level 11/12.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake the day to day management of the Victims Support Service, including the effective use of human, financial, information and material resources. Motivating and leading team members to deliver a high quality of service to the victims of crime. Represent the victim in a variety of forums when reviewing practices both within the Department and in other forums.

Desirable Requirements:—High level experience in managing a statewide service together with proven ability to manage financial, human and physical resources and to apply contemporary management techniques within a highly complex diverse environment. Provide high level leadership, support and management of professional and administrative staff to ensure effective service delivery and the achievement of the Services' goals and objectives.

Enquiries to Brian Smith, Deputy Secretary, Corporate Services, Department of Justice, phone (03) 6233 2161, email brian.smith@justice.tas.gov.au.

Applications to Daphne Webb, Administrative Support Officer, Recruitment and Establishment, Department of Justice, G.P.O. Box 825 Hobart 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Daphne Webb on (03) 6233 6809.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Communications and Information Technology Services

Team Leader, Database Administration (002950).

Applications Close:—Friday, 6 June 2008.

Salary:—\$64,096–\$67,714 per annum.

Administrative and Clerical Employees Award, Computer Systems Officer, Level 3 (A and C Level 8).

Permanent full-time.

Location:—Hobart.

Duties:—Provide specialist information systems and database management services to departmental clients in support of key business applications and to support core information and technology assets of the department.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Desirable Requirements:—Qualifications are not prescribed, however appropriate tertiary qualifications in a relevant discipline or equivalent experience would be an advantage.

Direct practical experience with the administration of Microsoft SQL Server database environments and systems administration of Microsoft Windows 2000/2003 operating systems is desirable.

The successful applicant may be required to obtain a certificate of satisfactory visual functioning for VDU work at the required level.

Enquiries to Mr Greg Samms, Manager, Infrastructure Support Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, 7001, phone (03) 6230 2272, fax (03) 6234 7712, email Greg.Samms@police.tas.gov.au.

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, 7001, phone (03) 6230 2266, fax (03) 6230 2119.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Media and Marketing Services

Media Relations Officer (002186).

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Fixed-term full-time Or Fixed-term part-time.

Location:—Hobart.

Duties:—To provide effective liaison between Departmental members, representatives of the media and other external organisations. Promote the image of the Department of Police and Emergency Management through media strategies in relation to programmes and initiatives.

Desirable Requirements:—Essential qualifications have not been prescribed, however, successful completion of, relevant tertiary qualifications and membership of a relevant professional body may be advantageous.

Frequent intrastate and some interstate travel will be required.

Enquiries to Ms Jodi DeCesare, Acting Manager, Media and Marketing, Corporate Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, 7001, phone (03) 6230 2867, email Jodi.DeCesare@police.tas.gov.au.

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, 7001, phone (03) 6230 2266, fax (03) 6230 2119.

POLICE AND EMERGENCY MANAGEMENT

STATE EMERGENCY SERVICE

State Headquarters

Assistant Director, Operations and Resources (002829).

Applications Close:—Friday, 6 June 2008.

Salary:—\$80,382–\$85,813 per annum.

Administrative and Clerical Employees Award, Executive Manager, Level 11/12.

Permanent full-time.

Location:—Hobart.

Duties:—Ensure the operational effectiveness of the SES and the delivery of a high level emergency management service within Tasmania. Manage financial and human resources and develop and implement policy within the three SES geographic regions.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Desirable Requirements:—Tertiary qualifications relating to Emergency Management, management or other relevant discipline would be favourably considered.

Enquiries to Mr Christopher Beattie, Assistant Director, State Emergency Service, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, 7001, phone (03) 6230 2772, email Chris.Beattie@ses.tas.gov.au.

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, 7001, phone (03) 6230 2266, fax (03) 6230 2119.

PREMIER AND CABINET

POLICY DIVISION

Senior Policy Analyst (000997).

Applications Close:—Friday, 6 June 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake major policy research, analysis, development, implementation and review in relation to policies at a strategic level. To provide the Premier and Cabinet with broad based authoritative policy advice and comment from a government-wide perspective.

Desirable Requirements:—Tertiary qualifications in a policy related discipline and/or experience in analysis and comment.

Enquiries to Louise Wilson, Assistant Director, Department of Premier and Cabinet, phone (03) 6233 6493, email Louise.Wilson@dpac.tas.gov.au.

Applications to Darlene Svamvur, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

CORPORATE SERVICES

Human Resources Management

Deputy Manager (Human Resources Management) (702832).

Applications Close:—Friday, 6 June 2008.

Salary:—\$80,382 per annum.

Administrative and Clerical Employees Award, Level 11.

Permanent full-time.

Location:—Hobart.

Duties:—Support the Manager (Human Resources Management) in the management of the Branch. Manage the business activities of the People Development Section and the Client and Business Services Section of the Branch.

Desirable Requirements:—A tertiary qualification in a relevant discipline. A current motor vehicle drivers licence.

Applications should quote position number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Karen Steenhuis, phone (03) 6233 3025, email karen.steenhuis@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart, 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

CORPORATE SERVICES

Human Resources Management

Senior HRM Business and Systems Analyst (702833).

Applications Close:—Friday, 6 June 2008.

Salary:—\$71,326–\$73,143 per annum.

Administrative and Clerical Employees Award, Level 9.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Contribute to people management strategies that aim to build the capability of the Department through the provision of high level consultancy and support in the areas of: human resources management information systems; strategic reporting and statistical analysis; business process re-engineering and automated work-flows. Play a key role in the development, review and implementation of human resource management information reporting and analysis to assist in forecasting and supporting the people management strategies of the Department.

Desirable Requirements:—A tertiary qualification in a relevant discipline would be highly regarded. A current motor vehicle drivers licence.

Applications should quote position number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Karen Steenhuis, phone (03) 6233 3025, email karen.steenhuis@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart, 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

PRIMARY INDUSTRIES

*Marine Farming***Senior Marine Environmental Officer (Marine Farms) (701053).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$62,286–\$67,714 per annum.

Professional Employees Award, Level 2.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Develop and manage the environmental monitoring programme for marine farms; provide policy advice on environmental issues relating to the State's marine farming industry in accordance with the Marine Farming Planning Act 1995 and the Living Marine Resources Management Act 1995; supervise assigned staff; liaise and correspond with industry, State and Commonwealth Government Agencies and the public.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Appropriate Course of Study:—For the purpose of the previous section, an appropriate course of study is a Degree in Science or an equivalent qualification from a recognised tertiary institution.

Desirable Requirements:—Several years post-graduate experience in fisheries, marine environment or a related area. A current motor vehicle drivers licence. Hold (or ability to obtain) a limited coxswains certificate.

Applications should quote position number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Katrina Edwards, phone (03) 6233 6061, email katrina.edwards@dpiw.tas.gov.au.

Applications to Katrina Edwards, Administrative Officer (Marine Resources), Department of Primary Industries and Water, G.P.O. Box 44, Hobart, 7001, phone (03) 6233 6061, fax (03) 6223 1539, email katrina.edwards@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

STRATEGIC POLICY

*Office of the General Manager***Administrative Assistant (702059).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,927–\$42,233 per annum.

Administrative and Clerical Employees Award, Level 3.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide an efficient administrative support service to the Strategic Policy Division including preparation of a range of routine correspondence; provision of a reception service; support and assistance to the Ministerial Officer(s) and routine financial transactions.

Applications should quote position number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Annette Cupit, phone (03) 6233 2189, email annette.cupit@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart, 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

TAFE TASMANIA

DELIVERY TEAMS

Team Leader (Metals North) (330820).

Applications Close:—Friday, 6 June 2008.

Salary:—\$73,787 per annum.

TAFE Teachers Award, Head of Department 1 (Team Leader).

Permanent full-time.

Location:—North.

An increased salary of \$7,735 may be negotiated in lieu of additional recreation leave entitlements available for the position.

This position requires a dynamic individual who can not only work as a member of a diverse team, but also provide educational leadership and has the ability to implement business improvement processes.

Duties:—To facilitate the delivery of educational and training service programmes offered by TAFE Tasmania, motivate and lead teaching teams and participate as a member of the management team.

Required to manage, contribute to, and participate in the development and delivery of a range of general and specific innovative training programmes and services whilst undertaking management functions involving staff, resource allocation, monitoring, planning and student administration within a framework defined by the commercial objectives of TAFE Tasmania and with the demands of industry.

Desirable Requirements:—Relevant vocational qualifications, ie an appropriate tertiary qualification and/or industry/ professional experience relevant to the position. A teaching qualification and/or a qualification in education administration or general management. Certificate IV in Training and Assessment, or Certificate IV in Assessment and Workplace Training, or equivalent.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Enquiries to Gayle Jeffery, A/Campus Leader, North, TAFE Tasmania, phone (03) 6336 4295, mobile 0417 361 033, email Gayle.Jeffery@tafe.tas.edu.au.

Applications to Human Resources Branch (Recruitment), TAFE Tasmania, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRrecruitment@tafe.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within TAFE Tasmania.

If no acknowledgement or system generated response is received contact should be made with the Human Resources Branch on (03) 6233 4637.

TAFE TASMANIA

DELIVERY TEAMS

*Metals***Teacher (Metals/Welding) (331539).**

Applications Close:—Friday, 6 June 2008.

Salary:—\$44,085–\$65,971 per annum.

TAFE Teachers Award, Teacher.

Fixed-term full-time.

Location:—North.

Duties:—Responsible to the designated Team Leader for teaching and co-ordination duties as may be required.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or Certificate IV in Assessment and Workplace Training, or equivalent.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Enquiries to Mathew Cooper, A/Team Leader, TAFE Tasmania, phone (03) 6336 4235, email Mathew.Cooper@tafe.tas.edu.au.

Applications to Human Resources Branch (Recruitment), TAFE Tasmania, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@tafe.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within TAFE Tasmania.

If no acknowledgement or system generated response is received contact should be made with the Human Resources Branch on (03) 6233 4637.

TAFE TASMANIA
DRYSDALE INSTITUTE
Cookery

Administrative Assistant (322071).

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,927–\$42,233 per annum.

Administrative and Clerical Employees Award, Level 3.

Permanent full-time.

Location:—South.

Duties:—Experienced clerical level involved in maintenance of TAFE Tasmania's processes and/or maintenance of databases, and/or provision of a client focussed reception service.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Enquiries to Paul Lennard, Team Leader Cookery South, TAFE Tasmania, phone (03) 6233 3861, email Paul.Lennard@tafe.tas.edu.au.

Applications to Human Resources Branch (Recruitment), TAFE Tasmania, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@tafe.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

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If no acknowledgement or system generated response is received contact should be made with the Human Resources Branch on (03) 6233 4637.

TREASURY AND FINANCE

BUDGET AND FINANCE DIVISION

Procurement and Property Branch

Contracts Officer (720402).

Applications Close:—Friday, 6 June 2008.

Salary:—\$53,188–\$55,020 per annum.

Administrative and Clerical Employees Award, Level 6.

Permanent full-time.

Location:—Hobart.

Duties:—The Contracts Officer will contribute to the delivery of effective and efficient procurement and contract management services by the Procurement and Property Branch, providing advice to stakeholders on procurement and contracting matters.

In the context of the selection criteria, to be successful in the position applicants will have: strong interpersonal skills, a stakeholder focus, high level spread sheeting skills and good organisational skills and the ability to balance competing priorities.

Desirable Requirements:—Relevant tertiary qualifications or progress thereto is desirable.

Enquiries to Jason Fyfe, Senior Contracts Officer, Procurement and Property Branch, Department of Treasury and Finance, phone (03) 6233 6220, email jason.fyfe@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Finance and Administration Branch

Administrative Officer (724009).

Applications Close:—Friday, 6 June 2008.

Salary:—\$38,927–\$42,233 per annum.

Administrative and Clerical Employees Award, Level 3.

Permanent full-time or part-time job share arrangement may be considered.

Location:—Hobart.

Applicants should note that whilst this position has been advertised as full-time, we may be prepared to negotiate a job share arrangement with the successful applicant/s. Applicants applying for job share must be prepared to work full-time to cover leave absences when required. Pro rata salary is based on the above full-time rates.

Duties:—The key functions of this position are to provide relief reception services for the Franklin Square Treasury building and to undertake specialist clerical functions which support the Department's financial and accounting activities.

In the context of the selection criteria, to be successful in the position applicants will: provide a courteous and efficient reception service, exhibit good verbal skills and a pleasant personality, possess the capacity to organise, schedule and deliver output with a stakeholder focus and possess experience in the use of computerised financial management information systems. Enquiries to Chris Robertson, Finance Officer, Finance and Administration Branch, Department of Treasury and Finance, phone (03) 6233 3950, email chris.robertson@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Economic Policy Branch

Principal Policy Analyst (723447).

Applications Close:—Friday, 6 June 2008.

Salary:—\$71,326–\$73,143 per annum.

Administrative and Clerical Employees Award, Level 9.

Fixed-term full-time for a period of up to 18 months.

Location:—Hobart.

Duties:—The employee, as a senior member of the Economic and Financial Policy Division, will be required, both individually and as a key member of a team, to undertake economic policy research and investigations into issues that are important to the Government and to prepare correspondence, reports and submissions. The employee may also be required to represent Treasury from time to time on committees, before inquiries and in other significant forums.

In the context of the selection criteria, to be successful in the position applicants will: demonstrate the ability to understand complex issues by drawing on a range of factual information, be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate initiative and the ability to manage own output and work effectively in a team environment.

Desirable Requirements:—Relevant tertiary, or industry recognised, qualifications and affiliations are highly desirable.

Enquiries to Andrew Rayner, Assistant Director, Economic Policy Branch, Department of Treasury and Finance, phone (03) 6233 6732, email andrew.rayner@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

GOVERNMENT PRICES OVERSIGHT COMMISSION/OFFICE OF THE TASMANIAN ENERGY REGULATOR

Principal Policy Analyst (724051).

Applications Close:—Friday, 6 June 2008.

Salary:—\$71,326–\$73,143 per annum.

Administrative and Clerical Employees Award, Level 9.

Permanent full-time.

Location:—Hobart.

Duties:—In the context of the selection criteria, to be successful in the position, applicants will take a key role in the implementation of new regulatory arrangements for Tasmania's water and sewerage sector to provide for its sustainable operation and protect the long-term interests of consumers. This includes the development of codes, guidelines and customer service standards.

Desirable Requirements:—Relevant tertiary, or industry recognised, qualifications and affiliations are highly desirable.

Enquiries to Jane Hyland, Director, Government Prices and Oversight Commission/Office of the Tasmanian Energy Regulator, Department of Treasury and Finance, phone (03) 6233 5671, email jane.hyland@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

GOVERNMENT PRICES OVERSIGHT COMMISSION/OFFICE OF THE TASMANIAN ENERGY REGULATOR

Senior Research Officer (724090).

Applications Close:—Friday, 6 June 2008.

Salary:—\$56,854–\$60,476 per annum.

Administrative and Clerical Employees Award, Level 7.

Permanent full-time.

Location:—Hobart.

Duties:—In the context of the selection criteria, to be successful in the position, applicants will monitor, research, critically analyse and report on the performance of the Tasmanian gas and electricity supply industries and the water and sewerage sector.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Jane Hyland, Director, Government Prices Oversight Commission/Office of the Tasmanian Energy Regulator, Department of Treasury and Finance, phone (03) 6233 5671, email jane.hyland@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Direct Selections

HEALTH AND HUMAN SERVICES

IT is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee—

Karen Holloway

to perform the duties of Registered Nurse 506170, Registered Nurse, Level 1.

Duties:—In collaboration with members of the healthcare team plan, implement and evaluate patient/client care, practice within the ANMC Professional Codes of Conduct and Ethics and competencies for RN's, involve patients/clients and their families/significant others in the planning and implementation of care, maintain and promote a safe work environment, understand and adhere to legislation, policies and procedures, maintain accurate objective documentation, interact effectively with client's families and other health team members, work effectively within the dynamic multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach, contribute to the communication process by attending team meetings, active involvement in maintaining and continually improving the quality of patient/client care. This may include research

and evidence based practice, contribute to the review and development of innovative procedures, policies and best practice related to patient/client care, participate in the development and revision of organisational documentation relating to nursing based best practice, evaluate the effectiveness of nursing strategies towards meeting anticipated patient/client outcomes, identify and meet educational needs of clients and their families/significant others, develop, implement and evaluate teaching plans that meet their learning needs and facilitate informed decision making.

Participate and contribute to a learning environment, through continuing education, professional development and attendance at conferences and relevant forums.

Maintain knowledge of innovations in clinical practice and research.

Support the development of others through participation in orientation and preceptoring nurses and other members of the health team.

Essential Requirements:—Must provide current practicing certificate as evidence of a right to practice as a Registered Nurse in Tasmania.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

M Wilson.

Staff Movements

Promotion of Permanent Employees

<i>Agency</i>	<i>Position No. and Title</i>	<i>Occupants Name</i>	<i>New Agency</i>	<i>New Position No and New Title</i>	<i>Date of Movement</i>
Health & Human Services	511033 Customer Support Officer	A. Percy	Health & Human Services	516773 Policy (Housing) Analyst	12.05.08
Health & Human Services	516083 Registered Nurse	T. Ormond-Birch	Health & Human Services	516155 Clinical Nurse	18.05.08
Health & Human Services	515322 Administrative Assistant	I. Bickerstaff	Health & Human Services	517299 Media and Public Relations Officer	19.05.08
Health & Human Services	508034 Cafeteria Coordinator	M. Fouche	Health & Human Services	508220 Dietitian	19.05.08
Health & Human Services	508222 Dietitian	F. Rowell	Health & Human Services	508226 Senior Dietitian	19.05.08
Health & Human Services	510952 Local Development Officer	R. Dunnewijk	Health & Human Services	501731 Senior Housing Analyst (Community Partners/SAAP)	19.05.08
Justice	354551 Senior HR Officer	A. Fox	Justice	350082 Co-ordinator Pay and Conditions	12.05.08
Premier & Cabinet	000628 Senior Policy Analyst	S. Middleton	Premier & Cabinet	001435 Senior Policy Analyst	12.05.08
Treasury & Finance	722289 Principal Financial Analyst	A. Pearce	Primary Industries & Water	702754 Manager (Budget Services)	19.05.08
Primary Industries & Water	25905 Water Quality Officer	S. Meyer	Primary Industries & Water	702736 Project Manager (Water Development)	15.05.08
Primary Industries & Water	701906 Graduate Financial Analyst	L. Curtain	Primary Industries & Water	702738 Project Manager (Water Development)	15.05.08
Primary Industries & Water	701780 Monitoring and Evaluation Officer	C. Cleary	Primary Industries & Water	702737 Project Manager (Water Development)	15.05.08
Economic Development & Tourism	524583 Project Manager	W. Joscelyne	Primary Industries & Water	702739 Project Manager (Water Development)	19.05.08

Permanent Appointments

<i>Agency</i>	<i>Position Number and Position Title</i>	<i>Occupant's Name</i>	<i>Probation Period</i>	<i>Date of Appointment</i>
Environment, Parks, Heritage & the Arts	334710 Environmental Officer (Assessments)	K. Duttmer	Nil	01.05.08
Environment, Parks, Heritage & the Arts	706215 ICT Service Desk Analyst	G. Yost	N/A	15.05.08
Health & Human Services	502414 Clinical Nurse	C. Meier	6 months	19.05.08
Health & Human Services	508338 Pharmacy Receptionist	J. Booth	6 months	19.05.08
Health & Human Services	504369 Registered Nurse	P. Diehl	6 months	18.05.08
Health & Human Services	504378 Registered Nurse	R. George	6 months	18.05.08
Health & Human Services	517325 Registered Nurse	J. Maria	6 months	18.05.08
Health & Human Services	504369 Registered Nurse	P. Diehl	6 months	18.05.08
Health & Human Services	516961 Registered Nurse	E. Jordan	6 months	18.05.08
Health & Human Services	515344 Quality Improvement Nurse Consultant	A. Kosmeyer	6 months	28.04.08
Health & Human Services	516289 Administrative Officer—Infection Control	S. Ethershank	6 months	19.05.08
Health & Human Services	517796 Enrolled Nurse	L. Cox	6 months	02.06.08
Health & Human Services	517552 Enrolled Nurse	J. Dane	6 months	02.06.08
Health & Human Services	517798 Enrolled Nurse	P. Hendley	6 months	02.06.08
Health & Human Services	517550 Enrolled Nurse	C. Young	6 months	02.06.08
Health & Human Services	517555 Enrolled Nurse	L. Weedon	6 months	18.05.08
Health & Human Services	503398 Kitchen Hand	C. Blyth	N/A	18.05.08
Health & Human Services	509208 Registered Nurse	P. Welsh	6 months	12.04.08
Health & Human Services	516115 Administrative Assistant	J. Gillings	6 months	23.05.08
Health & Human Services	515194 Dental Officer	Y. Singh	6 months	19.05.08
Health & Human Services	517212 Dental Officer	B. Singh	6 months	19.05.08
Justice	350189 Administrative Support Officer	J. Cornwall	Six months	19.05.08
Justice	356008 Groundsman	J. Poore	Six months	15.05.08
Justice	356059 Enforcement Officer	R. Siely	Six months	19.05.08
Justice	356062 Accounts Officer (Processing)	D. Ulberg	Six months	12.05.08
Police & Emergency Management	002837 Team Leader, Western Regional Prosecution Services, Western District	S. Reid	6 months	13.05.08
Premier & Cabinet	001445 TASINET Help Desk Officer	J. Waller	6 Months	05.05.08
Premier & Cabinet	000943 TASINET Help Desk Officer	K. Bevis	6 Months	05.05.08
Primary Industries & Water	702776 Graduate Project Officer	R. Williams	6 months	19.05.08
Primary Industries & Water	702231 Clerk (VISTAS)	A. Morris	6 months	15.05.08

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Position Number and Position Title</i>	<i>Occupant's Name</i>	<i>Probation Period</i>	<i>Duration</i>
Treasury & Finance	723695 Senior Property Officer	A. Steele	...	2 yrs 4 months

Resignation of Permanent Employees

<i>Agency</i>	<i>Position No. and Title</i>	<i>Occupant's Name</i>	<i>Date Effective</i>
Environment, Parks, Heritage & the Arts	706127 Field Officer	C. Speers	11.04.08
Health & Human Services	517191 Client Service Officer	N. Bet	02.05.08
Health & Human Services	516174 Registered Nurse (GEM)	A. Ward	12.05.08
Health & Human Services	511681 Disability Officer	L. Blyth	05.05.08
Health & Human Services	510620 Ambulance Officer	L. Blakney	12.05.08
Health & Human Services	515872 Emergency Department Support Officer	P. Heppel	14.05.08
Health & Human Services	508312 Specialist Physiotherapist	N. Ward	13.05.08
Health & Human Services	515941 Specialist Physiotherapist	Nathan Ward	13.05.08
Health & Human Services	515576 Project Support Officer	J Ejlak	16.05.08
Justice	355660 Infrastructure QA Officer	C. Philpott	16.05.08
Police & Emergency Management	521091 Computer Systems Officer	A. Lindner	13.05.08
Primary Industries & Water	330456 Clerk	K. Warburton	16.05.08
Treasury & Finance	723707 Executive Assistant	V. SMith	16.05.08

Transfer of Permanent Employees

<i>Agency</i>	<i>Position No. and Title</i>	<i>Occupants Name</i>	<i>New Agency</i>	<i>New Position No. and New Title</i>	<i>Date of Movement</i>
Infrastructure, Energy & Resources	371612 Administrative & Clerical Officer	G. Evans	Premier & Cabinet	000311 Project Officer	28.04.08
Treasury & Finance	723397 Principal Research Officer	M. Fenton	Treasury & Finance	723371 Principal Business Analyst	16.05.08

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